



11 January 2018

Mr Paul Jubb
National Vice-President / TAS Branch President
Australian Hotels Association - Tasmanian Hospitality Association
aha@australianhotels.asn.au

Dear Mr Jubb,

CC: Stephen Ferguson, National CEO, Australian Hotels Association

Reminder of actions required when persons elected to office

The Australian Electoral Commission has provided the Registered Organisations Commission (the ROC) a declaration of results for the election of stage 1 and 2 of the contested and uncontested offices [E2017/205] for the Tasmanian Hospitality Association Branch, as follows:

Pub/Tavern Division

- Division President/Branch Vice President (1)
- Representatives to State Council South (4)
- Representatives to State Council North (3)
- Representatives to State Council North West (2)

Restaurant Division

- Division President/Branch Vice President (1)
- Representatives to State Council South (2)
- Representatives to State Council North West & North (2)

Accommodation Hotels Division

- Division President/Branch Vice President (1)
- Representatives to State Council South (1)
- Representatives to State Council North West & North (1)

National Accommodation Hotels Division

- Division President/Branch Vice President (1)

THA State Council

- President (1)
- Treasurer (1)

This letter is a reminder of certain obligations imposed on organisations and on persons elected to office.

A notice must be published on the organisation's website

The organisation or branch must publish on its website a notice that a copy of the report is available from the organisation, branch or the AEC on request. The notice must be kept on the website for a period of at least 3 months (see regulation 141 of the Fair Work (Registered Organisations) Regulations 2009).

Holders of office required to undertake approved training

Section 293K of the *Fair Work (Registered Organisations) Act 2009* (the RO Act) requires each officer with financial management duties to undertake approved training that covers those duties within 6 months after the person begins to hold office. Please ensure that relevant officers undertake approved training within the required timeframe. Please also ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which are provided for in the RO Act.

Organisation must notify the Commission of changes

Also, section 233(2) of the RO Act requires that an organisation must notify the Commission **within 35 days of any changes** to the holders of office in the organisation. **If there are no changes a notification is not required.** If the election has resulted in **any changes** to the holders of office, the Australian Hotels Association-Tasmanian Hospitality Association must notify the Commission of these changes. In particular, please advise:

1. Person(s) who have ceased to hold office:
 - the name of the office vacated;
 - the date of the change of office holder; and
 - the name of the person vacating the office.

2. Person(s) who have commenced to hold office:
 - the name of the office now held;
 - the date of the change of office holder;
 - the name of the person now holding the office;
 - the postal address of the person (generally the postal address of the organisation); and

 - the occupation of the person now holding the office.

The notification must include a declaration by the Secretary (or other prescribed officer) that the information is a correct statement of the changes made. A template notification of changes, which may assist you, is attached. If any change does not apply until a date in the future, you do not need to notify until then (e.g. AGM, 1 January, 2nd Monday in March). If you have already lodged this information, please disregard this reminder.

Regards

Mitch Webster
Registered Organisations Commission

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009*

I, [NAME], being the [OFFICER] of the [ORGANISATION NAME], declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:

[delete all that do not apply]

- On [DATE] the address of the organisation changed to [STREET ADDRESS].¹
- On [DATE] the name and/or address of a branch[es] of the organisation changed to:²
 1. *[include OLD name and address and NEW name and address of every branch that has changed]*
 2. ...
- A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.
- On [DATE] the following branch[es]:³
 - COMMENCED operation:
 1. *[include name of each new branch]*
 2. ...
 - CEASED operation:
 1. *[include name of each closed branch]*

¹ s.230(1)(d); reg.147(d)

² s.230(1)(d); reg.147(a) & (d)

³ s.230(1)(d); reg.147(b) & (c)

2. ...

Signed: [SECRETARY OR OTHER AUTHORISED OFFICER]

Dated: [DATE]

*[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within **35 days** of the change. It can be submitted to regorgs@roc.gov.au.]*

ANNEXURE A

- Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
<i>National</i>	<i>1.1.2014</i>	<i>Secretary</i>	<i>Full Name</i>	<i>Full Name</i>	<i>c/- the Registered Organisation, postal address of Registered Organisation</i>	<i>Paid official</i>
	<i>25.12.2013</i>	<i>President</i>	<i>vacant</i>	<i>Full Name</i>	<i>As above</i>	<i>mechanic</i>
<i>...</i>						
<i>NSW</i>	<i>1.1.2014 (resigned) 7.1.2014 (appointed)</i>	<i>President</i>	<i>Full Name</i>	<i>Full Name</i>	<i>c/- the Branch, postal address of the Branch</i>	<i>mechanic</i>
		<i>Committee of Management Member</i>	<i>Full Name</i>	<i>Full Name</i>	<i>As above</i>	<i>mechanic</i>
		<i>Treasurer</i>	<i>Full Name</i>	<i>vacant</i>	<i>vacant</i>	<i>vacant</i>
<i>...</i>						

21 December 2017

Post-election Report

**Australian Hotels Association, Tasmanian
Branch, Tasmanian Hospitality Association
Elections - E2017/205**

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Election Covered in this Report

Election Decision No/s: E2017/205

Rules

Rules used for the election: AHA - 024N: alterations of 20/04/2017 in matter D2016/56 and R2016/145.

