



1 March 2018

Branch Secretary
Australian Education Union-New South Wales Teachers Federation (NSWTF) Branch
mail@nswtf.org.au

Dear Branch Secretary,

cc: aeu@aeufederal.org.au

Reminder of actions required when persons elected to office

The Australian Electoral Commission has provided the Registered Organisations Commission (the ROC) a declaration of results for the election of uncontested and contested offices for NSWTF Branch [E2017/185]. This letter is a reminder of certain obligations imposed on organisations and on persons elected to office.

A notice must be published on the organisation's website

The organisation or branch must publish on its website a notice that a copy of the report is available from the organisation, branch or the AEC on request. The notice must be kept on the website for a period of at least 3 months (see regulation 141 of the Fair Work (Registered Organisations) Regulations 2009).

Holders of office required to undertake approved training

Section 293K of the *Fair Work (Registered Organisations) Act 2009* (the RO Act) requires each officer with financial management duties to undertake approved training that covers those duties within 6 months after the person begins to hold office. Please ensure that relevant officers undertake approved training within the required timeframe. Please also ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which are provided for in the RO Act.

Organisation must notify the Commission of changes

Also, section 233(2) of the RO Act requires that an organisation must notify the Commission **within 35 days of any changes** to the holders of office in the organisation. **If there are no changes a notification is not required.** If the election has resulted in **any changes** to the holders of office, the Australian Education Union-New South Wales Teachers Federation (NSWTF) Branch must notify the Commission of these changes. In particular, please advise:

1. Person(s) who have ceased to hold office:
 - the name of the office vacated;
 - the date of the change of office holder; and
 - the name of the person vacating the office.

2. Person(s) who have commenced to hold office:
 - the name of the office now held;
 - the date of the change of office holder;
 - the name of the person now holding the office;
 - the postal address of the person (generally the postal address of the organisation); and

- the occupation of the person now holding the office.

The notification must include a declaration by the Secretary (or other prescribed officer) that the information is a correct statement of the changes made. A template notification of changes, which may assist you, is attached. If any change does not apply until a date in the future, you do not need to notify until then (e.g. AGM, 1 January, 2nd Monday in March). If you have already lodged this information, please disregard this reminder.

Regards

Christine Hibberd
Registered Organisations Commission

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009*

I, [NAME], being the [OFFICER] of the [ORGANISATION NAME], declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:

[delete all that do not apply]

- On [DATE] the address of the organisation changed to [STREET ADDRESS].¹
- On [DATE] the name and/or address of a branch[es] of the organisation changed to:²
 1. *[include OLD name and address and NEW name and address of every branch that has changed]*
 2. ...
- A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.
- On [DATE] the following branch[es]:³
 - COMMENCED operation:
 1. *[include name of each new branch]*
 2. ...
 - CEASED operation:
 1. *[include name of each closed branch]*

¹ s.230(1)(d); reg.147(d)

² s.230(1)(d); reg.147(a) & (d)

³ s.230(1)(d); reg.147(b) & (c)

2. ...

Signed: [SECRETARY OR OTHER AUTHORISED OFFICER]

Dated: [DATE]

*[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within **35 days** of the change. It can be submitted to regorgs@roc.gov.au.]*

ANNEXURE A

- Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
<i>National</i>	<i>1.1.2014</i>	<i>Secretary</i>	<i>Full Name</i>	<i>Full Name</i>	<i>c/- the Registered Organisation, postal address of Registered Organisation</i>	<i>Paid official</i>
	<i>25.12.2013</i>	<i>President</i>	<i>vacant</i>	<i>Full Name</i>	<i>As above</i>	<i>mechanic</i>
<i>...</i>						
<i>NSW</i>	<i>1.1.2014 (resigned) 7.1.2014 (appointed)</i>	<i>President</i>	<i>Full Name</i>	<i>Full Name</i>	<i>c/- the Branch, postal address of the Branch</i>	<i>mechanic</i>
		<i>Committee of Management Member</i>	<i>Full Name</i>	<i>Full Name</i>	<i>As above</i>	<i>mechanic</i>
		<i>Treasurer</i>	<i>Full Name</i>	<i>vacant</i>	<i>vacant</i>	<i>vacant</i>
<i>...</i>						

22/2/2018

Post-election Report

**Australian Education Union
NSWTF Branch
E2017/185**

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Election(s) Covered in this Report

Election Decision No/s: E2017/185

Rules

Rules used for the election: (284V: Incorporates alterations of 21/8/2017{R2017/139}

Rules difficult to apply/interpret: None

Model Rule reference (if any) N/A

Roll of Voters

Total number of voters on the Roll: 283

Number of apparent workplace addresses: *NIL*

Number of non-current addresses: *NIL*

Other matters pertaining to the roll of voters: *NIL*

Irregularities

Details of written allegations of irregularities, and action taken by AEC: *NIL*

Other irregularities identified, and action taken: *NIL*

Other Matters

NIL

Attachments

Declaration of results for Contested and Uncontested Offices

A handwritten signature in black ink, consisting of a large, stylized 'C' followed by a horizontal line that ends in a small flourish.

Chris Cox
Returning Officer
22 February 2018

**Australian Education Union
AEU NSWTF Branch Executive E2017/185**

Declaration of Results for Contested and Uncontested Offices

E2017/185

Below are the results of the election for the following offices, conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation.

