



FAIR WORK
AUSTRALIA

10 July 2012

Mr Philip Rasmus
Branch President
Australian Education Union - ACT Branch
PO Box 3042
MANUKA ACT 2603

Email: priority1@aeuact.asn.au

Dear Mr Rasmus

**Re: Australian Education Union - ACT Branch
Financial Report for the year ended 31 December 2011 - FR2011/2904**

I acknowledge receipt of the financial report of the Australian Education Union - ACT Branch for the year ended 31 December 2011. The documents (general purpose financial report and Designated Officer's Certificate signed by the Acting Branch Secretary) were lodged with Fair Work Australia on 3 April 2012.

I also acknowledge receipt of your letter dated 19 June 2012, in reply to our letter of 22 May 2012, with a breakdown of payments from the Branch to the federal body of the AEU and a Designated Officer's Certificate signed by yourself.

The financial report has now been filed.

Should you wish to discuss the matters raised in this letter, or if you require further information on the financial reporting requirements of the Act, I may be contacted on (03) 8661 7822 or by email at margaret.williams@fwa.gov.au.

Yours sincerely

MARGARET WILLIAMS
Organisations, Research and Advice



File Ref: B47

Ms Margaret Williams
Organisations, Research and Advice
Fair Work Australia
GPO Box 1994
MELBOURNE VIC 3001

Dear Ms Williams

As requested in your letter of 22 May 2012 the AEU ACT Branch provides the following information:

Designated Officer's Certificate

Thank you for your advice concerning the inability of the Acting Branch Secretary to sign the designated officer's certificate.

To correct this error please find attached an amended certificate, signed by myself as the holder of the office of Branch President.

Capitation Fees Paid to the Federal Body

The anomaly you refer to has arisen due to the fact that the line item "Federal Capitation Fees" in the ACT Branch Statement of Financial Performance for the year ended 31 December 2011, includes within the figure of \$105,827 payment to the Federal body for affiliation fees levy, campaign contributions and publication levy, as well as the capitation fees. With the exception of the campaign contributions, this has occurred because they have been charged within the same quarterly invoices. We will ensure that these levies are itemised separately in future accounts.

The following table summarises the break down of these figures:

Date Paid	Capitation Fees	Publication Levy	Affiliation fees levy	Campaign contributions	Total
Feb 2011	18,961.38	2,446.63	7,636.93	2,322.75	
May 2011	18,961.38	2,446.63	7,912.84	2,322.75	
July 2011	18,961.38	2,446.63			
Oct 2011	18,961.38*	2,446.63*			
Total	75,845.52	9,786.52	15,549.77	4,645.50	105,827.31

*Note: These figures will not be included in the federal body's accounts until their current financial year. However their financial statements for 2010-2011 would include the payment made by the AEU ACT Branch in the October quarter of 2010.

In addition to these payments there were two other payments made to the federal body which have been recorded in our audited accounts. They are as follows:

- Incorporated within the line item "Arbitration and campaign expenses" in the ACT Branch Statement of Financial Performance for the year ended 31 December 2011, there is included in the total of \$89,274, the following two payments:

1. Campaign contributions: \$4,645.50 (for the July and October quarters making a total for the year of \$9,291)
2. School Funding Review Advertising: \$10,128.00 (However this payment was not made until 1 December 2011, so will not appear in the Federal body's accounts until their current financial year.)

To summarise, the total payments for compulsory levies and affiliation fees made to the AEU federal body in the financial year ended 31 December 2011 were:

Affiliation fees levy:	\$ 15,549.77	
Campaign contributions:	\$ 9,291.00	
Capitation fees:	\$ 75,845.52	
Publication levy:	\$ 9,786.52	
Sub-total:		\$110,472.81
School Funding review:	\$ 10,128	
TOTAL:		\$120, 600.81

Compulsory Levies

The following compulsory levies paid by the AEU ACT Branch (as indicated above) have all been imposed by the AEU federal body:

Publication Levy	Affiliation Fees Levy	Campaign Contributions	School Funding Review Advertising
\$9,786.52	\$15,549.77	\$9291.00	\$10,128.00
The purpose of this levy is to support the publication of two journals for AEU members: "The Australian Educator" and "The TAFE Teacher"	The purpose of this levy is to support the affiliation of the AEU to the ACTU (\$9,755.56) and the Education International (\$5,794.21)	The purpose of this levy is to support the conduct of a national campaign to promote public education.	The purpose of this levy is to support the conduct of a national advertising campaign to promote the implementation of the Federal government's school funding review.

Cash flows from the AEU ACT Branch

We are advised by our external auditor, Mr Kim Hanna, that our understanding of the line item: "Funds from/to other reporting Entities" under the heading "Cash Flow from Investing and Financing Activities" in the Statement of Cash Flows for the year ended 31 December 2011, is that only capital/finance items such as loans would be declared here. If you advise that this is incorrect then we will adjust our reporting procedures for the future.

Our accounts report, under the heading "Cash Flow from Operating Activities" in the Statement of Cash Flows the figure (\$1,568,117) as the total "Payments to suppliers and employees". Incorporated within this figure is the payment of \$120, 600.81 (plus GST) to the AEU Federal body (see the breakdown above). However because of the different financial year end date, the figure relevant to the Federal body accounts is \$110,472.81. It is our understanding that the Federal body's Cash Flow Statement has, in accordance with normal accounting practice, added GST to this figure, which provides an amount of \$121,520.09.

Subject to any further advice from yourself, we will ensure that in the future payments to the Federal body are listed separately under the heading "Cash Flow from Operating Activities".

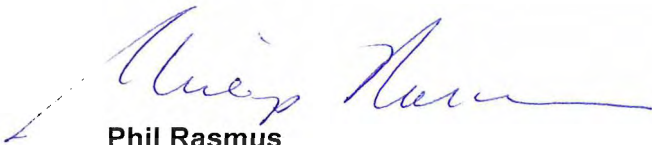
There were no other cash flows to any other AEU Branch.

Conclusion

The AEU ACT Branch appreciates the advice from the Fair Work Australia and will take whatever action is necessary to ensure such issues in reporting processes do not arise again.

Please do not hesitate to contact me through the AEU office on [02]6272-7900 should you wish to discuss the contents of this letter.

Yours sincerely

A handwritten signature in blue ink, appearing to read "Phil Rasmus", written over a light blue horizontal line.

