



AUSTRALIAN INDUSTRIAL REGISTRY

Level 35, Nauru House
80 Collins Street, Melbourne, VIC 3000
GPO Box 1994S, Melbourne, VIC 3001
Telephone: (03) 8661 7993
Fax: (03) 9654 6672

Mr. M. Monaghan
President
Australian Hotels Association
Western Australian Branch
PO Box 660
WEST PERTH WA 6872

Dear Mr. Monaghan,

**Re: Financial documents for year ended 30 June 2003
FR 2003/496**

Reference is made to the financial documents of the Western Australian Branch of the Australian Hotels Association for the year ended 30 June 2003. The documents were lodged in the Industrial Registry on 9 December 2003.

The following matter is referred for assistance when preparing future financial documents; no further action is requested in respect of this.

Timescale Provisions

Unless an extension is granted, financial documents should be lodged in the Industrial Registry within 14 days of the meeting at which they were presented - refer subsection 280(1).

Should you wish to discuss this letter or if you require further information on the financial reporting requirements of the Act, I may be contacted on (03) 8661 7817.

Yours sincerely,

Robert Pfeiffer
Statutory Services Branch

24 February 2004



AUSTRALIAN HOTELS ASSOCIATION

Western Australian Branch

38 Parliament Place, West Perth 6005 • PO Box 660, West Perth 6872, Western Australia • Telephone (08) 9321 7701 • Facsimile (08) 9321 7730
Email exec@ahawa.asn.au • Website www.ahawa.asn.au

Bradley Woods

Executive Director

25 November 2003

Mr Robert Pfeiffer
Statutory Services Branch
Australian Industrial Registry
Level 36
Nauru House
80 Collins Street
MELBOURNE VIC 3000

Dear Robert

Please find attached a copy of the Financial Report of the Australian Hotels Association (Western Australia Branch) for the year ended 30 June 2003.

I confirm that the report was accepted by the Branch Committee of Management on 29 July 2003 and presented to the Annual General Meeting of members on 1 October 2003.

If you have any further queries do not hesitate to contact Antony Vlahov on 08 9321 7701.

Yours sincerely

Michael Monaghan
President

**AUSTRALIAN HOTELS ASSOCIATION
WESTERN AUSTRALIAN BRANCH**

FINANCIAL REPORT

30 JUNE 2003

**AUSTRALIAN HOTELS ASSOCIATION
WESTERN AUSTRALIAN BRANCH
FINANCIAL REPORT - 30 JUNE 2003**

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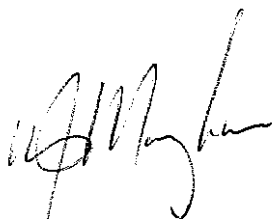
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**AUSTRALIAN HOTELS ASSOCIATION
WESTERN AUSTRALIAN BRANCH
FINANCIAL REPORT - 30 JUNE 2003**

COMMITTEE OF MANAGEMENT'S CERTIFICATE

We, Michael Joseph Monaghan and David Neil Randall, being two members of the Committee of Management of the Australian Hotels Association, Western Australian Branch ("the Branch"), do state on behalf of the Committee and in accordance with a resolution passed by the Committee, that:

- (a) the financial report and notes set out on pages 3 to 7 present fairly the Branch's financial position as at 30 June 2003 and of its performance for the 12 month period ("the period") ended on that date;
- (b) in the opinion of the Committee of Management, meetings of the Committee were held during the year ended 30 June 2003 in accordance with the rules of the organisation;
- (c) to the knowledge of any member of the Committee, there have been no instances where records of the organisation or other documents (not being documents containing information made available to a member of the organisation under sub-section 274(2) of the Workplace Relations Act 1996) or copies of those records or documents, or copies of the rules of the organisation, have not been furnished, or made available, to members in accordance with the requirements of the Workplace Relations Act 1996, the Regulations thereto, or the rules of the organisation; and
- (d) the Branch has complied with sub-section 279(1) and (6) of the Act in relation to the financial report in respect to the preceding year and the auditor's report thereon.



