



Mr Alan Perrin
Branch Secretary
Australian Education Union
Northern Territory Branch
3/8 Totem Road
COCONUT GROVE NT 0810

By email - admin@aeunt.org.au

Dear Mr Perrin,

Re: Financial Documents - Year ending 31 Dec 2005 - FR2005/671
Schedule 1 - Workplace Relations Act 1996 (RAO Schedule)

I have received the financial report for the NT Branch of the Australian Education Union for the year ended 31 December 2005. The report was lodged on 9 February 2007. Further documents were received on 21 February 2007.

The documents have been filed and no further action is required with respect to the lodged documents.

However, the branch is required to make the following improvements to its financial documents in future financial years.

Special Purpose Financial Report

The Audit Report stated that the financial report was drawn up as a Special Purpose Financial Report (SPFR).

This approach is not consistent with the requirements of the RAO Schedule.

Section 253 expressly requires a General Purpose Financial Report (GPFR) to be prepared in accordance with the Australian Accounting Standards and it makes no provision for the use of an SPFR.

One of the reasons why an SPFR may not be used is because it involves the auditor disclaiming responsibility for the audit. There is a disclaimer of this kind in paragraph two of your audit report. This type of disclaimer is inconsistent with sections 253 and 257 of the RAO Schedule.

In the light of this, the NT Branch of the Australian Education Union is required in future years to prepare a full GPFR in accordance with s253 of the RAO Schedule and the Reporting Guidelines issued with respect to s253.

Seven steps to make a Financial Report

The lodged documents were not all done in the time frame required by the RAO Schedule.

Bear in mind that the financial report must always be completed and lodged in the Registry within 6½ months of the end of the financial year – that is by 15 July.

If you take the following seven steps in strict chronological order you should be able to produce a financial report in future years without much difficulty:

1. After the financial year has ended prepare the following documents at a Committee Meeting:
 - (i) a General Purpose Financial Report that consists of :
 - Profit and Loss Statement,
 - Balance Sheet,
 - Statement of Cash Flows,
 - Notes to the Accounts as required by the Australian Accounting Standards (in addition, the Notes to the Accounts must quote verbatim s272(1) to (3) of the RAO Schedule),
 - Committee of Management Statement (this requires a resolution by the Committee - see Items 24-26 of the Reporting Guidelines), and
 - (ii) an Operating Report (see s254 of the RAO Schedule and RAO Reg 159).
2. Then provide the General Purpose Financial Report to your Auditor.
3. The Auditor then prepares the Auditor's Report in accordance with s257 of the RAO Schedule. The *preferred* wording that should be used in this Report under s257(5) is:

In our/my opinion the general purpose financial report is presented fairly in accordance with applicable Australian Accounting Standards and the requirements imposed by Part 3 of Chapter 8 of Schedule 1 (RAO Schedule) of the Workplace Relations Act 1996.

The Report must then be signed and dated by the Auditor and include their qualification(s).
4. Then provide/email the full financial report to all members. The full financial report consists of:
 - (i) General Purpose Financial Report that consists of :
 - Profit and Loss Statement,
 - Balance Sheet,
 - Statement of Cash Flows,
 - Notes to the Accounts,
 - Committee of Management Statement (signed and dated by an elected officer),
 - (ii) Operating Report (signed and dated by an elected officer), and
 - (iii) Auditor's Report (signed and dated by the auditor)
5. Then present the full financial report to the next subsequent Committee meeting.
6. Then prepare a Designated Officer's Certificate under s268 that confirms that the full financial report has been provided to members and presented to the meeting.
7. Then lodge a copy of the full financial report and the Designated Officer's Certificate in the Industrial Registry within 14 days of the meeting.

Employee benefits paid to officers or employees

The Income and Expenditure Statement should separately disclose the employee benefits paid to:

- *Holders of offices* and
- *Employees (other than holders of offices)* – see Item 11 of the Reporting Guidelines.

In the event that employee benefits are only paid to one category of persons (whether *holders of offices* or *employees*) then the accounts should clearly indicate which category that is.

Accurate dates

The lodged documents contained a number of incorrect dates as follows:

- the Committee of Management Statement stated that the financial year ended on 30 December 2005 rather than 31 December 2005,
- The Operating Report (for year ending 31 December 2005) stated that it was for year ending 31 December 2006.

In addition, the Designated Officer's Certificate did not state which financial year that it related to.

In future financial years please ensure that all of the financial documents have dates which are accurate.