Phil Rasmus
Branch President

19 June 2012

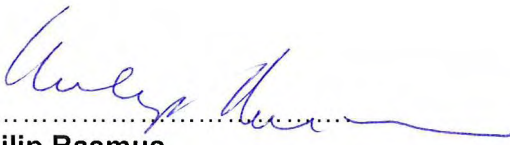
DESIGNATED OFFICER'S CERTIFICATE OR OTHER AUTHORISED OFFICER

S268 of the *Fair Work [Registered Organisation] Act 2009*

I, Philip Rasmus, being the President of the Australian Education Union – ACT Branch certify:

- That the documents sent to Fair Work Australia dated 29 March 2012 are copies of the full report referred to in s268 of the Fair Work [Registered Organisations] Act 2009.
- That the full report was presented to a meeting of the Committee of Management of the reporting unit on 14 February 2012; in accordance with s266 of the Fair Work [Registered organisations] Act 2009.
- That the full report was provided to members via the Union website on 15 February 2012 and the Union's journal in March 2012.
- That the full report was presented at a general meeting of members on 24 March 2012.

Signed:


.....
Philip Rasmus
Branch President

Date: 19 June 2012



FAIR WORK
AUSTRALIA

22 May 2012

Mr Glenn Fowler
Acting Secretary
Australian Education Union - ACT Branch
PO Box 3042
MANUKA ACT 2603

Email: priority1@aeuact.asn.au

Dear Mr Fowler

**Re: Australian Education Union - ACT Branch
Financial Report for the year ended 31 December 2011 - FR2011/2904**

Further to receipt of the financial report on 8 April 2012 and the designated officer's certificate on 29 March 2012, I write to seek further information from the branch.

Acting Branch Secretary

I note that as Acting Branch Secretary you have signed the designated officer's certificate. However I cannot locate a rule in the AEU ACT Branch rule-book which enables the appointment of persons to act as Branch Secretary. As stated in *Browning v Ross* (1954) 79 CAR 185, if the position of Secretary is vacant, the appointment of a person as Acting Secretary does not make the person an officer unless the rules of the organisation specifically so provide. Although the committee of management may appoint some person to perform the normal administrative duties of the office, the person so appointed is not the holder of the office (*Rochfort v Ryan & Anor* (1965) 8 FLR 283).

Section 268 of the *Fair Work (Registered Organisations) Act 2009* requires the lodgement of certificate by a prescribed designated officer. Regulation 162 of the *Fair Work (Registered Organisations) Regulations 2009* prescribes a designated officer as the secretary or an officer of the organisation who is authorised to sign the certificate. As you are neither the secretary nor an officer authorised to sign the certificate, the Branch is required to lodge a designated officer's certificate signed by the secretary or an officer so authorised.

Payments to the federal body of the AEU

The notes to the financial statements of the federal body of the AEU for the year ending 30 September 2011 disclose \$110,149 received from the ACT branch. This amount is broken down as follows:

- Affiliation fees levy: \$15,826
- Campaign contributions: \$9,291
- Capitation fees: \$75,312
- Publication levy: \$9,720

The ACT Branch's Statement of Financial Performance for the year ended 31 December 2011 discloses \$105,827 paid as capitation fees to the federal body. I acknowledge that because the financial years of the federal body and the branch differ, the amounts disclosed will also vary. However it seems unlikely that this would explain the \$30,515 difference (\$105,827 less \$75,312) in the amounts disclosed as capitation fees by the ACT Branch and received by the federal body of the AEU. I therefore request that an officer of the Branch provide a written explanation of the apparent anomaly.

Item 11(e) of the Reporting Guidelines requires the notes to the financial statements, unless already disclosed in the profit and loss statement, disclose compulsory levies imposed on the reporting unit and for each levy, the amount, a brief description of purpose and the name of the entity imposing the levy. It appears from the notes to the federal body's financial statements that the ACT Branch has paid a number of levies to the federal body (see dot points above). I therefore request that an officer of the Branch provide a breakdown of any amounts paid as compulsory levies with a brief description of purpose and the name of the entity imposing the levy.

Item 15 of the Reporting Guidelines states that 'where another reporting unit of the organisation is the source of cash inflow or the application of a cash outflow, such cash flow should be separately disclosed in the notes to the financial statements and show the name of the other reporting unit concerned'.

Note 24 to the federal body's Cash Flow Statement indicates \$121,540 in cash flows from the ACT Branch to the AEU federal body in the financial year ended 30 September 2011. However the Statement of Cash Flows lodged by the ACT Branch indicates that there was no cash inflow nor any cash outflow with other reporting units during the financial year ended 31 December 2011. This would appear to be contrary to the disclosures in the notes to the federal body's Cash Flow Statement. I therefore request a break-down of the cash-flows from the ACT Branch to the AEU federal body and, if applicable, to any other branch of the AEU, for the financial year ended 31 December 2011.

Summary

In summary, please provide:

- A designated officer's certificate signed by the secretary or an officer authorised to sign the certificate;
- A written explanation of the apparent anomaly between the amount disclosed as capitation fees paid to the federal body and the amount disclosed as capitation fees received by the federal body;
- A breakdown of any amounts paid as compulsory levies with a brief description of purpose and the name of the entity imposing the levy;
- A break-down of the cash-flows from the ACT Branch to the AEU federal body and, if applicable, to any other branch of the AEU.

All of these requirements relate to the financial year ended 31 December 2011.

Should you wish to discuss the matters raised in this letter, or if you require further information on the financial reporting requirements of the Act, I may be contacted on (03) 8661 7822 or by email at margaret.williams@fwa.gov.au.

Yours sincerely



MARGARET WILLIAMS
Organisations, Research and Advice



File Ref: B47

Ms Margaret Williams
Organisations, Research and Advice
Fair Work Australia
GPO Box 1994
MELBOURNE VIC 3001

Dear Ms Williams

**Re: Australian Education Union – ACT Branch
Financial Report for the year ended 31 December 2011 – FR2011/2904**

I refer to your letter of 17 April 2012 in relation to the above.

I can confirm that full copies of the 2011 Financial Report were made available to our members, as well as being available on the Union's website and that this occurred well before the Branch Council meeting on 24 March 2012 in order to allow members time to read the document.

I apologise for the oversight with regard to the date appearing on the Operating Report as it was signed by our Branch Secretary before she went on personal leave and we were mindful of the fact that the documents needed to be with Fair Work before the end of March 2012.

