



FAIR WORK
AUSTRALIA

11 May 2011

Mr Paul Jubb
Secretary
Australian Hotels Association, Tasmanian Hospitality Association

email: aha@australianhotels.asn.au

Dear Mr Jubb

Re: Financial Report for the Australian Hotels Association, Tasmanian Hospitality Association for year ended 30 June 2011 – FR2011/2773

I acknowledge receipt of the revised designated officer's certificate and operating report for the financial report for the Australian Hotels Association, Tasmanian Hospitality Association (the Branch) for the year ended 30 June 2011. The documents were lodged with Fair Work Australia on 5 April 2012. My apologies for the late processing of this matter.

The financial report has now been filed.

I make the following comments to assist you when you next prepare a financial report. You are not required to take any further action in respect of the report lodged.

Timing of Financial Documents - Lodgement of Documents in the Registry

Section 268 of the Fair Work (Registered Organisations) Act 2009 requires the Branch to lodge its financial documents with Fair Work Australia within 14 days of the date of the General Meeting of Members at which they were presented (that is, by 29 November 2011). The documents were not lodged with the Registry, however, until 15 February 2012. You are requested to lodge documents within the 14 day period in future.

If you wish to discuss any of the matters referred to above I can be contacted on (03) 8661 7764.

Yours sincerely

Kevin Donnellan

Tribunal Services and Organisations

Fair Work Australia

Email: kevin.donnellan@fwa.gov.au



Designated Officer's Certificate or other Authorised Officer
s268 Fair Work (Registered Organisations) Act 2009

I Paul Jubb being the President of the Australian Hotels Association Tasmanian Branch certify:

- that the documents lodged herewith are copies of the full report, referred to in s268 of the *Fair Work (Registered Organisations) Act 2009*; and
- that the full report, was provided to members on Friday 28 October, 2011; and
- that the full report was presented to a general meeting of members of the reporting unit on Tuesday 29th November 2011; in accordance with section 266 of the *Fair Work (Registered Organisations) Act 2009*.

Signature:

A handwritten signature in black ink, appearing to read 'P Jubb', written in a cursive style.

Paul Jubb

Date: 15 February 2012

**AUSTRALIAN HOTELS ASSOCIATION — TASMANIAN BRANCH
OPERATING REPORT**

FOR THE YEAR ENDED 30 JUNE 2011

This Operating Report covers the results of those activities that were provided for the financial year ended 30 June 2011.

PRINCIPAL ACTIVITIES

The principal activities of the Association, as conducted through the Council and the Executive Board during the past year fell into the following categories:

- Provision of Industrial support to members including advice on legal and legislative matters, contractual obligations and representation of state members. Administration of Federal awards, the variation of awards following major test cases.
- Media and Communications to members and to the broader community via media releases in support of campaigns, targeted publications including national magazines.
- Provision of information for members providing up to date material relevant to hotels.
- Organisation of events to members such as Awards for Excellence, National Convention, Charity Fund Raising etc. in order to recognise their achievements and contribution to the community.

FINANCIAL ACTIVITIES

There were no significant changes in the nature of the Association's financial activities during the year.

SIGNIFICANT CHANGES

There were no significant changes in the nature of the Association's principal activities during the year.

NUMBER OF MEMBERS

The number of persons who, at the end of the reporting period, were recorded on the Register of Members of the Association was 361.

NUMBER OF EMPLOYEES

The number of persons who were, at the end of the reporting period, employees of the Association was 6 comprised of 5 full time and 1 part time staff.

**AUSTRALIAN HOTELS ASSOCIATION — TASMANIAN BRANCH
OPERATING REPORT**

FOR THE YEAR ENDED 30 JUNE 2011

MEMBERS OF COMMITTEE OF MANAGEMENT

The persons who held office as members of the Committee of Management of the Association during the reporting period are:

Paul Jubb (President)
Darren Brown (Vice President)
Frank Morgan (Treasurer)

Alan Williams
Robert Humphries
Greg Astell
James Harding
John Dabner
Rohan Kelly
Wolfgang Koch
Stephen Tso
Dominic Baker
Phil Capon
Geoff Copping

Paul Jubb
President

RESIGNATION OF MEMBERS

Members can resign from the branch under rule 32.

TRUSTEE OF SUPERANNUATION ENTITY

No officer or member of the reporting unit holds a position as a trustee or director of a superannuation entity or exempt public sector superannuation scheme where the criterion for holding such position is that they are an officer or member of an organisation.



Dated this 26 October 2011



FAIR WORK
AUSTRALIA

13 March 2011

Mr Paul Jubb
Secretary
Australian Hotels Association, Tasmanian Hospitality Association

email: aha@australianhotels.asn.au

Dear Mr Jubb

Re: Financial Report for the Australian Hotels Association, Tasmanian Hospitality Association for year ended 30 June 2011 – FR2011/2773

I acknowledge receipt of the financial report for the Australian Hotels Association, Tasmanian Hospitality Association (the Branch) for the year ended 30 June 2011. The report was lodged with Fair Work Australia on 15 February 2012.

