



5 November 2015

Mr John Dixon
Branch Secretary
Australian Education Union-New South Wales Teachers Federation (NSWTF) Branch
dixon@nswtf.org.au

Dear Mr Dixon,

Reminder of actions required when persons elected to office

The Australian Electoral Commission has provided the Commission a declaration of results for the election [E2015/188]. This letter is a reminder of certain obligations imposed on organisations and persons elected to office.

Section 154D(1) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act) requires the rules of organisations (and branches of organisations) to require each officer with financial management duties to undertake approved training that covers those duties within 6 months after the person begins to hold office. Please ensure that relevant officers undertake approved training within the required timeframe.

Please also ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which should be provided for in your organisation's rules.

Also, section 233(2) of the RO Act requires that an organisation must notify the Fair Work Commission (the Commission) within 35 days of any changes to the holders of office in the organisation. If the election has resulted in any changes to the holders of office, the Australian Education Union-New South Wales Teachers Federation (NSWTF) Branch must notify the Commission of these changes. In particular, please advise:

1. Person(s) who have ceased to hold office:
 - the name of the office vacated;
 - the date of the change of office holder; and
 - the name of the person vacating the office.
2. Person(s) who have commenced to hold office:
 - the name of the office now held;
 - the date of the change of office holder;
 - the name of the person now holding the office;
 - the postal address of the person (generally the postal address of the organisation); and
 - the occupation of the person now holding the office.

The notification must include a declaration by the Secretary (or other prescribed officer) that the information is a correct statement of the changes made. I have attached a template notification of changes which may assist you. If any change does not apply until a specific date, you don't need to notify until then (e.g. AGM, 1 January, 2nd Monday in March). If you have already lodged this information, please disregard this reminder.

Regards

Debbie Ball
Regulatory Compliance Branch

**NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return)
required to be kept in accordance with section 230 *Fair Work (Registered Organisations)
Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009***

I, [NAME], being the [OFFICER] of the [ORGANISATION NAME], declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:

[delete all that do not apply]

- On [DATE] the address of the organisation changed to [STREET ADDRESS].¹
- On [DATE] the name and/or address of a branch[es] of the organisation changed to:²
 1. [include OLD name and address and NEW name and address of every branch that has changed]
 2. ...
- A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.
- On [DATE] the following branch[es]:³
 - COMMENCED/CEASED operation:
 1. [include name of each new branch]
 2. ...

Signed: [SECRETARY OR OTHER AUTHORISED OFFICER]

Dated: [DATE]

[PLEASE NOTE: This declaration must be submitted to the Fair Work Commission within 35 days of the change. It can be submitted to orgs@fwc.gov.au.]

¹ s.230(1)(d); reg.147(d)

² s.230(1)(d); reg.147(a) & (d)

³ s.230(1)(d); reg.147(b) & (c)

ANNEXURE A

- Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Reason for change	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder (for privacy reasons, we recommend NOT a private address)	Occupation of <u>New</u> Office Holder
<i>National</i>	<i>1.1.2014</i>	<i>Secretary</i>	<i>Full Name</i>	<i>Retiring</i>	<i>Full Name</i>	<i>c/- the Registered Organisation, postal address of Registered Organisation</i>	<i>Paid official</i>
	<i>25.12.2013</i>	<i>President</i>	<i>vacant</i>	<i>Scheduled Election</i>	<i>Full Name</i>	<i>As above</i>	<i>mechanic</i>
...							
<i>NSW</i>	<i>1.1.2014 (resigned) 7.1.2014 (appointed)</i>	<i>President</i>	<i>Full Name</i>	<i>Resignation</i>	<i>Full Name</i>	<i>c/- the Branch, postal address of the Branch</i>	<i>mechanic</i>
		<i>Committee of Management Member</i>	<i>Full Name</i>	<i>Scheduled Election</i>	<i>Full Name</i>	<i>As above</i>	<i>mechanic</i>
		<i>Treasurer</i>	<i>Full Name</i>	<i>Scheduled Election</i>	<i>vacant</i>	<i>vacant</i>	<i>vacant</i>
...							



