



Australian Government
Australian Industrial Registry

Australian Industrial Registry
Level 35, Nauru House
80 Collins Street
MELBOURNE VIC 3000
Telephone: (03) 8661 7888
Fax: (03) 9654 6672

Ref: AR2005/233-[284V-NSW]

Mr Barry Johnson
Secretary
Australian Education Union
New South Wales Branch
Locked Bag 3010
DARLINGHURST NSW 1300

Dear Mr Johnson

**Re: Australian Education Union-New South Wales Branch
Annual Return of Information for Year 2005**

This is a courtesy letter to remind you of the obligation to lodge an Annual Return of Information for the year 2005 in respect of the body specified above.

In accordance with subsection 233(1) of the Registration and Accountability of Organisations Schedule (Schedule 1B to the *Workplace Relations Act 1996*), each organisation is required to lodge in the Industrial Registry certain information relating to records required to be kept and maintained by the organisation under section 230 and regulation 147 of the Workplace Relations (Registration and Accountability of Organisations) Regulations 2003. Such information must, in respect of the year 2005, be lodged (preferably by email via the AIRC eFiling site at www.airc.gov.au or by facsimile on (03) 9654 6672) in the Industrial Registry before **31 March 2005**.

Summary of Requirements - see attached table

The table attached to this letter summarises the requirements and refers to relevant legislation. You may wish to use the table as a checklist in preparing your return. You can find the legislation on our website www.airc.gov.au under the heading "Procedures and Legislation".

Format of Declarations Accompanying Return

You no longer need to lodge witnessed "statutory" declarations. However you must still lodge:

- a declaration certifying the matters referred to in s233(1) (a) and (b) of the RAO Schedule.

A declaration must be signed by the secretary or other prescribed officer. It need not be witnessed.

Ongoing Reporting Obligations

You must also notify this office of any changes made to such records within 35 days of the changes made, which include changes to:

- List of Offices
- List of Office-holders
- List of Branches
- Addresses of Organisation and Branches

The secretary or other prescribed officer must sign a declaration certifying the notification is a correct statement of the changes made refer [s233(2) and reg. 151].

Private Addresses of Office-holders

Annual Returns lodged in the Industrial Registry will be available on the AIRC website for viewing by your members and the public. You may wish to ensure the privacy of your office-holders by providing their work postal addresses only in your return.

Information about Registered Organisations on AIRC website

Information about registered organisations is available on our website at: www.airc.gov.au, under the heading Organisations, click on the link 'Electronic Organisations Files'.

Your organisation, its members and the public will now be able to view on-line copies of documents filed in the Industrial Registry, including annual returns. Copies of any documents on line can be downloaded and printed.

Electronic lodgment of Registered Organisation information

It is possible for all registered organisations to electronically lodge any documents which are required or permitted by the AIRC Rules to be lodged with the Australian Industrial Registry (refer rule 70A).

I strongly encourage your organisation to take advantage of the electronic lodgment service. It offers greater convenience to you and will help us quickly finalise your matter.

If you decide to lodge electronically you have these choices:

- register as a user and then lodge your documents via the eFiling page on the AIRC website.
- send an email with the documents you wish to lodge attached to: melbourne@air.gov.au
- send your documents by fax to: 03 9654 6672.

Please note that any of your email attachments which include documents requiring signatures should include those signatures. You may find that scanning the documents into a TIF or PDF format and attaching them to the email is the easiest option.

When lodging in the Registry the annual return or any subsequent notification of a change to records please quote: **AR2005/233**.

Please do not hesitate to contact me on (03) 8661 7988 if you wish to discuss the requirements for the Annual Return of Information or notifications of changes to such information.