The financial report has not been filed.

The following matters require your attention before any action can be taken to file the above report.

Designated Officer's certificate

The designated officer's certificate dated 15 February 2012 indicates that the full report was provided to members on Wednesday 12 October 2011 and was presented to a general meeting of members on Tuesday 29 November 2011.

Financial reports should be prepared, audited, supplied to members, presented to a meeting and lodged in Fair Work Australia within certain timescale requirements. For your assistance I have attached a diagrammatic summary of the financial reporting process and time-limits contained in fact sheet 9 http://www.fwa.gov.au/documents/organisations/factsheets/RO_factsheet_9.pdf.

As you will note from the enclosed diagram the reporting process begins with a meeting of the committee of management. At that meeting a resolution is passed authorising the making of a statement by the committee in which it makes certain declarations with respect to the reporting unit's compliance with various aspects of the *Fair Work (Registered Organisations) Act 2009* (the Act) and the General Manager's Guidelines. This Committee of Management Statement and the General Purpose Financial Report are then audited.

The General Purpose Financial Report, including the Committee of Management Statement and the Operating Report, and the Auditor's Report – known as the full report – are then provided to members. Depending on the rules of the reporting unit, a copy of the full report must be provided to members at least 21 days before they are presented to a general meeting, or, if the rules allow for the full report to be presented to the committee of management, then the documents must be provided within 5 months of the end of the financial year.

The full report, accompanied by a Designated Officer's Certificate, must be lodged with Fair Work Australia within 14 days of its presentation to an appropriate meeting.

From the information available, the full report which includes the Committee of Management Statement dated 26 October 2011, Operating Report dated 7 March 2011 and Auditor's Report dated 27 October 2011 was supplied to members on 12 October 2011.

If the dates on the documents are correct, it would appear that the auditor's report was signed after the full report was supplied to members, unless the dates provided on the designated officer's certificate are incorrect.

Under these circumstances, Fair Work Australia cannot file the report. Moreover, if the dates on the documents are accurate, I advise the organisation will need to repeat certain steps, as outlined below, in the reporting process.

Operating Report

Date of Operating Report

Section 254 of the Act requires an operating report to be prepared as soon as practicable *after* [my emphasis] the end of each financial year. The Operating Report is dated before the end of the financial year [7 March 2011] and indicates that it relates to the year ended 31 December 2011.

Right of members to resign

Subsection 254(2)(c) of the Act requires the operating report to 'give details' of the right of members to resign from the reporting unit under section 174 of the Act. This requirement may be met by the inclusion of a statement that a member has the right to resign and a reference to the relevant rule, which makes such provision. Alternatively, the complete text of the relevant resignation rule may be reproduced in the report. It would appear in this case that rule 32 of the organisation's Rules is applicable.

Trustee of superannuation entity

Subsection 254(2)(d) of the Act requires details of any *officer or member* of the reporting unit who is a trustee, or a director of a company that is a trustee, of a superannuation entity or an exempt public sector superannuation scheme to be provided in the operating report '*where a criterion for the officer or member being the trustee or director is that the officer or member is an officer or member of a registered organisation*'.

If no officers or members of the reporting unit is a trustee of a superannuation entity, the preferred wording to satisfy the s.254(2)(d) is:

No officer or member of the reporting unit holds a position as a trustee or director of a superannuation entity or exempt public sector superannuation scheme where the criterion for holding such position is that they are an officer or member of an organisation.

Could the Branch revise the Operating Report to include the correct financial year ended 30 June 2011, include information regarding the right of members to resign and trustee of superannuation entities and lodge the report with Fair Work Australia.

Further action required by the Branch

If the various dates in the above documents are correct the Branch is to arrange for the full report (including the revised Operating Report) to be distributed to members (with the appropriate 21 day period to be observed) and referred to a further general meeting of members. Once the full report has been represented, the full report and a further designated officer's certificate are to be lodged with Fair Work Australia.

If the events recorded in the designated officer's certificate occurred after 27 October 2011 the Branch is to lodge a revised designated officer's certificate and Operating Report with Fair Work Australia.

Once this documentation is received, further action can be taken to file the report.

If you wish to discuss any of the matters referred to above I can be contacted on (03) 8661 7764.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Kevin Donnellan', with a long horizontal flourish extending to the right.