I also apologise with regard to the omission of the list of the Committee of Management and have attached the document as requested.

Please contact me if you have any further questions in relation to this matter.

Yours sincerely

Glenn Fowler
Acting Branch Secretary

18 April 2012

Attachments

OPERATING REPORT 2011

This report is prepared in accordance with the requirements of the Fair Work [Registered Organisations] Regulations 2009

Secretary's Overview 2011

2011 has been very busy, with the AEU - ACT Branch engaged in a number of campaigns simultaneously. Once again the willingness of our members to participate to the AEU's campaigns ensures that we continue to be a robust and representative body.

The major campaigns of 2011 have been the negotiation of new Enterprise Agreements for all of our membership [teachers in schools, TAFE teachers, and Education Support Staff in schools], and the ACT Branch contribution to the Schools Funding Review Campaign. The Branch has also been engaged in responding to the proposals around a merger of UCAN and CIT, arising from Professor Denise Bradley's report for the ACT Government. As usual, the Branch has also contributed submissions to – and appeared before – a range of ACT Legislative Assembly Enquiries, responded to a number of DET activities and proposals throughout the year, and continued to deal with a wide range of issues raised by members, involving both support and assistance for individuals, and advice and support for groups of members. All of the Branch's activities have taken place in an environment where the job of teaching continues to be complex and difficult, with consequent increased pressure on the workforce.

Despite all of the pressures, the public education system continues to deliver high quality outcomes for students, thanks to the commitment and capacity of its teaching workforce.

Enterprise Agreements

Bargaining has been underway this year across all the Enterprise Agreements [EAs] to which the AEU is a signatory: Education & Training Directorate [ETD] Teaching Staff, CIT Teaching Staff, and ETD Education Support Staff. At the time of writing all three are at very different stages, from almost complete to still to achieve *in principle* agreement. The summary is as follows:

ETD Education Support Staff

In Principle settlement was achieved in August, but it has taken some time to finalise the wording of the Common Core, which must be completed in order for a formal vote. The settlement will provide increases of 3.5% from 18 August 2011, and 3.5% from 1 July 2012.

CIT Teaching Staff

After months of fruitless negotiations, CIT made an offer in mid-October which will form the basis of an *in principle* agreement. The first pay increase of 3.5% is backdated to 18 August 2011 in line with the pay increase for all other ACT public sector workers, and all outstanding clauses have been negotiated successfully. The offer proposes a further 3.5% from 1 July 2012 in a two-year Agreement.

AEU Officers continue to work with CIT to transform *in principle* agreement into a written Enterprise Agreement that can be put to the vote.

ETD Teaching Staff

At the time of writing ETD has made 4 offers on behalf of the ACT Government – none have been acceptable. A ballot for Protected Industrial Action received overwhelming endorsement, and to date two stoppages have occurred. The first was a stop work meeting of members, and the second was a rally outside the Legislative Assembly. Both activities were supported by the majority of members, and provided positive coverage for the campaign.

The October Branch Council meeting determined that further action would be called in early November if an acceptable offer is not received by 26 October. A "fourth and final" offer was received on 26 October and rejected by Special Branch Council on 2 November. A meeting with the Chief Minister and further discussion with ETD indicated that there is room to move

and industrial action scheduled for 7 and 8 November was postponed to allow exploration of a settlement. At the time of writing the matter is not yet finalised but looks much more hopeful.

Members should be proud of their demonstrated resolve to achieve a just and reasonable settlement in this bargaining round. Despite an obstructionist Director-General and a Government for whom settlement seems not to be a priority, AEU members' voices have continued to be loud and proud in their fight for salary justice.

Member Involvement in the Branch

This year has been a testing one in terms of maintaining member involvement in the Branch. Most vacancies during the year have been filled without contest, with many positions on the Branch Council not filled at maximum entitlement and some Sub-Branches entirely unrepresented.

Membership numbers continue to be in excess of 3100, and it is good that these figures remain consistent. Despite this situation, there is no room for complacency. AEU members need to work with the Office in maintaining the recruitment effort. Every teacher or support staff member new to a workplace should be invited to join the AEU. It is only by maximising our membership numbers that the AEU can have strong and effective representation of members, and truly be "the voice of the profession".

AEU Awards

This year the AEU - ACT Branch enjoyed continued sponsorship arrangements with Teachers Credit Union and Teachers Health. Teachers Credit Union sponsored the AEU Public Education Award, which is recognised with an impressive "trophy" and a monetary prize for the Award winner to use in support of their professional responsibilities.

In 2011, the Public Education Award recipient was Tom Greenwell of Dickson College. Tom's support of public education and contribution to it is evident in his work to establish the support group FREE [Funding Real Equity in Education], his active participation in the Branch's various campaigns in support of public education, and most recently in his election to the Branch Executive.

Teachers Health continued their sponsorship of the AEU Reconciliation Award, recognised with a stunning glass "trophy". At a function hosted by Birrigai@Tidbinbilla, this year's AEU reconciliation Award was presented to Patrick Chapman, an Aboriginal and Torres Strait Islander Education Officer at Melba-Copland Secondary School.

In 2011, the Public Education Awards were a joint function conducted by the AEU and ETD. This year, CIT joined the Awards, so that the event was truly a celebration of all aspects of public education. Held on the last day of Public Education Week, the 2011 Public Education Awards function at Restaurant@CIT was an enjoyable opportunity to recognise the work of colleagues and to relax and socialise a little. It also provided an excellent opportunity to showcase the work of CIT as the Territory's major public VET provider, since all of the music, catering, floral decorations and venue management took place in collaboration with the relevant staff and students at CIT.

The ACT Branch continues to achieve significant sponsorship as our contribution to the event, as well as providing support in kind through the work of the AEU Office in ticketing and preparing advertising for the function.

In addition to the AEU's Public Education Award and Reconciliation Award, an AEU Certificate of Commendation was presented to Glenys Patulny as part of the ETD Recognition of Service function in recognition of her long-term activism and commitment to the AEU.

Once again it has been a positive experience to have a shared platform while making presentations that recognise the contribution and achievements of so many colleagues, and it has continued to highlight the AEU's involvement in education as a participating partner and stakeholder.

