



1 July 2015

Mr Graham Moloney
Branch Secretary
Australian Education Union, Queensland Branch
21 Graham Street
Milton QLD 4064

By e-mail: qtu@qtu.asn.au

Dear Mr Moloney

**Australian Education Union, Queensland Branch
Financial Report for the year ended 31 December 2014 - FR2014/435**

I acknowledge receipt of the financial report for the year ended 31 December 2014 for the Australian Education Union, Queensland Branch. The financial report was lodged with the Fair Work Commission (FWC) on 17 June 2015.

The financial report has now been filed. You are not required to take any further action in respect of the report lodged.

Whilst the 2014 report has been filed the following matters should be addressed in the preparation of the next financial report.

Declaration relating to management use of the going concern basis of accounting

Item 39 of the Reporting Guidelines requires that the Auditor's Statement is to include a declaration, that as part of the audit of the financial statements, they have concluded that management's use of the going concern basis of accounting in the preparation of the financial statement is appropriate.

Prepared in accordance with the RO Act

Australian Accounting Standard *AASB 1054 Australian Additional Disclosures* paragraph 8(a) requires that the entity disclose in the notes the statutory basis or other reporting framework under which the financial statements are prepared. The notes do not disclose whether the statements have been prepared in accordance with the RO Act.

Disclosure of capitation fees from another reporting unit

Reporting Guideline 14(b) requires that where capitation fees from another reporting unit are received, the amount and the name of each reporting unit are to be disclosed in either the Statement of Comprehensive Income or the notes. Also, Reporting Guideline 24 requires that where another reporting unit of the organisation is the source of a cash inflow or the application of cash outflow, such cash flow should be separately disclosed and that the name of the other reporting unit be shown in the notes.

Disclosure of capitation fees to another reporting unit

Reporting Guideline 16(b) requires that where capitation fees to another reporting unit are paid, the amount and the name of each reporting unit are to be disclosed in either the Statement of Comprehensive Income or the notes. Also, Reporting Guideline 24 requires that where another reporting unit of the organisation is the source of a cash inflow or the application of cash outflow, such cash flow should be separately disclosed and that the name of the other reporting unit be shown in the notes.

The financial report was filed based on a primary review. This involved confirming that the financial reporting timelines required under s.253, s.265, s.266 and s.268 of the *Fair Work (Registered Organisations) Act 2009* (RO Act) have been satisfied, all documents required under s.268 of the RO Act were lodged and that various disclosure requirements under the Australian Accounting Standards, RO Act and Reporting Guidelines have been complied with. A primary review does not examine all disclosure requirements.

Please note that next financial report may be subject to an advanced compliance review.

Reporting Requirements

The FWC website [[Financial Reporting](#)] contains a number of factsheets on the financial reporting process and timelines. The most recent copy of the Reporting Guidelines and a model set of financial statements can also be found. The FWC recommends using the model statements to help comply with the *Fair Work (Registered Organisations) Act 2009*, the s.253 Reporting Guidelines and the Australian Accounting Standards.

Should you wish to discuss the matters raised in this letter, or if you require further information on the financial reporting requirements of the Act, I may be contacted on (03) 8661 7675 or via email at ken.morgan@fwc.gov.au

Yours sincerely



Ken Morgan
Financial Reporting Advisor
Regulatory Compliance Branch



AUSTRALIAN EDUCATION UNION

Queensland Branch ABN 47 599 010 588

The Teachers' Building, 21 Graham Street, Milton, Queensland, Australia

Ph: 07 3512 9000 Fax: 07 3512 9050

Address all correspondence to: The Branch Secretary, PO Box 1591, Milton BC, Q 4064

In reply please quote: JW:MD

12 June 2015

Tribunal Services and Organisations
Fair Work Australia
GPO Box 1994
MELBOURNE Vic 3001



Dear Sir / Madam

Please find enclosed the dated Financial Statements for the year ended 31 December 2014 for the Australian Education Union (Queensland Branch) accompanied by a verification statement from the Branch Secretary, Mr Graham Moloney.