Kevin Donnellan

Tribunal Services and Organisations

Fair Work Australia

Email: kevin.donnellan@fwa.gov.au



TASMANIAN HOSPITALITY ASSOCIATION

25/93 Salamanca Place, Hobart Tas 7000 T: 03 6224 7033 F: 03 6224 7988
PO Box 191, Battery Point Tas 7004
E: aha@australianhotels.asn.au W: www.australianhotels.asn.au

Designated Officer's Certificate or other Authorised Officer *s268 Fair Work (Registered Organisations) Act 2009*

I Paul Jubb being the President of the Australian Hotels Association Tasmanian Branch certify:

- that the documents lodged herewith are copies of the full report, referred to in s268 of the *Fair Work (Registered Organisations) Act 2009*; and
- that the full report, was provided to members on Wednesday 12 October, 2011; and
- that the full report was presented to a general meeting of members of the reporting unit on Tuesday 29th November 2011; in accordance with section 266 of the *Fair Work (Registered Organisations) Act 2009*.

Signature:

A handwritten signature in black ink, appearing to read 'P Jubb', written in a cursive style.

Paul Jubb

Date: 15 February 2012

**AUSTRALIAN HOTELS ASSOCIATION — TASMANIAN BRANCH
OPERATING REPORT**

FOR THE YEAR ENDED 31ST DECEMBER 2011

This Operating Report covers the results of those activities that were provided for the financial year ended 31 December 2011.

PRINCIPAL ACTIVITIES

The principal activities of the Association, as conducted through the Council and the Executive Board during the past year fell into the following categories:

- Provision of Industrial support to members including advice on legal and legislative matters, contractual obligations and representation of state members. Administration of Federal awards, the variation of awards following major test cases.
- Media and Communications to members and to the broader community via media releases in support of campaigns, targeted publications including national magazines.
- Provision of information for members providing up to date material relevant to hotels.
- Organisation of events to members such as Awards for Excellence, National Convention, Charity Fund Raising etc. in order to recognise their achievements and contribution to the community.

FINANCIAL ACTIVITIES

There were no significant changes in the nature of the Association's financial activities during the year.

SIGNIFICANT CHANGES

There were no significant changes in the nature of the Association's principal activities during the year.

NUMBER OF MEMBERS

The number of persons who, at the end of the reporting period, were recorded on the Register of Members of the Association was 361.

NUMBER OF EMPLOYEES

The number of persons who were, at the end of the reporting period, employees of the Association was 6 comprised of 5 full time and 1 part time staff.

**AUSTRALIAN HOTELS ASSOCIATION — TASMANIAN BRANCH
OPERATING REPORT**

FOR THE YEAR ENDED 31ST DECEMBER 2011

MEMBERS OF COMMITTEE OF MANAGEMENT

The persons who held office as members of the Committee of Management of the Association during the reporting period are:

Paul Jubb (President)
Darren Brown (Vice President)
Frank Morgan (Treasurer)

Alan Williams
Robert Humphries
Greg Astell
James Harding
John Dabner
Rohan Kelly
Wolfgang Koch
Stephen Tso
Dominic Baker
Phil Capon
Geoff Copping

Paul Jubb
President

A handwritten signature in black ink, appearing to read 'P Jubb', is positioned to the right of a vertical line.

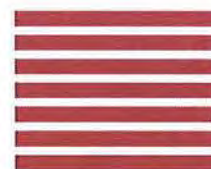
Dated this 7th day of March 2011



Australian Hotels Association – Tasmanian Branch

Financial Statements

For the year ended
30 June 2011



Wise Lord & Ferguson



advice to advantage

Chartered Accountants



AUSTRALIAN HOTELS ASSOCIATION - TASMANIAN BRANCH

STATEMENT OF COMPREHENSIVE INCOME FOR THE YEAR ENDED 30 JUNE 2011

	Notes	2011 \$	2010 \$
REVENUES FROM ORDINARY ACTIVITIES	2	854,826	789,099
Depreciation and Amortisation		7,576	10,159
Employee Expense		380,205	356,089
National Affiliation and Capitation Fees paid to Australian Hotels		14,101	36,018
Promotions – Awards for Excellence		93,445	95,467
Other Functions		13,116	-
Occupancy Costs		19,019	31,615
Loss on Disposals		145	111
Newsletters and Memberships		26,718	9,982
Office and Administration Expenses		26,544	28,203
Bad and Doubtful Debts		-	11,691
Vehicle Expenses		38,658	37,931
Accounting and Audit Expenses		17,750	20,736
Postage and Freight Expenses		10,068	9,797
Settlement and Court Proceedings		16,922	36,151
Donations/Gifts		7,692	3,255
Bank Fees		2,308	2,221
Training		3,076	3,513
Travel/Meetings		29,258	26,581
Rent		11,017	13,757
Work Force Development Expenses		27,639	-
Other Expenses		42,544	32,661
		787,801	765,938
PROFIT/(LOSS) FROM OPERATING ACTIVITIES		67,025	23,161
Prior Period Adjustment - Rent 2008 (Morrison St)			-
- Rent 2008	1(q)	-	(9,412)
- Rent 2009	1(q)	-	(15,864)
PROFIT/(LOSS) BEFORE INCOME TAX EXPENSE		67,025	(2,115)
INCOME TAX EXPENSE		-	-
NET PROFIT/(LOSS)		67,025	(2,115)
OTHER COMPREHENSIVE INCOME		-	-
TOTAL COMPREHENSIVE INCOME/(LOSS) FOR THE PERIOD		67,025	(2,115)