Schools Funding Review

As the Annual Report goes to press, the Schools Funding Review looks back on a year of activities and lobbying in support of a new system of Federal funding for our schools. Chaired by Professor David Gonski, the Schools Funding Review has been in full swing this year, with the AEU taking every opportunity to respond to the Review's output and to continue to highlight the need for an equitable replacement for the current unfair and flawed model through which Federal education dollars are distributed to government and non government schools. The Gonski Review represents the best opportunity in many years for public education and its supporters to argue for a fairer, more transparent model of funding. To this end the ACT Branch has encouraged members and other stakeholders in public education to participate in the campaign, assisting our schools to lodge submissions or comment as required.

The Review will continue its work into 2012, so the AEU will continue its efforts throughout the remainder of this year and into 2012 to ensure that the views of the public education community are clearly communicated to the Review, and to the politicians who will determine what will be done once the Review has completed its work.

Teacher Quality Institute

The ACT Teacher Quality Institute has now officially come into being. There is a full Board, CEO and staff in place, and the TQI has become visible in recent weeks as it has begun to distribute Registration Cards to those who have successfully completed the ACT TQI Registration process.

While the TQI's commencement of operations has been later than anticipated, it is now fully operational in terms of the registration process, a situation that will be obvious to those seeking employment in the ACT from now on since they will need to achieve registration in the ACT of recognition of existing registration in another jurisdiction before they can apply for employment in ACT schools, whether government or non-government.

Communications, Relationships and Politics

The challenge of constructive communication between the AEU and other stakeholders, has remained in 2011. While there has been an increase in scheduled meetings with the Minister to 1 per term, the continuation of the Government's apparent decision to cease briefing the AEU ahead of policy announcements, and ETD's apparent determination to ignore obligations around consultation and negotiation under the Enterprise Agreement all contribute to a difficult environment in which to conduct a sensible and constructive dialogue.

The difficulty continues to be exacerbated by the fact that the AEU views few of the changes in policy or practice as positive for public education or the students it serves. The AEU makes no apology for its strong advocacy against those measures we believe are not in the best interests of students, the public education system or our members, but this situation certainly makes for testing times in dealing with the bureaucracy and politicians.

Apart from managing political and professional relationships with politicians and the employers, the AEU has also worked to maintain cordial, effective and constructive relationships with parent groups, colleague unions, and other stakeholder or interest groups engaged in the public education space. We will continue to meet the challenges encountered, believing that in the end there are generally more matters on which we can find some common ground than there are areas of implacable opposition.

The AEU Office

There have been significant personnel changes in the AEU Office during 2011. Long-serving Executive Officer Sue Billington left the AEU Office in March to take up a part-time position with another employer. Receptionist/Admin Officer Janet Anderson stepped into the Executive Officer's role on a 6-month trial, and has recently been confirmed in the position. Adjusting the staffing arrangements in the Office in recognition of the exceptional skill-set Sue developed over her 30 years' of service has seen some restructuring take place. We now have a full-time Receptionist position to replace the Receptionist/Admin Officer role, and have

added a 0.6 Membership Clerk to the office to ensure the full range of Membership work can be managed. We welcome Corinne Ying Zhang and Tracey Govan to these roles. Together with Janet, Michelle Kirby [Membership Clerk] and Joelle Dulac [Finance Officer], Corinne and Tracey form an effective, efficient team who serve the AEU membership well.

There have been no changes to the Officer ranks in 2011. AEU Officers continue their excellent service to the membership, both in terms of dealing directly with members, the employers, Government and other parties, and in representing the AEU on committees and through written submissions on a range of matters.

I take this opportunity to place on record my thanks to the staff and Officers of the AEU, to the Executive and the Council. In particular I would like to acknowledge President Phil Rasmus, and Vice Presidents Roger Amey, Lyndall Read and Tracey Dodimead for their unstinting work and support in another busy year for our Union. Finally, I thank and congratulate the membership in general for your participation in the work of the AEU during the year. Your support, activism and feedback are integral to the work of the AEU and its capacity to be the voice of public education in the ACT.

A handwritten signature in black ink, appearing to read 'Glenn Fowler', with a long horizontal flourish extending to the right.

GLENN FOWLER
Acting Branch Secretary

Dated: 15 February 2012

Australian Education Union – ACT Branch

2011 COMMITTEE OF MANAGEMENT MEMBERS

The address for the Branch Executive Members is
40 Brisbane Avenue Barton, ACT 2600

Officer	Position	Occupation/Time Held Position
P Gilmour	Secretary	Union Official – 1 January – 31 December 2011
P Rasmus	President	Teacher – 1 January – 31 December 2011
R Amey	Vice President [Schools]	Teacher – 1 January – 31 December 2011
L Read	Vice President [Schools]	Teacher – 1 January – 31 December 2011
T Dodimead	Vice President [TAFE]	Teacher – 1 January – 31 December 2011
T Greenwell	General Member	Teacher – 26 July – 31 December 2011
I Bean	General Member	Teacher – 1 January – 31 December 2011
R Byrne	General Member	Teacher – 1 January – 31 December 2011
D Stone	General Member	Teacher – 26 July – 31 December 2011
M Chisholm	General Member	Teacher – 1 January – 31 December 2011
J Larkin	General Member	Teacher – 1 January – 31 December 2011
S Gorman	General Member	Teacher – 26 July – 31 December 2011
N Leuning	Preschool Representative	Teacher – 26 July – 31 December 2011
P Curtis	Alternate Preschool Representative	Teacher – 26 July – 31 December 2011
P Douglas	TAFE Representative	TAFE Teacher - 1 July - 31 December 2011
S Gilmore	Alternate TAFE Representative	TAFE Teacher – 1 July – 31 December 2011



FAIR WORK
AUSTRALIA

17 April 2012

Mr Glenn Fowler
Acting Secretary
Australian Education Union - ACT Branch
PO Box 3042
MANUKA ACT 2603

Email: priority1@aeuact.asn.au

Dear Mr Fowler

**Re: Australian Education Union - ACT Branch
Financial Report for the year ended 31 December 2011 - FR2011/2904**

I acknowledge receipt of the financial report of the Australian Education Union - ACT Branch for the year ended 31 December 2011. The documents were lodged with Fair Work Australia on 3 April 2012.

The Financial Report has not been filed.

I have examined the financial report. Following that examination I have identified a number of matters, the details of which are set out below, that I require you to attend to before the report can be filed.

Operating Report

The financial report contained a copy of the Operating Report dated 26 March 2012, which was dated after the distribution of the full report to members and its presentation to the general meeting of members on 24 March 2011. Section 265(1) of the *Fair Work (Registered Organisations) Act 2009* (the Act) requires a reporting unit to provide free of charge to its members a full report consisting of a copy of the Audit Report, general purpose financial report and Operating Report. The Branch is therefore required to supply members with a copy of the Operating Report.