Yours sincerely

John Wild
Finance and Corporate Services Manager

Encl



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Designated Officer's Certificate or other Authorised Officer
s268 Fair Work (Registered Organisations) Act 2009

I, Graham Moloney, being the Branch Secretary of the Australian Education Union (Queensland Branch) certify:

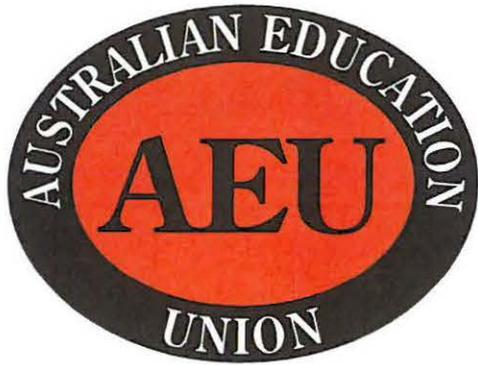
- that the documents lodged herewith are copies of the full report referred to in s268 of the *Fair Work (Registered Organisations) Act 2009*; and
- that the full report, was provided to members on 11 May 2015; and
- that the full report was presented to a meeting of the committee of management of the reporting unit on 9 June 2015; in accordance with section 266 of the *Fair Work (Registered Organisations) Act 2009*.

Signature:

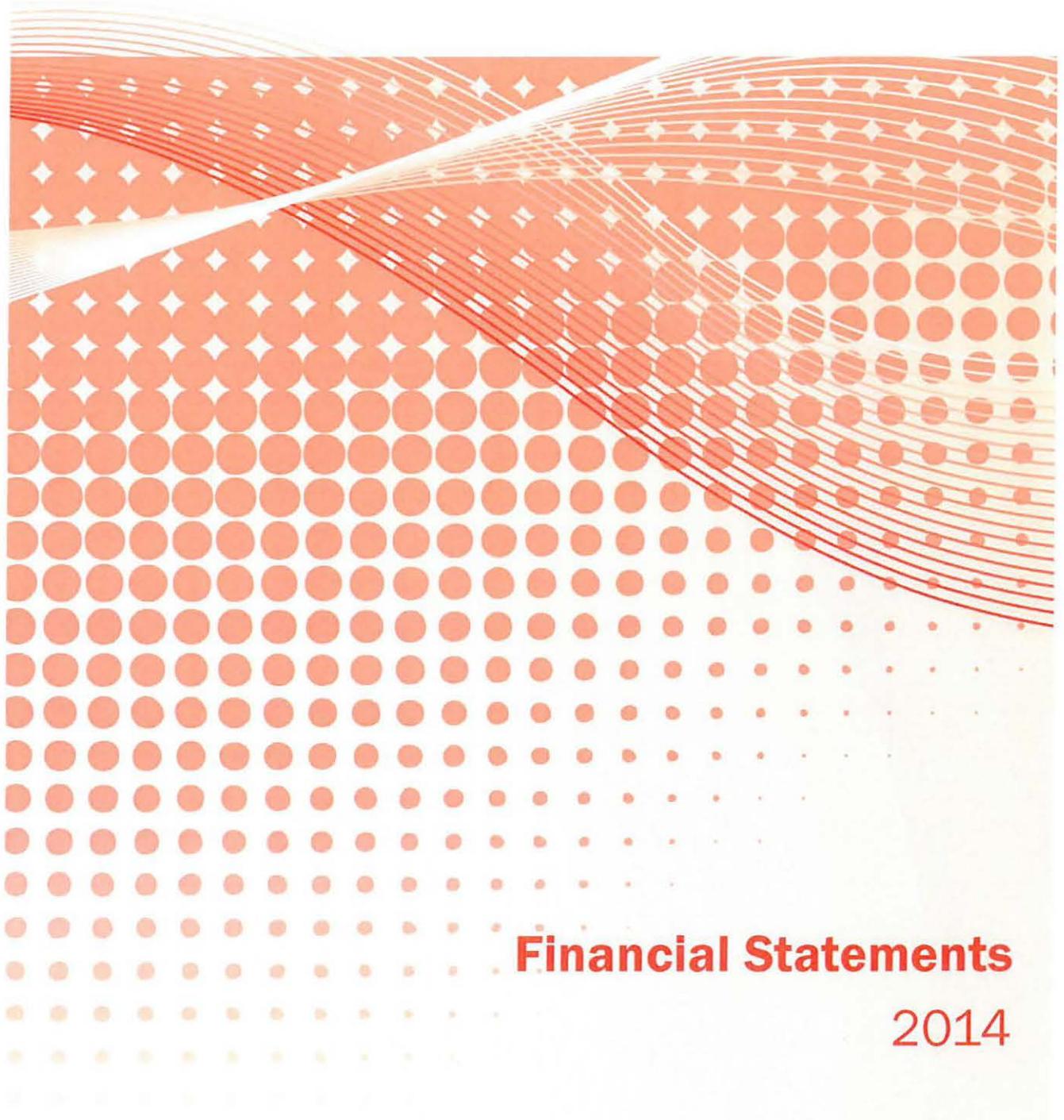
G. Moloney

Date:

10 June, 2015 .



QUEENSLAND BRANCH



Financial Statements

2014

OPERATING REPORT

The Committee of Management of the Queensland Branch of the Australian Education Union present this operating report in relation to the financial year ended 31 December 2014.

Principal Activity

The principal activity during the financial year was to undertake the function of a trade union of employees.

Review of Activities

The Australian Education Union (Queensland Branch) is the federal counterpart of the Queensland Teachers' Union of Employees ("the QTU"), a union registered under the Industrial Relations Act 1999 (Queensland), with virtually identical membership. Because the members of the two organisations are all employed under Queensland industrial laws, the principal activities on behalf of members are conducted by the QTU.

Members of both organisations were fully represented in the national decision-making forums of the Australian Education Union including the Federal Conference, the National TAFE Council, the Federal Executive and the National TAFE Council Executive.

Members of both organisations were also represented on the Principals Committee, the Early Childhood Education Committee, and the Aboriginal and Torres Strait Islander Committee. A member of both organisations was also a member of the International Trust Fund Committee.

Members of both organisations participated in a number of nationally organised campaign activities particularly in respect of promotion of public education, review of school funding and the national TAFE campaign.

Contributions were made to national reviews of curriculum and initial teacher education as well as numerous industrial matters.

Officers and employees of the QTU also participated in a range of national meetings in specialist areas including industrial matters, research, women's issues, new educators and union training.

Result of Activities

The views of members of the Australian Education Union (Queensland Branch) and of its associated body, the Queensland Teachers' Union, have been effectively represented in national and international industrial relations and education forums, including the Australian Council of Trade Unions, the Australian Curriculum, Assessment and Reporting Authority, the Australian Institute for Teaching and School Leadership and Education International, and the debates with these associations.

Significant Changes in the State of Affairs

There have been no significant changes to the nature of the principal activities of the Branch.

Rights of Members to Resign

As specified in Rule 17(3) of the Federal Branch Rules of the Australian Education Union, a member may resign from membership of the Union by written notice addressed to and delivered to the Secretary of the Branch to which the member is attached.

No Members or Officers are Trustees of a Superannuation Entity or an Exempt Public Sector Superannuation Scheme

The committee of management is not aware of any officers or members of the Branch who are:

- (i) a trustee of a superannuation entity or an exempt public sector superannuation scheme; or
 - (ii) a director of a company that is a trustee of a superannuation entity or an exempt public sector superannuation scheme; and
 - (iii) where the criterion for the officer or member being a trustee or director is that the officer or member is an officer or member of a registered organisation.
-

OPERATING REPORT - CONTINUED

Number of Members

As at 31 December 2014, the number of members was 42,257 (2013 -42,714).

Number of Employees

There were 0 employees for the year (2013 - 0 employees).

