



**Australian Government**  
**Australian Industrial Registry**

Level 4, 11 Exhibition Street  
Melbourne, VIC 3000  
GPO Box 1994, Melbourne, VIC 3001  
Telephone: (03) 8661 7777  
SSB Fax: (03) 9655 0410

Paule McLuskie  
Partner  
Ernst & Young  
PO Box 7878  
Waterfront Place  
Brisbane QLD 4001

Dear Paule McLuskie

**Re: Australian Education Union  
Financial Documents for Year Ended 31 December 2006  
Schedule 1 - Workplace Relations Act 1996 (RAO Schedule)**

Please find attached a copy of correspondence forwarded to Mr John Battams of the AEU Queensland Branch in connection with the above documents.

If you wish to discuss this correspondence, I may be contacted on (03) 8661 7984 or by email at [ken.ophel@air.gov.au](mailto:ken.ophel@air.gov.au).

yours sincerely

Ken Ophel  
Statutory Services Branch  
18 June 2007



Mr John Battams  
Branch Secretary  
Queensland Branch  
Australian Education Union  
21 Graham Street  
Milton QLD 4064

by email: [qtu@qtu.asn.au](mailto:qtu@qtu.asn.au)

Dear Mr Battams,

**Re: FR2006/639 – Financial Documents – Year Ended 31 December 2006**  
*Schedule 1 - Workplace Relations Act 1996 (RAO Schedule)*

I acknowledge receipt of the financial documents of the Queensland Branch of the Australian Education Union for the year ended 31 December 2006, received in the Registry on 2 May 2007, and amended Certificate of Secretary dated 30 May 2007 received in the Registry on 4 June 2007.

The documents have been filed, however there are two items which I raise for attention when preparing documents for future years.

**Auditor's Report**

s257(5) of the RAO Schedule sets out matters which must be in the auditors report and reads as follows:

“(5) An auditor must, in his or her report, state whether in the auditor’s opinion the general purpose financial report is presented fairly in accordance with any of the following that apply in relation to the reporting unit:

- (a) the Australian Accounting Standards;
- (b) any other requirements imposed by this Part.

If not of that opinion, the auditor’s report must say why.”

The auditor's report in these documents does not fully meet this requirement.

The following form of words would meet the requirement:

*“In our/my opinion the general purpose financial report is presented fairly in accordance with applicable Australian Accounting Standards and the requirements imposed by Part 3 of Chapter 8 of Schedule 1 (RAO Schedule) of the Workplace Relations Act 1996.”*

This matter was raised in correspondence from Andrew Schultz of this office dated 30 January 2007 regarding the previous year's documents.

**References to Schedule 1B**

The RAO Schedule was renumbered in March 2006 to become Schedule 1 to the *Workplace Relations Act 1996* (previously it was Schedule 1B).

A copy of this correspondence has been forwarded to the auditor.

If you wish to discuss this correspondence, I may be contacted on (03) 8661 7984 or by email at [ken.ophel@air.gov.au](mailto:ken.ophel@air.gov.au).

yours sincerely

Ken Ophel  
Statutory Services Branch  
18 June 2007



QUEENSLAND  
TEACHERS' UNION  
OF EMPLOYEES

FR 2006/639

**yourrightsatwork**  
worth fighting for

IN REPLY PLEASE QUOTE:

gmw:sl

30 May 2007

Mr Ken Ophel  
Statutory Services Branch  
Australian Industrial Registry  
GPO Box 1994  
Melbourne VIC 3000

Dear Sir

As discussed recently please find enclosed the amended verification statement from the Branch Secretary, Mr John Battams.

Yours sincerely

Gail Woods  
Business Manager



Address all correspondence to:

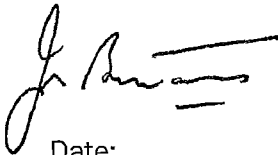
**The General Secretary, Queensland Teachers' Union**  
PO Box 1750, Milton BC Qld 4064 • 21 Graham St, Milton  
Ph: (07) 3512 9000 • Fax: (07) 3369 0022  
ABN 62 408 519 861  
Email: [qtu@qtu.asn.au](mailto:qtu@qtu.asn.au) • Website: [www.qtu.asn.au](http://www.qtu.asn.au)

Certificate of Secretary or other Authorised Officer  
s268 of Schedule 1B Workplace Relations Act 1996

I John Battams being the Branch Secretary of the Australian Education Union (Queensland Branch) certify:

- that the documents lodged herewith are copies of the full report referred to in s268 of the RAO Schedule; and
- that the full report was provided to members on 22 March 2007; and
- that the full report was presented to the meeting of the committee of management of the reporting unit on 16 April 2007; in accordance with section 266 of the RAO schedule.