If you have any queries regarding any of the above issues please contact me.

Yours faithfully,



Andrew Schultz
Statutory Services Branch

22 February 2007



ref: 07027033

7 February 2007

The Deputy Industrial Registrar
Australian Industrial Registry
GPO Box 1994
MELBOURNE VIC 3001

FR 2005/671

entered in
case-docs
as correspondence
Received

Dear Deputy Registrar

Re: FR 2005/671

Please find attached documents as required under S1 Workplace Relations Act.

We are aware that the reporting for the 2006 return does necessitate some changes, and these alterations will be attended to.

If you have concerns in relation to these submissions please do not hesitate to contact myself.

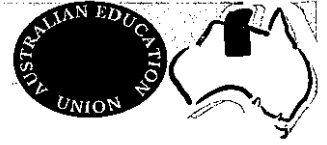
Yours Sincerely

Alan Perrin
Secretary



FR2005/671

AEU Northern Territory



ref: 07027033

7 February 2007

*Scanned and
entered in e-Dog*

The Deputy Industrial Registrar
Australian Industrial Registry
GPO Box 1994
MELBOURNE VIC 3001

Dear Deputy Registrar

Re: FR 2005/671

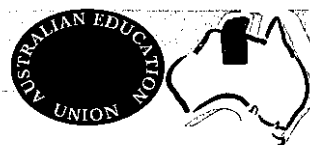
Please find attached documents as required under S1 Workplace Relations Act.

If you have concerns in relation to these submissions please do not hesitate to contact myself.

Yours Sincerely

Alan Perrin
Secretary





Ref: 07027032

AIRC - Operating Report

I, Alan Perrin, Secretary of the Australian Education Union Northern Territory Branch, hereby declare that in accordance with s230(1)(d) and reg 147(f) and (g) the following numbers of members at 31 December 2006 are true and accurate.

* Financial	1859
* On Leave	3
* Students	81
* Unfinancial	232

Employee numbers are as follows:

Full Time Officers	2
Administration Officers	2

The principal activities of the Union are industrial relations, providing information and support to our members.

There have been no significant changes during the reporting year.

Members have the right to resign by giving notice to the Branch Secretary, in accordance with AEU Federal rule 17 and section 174 of Schedule 1 to the Workplace Relations Act 1996.

No officers or members hold positions, in relation to Superannuation funds or entities, of the kind described in Section 254(2)(d) of Schedule 1 to the Workplace Relations Act 1996.

Membership of the committee of management is as follows:

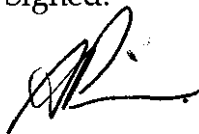
o President	Nadine Williams	AEU-NT Office 2 Gardiner St Darwin NT
o Vice President General	Stephen Pelizzo	Nhulunbuy Primary School Nhulunbuy NT
o Vice President TAFE	John Carson	Charles Darwin University Casuarina NT
o Secretary	Alan Perrin	AEU-NT Office 2 Gardiner St Darwin NT
o Treasurer	Eve Somssich	Charles Darwin University Casuarina NT

PO Box 41863 Casuarina NT 0811
Unit 3/8 Totem Road Coconut Grove NT 0810
phone: (08) 8948 5399
facsimile: (08) 8948 2577
email: admin@aeunt.org.au
Internet: www.aeunt.org.au

- o Indigenous Officer Cassandra Brown Gapuwiyak CEC
Via Nhulunbuy NT
- o Women's Officer Shayne O'Halloran Darwin High School
Darwin NT
- o Regional Councillors
 - Clare Hart Tamar House
Darwin NT
 - Rod Smith Sanderson High School
Sanderson NT
 - Adam Lampe Casuarina Senior College
Casuarina NT
 - Bruce Wallis Woodroffe Pre School
Palmerston NT
 - Briony Watson Moulden Pk Primary School
Moulden NT
 - Ashlea Farrell Ross Park Primary school
Alice Springs NT
 - Lyndall Stavrou Tennant Creek PS
Tennant Creek NT
 - David Arnold Katherine High School
Katherine NT
 - Paula Thornton Gillen Primary School
Alice Springs NT
 - Gwilym Siebel Nhulunbuy P S
Nhulunbuy NT

All persons listed above as on the committee of management held office for the entirety of the reporting period.