Yours sincerely



Lyn Markovski

E-mail: lynette.markovski@air.gov.au

24 January, 2005

Recurring Obligations To Keep And Lodge Information Under Schedule 1B to the Workplace Relations Act 1996 (RAO Schedule) and the RAO Schedule Regulations

Information	Key Contents
Maintenance of Register of Members	A declaration by the secretary or other prescribed officer certifying that the register of members has, during the immediately preceding calendar year, been kept and maintained as required by ss230(1)(a) and (2) <i>[s233(1)(a)]</i>
List of Offices - see Note 2	A list of the offices in the organisation and each branch (note the definition of “office” and “officer” in ss6 and 9) <i>[s230(1)(b)]</i>
List of Office-holders - see Note 2	A list of the names, postal addresses and occupations of the persons holding the offices (note definition of “office” and “officer” in ss6 and 9) <i>[s230(1)(c)]</i>
List of Branches - see Note 2	A record of the name of each branch of the organisation <i>[s230(1)(d) and reg. 147(a)]</i>
New Branches	A record of the name of each branch that commenced operation in the previous 12 months <i>[s230(1)(d) and reg. 147(b)]</i>
Old Branches	A record of the name of each branch that ceased operation in the previous 12 months <i>[s230(1)(d) and reg. 147(c)]</i>
Addresses of Organisation and Branches - see Note 2	A record of the address of the office of the organisation and the office of each branch <i>[s230(1)(d) and reg.147(d)]</i>
Elections in Organisation and Branches	A record of each election that must, under the rules of the organisation, be held during each year commencing 1 January for an office in the organisation and branch of the organisation <i>[s230(1)(d) and reg. 147(e)]</i>
Statement concerning number of members	A record of the number of members on 31 December in the previous year. If the organisation has entered into an agreement under ss151(1) of the Schedule - a record of the number of members of the organisation who were, on 31 December in the previous year, ineligible State members in relation to the organisation, within the meaning of s150 of the Schedule. <i>[s230(1)(d) and reg. 147(f) and (g)]</i>

Please note:

1. A copy of the above records must be lodged in the Industrial Registry, once in each year, at any time during the period of 3 months commencing on 1 January, certified by declaration signed by the secretary or other prescribed officer to be a correct statement of the information contained in that record *[s233(1)(b) and [reg 149]*.
2. In the event of any change to certain of the abovementioned records, an organisation must, within 35 days of the change, lodge in the Industrial Registry, a notification of such change certified by declaration signed by the secretary or other prescribed officer of the organisation to be a correct statement of the changes made *[s233(2)and reg. 151]*.

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3. The above requirements apply to documents required to be lodged from 1 January 2004.

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Australian Education Union

New South Wales Branch

Federal Office: 120 Clarendon Street, South Melbourne VIC 3205

NSW Branch Office: 23-33 Mary Street, Surry Hills NSW 2010

5 April 2005

In reply please quote: 441/05/JI:jep

Ms Lynette Markovski
Research, Information & Advice
Australian Industrial Registry
GPO Box 1994S
MELBOURNE VIC 3001

FAXED
7-4-05

Dear Ms Markovski

**Re: Australian Education Union - New South Wales Branch
2005 Annual Return of Information**

Please find enclosed, information relating to the annual return of information for the New South Wales Branch of the Australian Education Union, in accordance with subsection 233(1) of the Registration and Accountability of Organisations Schedule (Schedule 1B to the *Workplace Relations Act 1996*).

Yours sincerely

**BARRY JOHNSON
BRANCH SECRETARY**

Encs.



DECLARATION of compliance with the requirements outlined in subsection 233(1) of the Registration and Accountability of Organisations Schedule (Schedule 1B to the *Workplace Relations Act 1996*) and the Recurring Obligations to Keep and Lodge Information Under Schedule 1B to the *Workplace Relations Act 1996*.

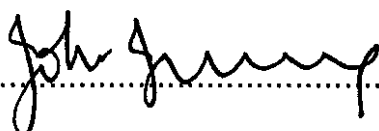
I, John Irving, Acting Branch Secretary of the Australian Education Union (New South Wales Branch) of 23-33 Mary Street, Surry Hills NSW 2010, in the State of New South Wales, do solemnly and sincerely declare as follows:

The address of the New South Wales Branch of the Australian Education Union is: 23-33 Mary Street, Surry Hills NSW 2010 (Postal Address: Locked Bag 3010, Darlinghurst NSW 1300). There has been no increase in offices or branches since the 2003 return.