Membership of committee of management

Regulation 159(c) of the *Fair Work (Registered Organisations) Regulations 2009* (RO Regulations) provides that the Operating Report should contain the name of each person who has been a member of the Committee of Management of the reporting unit at any time during the reporting period, and the period for which he or she held such a position.

I note the Operating Report does not fully comply with this requirement. I require the name of each person who has been a member of the Committee of Management of the reporting unit at any time during the reporting period, their position, and the period for which he or she held such a position.


Non compliance with previous requests

While we filed last year's financial report, we raised certain issues for the reporting unit to address in the preparation of future financial reports. I notice that some of the same errors have appeared in the current report.

Fair Work Australia aims to assist reporting units in complying with their obligations under the RO Act and Reporting Guidelines, by providing advice about the errors identified in financial reports. Please note the inaccuracies raised in this correspondence, and address these matter so that the financial report can be filed.

Should you wish to discuss the matters raised in this letter, or if you require further information on the financial reporting requirements of the Act, I may be contacted on (03) 8661 7822 or by email at margaret.williams@fwa.gov.au.

Yours sincerely



MARGARET WILLIAMS
Organisations, Research and Advice



File Reference: B47

Mr Larry Powell
Tribunal Services and Organisation
Fair Work Australia
GPO Box 1994
MELBOURNE VIC 3001

Dear Larry

**Australian Education Union - ACT Branch
Financial Return – Year Ending 31 December 2011**

I enclose a copy of the Auditor's Report, Accounts and Statements for the period ending 31 December 2011 as required under the Fair Work [Registered Organisations] Act 2009 [The RO Act].

Yours sincerely

**Glenn Fowler
Acting Secretary**

29 March 2012

Attachments

**DESIGNATED OFFICER'S CERTIFICATE
OR OTHER AUTHORISED OFFICER**
s268 of the *Fair Work [Registered Organisation]* Act 2009

I, Glenn Fowler, being the Acting Secretary of the Australian Education Union – ACT Branch certify:

- That the documents lodged herewith are copies of the full report referred to in s268 of the Fair Work [Registered Organisations] Act 2009; and
- That the full report was presented to a meeting of the Committee of Management of the reporting unit on 14 February 2012; in accordance with section 266 of the Fair Work [Registered Organisations] Act 2009.
- That the full report was provided to members via the Union website on 15 February 2012 and the Union's journal in March 2012.
- That the full report was presented at a general meeting of members on 24 March 2012.

Signed:


.....
Glenn Fowler
Acting Branch Secretary

Date:

29 March 2012

OPERATING REPORT 2011

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AEU Officers continue to work with CIT to transform *in principle* agreement into a written Enterprise Agreement that can be put to the vote.

ETD Teaching Staff

At the time of writing ETD has made 4 offers on behalf of the ACT Government – none have been acceptable. A ballot for Protected Industrial Action received overwhelming endorsement, and to date two stoppages have occurred. The first was a stop work meeting of members, and the second was a rally outside the Legislative Assembly. Both activities were supported by the majority of members, and provided positive coverage for the campaign.

The October Branch Council meeting determined that further action would be called in early November if an acceptable offer is not received by 26 October. A "fourth and final" offer was received on 26 October and rejected by Special Branch Council on 2 November. A meeting with the Chief Minister and further discussion with ETD indicated that there is room to move

and industrial action scheduled for 7 and 8 November was postponed to allow exploration of a settlement. At the time of writing the matter is not yet finalised but looks much more hopeful.

Members should be proud of their demonstrated resolve to achieve a just and reasonable settlement in this bargaining round. Despite an obstructionist Director-General and a Government for whom settlement seems not to be a priority, AEU members' voices have continued to be loud and proud in their fight for salary justice.

Member Involvement in the Branch

This year has been a testing one in terms of maintaining member involvement in the Branch. Most vacancies during the year have been filled without contest, with many positions on the Branch Council not filled at maximum entitlement and some Sub-Branches entirely unrepresented.

Membership numbers continue to be in excess of 3100, and it is good that these figures remain consistent. Despite this situation, there is no room for complacency. AEU members need to work with the Office in maintaining the recruitment effort. Every teacher or support staff member new to a workplace should be invited to join the AEU. It is only by maximising our membership numbers that the AEU can have strong and effective representation of members, and truly be "the voice of the profession".

AEU Awards

This year the AEU - ACT Branch enjoyed continued sponsorship arrangements with Teachers Credit Union and Teachers Health. Teachers Credit Union sponsored the AEU Public Education Award, which is recognised with an impressive "trophy" and a monetary prize for the Award winner to use in support of their professional responsibilities.

In 2011, the Public Education Award recipient was Tom Greenwell of Dickson College. Tom's support of public education and contribution to it is evident in his work to establish the support group FREE [Funding Real Equity in Education], his active participation in the Branch's various campaigns in support of public education, and most recently in his election to the Branch Executive.

Teachers Health continued their sponsorship of the AEU Reconciliation Award, recognised with a stunning glass "trophy". At a function hosted by Birrigai@Tidbinbilla, this year's AEU reconciliation Award was presented to Patrick Chapman, an Aboriginal and Torres Strait Islander Education Officer at Melba-Copland Secondary School.

In 2011, the Public Education Awards were a joint function conducted by the AEU and ETD. This year, CIT joined the Awards, so that the event was truly a celebration of all aspects of public education. Held on the last day of Public Education Week, the 2011 Public Education Awards function at Restaurant@CIT was an enjoyable opportunity to recognise the work of colleagues and to relax and socialise a little. It also provided an excellent opportunity to showcase the work of CIT as the Territory's major public VET provider, since all of the music, catering, floral decorations and venue management took place in collaboration with the relevant staff and students at CIT.

The ACT Branch continues to achieve significant sponsorship as our contribution to the event, as well as providing support in kind through the work of the AEU Office in ticketing and preparing advertising for the function.

In addition to the AEU's Public Education Award and Reconciliation Award, an AEU Certificate of Commendation was presented to Glenys Patulny as part of the ETD Recognition of Service function in recognition of her long-term activism and commitment to the AEU.