Signature:

A handwritten signature in black ink, appearing to read 'John Battams', with a horizontal line drawn through the middle of the signature.

Date:

30/5/07.



# AUSTRALIAN EDUCATION UNION

## QUEENSLAND BRANCH

ABN 47 599 010 588

*The Teachers' Building 21 Graham Street, Milton, Queensland, Australia.*

Phone; (07) 3512 9000 Fax: (07) 3369 0022.

ADDRESS ALL CORRESPONDENCE TO: The Branch Secretary, P.O. Box 1591, Milton BC, Q. 4064.

gmw:sl

In Reply Please Quote:

27 April 2007

Mr Andrew Schultz  
Statutory Services Branch  
Australian Industrial Registry  
GPO Box 1994  
Melbourne VIC 3000

Dear Sir

Please find enclosed the dated Financial Statements for the year ended 31 December 2006 for the Australian Education Union (Queensland Branch) accompanied by a verification statement from the Branch Secretary, Mr John Battams.

Yours sincerely

Gail Woods  
Business Manager

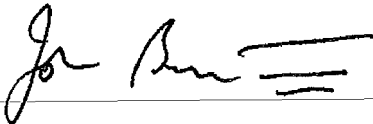


Certificate of Secretary or other Authorised Officer  
s268 of Schedule 1B Workplace Relations Act 1996

I John Battams being the Branch Secretary of the Australian Education Union (Queensland Branch) certify:

- that the documents lodged herewith are copies of the full report and the concise report, referred to in s268 of the RAO Schedule; and
- that the concise report was provided to members on 22 March 2007; and
- that the full report was presented to the meeting of the committee of management of the reporting unit on 16 April 2007; in accordance with section 266 of the RAO schedule.

Signature:



Date:

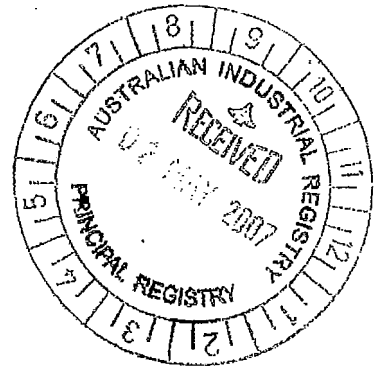
30/4/07





*Queensland Branch*

# Financial Statements 2006



**OPERATING REPORT**

The Committee of Management of the Queensland Branch of the Australian Education Union present this operating report in relation to the financial year ended 31 December 2006.

**Principal Activity**

The principal activity during the financial year was to undertake the function of a trade union of employees.

**Results Of Operation**

The net result for the year was \$ 0 (2005 - \$0).

**Review Of Operation**

There has been no significant changes in the nature of activities during the year.

**Significant Changes In The State Of Affairs**

There have been no significant changes in the state of affairs of the Branch.

**Rights Of Members To Resign**

A member may resign from membership of the Branch by written notice addressed to and delivered to the Secretary of the Branch to which the member is attached.

**No Members Or Officers Are Trustees Of A Superannuation Entity Or An Exempt Public Sector Superannuation Scheme**

The committee of management is not aware of any officers or members of the Branch who are:

- (i) a trustee of a superannuation entity or an exempt public sector superannuation scheme; or
- (ii) a director of a company that is a trustee of a superannuation entity or an exempt public sector superannuation scheme; and

where the criterion for the officer or member being a trustee or director is that the officer or member is an officer or member of a registered organisation.

**Number Of Members**

As at 31 December 2006, the number of members was 40,312.

**Number of Employees**

There were 0 employees for the year (2005 - 0 employees).



