



19 December 2019

Christopher Hewett
Secretary
Australian and International Pilots Association
Sent via email: chris.hewett@aipa.org.au
CC: pran.rathod@hayesknight.com.au

Dear Christopher Hewett,

**Australian and International Pilots Association
Financial Report for the year ended 30 June 2019 – (FR2019/208)**

I acknowledge receipt of the financial report for the year ended 30 June 2019 for the Australian and International Pilots Association. The documents were lodged with the Registered Organisations Commission (**the ROC**) on 21 November 2019.

The financial report has now been filed.

The financial report was filed based on a primary review. This involved confirming that the financial reporting timelines required under s.253, s.265, s.266 and s.268 of the *Fair Work (Registered Organisations) Act 2009 (RO Act)* have been satisfied, all documents required under s.268 of the RO Act were lodged and that various disclosure requirements under the Australian Accounting Standards, RO Act and reporting guidelines (**RGs**) have been complied with. A primary review does not examine all disclosure requirements.

Please note that the financial report for the year ending 30 June 2020 may be subject to an advanced compliance review.

You are not required to take any further action in respect of the report lodged. I make the following comments to assist you when you next prepare a financial report. The ROC will confirm these concerns have been addressed prior to filing next year's report.

General purpose financial report

Nil activity disclosure

Item 21 of the RGs states that if any of the activities identified within items 10-20 of the RGs have not occurred in the reporting period, a statement to this effect must be included either in the financial statements, the notes or in the officer's declaration statement. I note that the officer's declaration statement and financial statements include the following nil activity disclosures for which there was already an equivalent form of disclosure in the body of the notes:

- "Agree to receive financial support from another reporting unit to continue as a going concern" and "agree to provide financial support to another reporting unit to ensure they continue as a going concern" are disclosed in both Note 1.18 and the officer's declaration statement;

- "Receive capitation fees from another reporting unit" is disclosed in both Note 3A and the consolidated statement of comprehensive income;
- "receive revenue via compulsory levies" is disclosed in both Note 3B and the consolidated statement of comprehensive income;
- "receive donations or grants" is disclosed in both Note 3E and the consolidated statement of comprehensive income;
- "Pay capitation fees to another reporting unit" is disclosed in both Note 3B and the consolidated statement of comprehensive income;
- "Pay to a person fees or allowances to attend conferences or meetings as a representative of the reporting unit" is disclosed in both Note 4D and the officer's declaration statement; and
- "Provide cash flows to another reporting unit and/or controlled entity" and "receive cash flows from another reporting units and/or controlled entity" are disclosed in both the consolidated statement of cash flows and the officer's declaration statement.

Please note that nil activities only need to be disclosed once.

Recovery of wages disclosure

Please note that under the 5th edition of the RG made under section 255 of the RO Act issued 4 May 2018 a recovery of wages activity statement is no longer required. Furthermore, the RGs no longer require a statement in regard to recovery of wages activity in the committee of management statement.

In place of the former requirements, item 13(e) of the 5th edition RGs requires the disclosure of any revenue derived from undertaking recovery of wages activity in either the statement of comprehensive income or the notes to the financial statements. If recovery of wages activity has not occurred in the reporting period, a statement to this effect must be included in the financial statements, the notes or in an officer's declaration statement.

Reporting Requirements

The ROC website provides a number of factsheets in relation to the financial reporting process and associated timelines. The website also contains the s.253 RGs and a model set of financial statements.

The ROC recommends that reporting units use these model financial statements to assist in complying with the RO Act, the s.253 RGs and Australian Accounting Standards. Access to this information is available via [this link](#).

If you have any queries regarding this letter, please contact me on (03) 9603 0764 or via email at kylie.ngo@roc.gov.au.

Yours sincerely,



Kylie Ngo
Registered Organisations Commission



Australian and International Pilots Association and Consolidated Entity

Financial Statements 2018–19

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INDEPENDENT AUDITOR'S REPORT for the year ended 30 June 2019



Hayes Knight
Accountants & Business Advisers

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INDEPENDENT AUDIT REPORT TO THE MEMBERS OF AUSTRALIAN AND INTERNATIONAL PILOTS ASSOCIATION AND CONSOLIDATED ENTITY

Report on the Audit of the Financial Report

Opinion

I have audited the financial report of Australian and International Pilots Association and Consolidated Entity (the Reporting Unit), which comprises the statement of financial position as at 30 June 2019, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year ended 30 June 2019, notes to the financial statements, including a summary of significant accounting policies; the Committee of Management Statement, the subsection 255(2A) report and the Officer Declaration Statement.

In my opinion, the accompanying financial report presents fairly, in all material aspects, the financial position of Australian and International Pilots Association and Consolidated Entity as at 30 June 2019, and its financial performance and its cash flows for the year ended on that date in accordance with:

- a) the Australian Accounting Standards; and
- b) any other requirements imposed by the Reporting Guidelines or Part 3 of Chapter 8 of the Fair Work (Registered Organisations) Act 2009 (the RO Act).

I declare that management's use of the going concern basis in the preparation of the financial statements of the Reporting Unit is appropriate.