Once again it has been a positive experience to have a shared platform while making presentations that recognise the contribution and achievements of so many colleagues. and it has continued to highlight the AEU's involvement in education as a participating partner and stakeholder.

Schools Funding Review

As the Annual Report goes to press, the Schools Funding Review looks back on a year of activities and lobbying in support of a new system of Federal funding for our schools. Chaired by Professor David Gonski, the Schools Funding Review has been in full swing this year, with the AEU taking every opportunity to respond to the Review's output and to continue to highlight the need for an equitable replacement for the current unfair and flawed model through which Federal education dollars are distributed to government and non government schools. The Gonski Review represents the best opportunity in many years for public education and its supporters to argue for a fairer, more transparent model of funding. To this end the ACT Branch has encouraged members and other stakeholders in public education to participate in the campaign, assisting our schools to lodge submissions or comment as required.

The Review will continue its work into 2012, so the AEU will continue its efforts throughout the remainder of this year and into 2012 to ensure that the views of the public education community are clearly communicated to the Review, and to the politicians who will determine what will be done once the Review has completed its work.

Teacher Quality Institute

The ACT Teacher Quality Institute has now officially come into being. There is a full Board, CEO and staff in place, and the TQI has become visible in recent weeks as it has begun to distribute Registration Cards to those who have successfully completed the ACT TQI Registration process.

While the TQI's commencement of operations has been later than anticipated, it is now fully operational in terms of the registration process, a situation that will be obvious to those seeking employment in the ACT from now on since they will need to achieve registration in the ACT of recognition of existing registration in another jurisdiction before they can apply for employment in ACT schools, whether government or non-government.

Communications, Relationships and Politics

The challenge of constructive communication between the AEU and other stakeholders, has remained in 2011. While there has been an increase in scheduled meetings with the Minister to 1 per term, the continuation of the Government's apparent decision to cease briefing the AEU ahead of policy announcements, and ETD's apparent determination to ignore obligations around consultation and negotiation under the Enterprise Agreement all contribute to a difficult environment in which to conduct a sensible and constructive dialogue.

The difficulty continues to be exacerbated by the fact that the AEU views few of the changes in policy or practice as positive for public education or the students it serves. The AEU makes no apology for its strong advocacy against those measures we believe are not in the best interests of students, the public education system or our members, but this situation certainly makes for testing times in dealing with the bureaucracy and politicians.

Apart from managing political and professional relationships with politicians and the employers, the AEU has also worked to maintain cordial, effective and constructive relationships with parent groups, colleague unions, and other stakeholder or interest groups engaged in the public education space. We will continue to meet the challenges encountered, believing that in the end there are generally more matters on which we can find some common ground than there are areas of implacable opposition.

The AEU Office

There have been significant personnel changes in the AEU Office during 2011. Long-serving Executive Officer Sue Billington left the AEU Office in March to take up a part-time position with another employer. Receptionist/Admin Officer Janet Anderson stepped into the Executive Officer's role on a 6-month trial, and has recently been confirmed in the position. Adjusting the staffing arrangements in the Office in recognition of the exceptional skill-set Sue developed over her 30 years' of service has seen some restructuring take place. We now have a full-time Receptionist position to replace the Receptionist/Admin Officer role, and have

added a 0.6 Membership Clerk to the office to ensure the full range of Membership work can be managed. We welcome Corinne Ying Zhang and Tracey Govan to these roles. Together with Janet, Michelle Kirby [Membership Clerk] and Joelle Dulac [Finance Officer], Corinne and Tracey form an effective, efficient team who serve the AEU membership well.

There have been no changes to the Officer ranks in 2011. AEU Officers continue their excellent service to the membership, both in terms of dealing directly with members, the employers, Government and other parties, and in representing the AEU on committees and through written submissions on a range of matters.

I take this opportunity to place on record my thanks to the staff and Officers of the AEU, to the Executive and the Council. In particular I would like to acknowledge President Phil Rasmus, and Vice Presidents Roger Amey, Lyndall Read and Tracey Dodimead for their unstinting work and support in another busy year for our Union. Finally, I thank and congratulate the membership in general for your participation in the work of the AEU during the year. Your support, activism and feedback are integral to the work of the AEU and its capacity to be the voice of public education in the ACT.

In addition to the Secretary's Overview and the financial statements [attached] as reported, the ACT Branch is required by the legislation to detail the Resignation Rules of the organisation. The member is entitled to resign in accordance with Federal Rule 17 – Sub-rule 17[1A][3].

In effect, this Rule provides that a member's notice of resignation takes effect:

- [a] if you are ceasing to be a teacher in the ACT Government sector entirely, from no earlier than the date you leave.
- [b] in any other case [ie you are remaining a teacher in the ACT Government sector], no earlier than two weeks after you have notified the Union.

All notices of resignation must be in writing, specify the precise date of resignation and be delivered to the AEU – ACT Branch Secretary.

No Officers of the ACT Branch holds positions designated under section 254[2d].

There are no significant changes in the nature of the principal activities during the year.

There are no significant changes in the financial affairs during the year.

The list of Executive Members [Committee of Management] is attached.

The AEU – ACT Branch had 3312 financial members at 31 December 2011; 1 full time officer and 10 other employees.

The full Annual Report is available on the ACT Branch website.



PENNY GILMOUR
Branch Secretary

Dated: 26/03/2012

AUSTRALIAN EDUCATION UNION
ACT BRANCH

*General Purpose Financial Report
For The Year Ended 31 December 2011*

AUSTRALIAN EDUCATION UNION - ACT BRANCH

COMMITTEE OF MANAGEMENT STATEMENT

On 14/2/2012 the Committee of Management of Australian Education Union - ACT Branch passed the following resolution in relation to the general purpose financial report (GPFR) of the reporting unit for the financial year ended 31 December 2011.

The Committee of management declares in relation to the GPFR that in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standards:
- (b) the financial statements and notes comply with the reporting guidelines of the General Manager - Fair Work Australia
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cashflows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable;
- (e) during the financial year to which GPFR related and since the end of that year:
 - (i) meetings of the committee of management were held in accordance with the rules of the organisation including the rules of the branch concerned; and
 - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of the branch concerned; and
 - (iii) the financial records of the reporting unit have been kept and maintained in accordance with the Fair Work (Registered Organisations) Act 2009 and the RO Regulations, and
 - (iv) reports done on a single reporting unit basis; and that the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner to each of the other reporting units of the organisation.
 - (v) there has been no requests by any member or the Registrar that required a report under Section 272 of the Fair Work (Registered Organisations) Act 2009. (RO)
 - (vi) no orders have been made by the Commission under section 273 of the RO. Schedule during the period, and
 - (vii) there were no recovery of wages activities during the financial year.

