

8 January 2015

Mr John Ingram AM National Secretary-Treasurer The Australian Industry Group

Sent by email: Jenifer.Leuba@aigroup.asn.au

Dear Mr Ingram

The Australian Industry Group - Financial Report for year ended 30 June 2014 - (FR2014/109)

I refer to the financial report of The Australian Industry Group. The documents were lodged with the Fair Work Commission on 16 December 2014. The financial report has now been filed.

The financial report was filed based on a primary review. This involved confirming that the financial reporting timelines required under s.253, s.265, s.266 and s.268 of the *Fair Work (Registered Organisations) Act 2009* (RO Act) have been satisfied, all documents required under s.268 of the RO Act were lodged and that various disclosure requirements under the Australian Accounting Standards, RO Act and reporting guidelines have been complied with. A primary review does not examine all disclosure requirements.

Please note that the financial report for the year ending 30 June 2015 may be subject to an advanced compliance review.

I make the following comment to assist you when you next prepare a financial report. You are not required to take any further action in respect of the report lodged. The Fair Work Commission will confirm this matter is addressed prior to filing next year's report.

Documents must be lodged with the Fair Work Commission within 14 days of General Meeting

Section 268 of the RO Act, states that the full report and the designated officer's certificate are required to be lodged with the Fair Work Commission within 14 days of the meeting of members referred to in section 266 or such longer period the General Manager allows. The Designated Officer's Certificate indicates that this meeting occurred on 26 November 2014. If this is correct the full report should have been lodged with the Fair Work Commission by 10 December 2014. The full report was not lodged until 16 December 2014.

If these dates are correct, the organisation should have applied for an extension of time to lodge the financial report in accordance with section 268 of the RO Act. Please note that in future financial years if the organisation cannot lodge on time, a written request for an extension of time, signed by a relevant officer, including any reason for the delay, must be made prior to the required date of lodgement.

If you have any queries regarding this letter, I may be contacted on (02) 6723 7237 or by email at stephen.kellett@fwc.gov.au.

Yours sincerely

Stephen Kellett

Kleplen Kellet

Senior Adviser, Regulatory Compliance Branch

Telephone: (02) 8374 6666, Facsimile: (02) 9380 6990 Email: orgs@fwc.gov.au

FAIR WORK AUSTRALIA

In the matter of:
The Australian Industry Group
and
Fair Work (Registered Organisations) Act 2009

12/12/14

Designated Officer's Certificate For the year ended 30 June 2014

I, Noel Cornish, National, President of The Australian Industry Group (the Organization) certify in accordance with section 268 of the Fair Work (Registered Organisations) Act 2009 (the Act):

- (1) that the document lodged herewith is a copy of the full financial report of the Organization comprising the auditor's report, the general purpose financial report to which the auditor's report relates and the operating report to which the auditor's report relates, in relation to the financial year ending 30 June, 2014; and
- that the full financial report was provided to Members of the Organization on 31 October 2014; and
- (3) that the full financial report was presented to the Annual General Meeting of Members of the Organization (as the sole reporting unit) on 26 November 2014 in accordance with section 266 of the Act.

Noted Cornish
National President

Date

Lodged by:

The Australian Industry Group

51 Walker Street

North Sydney NSW 2060

Reference:

Jenifer Leuba

General Counsel

Jenifer.Leuba@aigroup.asn.au

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The Australian Industry Group Financial statements – 30 June 2014

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These financial statements are the consolidated financial statements of the consolidated entity consisting of The Australian Industry Group and its subsidiaries. The financial statements are presented in the Australian currency.

The Australian Industry Group is an organisation registered under the Fair Work (Registered Organisations) Act 2009 and is domiciled in Australia. Its registered office and principal place of business is:

The Australian Industry Group 51 Walker Street North Sydney NSW 2060

A description of the nature of the consolidated entity's operations and its principal activities is included in the operating report on pages 40 to 42, which is not part of these financial statements.

The financial statements were authorised for issue by the committee of management on 20 August 2014. The committee of management have the power to amend and reissue the financial statements.

