



31 May 2017

Mr Peter Hurley
President
Australian Hotels Association-South Australian Branch
Email: information@ahasa.asn.au

Dear Mr Hurley,

cc: aha@aha.org.au

Reminder of actions required when persons elected to office

The Australian Electoral Commission has provided the Registered Organisations Commission (the ROC) a declaration of results for the election of [E2016/253]. This letter is a reminder of certain obligations imposed on organisations and on persons elected to office.

A notice must be published on the organisation's website

The organisation or branch must publish on its website a notice that a copy of the report is available from the organisation, branch or the AEC on request. The notice must be kept on the website for a period of at least 3 months (see regulation 141 of the Fair Work (Registered Organisations) Regulations 2009).

Holders of office required to undertake approved training

Section 293K of the *Fair Work (Registered Organisations) Act 2009* (the RO Act) requires each officer with financial management duties to undertake approved training that covers those duties within 6 months after the person begins to hold office. Please ensure that relevant officers undertake approved training within the required timeframe. Please also ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which are provided for in the RO Act.

Organisation must notify the Commission of changes

Also, section 233(2) of the RO Act requires that an organisation must notify the Commission **within 35 days of any changes** to the holders of office in the organisation. **If there are no changes a notification is not required.** If the election has resulted in **any changes** to the holders of office, the Australian Hotels Association-South Australian Branch must notify the Commission of these changes. In particular, please advise:

1. Person(s) who have ceased to hold office:
 - the name of the office vacated;
 - the date of the change of office holder; and
 - the name of the person vacating the office.

2. Person(s) who have commenced to hold office:
 - the name of the office now held;
 - the date of the change of office holder;
 - the name of the person now holding the office;
 - the postal address of the person (generally the postal address of the organisation); and

- the occupation of the person now holding the office.

The notification must include a declaration by the Secretary (or other prescribed officer) that the information is a correct statement of the changes made. A template notification of changes, which may assist you, is attached. If any change does not apply until a date in the future, you do not need to notify until then (e.g. AGM, 1 January, 2nd Monday in March). If you have already lodged this information, please disregard this reminder.

Regards

Michael Moutevelis

Registered Organisations Commission

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009*

I, [NAME], being the [OFFICER] of the [ORGANISATION NAME], declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:

[delete all that do not apply]

- On [DATE] the address of the organisation changed to [STREET ADDRESS].¹
- On [DATE] the name and/or address of a branch[es] of the organisation changed to:²
 1. *[include OLD name and address and NEW name and address of every branch that has changed]*
 2. ...
- A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.
- On [DATE] the following branch[es]:³
 - COMMENCED operation:
 1. *[include name of each new branch]*
 2. ...
 - CEASED operation:
 1. *[include name of each closed branch]*
 2. ...

Signed: [SECRETARY OR OTHER AUTHORISED OFFICER]

¹ s.230(1)(d); reg.147(d)

² s.230(1)(d); reg.147(a) & (d)

³ s.230(1)(d); reg.147(b) & (c)

Dated: [DATE]

[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within **35 days** of the change. It can be submitted to regorgs@roc.gov.au .]

ANNEXURE A

- Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:
Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
National	1.1.2014	Secretary	Full Name	Full Name	c/- the Registered Organisation, postal address of Registered Organisation	Paid official
	25.12.2013	President	vacant	Full Name	As above	mechanic
...						
NSW	1.1.2014 (resigned) 7.1.2014 (appointed)	President	Full Name	Full Name	c/- the Branch, postal address of the Branch	mechanic
		Committee of Management Member	Full Name	Full Name	As above	mechanic
		Treasurer	Full Name	vacant	vacant	vacant
...						

From: Paul Langtry <Paul.Langtry@aec.gov.au>
Sent: Tuesday, 30 May 2017 5:00 PM
To: ROC - Registered Org Commission
Cc: Industrial Elections; Jeanette Hill
Subject: DECLARATION AND POST ELECTION REPORTS - E2016/253 Australian Hotel Association Elections [SEC=UNCLASSIFIED]
Attachments: E2016-253 AHA Stg 1 Declaration Report of Uncontested Offices 14 Mar 2017.pdf; E2016-253 Stg1 Dist 7 Declaration Rpt Contested Offices 12 Apr 2017.rtf.pdf; E2016-253 AHA Stg 2 Branch Exec Declaration Rpt Contested and uncontested Offices 2 May 2017.pdf; E2016-253 AHA Stg3 Declaration Rpt Uncontested Offices 29 May 2017.pdf; E2016-253 AHA Post Election Report May 2017.pdf

Hello Registered Organisation Commission colleagues,

Please find attached the Post-election Report and the Declaration of Results for the three stages of the Australian Hotel Association SA Branch Elections E2016/253.