That the attached list is a list of the officers of the Australian Education Union, New South Wales Branch, as at 1 January 2005, the persons holding those offices, their occupations and addresses.

I also confirm that according to the rules of the Australian Education Union, New South Wales Branch, that during 2005 an election will be held for the Branch Executive and should be concluded either on 10 March 2005 or, if a ballot is required, then by 1 April 2005. According to the rules of the Union, these elections are held every year.

I also confirm that from time to time elected officers resign and elections are called to fill the vacancies in a casual capacity until full term.



JOHN IRVING
Acting Branch Secretary
Australian Education Union
New South Wales Branch

**AUSTRALIAN EDUCATION UNION
NEW SOUTH WALES BRANCH**

OFFICE BEARERS - 2005

COUNCIL	
Name	Occupation
Barnes, Frank	Administrative Officer
Bradley, Phillip	Administrative Officer
Brown, Roderick	Administrative Officer
Currie, Wendy	Administrative Officer
de Graaff, Peter	Administrative Officer
Deacon, Kathryn	Administrative Officer
Diamond, Jennifer	Administrative Officer
Dixon, John	Administrative Officer
Edsall, Nola	Administrative Officer
Edsall, Sally	Administrative Officer
Gavrielatos, Angelo	Administrative Officer
Goudkamp, Christiaan	Teacher
Gregg, Pamela	Teacher
Hague, Diane	Administrative Officer
Irving, John	Administrative Officer
Johnson, Barry	Administrative Officer
Leete, Jennifer	Administrative Officer
Lemaire, Joan	Administrative Officer
Lipscombe, Robert	Teacher
Long, Dennis	Administrative Officer
McGrath, Jason	Teacher
Mulheron, Maurie	Teacher
O'Halloran, Maree	Administrative Officer
Rajendra jnr, Henry	Administrative Officer
Rosicky, Michelle	Administrative Officer
Seymour, Brenda	Administrative Officer
Simon, Linda	Teacher
Simpson, Sue	Teacher
Stavert, Fionie	Administrative Officer
Westacott, Deborah	Teacher
White, Su-Linn	Teacher
Wynne, David	Administrative Officer
Zadkovich, Gary	Administrative Officer
Zadkovich, Theresia	Teacher

Please note that the officeholders for the Executive of the Australian Education Union, New South Wales Branch expired on 20th February 2005. Arrangements were put in place with the Australian Electoral Commission for an election (nominations opened on 22 March and closed on 1 April 2005 at noon) and the following result was confirmed by that organisation:

EXECUTIVE	
Name	Occupation
Barnes, Frank	Administrative Officer
Deacon, Kathryn	Administrative Officer
Diamond, Jennifer	Administrative Officer
Edsall, Nola	Teacher
Edsall, Sally	Administrative Officer
Goudkamp, Christiaan	Teacher
Lemaire, Joan	Administrative Officer
Lipscombe, Robert	Teacher
Mulheron, Maurie	Teacher
Rosicky, Michelle	Administrative Officer
Simpson, Sue	Teacher
Stavert, Fionie	Administrative Officer
Westacott, Deborah	Teacher
White, Sui-Linn	Teacher

SENIOR OFFICERS	
Name	Occupation
Bradley, Phillip	Deputy Secretary
Dixon, John	Deputy Secretary
Gavrielatos, Angelo	Senior Vice President
Irving, John	Deputy Secretary
Johnson, Barry	Secretary
Leete, Jennifer	Deputy President
O'Halloran, Maree	President
Seymour, Brenda	Deputy Secretary

FEDERAL EXECUTIVE MEMBERS REPRESENTING THE GENERAL DIVISION	
Name	Occupation
Johnson, Barry	Secretary
Leete, Jennifer	Deputy President
Mulheron, Maurie	Teacher
O'Halloran, Maree	President