Committee of Management

The names of each Executive member during the year ended 31 December 2014 were:

1 January 2014 – 28 February 2014

Graham Moloney (Branch Secretary)	Kevin Bates (Branch President)
Kate Ruttiman (Branch Deputy Secretary)	Julie Brown (Branch Vice President)
Peter Darben	Andrew Beattie
Perry Anderson	Brenda Lines
Robyn Sugden	Meegan Maguire
Samantha Pidgeon	Roselynn Anderson

1 March 2014 – 31 December 2014

Graham Moloney (Branch Secretary)	Kevin Bates (Branch President)
Kate Ruttiman (Branch Deputy Secretary)	Julie Brown (Branch Vice President)
Peter Darben	Andrew Beattie
Perry Anderson	Brenda Lines resigned 2/06/2014
Robyn Sugden	Cresta Richardson appointed 17/06/2014
Samantha Pidgeon	Roselynn Anderson resigned 30/05/2014
Penny Taylor appointed 17/06/2014	Jenny Swadling appointed 17/06/2014
Lynette Winch resigned 30/05/2014	Barry Welch

This report is made in accordance with a resolution of the Committee of Management on 9 June, 2015.



Graham Moloney

Branch Secretary

Dated: 10 June, 2015 , Brisbane, Queensland

COMMITTEE OF MANAGEMENT REPORT

In accordance with Section 253(2) (c) of the Fair Work (Registered Organisations) Act 2009 and the Reporting Guidelines, the Executive of the Queensland Branch of the Australian Education Union passed the following resolution, in relation to the General Purpose Financial Report (GPFR) of the reporting unit for the financial year ended 31 December 2014:

The Committee of Management declares in relation to the GPFR that in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with the reporting guidelines of the General Manager of Fair Work Australia;
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable;
- (e) during the financial year to which the GPFR relates and since the end of that year:
 - (i) meetings of the committee of management were held in accordance with the rules of the organisation including the rules of a branch concerned; and
 - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of a branch concerned; and
 - (iii) the financial records of the reporting unit have been kept and maintained in accordance with the Fair Work (Registered Organisations) Act 2009 and the Fair Work (Registered Organisations) Regulations 2009; and
 - (iv) the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner to each of the other reporting units of the organisation; and
 - (v) no requests have been made by a member or a Registrar under section 272 of the Fair Work (Registered Organisations) Act 2009; and
 - (vi) no orders have been made by the Commission under section 273 of the Fair Work (Registered Organisations) Act 2009 during the period.
- (f) In relation to the recovery of wages activity:
- (g) there has been no such activity undertaken by the reporting unit.

This report is made in accordance with a resolution of the Committee of Management dated 9 June, 2015.



Graham Moloney
Branch Secretary

Dated: 10 June, 2015 , Brisbane, Queensland

INDEPENDENT AUDITOR'S REPORT



Ernst & Young
111 Eagle Street
Brisbane QLD 4000 Australia
GPO Box 7878 Brisbane QLD 4001

Tel: +61 7 3011 3333
Fax: +61 7 3011 3100
ey.com/au

Independent auditor's report to the members of the Australian Education Union (Queensland Branch)

We have audited the accompanying financial report of Australian Education Union (Queensland Branch) ("the Branch"), which comprises the balance sheet as at 31 December 2014, the statement of comprehensive income, statement of changes in accumulated funds and statement of cash flows for the year ended on that date, a summary of significant accounting policies, other explanatory notes.

Committee of Management's responsibility for the financial report

The members of the Committee of Management of the Branch are responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards and (including the Australian Accounting Interpretations) and with Part 3 of Chapter 8 of the *Fair Work (Registered Organisations) Act 2009* and for such internal controls as the Committee of Management determine are necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error. In Note 1B(d), the Committee of Management also state that the financial report, comprising the financial statements and notes, complies with International Financial Reporting Standards as issued by the International Accounting Standards Board.

Auditor's responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance about whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on our judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, we consider internal controls relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal controls. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Committee of Management, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit we have complied with the independence requirements of the Australian professional accounting bodies.