NSW Branch Executive

Total number of names on the roll of voters	283
Ballot papers issued	258
Replacement ballot papers issued	2
Total Ballot Papers Issued	260
Ballot papers returned for scrutiny	258
Total Ballot Papers Admitted to Scrutiny	258

**Branch Vice-Presidents (4)
Must Achieve Absolute Majority 130 votes**

<u>Candidates</u>	<u>First Preference Votes</u>	<u>Final Votes</u>
ACKROYD , Gemma	42	135
MACE , Jennifer	15	69
WATT , Natasha	48	158
MORRIS , John	34	100
ROSS , Julie	32	142
MORGAN, Mike	14	42
MULROY , Tim	73	155

Formal ballot papers	258
Informal ballot papers	0

I declare the following candidates elected in order determined by the ballot held,

1. Tim Mulroy
2. Gemma Ackroyd
3. Julie Ross
4. Natasha Watt

Branch Custodians (2)
Must Achieve Absolute Majority 130 votes

<u>Candidates</u>	<u>First Preference Votes</u>	<u>Votes</u>
BYERS , Dianne	76	148
VOS , Margaret	111	141
WEBB , Brian	71	110
Formal ballot papers	258	
Informal ballot papers	0	

I declare Margaret Vos and Dianne Byers elected.

Association Representatives on the Branch Council (8)
Must Achieve Absolute Majority 129 votes

<u>Candidates</u>	<u>First Preference Votes</u>	<u>Final Votes</u>
VOS , Margaret	Excluded	
MULROY , Tim	Excluded	
SHEPPARD , Joanne	8	36
BYERS , Dianne	Excluded	
BARTULOVICH, Robert	9	61
WATT, Natasha	Excluded	
VON SCHOENBERG, Philip	30	155
MORRIS, John	36	144
MORGAN , Mike	10	134
ROSS, Julie	Excluded	
BENNETT, Annette	18	134
MORTIMER , Tim	11	50
BELLACH , Kathryn	21	80
DAWSON , Kylie	7	138
MACE , Jennifer	18	136
ACKROYD , Gemma	Excluded	
FITZGERALD , Denis	71	144
WEBB , Brian	18	138
Exhausted Votes		2
Formal ballot papers	257	257
Informal ballot papers	1	1

In accordance with NSWTF Rule 38 (7) the following candidates have been excluded as they have been elected to the higher position:

Margaret Vos, Tim Mulroy, Dianne Byers, Natasha Watt, Julie Ross, and Gemma Ackroyd

I declare the following candidates elected in order determined by the ballot held,

1. Denis Fitzgerald
2. Philip Von Schoenberg
3. Jennifer Mace
4. Kylie Dawson
5. John Morris
6. Mike Morgan
7. Brian Webb
8. Annette Bennett

Representative of members on the ATSI Members' Roll

Candidates

HONNERY , Russell

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidate elected.



Chris Cox
Returning Officer
19 February 2018



DECISION

Fair Work (Registered Organisations) Act 2009
s.189—Arrangement for conduct of an election

Australian Education Union
(E2017/185)

MR ENRIGHT

MELBOURNE, 13 SEPTEMBER 2017

Arrangement for conduct of election.

[1] On 30 August and 4 September 2017, the New South Wales Teachers Federation Branch of the Australian Education Union lodged with the Registered Organisations Commission prescribed information for an election to fill the following offices:

Branch Vice-Presidents	(4)
Branch Custodians	(2)
Representative of members on the ATSI Members' Roll	(1)
Association Representatives	(8)

[2] I am satisfied that an election for the abovenamed offices is required to be held under the rules of the organisation and, under subsection 189(3) of the *Fair Work (Registered Organisations) Act 2009*, I am making arrangements for the conduct of the election by the Australian Electoral Commission.



DELEGATE OF THE COMMISSIONER

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New South Wales Teachers Federation
a branch of the Australian Education Union

AEU NSW Teachers Federation Branch ABN 86 600 150 697



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NSW PRESIDENT: Maurie Mulheron • NSW GENERAL SECRETARY: John Dixon

4 September 2017

In reply please quote: GS852/Sep17/JK/JD:pm

Attention:

General Manager
Registered Organisations Commission
GPO Box 2983s
Melbourne VIC 3001

Via email: regorgs@roc.gov.au

Re: Election for Branch Executive – Amended Prescribed Information

PRESCRIBED INFORMATION FOR ELECTIONS in accordance with Section 189 *Fair Work (Registered Organisations) Act 2009* and Regulation 138 *Fair Work (Registered Organisations) Regulations 2009*

I, John Dixon, being the Branch Secretary of the Australian Education Union NSW Teachers Federation Branch, make the following statement:

1. I am authorised to sign this statement containing prescribed information for Australian Education Union NSW Teachers Federation Branch.
2. The following information is lodged under subsection 189(1) of the Fair Work (Registered Organisations) Act 2009 (the RO Act).
3. The elections that are required are set out in the table in Annexure A.
4. This statement **IS** lodged at least 2 months before nominations open for the election below.

Yours sincerely

John Dixon
Branch Secretary

Att. Annexure A

ANNEXURE A

Election that is required: Branch Executive

Branch	Name of Office	Number required	Voting System	Reason for Election	Electorate
NSW	Branch Vice-Presidents	4	Collegiate	Scheduled	Branch Council Rule 14 (2) in accordance with Rule 38
	Branch Custodians	2	Collegiate	Scheduled	Branch Council Rule 14 (2) in accordance with Rule 38
	Representative of members on the ATSI Members' Roll	1	Collegiate	Scheduled	Branch Council Rule 14 (2) in accordance with Rule 38
	Association Representatives	8	Collegiate	Scheduled	Branch Council Rule 14 (2) in accordance with Rule 38

Important dates:

	Collegiate voting system – by and from Branch Council
Nominations OPEN	25 November 2017 as per Rule 38 (3) "...nominations shall open at the final Branch Council meeting of each year..."
Nominations CLOSE	17 February 2018 as per Rule 38 (3) "... close no later than 10 days prior to the first Branch Council meeting of the year." (rule 38 (2))
Roll of Voters cut-off date	To be determined by the Returning Officer