The Australian Industry Group Income statements

For the year ended 30 June 2014

| | | Conso | lidated | Parent entity | |
|---|-------|--------------|--------------|---------------|--------------|
| | Notes | 2014 | 2013 | 2014 | 2013 |
| | | \$ | \$ | \$ | \$ |
| Revenue from continuing operations | 3 | 83,269,691 | 75,486,074 | 48,641,174 | 48,330,443 |
| Other income | 4 | 3,073,376 | 3,740,790 | 3,073,376 | 3,740,790 |
| Employee benefits expense | 5 | (63,364,739) | (58,577,376) | (32,570,794) | (34,181,740) |
| Depreciation and amortisation expenses | 5 | (2,512,906) | (2,359,352) | (2,324,950) | (2,177,904) |
| Communication expenses | 5 | (6,426,476) | (7,073,100) | (5,946,132) | (6,569,342) |
| Other expenses | 5 | (10,362,952) | (9,108,763) | (8,479,858) | (7,941,900) |
| Surplus from continuing operations | | 3,675,993 | 2,108,272 | 2,392,816 | 1,200,346 |
| Transfer of surplus from Manufacturers Training Trust | | - | - | 892,059 | 399,816 |
| Transfer of surplus from Ai Group Legal Unit Trust | | - | - | 391,118 | 508,110 |
| Surplus from continuing operations after transfer of surplus from Manufacturers Training Trust and the Ai Group Legal Unit Trust | 17(b) | 3,675,993 | 2,108,272 | 3,675,993 | 2,108,272 |
| 11 ust | 17(0) | 3,073,993 | 2,100,272 | 3,073,993 | 2,100,272 |

The above income statements should be read in conjunction with the accompanying notes.

The Australian Industry Group Statements of comprehensive incomeFor the year ended 30 June 2014

| | | Consolidated | | Parent e | entity |
|---|-------|--------------|-----------|-----------|-----------|
| | Notes | 2014 | 2013 | 2014 | 2013 |
| | | \$ | \$ | \$ | \$ |
| Surplus/(deficit) from continuing operations after transfer of surplus from Manufacturers Training Trust and the Ai Group Legal Unit Trust | 17(b) | 3,675,993 | 2,108,272 | 3,675,993 | 2,108,272 |
| Other comprehensive income | | | | | |
| Gain / (Loss) on revaluation of land and buildings | 17(a) | 489,730 | (810,528) | 489,730 | (810,528) |
| Remeasurements - gain on defined benefit obligation / asset recognised during the year | 17(b) | 21,824 | 1,129,929 | 21,824 | 1,129,929 |
| Other comprehensive income for the year | _ | 511,554 | 143,994 | 511,554 | 143,994 |
| | | | | | |
| Total comprehensive income for the year | = | 4,187,547 | 2,427,673 | 4,187,547 | 2,427,673 |

The above statements of comprehensive income should be read in conjunction with the accompanying notes.