MJ Monaghan
State President



DN Randall
Treasurer

Perth, WA
29 July 2003

**AUSTRALIAN HOTELS ASSOCIATION
WESTERN AUSTRALIAN BRANCH
FINANCIAL REPORT - 30 JUNE 2003**


OPERATING REPORT

The AHA (WA Branch) State President and Executive Director attended several National Executive meetings throughout the year, namely on 21 August 2002, 11 December 2002 and 18 April 2003. They also attended the National Accommodation Forum on 24 February 2003 as well as a Special Board meeting on 23 June 2003. The National Board meeting was held on 28 October 2002.

Industrial Relations

Throughout the year the AHA (WA Branch) provided technical information to the National Office during the course of the Managers Award Review. Representatives of the WA Branch participated in numerous meetings and technical discussions in order to ensure that WA hotels' interests were recognised in the review.

Michael Monaghan as State President represented the AHA on the Chefs and Cookery Task Force.

A handwritten signature in black ink, appearing to be 'BB Woods', written over a horizontal line.

BB Woods
Executive Director

Perth, WA
29 July 2003

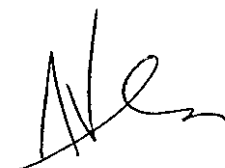
**AUSTRALIAN HOTELS ASSOCIATION
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FINANCIAL REPORT - 30 JUNE 2003**

ACCOUNTING OFFICER'S CERTIFICATE

I, Antony Vlahov, being the Officer responsible for keeping the accounting records of the Australian Hotels Association, Western Australian Branch certify that as at 30 June 2003, the number of members of the Branch was 514.

In my opinion:

- (a) the attached financial report presents fairly the Branch's financial position as at 30 June 2003 and of its performance for the period ended on that date;
- (b) a record has been kept of all moneys paid by, or collected from members and all moneys so paid or collected have been credited to the bank account to which those moneys are to be credited, in accordance with the rules of the organisation;
- (c) before any expenditure was incurred, approval of the incurring of the expenditure was obtained in accordance with the rules of the organisation;
- (d) with regard to funds of the organisation raised by compulsory levies or voluntary contributions from members, or funds other than the General Fund operated in accordance with the rules, no payments were made out of any such fund for purposes other than those for which the fund was operated;
- (e) no loans or other financial benefits, other than remuneration in respect of their full-time employment with the organisation, were made to persons holding office in the organisation; and
- (f) the register of members of the Branch was maintained in accordance with the Act.


A Vlahov

Perth, WA
29 July 2003



Horwath

Horwath Perth

ABN 13 412 308 092

Chartered Accountants

A member of Horwath International

128 Hay Street Subiaco WA 6008

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Independent Audit Report to the members of Australian Hotels Association, Western Australian Branch

Scope

We have audited the financial report, being a special purpose financial report, of Australian Hotels Association, Western Australian Branch ("the Branch") for the financial year ended 30 June 2003 as set out on pages 1 to 2, and pages 4 to 6. The Committee of Management are responsible for the financial report and have determined that the accounting policies used and described in Note 1 to the financial statements which form part of the financial report are appropriate to meet the needs of the members and the Workplace Relations Act 1996 ("the Act"). We have conducted an independent audit of the financial report in order to express an opinion on it to the members. No opinion is expressed as to whether the accounting policies used, and described in Note 1, are appropriate to the needs of the members.

The financial report has been prepared for distribution to the members for the purpose of fulfilling the financial reporting requirements of the Branch under the Act. We disclaim any assumption of responsibility for any reliance on this audit report, or on the financial report to which it relates, to any person other than the members, or for any purpose other than that for which it was prepared.

Our audit has been conducted in accordance with Australian Auditing Standards. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report and the evaluation of significant accounting estimates. These procedures have been undertaken to form an opinion whether, in all material respects, the financial report is presented fairly in accordance with the accounting policies described in Note 1, so as to present a view which is consistent with our understanding of the Branch's financial position, and performance as represented by the results of its operations. These policies do not require the application of all Accounting Standards and other mandatory professional reporting requirements in Australia.

The audit opinion expressed in this report has been formed on the above basis.

Audit Opinion

In our opinion:

- (a) the Branch kept sufficient accounting records, as required under section 272 of the Act, detailing the sources and nature of the income of the organisation, including receipts from members as well as the nature and purposes of the expenditure;
- (b) the Branch provided us with all the information and explanations that the Branch is required to provide under section 276 of the Act; and
- (c) the financial report presents fairly in accordance with the accounting policies described in Note 1 to the financial statements, the financial position of the Branch as at 30 June 2003 and its performance for the year then ended.

