



24 September 2019

Helen Richardson  
Branch President  
Australian Education Union - TAS  
Sent via email: support@aeutas.org.au

Dear Helen Richardson

**Officer and related party disclosure statement under 293J (ORP Statement) for 2018 (ORP2018/1439)**

I acknowledge receipt by the Registered Organisations Commission (the ROC) on 6 December 2018 of your organisation's ORP Statement which provides information required to be lodged under subsection 293J of the *Fair Work (Registered Organisations) Act 2009* (the RO Act).

Thank you for providing your ORP Statement.

The ROC aims to help organisations comply with all the requirements of section 293J of the RO Act. Accordingly the ROC requested a corrected ORP Statement to be provided to the members and lodged with the ROC. The corrected statement was lodged with the ROC on 24 September 2019 and included the following:

- The officers were re-ranked based on the amount of remuneration they received during the financial year.
- Reimbursements to officers for disbursements of out-of-pocket expenses reasonably incurred by the officer performing their duty do not meet the definition of remuneration. Therefore, they do not need to be disclosed on the ORP statement. Your branch has properly excluded these reimbursements in the amended ORP statement.

No further action is required in relation to this ORP Statement. The ROC understands that the lodgement of ORP Statements is a new requirement, and your prompt consultation and rectification of the issues is appreciated. Non-compliance with the RO Act exposes an organisation or branch to the risk of compliance action, including the prospect of Federal Court proceedings.

The ORP Statement has now been filed and no further action in relation to this ORP Statement is required.

**Time frames**

Section 293J requires that the ORP Statement is provided to members and a copy lodged with the ROC within 6 months of the end of the organisation's financial year.

### **Material Personal Interests**

ORP Statements do not include information about disclosures of material personal interests. Members of organisations can access these disclosures on request. Details of these disclosures must be provided within 28 days to any member who requests them in writing.

### **Assistance**

The ROC has provided educational materials regarding ORP Statements. For access to the webinars, fact sheets, templates and other information please see our [Disclosure Obligations Page](#) or our [Fact Sheets page](#).

For information on upcoming educational events, including information sessions, webinars and new templates please see our [Education Strategy](#).

If you have any queries regarding this correspondence I can be contacted on 1300 341 665 or by email at [regorgs@roc.gov.au](mailto:regorgs@roc.gov.au).

Yours faithfully

**Kristina Menzies**  
**Registered Organisations Commission**

**OFFICER AND RELATED PARTY DISCLOSURE STATEMENT in accordance with Section 293J *Fair Work (Registered Organisations) Act 2009***

I, HELEN RICHARDSON, being the PRESIDENT of the AUSTRALIAN EDUCATION UNION – TASMANIAN BRANCH, declare the following Officer and Related Party Disclosure Statement.

<b>Organisation Name:</b>	AUSTRALIAN EDUCATION UNION	<b>Branch Name:</b>	Tasmania
<b>Financial year start date:</b>	1 July 2017	<b>Financial year end date:</b>	30 June 2018

**Top Five Rankings of Officers – Relevant remuneration and non-cash benefits**

When all officers in the AUSTRALIAN EDUCATION UNION – TASMANIAN BRANCH are ranked by relevant remuneration for the financial year, the following officers are ranked no lower than fifth:

<b>Full Name</b>	<b>Office (e.g. Secretary)</b>	<b>Actual Amount of Relevant Remuneration</b>	<b>Value of Relevant non-cash benefits</b>	<b>Form of relevant non-cash benefits (e.g. car)</b>
1. Helen Richardson	<i>President</i>	\$172,106.94 (incl paid out leave entitlements)	\$8,281	<i>Car</i>
2. Mandy Jackson	<i>Deputy President - Support Staff</i>	\$1,000 (Honorarium claimed)	<i>Not applicable</i>	Not applicable
2. Peta-Maree Revell-Cook	<i>Deputy President – Secondary Colleges</i>	\$1,000 (Honorarium claimed)	Not applicable	Not applicable

2. <i>Damian von Samorzewski</i>	Deputy President – TAFE (held position until 31 Jan 2017)	\$500 (shared Honorarium claimed)	Not applicable	Not applicable
2. <i>Simon Bailey</i>	Deputy President – TAFE (held position from 1 Feb 2018)	\$500 (shared Honorarium claimed)	Not applicable	Not applicable
2. <i>Claire Bugg</i>	Deputy President – DoE	\$500 (Honorarium claimed)	Not applicable	Not applicable)
3. <i>Nil</i>				
4. <i>Nil</i>				
5. <i>Nil</i>				

- Only those officers listed above received relevant remuneration from the branch/organisation, relevant boards or related parties. No other officers in the branch/organisation received relevant remuneration from the branch/organisation, relevant boards or related parties.
- The officers without any form of non-cash benefits identified against their name in the table above did not receive any non-cash benefits from the branch/organisation.