**OPERATING REPORT - continued**

**Committee of Management**

The names of each Executive member during the year ended 31 December 2006 were:

John Battams (Branch Secretary)

Steve Ryan (Branch President)

Graham Moloney (Branch Deputy Secretary)

Kevina O'Neill (Branch Deputy President)  
1.1.06 to 30.8.06

Mark Anghel 1.1.06 - 28.2.06

Dudley Cowan

Adriana Greenhill 1.1.06 - 28.2.06

Lyn Winch

Vicki Sykes

Wes Young

Stewart Jones

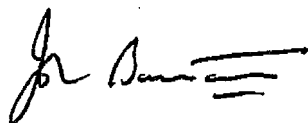
Sam knowles

June Coleman 1.3.06 - 31.12.06

Peter Darben 1.3.06 - 31.12.06

Meegan Maguire 1.3.06 - 31.12.06

This report is made in accordance with a resolution of the Committee of Management.



John Battams  
Branch Secretary

Dated: 7 February 2007

Brisbane, Queensland

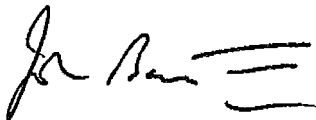
**COMMITTEE OF MANAGEMENT REPORT**

In accordance with Section 253(2)(c) of Schedule I (the RAO Schedule) of the Workplace Relations Act 1996, the Executive of the Queensland Branch of the Australian Education Union passed the following resolution in relation to the financial report of the reporting unit for the financial year ended 31 December 2006:

The Committee of Management declares in relation to the financial report that in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with the reporting guidelines of the Industrial Registrar;
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and they become due and payable;
- (e) during the financial year to which the financial report relates and since the end of that year:
  - (i) meetings of the committee of management were held in accordance with the rules of the organisation including the rules of a branch concerned; and
  - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of a branch concerned; and
  - (iii) the financial records of the reporting unit have been kept and maintained in accordance with the RAO Schedule and the RAO Regulations; and
  - (iv) no orders have been made by a member or a Registrar under section 272 of the RAO Schedule; and
  - (v) no orders have been made by the Commission under section 273 of the RAO Schedule during the period .

This report is made in accordance with a resolution of the Committee of Management dated 5 February 2007.



John Battams  
Branch Secretary

Dated: 7 February 2007

Brisbane, Queensland

## **INDEPENDENT AUDIT REPORT**

### **To the members of Australian Education Union (Queensland branch)**

#### **Scope**

##### *The Financial Report And The Committee of Management's Responsibility*

The financial report comprises the balance sheet, income statement, statement of changes in accumulated funds and statement of cash flows and accompanying notes to the financial statements for Australian Education Union (Queensland branch) ("the branch") for the year ended 31 December 2006.

The members of the committee of management are responsible for preparing a financial report that gives a true and fair view of the financial position and performance of the branch, and that complies with Accounting Standards in Australia, in accordance with Part 3 of Chapter 8 of Schedule 1 (RAO Schedule) of the Workplace Relations Act 1996. This includes responsibility for the maintenance of adequate accounting records and internal controls that are designed to prevent and detect fraud and error, and for the accounting policies and accounting estimates inherent in the financial report.

##### *Audit Approach*

We conducted an independent audit of the financial report in order to express an opinion on it to the members of the branch. Our audit was conducted in accordance with Australian Auditing Standards in order to provide reasonable assurance as to whether the financial report is free of material misstatement. The nature of an audit is influenced by factors such as the use of professional judgement, selective testing, the inherent limitations of internal control, and the availability of persuasive rather than conclusive evidence. Therefore, an audit cannot guarantee that all material misstatements have been detected.

We performed procedures to assess whether in all material respects the financial report presents fairly, in accordance with Accounting Standards and other mandatory financial reporting requirements in Australia and the Workplace Relations Act 1996, a view which is consistent with our understanding of the branch's financial position, and of its performance as represented by the results of its operations, changes in accumulated funds and cash flows.

We formed our audit opinion on the basis of these procedures, which included:

- examining, on a test basis, information to provide evidence supporting the amounts and disclosures in the financial report, and
- assessing the appropriateness of the accounting policies and disclosures used and the reasonableness of significant accounting estimates made by the committee of management.

While we considered the effectiveness of management's internal controls over financial reporting when determining the nature and extent of our procedures, our audit was not designed to provide assurance on internal controls.

We performed procedures to assess whether the substance of business transactions was accurately reflected in the financial report. These and our other procedures did not include consideration or judgment of the appropriateness or reasonableness of the business plans or strategies adopted by the committee of management and management of the branch.

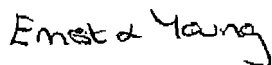
### Independence

We are independent of the Australian Education Union (Queensland branch), and have met the independence requirements of Australian professional ethical pronouncements.