Basis of Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of my report. I am independent of the Reporting Unit in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Information Other than the Financial Report and Auditor's Report Thereon

The Committee of Management is responsible for the other information. The other information obtained at the date of this auditor's report is in the Operating Report accompanying the financial report.

My opinion on the financial report does not cover the other information and accordingly I do not express any form of assurance conclusion thereon.

In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or my knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work I have performed, I conclude that there is a material misstatement of this other information, I am required to report that fact. I have nothing to report in this regard.

Responsibilities of Committee of Management for the Financial Report

The Committee of Management of the Reporting Unit is responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards and the RO Act, and for such internal control as the Committee of Management determine is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Committee of Management is responsible for assessing the Reporting Unit's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Committee of Management either intend to liquidate the Reporting Unit or to cease operations, or have no realistic alternative but to do so.

INDEPENDENT AUDITOR'S REPORT continued
for the year ended 30 June 2019



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Auditor's Responsibilities for the Audit of the Financial Report

My objective is to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Reporting Unit's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Committee of Management.
- Conclude on the appropriateness of the Committee of Management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Reporting Unit's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the Reporting Unit to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Reporting Unit to express an opinion on the financial report. I am responsible for the direction, supervision and performance of the Reporting Unit audit. I remain solely responsible for my audit opinion.

I communicate with the Committee of Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

I declare that I am an auditor registered under the RO Act

Report on Other Legal and Regulatory Requirements

In accordance with the requirements of section 257(7) of the RO Act, I am required to describe any deficiency, failure or shortcoming in respect of the matters referred to in section 252 and 257(2) of the RO Act.

In my opinion, no such matters were noted.

A handwritten signature in black ink, appearing to read 'Pran Rathod', written over a horizontal line.

Pran Rathod - Director Audit Services
Registered Company Auditor - Registration Number AA2017/15

Dated at Sydney, this 30th day of September 2019

s268 *Fair Work (Registered Organisations) Act 2009*


CERTIFICATE BY PRESCRIBED DESIGNATED OFFICER

Certificate for the year ended 30 June 2019

I, Chris Hewett, being the Secretary of the Australian and International Pilots Association, certify:

- that the documents lodged herewith are copies of the full report for the Australian and International Pilots Association and consolidated entity for the year ended 30 June 2019 referred to in s.268 of the *Fair Work (Registered Organisations) Act 2009*; and
- that the full report was provided to members of the reporting unit on 31 October 2019; and
- that the full report was presented to a meeting of the committee of management of the reporting unit on 12 November 2019 in accordance with s.266 of the *Fair Work (Registered Organisations) Act 2009*.

Signature of prescribed designated officer:



Name of prescribed designated officer: Chris Hewett

Title of prescribed designated officer: Secretary

Dated: 12 November 2019

REPORT REQUIRED UNDER SUBSECTION 255(2A)

for the year ended 30 June 2019

The Committee of Management presents the expenditure report as required under subsection 255(2A) on the Reporting Unit for the year ended 30 June 2019.

Categories of expenditures	2019 \$	2018 \$
Remuneration and other employment-related costs and expenses – employees	1,497,172	992,443
Advertising	-	-
Operating costs	1,898,952	1,708,042
Donations to political parties	-	-
Legal costs	119,706	188,522

Signature of prescribed designated officer:



Name of prescribed designated officer: Chris Hewett

Title of prescribed designated officer: Secretary

Dated: 10 September 2019

OPERATING REPORT

for the year ended 30 June 2019

The Committee of Management presents its report on the Association for the financial year ended 30 June 2019.

Review of principal activities, the results of those activities and any significant changes in the nature of those activities during the year

The principal activities of the Association during the reporting period were to provide industrial and organising services to the members consistent with the objects of the Association and particularly the object of protecting and improving the interests of the members.

The Association's principal activities resulted in maintaining and improving the wages and conditions of employment of the membership.

There were no significant changes in the nature of the Association's principal activities during the reporting period.

Significant changes in financial affairs

The Association earned a net surplus of \$1,101,539 for the year.

Right of members to resign

Members may resign from the Association in accordance with rule 48, which reads as follows:

a) A member may resign from membership by written notice addressed to the Secretary and posted or delivered to that officer or the person performing the duties of that officer at the registered office of the Organisation.

b) Where a member ceases to be eligible to be a member of the Organisation, the notice of resignation shall take effect:

- (i) on the day on which the notice is received by the Organisation; or
 - (ii) on the day specified in the notice, which is the day not earlier than the day when the member ceases to be eligible to become a member;
- whichever is later.

c) In any case a member's notice of resignation shall take effect:

- (i) at the end of two weeks after the notice is received by the Organisation;
 - (ii) or on the day specified in the notice;
- whichever is later;

d) Any dues payable but not paid by a former member, in relation to the period before the member's resignation from the Organisation took effect, may be sued for and recovered in the name of the Organisation, in a court of competent jurisdiction, as a debt due to the Organisation.

OPERATING REPORT *continued*
for the year ended 30 June 2019

e) A notice delivered to the person nominated in (a) above shall be taken to have been received by the Organisation when it was delivered.

f) A notice of resignation that has been received by the Organisation is not invalid because it was not addressed and delivered in accordance with (a) above.

g) A resignation from membership is valid even if it is not effected in accordance with this rule if the member is informed in writing by or on behalf of the Organisation that the resignation has been accepted.

