



14 January 2019

Ms Erin Aulich
Branch Secretary
Australian Education Union-Victorian Branch
Erin.Aulich@aeuvic.asn.au

Dear Ms Aulich,

cc: Head Office, aeu@aeufederal.org.au

Reminder of actions required when persons elected to office

The Australian Electoral Commission has provided the Registered Organisations Commission (the ROC) a declaration of results for the election of uncontested offices for VIC Branch [E2018/183]. This letter is a reminder of certain obligations imposed on organisations and on persons elected to office.

A notice must be published on the organisation's website

The organisation or branch must, as soon as practicable after receiving the post-election report, publish on its website a notice that a copy of the report is available from the organisation, branch or the AEC on request. The notice must be kept on the website for a period of at least 3 months (see regulation 141 of the Fair Work (Registered Organisations) Regulations 2009).

Holders of office required to undertake approved training

Section 293K of the *Fair Work (Registered Organisations) Act 2009* (the RO Act) requires each officer with financial management duties to undertake approved training that covers those duties within 6 months after the person begins to hold office. Please ensure that relevant officers undertake approved training within the required timeframe. Please also ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which are provided for in the RO Act.

Organisation must notify the Commission of changes

Also, section 233(2) of the RO Act requires that an organisation must notify the Commission **within 35 days of any changes** to the holders of office in the organisation. **If there are no changes a notification is not required.** If the election has resulted in **any changes** to the holders of office, the Australian Education Union-Victorian Branch must notify the Commission of these changes. In particular, please advise:

1. Person(s) who have ceased to hold office:
 - the name of the office vacated;
 - the date of the change of office holder; and
 - the name of the person vacating the office.

2. Person(s) who have commenced to hold office:
 - the name of the office now held;
 - the date of the change of office holder;
 - the name of the person now holding the office;
 - the postal address of the person (generally the postal address of the organisation); and

- the occupation of the person now holding the office.

The notification must include a declaration by the Secretary (or other prescribed officer) that the information is a correct statement of the changes made. A template notification of changes, which may assist you, is attached. If any change does not apply until a date in the future, you do not need to notify until then (e.g. AGM, 1 January, 2nd Monday in March). If you have already lodged this information, please disregard this reminder.

Regards

Matthew Indrigo
Registered Organisations Commission

Australian Education Union
Victorian Branch
DECLARATION OF RESULTS - E2018/183
Uncontested Offices

Scheduled Election

The results of the election for the following offices conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation are:

Early Childhood Sector Branch Council

Ordinary Members of Branch Council (6)

Candidates

COGLEY Danielle Emily
DELLE-VERGIN Ty
LEDGAR John
LOGAN Danielle
O'DWYER Dianne
RATJE Heidi

TAFE and Adult Provision Sector Council

Ordinary Members of Branch Council (6)

Candidates

BARKER Gregory Colin
CANNY Adam
JONES Craig
MCINTYRE David
MILNES Ricky
TREVOR Rodney

Primary Sector

Ordinary Members of Branch Executive (7)

Candidates

BURTON Tanya
CLIFTON Peter
FEWKES Rebekah
MASIERO Antoinette
PONTIKIS Mary-Anne
SLATTER Vivien Margaret
TENSON Katrina

Secondary Sector

Ordinary Members of Branch Executive (5)

Candidates

HARRIS Justin

HUMPHRIES Jessie Ann

JOHNSTON Wayne Lawrence

KOLBER Jemina

SMITH Wayne Phillip

Early Childhood Sector

Ordinary Members of Branch Executive (1)

Candidates

RATJE Heidi

TAFE and Adult Provision Sector

Ordinary Members of Branch Executive (1)

Candidates

No Nominations Received

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.



Benjamin Murray
Returning Officer
Telephone: 03 9285 7129
Email: vicelections@aec.gov.au
12/12/2018

Reference: AVAOI V18/326

Ms Erin AULICH
Branch Secretary
Australian Education Union
PO BOX 363
ABBOTSFORD VIC 3067

Dear Ms AULICH

**Victorian Branch
Scheduled Election
E2018/183**

The declaration of the election for Uncontested offices is attached.