**Relevant Remuneration:**

*i*

Section 293BC defines relevant remuneration to include any remuneration paid, during the financial year, to the officer by the organisation or branch AND any remuneration disclosed by the officer to the organisation or branch. These disclosures are made under s. 293B and must include remuneration paid to the officer

- because the officer is a member of a board only because they are an officer of the organisation/branch OR they were nominated for the board by the organisation, branch or peak council, or
- by a related party of the organisation/branch in connection with the performance of the officer's duties as an officer.

**Relevant non-cash benefits:**

Section 293BC defines relevant non-cash benefits as any non-cash benefits provided to an officer, at any time during the financial year, in connection with the performance of the officer's duties as an officer by the organisation, branch or a related party of the organisation/branch. Non-cash benefits include property and services but not a computer, mobile phone or other electronic device used only or mainly for work purposes.

For further information on definitions and these requirements please see our [Disclosure Obligations Page](#) or our [Fact Sheets page](#)

**Payments to related parties and declared persons or bodies**

During the financial year, the AUSTRALIAN EDUCATION UNION – TASMANIAN BRANCH made the following payments to related parties or declared persons or bodies. The details of these payments are included below. This list does not include payments that have been exempted from disclosure under section 293G.

Date	Name	Nature of relationship <i>(e.g company owned by Secretary)</i>	Purpose of payment <i>(e.g. catering)</i>	Amount	Other relevant details
	<i>nil</i>			\$	

The branch/organisation did not make any payments to related parties or declared persons or bodies that are required to be disclosed.

Signed by the officer: 

Dated: *24/09/19.*

(original document signed 6.12.18 – amendment provided as requested)

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I, HELEN RICHARDSON, being the PRESIDENT of the AUSTRALIAN EDUCATION UNION – TASMANIA BRANCH, declare the following Officer and Related Party Statement.

**Top Five Officers – Relevant remuneration and non-cash benefits**

When all officers in the AUSTRALIAN EDUCATION UNION – TASMANIA BRANCH are ranked by relevant remuneration for the financial year, the following officers are ranked no lower than fifth:

<b>Name</b>	<b>Office</b>	<b>Actual Amount of Relevant Remuneration</b>	<b>Value of Relevant non-cash benefits</b>	<b>Form of relevant non-cash benefits</b>
1. Helen Richardson	President	\$172,106.94 (includes leave entitlements)	\$8,281	Car
2. Claire Bugg	Deputy President – DoE	\$500 (Honorarium)		
3. Mandy Jackson	Deputy President – Support Staff	\$1,000 (Honorarium) \$100 (expenses of office)		
4. Peta-Maree Revell-Cook	Deputy President – Secondary Colleges	\$1,000 (Honorarium) \$200 (expenses of office)		
5. Damian von Samorzewski	Deputy President – TAFE <i>(held position until 31 Jan 2017)</i>	\$500 (Honorarium)		
5. Simon Bailey	Deputy President – TAFE <i>(held position from 1 Feb 2018)</i>	\$500 (Honorarium)		

### Officers' material personal interests

Officers whose duties include duties that relate to the financial management of the organisation or branch must disclose to their Committee of Management any material personal interests they hold (excluding exempted interests) that relate to the affairs of the organisation or branch. These interests must be recorded in the minutes of the Committee of Management. Details of these interests must be provided within 28 days if requested, in writing, by a member of the organisation or branch.

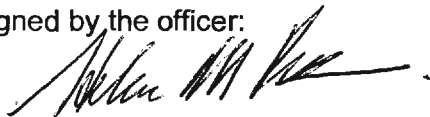
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During the financial year, the AUSTRALIAN EDUCATION UNION – TASMANIA BRANCH made the following payments to related parties or declared persons or bodies. The details of these payments are included below. This list does not include payments that have been exempted from disclosure under section 293G.

Date	Name	Nature of relationship	Purpose of payment	Amount	Other relevant details
	NIL				

*(add extra lines as required)*

Signed by the officer:



Dated: 6/12/18.

*[PLEASE NOTE: An Officer and Related Party Disclosure Statement must be lodged with the Registered Organisations Commission within 6 months of the end of the financial year and must be provided to members. It can be submitted to [regorgs@roc.gov.au](mailto:regorgs@roc.gov.au).]*