



17 May 2018

Branch Secretary  
Australian Education Union-Northern Territory Branch  
admin@aeunt.org.au

Dear Secretary,

cc: aeu@aeufederal.org.au

### **Reminder of actions required when persons elected to office**

The Australian Electoral Commission has provided the Registered Organisations Commission (the ROC) a declaration of results for the election of uncontested offices for Northern Territory Branch [E2017/236]. This letter is a reminder of certain obligations imposed on organisations and on persons elected to office.

#### **A notice must be published on the organisation's website**

The organisation or branch must publish on its website a notice that a copy of the report is available from the organisation, branch or the AEC on request. The notice must be kept on the website for a period of at least 3 months (see regulation 141 of the Fair Work (Registered Organisations) Regulations 2009).

#### **Holders of office required to undertake approved training**

Section 293K of the *Fair Work (Registered Organisations) Act 2009* (the RO Act) requires each officer with financial management duties to undertake approved training that covers those duties within 6 months after the person begins to hold office. Please ensure that relevant officers undertake approved training within the required timeframe. Please also ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which are provided for in the RO Act.

#### **Organisation must notify the Commission of changes**

Also, section 233(2) of the RO Act requires that an organisation must notify the Commission **within 35 days of any changes** to the holders of office in the organisation. **If there are no changes a notification is not required.** If the election has resulted in **any changes** to the holders of office, the Australian Education Union-Northern Territory Branch must notify the Commission of these changes. In particular, please advise:

1. Person(s) who have ceased to hold office:
  - the name of the office vacated;
  - the date of the change of office holder; and
  - the name of the person vacating the office.
  
2. Person(s) who have commenced to hold office:
  - the name of the office now held;
  - the date of the change of office holder;
  - the name of the person now holding the office;
  - the postal address of the person (generally the postal address of the organisation); and

- the occupation of the person now holding the office.

The notification must include a declaration by the Secretary (or other prescribed officer) that the information is a correct statement of the changes made. A template notification of changes, which may assist you, is attached. If any change does not apply until a date in the future, you do not need to notify until then (e.g. AGM, 1 January, 2nd Monday in March). If you have already lodged this information, please disregard this reminder.

Regards

**Christine Hibberd**  
**Registered Organisations Commission**

**NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009***

I, [NAME], being the [OFFICER] of the [ORGANISATION NAME], declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:

*[delete all that do not apply]*

- On [DATE] the address of the organisation changed to [STREET ADDRESS].<sup>1</sup>
- On [DATE] the name and/or address of a branch[es] of the organisation changed to:<sup>2</sup>
  1. *[include OLD name and address and NEW name and address of every branch that has changed]*
  2. ...
- A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.
- On [DATE] the following branch[es]:<sup>3</sup>
  - COMMENCED operation:
    1. *[include name of each new branch]*
    2. ...
  - CEASED operation:
    1. *[include name of each closed branch]*

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<sup>1</sup> s.230(1)(d); reg.147(d)

<sup>2</sup> s.230(1)(d); reg.147(a) & (d)

<sup>3</sup> s.230(1)(d); reg.147(b) & (c)

2. ...

Signed: [SECRETARY OR OTHER AUTHORISED OFFICER]

Dated: [DATE]

*[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within **35 days** of the change. It can be submitted to [regorgs@roc.gov.au](mailto:regorgs@roc.gov.au).]*

**ANNEXURE A**

- Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

*Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.*

<b>Branch</b>	<b>Date of Change</b>	<b>Name of Office that has changed</b>	<b>Name of <u>Outgoing</u> Office Holder</b>	<b>Name of <u>New</u> Office Holder</b>	<b>Postal Address of <u>New</u> Office Holder</b>	<b>Occupation of <u>New</u> Office Holder</b>
<i>National</i>	<i>1.1.2014</i>	<i>Secretary</i>	<i>Full Name</i>	<i>Full Name</i>	<i>c/- the Registered Organisation, postal address of Registered Organisation</i>	<i>Paid official</i>
	<i>25.12.2013</i>	<i>President</i>	<i>vacant</i>	<i>Full Name</i>	<i>As above</i>	<i>mechanic</i>
<i>...</i>						
<i>NSW</i>	<i>1.1.2014 (resigned) 7.1.2014 (appointed)</i>	<i>President</i>	<i>Full Name</i>	<i>Full Name</i>	<i>c/- the Branch, postal address of the Branch</i>	<i>mechanic</i>
		<i>Committee of Management Member</i>	<i>Full Name</i>	<i>Full Name</i>	<i>As above</i>	<i>mechanic</i>
		<i>Treasurer</i>	<i>Full Name</i>	<i>vacant</i>	<i>vacant</i>	<i>vacant</i>
<i>...</i>						