Fair Work (Registered Organisations) Act 2009

POST ELECTION REPORT

Client: Australian Education Union - NSWTF Branch

Contact details: Mr. John Dixon
Branch Secretary
Australian Education Union
22-33 Mary St
Surry Hills NSW 2010

Email: dixon@nswtf.org.au

Tel: 02 9217 2352

FWC contact officer: Larry Powell **Email:** orgs@fwc.gov.au

ELECTIONS COVERED IN THIS REPORT

Election Decision No/s: E2015/188

RULES

Rules used for elections Rule ID: [284V: Incorporates alterations of 31/03/2015
[R2014/331]

Rules difficult to apply/interpret: None

Model Rule reference (if any): N/A

ROLL OF VOTERS None

ALLEGATIONS OF IRREGULARITIES RECEIVED

Details of written allegations of irregularities, and action taken by AEC: None

Other irregularities identified, and action taken: None

ATTACHMENTS

Declaration of results for uncontested offices

Chris Cox
Returning Officer
24 September 2015

Australian Education Union Presidential Officers E2015/188

Declaration of Results for Uncontested Offices

Below are the results of the election for the following offices, conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation.

NSW Branch

Branch President

Candidates

MULHERON, Maurie

Branch Deputy President

Candidates

ZADKOVICH, Gary

Branch Senior Vice-President

Candidates

LEMAIRE, Joan

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.



Chris Cox
Returning Officer
24 September 2015



DECISION

Fair Work (Registered Organisations) Act 2009
s.189—Arrangement for conduct of an election

Australian Education Union
(E2015/188)

MR ENRIGHT

MELBOURNE, 21 JULY 2015

Arrangement for conduct of election.

[1] On 15 June 2015 the New South Wales Teachers Federation (NSWTF) Branch of the Australian Education Union lodged with the Fair Work Commission the prescribed information in relation to an election for the following offices:

Branch President
Branch Deputy President
Branch Senior Vice President

[2] I am satisfied that an election for the abovenamed offices is required to be held under the rules of the organisation and, under subsection 189(3) of the *Fair Work (Registered Organisations) Act 2009*, I am making arrangements for the conduct of the election by the Australian Electoral Commission.



DELEGATE OF THE GENERAL MANAGER

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Australian Education Union

New South Wales Teachers Federation Branch

23-33 Mary Street, Surry Hills NSW 2010
NSW Branch President: Maurie Mulheron
NSW Branch Secretary: John Dixon

Telephone: (02) 9217 2100
Facsimile: (02) 9217 2470

15 June 2015

In reply please quote: 490/2015/JD:ds

General Manager
Fair Work Australia
GPO Box 1994
MELBOURNE VIC 3001

By email: orgs@fwc.gov.au

Dear Sir

Re: Australian Education Union, New South Teachers Federation Branch Elections for Branch President (1), Deputy Branch President (1) and Branch Senior Vice President (1)

I, John Dixon, being the Branch Secretary of the Australian Education Union – NSW Teachers Federation Branch, make the following statement:

I am the Branch Secretary of the AEU NSWTF Branch,

I am authorised to lodge the following prescribed information concerning forthcoming elections in the NSWTF Branch of the Australian Education Union, and

I confirm that the following information is being lodged under subsection 189(1) of the *Fair Work (Registered Organisations) Act 2009*.

Signed:

A handwritten signature in black ink, appearing to be 'JD', written over a horizontal line.

Dated: 15 June 2015

Offices/Positions

Branch President (1)
Branch Deputy President (1)
Branch Senior Vice President (1)

Reasons for election:

- Election for offices and positions above are required as the terms of office are due to expire in the normal course of events under the rules of the organisation.

Term of office:

- Term of office commences 27 January 2016 and concludes 26 January 2018. Term of office is 2 years.

Method of election:

- The election is a direct election of financial members of the Branch by a secret postal ballot as per Branch rule 35.

Dates and time:

- The final determination of dates and times would be determined by the Australian Electoral Commission but we would be suggesting the following indicative table:
 - Nominations open 7 September 2015
 - Nominations close 30 September 2015
 - Ballot papers posted 14 October 2015.
 - Ballot closes 4 November 2015.

Cut-off date for roll:

- 7 days prior to the opening date for nominations.

The Branch Secretary to contact for lists of members and other necessary information in relation to this election is:

John Dixon
Branch Secretary
Australian Education Union
New South Wales Teachers Federation Branch
Locked Bag 3010
Darlinghurst NSW 1300

Yours sincerely



John Dixon
Branch Secretary