



14 January 2019

Mr Stephen Ferguson
National CEO
Australian Hotels Association
aha@aha.org.au

Dear Mr Ferguson,

Reminder of actions required when persons elected to office

The Australian Electoral Commission has provided the Registered Organisations Commission (the ROC) a declaration of results for the election of uncontested offices for Head Branch [E2018/192]. This letter is a reminder of certain obligations imposed on organisations and on persons elected to office.

A notice must be published on the organisation's website

The organisation or branch must, as soon as practicable after receiving the post-election report, publish on its website a notice that a copy of the report is available from the organisation, branch or the AEC on request. The notice must be kept on the website for a period of at least 3 months (see regulation 141 of the Fair Work (Registered Organisations) Regulations 2009).

Holders of office required to undertake approved training

Section 293K of the *Fair Work (Registered Organisations) Act 2009* (the RO Act) requires each officer with financial management duties to undertake approved training that covers those duties within 6 months after the person begins to hold office. Please ensure that relevant officers undertake approved training within the required timeframe. Please also ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which are provided for in the RO Act.

Organisation must notify the Commission of changes

Also, section 233(2) of the RO Act requires that an organisation must notify the Commission **within 35 days of any changes** to the holders of office in the organisation. **If there are no changes a notification is not required.** If the election has resulted in **any changes** to the holders of office, the Australian Hotels Association must notify the Commission of these changes. In particular, please advise:

1. Person(s) who have ceased to hold office:
 - the name of the office vacated;
 - the date of the change of office holder; and
 - the name of the person vacating the office.

2. Person(s) who have commenced to hold office:
 - the name of the office now held;
 - the date of the change of office holder;
 - the name of the person now holding the office;
 - the postal address of the person (generally the postal address of the organisation); and
 - the occupation of the person now holding the office.

The notification must include a declaration by the Secretary (or other prescribed officer) that the information is a correct statement of the changes made. A template notification of changes, which may assist you, is attached. If any change does not apply until a date in the future, you do not need to notify until then (e.g. AGM, 1 January, 2nd Monday in March). If you have already lodged this information, please disregard this reminder.

Regards

Matthew Indrigo
Registered Organisations Commission

24 December 2018

Post-election Report

**Australian Hotels Association
National Accommodation Division
Scheduled Election
E2018/192**

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Election(s) Covered in this Report

Election Decision No/s: E2018/192

Rules

Rules used for the election: [024n: Incorporates alterations certified on 20/04/2017 in matters D2016/56 & R2016/145]

Rules difficult to apply/interpret: None
Model Rule reference (if any) N/A

Roll of Voters

As there were no contested offices, no Roll of Voters was required.

Irregularities

Details of written allegations of irregularities, and action taken by AEC: N/A

Other irregularities identified, and action taken: N/A

Other Matters

None

Attachments

- 1) Declaration of Results for Uncontested Offices



Kylie Connor
Returning Officer

24 December 2018

Australian Hotels Association
National Accommodation Hotels Division
DECLARATION OF RESULTS - E2018/192
Uncontested Offices

Scheduled Election

The results of the election for the following offices conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation are:

National Accommodation Hotels Division

President (1)

Candidate

DABNER John

Vice-President (1)

Candidate

SAVOFF Peter

Secretary (1)

Candidates

No Nominations Received

Representative to National Board (6)

Candidates

CAIRNS Andrew

HANDY Todd

JERVIS Craig

JOHNSON Michael

SAVOFF Peter

John Dabner Representative to National Board nomination lapsed due to being elected to higher office and in accordance with Rule 11(aa)(D) the President of the Branch shall serve ex officio as a member of the National Board.

Peter Tudehope Representative to National Board nomination withdrawn in order to comply with Rule 42(d)(ii) that representatives to the National Board shall not exceed one representative from each properly constituted Branch Accommodation Division.

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.

Kylie Connor
Returning Officer
Telephone: 03 9285 7146
Email: vicelections@aec.gov.au
11/12/2018



DECISION

Fair Work (Registered Organisations) Act 2009
s.189—Arrangement for conduct of an election

Australian Hotels Association
(E2018/192)

MR ENRIGHT

MELBOURNE, 13 SEPTEMBER 2018

Arrangement for conduct of election.

[1] On 9 August and 13 September 2018 the Australian Hotels Association lodged with the Registered Organisations Commission prescribed information for an election to fill the following offices:

National Accommodation Hotels Division

President	(1)
Vice-President	(1)
Secretary	(1)
Representative to National Board	(number to be determined in accordance with rule 42(d)(ii))

[2] I am satisfied that an election for the abovenamed offices is required to be held under the rules of the organisation and, under subsection 189(3) of the *Fair Work (Registered Organisations) Act 2009*, I am making arrangements for the conduct of the election by the Australian Electoral Commission.



DELEGATE OF THE COMMISSIONER

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PRESCRIBED INFORMATION FOR ELECTIONS in accordance with Section 189 Fair Work (Registered Organisations) Act 2009 and Regulation 138 Fair Work (Registered Organisations) Regulations 2009

I, Colin Waller, being the Secretary/Treasurer of the Australian Hotels Association, make the following statement:

1. I am authorised to sign this statement containing prescribed information for the Australian Hotels Association National Accommodation Division.
2. The following information is lodged under subsection 189(1) of the Fair Work (Registered Organisations) Act 2009 (the RO Act).
3. The elections that are required are set out in Annexure A **attached**.
4. No rule alterations are pending that will impact the election.
5. This statement is an amended statement from the statement lodged 9 August 2018, which was lodged at least 2 months before nominations open for the election below.

Signed:



Dated: 12 September 2018

[PLEASE NOTE: This statement should be lodged with the Registered Organisations Commission at least 2 months prior to nominations opening. It can be submitted to regorgs@roc.gov.au.]

ANNEXURE A

Elections that are required:

Branch	Name of Office	Number required	Voting System	Reason for Election	Electorate
			<i>Direct voting system; Collegiate electoral system</i>	<i>Scheduled; Casual vacancy; New office created; Insufficient nominations</i>	
<i>National Accommodation Division</i>	<i>President</i>	<i>1</i>	<i>Collegiate</i>	<i>Scheduled</i>	<i>National Board (Rule 42)</i>
<i>National Accommodation Division</i>	<i>Vice President</i>	<i>1</i>	<i>Collegiate</i>	<i>Scheduled</i>	<i>National Board (Rule 42)</i>
<i>National Accommodation Division</i>	<i>Secretary</i>	<i>1</i>	<i>Collegiate</i>	<i>Scheduled</i>	<i>National Board (Rule 42)</i>
<i>National Accommodation Division</i>	<i>Representatives to the AHA National Board</i>	<i>As determined in accordance with AHA Rule 42(d)</i>	<i>Collegiate</i>	<i>Scheduled</i>	

Important dates:

	Collegiate Electoral System
Nominations OPEN	To be determined by the returning officer
Nominations CLOSE	To be determined by the returning officer
Roll of Voters cut off date	To be determined by the returning officer

Please note: that for insufficient nominations and casual vacancies, the date nominations open and close, unless specified in the rules, should be listed as 'to be determined by the returning officer'. Casual vacancies must be accompanied by proof of resignation and attached to this statement.