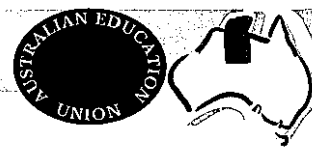
Signed:



Alan Perrin
Secretary

Date:

7 February 07



Committee of Management Statement

On 27 April 2006 the Committee of Management of the Australian Education Union, Northern Territory Branch, passed the following resolution in relation to the general purpose financial report (GPFR) of the reporting unit for the financial year ended 30 December, 2005.

The Committee of Management declares in relation to the GPFR that in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with the reporting guidelines of the Industrial Registrar;
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable;
- (e) during the financial year to which the GPFR relates and since the end of that year, in accordance with s 272 of the Workplace Relations Act 1996
 - (i) meetings of the committee of management were held in accordance with the rules of the organization including the rules of a branch concerned; and
 - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organization including the rules of a branch concerned; and
 - (iii) the financial records of the reporting unit have been kept and maintained in accordance with the RAO Schedule and the RAO Regulations; and
 - (iv) No orders have been made by the Commission under Section 273 of the RAO Schedule during the period.

For Committee of Management: Alan Perrin

Title of Office held: Secretary

Signature:

Date: 7 February 2007

*Sto Perrin
replaced
2/02*



REF: 07027031

Certificate of Secretary

(s268 of Schedule 1 Workplace Relations Act 1996)

I, Alan Perrin, being Secretary of the Australian Education Union – Northern Territory Branch certify:

that the documents lodged herewith are copies of the full report referred to in s268 of the RAO Schedule: and

that the full report was provided to members on 30 April 2006; and

that the full report was presented to a meeting of the committee of management of the reporting unit on 5 & 6 June 2006; in accordance with section 266 of the RAO Schedule.

Signature:

A handwritten signature in black ink, appearing to be 'A. Perrin', written over a horizontal line.

Date: 7 February 2007



AUSTRALIAN EDUCATION UNION N.T. BRANCH

Financial Statements

for

the Year Ended 31 December, 2005

CHARTERED ACCOUNTANTS

ABN 55 024 660 252

Suite 15, 1st Floor Paspalis Centrepoint 48-50 Smith St Mall, Darwin 0800

GPO Box 3770, Darwin, Northern Territory Australia 0801

Tel: (08) 8981 5585 Fax (08) 8981 5586

reception@barryhansen.com.au

AUSTRALIAN EDUCATION UNION N.T. BRANCH

Financial Statements for the Year Ended 31 December, 2005

Contents

Statement by the Committee	1
Independent Audit Report	2
Income & Expenditure Statement	3
Statement of Financial Position	4
Notes to and Forming Part of the Accounts	5-6
Detailed Income and Expenditure Statement	7-8

AUSTRALIAN EDUCATION UNION N.T. BRANCH

Statement by Members of the Committee

For the year ended 31 December 2005

In the opinion of the Committee the Statement of Financial Position, Statement of Financial Performance, Statement of Cash Flows and Notes to the Financial Statements:

1. Presents fairly the financial position of AUSTRALIAN EDUCATION UNION N.T. BRANCH as at 31 December 2005 and its performance for the year ended on that date in accordance with Australian Accounting Standards, mandatory professional reporting requirements and other authoritative pronouncements of the Australian Accounting Standards Board.
2. At the date of this statement, there are reasonable grounds to believe that the association will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:



President



Treasurer

AUSTRALIAN EDUCATION UNION N.T. BRANCH
Independent Audit Report to the Members

Scope

I have audited the financial statements at pages 3 to 8, being a special purpose financial report for the year ended 31 December 2005 of the Australian Education Union N.T. Branch. The Committee is responsible for the financial statements and have determined that the accounting policies used are consistent with the reporting requirements of the association and are appropriate to meet the needs of the members. I have conducted an independent audit of the financial statements in order to express an opinion on them to the members of the association. No opinion is expressed as to whether the accounting policies used are appropriate to the needs of members.

The financial statements have been prepared for distribution to members. I disclaim any assumption of responsibility for any reliance on this report or on the financial statements prepared as a special purpose financial report to which it relates to any person other than the members, or for any purpose other than that for which it was prepared.

My audit has been conducted in accordance with Australian Auditing Standards. My procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial statements, and significant accounting estimates. These procedures have been undertaken to form an opinion as to whether, in all material respects, the financial statements are presented fairly in accordance with the accounting policies described in Note 1 to the financial statements. (These policies do not require the application of all Accounting Standards and UIG Consensus Views).

The audit opinion expressed in this report has been formed on the above basis.