The Australian Industry Group Balance sheets

As at 30 June 2014

| | | Consolidated | | Parent entity | |
|--|----------------|-----------------|-------------|-----------------|------------|
| | Notes | 2014 | 2013 | 2014 | 2013 |
| | | \$ | \$ | \$ | \$ |
| ASSETS | | | | | |
| Current assets | | | | | |
| Cash and cash equivalents | 6 | 26,513,607 | 27,962,266 | 26,311,390 | 27,576,298 |
| Trade and other receivables | 7 | 22,295,056 | 22,226,127 | 20,289,955 | 20,747,770 |
| Other financial assets at fair value through | 0 | 22.025.265 | 27 169 620 | 22 025 265 | 27 169 620 |
| profit or loss | 8 | 32,927,265 | 27,168,639 | 32,927,265 | 27,168,639 |
| Total current assets | | 81,735,928 | 77,357,032 | 79,528,610 | 75,492,707 |
| Non-current assets | | | | | |
| Other financial assets | 9 | 6 | 6 | 19 | 19 |
| Property, plant and equipment | 10a | 22,021,359 | 22,906,250 | 21,632,540 | 22,428,983 |
| Intangible assets | 10b | 1,097,245 | 892,088 | 1,097,245 | 892,088 |
| Total non-current assets | | 23,118,610 | 23,798,344 | 22,729,804 | 23,321,090 |
| | | | | | |
| Total assets | | 104,854,538 | 101,155,376 | 102,258,414 | 98,813,797 |
| LIABILITIES | | | | | |
| Current liabilities | | | | | |
| Trade and other payables | 11 | 8,521,276 | 9,441,379 | 7,341,764 | 8,429,935 |
| Deferred income | 12 | 23,602,100 | 22,946,917 | 23,582,591 | 22,946,917 |
| Provisions | 13 | 5,362,907 | 5,364,779 | 4,065,585 | 4,107,915 |
| Total current liabilities | | 37,486,283 | 37,753,075 | 34,989,940 | 35,484,767 |
| | | | | | |
| Non-current liabilities | | | | | |
| Other payables | 14 | 53,438 | 222,721 | 53,438 | 222,721 |
| Provisions | 15 | 799,643 | 708,884 | 699,862 | 635,614 |
| Retirement benefit obligation | 16 | 335,306 | 478,375 | 335,306 | 478,375 |
| Total non-current liabilities | | 1,188,387 | 1,409,980 | 1,088,606 | 1,336,710 |
| Total liabilities | | 38,674,670 | 39,163,055 | 36,078,546 | 36,821,477 |
| 2 VVIII 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 | | 20,071,070 | | 20,070,210 | |
| Net assets | | 66,179,868 | 61,992,321 | 66,179,868 | 61,992,321 |
| MEMBERS' FUNDS | | | | | |
| Reserves | 17(a) | 11,453,539 | 10,963,809 | 11,453,539 | 10,963,809 |
| Retained profits | 17(a) 17(b) | 54,726,329 | 51,028,512 | 54,726,329 | 51,028,512 |
| Profito | 1,(0) | - 1,7 = 0,0 = 7 | 31,020,312 | - 1,7 = 0,0 = 7 | 21,020,012 |
| Total members' funds | | 66,179,868 | 61,992,321 | 66,179,868 | 61,992,321 |
| | | | | | |

The above balance sheets should be read in conjunction with the accompanying notes.

The Australian Industry Group Statements of changes in members' funds

For the year ended 30 June 2014

| Consolidated | Notes | Reserves \$ | Retained earnings \$ | Total |
|---|-----------------------|----------------|----------------------------|----------------------|
| Balance at 1 July 2012 | - | 11,774,337 | 47,790,311 | 59,564,648 |
| Profit for the year Other comprehensive income | 17(b) 17(a), 17(b) | (810,528) | 2,108,272 1,129,929 | 2,108,272 319,401 |
| Total comprehensive income for the year | - | (810,528) | 3,238,201 | 2,427,673 |
| Balance at 30 June 2013 | - | 10,963,809 | 51,028,512 | 61,992,321 |
| Profit for the year Other comprehensive income | 17(b) 17(a), 17(b) | 489,730 | 3,675,993 21,824 | 3,675,993 511,554 |
| Total comprehensive income for the year | - | 489,730 | 3,697,817 | 4,187,547 |
| Balance at 30 June 2014 | = | 11,453,539 | 54,726,329 | 66,179,868 |
| Parent entity | | Reserves | Retained earnings \$ | Total |
| Balance at 1 July 2012 | - | 11,774,337 | 47,790,311 | 59,564,648 |
| Profit for the year Other comprehensive income | 17(b) 17(a), 17(b) | (810,528) | 2,108,272 1,129,929 | 2,108,272 319,401 |
| Total comprehensive income for the year | - | (810,528) | 3,238,201 | 2,427,673 |
| Balance at 30 June 2013 | - | 10,963,809 | 51,028,512 | 61,992,321 |
| Profit for the year Other comprehensive income | 17(b) 17(a), 17(b) | 489,730 | 3,675,993 21,824 | 3,675,993 511,554 |
| Total comprehensive income for the year | _ | 489,730 | 3,697,817 | 4,187,547 |
| Balance at 30 June 2014 | = | 11,453,539 | 54,726,329 | 66,179,868 |

The above statements of changes in members' funds should be read in conjunction with the accompanying notes.