Officers or members who are superannuation fund trustee(s) or director of a company that is a superannuation fund trustee where being a member or officer of a registered organisation is a criterion for them holding such position

No officer or member of the Association holds a position as a trustee, or director of a superannuation entity or exempt public sector superannuation scheme where the criterion for holding such position is that they are an officer or member of an organisation.

Number of members

The number of persons who, at the end of the reporting period, were recorded on the Register of Members of the Association was 2321 (2018: 2,196).

Number of employees

The number of persons who were, at the end of the reporting period, employees of the Association was 12 (2018: 9) as measured on a full-time equivalent basis.

OPERATING REPORT *continued*
for the year ended 30 June 2019

Names of Committee of Management members and period positions held during the financial year ended 30 June 2019

Surname	Name	Attended	Held¹	Office bearer position
Anderson	Steven	0	11	-
Armessen	Michael	5	7	-
Arthur	Darren	6	11	-
Aspinall	Mick	6	11	-
Backhouse	David	1	11	-
Beavan	Jason	11	11	Vice President
Bond	Paul	0	7	-
Busby	Theron	9	11	Vice President ('A' Pilots)
Butt	Murray	5	11	President 1/7/18 – 12/11/18
Cameron	Juan	0	4	-
Campbell	Skye	5	11	-
Evans	Mathew	5	7	-
Fielder	Darren	1	11	Vice President (Group Airlines)
Flack	Brett	5	11	-
Geddes	Leigh	0	11	-
Gilmour	Mark	1	7	-
Gillson	Russell	1	4	-
Glynn	Michael	2	11	-
Hewett	Chris	8	11	Secretary
Hodson	Brad	8	11	Vice President
Hunter	Glen	10	11	Treasurer 11/12/18 – present
Ince	Shane	2	11	-
Jackson	Barry	6	11	-
Klaebe	Matthew	3	4	-
Lipson	Jason	8	11	Assistant Secretary
Loney	Shane	10	11	Vice President
Lunt	Jeff	7	11	-
Mascaro	Franco	11	11	-
McCallum	Andrew	5	11	-
Mickleson	Todd	4	11	-
Munro	Jeffrey	5	11	-
Newsham	Brett	1	4	-

¹ Number of meetings held during term of office. Meetings of the Committee of Management are normally held on the second Tuesday of each month, except there is no meeting in January.

OPERATING REPORT *continued*
for the year ended 30 June 2019

O'Rourke	Alexander	6	7	-
Pavlou	Greg	6	7	-
Peatfield	Philip	1	11	-
Prosser	David	3	11	-
Roche	Stewart	4	11	-
Rooke	Brent	0	7	-
Salt	Adrian	3	4	-
Sedgwick	Mark	11	11	President 13/11/18 – present
Susz	Adam	2	4	Treasurer 1/7/18 – 12/11/18
Taylor	Gordon	0	4	-
Watling	Chris	1	11	-
Wegemund	Cameron	0	11	-
Winckel	Sean	3	11	-
Woods	Steven	7	11	-
Worrall	Douglas	2	11	-

Michael Armessen, Paul Bond, Mathew Evans, Mark Gilmour, Alexander O'Rourke, Greg Pavlou and Brent Rooke held positions during the period 13 November 2018 to 30 June 2019.

Juan Cameron, Russell Gillson, Matthew Klaebe, Brett Newsham, Adrian Salt, Adam Susz and Gordon Taylor held position during the period 1 July 2018 to 12 November 2018.


Unless otherwise specified, all other committee members and office bearers held their positions for the entire financial year.

Name, title and signature of designated officer/s who prepared this report:



Mark Sedgwick, President

Dated: 10 September 2019



Glen Hunter, Treasurer

Dated: 10 September 2019

COMMITTEE OF MANAGEMENT STATEMENT

for the year ended 30 June 2019

On 10 September 2019 the Committee of Management of the Australian and International Pilots Association passed the following resolution in relation to the general purpose financial report (GPFR) for the year ended 30 June 2019:

The Committee of Management declares that in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with any other requirements imposed by the Reporting Guidelines or Part 3 of Chapter 8 of the *Fair Work (Registered Organisations) Act 2009* (the RO Act);
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the Association for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the Association will be able to pay its debts as and when they become due and payable;
- (e) during the financial year to which the GPFR relates and since the end of that year:
 - (i) meetings of the Committee of Management were held in accordance with the rules of the organisation;
 - (ii) the financial affairs of the Association have been managed in accordance with the rules of the organisation;
 - (iii) the financial records of the Association have been kept and maintained in accordance with the RO Act;
 - (iv) where information has been sought in any request by a member of the Association or Commissioner duly made under section 272 of the RO Act, that information has been provided to the member or Commissioner;
 - (v) where any order for inspection of financial records has been made by the Registered Organisations Commission under section 273 of the RO Act, there has been compliance; and
- (f) no revenue has been derived from undertaking recovery of wages activity during the year.

This declaration is made in accordance with a resolution passed by the Committee of Management of the Association at its meeting dated 10 September 2019.