Audit opinion

In my opinion;

- (i) The organisation kept satisfactory accounting records for the year ended 31 December 2005, including
 - (A) Record of the sources and nature of the income of the organisation (including income for members)
 - (B) Records of the nature and purposes of the expenditure of the organisation
- (ii) The accounts and statements prepared under section 273 in relation to the year were properly drawn up, so as to give a true and fair view of:
 - A) The financial affairs of the organisation, as at the end of the year; and
 - B) The income and expenditure, and any surplus or deficit, of the organisation for the year; and
- (iii) All the information and explanations that, under subsection (2), officers or employees of the organisation were required to provide, were provided.



Barry Hansen
Registered Company Auditor

Date: 13 April 2006

AUSTRALIAN EDUCATION UNION N.T. BRANCH

Income and Expenditure Statement For the year ended 31 December 2005

	2005 \$	2004 \$
Operating surplus	99,932	88,986
Operating surplus	99,932	88,986
Retained surplus at the beginning of the financial year	426,050	337,064
Total available for appropriation	525,982	426,050
Retained surplus at the end of the financial year	525,982	426,050

The accompanying notes form part of these financial statements.

AUSTRALIAN EDUCATION UNION N.T. BRANCH

Balance Sheet As At 31 December 2005

	Note	2005 \$	2004 \$
Current Assets			
Cash assets	2	365,625	402,666
Receivables		33,760	1,590
Current tax assets		1,826	(270)
Total Current Assets		401,210	403,987
Non-Current Assets			
Other financial assets		10	10
Property, plant and equipment	3	371,505	50,258
Total Non-Current Assets		371,515	50,268
Total Assets		772,725	454,255
Current Liabilities			
Payables	4	17,295	6,014
Current tax liabilities		7,538	10,292
Provisions		11,910	11,898
Total Current Liabilities		36,743	28,205
Non-Current Liabilities			
Interest-bearing liabilities		210,000	
Total Non-Current Liabilities		210,000	
Total Liabilities		246,743	28,205
Net Assets		525,982	426,050
Members' Funds			
Retained surplus		525,982	426,050
Total Members' Funds		525,982	426,050

The accompanying notes form part of these financial statements.

AUSTRALIAN EDUCATION UNION N.T. BRANCH

Notes to the Financial Statements

For the year ended 31 December 2005

Note 1: Statement of Significant Accounting Policies

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Associations Incorporations Act. The committee has determined that the association is not a reporting entity.

The financial report has been prepared in accordance with the requirements of the Associations Incorporation Act and the following Australian Accounting Standards:

AAS 5: Materiality

AAS 8: Events Occurring After Reporting Date

No other Australian Accounting Standards, Urgent Issues Group Consensus Views or other authoritative pronouncements of the Australian Accounting Standards Board have been applied.

The financial report has been prepared on an accruals basis and is based on historic costs and does not take into account changing money values, or except where specifically stated, current valuations of non-current assets.

The following specific accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial report:

(a) Income tax

The association is exempt from income tax.

(b) Fixed Assets

Leasehold improvements and office equipment are carried at cost less, where applicable, any accumulated depreciation.

The depreciable amount of all fixed assets are depreciated over the useful lives of the assets to the association commencing from the time the asset is held ready for use. Leasehold improvements are amortised over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

AUSTRALIAN EDUCATION UNION N.T. BRANCH

Notes to the Financial Statements For the year ended 31 December 2005

2005

2004

Note 2: Cash assets

Bank accounts:

- Cash at bank - NAB	265,525	302,566
- Cash at bank - Investment a/c	100,000	100,000

Other cash items:

- Cash on hand	100	100
	<u>365,625</u>	<u>402,666</u>

Note 3: Property, Plant and Equipment

Buildings:

- At cost	320,389	
	<u>320,389</u>	

Plant and equipment:

- At cost	52,417	49,227
- Less: Accumulated depreciation	(40,609)	(34,242)
	<u>11,808</u>	<u>14,985</u>

Motor vehicles:

- At cost	49,601	46,061
- Less: Accumulated depreciation	(10,293)	(10,788)
	<u>39,308</u>	<u>35,273</u>
	<u>371,505</u>	<u>50,258</u>

Note 4: Payables

Unsecured:

- Trade creditors	17,295	6,014
	<u>17,295</u>	<u>6,014</u>
	<u>17,295</u>	<u>6,014</u>