The election is now complete. A copy of the Declaration has been forwarded to all candidates.

Yours sincerely



Benjamin Murray
Returning Officer

12 December 2018



DECISION

Fair Work (Registered Organisations) Act 2009
s.189—Arrangement for conduct of an election

Australian Education Union
(E2018/183)

MR ENRIGHT

MELBOURNE, 11 OCTOBER 2018

Arrangement for conduct of election.

[1] On 27 August and 10 October 2018 the Victorian Branch of the Australian Education Union lodged with the Registered Organisations Commission prescribed information for an election to fill the following offices:

Branch Council

Ordinary Members of Branch Council (from the Early Childhood Sector Council) (6)

Ordinary Members of Branch Council (from the TAFE and Adult Provision Sector Council) (6)

Branch Executive

Ordinary Members of Branch Executive (from Primary Sector) (7)

Ordinary Members of Branch Executive (from Secondary Sector) (5)

Ordinary Members of Branch Executive (from Early Childhood Sector) (1)

Ordinary Members of Branch Executive (from TAFE and Adult Provision Sector) (1)

[2] I am satisfied that an election for the abovenamed offices is required to be held under the rules of the organisation and, under subsection 189(3) of the *Fair Work (Registered Organisations) Act 2009*, I am making arrangements for the conduct of the election by the Australian Electoral Commission.



DELEGATE OF THE COMMISSIONER

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<PR351182>

WILKIN,Sarah

From: Anjela Palamaras <Anjela.Palamaras@aeuvic.asn.au>
Sent: Wednesday, 10 October 2018 4:39 PM
To: WILKIN,Sarah
Cc: Erin Aulich; Anjela Palamaras
Subject: FW: E2018/183 - Lodgement of PI for AEU Vic Branch elections

Importance: High

Dear Sarah

I write to advise of an amendment to the PI regarding the voting system for the scheduled election E2018-183:

- Election of Ordinary Members of Branch Council
- Election of Ordinary Members of Branch Executive

The voting system to be employed in the conduct of E2018-183 (Election of Ordinary Members of Branch Council; and Election of Ordinary Members of Branch Executive) is a collegiate electoral system, not a direct voting system as indicated in the PI.

Please do not hesitate to contact me if you have any further questions.

Regards

Anjela Palamaras
Leadership Executive Officer



AEU Victoria
126 Trenerry Cres, Abbotsford 3067
p: [+61 3 9418 4985](tel:+61394184985) | m: [+61 425 743 957](tel:+61425743957)
anjela.palamaras@aeuvic.asn.au | aeuvic.asn.au

I acknowledge the Traditional Owners of the land and pay my respects to their Elders, both past and present.

From: Anjela Palamaras
Sent: Monday, 27 August 2018 5:28 PM
To: ROC - Registered Org Commission <regorgs@roc.gov.au>
Cc: Erin Aulich <Erin.Aulich@aeuvic.asn.au>; Anjela Palamaras <Anjela.Palamaras@aeuvic.asn.au>
Subject: E2018/183 - Lodgement of PI for AEU Vic Branch elections
Importance: High

Please find attached lodgement of prescribed information in relation to AEU Vic Branch **E2018/183** Scheduled Elections:

- Election of Ordinary Members of Branch Council
- Election of Ordinary Members of Branch Executive

Regards

Anjela Palamaras
Leadership Executive Officer



AEU Victoria
126 Trenerry Cres, Abbotsford
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I acknowledge the Traditional Owners of the land and pay my respects to their Elders, both past and present.