Signature of designated officer:



Name and title of designated officer:

Chris Hewett, Secretary

Dated:

10 September 2019

CONSOLIDATED STATEMENT OF COMPREHENSIVE INCOME
for the year ended 30 June 2019

	Notes	2019 \$	2018 \$
Revenue			
Membership subscriptions		4,516,856	4,283,079
Capitation fees	3A	-	-
Levies	3B	-	-
Interest received on bank deposits	3C	219,787	192,739
Grants and/or donations	3E	-	-
Other revenue		6,825	9,670
Total revenue		4,743,468	4,485,488
Expenses			
Employee expenses	4A	1,497,172	992,443
Capitation fees	4B	-	-
Affiliation fees	4C	72,847	66,473
Administration expenses	4D	1,667,521	1,599,376
Grants or donations	4E	7,571	14,000
Depreciation and amortisation	4F	245,805	208,009
Legal costs	4H	119,706	188,522
Audit fees	14	31,307	28,193
Other expenses	4K	-	-
Total expenses		3,641,929	3,097,016
Surplus for the year		1,101,539	1,388,472
Other comprehensive income		-	-
Total comprehensive income for the year		1,101,539	1,388,472

The above statement should be read in conjunction with the notes.

CONSOLIDATED STATEMENT OF FINANCIAL POSITION

as at 30 June 2019

	Notes	2019 \$	2018 \$
ASSETS			
Current Assets			
Cash and cash equivalents	5A	9,211,231	7,702,672
Trade and other receivables	5B	421	7,467
Other current assets	5C	165,507	174,575
Total current assets		9,377,159	7,884,714
Non-Current Assets			
Land and buildings	6	1,489,747	1,545,801
Plant and equipment	6	250,364	229,406
Office Fit Out	6	119,593	258,699
Total non-current assets		1,859,704	2,033,906
Total assets		11,236,863	9,918,620
LIABILITIES			
Current Liabilities			
Trade payables	7A	611,641	491,174
Other payables	7B	125,193	89,985
Employee provisions	8A	117,444	57,069
Total current liabilities		854,278	638,228
Non-current liabilities			
Employee provisions	8A	67,444	66,791
Total non-current liabilities		67,444	66,791
Total liabilities		921,722	705,019
Net assets		10,315,141	9,213,601
EQUITY			
Retained earnings		10,315,141	9,213,601
Total equity		10,315,141	9,213,601

The above statement should be read in conjunction with the notes.

CONSOLIDATED STATEMENT OF CHANGES IN EQUITY

for the year ended 30 June 2019

	Retained earnings
	\$
Balance as at 1 July 2017	7,825,130
Surplus for the year	1,388,472
Closing balance as at 30 June 2018	9,213,602
Surplus for the year	1,101,539
Closing balance as at 30 June 2019	10,315,141

The above statement should be read in conjunction with the notes.

CONSOLIDATED STATEMENT OF CASH FLOWS

for the year ended 30 June 2019

	Notes	2019 \$	2018 \$
OPERATING ACTIVITIES			
Cash received			
Receipts from members and customers		4,968,541	4,715,350
Interest		253,045	187,788
Receipts from other reporting units/controlled entities	11B	-	-
		5,221,586	4,903,138
Cash used			
Employees		(1,436,144)	(977,813)
Suppliers		(2,205,280)	(2,173,887)
Payments to other reporting units/controlled entities	11B	-	-
		(3,641,424)	(3,151,700)
Net cash from operating activities	11A	1,580,162	1,751,438
INVESTING ACTIVITIES			
Cash used			
Purchase of plant and equipment		(71,603)	(210,359)
Net cash used by investing activities		(71,603)	(210,359)
Net increase in cash held		1,508,559	1,541,079
Cash and cash equivalents at the beginning of the reporting period		7,702,672	6,161,593
Cash and cash equivalents at the end of the reporting period	5A	9,211,231	7,702,672

The above statement should be read in conjunction with the notes.

Note 1 Summary of Significant Accounting Policies

1.1 Basis of Preparation of the Financial Statements

The consolidated financial statements are general purpose financial statements and have been prepared in accordance with Australian Accounting Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that apply for the reporting period, and the *Fair Work (Registered Organisations) Act 2009*. For the purpose of preparing the general purpose financial statements, the Australian and International Pilots Association is a not-for-profit entity.

The consolidated financial statements have been prepared on an accrual basis and in accordance with the historical cost, except for certain assets and liabilities measured at fair value, as explained in the accounting policies below. Historical cost is generally based on the fair values of the consideration given in exchange for assets. Except where stated, no allowance is made for the effect of changing prices on the results or the financial position. The financial statements are presented in Australian dollars.

1.2 Comparative amounts

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

1.3 New Australian Accounting Standards

Adoption of New Australian Accounting Standards Requirements

Australian Accounting Standards and Interpretations that have recently been issued or amended but are not yet mandatory, have not been early adopted by the Association for the annual reporting period ended 30 June 2019. The Association's assessment of the impact of these new or amended Accounting Standards and Interpretations, most relevant to the Association, are considered insignificant.