INDEPENDENT AUDITOR'S REPORT CONTINUED



Opinion

In our opinion:

- (a) the financial report presents fairly, in all material respects, the financial position of Australian Education Union (Queensland Branch) as of 31 December 2014, and its financial performance and cash flows for the year then ended in accordance with Australian Accounting Standards and the requirements imposed by Part 3 of Chapter 8 of the *Fair Work (Registered Organisations) Act 2009*; and
- (b) the financial report also complies with International Financial Reporting Standards as issued by the International Accounting Standards Board.

A handwritten signature in black ink that reads 'P McLuskie'.

Paula McLuskie
Chartered Accountant
Certificate of Public Practice: 320791

A handwritten signature in black ink that reads 'Ernst & Young'.

Ernst & Young
Brisbane
10 June 2015

BALANCE SHEET

AS AT 31 DECEMBER 2014

ACCUMULATED FUNDS	2014	2013
	\$	\$
General Fund	66	66
Represented by		
CURRENT ASSETS		
Cash at Bank	3,464	3,675
Sundry Debtors	-	-
	<u>3,464</u>	<u>3,675</u>
CURRENT LIABILITIES		
Creditors & Accruals	<u>3,398</u>	<u>3,609</u>
NET ASSETS	<u><u>\$66</u></u>	<u><u>\$66</u></u>

STATEMENT OF CHANGES IN ACCUMULATED FUNDS

AS AT 31 DECEMBER 2014

ACCUMULATED FUNDS	2014	2013
	\$	\$
Balance 1 January	66	66
Surplus / (Deficit) for the year	<u>-</u>	<u>-</u>
TOTAL ACCUMULATED FUNDS	<u><u>\$66</u></u>	<u><u>\$66</u></u>

STATEMENT OF COMPREHENSIVE INCOME

FOR THE YEAR ENDED 31 DECEMBER 2014

	2014	2013
	\$	\$
INCOME		
Membership	1,454,147	1,377,957
Branch Advertising Contribution	-	275,655
Election Campaign Advertising	122,924	-
Public Education Levy	117,333	119,046
ACTU - Levy	78,222	79,364
Bank Interest	5	8
Donations from Queensland Teachers' Union	3,491	3,590
	<u>1,776,122</u>	<u>1,855,620</u>
EXPENDITURE		
Audit	3,399	3,498
Bank Charges	-	10
Branch Advertising Contribution	-	275,655
Election Campaign Advertising	122,924	-
Postage	97	90
Subscriptions - Australian Education Union Federal	1,454,147	1,377,957
ACTU Levy - Australian Education Union Federal	78,222	79,364
Public Education Levy - Australian Education Union Federal	117,333	119,046
	<u>1,776,122</u>	<u>1,855,620</u>
EXCESS OF INCOME OVER EXPENDITURE	nil	nil
Other comprehensive income	<u>0</u>	<u>0</u>
Total excess of income over expenditure	<u>0</u>	<u>0</u>

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 DECEMBER 2014

	2014	2013
	INFLOWS	INFLOWS
	(OUTFLOWS)	(OUTFLOWS)
	\$	\$
CASH FLOWS FROM OPERATING ACTIVITIES		
		Notes
RECEIPTS		
Donations Received	3,491	3,898
Election Campaign Advertising	122,924	-
Interest Received	5	8
Membership	1,454,147	1,377,957
Public Education Levy	117,333	119,046
ACTU Levy	78,222	79,364
Branch Advertising Contribution	-	275,655
GST Received	150,392	30,099
PAYMENTS		
Supplies and Other	(3,706)	(3,598)
Subscriptions - Australian Education Union Federal	(1,454,147)	(1,377,957)
Public Education Levy- Australian Education Union Federal	(117,333)	(119,046)
ACTU - Levy - Australian Education Union Federal	(78,222)	(79,364)
Branch Advertising Contribution	-	(275,655)
Election Campaign Advertising	(122,924)	-
GST Paid to Suppliers and Others	(150,392)	(30,099)
Net cash flows from operating activities	4 (210)	308
CASH FLOWS FROM INVESTING ACTIVITIES		
Net cash flows from investing activities	-	-
CASH FLOWS FROM FINANCING ACTIVITIES		
Net cash flows from financing activities	-	-
Net (decrease)/ increase in cash held	(210)	308
Cash at beginning or reporting period	3,674	3,366
Cash and cash equivalents	\$3,464	\$3,674

NOTES TO AND FORMING PART OF THE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2014

NOTE 1A – CORPORATE INFORMATION

The financial report is for Australian Education Union (Queensland Branch) (“the Branch”).

