



**Australian Government**  
**Australian Industrial Registry**

Level 36, Nauru House  
80 Collins Street, Melbourne, VIC 3000  
GPO Box 1994S, Melbourne, VIC 3001  
Telephone: (03) 8661 7777  
Fax: (03) 9654 6672

Mr Peter Tilbrook  
Principal Industrial Officer  
Australian Higher Education Industrial Association  
BOX 775 GPO  
Melbourne VIC 3001

Dear Mr Tilbrook

**Australian Higher Education Industrial Association**  
**AR 2004/335**  
**Notification of changes made to records of an organisation**

I have received your letter dated 13th December 2004 and the declaration declared on 10th December 2004 providing notification of changes made to records in accordance with subsection 233(2) of the Registration and Accountability of Organisations Schedule to the Workplace Relations Act 1996. The documents were lodged in the Industrial Registry on 14th December 2004.

The documents lodged cover changes made to the list of office holders in the organisation.

The documents have been filed.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'P. Nicholson'.

Peter Nicholson  
Principal Registry  
Australian Industrial Registry

15 December 2004



Australian Higher Education  
Industrial Association

**Head Office**  
Level 8  
170 Queen Street  
Melbourne  
Victoria 3000  
Tel: (03) 9670 9522  
Fax: (03) 9602 5831

**Postal Address**  
GPO Box 775  
Melbourne Victoria 3001

Suite 1  
210 Clarence Street  
Sydney 2000  
Tel: (02) 9283 7880  
Fax: (02) 9283 0720  
Internet: [www.aheia.edu.au](http://www.aheia.edu.au)

13 December 2004

Industrial Registrar  
Australian Industrial Relations Commission  
60 William Street  
EAST SYDNEY NSW 2010

Dear Registrar

**Re: Section 233(2) (RAO Schedule) – Notification of Change to Records**

Attached is a Notification of changes made to the records required to be kept by the Association under Section 230(1)(c) of the Act. The Notification includes the required declaration and certification by the Organisation's Executive Director.

Yours sincerely

  
Peter Tilbrook  
Principal Industrial Office



*Workplace Relations Act 1996*

Sub-section 233(2) (RAO Schedule)

AUSTRALIAN INDUSTRIAL RELATIONS COMMISSION

**NOTIFICATION OF CHANGE TO RECORDS**

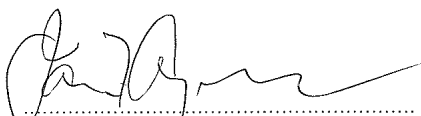
I, Ian Francis Argall, hereby notify a change made to the records required to be kept under paragraph 230(1)(c) of the Act by the **Australian Higher Education Industrial Association**, an organisation of employers registered under the Act.

The particulars of the changes made to the records kept by the organisation are set out in the **Schedule** hereto.

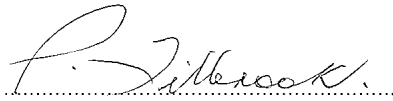
In relation to the notification given herein I declare as follows:

- 1) I am the Executive Director of the organisation, having been appointed by the Executive Committee pursuant to Rule 27(1) of the Rules of the organisation;.
- 2) By virtue of my office and the operation of Sub-rule (3) of Rule 25 of the rules of the organisation, I am authorised to make and sign this declaration;
- 3) The changes made to the records of the organisation and set out in Items 1 and 2 of the **Schedule** hereto were made necessary by the operation of Rule 17(1)(a) of the rules of the organisation and by a resolution adopted by the Executive Committee of the organisation pursuant to Rule 14(5)(d) of those rules and; the changes set out in Items 3 and 4 of the **Schedule** were made necessary by the operation of Rule 14(1)(c) and 14(4);
- 4) I certify that the changes set out in the **Schedule** hereto are a correct statement of the changes made to the records required to be kept by the organisation under paragraph 230(1)(c) of the Act.

**Given** and declared at Sydney in the State of New South Wales this tenth day of December 2004 by:

  
.....  
Ian Francis Argall

In the presence of:



Peter Francis Tilbrook

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### Schedule

The record, List of Names etc. of persons holding Office in the Organisation – 2004, was changed as follows:

1. By deleting from the record, President, the entry relating to Professor and substituting the following entry:

*Professor Di Yerbury  
Vice-Chancellor  
Macquarie University  
Balaclava Road  
North Ryde NSW 2109*

[vacated office 9 November 2004 – Rule 17(1)(b)]

2. By adding to the record, President, the following new entry:

*Professor Elizabeth Harman  
Vice-Chancellor  
Victoria University  
PO Box 14428  
Melbourne City VIC 8001*

[from 9 November 2004]

3. By varying the record, Member of Executive Committee, by adding after the entry for each of *Professor Elizabeth Harman* and *Mr Karl Dubravs* the following:

[term of office expired 9 November 2004]



4. By adding to the record, Member of the Executive Committee, the following new entries:

*Professor Sally Walker  
Vice-Chancellor and President  
Deakin University  
Waterfront Campus  
Geelong VIC 3220*

*Professor Gerry Griffin  
Pro-Vice-Chancellor  
University of South Australia  
GPO Box 247  
Adelaide SA 5001*

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*AE*



## AUSTRALIAN INDUSTRIAL REGISTRY

Level 35, Nauru House  
80 Collins Street, Melbourne, VIC 3000  
GPO Box 1994S, Melbourne, VIC 3001  
Telephone: (03) 8661 7769  
Fax: (03) 9654 6672

Org Number: 280V  
Our Ref: AR 2004/335

Mr Ian Argall  
Executive Director  
Australian Higher Education Industrial Association  
BOX 775 GPO  
Melbourne VIC 3001

Dear Mr Argall,

Australian Higher Education Industrial Association  
**Annual Return of information contained in records kept by an organisation.**

I have received your letter dated 13th January 2004 and declaration of 12th January 2004 providing information in accordance with subsection 233(1) of Schedule 1B to the Workplace Relations Act 1996 (the Schedule). The documents were lodged in the Industrial Registry on 15th January 2004.