This election process is now completed.

Regards

Paul Langtry | Elections Officer | AEC Coaching Champion
Industrial and Commercial Elections Team -SA
Australian Electoral Commission
T: (08) 8237 6522 | F: (08) 8237 6581



Make sure you're **enrolled to vote.**
Visit www.aec.gov.au

DISCLAIMER:

If you have received this transmission in error please notify us immediately by return email and delete all copies. If this email or any attachments have been sent to you in error, that error does not constitute waiver of any confidentiality, privilege or copyright in respect of information in the email or attachments.

**Australian Hotels Association
South Australian Branch
Stage 1 Election of Branch Councillors**

Declaration of Results for Uncontested Offices

E2016/253

Below are the results of the election for the following offices, conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation.

**District No. 1 - City of Adelaide and North Adelaide
Branch Councillor (2)**

Candidates

FAHEY, Trent
TIMOTHY, Gregg

**District No. 11 - Murray Mallee
Branch Councillor**

Candidates

BULLOCK , Andrew

**District No. 12 - Mid-North
Branch Councillor**

Candidates

GIANNITO, John

**District No. 14 - Port Pirie
Branch Councillor**

Candidates

No nomination was received

**District No. 19 - Eyre Peninsula
Branch Councillor**

Candidates

ROGERS, Matthew

**South Australian Accommodation Hotels Division
Representative**

Candidates

NORSELL, Peer

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.



Paul Langtry
Returning Officer

14 March 2017

**Australian Hotels Association
Stage 1 Election of Branch Councillors**

Declaration of Results for Contested Offices

E2016/253

Below are the results of the election for the following offices, conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation.

District No. 7 - Gawler and Barossa

Total number of names on the roll of voters	21
Ballot papers issued	21
Replacement ballot papers issued	1
Total Ballot Papers Issued	22
Ballot papers / envelopes returned for scrutiny	14
Less ballot papers / envelopes rejected at preliminary scrutiny	0
Adjusting balance	0
Total Ballot Papers Admitted to Scrutiny	14
Percentage of ballot papers returned to number issued	66.7%
Ballot papers returned as unclaimed mail	0
Ballot papers not returned	8

Branch Councillor

<u>Candidates</u>	<u>Votes</u>
LINDEN, Chris	4
PLUSH, Andrew	10

Formal ballot papers	14
Informal ballot papers	0
Total votes	14

I declare Andrew Plush elected.



Paul Langtry
Returning Officer
Australian Electoral Commission

12 April 2017

Australian Hotels Association Stage 2 Election of Executive

Declaration of Results for Contested and Uncontested Offices

E2016/253

Below are the results of the election for the following offices, conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation.

South Australian Branch Council

Total number of names on the roll of voters	24
Ballot papers issued	24
Replacement ballot papers issued	0
Total Ballot Papers Issued	24
Ballot papers / envelopes returned for scrutiny	24
Less ballot papers / envelopes rejected at preliminary scrutiny	0
Adjusting balance	0
Total Ballot Papers Admitted to Scrutiny	24
Percentage of ballot papers returned to number issued	100%
Ballot papers not returned	0

Branch Executive Committee Members (3)

<u>Candidates</u>	<u>First Preference Votes</u>	<u>Votes</u>
BRIEN, Matthew	16	16
BULLOCK, Andrew	20	20
ROGERS, Matt	23	23
WILLIAMS, Craig	13	13
Total votes	72	72
Formal ballot papers	24	24
Informal ballot papers	0	0

I declare Matthew Brien, Andrew Bullock and Matt Rogers elected.

Branch President (ex – officio Delegate to National Board)

Candidates

HURLEY, Peter

I declare Peter Hurley elected.

Branch Vice-President

Candidates

BASHEER, David

I declare David Basheer elected.

Branch Deputy Vice-President

Candidates

BINNS, Matthew Spencer

I declare Matthew Spencer Binns elected.

Branch Secretary-Treasurer

Candidates

LOVELL, Rick

I declare Rick Lovell elected.

Branch Trustees (5)

Candidates

BASHEER, David
BINNS, Matthew Spencer
BULLOCK, Andrew
GREGG, Timothy
JAMES, Alison

I declare David Basheer, Matthew Spencer Binns, Andrew Bullock, Timothy Gregg and Alison James elected.



Paul Langtry
Returning Officer
Australian Electoral Commission

2 May 2017



**Australian Hotels Association
Delegate to the National Board representing the South
Australian Branch**

Declaration of Results for Uncontested Offices

E2016/253

Below are the results of the election for the following offices, conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation.

Branch Committee of Management

Delegate to National Board representing the SA Branch

Candidates

BASHEER, David

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.