Future Australian Accounting Standards Requirements

No new standards, amendments to standards or interpretations that were issued prior to the sign-off date and are applicable to the future reporting period are expected to have a future financial impact on the Association.

1.4 Basis of consolidation

The consolidated financial statements consolidate those of the Parent Entity, Australian and International Pilots Association and its only wholly owned subsidiary, 247 Coward Street Pty Limited as of 30 June 2019. The Parent controls a subsidiary if it is exposed, or has rights, to variable returns from its involvement with the subsidiary and has the ability to affect those returns through its power over the subsidiary. All transactions and balances between Group companies are eliminated on consolidation.

1.5 Revenue

Revenue is measured at the fair value of the consideration received or receivable.

Revenue from subscriptions is accounted for on an accrual basis and is recorded as revenue in the year to which it relates.

Receivables for services, which have 30-day terms, are recognised at the nominal amounts due less any impairment allowance account. Collectability of debts is reviewed at end of the reporting period. Allowances are made when collectability of the debt is no longer probable.

Interest revenue is recognised on an accrual basis using the effective interest method.

1.6 Membership levies

Membership levies are to be recognised on an accrual basis and recorded as a revenue and/or expense in the year to which it relates.

1.7 Employee benefits

A liability is recognised for benefits accruing to employees in respect of wages and salaries, annual leave, long service leave and termination benefits when it is probable that settlement will be required and they are capable of being measured reliably.

Liabilities for short-term employee benefits (as defined in AASB 119 *Employee Benefits*) and termination benefits due within twelve months of the end of the reporting period are measured at their nominal amounts. The nominal amount is calculated with regard to the rates expected to be paid on settlement of the liability.

Other long-term employee benefits are measured as the present value of the estimated future cash outflows to be made by the Association in respect of services provided by employees up to reporting date.

Provision is made for separation and redundancy benefit payments. The Association recognises a provision for termination when it has developed a detailed formal plan for the terminations and has informed those employees affected that it will carry out the terminations.

Payments to defined contribution retirement benefit plans are recognised as an expense when employees have rendered service entitling them to the contribution.

1.10 Cash

Cash is recognised at its nominal amount. Cash and cash equivalents includes cash on hand, deposits held at call with bank, other short-term highly liquid investments with original maturity of three months or less that are readily convertible to known amounts of cash and subject to insignificant risk of changes in value.

1.11 Financial instruments

Financial assets and financial liabilities are recognised when the Association becomes a party to the contractual provisions of the instrument.

Financial assets and financial liabilities are initially measured at fair value. Transaction costs that are directly attributable to the acquisition or issue of financial assets and financial liabilities (other than financial assets and financial liabilities at fair value through profit or loss) are added to or deducted from the fair value of the financial assets or financial liabilities, as appropriate, on initial recognition. Transaction costs directly attributable to the acquisition of financial assets or financial liabilities at fair value through profit or loss are recognised immediately in profit or loss.

1.12 Financial assets

Financial assets are classified into the following specified categories: financial assets at fair value through profit or loss, held-to-maturity investments, available-for-sale financial assets and loans and receivables. The classification depends on the nature and purpose of the financial assets and is determined at the time of initial recognition. The Association's financial assets comprise only of receivables.

Receivables

Trade receivables that have fixed or determined payments that are not quoted in an active market are classified as 'receivables'. Receivables are measured at cost less impairment.

Impairment of financial assets

Financial assets, other than those at fair value through profit or loss, are assessed for impairment at the end of each reporting period. Financial assets are considered to be impaired when there is objective evidence that, as a result of one or more events that occurred after the initial recognition of the financial asset, the estimated future cash flows of the investment have been affected.

For certain categories of financial asset, such as trade receivables, assets that are assessed not to be impaired individually are, in addition, assessed for impairment on a collective basis. Objective evidence of impairment for a portfolio of receivables could include the Association's past experience of collecting payments, an increase in the number of delayed payments in the portfolio past the average credit period of 60 days, as well as observable changes in national or local economic conditions that correlate with default on receivables.

The carrying amount of the financial asset is reduced by the impairment loss directly for all financial assets with the exception of trade receivables, where the carrying amount is reduced through the use of an allowance account. When a trade receivable is considered uncollectible, it is written off against the allowance account. Subsequent recoveries of amounts previously written off are credited against the allowance account. Changes in the carrying amount of the allowance account are recognised in profit or loss.

Derecognition of financial assets

The Association derecognises a financial asset only when the contractual rights to the cash flows from the asset expire, or when it transfers the financial asset and substantially all the risks and rewards of ownership of the asset to another entity. The difference between the asset's carrying amount and the sum of the consideration received and receivable and the cumulative gain or loss that had been recognised in other comprehensive income and accumulated in equity is recognised in profit or loss.

1.13 Financial Liabilities

Financial liabilities are classified as either financial liabilities 'at fair value through profit or loss' or 'other financial liabilities'. The Association has only 'other financial liabilities'.

Other financial liabilities

Other financial liabilities, including trade and other payables, are initially measured at fair value net of transaction costs.

Other financial liabilities are subsequently measured at amortised cost using the effective interest method, with interest expense recognised on an effective yield basis.