Dated the 29th day of July 2003.

HORWATH PERTH

Chartered Accountants

HORWATH PERTH

GLYN O'BRIEN

GLYN O'BRIEN

Partner

Partners: Glyn O'Brien CA Anthony Bevan CA

**AUSTRALIAN HOTELS ASSOCIATION
WESTERN AUSTRALIAN BRANCH
FINANCIAL REPORT - 30 JUNE 2003**

**STATEMENT OF FINANCIAL PERFORMANCE
FOR THE PERIOD ENDED 30 JUNE 2003**

	12 months ended 30 June 2003 \$	12 months ended 30 June 2002 \$
INCOME		
Levies - Western Australian Hotels and Hospitality Association Inc. (Union of Employers)	74,023	70,186
Corporate Sponsorship	12,300	12,200
Sundry Income	-	100
	86,323	82,486
EXPENSES		
Audit Fees	1,030	1,030
Bank Charges	18	31
Levies - National Body	74,160	70,010
Subscriptions	500	500
Government Relation	10,269	6,786
	85,977	78,357
NET SURPLUS	346	4,129

**AUSTRALIAN HOTELS ASSOCIATION
WESTERN AUSTRALIAN BRANCH
FINANCIAL REPORT - 30 JUNE 2003**

**STATEMENT OF FINANCIAL POSITION
AS AT 30 JUNE 2003**

	30 June 2003 \$	30 June 2002 \$
ACCUMULATED FUNDS		
At beginning of period	14,268	10,139
Net surplus for period	<u>346</u>	<u>4,129</u>
	<u>14,614</u>	<u>14,268</u>
Represented by:		
CURRENT ASSETS		
Cash Assets	17,707	14,095
Receivables	2,200	1,100
Prepaid Expenses	<u>150</u>	<u>150</u>
TOTAL CURRENT ASSETS	<u>20,057</u>	<u>15,345</u>
TOTAL ASSETS	<u>20,057</u>	<u>15,345</u>
CURRENT LIABILITIES		
Payables	293	77
Provisions	4,000	-
Prepaid Income	150	-
Accrued Expenses	<u>1,000</u>	<u>1,000</u>
TOTAL CURRENT LIABILITIES	<u>5,443</u>	<u>1,077</u>
TOTAL LIABILITIES	<u>5,443</u>	<u>1,077</u>
NET ASSETS	<u>14,614</u>	<u>14,268</u>

**AUSTRALIAN HOTELS ASSOCIATION
WESTERN AUSTRALIAN BRANCH
FINANCIAL REPORT - 30 JUNE 2003**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 30 JUNE 2003**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Branch is not a reporting entity because, in the Committee of Management's opinion, it is unlikely that users exist who are unable to command the preparation of reports tailored so as to satisfy, specifically, all of their information needs.

This is a special purpose financial report that has been prepared for the sole purpose of distribution to members in accordance with the Association's constitution.

The Association has prepared the financial report in accordance with applicable Australian Accounting Standards with the exception of the following:

AAS 1	Statement of financial performance;
AAS 16	Financial reporting by segments;
AAS 22	Related party disclosures;
AAS 28	Statement of cash flows;
AAS 33	Presentation and disclosure of financial instruments; and
AAS 37	Financial report presentation and disclosures.

The financial report is prepared in accordance with the historical cost convention, except for certain assets which, as noted, are at valuation. Unless otherwise stated, the accounting policies adopted are consistent with those of the previous year. Comparative information is reclassified where appropriate to enhance comparability.

2. INFORMATION TO BE PROVIDED TO MEMBERS OR REGISTRAR

In accordance with the requirements of the Workplace Relations Act 1996, the attention of members is drawn to the provisions of subsections (1), (2) and (3) of section 274, which read as follows:

- (1) A member of an organisation, or a Registrar, may apply to the organisation for specified prescribed information in relation to the organisation.
- (2) An organisation shall, on application made under subsection (1) by a member of the organisation or a Registrar, make the specified information available to the member or Registrar in such manner, and within such time, as is prescribed.
- (3) A Registrar may only make an application under subsection (1) at the request of a member of the organisation concerned, and the Registrar shall provide to a member information received because of an application made at the request of the member.