FEDERAL CONFERENCE DELEGATES REPRESENTING THE GENERAL DIVISION	
Name	Occupation
Barnes, Frank	Administrative Officer
Currie, Wendy	Administrative Officer
Deacon, Kathryn	Teacher
Diamond, Jennifer	Administrative Officer
Dixon, John	Administrative Officer
Edsall, Sally	Administrative Officer
Irving, John	Deputy Secretary
Johnson, Barry	Secretary
Leete, Jennifer	Deputy President
Lemaire, Joan	Administrative Officer
Lipscombe, Bob	Teacher
Mulheron, Maurie	Teacher
O'Halloran, Maree	President
Rajendra jnr., Henry	Administrative Officer
Rosicky, Michelle	Administrative Officer
Seymour, Brenda	Deputy Secretary
Simpson, Sue	Teacher
Stavert, Fionie	Administrative Officer
Treasure, Robert	Teacher
White, Sui-Linn	Teacher
Wynne, David	Administrative Officer
Zadkovich, Gary	Administrative Officer

FEDERAL CONFERENCE DELEGATE – ABORIGINAL MEMBERS ROLE	
Name	Occupation
Emzin-Boyd, Charline	Administrative Officer

FEDERAL CONFERENCE DELEGATES - REPRESENTING TAFE DIVISION	
Name	Occupation
O'Neill, Astrid	Teacher
Bradley, Phillip	Deputy Secretary
Simon, Linda	Teacher

ABORIGINAL & TORRES STRAIT ISLANDER EDUCATION COMMITTEE	
Name	Occupation
Emzin-Boyd, Charline (General Division)	Administrative Officer
Lancaster, Janette (TAFE Division)	Teacher

NATIONAL TAFE COUNCIL AGM DELEGATES	
Name	Occupation
Bradley, Phillip	Deputy Secretary
Campbell, George	Teacher
Cassidy, Lindy	Teacher
Couch, Camilla	Teacher
de Graaff, Peter	Administrative Officer
Freestone, Chris	Administrative Officer
Hague, Diane	Administrative Officer
Humphrey, John	Teacher
Keeley, Josie	Teacher
Kalen, Kerry	Teacher
Koles, Len	Teacher
Long, Robert	Teacher
McDonald, Deirdre	Teacher
Ogg, Malcolm	Administrative Officer
O'Neill, Astrid	Teacher
Turnbull, Geoff	Teacher

NATIONAL TAFE COUNCIL EXECUTIVE MEMBER	
Name	Occupation
de Graaff, Peter	Administrative Officer

ELECTIONS TO BE SCHEDULED FOR THE YEAR 2005

We advise that elections have been held for the Australian Education Union, New South Wales Branch Executive this year. Other elections that will take place later this year for the NSW Branch are:

Federal Conference delegates for 2006 – 2007
Federal Councillors for 2006 – 2007

From time to time, elected officers resign and elections are called to fill the vacancies in a casual capacity until full term.

ADDRESSES FOR OFFICE BEARERS

Please let the records reflect that the address for communications with regard to office bearers for the Australian Education Union, New South Branch be the registered office address for the aforementioned organisation, which is:

Postal Address: Locked Bag 3010
 Darlinghurst NSW 1300

Street Address: 23-33 Mary Street
 Surry Hills NSW 2010

Please note that the registered address for the abovenamed officers is the address of the Australian Education Union New South Wales Branch, which is:

Postal Address: Locked Bag 3010
 Darlinghurst NSW 1300

Street Address: 23-33 Mary Street
 Surry Hills NSW 2010



Australian Government
Australian Industrial Registry

Level 35, Nauru House
80 Collins Street, Melbourne, VIC 3000
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Fax: (03) 9654 6672

Mr Barry Johnson
Branch Secretary
Australian Education Union
New South Wales Branch
Locked Bag 3010
DARLINGHURST NSW 1300

Dear Mr Johnson,

**Re: Australian Education Union - New South Wales Branch
Annual Return of information contained in records kept by Branch
(AR 2005/233)**

I have received your declaration dated 5 April 2005 providing information in accordance with subsection 233(1) of Schedule 1B of the *Workplace Relations Act 1996*. The documents were lodged in the Industrial Registry on 11 April 2005.

The documents lodged cover the required information for the **2005** Annual Return of the branch.

The documents have been filed.

Yours sincerely,

A handwritten signature in cursive script that reads 'L. Markovski'.

Lynette Markovski
Statutory Services Branch

15 April 2005