



18 July 2019

Graham Moloney  
Branch Secretary  
Australian Education Union-Queensland Branch  
Sent via email: qtu@qtu.asn.au

cc: Susan Hopgood, Australian Education Union,  
aeu@aeufederal.org.au

Dear Graham Moloney,

### **Reminder of actions required when persons elected to office**

The Australian Electoral Commission has provided the Registered Organisations Commission (the ROC) a declaration of results for the election of uncontested offices in matter E2019/91. This letter is a reminder of certain obligations imposed on organisations and on persons elected to office.

#### A notice must be published on the organisation's website

The organisation or branch must, as soon as practicable after receiving the post-election report, publish on its website a notice that a copy of the report is available from the organisation, branch or the AEC on request. The notice must be kept on the website for a period of at least 3 months (see regulation 141 of the Fair Work (Registered Organisations) Regulations 2009).

#### Holders of office required to undertake approved training

Section 293K of the *Fair Work (Registered Organisations) Act 2009* (the RO Act) requires each officer with financial management duties to undertake approved training that covers those duties within 6 months after the person begins to hold office. Please ensure that relevant officers undertake approved training within the required timeframe. Please also ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which are provided for in the RO Act.

#### Organisation must notify the Commission of changes

Also, section 233(2) of the RO Act requires that an organisation must notify the Commission **within 35 days of any changes** to the holders of office in the organisation. **If there are no changes a notification is not required.** If the election has resulted in **any changes** to the holders of office, the Australian Education Union-Queensland Branch must notify the Commission of these changes. In particular, please advise:

1. Person(s) who have ceased to hold office:
  - the name of the office vacated;
  - the date of the change of office holder; and
  - the name of the person vacating the office.
2. Person(s) who have commenced to hold office:
  - the name of the office now held;
  - the date of the change of office holder;

- the name of the person now holding the office;
- the postal address of the person (generally the postal address of the organisation); and
- the occupation of the person now holding the office.

The notification must include a declaration by the Secretary (or other prescribed officer) that the information is a correct statement of the changes made. A template notification of changes, which may assist you, is attached. If any change does not apply until a date in the future, you do not need to notify until then (e.g. AGM, 1 January, 2nd Monday in March). If you have already lodged this information, please disregard this reminder.

Yours faithfully,

**Christine Hibberd**  
**Registered Organisations Commission**

12 July 2019

# Post-election report

**Australian Education Union**

QLD Branch

Casual Vacancy election

E2019/91

# Contents

Election(s) Covered in this Report.....	3
Rules .....	3
Roll of Voters.....	3
Irregularities.....	3
Other Matters.....	4
Signed.....	4
Attachments.....	4

# Election(s) Covered in this Report

---

Organisation: QLD Branch  
Election: Casual Vacancy  
Election Decision No/s: E2019/91

## Rules

---

Rules used for the election: 284V: Incorporates alterations of 15 February 2019  
[R2018/282] (replaces rulebook dated 3 December 2018  
[R2018/232])

Rules difficult to apply/interpret: None  
Model Rule reference (if any): N/A  
For more details see the Model Rules on the AEC website:  
([https://www.aec.gov.au/About\\_AEC/AEC\\_Services/Industrial\\_Elections](https://www.aec.gov.au/About_AEC/AEC_Services/Industrial_Elections))

## Roll of Voters

---

As there were no contested offices, no Roll of Voters was required.

## Irregularities

Details of written allegations of irregularities, Nil  
and action taken by AEC:

Other irregularities identified, and action taken: Nil

## Other Matters

---

Returning Officer actions required (Section 193): No  
Details: Nil

## Signed

---



Joe Beath  
Returning Officer  
Australian Electoral Commission  
E: [qldelections@aec.gov.au](mailto:qldelections@aec.gov.au)  
P: 07 3049 2132  
12 July 2019

## Attachments

---

### A. Declaration of Results for Uncontested Offices – QLD

**Australian Education Union**  
**QLD Branch**  
**DECLARATION OF RESULTS - E2019/91**  
**Uncontested Offices**

---

**Casual Vacancy Election**

The results of the election for the following offices conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation are:

**Queensland Branch**

**Branch Councillor (2)**

Candidates

HANCOCK Shane

MUNRO Cassandra

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.