Derecognition of financial liabilities

The Association derecognises financial liabilities when, and only when, the Association’s obligations are discharged, cancelled or they expire. The difference between the carrying amounts of the financial liability derecognised and the consideration paid and payable is recognised in profit or loss.

1.14 Contingent Liabilities and Contingent Assets

Contingent liabilities and contingent assets are not recognised in the Statement of Financial Position but are reported in the relevant notes. They may arise from uncertainty as to the existence of a liability or asset or represent an existing liability or asset in respect of which the amount cannot be reliably measured. Contingent assets are disclosed when settlement is probable but not virtually certain, and contingent liabilities are disclosed when settlement is greater than remote.

1.15 Land, Buildings, Plant and Equipment

Asset Recognition Threshold

Purchases of land, buildings, plant and equipment are recognised initially at cost in the Statement of Financial Position. The initial cost of an asset includes an estimate of the cost of dismantling and removing the item and restoring the site on which it is located.

Land and Buildings

Following initial recognition at cost, land and buildings are carried at cost less subsequent accumulated depreciation and accumulated impairment losses. Fair value of land and buildings was assessed at \$3,500,000 by Valuecorp, an accredited independent valuer, in June 2017. As uncertainty in the valuation exists due to limited comparable sales and rental evidence in the area, market values may change significantly and unexpectedly over a relatively short period, and there is no assurance the assessed market estimate could be realised if the property were offered for sale in an uncertain market. For these reasons a more conservative approach is taken and a revaluation adjustment has not been made.

Depreciation

Depreciable property, plant and equipment assets are written-off over their estimated residual values over their estimated useful life using, in all cases, the straight line method of depreciation. Depreciation rates (useful lives), residual values and methods are reviewed at each reporting date and necessary adjustments are recognised in the current, or current and future reporting periods, as appropriate.

Depreciation rates applying to each class of depreciable asset are based on the following useful lives:

	2019	2018
Land and buildings	40 years	40 years
Plant and equipment	3 to 10 years	3 to 10 years

Derecognition

An item of land, buildings, plant and equipment is derecognised upon disposal or when no future economic benefits are expected from its use or disposal. Any gain or loss arising on the disposal or retirement of an item of property, plant and equipment is determined as the difference between the sales proceeds and the carrying amount of the asset and is recognised in the profit and loss.

1.16 Impairment of non-financial assets

All assets are assessed for impairment at the end of each reporting period to the extent that there is an impairment trigger. Where indications of impairment exist, the assets recoverable amount is estimated and an impairment adjustment made if the assets recoverable amount is less than its carrying amount.

The recoverable amount of an asset is the higher of its fair value less costs of disposal and its value in use. Value in use is the present value of the future cash flows expected to be derived from the asset. Where the future economic benefit of an asset is not primarily dependent on the asset's ability to generate future cash flows, and the asset would be replaced if the Association were deprived of the asset, its value in use is taken to be its depreciated replacement cost.

1.17 Taxation

The Association is exempt from income tax under section 50.1 of the Income Tax Assessment Act 1997 however still has obligation for Fringe Benefits Tax (FBT) and the Goods and Services Tax (GST).

Revenues, expenses and assets are recognised net of GST except:

- where the amount of GST incurred is not recoverable from the Australian Taxation Office; and
- for receivables and payables.

The net amount of GST recoverable from, or payable to, the taxation authority is included as part of receivables or payables.

Cash flows are included in the statement of cash flows on a gross basis. The GST component of cash flows arising from investing and financing activities which is recoverable from, or payable to, the Australian Taxation Office is classified within operating cash flows.

1.18 Going Concern

The reporting units (AIPA) ability to continue as a going concern is not reliant on the financial support of another reporting unit.

AIPA has not agreed to provide financial support to another reporting unit to ensure it can continue on a going concern basis.

Note 2 Events after the Reporting Period

There were no events that occurred after 30 June 2019, and/or prior to the signing of the financial statements, that would affect the ongoing structure and financial activities of the Association.

Note 3 Income

	2019	2018
	\$	\$
Note 3A: Capitation fees		
Capitation fees	-	-
Total capitation fees	<u>-</u>	<u>-</u>
Note 3B: Levies		
Levies	-	-
Total levies	<u>-</u>	<u>-</u>
Note 3C: Interest		
Deposits	219,787	192,739
Total interest	<u>219,787</u>	<u>192,739</u>
Note 3E: Grants or donations		
Grants	-	-
Donations	-	-
Total grants or donations	<u>-</u>	<u>-</u>

Note 4 Expenses

Note 4A: Employee expenses

	2019	2018
	\$	\$
Holders of office		
Wages and salaries	62,424	61,260
Superannuation	5,930	5,820
Leave and other entitlements	-	-
Separation and redundancies	-	-
Other employee expenses	-	-
Subtotal employee expenses – holders of office	<u>68,354</u>	<u>67,080</u>
Employees other than office holders		
Wages and salaries	1,154,074	777,838
Superannuation	239,715	106,895
Leave and other entitlements	35,029	40,630
Separation and redundancies	-	-
Other employee expenses	-	-
Subtotal employee expenses – employees other than office holders	<u>1,428,818</u>	<u>925,363</u>
Total employee expenses	<u>1,497,172</u>	<u>992,443</u>