AUSTRALIAN EDUCATION UNION N.T. BRANCH

Detailed Income and Expenditure Statement

For the year ended 31 December 2005

	2005	2004
	\$	\$
Income		
Advertising	7,099	8,758
Donations		110
Grants - JCPTA		5,000
Interest received	19,287	13,392
Campaign levies	941	38
Membership fees	759,846	700,231
Other income	334	3,664
Rebates and refunds	4,371	595
Sales - Federal office	2,373	13,231
Total income	<u>794,250</u>	<u>745,020</u>
Expenses		
Advertising and promotion	938	209
Audit fees	2,150	2,080
Bank Fees And Charges	9,871	9,443
Capitation fees	46,720	40,618
Cleaning/rubbish removal	150	3,329
Committee expenses	60,430	42,572
Computer expenses		6,454
Conference/seminar costs	35,128	41,870
Consultants fees	70	110
Depreciation - plant	6,367	5,801
Donations	385	788
Equipment - minor		409
Expenses to be reimbursed		1,883
Fees & charges	187	
Filing Fees		5
Fringe benefits tax	2,941	61
General expenses		1,323
Hire/rent of Plant & Equipment	5,856	7,857
Insurance	11,200	13,086
Legal fees	11,666	11,262
Light & power	5,247	4,951
Loss on disposal	2,417	
Motor vehicle expenses	9,668	8,827
M/V car - Depreciation	7,361	6,909
Office expenses	2,176	3,568
Payroll tax	19,307	18,107

The accompanying notes form part of these financial statements.

AUSTRALIAN EDUCATION UNION N.T. BRANCH

Detailed Income and Expenditure Statement

For the year ended 31 December 2005

	2005	2004
	\$	\$
Other employer expenses		4,686
Postage & courier	5,839	5,444
Printing & stationery	16,265	14,648
Rent on land & buildings	10,116	12,645
Repairs & maintenance	615	339
Repairs & maintenance - buildings	10,246	12,069
Specific projects	60,098	27,051
Subscriptions	2,532	200
Sundry expenses	14,985	1,405
Superannuation	29,371	26,938
Telephone	16,448	17,665
Training costs	631	
Travel & accommodation	15,769	21,619
Wages	271,167	279,803
Total expenses	<u>694,317</u>	<u>656,033</u>
Net surplus from ordinary activities	<u>99,932</u>	<u>88,986</u>

The accompanying notes form part of these financial statements.

AUSTRALIAN EDUCATION UNION N.T. BRANCH
Depreciation Schedule for the year ended 31 December, 2005

	Total	Priv	OWDV	DISPOSAL		ADDITION		DEPRECIATION					PROFIT			LOSS		
				Date	Consid	Date	Cost	Value	T	Rate	Deprec	Priv	CWDV	Upto	+	Above	Total	-
Motor Vehicles																		
Holden Astra	20,273.46	15/03/02	20,273	0.00	14,191	01/08/05	10,000	0	14,191	P	15.00	1,775	0	0	0	0	2,417	0
Holden Utility No. 663455	25,787.05	14/10/03	25,787	0.00	21,082		0	0	21,082	P	15.00	3,868	0	17,214	0	0	0	0
Toyota Camry	27,485.70	01/08/05	27,486	0.00	27,486		0	0	27,486	P	15.00	1,718	0	25,768	0	0	0	0
	<u>73,546</u>		<u>62,759</u>		<u>10,000</u>		<u>0</u>	<u>62,759</u>				<u>7,361</u>	<u>0</u>	<u>42,982</u>				
									Deduct Private Portion			<u>0</u>						
									Net Depreciation			<u>7,361</u>						

AUSTRALIAN EDUCATION UNION N.T. BRANCH
Depreciation Schedule for the year ended 31 December, 2005

