



18 March 2016

Mr Glenn Fowler
Branch Secretary
Australian Education Union - ACT Branch

By email: aeuact@aeuact.org.au

Dear Mr Fowler,

Reminder of actions required when persons elected to office

The Australian Electoral Commission has provided the Commission a declaration of results for the election [E2015/295]. This letter is a reminder of certain obligations imposed on organisations and persons elected to office.

Section 154D(1) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act) requires the rules of organisations (and branches of organisations) to require each officer with financial management duties to undertake approved training that covers those duties within 6 months after the person begins to hold office. Please ensure that relevant officers undertake approved training within the required timeframe.

Please also ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which should be provided for in your organisation's rules.

Also, section 233(2) of the RO Act requires that an organisation must notify the Fair Work Commission (the Commission) within 35 days of any changes to the holders of office in the organisation. If the election has resulted in any changes to the holders of office, the Australian Education Union-ACT Branch must notify the Commission of these changes. In particular, please advise:

1. Person(s) who have ceased to hold office:
 - the name of the office vacated;
 - the date of the change of office holder; and
 - the name of the person vacating the office.
2. Person(s) who have commenced to hold office:
 - the name of the office now held;
 - the date of the change of office holder;
 - the name of the person now holding the office;
 - the postal address of the person (generally the postal address of the organisation); and
 - the occupation of the person now holding the office.

The notification must include a declaration by the Secretary (or other prescribed officer) that the information is a correct statement of the changes made. I have attached a template notification of changes which may assist you. If any change does not apply until a specific date, you don't need to notify until then (e.g. AGM, 1 January, 2nd Monday in March). If you have already lodged this information, please disregard this reminder.

Regards

Anastasia Kyriakidis
Regulatory Compliance Branch

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009*

I, [NAME], being the [OFFICER] of the [ORGANISATION NAME], declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:

[delete all that do not apply]

- On [DATE] the address of the organisation changed to [STREET ADDRESS].¹
- On [DATE] the name and/or address of a branch[es] of the organisation changed to:²
 1. [include OLD name and address and NEW name and address of every branch that has changed]
 2. ...
- A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.
- On [DATE] the following branch[es]:³
 - COMMENCED/CEASED operation:
 1. [include name of each new branch]
 2. ...

Signed: [SECRETARY OR OTHER AUTHORISED OFFICER]

Dated: [DATE]

[PLEASE NOTE: This declaration must be submitted to the Fair Work Commission within 35 days of the change. It can be submitted to orgs@fwc.gov.au.]

¹ s.230(1)(d); reg.147(d)

² s.230(1)(d); reg.147(a) & (d)

³ s.230(1)(d); reg.147(b) & (c)

ANNEXURE A

- Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Reason for change	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder (for privacy reasons, we recommend NOT a private address)	Occupation of <u>New</u> Office Holder
<i>National</i>	<i>1.1.2014</i>	<i>Secretary</i>	<i>Full Name</i>	<i>Retiring</i>	<i>Full Name</i>	<i>c/- the Registered Organisation, postal address of Registered Organisation</i>	<i>Paid official</i>
	<i>25.12.2013</i>	<i>President</i>	<i>vacant</i>	<i>Scheduled Election</i>	<i>Full Name</i>	<i>As above</i>	<i>mechanic</i>
...							
<i>NSW</i>	<i>1.1.2014 (resigned) 7.1.2014 (appointed)</i>	<i>President</i>	<i>Full Name</i>	<i>Resignation</i>	<i>Full Name</i>	<i>c/- the Branch, postal address of the Branch</i>	<i>mechanic</i>
		<i>Committee of Management Member</i>	<i>Full Name</i>	<i>Scheduled Election</i>	<i>Full Name</i>	<i>As above</i>	<i>mechanic</i>
		<i>Treasurer</i>	<i>Full Name</i>	<i>Scheduled Election</i>	<i>vacant</i>	<i>vacant</i>	<i>vacant</i>
...							

Australian Education Union Election for Branch Executive Vice President

Declaration of Results for Uncontested Offices

E2015/295

Below are the results of the election for the following offices, conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation.

School Sector

Branch Executive Vice President (2)

Candidates

AMEY, Roger
BURROUGHS, Angela

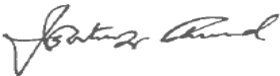
TAFE Sector

Branch Executive Vice President

Candidates

No nomination was received

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.