Paul Langtry
Returning Officer

29 May 2017

30 May 2017

Post-election Report

**Australian Hotel Association South Australian
Branch - E2016/253**

Contents

Election(s) Covered in this Report	3
Rules.....	3
Roll of Voters.....	3
Irregularities.....	3
Other Matters	4
Attachments	4

Election(s) Covered in this Report

Election Decision No/s: E2016/253

Rules

Rules used for the election: National Rules : [024n: Incorporates alterations certified on 26/08/2016 in matter R2016/146]
State Rules: [024N-SA: Incorporates alterations of 16/06/2016 in matter R2016/80] (replaces 22/09/2014 version)

Rules difficult to apply/interpret: None

Roll of Voters

Total number of voters on the Roll: Stage 1: 21 Members of District 7 (Gawler & Barossa) (initially 22 but advised by AHA that one had resigned from membership).

Stage 2: 24 (Members of Branch Council)

Stage 3 : 24 (Members of Branch Council)

Number of apparent workplace addresses: As the workplace is the designated member of the organisation as different to the individual, all addresses for the election are workplace addresses.

Number of non-current addresses: Nil

Other matters pertaining to the roll of voters: Nil

Irregularities

Details of written allegations of irregularities, and action taken by AEC: Nil

Nil


Other irregularities identified, and action taken

Other Matters

Nil

Attachments

- 1) E2016-253 AHA Stg 1 Declaration Report of Uncontested Offices 14 Mar 2017
- 2) E2016-253 Stg1 Dist 7 Declaration Rpt Contested Offices 12 Apr 2017
- 3) E2016-253 AHA Stg 2 Branch Exec Declaration Rpt Contested and uncontested Offices 2 May 2017
- 4) E2016-253 AHA Stg 3 Declaration Rpt Uncontested Offices 29 May 2017


Paul Langtry
Returning Officer

30 May 2017



DECISION

Fair Work (Registered Organisations) Act 2009
s.189—Arrangement for conduct of an election

Australian Hotels Association (E2016/253)

MR ENRIGHT

MELBOURNE, 18 NOVEMBER 2016

Arrangement for conduct of election.

[1] On 1 November 2016, the South Australian Branch of the Australian Hotels Association lodged with the Fair Work Commission the prescribed information in relation to an election for the following offices:

Branch Councillors from each of the following Districts:

District 1 (City of Adelaide and North Adelaide)	(2)
District 7 (Gawler and Barossa)	(1)
District 11 (Murray Mallee)	(1)
District 12 (Mid-North)	(1)
District 14 (Port Pirie)	(1)
District 19 (Eyre Peninsula)	(1)

Delegate to the National Board representing the South Australian Branch (1)

Branch Representative to the National Accommodation Hotels Division (1)

Branch President (ex-officio Delegate to the National Board) (1)

Branch Vice-President (1)

Branch Deputy Vice-President (1)

Branch Secretary-Treasurer (1)

Branch Trustee (5)

Branch Executive Committee Member (number to be determined in accordance with the rules)

[2] I am satisfied that an election for the abovenamed offices is required to be held under the rules of the organisation and, under subsection 189(3) of the *Fair Work (Registered Organisations) Act 2009*, I am making arrangements for the conduct of the election by the Australian Electoral Commission.



DELEGATE OF THE GENERAL MANAGER

Printed by authority of the Commonwealth Government Printer

<Price code A, PR587447>

svc-adlib5

From: Angela Xenides <AXenides@ahasa.asn.au>
Sent: Tuesday, 1 November 2016 10:36 AM
To: Orgs
Subject: E2016/253 - AHA|SA Prescribed Information for Elections 2017
Attachments: AHA SA Prescribed Informaiton 2017.pdf

Categories: RIA

Re: Australian Hotels Association (SA Branch)

Please find attached:

- Cover letter
- Prescribed Information for elections for the AHA|SA for 2017
- Schedule B & C

Kindly confirm receipt of the above by return email and please do not hesitate to contact me if you would like further clarification or if anything further is required.

Kindest Regards

angela xenides

Executive Assistant to CEO - Australian Hotels Association (SA)

D: 08 8100 2411 | **M:** 0413 130 414
T: 08 8232 4525 | **F:** 08 8232 4979



PO Box 3092 RUNDLE MALL SA 5000

www.ahasa.asn.au



ABN 77 237 576 146

Telephone 08 8232 4525
Toll Free 1800 814 525
Facsimile 08 8232 4979
Email information@ahasa.asn.au
Web www.ahasa.asn.au

4th Floor, AHA (SA) House
60 Hindmarsh Square
Adelaide SA 5000

PO Box 3092
Rundle Mall SA 5000

1 November, 2016

Fair Work Commission
11 Exhibition Street
MELBOURNE VIC 3000

Forwarded herewith for filing in accordance with sub-section 189 of the Fair Work (Registered Organisations) Act 2009, the information for the election of officers for the Australian Hotels Association (SA Branch), SA Accommodation Division Representative and National Board Delegate for 2017.

