



29 July 2019

Louise Pole
President
Australian Federation of Air Pilots
Sent via email: louise.pole@afap.org.au

cc: admin@afap.org.au

Dear Louise Pole,

Reminder of actions required when persons elected to office

The Australian Electoral Commission has provided the Registered Organisations Commission (the ROC) a declaration of results for the election of uncontested offices in matter E2019/55. This letter is a reminder of certain obligations imposed on organisations and on persons elected to office.

A notice must be published on the organisation's website

The organisation or branch must, as soon as practicable after receiving the post-election report, publish on its website a notice that a copy of the report is available from the organisation, branch or the AEC on request. The notice must be kept on the website for a period of at least 3 months (see regulation 141 of the Fair Work (Registered Organisations) Regulations 2009).

Holders of office required to undertake approved training

Section 293K of the *Fair Work (Registered Organisations) Act 2009* (the RO Act) requires each officer with financial management duties to undertake approved training that covers those duties within 6 months after the person begins to hold office. Please ensure that relevant officers undertake approved training within the required timeframe. Please also ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which are provided for in the RO Act.

Organisation must notify the Commission of changes

Also, section 233(2) of the RO Act requires that an organisation must notify the Commission **within 35 days of any changes** to the holders of office in the organisation. **If there are no changes a notification is not required.** If the election has resulted in **any changes** to the holders of office, the Australian Federation of Air Pilots must notify the Commission of these changes. In particular, please advise:

1. Person(s) who have ceased to hold office:
 - the name of the office vacated;
 - the date of the change of office holder; and
 - the name of the person vacating the office.

2. Person(s) who have commenced to hold office:
 - the name of the office now held;
 - the date of the change of office holder;
 - the name of the person now holding the office;

- the postal address of the person (generally the postal address of the organisation); and
- the occupation of the person now holding the office.

The notification must include a declaration by the Secretary (or other prescribed officer) that the information is a correct statement of the changes made. A template notification of changes, which may assist you, is attached. If any change does not apply until a date in the future, you do not need to notify until then (e.g. AGM, 1 January, 2nd Monday in March). If you have already lodged this information, please disregard this reminder.

Yours faithfully,

Astrid Glenister
Registered Organisations Commission

24 July 2019

Post-election report

Australian Federation of Air Pilots
Scheduled election
E2019/55

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Election(s) Covered in this Report

Organisation: Australian Federation of Air Pilots
Election: Scheduled
Election Decision No/s: E2019/55

Rules

Rules used for the election: [282V: Incorporates alterations of 8 April 2019 (R2018/283)]
(replaces rulebook dated 1 October 2018 (R2017/227))

Rules difficult to apply/interpret: Nil

Model Rule reference (if any): N/A

For more details see the Model Rules on the AEC website:

https://www.aec.gov.au/About_AEC/AEC_Services/Industrial_Elections

Roll of Voters

As there were no contested offices, no Roll of Voters was required.

Irregularities

Details of written allegations of irregularities, and action taken by AEC: Nil

Other irregularities identified, and action taken: N/A

Other Matters

Returning Officer actions required (Section 193): No
Details: N/A

Signed



Allison Valentine
Returning Officer
Australian Electoral Commission
E: vicelections@aec.gov.au

24 July 2019

Attachments

A. Declaration of Results for Uncontested Offices – VIC

Australian Federation of Air Pilots
DECLARATION OF RESULTS - E2019/55
Uncontested Offices

Scheduled Election

The results of the election for the following offices conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation are:

Vice President (Administration and Finance) (1)

Candidates

BOLLEN Ben

Vice President (Membership) (1)

Candidates

KAILIS George

Trustee (1)

Candidates

BROWN George F

Welfare Director (1)

Candidates

O'KEEFFE Matthew

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.



Allison Valentine
Returning Officer

Email: viceelections@aec.gov.au

22/07/2019





DECISION

Fair Work (Registered Organisations) Act 2009
s.189—Arrangement for conduct of an election

Australian Federation of Air Pilots
(E2019/55)

MR ENRIGHT

MELBOURNE, 28 MAY 2019

Arrangement for conduct of election.

[1] On 18 April 2019 the Australian Federation of Air Pilots lodged with the Registered Organisations Commission prescribed information for an election to fill the following offices:

Vice President (Administration and Finance)
Vice President (Membership)
Trustee
Welfare Director

[2] I am satisfied that an election for the abovenamed offices is required to be held under the rules of the organisation and, under subsection 189(3) of the *Fair Work (Registered Organisations) Act 2009*, I am making arrangements for the conduct of the election by the Australian Electoral Commission.



DELEGATE OF THE COMMISSIONER

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PRESCRIBED INFORMATION FOR ELECTIONS in accordance with Section 189 *Fair Work (Registered Organisations) Act 2009* and Regulation 138 *Fair Work (Registered Organisations) Regulations 2009*

I, Louise Pole, being the President of the Australian Federation of Air Pilots make the following statement:

1. I am authorised to sign this statement containing prescribed information for the Australian Federation of Air Pilots.
2. The following information is lodged under subsection 189(1) of the Fair Work (Registered Organisations) Act 2009 (the RO Act).
3. The elections that are required are set out in the table in Annexure A.
4. No rule alterations are pending that will impact the election.
5. This statement **IS** lodged at least 2 months before nominations open for the election(s) in Annexure A.

A handwritten signature in black ink that reads "Louise Pole". The signature is written in a cursive style with a large, stylized 'P'.

Captain Louise Pole

Dated: 18 April 2019

Annexure A

- Elections that are required [insert as many pages as required]

Office	Name of Office	Number required	Voting System <i>Direct voting system; Collegiate electoral system</i>	Reason for Election <i>Scheduled; Casual vacancy; New office created; Insufficient nominations</i>	Electorate
Federal	Vice President (Administration and Finance)	1	Direct Voting System	Scheduled	Financial members of the AFAP – Rule 12.6(c)
Federal	Vice President (Membership)	1	Direct Voting System	Scheduled	Financial members of the AFAP – Rule 12.6(c)
Federal	Trustee	1	Direct Voting System	Scheduled	Financial members of the AFAP – Rule 12.6(c)
Federal	Welfare Director	1	Direct Voting System	Scheduled	Financial members of the AFAP – Rule 12.6(c)

- Important dates:

	Direct Voting System
Nominations OPEN	<i>Rule 12.4(a) – to be determined by the Returning Officer Please note Rule 12.4(c) – results must be declared by the Friday (11/10/2019) preceding Convention (to be held on 18/10/19)</i>
Nominations CLOSE	<i>Rule 12.5(a) – nominations to close after a period of 21 days</i>
Roll of Voters cut off date	<i>Rule 12.6(c) – ‘on the fourteenth day prior to the opening of nominations’</i>