For Committee of management: Penelope Gilmour

Title of Office held: Branch Secretary

Signature:



Date:

14/02/2012

AUSTRALIAN EDUCATION UNION - ACT BRANCH

STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 31 DECEMBER 2011

2010		2011
\$	INCOME	\$
1,637,758	Members subscriptions	1,728,345
44,271	Interest on investments	48,894
2,741	Other income	2,139
37,996	Rent received	27,867
<u>1,722,765</u>	TOTAL INCOME	<u>1,807,244</u>
26,806	Affiliation fees & I.T.F. Subscriptions	27,275
19,745	Amortisation - leasehold buildings	15,900
51,422	Arbitration & campaign expenses	89,274
3,200	Audit & Accounting Costs	3,200
13,036	Bank fees & merchant fees	12,151
-	Provision for Doubtfull Debts & Bad Debts	100
8,281	Cleaning	8,123
23,910	Computer Services & Data base Costs	24,462
5,353	Depreciation	8,929
4,636	Donations - general	5,179
4,177	Electricity	3,646
8,141	Meeting & conference expenses	7,625
4,414	Membership services ,Training & Website Costs	20,106
14,921	Members Journey Insurance	15,012
103,573	Federal capitation fees	105,827
13,264	Newsletter Expenses	16,383
22,296	Insurance	25,113
2,994	Office equipment & Leases	2,994
55,742	Legal - annual retainer	57,664
1,942	Legislation reports & awards	980
4,018	Photocopying charges	5,509
9,161	Postage,staff recruitment & general expenses	11,321
19,692	Printing & stationery (Inc. year planner)	16,599
10,802	Professional development & training	9,260
(7,392)	Provision for annual leave	(3,930)
23,134	Provision for long service leave	10,009
31,450	Rates, taxes and body corporate fees	35,350
15,668	Repairs, maintenance & replacements	12,343
135,122	Salaries - officers	134,259
718,448	Salaries - other employees	788,211
119,856	Superannuation -general staff	130,169
19,408	- officers	19,882
14,196	Telephone & internet costs	12,459
2,126	Travel	1,516
43,330	Vehicle/car allowances expenses (including FBT)	37,760
3,031	Women's Budget	2,907
<u>1,549,904</u>	TOTAL EXPENSES	<u>1,673,567</u>
<u>172,861</u>	Operating surplus for year	<u>133,677</u>

AUSTRALIAN EDUCATION UNION - ACT BRANCH

STATEMENT OF FINANCIAL POSITION AS AT 31 DECEMBER 2011

2010		NOTES	2011
\$			\$
	CURRENT ASSETS		
98,253	Cash at Bank		261,805
821,268	Cash on Deposit		910,099
30,793	Sundry Debtors and Prepayments		30,003
8,150	Members Welfare Loans	5	2,983
(2,000)	Less: Provision for Doubtful Debts		-
956,464	TOTAL CURRENT ASSETS		1,204,890
	NON CURRENT ASSETS		
967,669	Leasehold Property, Plant & Equipment	3	943,054
1,924,133	TOTAL ASSETS		2,147,944
	LESS CURRENT LIABILITIES		
78,249	Sundry Creditors		177,142
151,169	Provision for Staff Entitlements - general staff	6	164,467
43,255	- officers	6	46,535
64,201	Subscriptions Paid in Advance		49,362
336,874	TOTAL CURRENT LIABILITIES		437,506
	NON - CURRENT LIABILITIES		
27,591	Provision for Staff Entitlements	6	17,092
27,591	TOTAL NON-CURRENT LIABILITIES		17,092
364,465	TOTAL LIABILITIES		454,598
1,559,668	NET ASSETS		1,693,345
	<i>Represented By:</i>		
	Members Funds		
1,104,418	Balance as at 1 January 2011		1,277,279
282,389	Revaluation of Leasehold Land & Building Reserve		282,389
172,861	Add - Surplus/(Deficit) for Year		133,677
1,559,668	Balance as at 31 December 2011		1,693,345

AUSTRALIAN EDUCATION UNION - ACT BRANCH

STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 DECEMBER 2011

2010		2011
\$		\$
	CASH FLOW FROM OPERATING ACTIVITIES	
1,644,901	Receipts from Members	1,743,184
44,271	Interest received	48,894
40,737	Receipts - other persons	30,005
<u>(1,500,102)</u>	Payments to suppliers & employees	<u>(1,568,117)</u>
229,807	NET CASH PROVIDED BY OPERATIONS (Note 4(b))	253,966
	CASH FLOW FROM INVESTING & FINANCING ACTIVITIES	
-	Funds from/to other reporting Entities	-
(25,775)	Payments for Assets	(6,583)
-	Proceeds from sale of Assets	5,000
<u>(25,775)</u>	NET CASH PROVIDED BY INVESTING & FINANCING	<u>(1,583)</u>
204,032	NET INCREASE/(DECREASE) IN CASH HELD	252,383
715,489	Cash at beginning of year	919,521
<u>919,521</u>	CASH AT END OF YEAR (Note4 (a))	<u>1,171,904</u>

STATEMENT IN CHANGE IN EQUITY

	<u>General Account</u>	<u>Revaluation Account</u>	<u>Total</u>
Balance at 31/12/09	1,104,418	282,389	1,386,807
Surplus for Year - 2010	<u>172,861</u>	<u>-</u>	<u>172,861</u>
Balance at 31/12/10	1,277,279	282,389	1,559,668
Surplus for Year - 2011	133,677	-	133,677
Balance at 31/12/11	<u>1,410,956</u>	<u>282,389</u>	<u>1,693,345</u>

THE ACCOMPANYING NOTES FORM PART OF THESE FINANCIAL STATEMENTS

AUSTRALIAN EDUCATION UNION - ACT BRANCH

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2011

Note 1 Statement of Accounting Policies

This financial report is a general purpose financial report that has been prepared in accordance with Australian Accounting Standards, and the requirements of the Fair Work (Registered Organisations) Act 2009 and associated Regulations 2009.

The financial report has been prepared on an accruals basis and is based on historical costs and does not take into account changing money values or, except where stated, current valuations of non-current assets. Cost is based on the fair values of the consideration given in exchange for assets.