Note 4B: Capitation fees

Capitation fees	-	-
Total capitation fees	<u>-</u>	<u>-</u>

Note 4C: Affiliation fees

Australian Council of Trade Unions (ACTU)	12,957	12,651
International Federation of Air Line Pilots Associations (IFALPA)	59,890	53,822
Total affiliation fees	<u>72,847</u>	<u>66,473</u>

	2019	2018
	\$	\$
Note 4D: Administration expenses		
Total paid to employers for payroll deductions	-	-
Compulsory levies	-	-
Conference and meeting expenses	72,267	42,819
Contractors/consultants	620,168	797,223
Fees/allowances – meetings and conferences	-	-
Financial support to other reporting units	-	-
Media, public and government relations	61,430	60,667
Payroll tax	53,183	12,093
Printing, postage, stationery and promotional Items	28,222	42,488
Property expenses	63,509	52,192
Reimburse lost flying	220,000	120,000
Information communications technology	138,618	130,780
Insurance	79,932	82,746
Other administration expenses	330,192	258,368
Total administration expense	1,667,521	1,599,376

Note 4E: Grants or donations

Grants – total paid that were \$1,000 or less	-	-
Grants – total paid that exceeded \$1,000	-	-
Donations – total paid that were \$1,000 or less	-	-
Donations – total paid that exceeded \$1,000	7,571	14,000
Total grants or donations	7,571	14,000

Note 4F: Depreciation and amortisation

Depreciation		
Land and buildings	56,054	56,054
Property, plant and equipment	189,751	151,955
Total depreciation	245,805	208,009

Note 4H: Legal costs

Litigation on behalf of members	119,706	188,522
Other legal costs	-	-
Total legal costs	119,706	188,522

	2019	2018
	\$	\$
Note 5 Current Assets		
Note 5A: Cash and Cash Equivalents		
Cash at bank	2,177,734	1,038,174
Cash on hand	750	500
Short term deposits	7,032,747	6,663,998
Total cash and cash equivalents	9,211,231	7,702,672
Note 5B: Trade and Other Receivables		
Receivables from other reporting units	-	-
Less provision for doubtful debts	-	-
Trade debtors	421	7,467
Total trade and other receivables	421	7,467
Note 5C: Other Current Assets		
Prepayments	127,830	103,640
Accrued Interest	37,677	70,935
Total other current assets	165,507	174,575

Note 6 Non-current Assets

	Plant & Equipment	Strata Property	Office Fit Out	Total
At cost	328,201	2,242,166	1,391,069	3,961,436
Accumulated depreciation	(77,837)	(752,419)	(1,271,476)	(2,101,732)
Total	250,364	1,489,747	119,593	1,859,704

Movement in the carrying amounts for each class of property, plant and equipment

2018	Plant & Equipment	Strata Property	Office Fit Out	Total
Opening balance at cost	266,594	2,242,166	1,391,069	3,899,829
Accumulated depreciation	(233,781)	(640,311)	(993,262)	(1,867,354)
Net value	32,813	1,601,855	397,807	2,032,475
Additions	210,359	-	-	210,359
Disposals	(919)	-	-	(919)
Depreciation	(12,848)	(56,054)	(139,107)	(208,009)
Carrying amount at the end of the year	229,405	1,545,801	258,700	2,033,906
2019				
Opening balance at cost	328,201	2,242,166	1,391,069	3,961,436
Accumulated depreciation	(98,796)	(696,365)	(1,132,369)	(1,927,530)
Net value	229,405	1,545,801	258,700	2,033,906
Additions	75,186	-	-	75,186
Disposals	(3,583)	-	-	(3,583)
Depreciation	(50,644)	(56,054)	(139,107)	(245,805)
Carrying amount at the end of the year	250,364	1,489,747	119,593	1,859,704

2019	2018
\$	\$

Note 7 Current Liabilities
Note 7A: Trade payables

Trade creditors and accruals	611,641	491,174
Payables to other reporting units	-	-
Total trade payables	611,641	491,174

Settlement is usually made within 30 days

Note 7B: Other payables

Withholding tax	27,982	18,300
Superannuation	9,279	6,273
Payable to employers for payroll deductions	-	-
Legal costs	-	-
GST payable	87,932	65,412
Total other payables	125,193	89,985

Total other payables expected to be settled in:

No more than 12 months	125,193	89,985
More than 12 months	-	-
Total other payables	125,193	89,985

Note 8 Provisions

	2019	2018
Note 8A: Employee provisions	\$	\$
Office holders		
Annual leave	-	-
Long service leave	-	-
Separations and redundancies	-	-
Other	-	-
Subtotal employee provisions – office holders	-	-
Employees other than office holders		
Annual leave	108,957	49,963
Long service leave	8,487	7,106
Separations and redundancies	-	-
Other	-	-
Subtotal employee provisions – employees other than office holders	117,444	57,069
Total employee provisions	117,444	57,069
Current	117,444	57,069
Non-current	67,444	66,791
Total employee provisions	184,888	123,860