April 2018

# Post-election Report

**AEU NT E2017/236**

# Contents

Election(s) Covered in this Report .....	3
Rules.....	3
Roll of Voters .....	3
Irregularities.....	3
Other Matters .....	4
Attachments .....	4

## Election(s) Covered in this Report

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Election Decision No/s: E2017/236

## Rules

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Rules used for the election: 284V incorporates alterations of 21/7/2017 R2017/139

Rules difficult to apply/interpret: N/A

Module Rule reference (if any) (e.g., N/A) N/A

## Roll of Voters

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Total number of voters on the Roll: 229

Number of apparent workplace addresses: 120

Number of non-current addresses: N/A

Other matters pertaining to the roll of voters: N/A

## Irregularities

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Details of written allegations of irregularities, and action taken by AEC: N/a

Other irregularities identified, and action taken: N/a



## Other Matters

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Although the Order for E2017/236 was issued late in 2017, the timetable was delayed to cater for Northern Territory school holidays, staff return to work and then Cyclone Marcus.

## Attachments

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- 1) Declaration of Results for AEU NT – Katherine Region E2017/236



Naomi Stubbs  
Returning Officer

30 April 2018

**Election Declaration Report - Grouping - Internal**

**Filter Summary**

Grouping (Electoral)	Electoral	Office	Platform (Electoral Term)	Electoral Term	Number of Positions (Office)	No. of Nomination Conts (Office)	Outcome (Office)	Nomination Received	Preferred Last Name	Preferred First Name	Nomination Status	1st Preference Votes	Votes	Result	Order Elected
Not specified															
<b>Katherine Region</b>															
<b>Executive Councillor</b>															
			E2017/236	ADAB4	1	1		10/03/2018	CORNE	Peter	Accepted			Elected	



## DECISION

*Fair Work (Registered Organisations) Act 2009*  
s.189—Arrangement for conduct of an election

**Australian Education Union**  
(E2017/236)

MR ENRIGHT

MELBOURNE, 20 NOVEMBER 2017

*Arrangement for conduct of election.*

[1] On 8 November 2017 the Northern Territory Branch of the Australian Education Union lodged with the Registered Organisations Commission prescribed information for an election to fill the following office, due to insufficient nominations received in a previous election (**E2017/103**):

Executive Councillor (Katherine) (1)

[2] I am satisfied that an election for the abovenamed office is required to be held under the rules of the organisation and, under subsection 189(3) of the *Fair Work (Registered Organisations) Act 2009*, I am making arrangements for the conduct of the election by the Australian Electoral Commission.



DELEGATE OF THE COMMISSIONER

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## **svc-adlib5**

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**From:** Kelly Whitty <kelly.whitty@aeunt.org.au>  
**Sent:** Wednesday, 8 November 2017 5:39 PM  
**To:** ROC - Registered Org Commission  
**Subject:** AR2017/94 AEU NT NOTIFICATION OF CHANGES TO RECORDS AND PRESCRIBED INFORMATION FOR CASUAL VACANCY ELECTION  
**Attachments:** 20171108160150030.pdf

Good afternoon Mr Bielecki

Please see the attached notification of changes to records and prescribed information for casual vacancy election.