The accompanying notes form part of these financial statements

AUSTRALIAN HOTELS ASSOCIATION - TASMANIAN BRANCH

**STATEMENT OF FINACIAL POSITION
AS AT THE 30 JUNE 2011**

	Notes	2011	2010
		\$	\$
CURRENT ASSETS			
Cash and Cash Equivalents	5	8,076	8,710
Trade and Other Receivables	6	108,623	271,839
Inventories	7	1,243	2,464
Loan Tasmanian Hospitality		-	250,000
TOTAL CURRENT ASSETS		<hr/> 117,942	<hr/> 533,013
NON-CURRENT ASSETS			
Plant and Equipment	8	19,478	21,312
Loan Tasmanian Hospitality		701,973	379,490
TOTAL NON CURRENT ASSETS		<hr/> 721,451	<hr/> 400,802
TOTAL ASSETS		<hr/> 839,393	<hr/> 933,815
CURRENT LIABILITIES			
Trade and Other Payables	9	299,417	464,845
Provisions	10	21,279	20,515
TOTAL CURRENT LIABILITIES		<hr/> 320,696	<hr/> 485,360
NON-CURRENT LIABILITIES			
Provisions	10	3,217	-
TOTAL NON-CURRENT LIABILITIES		<hr/> 3,217	<hr/> -
TOTAL LIABILITIES		<hr/> 323,913	<hr/> 485,360
NET ASSETS		<hr/> 515,480	<hr/> 448,455
MEMBERS FUNDS			
Retained Profits		515,480	448,455
TOTAL MEMBERS FUNDS		<hr/> 515,480	<hr/> 448,455

The accompanying notes form part of these financial statements

AUSTRALIAN HOTELS ASSOCIATION - TASMANIAN BRANCH

**STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 30 JUNE 2011**

	Retained Profits	Total Members Funds
	\$	\$
Balance as at 30 June 2009	450,570	450,570
Profit/(Loss) for the Period	(2,115)	(2,115)
Other Comprehensive Income		
Balance as at 30 June 2010	448,455	448,455
Profit/(Loss) for the period	67,025	67,025
Other Comprehensive Income	-	-
Balance as at 30 June 2011	515,480	515,480

The accompanying notes form part of these financial statements

AUSTRALIAN HOTELS ASSOCIATION - TASMANIAN BRANCH

**STATEMENT OF CASHFLOWS
FOR THE YEAR ENDED 30 JUNE 2011**

	Notes	2011 \$	2010 \$
CASH FLOW FROM OPERATING ACTIVITIES			
Receipts from Members		854,562	846,370
Payments to Suppliers and Employees		(777,760)	(860,919)
Interest Received		934	652
NET CASH PROVIDED BY/(USED IN) OPERATING ACTIVITIES	11(b)	77,736	(13,897)
CASH FLOW FROM INVESTING ACTIVITIES			
Payments for Plant and Equipment		(72,483)	(1,618)
Loan to Tasmanian Hospitality for Premises		(5,887)	(4,968)
NET CASH PROVIDED BY/(USED IN) INVESTING ACTIVITIES		(78,370)	(6,586)
Net increase/(decrease) in Cash Held		(634)	(20,483)
Cash at Beginning of Year		8,710	29,193
Cash at End of Year	11(a)	8,076	8,710

The accompanying notes form part of these financial statements

AUSTRALIAN HOTELS ASSOCIATION - TASMANIAN BRANCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2011

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Statement of Compliance

Australian Hotels Association – Tasmanian Branch (the Association) is an entity incorporated and domiciled in Tasmania. The financial report is a general purpose report, which was prepared in accordance with the requirements of the Fair Work (Registered Organisations) Act 2009. The financial statements are presented in Australian dollars. The registered office and principal place of business is Australian Hotels Association – Tasmanian Branch, 25/93 Salamanca Place, Hobart, Tasmania.

The financial report was authorised for issue by the Committee of Management of Australian Hotels Association – Tasmanian Branch on the date the Committee of Management Certificate was signed.

The operations and principal activities of the entity during the year were to provide benefits and support to members.

The financial report has been prepared in accordance with Accounting Standards (including Australian Accounting Interpretations), other pronouncements of the Australian Accounting Standards Board, the requirements of the Fair Work (Registered Organisations) 2009 and in compliance with other requirements of the law.

The following is a summary of the material accounting policies adopted by the Association in the preparation of the financial report. The accounting policies have been consistently applied, unless otherwise stated.

Basis of preparation

The financial report is a general purpose financial report that has been prepared for distribution to the members to fulfil the financial reporting requirements under the Fair Work (Registered Organisations) Act 2009.

Reporting Basis and Conventions

The financial report has been prepared on an accruals basis and is based on historical costs modified by the revaluation of selected non-current assets, and financial assets and financial liabilities for which the fair value basis of accounting has been applied.