Ishtiaq Ahmed
Returning Officer

2 March 2016



Fair Work (Registered Organisations) Act 2009

POST ELECTION REPORT

Client: Australian Education Union

Contact details: Mr Glenn Fowler
Branch Secretary
Australian Education Union
ACT Branch
40 Brisbane Ave
BARTON ACT 2600

Email: glenn.fowler@aeuact.org.au

FWC contact officer: Patti Ladd

Email: orgs@fwc.gov.au

ELECTIONS COVERED IN THIS REPORT

Election Decision No/s: E2015/295

RULES

Rules used for elections Rule ID: 284V: Incorporates alterations of 14 August 2015
[R2015/124 and R2015/136]:

Rules difficult to apply/interpret: None.

Model Rule reference (if any): N/A

ROLL OF VOTERS N/A

ALLEGATIONS OF IRREGULARITIES RECEIVED

Details of written allegations of irregularities, and action taken by AEC: N/A

Other irregularities identified, and action taken: N/A

ATTACHMENTS

A: Declaration of results for uncontested

Ishtiaq Ahmed
Returning Officer
18 March 2016



DECISION

Fair Work (Registered Organisations) Act 2009
s.189—Arrangement for conduct of an election

Australian Education Union
(E2015/295)

MR ENRIGHT

MELBOURNE, 15 DECEMBER 2015

Arrangement for conduct of election.

[1] On 3 December 2015 and 10 December 2015 the Australian Capital Territory Branch of the Australian Education Union lodged with the Fair Work Commission the prescribed information in relation to an election for the following offices:

Branch Executive Vice President - School Sector (2)
Branch Executive Vice President - TAFE Sector

[2] I am satisfied that an election for the abovenamed offices is required to be held under the rules of the organisation and, under subsection 189(3) of the *Fair Work (Registered Organisations) Act 2009*, I am making arrangements for the conduct of the election by the Australian Electoral Commission.



DELEGATE OF THE GENERAL MANAGER

Australian Education Union – ACT Branch

Notice and Statement of Prescribed Information for an Election

I, Glenn Fowler, being the Branch Secretary of the Australian Education Union - ACT Branch, make the following statement:

I am the Branch Secretary of the Australian Education Union - ACT Branch,

I am authorised to lodge the following prescribed information concerning forthcoming elections in the ACT Branch of the Australian Education Union, and

I confirm that the following information is being lodged under Rule Six of the AEUACT Branch Rules and the *Fair Work (Registered Organisations) Act 2009*.

Signed: 

Dated: 25/11/2015

Offices/Positions

- Branch Executive Vice President - School Sector (x2) *January 2016 – December 2017*
- Branch Executive Vice President – TAFE Sector (x1) *January 2016 – December 2017*

Reasons for election:

- Election for the office of Branch Executive School Sector Vice President (x2) and is required to fill a position which will expire at the end of 2015.
- Election for the office of Branch Executive TAFE Sector Vice President (x1) and is required to fill a position which will expire at the end of 2015.

Elected by:

- The electorate for the direct voting system are the current members of Sub-Branches in the Schools Sector and TAFE Sector

Proposed timetable:

Close of rolls:

- 27 January 2016

Nominations open:

- 3 February 2016.

Nominations close:

- 17 February 2016.

Withdrawal period closes:

- 24 February 2016.

Australian Education Union – ACT Branch

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I am authorised to lodge the following prescribed information concerning forthcoming elections in the ACT Branch of the Australian Education Union, and

I confirm that the following information is being lodged under Rule Six of the AEUACT Branch Rules and the *Fair Work (Registered Organisations) Act 2009*.

Signed:



Dated: 25/11/2015

Offices/Positions

- Branch Executive Vice President - School Sector (x2) *January 2016 – December 2017*
- Branch Executive Vice President – TAFE Sector (x1) *January 2016 – December 2017*

Reasons for election:

- Election for the office of Branch Executive School Sector Vice President (x2) and is required to fill a position which will expire at the end of 2015.
- Election for the office of Branch Executive TAFE Sector Vice President (x1) and is required to fill a position which will expire at the end of 2015.

Elected by:

- The electorate for the direct voting system are the current members of Sub-Branches in the Schools Sector and TAFE Sector

Proposed timetable:

Close of rolls:

- 2 February 2016

Nominations open:

- 8 February 2016.

Nominations close:

- 22 February 2016.

Withdrawal period closes:

- 29 February 2016.