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AUSTRALIAN EDUCATION UNION

Victorian Branch

Address 126 Trenerry Crescent,
PO Box 363, Abbotsford 3067
Phone 03 9417 2822
Email melbourne@aeuvic.asn.au
Web aeuvic.asn.au
ABN 44673398674

27 August 2018

Mr Mark Bielecki
Registered Organisations Commissioner
Registered Organisations Commission
GPO Box 2983
Melbourne VIC 3001
via email regorgs@roc.gov.au

Dear Commissioner Bielecki

**PRESCRIBED INFORMATION FOR ELECTIONS in accordance with Section 189 *Fair Work (Registered Organisations) Act 2009* and Regulation 138 *Fair Work (Registered Organisations) Regulations 2009* -
AEU VIC Branch – Election of Ordinary Members of Branch Council; and
Election of Ordinary Members of Branch Executive [E2018/183]**

I, **Erin Aulich**, being the **Branch Secretary of the Australian Education Union Victorian Branch**, make the following statement:

1. I am authorised to sign this statement containing prescribed information for the Australian Education Union Victorian Branch (AEU Vic Branch).
2. The following information is lodged under subsection 189(1) of the Fair Work (Registered Organisations) Act 2009 (the RO Act).
3. The elections that are required are:
Election of Ordinary Members of Branch Council (AEU Vic Branch Rule 48); and
Election of Ordinary Members of Branch Executive (AEU Vic Branch Rule 49)
as set out in the table in Annexure A.
4. No rule alterations are pending that will impact these elections.
5. This statement **IS** lodged at least 2 months before nominations open for the elections as set out in the table in Annexure A.
6. **Voting system and number of positions**

The voting system to be employed in the conduct of the elections is a direct voting system.

Pursuant to AEU Vic Branch rules 8(3) and 11(3) respectively the financial branch and sector membership numbers as at 30th June 2018 will determine the number of persons elected as Ordinary Members of Branch Council from the Early Childhood Sector and the TAFE and Adult Provision Sector; and Ordinary Members of Branch Executive. The number of positions to be elected is set out at Schedule 1 to Annexure A:

- Part A - Number of financial members as at 30 June 2018 by Sectors;
- Part B - Calculations as per AEU Vic Branch rule 8 determining the Ordinary Members of Branch Council from the Early Childhood Sector Council and the TAFE and Adult Provision Sector Council;

- Part C – Calculations as per AEU Vic Branch rule 11 determining the number of persons elected as Ordinary Members of Branch Executive.

Dates and Times:

The dates and times for nominations open and close to be determined by the Returning Officer from the Australian Electoral Commission with regards to AEU Vic Branch rules 48(2), 48(5) and AEU Vic Branch rule 49(5).

AEU Vic Branch Rules contain respective timetables for the conduct of these elections as set out at *Annexure A - Important dates*.

7. Closure of the Roll of Voters:

AEU Vic Branch Rule 57(2A) states that - *"The roll of voters for any election to be conducted pursuant to these rules is to be closed seven days before the day on which nominations are opened in relation to all elections by a direct voting system for offices in the Branch."*

8. Contact:

The contact person for lists of members and other necessary information is:

Erin Aulich
Branch Secretary
Australian Education Union Victorian Branch
PO Box 363, Abbotsford VIC 3067
Phone: (03) 9418 4817 (direct)
Email: erin.aulich@aeuvic.asn.au

Yours sincerely



Erin Aulich
Branch Secretary
AEU Victoria

ANNEXURE A

- Election required for **AEU Vic Branch - Election of Ordinary Members of Branch Council**

AEU VIC BRANCH ELECTION OF ORDINARY MEMBERS OF BRANCH COUNCIL:						
In accordance with Australian Education Union Victorian Branch Rule 48 elections are required for Ordinary Members of Branch Council (Refer AEU Vic Branch Rule 48)						
Branch	Name of Office	Term of Office	Number required	Voting System	Reason for Election	Electorate
VIC	Ordinary Members of Branch Council (from the Early Childhood Sector Council)	1 January 2019 to 31 December 2021	6	Direct voting system (DVS); Collegiate electoral system	Scheduled; Casual vacancy; New office created; Insufficient nominations	The ordinary members of Branch Council from the Early Childhood Sector shall be elected by a secret ballot conducted at a meeting of members elect of the Early Childhood Sector Council held immediately following the conclusion of the sector council elections for the purpose of conducting the election.
	Ordinary Members of Branch Council (from the TAFE and Adult Provision Sector Council)	1 January 2019 to 31 December 2021	6	DVS	Scheduled - current term of office expires on December 31 2018.	The ordinary members of Branch Council from the TAFE and Adult Provision Sector shall be elected by a secret ballot conducted at a meeting of members elect of the TAFE and Adult Provision Sector Council held immediately following the conclusion of the sector council elections for the purpose of conducting the election.