(a) Plant and Equipment

Each class of plant and equipment is carried at cost or fair value less, where applicable, any accumulated depreciation and any accumulated impairment losses.

Plant and equipment are measured on the cost basis less depreciation and impairment losses.

The carrying amount of plant and equipment is reviewed annually by the Directors to ensure it is not in excess of the recoverable amount of these assets. The recoverable amount is assessed on the basis of the expected net cash flows that will be received from the assets employment and subsequent disposal. The expected net cash flows have been discounted to their present values in determining recoverable amounts.

Depreciation

The depreciable amount of all fixed assets is depreciated on a straight line or diminishing value basis over their useful lives to the entity commencing from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements. The depreciation rates used for each class of depreciable assets are:

Class of fixed assets	Depreciation Rate
Plant and Equipment	7.5 – 50% Straight Line or Diminishing Value

AUSTRALIAN HOTELS ASSOCIATION - TASMANIAN BRANCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2011

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Cont'd)

(b) Leases

Leases of fixed assets where substantially all the risks and benefits incidental to the ownership of the asset but not the legal ownership are transferred to the Association are classified as finance leases.

Finance leases are capitalised by recoding an asset and a liability at the lower of the amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Leased assets are depreciated on a straight-line basis over the shorter of their estimated useful lives or the lease term.

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

Lease incentives under operating leases are recognised as a liability and amortised on straight-line basis over the life of the term lease.

(c) Employee Benefits

Provision is made for the Associations' liability for employee benefits arising from services rendered by employees to balance date. Employee benefits that are expected to be settled within one year have been measured at the amounts expected to be paid when the liability is settled, plus related on costs.

Employee benefits payable later than one year have been measured at the present value of the estimated future cash outflows required to settle the obligation.

(d) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are grouped within short-term borrowings in current liabilities on the balance sheet.

(e) Revenue

Interest revenue is recognised as it accrues.

Membership revenue is recognised in income on a monthly basis over the 12 month period to which it relates.

Fundraising income and donations are recognised when received by the Association.

(f) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of expense. Receivables and payables in the Balance Sheet are shown inclusive of GST.

Cash flows are presented in the cash flow statement on a gross basis, except for the GST component of investing and financing activities, which are disclosed as operating cash flows.

(g) Trade and Other Receivables

Trade receivables, which generally have a 30-60 day term, are recognised initially at fair value, less an allowance for impairment.

The collectability of debts is assessed at balance date. A provision is raised against this balance to cover any accounts considered doubtful.

AUSTRALIAN HOTELS ASSOCIATION - TASMANIAN BRANCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2011

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Cont'd)

(h) Trade and Other Payables

Payables represent liabilities for goods and services provided to the Association prior to the end of the financial year that are unpaid. Payables are carried at cost which is the fair value of the consideration to be paid in the future for the goods and services received, the amounts are unsecured and usually paid within 30 days from recognition.

(i) Provisions

Provisions are recognised when the economic entity has a legal, equitable or constructive obligation to make a future sacrifice of economic benefits to other entities as a result of past transactions or other past events, it is probable that a future sacrifice of economic benefits will be required and a reliable estimate can be made of the amount of the obligation.

(j) Interest Bearing Liabilities

All loans and borrowings are initially recognised at cost, being the fair value of the consideration received net of issue costs associated with the borrowing. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Amortised cost is calculated by taking into account any issue costs, and any discount or premium on settlement.

Gains or losses are recognised in the income statement when the liabilities are derecognised as well as through the amortisation process.

(k) Income Tax

The Association is exempt from income tax under Section 50-15 of the Income Tax Assessment Act.

(l) Inventory

Inventories are measured at lower of cost and net realisable value. Costs are assigned on a first-in first-out basis.

(m) Financial Instruments

Recognition

Financial Instruments are initially measured at cost, which includes transaction costs, when the related contractual rights or obligations are created. Subsequent to initial recognition these instruments are measured as set out below.

Loans and Receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are stated at amortised cost using the effective interest rate method.

Financial Liabilities

Non-derivative financial liabilities are recognised at amortised cost, comprising original debt less principal payments and amortisation.

Impairment

At each reporting date, the Association reviews the carrying values of its tangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the asset's carrying value. Any excess of the assets carrying value over its recoverable amount is expenses to the Income Statement.

(n) New and Revised Accounting Standards and Interpretations

Certain new accounting standards and Australian Accounting Interpretations have been published that are not mandatory for the 30 June 2011 reporting period. The Committee of Management have given due consideration for new and revised standards and interpretations issued by the AASB that are not yet effective and do not believe they will have any material impact on the financial statements.