The following is a summary of the material accounting policies adopted by the Association in the preparation of the financial report. The accounting policies have been consistently applied, unless otherwise stated.

(a) Income Tax

The association is a tax exempt body under the division 50 of the income tax assessment Act 1997 as a registered employee organisation.

(b) Property, Plant & Equipment

Each class of property, plant and equipment are carried at cost or fair value less, where applicable, any accumulated depreciation.

During 2009 the Leasehold Land & Building at Barton ACT was Valued by an independent property Valuer, the increase in value above the written down value has been shown in the financial accounts.

Plant and Equipment

Plant and Equipment are measured on the cost basis.

The carrying amount of plant and equipment is reviewed annually by the Association to ensure it is not in excess of the recoverable amount from those assets.

Depreciation

The depreciable amount of all fixed assets are depreciated on a straight line basis over the useful lives of the assets to the association commencing from time the assets is held ready for use.

The depreciation rates used for each class of depreciable asset are:

<u>Class of Fixed Assets</u>	<u>Depreciation Rate</u>
Office Furniture & Fittings	10 - 15%
Office Equipment	20 - 25%
Leasehold Buildings	2.50%

(c) Employee Benefits

Provision is made for the company's liability for employee benefits arising from services rendered by employees to balance date. Employee benefits expected to be settled within one year together with benefits arising from wages and salaries, annual leave and sick leave which will be settled after one year, have been measured at their nominal amount. Other employee benefits payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those benefits.

Contributions are made by the association to an employee superannuation fund and are charged as expenses when incurred.

AUSTRALIAN EDUCATION UNION - ACT BRANCH
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2011

NOTE 2 - INFORMATION TO BE PROVIDED TO MEMBERS OR GENERAL MANAGER

In accordance with the requirements of the Fair Work (Registered Organisations) Act 2009, as amended, the attention of members is drawn to the provisions of Section 272, which indicates as follows:

- (1) A member of a reporting unit, or a General Manager, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.
- (2) The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.
- (3) The reporting unit must comply with an application made under subsection (1).

This subsection is a civil penalty provision (See Section 305)

NOTE 3 - LEASEHOLD PROPERTY, PLANT & EQUIPMENT

2010 Written Down Value		Cost	Accumulated Depreciation	2011 Written Down Value
\$		\$	\$	\$
282,389	Leasehold land & buildings- @Valuation -Net Increase			282,389
647,866	Leasehold land & buildings	994,473	(362,507)	631,966
2,823	Furniture & fittings	72,369	(69,769)	2,600
25,362	Office equipment	36,624	(13,385)	23,239
9,230	Motor vehicles	14,082	(11,221)	2,861
967,670	Total written down value	1,117,547	(456,882)	943,054

NOTE 4 - CASH FLOW INFORMATION

(a) Reconciliation of Cash	2011	2010
	\$	\$
Cash on hand	600	600
Cash at bank	261,205	97,653
Cash on deposit	910,099	821,268
	1,171,904	919,521

AUSTRALIAN EDUCATION UNION - ACT BRANCH

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2011**

NOTE 4 - CASH FLOW INFORMATION (continued)

2010	(b) Reconciliation of Cash Flows from Operations	2011
\$		\$
172,861	Operating surplus/(deficit)	133,677
	Add Back Non-Cash Items	
19,745	Amortisation	15,900
7,660	Depreciation	10,298
15,742	Increase/(decrease) in provisions	6,079
<u>216,008</u>	Total Non-Cash Items	<u>165,954</u>
	Changes in Assets & Liabilities	
(5,624)	Decrease/(Increase) in Debtors, Prepayments & Members Loans	3,957
19,423	Increase(decrease) in Creditors, including Subs in Advance	84,054
<u>229,807</u>	Cash Flows from Operations	<u>253,966</u>

NOTE 5 - TEACHER WELFARE FUND

Summary of Transactions in the Teacher Welfare Fund

12,050	Balance of loans outstanding 1 January 2011	8,150
4,124	Loans made during the year	4,540
<u>16,174</u>		<u>12,690</u>
(8,024)	Less: Loan repayments received	(7,607)
-	Loans written off	(2,100)
<u><u>8,150</u></u>	Balance of loans outstanding 31 December 2011	<u><u>2,983</u></u>

NOTE 6 - PROVISION FOR STAFF LEAVE ENTITLEMENTS

Current Liabilities

General Staff

85,812	Provision for Annual Leave	82,640
65,357	Provision for Long Service Leave	81,827
<u>151,169</u>		<u>164,467</u>

Office Holder

20,806	Provision for Annual Leave	20,048
22,449	Provision for Long Service Leave	26,487
<u>43,255</u>		<u>46,535</u>

Non Current Liability

<u>27,591</u>	Provision for Long Service Leave	<u>17,092</u>
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AUSTRALIAN EDUCATION UNION- ACT BRANCH

AUDITOR'S REPORT TO MEMBERS of the REPORTING UNIT

I have audited the general purpose financial report which comprises the Statement of Financial Performance, Statement of Financial Position, Statement of the Change in Equity, Cash Flow Statement, the Committee of Management Statement and accompanying Notes of the Australian Education Union- ACT Branch in respect of the year ended 31 December, 2011 and have received all the information and explanations I required for the purposes of my audit.

Scope

The Executive Committee is responsible for the preparation and presentation of the financial reports and the information contained therein. I have conducted an independent audit of the financial reports in order to express an opinion on them to the members.

My audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the accounts are free of material misstatement. My procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the accounts, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion as to whether, in all material respects, the accounts are presented fairly in accordance with Australian Accounting Standards and Statutory Requirements so as to present a view of the Australian Education Union, ACT Branch which is consistent with my understanding of its financial position and the results of its operations.

The audit opinion expressed in this report has been formed on the above basis.

In my opinion:

- (i) there were kept by the Organisation in respect of the year satisfactory accounting records detailing the sources and nature of the income of the Organisation (including income from members) and the nature and purpose of expenditure;
- (ii) the general purpose financial report is presented fairly in accordance with applicable Australian Accounting Standards and the requirements imposed by the Fair Work (Registered Organisations) Act 2009 and
- (iii) that the branch has not being involved with recovery of wages activities during the year.

Suite 15 George Turner Offices
11 McKay Gardens
TURNER ACT 2601


.....
Kim D Hanna FCA
Registered Company Auditor
Date..... 14/2/12