### Audit Opinion

In our opinion:

- (a) the financial report of the Australian Education Union (Queensland branch) has been properly drawn up, in accordance with Accounting Standards and other mandatory financial reporting requirements in Australia and Part 3 of Chapter 8 of Schedule 1 (RAO Schedule) of the Workplace Relations Act 1996, so as to provide a true and fair view of the branch's financial position as at 31 December 2006 and of its performance as represented by the results of its operations, changes in accumulated funds and its cash flows for the year then ended;
- (b) the Australian Education Union (Queensland branch) kept satisfactory accounting records for the financial year, including records of:
  - (i) the sources and nature of the income of the branch (including income from members); and
  - (ii) the nature and purposes of expenditure of the branch;
- (c) we have received all the information and explanations required from the branch's officers and employees for the purposes of our audit.



Ernst & Young



P McLuskie  
Partner  
Brisbane

7 February 2007

**BALANCE SHEET**  
AS AT 31 DECEMBER 2006

| ACCUMULATED FUNDS          | 2006<br>\$          | 2005<br>\$          |
|----------------------------|---------------------|---------------------|
| General Fund               |                     |                     |
| Represented by             | <u>\$ 66</u>        | <u>\$ 66</u>        |
| <b>CURRENT ASSETS</b>      |                     |                     |
| Cash at Bank               | 537                 | 481                 |
| Sundry Debtors             | <u>2 529</u>        | <u>2 185</u>        |
|                            | 3 066               | 2 666               |
| <b>CURRENT LIABILITIES</b> |                     |                     |
| Creditors & Accruals       | <u>3 000</u>        | <u>2 600</u>        |
| <b>NET ASSETS</b>          | <u><u>\$ 66</u></u> | <u><u>\$ 66</u></u> |

**STATEMENT OF CHANGES IN ACCUMULATED FUNDS**  
AS AT 31 DECEMBER 2006

| ACCUMULATED FUNDS               | 2006<br>\$          | 2005<br>\$          |
|---------------------------------|---------------------|---------------------|
| Balance 1 January 2005          | 66                  | 66                  |
| Surplus/ (Deficit) for the year | <u>-</u>            | <u>-</u>            |
| <b>TOTAL ACCUMULATED FUNDS</b>  | <u><u>\$ 66</u></u> | <u><u>\$ 66</u></u> |

**INCOME STATEMENT**  
**FOR THE YEAR ENDED 31 DECEMBER 2006**

|                                                                     | 2006<br>\$          | 2005<br>\$          |
|---------------------------------------------------------------------|---------------------|---------------------|
| <b>INCOME</b>                                                       |                     |                     |
| Membership                                                          | 1 003 418           | 972 922             |
| Public Education Election Levy                                      | 72 580              | 72 552              |
| IR Levy                                                             | 145 160             | 90 690              |
| Bank Interest                                                       | 266                 | 189                 |
| Donations from Queensland Teachers' Union                           | <u>2 789</u>        | <u>2 485</u>        |
|                                                                     | 1 224 213           | 1 138 838           |
| <b>EXPENDITURE</b>                                                  |                     |                     |
| Audit                                                               | 3 000               | 2 600               |
| Bank Charges                                                        | -                   | 23                  |
| Postage                                                             | 55                  | 51                  |
| Subscriptions - Australian Education Union Federal                  | 1 003 418           | 972 922             |
| IR Levy - Australian Education Union                                | 145 160             | 90 690              |
| Public Education Election Levy - Australian Education Union Federal | <u>72 580</u>       | <u>72 552</u>       |
|                                                                     | <u>\$ 1 224 213</u> | <u>\$ 1 138 838</u> |
| <b>EXCESS OF INCOME OVER EXPENDITURE</b>                            | nil                 | nil                 |

