



8 November 2018

Mr Glenn Fowler  
Branch Secretary  
Australian Education Union-ACT Branch  
aeuact@aeuact.org.au

Dear Mr Fowler,

cc: National Branch, aeu@aeufederal.org.au

### **Reminder of actions required when persons elected to office**

The Australian Electoral Commission has provided the Registered Organisations Commission (the ROC) a declaration of results for the election of uncontested offices for ACT Branch [E2018/162]. This letter is a reminder of certain obligations imposed on organisations and on persons elected to office.

#### **A notice must be published on the organisation's website**

The organisation or branch must, as soon as practicable after receiving the post-election report, publish on its website a notice that a copy of the report is available from the organisation, branch or the AEC on request. The notice must be kept on the website for a period of at least 3 months (see regulation 141 of the Fair Work (Registered Organisations) Regulations 2009).

#### **Holders of office required to undertake approved training**

Section 293K of the *Fair Work (Registered Organisations) Act 2009* (the RO Act) requires each officer with financial management duties to undertake approved training that covers those duties within 6 months after the person begins to hold office. Please ensure that relevant officers undertake approved training within the required timeframe. Please also ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which are provided for in the RO Act.

#### **Organisation must notify the Commission of changes**

Also, section 233(2) of the RO Act requires that an organisation must notify the Commission **within 35 days of any changes** to the holders of office in the organisation. **If there are no changes a notification is not required.** If the election has resulted in **any changes** to the holders of office, the Australian Education Union-ACT Branch must notify the Commission of these changes. In particular, please advise:

1. Person(s) who have ceased to hold office:
  - the name of the office vacated;
  - the date of the change of office holder; and
  - the name of the person vacating the office.
  
2. Person(s) who have commenced to hold office:
  - the name of the office now held;
  - the date of the change of office holder;
  - the name of the person now holding the office;
  - the postal address of the person (generally the postal address of the organisation); and

- the occupation of the person now holding the office.

The notification must include a declaration by the Secretary (or other prescribed officer) that the information is a correct statement of the changes made. A template notification of changes, which may assist you, is attached. If any change does not apply until a date in the future, you do not need to notify until then (e.g. AGM, 1 January, 2nd Monday in March). If you have already lodged this information, please disregard this reminder.

Regards

**Matthew Indrigo**  
**Registered Organisations Commission**

30/10/2018

# Post-election Report

**Australian Education Union  
ACT Branch  
Scheduled Election  
E2018/162**

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## Election(s) Covered in this Report

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Election Decision No/s: E2018/162

## Rules

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Rules used for the election: (284V: Incorporates alterations of 20/6/2018{R2018/117}

Rules difficult to apply/interpret: None

Model Rule reference (if any) N/A

## Roll of Voters

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As there were no contested offices, no Roll of Voters was required.

## Irregularities

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Details of written allegations of irregularities,  
and action taken by AEC: *NIL*

Other irregularities identified, and action taken: *NIL*

## Other Matters

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*NIL*

## Attachments

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Declaration of results for Uncontested Offices

A handwritten signature in black ink, consisting of a large, stylized 'C' followed by a horizontal line that ends in a small flourish.

Chris Cox  
Returning Officer  
30 October 2018

# Australian Education Union

## ACT Branch

### DECLARATION OF RESULTS - E2018/162

#### Uncontested Offices

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#### Scheduled Election

The Results of the election for the following offices conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation are:

#### ACT Branch

##### Branch Secretary (1)

###### Candidates

FOWLER, Glenn

##### Branch President (1)

###### Candidates

BURROUGHS, Angela

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.



Chris Cox  
Returning Officer  
Australian Electoral Commission  
25/10/2018

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## DECISION

*Fair Work (Registered Organisations) Act 2009*  
s.189—Arrangement for conduct of an election

**Australian Education Union**  
(E2018/162)

MR ENRIGHT

MELBOURNE, 28 AUGUST 2018

*Arrangement for conduct of election.*

[1] On 4 July 2018 the ACT Branch of the Australian Education Union lodged with the Registered Organisations Commission prescribed information for an election to fill the following offices:

Branch Secretary (1)

Branch President (1)

[2] I am satisfied that an election for the abovenamed offices is required to be held under the rules of the organisation and, under subsection 189(3) of the *Fair Work (Registered Organisations) Act 2009*, I am making arrangements for the conduct of the election by the Australian Electoral Commission.



DELEGATE OF THE COMMISSIONER

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**PRESCRIBED INFORMATION FOR ELECTIONS in accordance with Section 189 *Fair Work (Registered Organisations) Act 2009* and Regulation 138 *Fair Work (Registered Organisations) Regulations 2009***

I, Glenn Fowler, being the Branch Secretary of the Australian Education Union ACT Branch, make the following statement:

1. I am authorised to sign this statement containing prescribed information for Australian Education Union ACT Branch.
2. The following information is lodged under subsection 189(1) of the Fair Work (Registered Organisations) Act 2009 (the RO Act).
3. The elections that are required are set out in the table in Annexure A.
4. No rule alterations are pending that will impact the election.
5. This statement **IS** lodged at least 2 months before nominations open for the election below.

**Offices/Positions**

- Branch President x 1: January 2019 to December 2020.
- Branch Secretary x 1: January 2019 to December 2020.

**Reasons for election:**

- Election for the office of Branch President is required to fill a position which will expire 31 December 2018.
- Election for the office of Branch Secretary is required to fill a position which will expire 31 December 2018.

**Proposed timetable:**

- Close of rolls: Tuesday 11 September 2018.
- Nominations open: Tuesday 18 September 2018.
- Nominations close: Tuesday 16 October 2018.
- Withdrawal period closes: Tuesday 23 October 2018.

Signed:

A handwritten signature in black ink, appearing to be 'G. J. ...', written over a horizontal line.

Dated: 4 July 2018

*[PLEASE NOTE: This statement should be lodged with the Registered Organisations Commission at least 2 months prior to nominations opening. It can be submitted to [regorgs@roc.gov.au](mailto:regorgs@roc.gov.au).]*

**ANNEXURE A**

- Elections that are required *[insert as many pages as required]*:

<b>Branch</b>	<b>Name of Office</b>	<b>Number required</b>	<b>Voting System</b> <i>Direct voting system; Collegiate electoral system</i>	<b>Reason for Election</b> <i>Scheduled; Casual vacancy; New office created; Insufficient nominations</i>	<b>Electorate</b>
<i>ACT</i>	<i>Secretary</i>	<i>1</i>	<i>Direct voting system</i>	<i>Scheduled</i>	<i>All members of AEU ACT (rule 6)</i>
<i>ACT</i>	<i>President</i>	<i>1</i>	<i>Direct voting system</i>	<i>Scheduled</i>	<i>All members of AEU ACT (rule 6)</i>
<i>...</i>					

- Important dates:

	<b>Direct Voting System</b>	<b>Collegiate Electoral System</b>
<b>Nominations OPEN</b>	<i>Tuesday 18 September 2018</i>	
<b>Nominations CLOSE</b>	<i>Tuesday 16 October 2018</i>	
<b>Roll of Voters cut off date</b>	<i>Tuesday 11 September 2018</i>	

Please note: that for insufficient nominations and casual vacancies, the date nominations open and close, unless specified in the rules, should be listed as 'to be determined by the returning officer'. Casual vacancies must be accompanied by proof of resignation and attached to this statement.