AUSTRALIAN HOTELS ASSOCIATION - TASMANIAN BRANCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2011

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Cont'd)

(o) Information to be provided to Members or General Manager

In accordance with the requirement of the Fair Work (Registered Organisations) Act 2009, as amended, the attention of members is drawn to the provisions of sub-section (1), (2) and (3) of section 272 which reads as follows:

- (1) A member of a reporting unit, or the General Manager, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.
- (2) The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.
- (3) A reporting unit must comply with an application made under subsection (1).

(p) Critical Accounting Estimates and Judgements

The preparation of financial statements requires management to make judgements estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, income and expenses. Actual results may differ from these estimates. Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

In particular, information about significant areas of estimation uncertainty and critical judgements in applying accounting policies that have the most significant effect on the amount recognised in the financial statements is described in note 11 where judgements have been made in relation to the value of employee entitlements.

(q) Rental Expense

A decision was made during 2010 for the Association to pay the Tasmanian Hospitality Property Association Inc (THPAI) a rental amount for the property at 25/93 Salamanca Place, Hobart, Tasmania in line with the expensed incurred by THPAI in relation to the property. It was agreed to back date the decision to when the Association entered into the rental arrangement. A rental amount for the 2008 and 2009 financial years is shown within the accounts as a prior period adjustment in the 2010 financial year.

2. REVENUE	2011 \$	2010 \$
Revenues from Operating Activities		
Membership Revenue	628,078	633,289
Commissions	21,011	18,603
Promotions – Awards for Excellence	90,398	92,768
Other Functions	5,409	-
Total Revenue from Operating Activities	744,896	744,660
Revenues from Non-Operating Activities		
Interest Revenue	934	652
Rental Revenue	2,875	5,298
Special Project Revenue	-	13,016
Recruitment Funding	-	9,091
Other	3,788	16,382
Decrease in Provision for Doubtful Debts	12,333	-
Government Grant Income	90,000	-
Total Revenues from Ordinary Activities	854,826	789,099

AUSTRALIAN HOTELS ASSOCIATION - TASMANIAN BRANCH

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2011**

3. EXPENSES	2011	2010
	\$	\$
Depreciation of Non Current Assets		
Plant and Equipment	7,576	10,159
Total Depreciation of Non Current Assets	<u>7,576</u>	<u>10,159</u>
Expenses		
Bad and Doubtful Debts	-	11,691
Operating Lease Expense	24,871	24,556
Litigation settlement expense	16,922	36,151
Employee Benefits Expenses	<u>41,793</u>	<u>72,398</u>

4. KEY MANAGEMENT PERSONNEL REMUNERATION

	Short-term employee benefits	Post- employment benefits	Long term benefits	Other	Total
2011					
Total Income Paid or Payable to all Executives of the Association	<u>117,792</u>	-	-	-	<u>117,792</u>
2010					
Total Income Paid or Payable to all Executives of the Association	<u>110,100</u>	-	-	-	<u>110,100</u>

5. CASH AND CASH EQUIVALENTS

Cash at Bank and On Hand	8,076	8,710
	<u>8,076</u>	<u>8,710</u>

6. TRADE AND OTHER RECEIVABLES

Trade Debtors	98,212	274,098
Provision for Doubtful Debts	-	(12,333)
	<u>98,212</u>	<u>261,765</u>
Prepaid Expenditure	10,411	10,074
	<u>108,623</u>	<u>271,839</u>

Trade debtors are non interest bearing and generally on 30 day terms.

7. INVENTORIES

Stationery at Cost	1,243	2,464
	<u>1,243</u>	<u>2,464</u>

AUSTRALIAN HOTELS ASSOCIATION - TASMANIAN BRANCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2011

8. PLANT & EQUIPMENT	2011 \$	2010 \$
Plant and Equipment at Cost	73,138	70,054
Less: Provision for Depreciation	(53,660)	(48,742)
	19,478	21,312

(a) Movements in Carrying Amounts

Movement in the carrying amounts for each class of plant and equipment between the beginning and the end of the financial year.

Plant and Equipment

Opening Balance	21,312	29,964
Additions	5,887	1,618
Disposals	(145)	(111)
Depreciation Expense	(7,576)	(10,159)
Carrying Amount at the End of the Year	19,478	21,312

9. TRADE AND OTHER PAYABLES

Trade Creditors	48,239	60,246
Income Received in Advance	228,463	379,408
Accrued Expenses	13,713	4,510
GST Liabilities	9,002	20,681
	299,417	464,845

Trade Creditors and accruals are non interest bearing and are normally settled on 30 day terms. The Association has a credit card facility with a credit card limit of \$25,000.

Income in advance represents membership subscriptions which relate to the period of membership subsequent to 30 June 2011.

10. PROVISIONS

Current

Annual Leave Entitlement	21,279	20,515
	21,279	20,515

Non-Current

Long Service Leave Entitlement	3,217	-
	3,217	-

Provision for employee entitlements

A provision has been recognised for employee entitlements relating to annual leave and long service leave for all employees. The measurement and recognised criteria for employee benefits has been detailed in Note 1.