- Important dates - AEU Vic Branch Election of Ordinary Members of Branch Council:**

	Direct Voting System	Notes
Nominations OPEN	<i>It is recommended that nominations open on Wednesday 21 November 2018.</i>	<i>AEU Vic Branch Rule 48(2) states - The ordinary members of Branch Council from the Early Childhood Sector and the TAFE and Adult Provision Sector shall be elected by a secret ballot conducted at a meeting of members elect</i>

		<p>of the relevant sector council held immediately following the conclusion of the sector council elections for the purpose of conducting the election.</p> <p>AEU Vic Branch Rule 50(6) states – “The election for ordinary members of Sector Council shall be completed by 1 November”.</p> <p>Respective Sectors’ Council Meetings are scheduled to take place on Friday 7 December 2018.</p>
Nominations CLOSE	<p>It is recommended that nominations close during the respective Sectors’ Council Meetings on Friday 7 December 2018.</p>	Refer to Note above
Roll of Voters cut- off date	<p>7 days prior to nominations opening [rule 57(2A)]</p>	
Ballot (if required)	<p>If a ballot is required it can be conducted at the respective Sector Council Meetings on Friday 7 December 2018.</p>	

AEU VIC BRANCH ELECTION OF ORDINARY MEMBERS OF BRANCH EXECUTIVE:

In accordance with Australian Education Union Victorian Branch Rule 49 elections are required for Ordinary Members of Branch Executive (Refer AEU Vic Branch Rule 49)

Branch	Name of Office	Term of Office	Number required	Voting System	Reason for Election	Electorate
VIC	Ordinary Members of Branch Executive (from Primary Sector)	1 January 2019 to 31 December 2019	7	Direct voting system (DVS); Collegiate electoral system	Scheduled; Casual vacancy; New office created; Insufficient nominations	The electorate is all the ordinary members of the Primary Sector Council. [Rule 11(1)(b)]
	Ordinary Members of Branch Executive (from Secondary Sector)	1 January 2019 to 31 December 2019	5	DVS	Scheduled - current term of office expires on December 31 2018.	The electorate is all the ordinary members of the Secondary Sector Council. [Rule 11(1)(b)]
	Ordinary Members of Branch Executive (from Early Childhood Sector)	1 January 2019 to 31 December 2019	1	DVS	Scheduled - current term of office expires on December 31 2018.	The electorate is persons elected as ordinary members of the Branch Executive by members of the Early Childhood Sector Council from persons who are ordinary

						members of the Branch Council from the relevant sector council. [Rule 11(1)(b)]
	Ordinary Members of Branch Executive (from TAFE and Adult Provision Sector)	1 January 2019 to 31 December 2019	1	DVS	Scheduled - current term of office expires on December 31 2018.	The electorate is persons elected as ordinary members of the Branch Executive by members of TAFE and Adult Provision Sector Council from persons who are ordinary members of the Branch Council from the relevant sector council. [Rule 11(1)(b)]

- **Important dates - AEU VIC Branch Election of Ordinary Members of Branch Executive:**