THA – 024N-TAS alterations of 01/04/2017 [R2010/27]

Rules difficult to apply/interpret: Nil

Roll of Voters

Total number of voters on the Roll: 341

Number of apparent workplace addresses: 339

Number of non-current addresses: 1

Other matters pertaining to the roll of voters: Nil

Irregularities

Details of written allegations of irregularities, and action taken by AEC: Nil

Other irregularities identified, and action taken: Nil

Other Matters

Nil

Attachments

1. Declaration of uncontested offices Stage 1.
2. Declaration of uncontested offices Stage 2.

Michael Horwood
Returning Officer, Tasmania

21 December 2017

Australian Hotels Association
Tasmanian Branch
DECLARATION OF RESULTS – E2017/205
Uncontested Offices

Scheduled Election – Stage One

The results of the election for the following offices conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation are:

Pub/Tavern Division

Division President/Branch Vice President

Candidates

MCGILLIVRAY Colin

Representatives to State Council South (4)

Candidates

JUBB Paul

FUGLSANG Philip

No further nominations were received.

Representatives to State Council North (3)

Candidates

WALSH Naomi Louise

MCGILLIVRAY Colin

BURT Margaret

Representatives to State Council North West (2)

Candidates

KELLY Martin

JACOBS Julian

Restaurant Division

Division President/Branch Vice President

Candidates

FRARACCIO Angelo

Representatives to State Council South (2)

Candidates

BAKER Dominic Luke

FRARACCIO Angelo

Representatives to State Council North West & North (2)

No nominations were received.

Accommodation Hotels Division

Division President/Branch Vice President

Candidates

DABNER John Raymond

Representative to State Council South

Candidates

RICHARDS Shelley

Representative to State Council North West & North

Candidates

DABNER John Raymond

National Accommodation Hotels Division

Division President/Branch Vice President

Candidates

DABNER John Raymond

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.



Michael Horwood
Returning Officer
Australian Electoral Commission

14 November 2017

Tasmanian Hospitality Association

Australian Hotels Association Tasmanian Branch

DECLARATION OF RESULTS - E2017/205 Stage 2 - Uncontested Offices

Scheduled Election

The results of the election for the following offices conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation are:

THA State Council

President (1)

Candidates

JUBB Paul

Treasurer (1)

Candidates

FUGLSANG Philip

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.



Michael Horwood
Returning Officer
Australian Electoral Commission

13 December 2017



DECISION

Fair Work (Registered Organisations) Act 2009
s.189—Arrangement for conduct of an election

Australian Hotels Association
(E2017/205)

MR ENRIGHT

MELBOURNE, 25 SEPTEMBER 2017

Arrangement for conduct of election.

[1] On 6 and 25 September 2017 the Tasmanian Hospitality Association of the Australian Hotels Association lodged with the Registered Organisations Commission prescribed information for an election to fill the following offices:

President (1)

Treasurer (1)

Division President/Branch Vice President from the following Divisions:

Pub/Tavern Division	(1)
Accommodation Hotels Division	(1)
Restaurant Division	(1)

Representative to State Council from the following Divisions:

Pub/Tavern Division from the following geographic regions:

South (telephone prefix 62)	(4)
North (telephone prefix 63)	(3)
North West (telephone prefix 64)	(2)

Accommodation Hotels Division from the following geographic regions:

South (telephone prefix 62)	(1)
North West and North (telephone prefix 64 and 63)	(1)

Restaurant Division from the following geographic regions:

South (telephone prefix 62)	(2)
North West and North (telephone prefix 64 and 63)	(2)

Representative to National Accommodation Hotels Division

(1)

[2] I am satisfied that an election for the abovenamed offices is required to be held under the rules of the organisation and, under subsection 189(3) of the *Fair Work (Registered Organisations) Act 2009*, I am making arrangements for the conduct of the election by the Australian Electoral Commission.



DELEGATE OF THE COMMISSIONER

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25th September 2017

Commissioner
Registered Organisations Commission
GPO Box 2983,
MELBOURNE VIC 3001

Dear Sir,

**RE: STATEMENT AND NOTICE OF PRESCRIBED INFORMATION
UNDER SECTION 189(1) OF THE FAIR WORK (REGISTERED
ORGANISATIONS) ACT 2009 AND REGULATION 138 OF THE
REGULATIONS 2009**

I, Paul Jubb, Branch President of the Australian Hotels Association – Tasmanian Branch – make the following statement:

I am the President of the Australian Hotels Association – Tasmania Branch,

I am authorised to lodge the following information concerning forthcoming elections in the Tasmania Branch of the Australian Hotels Association.

I confirm that the following information is being lodged under section 189(1) of the Fair Work (Registered Organisations) Act 2009.

Offices/Positions

President 1 to be elected

Treasurer 1 to be elected

Division President/Branch Vice presidents 3 to be elected

1 – Pub/Tavern

1 – Accommodation Hotels

1 – Restaurant

Division Representatives 15 (including presidents) made up as follows:

Pub/Tavern 9 to be elected

- 4 South (telephone prefix 62)
- 3 North (telephone prefix 63)
- 2 North West (telephone prefix 64)

Accommodation Hotels 2 to be elected

- 1 South (telephone prefix 62)
- 1 North West and North (telephone prefix 64 and 63)

Restaurants 4 to be elected

- 2 South (telephone prefix 62)
- 2 North West and North (telephone prefix 64 & 63)

Delegates to National Accommodation Division

- 1 – to be elected

Reasons for Election

An election for Officers as above is required as the election is due under the rules of the organisation.

Elected by

The electorate for the direct voting system consists of all eligible members under the rules of the organisation.

Nominations Open

Nominations must be open for 14 days as per rules.

Nominations Close

Not less than 14 days after they are opened as per rules.

Cut off date for roll

The cut off date for the roll of voters is not less than 7 days prior to the nominations being opened – As per rules.

Signed



Paul Jubb

President – Australian Hotels Association – Tasmanian Branch

Date 25th September 2017