



**AUSTRALIAN INDUSTRIAL REGISTRY**

Level 35, Nauru House  
80 Collins Street, Melbourne, VIC 3000  
GPO Box 1994S, Melbourne, VIC 3001  
Telephone: (03) 8661 7817  
Fax: (03) 9654 6672

Our ref. AR2003/87

Mr Charles Lentini  
Australian Hotels Association - Queensland Branch  
GPO Box 343  
BRISBANE QLD 4001

Dear Mr Lentini

**Re: Australian Hotels Association - Queensland Branch  
Outstanding 2003 Annual Return of Information**

In accordance with subsection 268(3) of the *Workplace Relations Act 1996*, each organisation is required to lodge in the Industrial Registry certain information relating to records required to be kept by the organisation under subsection 268(1) of the Act and regulation 102 of the *Workplace Relations Regulations*. Such information must be lodged once in each year at any time during the period of three months commencing 1 January.

From the records held in the Industrial Registry it would seem that the information appearing on Annexure A to this letter is outstanding from the organisation.

As there is a mandatory obligation on organisations to supply this information, you are requested to lodge the outstanding information under cover of a statutory declaration by **13 June 2003**.

Detailed advice as to the information required to be lodged under subsections 268(3) and (4) of the Act is set out in the attachment.

Should you wish to discuss this matter, please do not hesitate to contact me on (03) 8661 7822.

In reply please quote: AR2003/87.

Yours sincerely

Margaret Williams  
Statutory Services Branch

4 June 2003