The Australian Industry Group Statements of cash flows

For the year ended 30 June 2014

| | | Consolidated | | Parent entity | |
|---|-------|--------------|--------------|---------------|--------------|
| | Notes | 2014 | 2013 | 2014 | 2013 |
| | | \$ | \$ | \$ | \$ |
| Cash flows from operating activities Receipts from trading activities (inclusive of | | | | | |
| goods and services tax) | | 90,329,868 | 89,291,613 | 52,777,821 | 59,611,460 |
| Distributions and dividends | | 483,807 | 475,637 | 483,807 | 475,637 |
| Receipts from investment income | | 1,235,021 | 1,198,136 | 1,218,391 | 1,156,313 |
| | | 92,048,696 | 90,965,386 | 54,480,019 | 61,243,410 |
| Payments to suppliers and employees (inclusive of goods and services tax) | | (89,439,627) | (81,756,372) | (51,786,708) | (51,931,951) |
| Net cash inflow from operating activities | 24 | 2,609,069 | 9,209,014 | 2,693,311 | 9,311,459 |
| Cash flows from investing activities Payments for property, plant and equipment and | | (1,652,978) | (3,316,536) | (1,485,463) | (3,148,186) |
| intangibles Payments for investments | | (6,060,563) | (11,918,052) | (6,060,563) | (11,918,051) |
| Proceeds from sale of property, plant and | | | , , , | ` , , , , | , , , |
| equipment and intangibles | | 309,536 | 294,183 | 241,254 | 245,217 |
| Proceeds from sale of investments | | 3,346,277 | 12,105,391 | 3,346,283 | 12,072,010 |
| Net cash inflow/(outflow) from investing activities | | (4,057,728) | (2,835,014) | (3,958,219) | (2,749,010) |
| Cash flows from financing activities | | | | | |
| Net cash (outflow) from financing activities | | - | - | - | |
| Net increase/(decrease) in cash and cash equivalents | | (1,448,659) | 6,374,000 | (1,264,908) | 6,562,449 |
| Cash and cash equivalents at the beginning of the financial year | | 27,962,266 | 21,588,266 | 27,576,298 | 21,013,849 |
| Cash and cash equivalents at the end of the financial year | 6 | 26,513,607 | 27,962,266 | 26,311,390 | 27,576,298 |

The above statements of cash flows should be read in conjunction with the accompanying notes.

30 June 2014

Note 1. Summary of significant accounting policies

Rules 38, 73 and 80 of the Rules of The Australian Industry Group provide that the funds of the Organisation and its income and property shall be under the control of the National Executive. The assets, liabilities and reserves included in these financial statements as at 30 June 2014 are reported in accordance with these Rules. Consequently, the National Executive confirms that the Organisation indemnifies The Manufacturers Training Trust and the Ai Group Legal Unit Trust against any shortfall in the assets of those trusts.

The principal accounting policies adopted in the preparation of the financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated. The financial statements include separate financial statements for The Australian Industry Group as an individual entity and the consolidated entity consisting of The Australian Industry Group and its subsidiaries ("the consolidated entity").

(a) Basis of preparation

This general purpose financial statement has been prepared in accordance with Australian Accounting Standards (the Standards), other authoritative pronouncements of The Australian Accounting Standards Board, Urgent Issues Group Interpretations and the Fair Work (Registered Organisations) Act 2009 (the Act) and its Regulations, including the Reporting Guidelines issued by the General manager of Fair Work Commission under the Act (the Guidelines).

Under the Act, The Australian Industry Group is referred to as the "reporting unit". Under the Standards, the reporting unit is called the "reporting entity". The terms are interchangeable in these Notes.

Historical cost convention

These financial statements have been prepared under the historical cost convention, as modified by the revaluation of financial assets and liabilities at fair value through profit or loss and certain classes of property, plant and equipment. Unless otherwise stated, the accounting policies adopted are consistent with those of the previous year. Comparative information is reclassified where appropriate to enhance comparability.

Critical accounting estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in process of applying the Group's accounting policies. Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that may have a financial impact on the entity and that are believed to be reasonable under the circumstances.