The documents lodged cover required information for the 2004 Annual Return of the organisation.

Attachment "A" to the lodged documents consisted of a copy of the register of members, it is not necessary for you to lodge this list, merely to declare that it has been maintain in accordance with the obligations under the Schedule. The membership list is not public information, and is returned to you for filing.

The documents have been filed.

Yours sincerely,

Peter Nicholson  
Research, Information and Advice Officer

12 February 2004

HR 2004/335



Australian Higher Education  
Industrial Association

**Head Office**  
Level 8  
170 Queen Street  
Melbourne  
Victoria 3000  
Tel: (03) 9670 9522  
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13 January 2004

AHEIA file ref: 98/023

The Industrial Registrar  
Australian Industrial Relations Commission  
Level 36, Nauru House  
80 Collins Street  
MELBOURNE VIC 3000

Dear Sir

**Re: Lodgement of Records**

Please find enclosed a Statutory Declaration and copies of the following records of the Association, as required by Section 268(3) of the *Workplace Relations Act 1996*:

- Register of Members;
- List of Office Holders;
- Address of Association; and
- Record of Each Election.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Ian Argall', written over a horizontal line.

Ian Argall  
**Executive Director**

four attachments

Workplace Relations Act 1996

Section 233(1) (RAO Schedule)

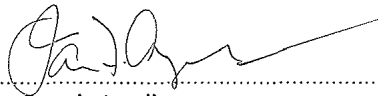
AUSTRALIAN INDUSTRIAL RELATIONS COMMISSION

INFORMATION REGARDING RECORDS OF AN ORGANISATION

I, Ian Francis Argall, Executive Director of **Australian Higher Education Industrial Association**, an organisation of employers registered under the Act, declare as follows:

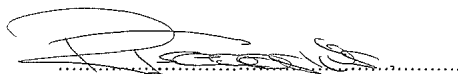
- 1) By virtue of my office and the operation of Sub-rule (3) of Rule 25 of the rules of the organisation, I am authorised to make and sign this declaration;
- 2) Attached hereto and marked "A" is a copy of the Register of Members of the organisation as at 31 December 2003 ;
- 3) I certify that the Register of Members has, during the calendar year immediately preceding 31 December 2003, been kept and maintained as required by paragraphs 230(1)(a) and subsection 230(2) of the Act;
- 4) Attached hereto and marked "B" and "C", respectively, are copies of the records required to be kept by the organisation under paragraphs 230(1)(b),(c) and (d) of the Act, as at 31 December 2003;
- 5) I certify the information set out in the attachments marked "B" and "C", respectively, to be a correct statement of the information contained in the records kept by the organisation.

Declared at Melbourne in the State of Victoria this <sup>12<sup>th</sup></sup> day of January 2004 by:



Ian Francis Argall

In the present of:



[Name] Robyn Trevascis



" B "

*Workplace Relations Act 1996*  
Section 230(1)(RAO Schedule)

**List of Offices in the Organisation - 2003**  
**Australian Higher Education Industrial Association**

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President  
Vice-President  
Member of the Executive Committee (4)

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**List of Names etc. of persons holding Offices in the Organisation**  
**2003**

**Australian Higher Education Industrial Association**

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President  
*Professor Di Yerbury*  
*Vice-Chancellor*  
*Macquarie University*  
*Balaclava Road*  
*North Ryde NSW 2109*

Vice-President

*Professor Bernard Moulden  
Vice-Chancellor  
James Cook University  
Townsville QLD 4811*

Member of the Executive Committee

*Professor Elizabeth Harman  
Vice-Chancellor  
Victoria University  
PO Box 14428 Melbourne City VIC 8001*

*Professor Brian English  
Deputy Vice-Chancellor  
University of Newcastle  
University Drive  
Callaghan NSW 2308*

*Mr Colin McAndrew  
Pro Vice-Chancellor  
Griffith University  
Kessells Road  
Nathan QLD 4111*

*Professor Iain Wallace [vacated Office 30.11.03 – Rule 17(1)(a)]  
Vice-Chancellor  
Swinburne University of Technology  
John Street  
Hawthorne Vic 3122*

*Mr Karl Dubravs [from 01.12.03]  
Director  
Human Resources  
University of Canberra  
Kirinari Street  
Bruce ACT 2616*

"c"

*Workplace Relations Act 1996*  
Workplace Relations (RAO Schedule) Regulations  
Regulation 147  
Prescribed Records  
**Australian Higher Education Industrial Association**

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**Record of Addresses - 2003**

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**PRINCIPAL OFFICE**  
*Level 8*  
*170 Queen Street*  
*Melbourne VIC 3000*

**SYDNEY OFFICE**  
*Suite 1*  
*210 Clarence Street*  
*SYDNEY NSW 2000*

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**Record of Elections – 2003**

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President

Vice-President

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**Record of Number of Members – 2003**

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*On 31 December 2002 there were 31 Members of the Organisation.*