Joe Beath  
Returning Officer  
Telephone: 07 3049 2132  
Email: [qldelections@aec.gov.au](mailto:qldelections@aec.gov.au)  
12/07/2019



## DECISION

*Fair Work (Registered Organisations) Act 2009*  
s.189—Arrangement for conduct of an election

**Australian Education Union**  
(E2019/91)

MR ENRIGHT

MELBOURNE, 28 MAY 2019

*Arrangement for conduct of election.*

[1] On 30 April 2019 the Queensland Branch of the Australian Education Union lodged with the Registered Organisations Commission prescribed information for an election to fill the casual vacancies in the following offices for the remainder of the term:

Branch Councillors (2)

[2] I am satisfied that an election for the abovenamed offices is required to be held under the rules of the organisation and, under subsection 189(3) of the *Fair Work (Registered Organisations) Act 2009*, I am making arrangements for the conduct of the election by the Australian Electoral Commission.



DELEGATE OF THE COMMISSIONER

Printed by authority of the Commonwealth Government Printer

PR351366



**PRESCRIBED INFORMATION FOR ELECTIONS in accordance with Section 189 *Fair Work (Registered Organisations) Act 2009* and Regulation 138 *Fair Work (Registered Organisations) Regulations 2009***

I, Kate Julie Ruttiman, being the Deputy Branch Secretary of the Australian Education Union (Queensland Branch) make the following statement:

1. I am authorised to sign this statement containing prescribed information for Australian Education Union (Queensland Branch).
2. The following information is lodged under subsection 189(1) of the Fair Work (Registered Organisations) Act 2009 (the RO Act).
3. The elections that are required are set out in the table in Annexure A.
4. The resignation letter or other supporting information is attached for each casual vacancy.
5. No rule alterations are pending that will impact the election.
6. This statement **IS NOT** lodged at least 2 months before nominations open for the elections in Annexure A. The reason it is lodged after the prescribed time is:
  - a. The casual vacancies were created by the resignations of Ms S Pidgeon and Ms A Kahler.

Signed: 

Kate Julie Ruttiman, Deputy Branch Secretary

Dated: 30 April 2019

**NOTE:** This statement should be lodged with the Registered Organisations Commission at least 2 months prior to nominations opening. It can be submitted to [regorgs@roc.gov.au](mailto:regorgs@roc.gov.au).

**Annexure A**

- Elections that are required

Branch	Name of Office	Number required	Voting System <i>Direct voting system; Collegiate electoral system</i>	Reason for Election <i>Scheduled; Casual vacancy; New office created; Insufficient nominations</i>	Electorate
Queensland	Branch Councillor	Two (2)	Direct Voting System	Casual vacancy	Members of the Australian Education Union (Queensland Branch) – Federal Branch Rules Appendix A Rules in Relation to Queensland Branch No 2 Constitution of Branch Council and No 9 Election of Branch Council and Branch Executive.

- Important dates:

	Direct Voting System
<b>Nominations OPEN</b>	To be determined by returning officer – at least fourteen (14) days prior to the date on which nominations close by.
<b>Nominations CLOSE</b>	To be determined by returning officer.
<b>Roll of Voters cut off date</b>	Queensland Branch Rule 13(9A) The roll of voters for any election to be conducted pursuant to these rules is to be closed seven days before the day on which nominations are opened in relation to all elections by a direct voting system for offices in the Branch.

**NOTES:** For insufficient nominations and casual vacancies, the date nominations open and close, unless specified in the rules, should be listed as 'To be determined by the returning officer'. This also applies where rules are silent as to the nominated dates.

If the nomination dates are 'To be Determined by the Returning Officer', but your organisation has a *preference*, please state 'To be Determined by Returning Officer' and clearly indicate that your nominated date is a preference.

If the P.I. includes a position that is not an office, please refer to our template Prescribed information for the election of officer and non-officer positions.