Note 11 Cash Flow

Note 11A: Cash flow reconciliation

	2019	2018
	\$	\$
Reconciliation of cash and cash equivalents as per Balance Sheet to Cash Flow Statement:		
Cash and cash equivalents as per		
Cash flow statement	9,211,231	7,702,672
Balance sheet	9,211,231	7,702,672
Difference	<u>-</u>	<u>-</u>
Reconciliation of surplus to net cash from operating activities		
Surplus for the year	1,101,539	1,388,472
Adjustments for non-cash items		
Depreciation/amortisation	245,805	208,009
Net write-down of non-financial assets	-	918
Changes in assets/liabilities		
(Increase) decrease in net receivables	7,046	(6,675)
(Increase) decrease in accrued interest	33,258	(4,951)
Increase (decrease) in other creditors and provisions	216,704	176,149
(Increase) decrease in other assets	(24,190)	(10,484)
Net cash from operating activities	<u>1,580,162</u>	<u>1,751,438</u>

Note 12 Contingent Liabilities, Assets and Commitments

Note 12A: Commitments and Contingencies

As at 30 June 2019 the Association:

- did not have any capital commitments
- did not have any lease commitments
- was not aware of any contingent assets or liabilities

Note 13 Related Party Disclosures

Note 13A: Related Party Transactions for the Reporting Period

There were no related party transactions for the year ended 30 June 2019.

Note 13B: Key Management Personnel Remuneration for the Reporting Period

	2019	2018
	\$	\$
Short-term employee benefits		
Salary (including annual leave taken)	62,424	61,260
Total short-term employee benefits	<u>62,424</u>	<u>61,260</u>
Post-employment benefits		
Superannuation	5,930	5,820
Total post-employment benefits	<u>5,930</u>	<u>5,820</u>
Other long-term benefits		
Long-service leave	-	-
Total other long-term benefits	-	-
Termination benefits	-	-
Total	<u>68,354</u>	<u>67,080</u>

Murray Butt, President of the Association until November 2018 and Mark Sedgwick, current President of the Association, are the key management personnel who received the benefits referred to above.

Note 13C: Transactions with Key Management Personnel and their Close Family Members

There were no transactions with key management personnel and their close family members for the year ended 30 June 2019.

Note 14 Remuneration of Auditors

	2019	2018
	\$	\$
Value of the services provided		
Financial statement audit services	15,946	18,500
Other services	15,361	9,693
Total remuneration of auditors	31,307	28,193

Other services include a review of engagement for the six months to 31 December 2018 and a review of the financial report.

Note 15 Financial Instruments

Interest Rate Risk

Cash deposits held by the Association will suffer a financial risk as a result of a change in interest rates.

Credit Risk

The Association does not have any material credit risk exposure to any single debtor or debtor groups under financial instruments entered into.

Net Fair Values

Assets and liabilities are carried at cost or written down value which approximates the net fair value.

Note 18 Section 272 Fair Work (Registered Organisations) Act 2009

In accordance with the requirements of the *Fair Work (Registered Organisations) Act 2009*, the attention of members is drawn to the provisions of subsections (1) to (3) of section 272, which reads as follows:

Information to be provided to members or Commissioner:

- (1) A member of a reporting unit, or the Commissioner, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.
- (2) The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.
- (3) A reporting unit must comply with an application made under subsection (1).

Note 19 Parent Entity Information

Information relating to the Australian and International Pilots Association

	2019	2018
	\$	\$
Statement of financial position		
Current assets	11,619,325	10,126,880
Non-current assets	369,557	488,105
Total assets	<u>11,988,882</u>	<u>10,614,985</u>
Current liabilities	854,278	638,228
Non-current liabilities	67,444	66,791
Total liabilities	<u>921,722</u>	<u>705,019</u>
Net assets	<u>11,067,160</u>	<u>9,909,966</u>

Statement of comprehensive income

Surplus for the year	1,101,539	1,388,472
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OFFICER DECLARATION STATEMENT

for the year ended 30 June 2019

I, Chris Hewett , being the Secretary of the Australian and International Pilots Association, declare that the following activities did not occur during the year ending 30 June 2019.

The reporting unit did not:

- agree to receive financial support from another reporting unit to continue as a going concern (refers to agreement regarding financial support not dollar amount)
- agree to provide financial support to another reporting unit to ensure they continue as a going concern (refers to agreement regarding financial support not dollar amount)
- acquire an asset or liability due to an amalgamation under Part 2 of Chapter 3 of the RO Act, a restructure of the branches of an organisation, a determination or revocation by the General Manager, Fair Work Commission
- receive any other revenue from another reporting unit
- receive revenue from undertaking recovery of wages activity
- pay to a person fees or allowances to attend conferences or meetings as a representative of the reporting unit
- pay a penalty imposed under the RO Act or the Fair Work Act 2009
- have a fund or account for compulsory levies, voluntary contributions or required by the rules of the organisation or branch
- transfer to or withdraw from a fund (other than the general fund), account, asset or controlled entity
- provide cash flows to another reporting unit and/or controlled entity
- receive cash flows from another reporting units and/or controlled entity
- have another entity administer the financial affairs of the reporting unit

Signed by the officer:



Name of prescribed designated officer:

Chris Hewett

Title of prescribed designated officer:

Secretary

Dated:

10 September 2019