AUSTRALIAN HOTELS ASSOCIATION - TASMANIAN BRANCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2011

11. CASH FLOW INFORMATION

(a) Reconciliation of Cash

Cash at the end of the financial year as shown in the Statement of Cash Flows is reconciled to the related items in the Balance Sheet as follows:

Cash at Bank and On Hand	8,076	8,710
	<u>8,076</u>	<u>8,710</u>

11. CASH FLOW INFORMATION (Cont'd)	2011 \$	2010 \$
(b) Reconciliation of Net Profit/(Loss) after tax to the Net Cash Flows from Operations		
Net Profit/(Loss)	67,025	(2,115)
Non-cash items		
Depreciation	7,576	10,159
Bad and Doubtful debts	(12,333)	(1,336)
Loss on Disposal of Property Plant and Equipment	145	111
Changes in Assets and Liabilities		
(Increase)/Decrease in Receivables	175,886	(9,504)
(Increase)/Decrease in Inventories	1,221	2,431
(Increase)/Decrease in Prepayments	(337)	(1,520)
Increase/(Decrease) in Payables	(17,848)	2,475
Increase/(Decrease) in Accrued Expenses	15,044	3,431
Increase/(Decrease) in GST Liabilities	(11,679)	(1,906)
Increase/(Decrease) in Pre Paid Income	(150,945)	(8,428)
Increase/(Decrease) in Provisions	3,981	(7,695)
Net Cash Flow from Operating Activities	<u>77,736</u>	<u>(13,897)</u>

12. FINANCIAL INSTRUMENTS

Financial Risk Management

The Association's financial instruments consist mainly of deposits with banks, local money market instruments, accounts receivable and payable.

(a) Interest Rate Risk

The Association does not have any material interest rate risk. Any risk arising is managed through floating rate investments. The Association is subject to limited exposure to interest rate risk due to fluctuations in the prevailing levels of market interest rates. An increase/(decrease) of one percentage point in interest rates would have a corresponding effect on revenue of the Association's profit by \$81 (2010: \$87).

AUSTRALIAN HOTELS ASSOCIATION - TASMANIAN BRANCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2011

12. FINANCIAL INSTRUMENTS (Cont'd)

(b) Liquidity Risk Maturity Analysis

2011

	0-6 months	6-12 months	1-5 years	> 5 years	Total
Financial Assets:					
Cash and cash equivalents	8,076	-	-	-	8,076
Receivables	108,623	-	-	-	108,623
Loan to Tasmanian Hospitality	-	-	-	701,973	701,973
	<u>116,699</u>	<u>-</u>	<u>-</u>	<u>701,973</u>	<u>818,672</u>
Total Financial Assets					
Financial Liabilities:					
Trade and other payables	70,954	-	-	-	70,954
Total Financial Liabilities	<u>70,954</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>70,954</u>

2010

	0-6 months	6-12 months	1-5 years	> 5 years	Total
Financial Assets:					
Cash and cash equivalents	8,710	-	-	-	8,710
Receivables	271,839	-	-	-	271,839
Loan to Tasmanian Hospitality	-	-	-	629,490	629,490
	<u>280,549</u>	<u>-</u>	<u>-</u>	<u>629,490</u>	<u>910,039</u>
Total Financial Assets					
Financial Liabilities:					
Trade and other payables	85,437	-	-	-	85,437
Total Financial Liabilities	<u>85,437</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>85,437</u>

(c) Credit Risk

The maximum exposure to credit risk, excluding the value of any collateral or other security, at balance date to recognised financial assets is the carrying amount, net of any provisions for doubtful debts, as disclosed in the Statement of Financial Position and notes to the financial statements.

The Association does not have any material credit risk exposure to any single debtor or group of debtors under financial instruments entered into by the Association.

(d) Price risk

The Association is not exposed to any material commodity price risk.

(e) Net Fair Values

The aggregate net fair values are materially consistent with the carrying amounts of financial assets and liabilities recorded in the Statement of Financial Position. Cash, trade receivables, and payables are recorded at fair value, being their nominal amount, due to their nature and short-term to maturity.

AUSTRALIAN HOTELS ASSOCIATION - TASMANIAN BRANCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2011

13. RELATED PARTY TRANSACTIONS

The Australian Hotels Association – National is a related entity. Affiliation fees paid by Australian Hotels Association – Tasmania Branch were on normal commercial terms. There were no loans during the year to Councillors of the Association or to Councillor Related Entities.

The councillors of the Committee of Management were:

Paul Jubb
Darren Brown
Frank Morgan
Alan Williams
Robert Humphries
Greg Astell
Phil Capon
Dominic Baker
Geoff Copping
John Dabner
James Harding
Peter Scollard
Ben Targett

The councillors of the Committee of Management who held office during the financial year received no remuneration.

14. ASSOCIATION DETAILS

The principal place of business of the association is:
Australian Hotels Association – Hobart Branch
25/93 Salamanca Place
Hobart TAS 7000

The principal activity of the association is the provision of support and benefits to its members. It is incorporated and domiciled in Australia.