**CASH FLOW STATEMENT  
FOR THE YEAR ENDED 31 DECEMBER 2006**

|                                             | 2006<br>INFLOWS<br><OUTFLOWS><br>\$ | 2005<br>INFLOWS<br><OUTFLOWS><br>\$ |
|---------------------------------------------|-------------------------------------|-------------------------------------|
| <b>CASH FLOWS FROM OPERATING ACTIVITIES</b> |                                     |                                     |
| Notes                                       |                                     |                                     |
| <b>RECEIPTS</b>                             |                                     |                                     |
| Donations Received                          | 2 445                               | 300                                 |
| Interest received                           | 266                                 | 189                                 |
| Membership                                  | 1 003 418                           | 972 922                             |
| IR Levy                                     | 145 160                             | 90 690                              |
| Election Levy                               | 72 580                              | 72 552                              |
| GST Received                                | 115 268                             | 106 981                             |
| <b>PAYMENTS</b>                             |                                     |                                     |
| Supplies and other                          | <2 655>                             | <2 451>                             |
| Interest & bank charges                     | -                                   | < 23>                               |
| Subscriptions                               | <1 003 418>                         | <972 922>                           |
| IR Levy                                     | <145 160>                           | <90 690>                            |
| Election Levy                               | <72 580>                            | <72 552>                            |
| GST Paid to Supplies and Others             | <115 268 >                          | <106 751>                           |
| Net cash flows from operating activities    | 4 <u>56</u>                         | <u>&lt;1 755&gt;</u>                |
| <b>CASH FLOWS FROM INVESTING ACTIVITIES</b> |                                     |                                     |
| Net cash flows from investing activities    | nil                                 | nil                                 |
| <b>CASH FLOWS FROM FINANCING ACTIVITIES</b> |                                     |                                     |
| Net cash flows from financing activities    | nil                                 | nil                                 |
| Net <decrease>/increase in cash held        | 56                                  | <1 755>                             |
| Cash at beginning of reporting period       | 481                                 | 2 236                               |
| Cash and cash equivalents                   | <u>\$ 537</u>                       | <u>\$ 481</u>                       |

**NOTES TO AND FORMING PART OF THE ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2006**

**NOTE 1 - ACCOUNTING POLICIES**

(a) Basis of Accounting

The Balance Sheet and Income Statement are prepared on an accrual basis and are drawn up in accordance with the historical cost convention which requires that assets be carried in the Balance Sheet at or below the cost originally incurred at the date of acquisition. No adjustment is made for changes in the general purchasing power of the dollar or changes in the current price of specific assets.

(b) Income Tax

No provision for income tax is made in the accounts as the Union is exempt from income tax under Section 50-15 of the Income Tax Assessment Act 1997.

(c) Employees

All officers and staff are employed by the Queensland Teachers' Union of Employees.

**NOTE 2 - INFORMATION TO BE PROVIDED TO MEMBERS OR REGISTRAR**

In accordance with the requirements of Schedule 1B of the Workplace Relations Act 1996 the attention of members is drawn to the provisions of sub-sections (1), (2) and (3) of section 272 which reads as follows:

- "(1) A member of a reporting unit, or a Registrar, may apply to the reporting unit for specified prescribed information in relation to the reporting unit.
- (2) The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.
- (3) A reporting unit must comply with an application made under subsection (1).

**NOTE 3 - SEGMENT INFORMATION**

The Queensland Branch of the Australian Education Union operates solely as the Queensland branch of a trade union in Australia, and is domiciled in Australia.



NOTES TO AND FORMING PART OF THE ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2006

NOTE 4 - CASH FLOW STATEMENT

- (a) Reconciliation of the operating surplus/ <deficiency> with the net cash flows from operating activities -

|                                          | 2006       | 2005                   |
|------------------------------------------|------------|------------------------|
|                                          | \$         | \$                     |
| Operating surplus/ <deficiency>          | -          | -                      |
| Movement in assets and liabilities       |            |                        |
| Decrease/ <increase> in sundry debtors   | < 344 >    | < 2 185 >              |
| <increase>/decrease in GST received      | -          | 230                    |
| Increase/ <decrease> in sundry creditors | <u>400</u> | <u>200</u>             |
| Net cash flows from operating activities | <u>56</u>  | <u>&lt; 1 755 &gt;</u> |

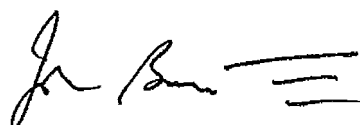
- (b) Reconciliation of Cash

For the purposes of the Cash Flow Statement, cash and cash equivalents comprise the following at 31 December 2006

|                     | 2006          | 2005          |
|---------------------|---------------|---------------|
| Cash on hand / bank | <u>\$ 537</u> | <u>\$ 481</u> |

Cash at Bank earns interest at floating rates based on daily bank deposit rates.

Fair value of cash and cash equivalents is \$537 (2005: \$481).



John Battams  
Branch Secretary

Dated: 7 February 2007

Brisbane, Queensland