	Direct Voting System	Notes
Nominations OPEN	<i>It is recommended that nominations open on Wednesday 21 November 2018.</i>	<i>The notice calling for nominations ...shall specify a date for the opening of nominations which shall be a date not less than 14 days before the date for holding the meeting provided that, where the election is to be conducted at the meeting of the sector council at which ordinary members of the Branch Council are elected, nominations shall be called by the Branch Returning Officer announcing to the meeting that nominations are open and allowing sufficient time for persons seeking to nominate to submit their nominations [Rule 49(5)]</i>
Nominations CLOSE	<i>It is recommended that nominations close during the respective Sectors' Council Meetings on Friday 7 December 2018.</i>	
Roll of Voters cut- off date	<i>7 days prior to nominations opening [rule 57(2A)]</i>	
Ballot (if required)	<i>If a ballot is required it can be conducted at the respective Sector Council Meetings on Friday 7 December 2018.</i>	

AEU VIC BRANCH FINANCIAL MEMBERSHIP AS AT 30 JUNE 2018 BY SECTOR

SECTOR	FINANCIAL MEMBERS
EARLY CHILDHOOD	2,767
PRIMARY	26,110
SECONDARY	16,888
TAFE & ADULT PROVISION (TAP)	2,653
TOTAL	48,418

E2018/183 SCHEDULE 1 – PART B: ELECTION OF ORDINARY MEMBERS OF BRANCH COUNCIL

EARLY CHILDHOOD

Pursuant to Rule 8(2)(c) – the number of persons to be elected as ordinary members of Branch Council from the Early Childhood Sector Council shall be determined in accordance with the following formula:

Number of persons representing the Early Childhood Sector Council =

$\frac{a}{b}$ where **a** = number of Early Childhood Sector Members (**2,767**)

where **b** = $\frac{x}{y}$

where:- x = the total membership of the Branch in the Primary and Secondary Sectors (**42,998**)

y = 100

Therefore $42,998/100 = 429.98 = b$

$\frac{a}{b} = \frac{2,767}{429.98} = 6.4352$ rounded off to **6**

TAFE AND ADULT PROVISION

Pursuant to Rule 8(2)(d) – the number of persons to be elected as ordinary members of Branch Council from the TAFE and Adult Provision Sector shall be determined in accordance with the following formula:

Number of persons representing the TAFE and Adult Provision Sector =

$\frac{a}{b}$ where **a** = number of TAFE and Adult Provision Sector Members (**2,653**)

where **b** = $\frac{x}{y}$

where:- x = the total membership of the Branch in the Primary and Secondary Sectors (**42,998**)

y = 100

Therefore $42,998/100 = 429.98 = b$

$\frac{a}{b} = \frac{2,653}{429.98} = 6.1701$ rounded off to **6***

NOTE: * In electing ordinary members of the Branch Council from the TAFE and Adult Provision Sector Council, there shall be elected at least two persons who are assigned to the Disability Services Sub-sector and at least one person who is assigned to the Adult Migrant Education Service Sub-sector. [AEU Vic Branch Rule 8(2)(e)]

Pursuant to AEU Vic Branch Rule 11(3) the financial membership numbers of the Branch and each sector as at 30th June 2018 will determine the number of persons elected as ordinary members of Branch Executive.

The financial membership of the Branch at 30 June 2018 was **48,418**.

The financial membership of each Sector at 30 June 2018 was:

Primary	26,110
Secondary	16,888
Early Childhood	2,767
TAFE & Adult Provision	2,653
TOTAL MEMBERSHIP	48,418

The application of Rule 11(2)(a) results in a quota of **3724**. This determination is based on the total financial membership of the Branch divided by 13 and the result rounded off to the nearest whole number (the quota) = $48,418 / 13 = 3724.4615$.

Therefore:

Primary	$26,110 / 3724 = 7.0113$
Secondary	$16,888 / 3724 = 4.5349$
Early Childhood	$2,767 / 3724 = 0.7430$
TAFE & Adult Provision	$2,653 / 3724 = 0.7124$

When Rule 11(2)(b) is applied to each Sector, the entitlement to ordinary members of Branch Executive is:

Primary	7
Secondary	5
Early Childhood	1
TAFE & Adult Provision	1