The principal place of business and the registered address for the Branch is 21 Graham Street, Milton Q 4064.

The GPFR is presented in Australian Dollars (AUD).

NOTE 1B – ACCOUNTING POLICIES

(a) Basis of Preparation of Accounts

The financial report is a General Purpose Financial Report (GPFR) which has been prepared in accordance with Australian Accounting Standards, and other mandatory professional reporting requirements (Urgent Issues Group Consensus Views).

The GPFR has also been prepared in accordance with the historical cost basis.

The GPFR has also been prepared on the basis that the Union is a not-for-profit entity.

(b) Income Tax

No provision for income tax is made in the accounts as the Union is exempt from income tax under Section 50-15 of the Income Tax Assessment Act 1997.

(c) Employees

All officers and staff are employed by the Queensland Teachers' Union of Employees.

(d) Statement of Compliance

The GPFR complies with Australian Accounting Standards, which include Australian equivalents to International Financial Reporting Standard ('AIFRS'). Compliance with AIFRS ensures that the financial report, comprising the financial statements and notes thereto, complies with International Financial Reporting Standards ('IFRS').

(e) Revenue

Revenue is recognised to the extent that it is probable that the economic benefits will flow to the Union and the revenue can be reliably measured.

(f) Cash and Cash Equivalents

Cash and short term deposits in the balance sheet comprise cash at bank, in hand and short term deposits with a maturity date of less than three months.

For the purpose of the Statement of Cash Flows, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts.

(g) New Accounting Standards and Interpretations

Australian Accounting Standards and Interpretations that have been issued or amended but are not yet effective have not been adopted by the Branch for the annual reporting period ending 31 December 2014. There are no standards which would have a future material impact on the Branch.

NOTE 2 – INFORMATION TO BE PROVIDED TO MEMBERS OR GENERAL MANAGER

In accordance with the requirements of Fair Work (Registered Organisations) Act 2009 the attention of members is drawn to the provisions of sub-sections (1), (2) and (3) of section 272 which reads as follows:

- (1) A member of a reporting unit, or a Registrar, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.
 - (2) The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.
 - (3) A reporting unit must comply with an application made under subsection (1).
-

NOTE 3 – SEGMENT INFORMATION

The Queensland Branch of the Australian Education Union operates solely as the Queensland branch of a trade union in Australia, and is domiciled in Australia.

NOTE 4 - STATEMENT OF CASH AND CASH EQUIVALENTS

(a) Reconciliation of the operating surplus/(deficiency) with the net cash flows from operating activities

	2014	2013
	\$	\$
Operating surplus/(deficiency)	-	-
Movement in assets and liabilities:		
Decrease/(increase) in sundry debtors	-	-
Decrease/(increase) in sundry creditors	210	308
Net cash flows from operating activities	<u>210</u>	<u>308</u>

(b) Reconciliation of Cash

For the purposes of the Statement of Cash Flows, cash and cash equivalents comprise the following at 31 December 2014

	2014	2013
	\$	\$
Cash on hand and at bank	<u>\$3,464</u>	<u>\$3,674</u>

Cash at Bank earns interest at floating rates based on daily bank deposit rates.

Fair value of cash and cash equivalents is \$ 3,464 (2013 - \$3,674).

Graham Moloney



Branch Secretary

Dated: 10 June, 2015 , Brisbane, Queensland



AEU Queensland Branch

21 Graham Street, Milton Q 4064

Ph (07) 3512 9000

Fax (07) 3512 9050