	Total	Priv	DISPOSAL		ADDITION		DEPRECIATION			Priv	CWDV	PROFIT		LOSS		
			Date	Consid	Date	Cost	Value	T	Rate			Deprec	Upto	+ Above	Total	- Priv
Office Equipment																
TYPISTS CHAIRS x 5	391.00	391	0.00	0	0	0	P	20.00	0	0	0	0	0	0	0	0
FILING CABINETS 4-DRAWER x7	2,018.00	2,018	0.00	0	0	0	P	20.00	0	0	0	0	0	0	0	0
TYPIST TROLLEY	180.00 15/03/90	180	0.00	0	0	0	P	15.00	0	0	0	0	0	0	0	0
REFRIGERATOR	3,380.00 04/04/90	3,380	0.00	0	0	0	P	15.00	0	0	0	0	0	0	0	0
OFFICE DESK	474.00 11/07/90	474	0.00	0	0	0	P	15.00	0	0	0	0	0	0	0	0
OFFICE CHAIR	530.00 04/03/91	530	0.00	0	0	0	P	20.00	0	0	0	0	0	0	0	0
BOOKCASE SHELVING	548.00 12/06/91	548	0.00	0	0	0	P	15.00	0	0	0	0	0	0	0	0
OFFICE CHAIR	430.00	430	0.00	0	0	0	P	20.00	0	0	0	0	0	0	0	0
CONFERENCE TABLE	600.00	600	0.00	0	0	0	P	15.00	0	0	0	0	0	0	0	0
OFFICE CHAIR ADMIN OFFICE	410.00	410	0.00	0	0	0	P	20.00	0	0	0	0	0	0	0	0
MINITEK LETTER FOLDER	679.00 14/02/92	679	0.00	0	0	0	P	15.00	0	0	0	0	0	0	0	0
OFFICE CHAIR	574.00 01/02/92	574	0.00	0	0	0	P	20.00	0	0	0	0	0	0	0	0
POSTAL WEIGHT SCALES	325.00 30/04/93	325	0.00	0	0	0	P	15.00	0	0	0	0	0	0	0	0
TYPIST CHAIR	259.00 31/05/93	259	0.00	0	0	0	P	20.00	0	0	0	0	0	0	0	0
COPY HOLDER	79.00 30/11/93	79	0.00	0	0	0	P	20.00	0	0	0	0	0	0	0	0
CONFERENCE ROOM FURNITURE	1,350.00	1,350	0.00	0	0	0	P	15.00	0	0	0	0	0	0	0	0
OFFICE DESK x 3	1,500.00	1,500	0.00	0	0	0	P	15.00	0	0	0	0	0	0	0	0
BOOKCASE x 4	1,000.00	1,000	0.00	0	0	0	P	15.00	0	0	0	0	0	0	0	0
OFFICE DESK ADMIN	820.00	820	0.00	0	0	0	P	15.00	0	0	0	0	0	0	0	0
BANNER	5,639.00 01/03/99	5,639	0.00	370	0	370	P	15.00	370	0	0	0	0	0	0	0
MONITOR	510.00 31/12/00	510	0.00	0	0	0	P	40.00	0	0	0	0	0	0	0	0
NEC AK RANGER 824 PABX	2,801.40 31/01/01	2,801	0.00	607	0	607	P	20.00	560	0	47	0	0	0	0	0
TOSHIBA SATELLITE 1710CDS	2,505.00 21/03/01	2,505	0.00	0	0	0	P	40.00	0	0	0	0	0	0	0	0
reception desk, workstation, bookcase	2,940.90 10/01/02	2,941	0.00	1,814	0	1,814	D	15.00	272	0	1,542	0	0	0	0	0
Conference Phone	790.70 31/01/02	791	0.00	214	0	214	P	25.00	198	0	16	0	0	0	0	0
New Phone System	4,051.08 11/02/02	4,051	0.00	1,712	0	1,712	P	20.00	810	0	902	0	0	0	0	0
Fax	2,995.00 26/08/03	2,995	0.00	1,983	0	1,983	P	25.00	749	0	1,234	0	0	0	0	0
2 Computers, 1 Monitor	2,907.27 07/04/03	2,907	0.00	887	0	887	P	40.00	887	0	0	0	0	0	0	0
Computer - server	2,290.00 03/10/03	2,290	0.00	1,148	0	1,148	P	40.00	916	0	232	0	0	0	0	0
Soundstation phone	1,917.27 01/12/05	1,917	0.00	1,917	0	1,917	P	15.00	24	0	1,893	0	0	0	0	0
fax machine	1,272.72 01/12/05	1,273	0.00	1,273	0	1,273	P	15.00	16	0	1,257	0	0	0	0	0
2 laptops	3,180.00 01/01/05	3,180	0.00	3,180	0	3,180	P	30.00	954	0	2,226	0	0	0	0	0
Laser printer	999.00 01/01/05	999	0.00	999	0	999	P	30.00	300	0	699	0	0	0	0	0
Data Projector	1,690.00 01/01/05	1,690	0.00	1,690	0	1,690	P	15.00	254	0	1,436	0	0	0	0	0
Miscellaneous	381.00 01/01/05	381	0.00	381	0	381	P	15.00	57	0	324	0	0	0	0	0