15. CAPITAL AND LEASING COMMITMENTS

	2011	2010
	\$	\$
Lease Expenditure Commitments		
Minimum lease payments not later than one year	27,377	24,533
Later than one year and not later than five years	2,303	2,044
Aggregate lease expenditure contracted at reporting date	<u>29,680</u>	<u>26,577</u>

The commitment relates to the Association's motor vehicle leases which began in July 2008.

16. SEGMENT REPORTING

Australian Hotels Association – Tasmanian Branch operates in one geographical segment being Tasmania.

AUSTRALIAN HOTELS ASSOCIATION - TASMANIAN BRANCH

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2011**

17. EVENTS SUBSEQUENT TO REPORTING DATE

No significant subsequent events are noted.

18. AUDITORS REMUNERATION

Amounts received or due and receivable


	2011	2010
	\$	\$
Audit services	6,900	6,600

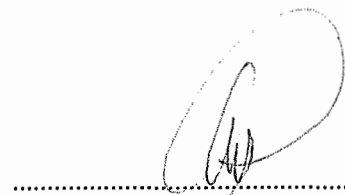
**AUSTRALIAN HOTELS ASSOCIATION - TASMANIAN BRANCH
COMMITTEE OF MANAGEMENT STATEMENT
FOR THE YEAR ENDED 30 JUNE 2011**

In the opinion of the Councillors, the financial report as set out on pages 1-14;

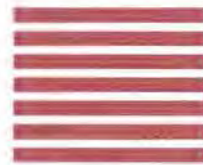
1. Presents a true and fair view of the financial position of the Australian Hotels Association-Tasmanian Branch as at 30 June 2011 and its performance for the year ended on that date in compliance with reporting guidelines of the Industrial Registrar, Australian Accounting Standards, mandatory professional reporting requirements and other authoritative pronouncements of the Australian Accounting Standards Board.
2. During and since the end of the financial year ended 30 June 2011, the;
 - a) Meeting of the Committee of Management were held in accordance with the rules of the association.
 - b) Financial affairs have been managed in accordance with the rules of the association and the financial records have been kept and maintained in accordance with the *Fair Work (Registered Organisations) Act 2009*.
 - c) Information sought in any request of a member of the Australian Hotels Association-Tasmanian Branch or a General Manager has been kept and maintained in accordance with the *Fair Work (Registered Organisations) Act 2009*, and any order for inspection of financial records made by the *Fair Work (Registered Organisations) Act 2009* under Section 273 of the act has been complied with.
3. At the date of this statement, there are reasonable grounds to believe that the Australian Hotels Association – Tasmanian Branch will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the councillors made on the 26th October 2011 and is signed for and behalf of the councillors by:


.....
Councillor


.....
Councillor

Signed at Hobart on 26.10.11



Wise Lord & Ferguson



advice to advantage

Chartered Accountants

Independent auditor's report to the members of the Australian Hotels Association Tasmanian Branch

We have audited the accompanying financial report of the Australian Hotels Association Tasmanian Branch (the Association), which comprises the statement of financial position as at 30 June 2011, and the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year ended on that date, a summary of significant accounting policies, other explanatory notes and the committee of management's statement.

The Committee of Management's Responsibility for the Financial Report

The Association's committee of management is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) and with the *Fair Work (Registered Organisations) Act 2009*. This responsibility includes establishing and maintaining internal controls relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on our judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, we consider internal controls relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal controls. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee of management, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



1st Floor 160 Collins Street Hobart TAS 7000 GPO Box 1083 Hobart TAS 7001
Tel: (03) 6223 6155 Fax: (03) 6223 8993 Email: email@wlf.com.au Internet: www.wlf.com.au

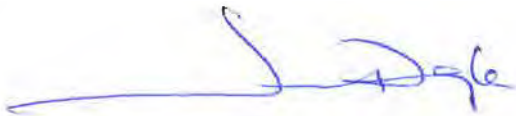
Partners: Peter Beven, Harvey Gibson, Danny McCarthy, Douglas Thomson
Joanne Doyle, Stuart Clutterbuck, Ian Wheeler, Dean Johnson, Marg Marshall
Managers: Alicia Leis, Melanie Richardson, Nick Carter, Paul Lyons, Simon Jones
Shaun Evans, Trent Queen, Rachel Burns, Angela Parisi

Independence

In conducting our audit we have complied with the independence requirements of the Australian professional accounting bodies.

Auditor's Opinion

In our opinion the financial report presents fairly, in all material respects, the financial position of the Australian Hotels Association Tasmanian Branch as of 30 June 2011, and of its financial performance and cash flows for the year then ended in accordance with the *Fair Work (Registered Organisations) Act 2009* and Australian Accounting Standards (including the Australian Accounting Interpretations).



J DOYLE
PARTNER
WISE LORD & FERGUSON

Date: 27th October 2011