Kind regards

Kelly Whitty  
Australian Education Union NT

Phone 08 8948 5399 Fax 08 8948 2577

[www.aeunt.org.au](http://www.aeunt.org.au)

Unit 3, 8 Totem Rd, Coconut Grove NT  
PO Box 41863, Casuarina NT 0811

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Mr Mark Bielecki  
Commissioner  
Registered Organisations Commission  
GPO Box 2983  
Melbourne Vic 3001  
Via Email: [regorgs@roc.gov.au](mailto:regorgs@roc.gov.au)

8 November 2017

Dear Mr Bielecki,

**RE: Notification of changes to records and prescribed information for casual vacancy election**

I write to inform you of changes to the records of the NT Branch of the Australian Education Union – specifically, changes in the composition of our Branch Executive (the Branch's committee of management).

The changes are as a result of the finalisation of elections E2017/103 and E2017/158. Declarations for both elections have been provided to your office by the Australian Electoral Commission.

Attached please find a notification of Changes to Records declaration detailing these changes.

One position on our Branch Executive was not filled due to insufficient nominations being received. Accordingly, we are requesting that a casual vacancy election be held. Attached please find a statement of prescribed information.

Yours sincerely

Adam Lampe  
Branch Secretary

**PRESCRIBED INFORMATION FOR ELECTIONS in accordance with Section 189 *Fair Work (Registered Organisations) Act 2009* and Regulation 138 *Fair Work (Registered Organisations) Regulations 2009***

I, Adam Lampe, Branch Secretary of the Australian Education Union Northern Territory Branch, make the following statement:

1. I am authorised to sign this statement containing prescribed information the NT Branch of the Australian Education Union.
2. The following information is lodged under subsection 189(1) of the Fair Work (registered Organisations) Act 20019 (the RO Act).
3. The election that is required is set out in the table in Annexure B.
4. Insufficient nominations were received in an earlier election and the declaration of results is attached.

Dated: this 8<sup>th</sup> day of November 2017

A handwritten signature in black ink that reads "A. Lampe". The signature is written in a cursive style with a large initial "A" and a long, sweeping underline.

Adam Lampe  
Branch Secretary

**ANNEXURE B**

Elections that are required:

Branch	Name of Office	Number required	Voting System	Reason for Election	Electorate
			<i>Direct voting system; Collegiate electoral system</i>	<i>Scheduled; Casual vacancy; New office created; Insufficient nominations</i>	
<i>Northern Territory</i>	<i>Executive Councillor (Katherine)</i>	<i>1</i>	<i>DVS</i>	<i>Insufficient nominations</i>	<i>Financial members of the Katherine Region (Branch Rule 108d)</i>

	Direct Voting System
<b>Nominations OPEN</b>	<i>TBD by Returning Officer</i>
<b>Nominations CLOSE</b>	<i>As above</i>
<b>Roll of Voters cut off date</b>	<i>As above</i>

**Australian Education Union  
NT Branch Executive Councillors Election 2017/103**

**Declaration of Results for Contested and Uncontested Offices**

**E2017/103**

Below are the results of the election for the following offices, conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation.

**Australian Education Union - NT Branch**

Total number of names on the roll of voters	1661
Ballot papers issued	1661
Replacement ballot papers issued	3
<b>Total Ballot Papers Issued</b>	<b>1664</b>
Ballot papers / envelopes returned for scrutiny	255
Less ballot papers / envelopes rejected at preliminary scrutiny	11
Ballot papers missing from returned envelope	5
<b>Total Ballot Papers Admitted to Scrutiny</b>	<b>239</b>
Percentage of ballot papers returned to number issued	15.33%
Ballot papers returned as unclaimed mail	35
Ballot papers not returned	1374

**Women's Officer**

<u>Candidates</u>	<u>First Preference Votes</u>	<u>Votes</u>
DAGLAS, N'tina	35	35
HOLTZE, Delean	56	56
KAVANAGH, Alyson	146	146
Exhausted Votes	0	0
Informal ballot papers	2	2
Total ballot papers	239	239

I declare Alyson Kavanagh elected.



## Branch Vice-President (TAFE)

### Candidates

HOLTZE, Delean

I declare Delean Holtze elected.

