



26 April 2019

Tony Condon
QLD Branch Secretary/Treasurer - Gold Coast Division Senior Vice-Chairman
Australian Hotels Association-Queensland Branch
Sent via email: info@qha.org.au

cc: aha@aha.org.au

Dear Tony Condon,

Reminder of actions required when persons elected to office

The Australian Electoral Commission has provided the Registered Organisations Commission (the ROC) a declaration of results for the election of uncontested offices in matter E2018/244. This letter is a reminder of certain obligations imposed on organisations and on persons elected to office.

A notice must be published on the organisation's website

The organisation or branch must, as soon as practicable after receiving the post-election report, publish on its website a notice that a copy of the report is available from the organisation, branch or the AEC on request. The notice must be kept on the website for a period of at least 3 months (see regulation 141 of the Fair Work (Registered Organisations) Regulations 2009).

Holders of office required to undertake approved training

Section 293K of the *Fair Work (Registered Organisations) Act 2009* (the RO Act) requires each officer with financial management duties to undertake approved training that covers those duties within 6 months after the person begins to hold office. Please ensure that relevant officers undertake approved training within the required timeframe. Please also ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which are provided for in the RO Act.

Organisation must notify the Commission of changes

Also, section 233(2) of the RO Act requires that an organisation must notify the Commission **within 35 days of any changes** to the holders of office in the organisation. **If there are no changes a notification is not required.** If the election has resulted in **any changes** to the holders of office, the Australian Hotels Association-Queensland Branch must notify the Commission of these changes. In particular, please advise:

1. Person(s) who have ceased to hold office:
 - the name of the office vacated;
 - the date of the change of office holder; and
 - the name of the person vacating the office.

2. Person(s) who have commenced to hold office:
 - the name of the office now held;
 - the date of the change of office holder;

- the name of the person now holding the office;
- the postal address of the person (generally the postal address of the organisation); and
- the occupation of the person now holding the office.

The notification must include a declaration by the Secretary (or other prescribed officer) that the information is a correct statement of the changes made. A template notification of changes, which may assist you, is attached. If any change does not apply until a date in the future, you do not need to notify until then (e.g. AGM, 1 January, 2nd Monday in March). If you have already lodged this information, please disregard this reminder.

Yours faithfully,

Christine Hibberd
Registered Organisations Commission

18 March 2019

Post-election Report

**Australian Hotels Association-Queensland
Branch (AHA-QLD) E2018/244**

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Election(s) Covered in this Report

Election Decision No/s: E2018/244

Rules

| | |
|-------------------------------------|--|
| Rules used for the election: | 024n: Incorporates alterations certified on 20/04/2017 in matters D2016/56 & R2016/145 |
| Rules difficult to apply/interpret: | None |
| Module Rule reference (if any) | N/A |

Roll of Voters

As there were no contested offices, no Roll of Voters was required.

Irregularities

Nil

Other Matters

Nil

Attachments

Declaration of Results for Uncontested Offices – QLD



Jacqui Morrissey
Returning Officer

18 March 2019

Australian Hotels Association
QLD Branch
DECLARATION OF RESULTS - E2018/244
Uncontested Offices

Scheduled Election

The results of the election for the following offices conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation are:

Australian Hotels Association-Queensland Branch - Delegate to National Board

National Board Delegates (4)

Candidates

ARMSTRONG Scott

CONDON Tony

DEERY Richard

DOUGLAS John

Australian Hotels Association-Queensland Branch - National Accommodation Hotels Division

National Accommodation Hotel Division representatives (2)

Candidates

DOUGLAS John

O'DONNELL Dominic

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.



Jacqui Morrissey
Returning Officer
Telephone: 07 3049 2132
Email: qldelections@aec.gov.au
18/03/2019



DECISION

Fair Work (Registered Organisations) Act 2009
s.189—Arrangement for conduct of an election

Australian Hotels Association-Queensland Branch (E2018/244)

MR ENRIGHT

MELBOURNE, 15 JANUARY 2019

Arrangement for conduct of election.

[1] On 12 December 2018 the Australian Hotels Association-Queensland Branch lodged with the Registered Organisations Commission prescribed information for an election to fill the following offices:

Delegate to National Board (4)
(Sub-rule 11(aa)(A)(5) provides for five (5) National Board Delegates, but only four (4) elected offices are required because the Branch President serves *ex officio* as a Delegate to the National Board pursuant to sub-rule 11(aa)(D)).

National Accommodation Hotels Division
National Accommodation Hotel Division representatives (2)

[2] I am satisfied that an election for the abovenamed offices is required to be held under the rules of the organisation and, under subsection 189(3) of the *Fair Work (Registered Organisations) Act 2009*, I am making arrangements for the conduct of the election by the Australian Electoral Commission.



DELEGATE OF THE COMMISSIONER

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STATEMENT OF PRESCRIBED INFORMATION FOR ELECTIONS
SECTION 189 FAIR WORK (REGISTERED ORGANISATIONS) ACT 2009 AND
REGULATION 138 FAIR WORK (REGISTERED ORGANISATIONS)
REGULATIONS 2009

I, Tony Condon, being the Secretary/Treasurer of the Queensland Branch of the Australian Hotels Association, make the following statement:

1. I am authorised to sign this statement containing prescribed information for the Queensland Branch of the Australian Hotels Association.
2. The following information is lodged under subsection 189(1) of the *Fair Work (Registered Organisations) Act 2009*.
3. The elections that are required are set out in the table in Annexure A.
4. This statement is lodged at least two months before nominations open for the election below.

Signed

Date


12-12-18

ANNEXURE A

- Elections that are required

| Branch | Name of Office | Number required | Voting System | Reason for Election | Electorate |
|------------|---|-----------------|-----------------------------|---------------------|--|
| Queensland | Delegate to National Board | 5 | Collegiate Electoral System | Scheduled | Members of the Branch Committee of Management, however, one of the offices is filled by the President of the Branch ex officio (see rr.11(aa)(A), 11(aa)(D) and 11(f) of the Australian Hotels Association Rules). |
| Queensland | National Accommodation Hotel Division Representatives | 2 | Direct Voting System | Scheduled | Members of the Branch Accommodation Division Members. |
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- Important dates:

| | Collegiate Electoral System |
|------------------------------------|---|
| Nominations OPEN | At least 14 days prior to the first day of April 2019 (r.11(e)). |
| Nominations CLOSE | 1 April 2019, or such later time as allowed by the Returning Officer (r.11(f)). |
| Roll of Voters cut-off date | Seven days before the day upon which nominations for the election open (r.11(e)). |