



6 November 2019

Stephen Ferguson
National CEO
Australian Hotels Association
Sent via email: aha@aha.org.au

Dear Stephen Ferguson,

Reminder of actions required when persons elected to office

The Australian Electoral Commission has provided the Registered Organisations Commission (the ROC) a declaration of results for the election of uncontested offices in matter E2019/156. This letter is a reminder of certain obligations imposed on organisations and on persons elected to office.

A notice must be published on the organisation's website

The organisation or branch must, as soon as practicable after receiving the post-election report, publish on its website a notice that a copy of the report is available from the organisation, branch or the AEC on request. The notice must be kept on the website for a period of at least 3 months (see regulation 141 of the Fair Work (Registered Organisations) Regulations 2009).

Holders of office required to undertake approved training

Section 293K of the *Fair Work (Registered Organisations) Act 2009* (the RO Act) requires each officer with financial management duties to undertake approved training that covers those duties within 6 months after the person begins to hold office. Please ensure that relevant officers undertake approved training within the required timeframe. Please also ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which are provided for in the RO Act.

Organisation must notify the Commission of changes

Also, section 233(2) of the RO Act requires that an organisation must notify the Commission **within 35 days of any changes** to the holders of office in the organisation. **If there are no changes a notification is not required.** If the election has resulted in **any changes** to the holders of office, the Australian Hotels Association must notify the Commission of these changes. In particular, please advise:

1. Person(s) who have ceased to hold office:
 - the name of the office vacated;
 - the date of the change of office holder; and
 - the name of the person vacating the office.

2. Person(s) who have commenced to hold office:
 - the name of the office now held;
 - the date of the change of office holder;

- the name of the person now holding the office;
- the postal address of the person (generally the postal address of the organisation); and
- the occupation of the person now holding the office.

The notification must include a declaration by the Secretary (or other prescribed officer) that the information is a correct statement of the changes made. A template notification of changes, which may assist you, is attached. If any change does not apply until a date in the future, you do not need to notify until then (e.g. AGM, 1 January, 2nd Monday in March). If you have already lodged this information, please disregard this reminder.

Yours faithfully,

Christine Hibberd
Registered Organisations Commission

6 November 2019

Post-election Report

**Australian Hotels Association
National Accommodation Division
Scheduled Election
E2019/156**

Contents

Election(s) Covered in this Report.....	3
Rules	3
Roll of Voters.....	3
Irregularities.....	3
Other Matters.....	4
Attachments.....	4

Election(s) Covered in this Report

Election Decision No/s: E2019/156

Rules

Rules used for the election: [024N: Incorporates alterations of 24 June 2019 [R2019/50] (replaces rulebook dated 20 April 2017[D2016/56 & R2016/145])

Rules difficult to apply/interpret: None
Model Rule reference (if any) N/A

Roll of Voters

As there were no contested offices, no Roll of Voters was required.

Irregularities

Details of written allegations of irregularities, and action taken by AEC: N/A

Other irregularities identified, and action taken: N/A

Other Matters

None

Attachments

- 1) Declaration of Results for Uncontested Offices



Jeff Webb
Returning Officer
6 November 2019

Australian Hotels Association
DECLARATION OF RESULTS - E2019/156
Uncontested Offices

Scheduled Election

The results of the election for the following offices conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation are:

National Accommodation Hotels Division

President (1)

Candidates

DABNER John

Vice President (1)

Candidates

BULLOCK Andrew

Secretary (1)

Candidates

HANDY Todd

Representatives to the National Board (6)

Candidates

BULLOCK Andrew

CAIRNS Andrew

HANDY Todd

JERVIS Craig

PAGE Antony

SINGTON Ben

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.



Jeff Webb
Returning Officer
04/11/2019



DECISION

Fair Work (Registered Organisations) Act 2009
s.189—Arrangement for conduct of an election

Australian Hotels Association
(E2019/156)

MR ENRIGHT

MELBOURNE, 4 SEPTEMBER 2019

Arrangement for conduct of election.

[1] On 31 July 2019 the Australian Hotels Association lodged with the Registered Organisations Commission prescribed information for an election to fill the following offices:

National Accommodation Hotels Division

President	(1)
Vice President	(1)
Secretary	(1)
Representatives to the National Board	(6)

[2] I am satisfied that an election for the abovenamed offices is required to be held under the rules of the organisation and, under subsection 189(3) of the *Fair Work (Registered Organisations) Act 2009*, I am making arrangements for the conduct of the election by the Australian Electoral Commission.



DELEGATE OF THE COMMISSIONER

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STATEMENT OF PRESCRIBED INFORMATION FOR ELECTIONS

SECTION 189 FAIR WORK (REGISTERED ORGANISATIONS) ACT 2009 AND REGULATION 138 FAIR WORK (REGISTERED ORGANISATIONS) REGULATIONS 2009

I, David Basheer, of 27 Murray Crescent, Griffith, Secretary/Treasurer of the Australian Hotels Association (**AHA**), declare that:

1. I am authorised to sign this statement containing prescribed information for the AHA.
2. The following information is lodged under subsection 189(1) of the *Fair Work (Registered Organisations) Act* 2009.
3. The elections that are required relate to the AHA National Accommodation Hotels Division and are set out in Annexure A.
4. There are no rules alterations pending that will impact the election.
5. This statement is lodged at least 2 months before nominations open for the election below.



Signed

30/11/19

Date

ANNEXURE A

- Elections that are required

Branch	Name of Office	Number required	Voting System	Reason for Election	Electorate
National Accommodation Hotels Division	President	1	Collegiate	Scheduled	National Accommodation Hotels Division (Rule 42 (c) and (d).
National Accommodation Hotels Division	Vice President	1	Collegiate	Scheduled	National Accommodation Hotels Division (Rule 42 (c) and (d).
National Accommodation Hotels Division	Secretary	1	Collegiate	Scheduled	National Accommodation Hotels Division (Rule 42 (c) and (d).
National Accommodation Hotels Division	Representatives to the National Board (in addition to President who is ex-officio a member of the National Board).	6	Collegiate	Scheduled	National Accommodation Hotels Division (Rule 42 (c) and (d).

- Important dates:

	Collegiate Electoral System
Nominations OPEN	To be determined by the Returning Officer
Nominations CLOSE	To be determined by the Returning Officer
Roll of Voters cut-off date	To be determined by the Returning Officer