Yours sincerely



P.J. HURLEY
President



AUSTRALIAN HOTELS ASSOCIATION (SA)

Prescribed Information for Elections (s 189 (1) of the Fair Work (Registered Organisations) Act 2009

(a)	Elections are required for the positions referred to in Schedule B & C (<i>see attached</i>).
(b)	The reason for the elections as per Schedule B & C attached.
(c)	<p>Elections are required for (as per Schedule C attached):</p> <ul style="list-style-type: none"> • President (1) • Vice President (1) • Deputy Vice President (1) • Hon Secretary/Treasurer (1) • Branch Trustees (5) • Members of the Executive Committee (<i>number to be determined by Council in accordance with Rules</i>)
(d)	<ul style="list-style-type: none"> • Election is for members of the AHA SA branch and the Committee of the AHA SA Branch. • Branch Councillors are elected by and from their respective District as numbered in Schedule B (Branch Rule 17(b)) • The South Australian Representative to the National Accommodation Division is elected by and from the Members of the South Australian Accommodation Hotels Division (National Rule 42 C) • The Delegate to the National Board representing the South Australian Branch is elected by and from the Branch Committee (National Rules 11 (f) and (g)). • All of the Offices specified in Schedule C are elected by and from the Branch Council (Branch Rule 22 (a)).
(e)	<p>AHA SA members will elect AHA SA Councillors.</p> <ul style="list-style-type: none"> • Time and date for elections for AHA SA Councillors, SA Accommodation Representative and National Board Delegate will be determined by the Australian Electoral Commission. • Nominations for Branch Councillors are called in the month of February and must be received no later than 15 March (or the following Monday if the 15th falls on a weekend) (Branch Rule 20 (a)). • Nominations for the Representative to the National Accommodation Division shall close not less than 14 and not more than 30 days after the last of the nomination forms are posted. No date is provided for the opening of nominations (National Rules 42 © and 16 (a)).

	<ul style="list-style-type: none"> • Nominations for the National Board Delegate are called at least 14 days prior to 1 April and must be received on or before 1 April (National rules 11 (e) and (f)). <p>Elected Councillors will meet on Tuesday, 2 May 2017 at the AHA SA, Level 4, 60 Hindmarsh Square at 10.00 a.m. to elect:</p> <ul style="list-style-type: none"> • President (1) • Vice President (1) • Deputy Vice President (1) • Hon Secretary/Treasurer (1) • Trustees (5) • Member of the Executive Committee (number to be determined by Council in accordance with Rules)
(f)	<p>The roll of voters for any ballot for any direct voting system election required under these rules is to be closed 7 days before the day on which the nominations for the election open, as determined by the Australian Electoral Commission.</p>
(g)	<p>The kind of voting system to be used in the conduct of the election is:</p> <ul style="list-style-type: none"> (i) A direct voting system in respect of Schedule B attached, with the exception of the National Board delegate which is a collegiate electoral system. (ii) A collegiate electoral system in respect of Schedule C attached.



SCHEDULE B
2017

AUSTRALIAN HOTELS ASSOCIATION (SA BRANCH)

Name of Office	Reason for Election	Name of Branch Section or Division	No. of Offices
Councillor SA Branch	Term of office expired	Region 1 <i>(Adelaide & North Adelaide)</i>	2
Councillor SA Branch	Term of office expired	Region 7 <i>(Gawler & Barossa)</i>	1
Councillor SA Branch	Term of office expired	Region 11 <i>(Murray Mallee)</i>	1
Councillor SA Branch	Term of office expired	Region 12 <i>(Mid North)</i>	1
Councillor SA Branch	Term of office expired	Region 14 <i>(Port Pirie)</i>	1
Councillor SA Branch	Term of office expired	Region 19 <i>(Eyre Peninsula)</i>	1
SA Accommodation Division Representative	Term of office expired		1
National Board Delegate	Term of office expired		1

PETER HURLEY
President



SCHEDULE C
2017

AUSTRALIAN HOTELS ASSOCIATION (SA BRANCH)

NAME OF OFFICE	REASON FOR ELECTION	NAME OF BRANCH SECTION OR DIVISION	NO. OF OFFICE
President	Term of office expired	Council	1
Vice President	Term of office expired	Council	1
Deputy Vice President	Term of office expired	Council	1
Hon Secretary/Treasurer	Term of office expired	Council	1
Branch Trustees	Term of office expired	Council	5
Members of the Executive Committee	Term of office expired	Council	Number to be determined by Council in accordance with Rules

PETER HURLEY
President