## Alice Springs Region

Total number of names on the roll of voters	261
Ballot papers issued	261
Replacement ballot papers issued	0
<b>Total Ballot Papers Issued</b>	<b>261</b>
Ballot papers / envelopes returned for scrutiny	42
Less ballot papers / envelopes rejected at preliminary scrutiny	2
Ballot papers missing from returned envelope	0
<b>Total Ballot Papers Admitted to Scrutiny</b>	<b>40</b>
Percentage of ballot papers returned to number issued	15.33%
Ballot papers returned as unclaimed mail	1
Ballot papers not returned	218

## Branch Executive Councillor (2)

<u>Candidates</u>	<u>First Preference Votes</u>	<u>Votes</u>
GUEST, Kenneth	20	20
THORNTON, Paula	28	28
PHILLIPS, Carly	26	26
Exhausted Votes	6	6
Informal ballot papers	0	0
Total Votes	80	80

I declare Paula Thornton and Carly Phillips elected.

## Arnhem Region

Total number of names on the roll of voters	226
Ballot papers issued	226
Replacement ballot papers issued	1
<b>Total Ballot Papers Issued</b>	<b>227</b>
Ballot papers / envelopes returned for scrutiny	36
Less ballot papers / envelopes rejected at preliminary scrutiny	1
Ballot papers missing from returned envelope	1
<b>Total Ballot Papers Admitted to Scrutiny</b>	<b>34</b>
Percentage of ballot papers returned to number issued	15.93%
Ballot papers returned as unclaimed mail	11
Ballot papers not returned	180



**Branch Executive Councillor (2)**

<u>Candidates</u>	<u>First Preference Votes</u>	<u>Votes</u>
O'MEARA, Melody	22	22
GLEESON, Lawrence Bernard	16	16
STIMPSON, Michael	20	20
Exhausted Votes	10	10
Informal ballot papers	0	0
Total votes	68	68

I declare Melody O'Meara and Michael Stimpson elected.

**Barkly Region**  
**Branch Executive Councillor**

Candidates

SKIDMORE, Robert (Bob)

I declare Robert (Bob) Skidmore elected.

**Darwin Region**

Total number of names on the roll of voters	540
Ballot papers issued	540
Replacement ballot papers issued	2
<b>Total Ballot Papers Issued</b>	<b>542</b>
Ballot papers / envelopes returned for scrutiny	102
Less ballot papers / envelopes rejected at preliminary scrutiny	2
Ballot papers missing from returned envelope	0
<b>Total Ballot Papers Admitted to Scrutiny</b>	<b>100</b>
Percentage of ballot papers returned to number issued	18.52%
Ballot papers returned as unclaimed mail	7
Ballot papers not returned	440

**Branch Executive Councillor (3)**

<u>Candidates</u>	<u>First Preference Votes</u>	<u>Votes</u>
GEORGE, Barry	66	66
DANVERS, Julie	50	50
BRERETON, Anthony	76	76
CAMERON, Bruce	72	72
Exhausted Votes	36	36
Informal ballot papers	0	0
Total votes	300	300

I declare Anthony Brereton, Bruce Cameron and Barry George elected.

**Katherine Region  
Branch Executive Councillor (2)**
Candidates

HARNETT, Jess

I declare Jess Harnett elected.  
No other nominations received.

**Palmerston & Rural Region**


Total number of names on the roll of voters	332
Ballot papers issued	332
Replacement ballot papers issued	0
<b>Total Ballot Papers Issued</b>	<b>332</b>
Ballot papers / envelopes returned for scrutiny	38
Less ballot papers / envelopes rejected at preliminary scrutiny	2
Ballot papers missing from returned envelope	2
<b>Total Ballot Papers Admitted to Scrutiny</b>	<b>34</b>
Percentage of ballot papers returned to number issued	11.45%
Ballot papers returned as unclaimed mail	7
Ballot papers not returned	287



**Branch Executive Councillor (2)**

<u>Candidates</u>	<u>First Preference Votes</u>	<u>Votes</u>
HYLAND, Linda	21	21
HOLTZE, Delean	15	15
HESTER, Glynis Ann	23	23
Exhausted Votes	9	9
Informal ballot papers	0	0
Total votes	68	68

I declare Glynis Ann Hester and Linda Hyland elected.

  
Steve Gillespie  
Returning Officer  
Australian Electoral Commission

3 November 2017