The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of certain assets and liabilities, include those in relation to the valuation of other financial assets at fair value through profit or loss, valuation of land and buildings and valuation of the defined benefit obligations. The related estimates and assumptions are discussed in note 2, note 10(a) and note 16 respectively.

(b) Principles of consolidation

(i) Subsidiaries

The consolidated financial statements incorporate the assets and liabilities of all subsidiaries of The Australian Industry Group ("parent entity") as at 30 June 2014 and the results of all subsidiaries for the year then ended. The parent entity and its subsidiaries together are referred to in this financial statement as the consolidated entity.

Subsidiaries are all those entities (including special purpose entities) over which the consolidated entity has the power to govern the financial and operating policies, generally accompanying a shareholding of more than one-half of the voting rights. The existence and effect of potential voting rights that are currently exercisable or convertible are considered when assessing whether the consolidated entity controls another entity.

Intercompany transactions, balances and unrealised gains on transactions between consolidated entity companies are eliminated. Unrealised losses are also eliminated unless the transaction provides evidence of the impairment of the asset transferred. Accounting policies of subsidiaries have been changed where necessary to ensure consistency with the policies adopted by the consolidated entity. The effects of all transactions between entities in the consolidated entity are eliminated in full.

30 June 2014

Note 1. Summary of significant accounting policies (continued)

(c) Revenue recognition

Revenue is measured at the fair value of the consideration received or receivable. Amounts disclosed as revenue are net of returns, trade allowances and amounts collected on behalf of third parties. Revenue is recognised for the major business activities as follows:

(i) Membership subscription income

Membership subscription income is brought to account on a pro-rata basis over the period to which it relates.

(ii) Chargeable services and consulting income

Chargeable services and consulting income is brought to account when the service is provided.

(iii) Interest income

Interest income is recognised on a time proportionate basis using the effective interest method, see note 1(l).

(iv) Dividends

Dividends are recognised as revenue when the right to receive payment is established.

(v) Lease income

Lease income from operating leases is recognised in income over the period of the lease term.

(d) Government contracts

Contracts from government are recognised at their fair value where there is a reasonable assurance that the contract will be received and the consolidated entity will comply with all attached conditions.

Government contracts relating to costs are deferred and recognised in the income statements over the period necessary to match them with the costs that they are intended to compensate as disclosed in note 11 & note 12. Contracts and related costs are accounted for in the income statement at the respective gross amounts.

(e) Income tax

No provision for income tax is made as the parent entity, being an organisation of employers registered under the Act, is exempt from income tax under Section 50-15 of the Income Tax Assessment Act.

(f) Business combinations

The acquisition method of accounting is used to account for all business combinations, including business combinations involving entities or businesses under common control, regardless of whether equity instruments or other assets are acquired. The consideration transferred for the acquisition of a subsidiary comprises the fair values of the assets transferred, the liabilities incurred and the equity interest issued by the parent entity. The consideration transferred also includes the fair value of any contingent consideration arrangement and the fair value of any pre-existing equity interest in the subsidiary. Acquisition-related costs are expensed as incurred. Identifiable assets acquired and liabilities and contingent liabilities assumed in a business combination are, with limited exceptions, measured initially at their fair values on acquisition date. On an acquisition-by-acquisition basis, the parent entity recognises any non-controlling interest in the acquiree either at fair value or at the non-controlling interest's proportionate share of the acquiree's net identifiable assets.

The excess of the consideration transferred, the amount of any non-controlling interest in the acquiree and the acquisition-date fair value of any previous equity interest in the acquiree over the fair value of the parent entity's share of the net identifiable assets is recorded as goodwill. If those amounts are less than the fair value of the net identifiable assets of the subsidiary acquired and the measurement of all amounts has been reviewed, the difference is recognised directly in profit or loss as a bargain purchase.

If it is determined that the combination results in mutual benefit to both the members of the acquirer and the acquiree, the surplus of the fair value of the net identifiable assets acquired over the consideration paid will be recognised in member's funds as a business combination reserve.

Where settlement of any part of cash consideration is deferred, the amounts payable in the future are discounted to their present value as at the date of exchange. The discount rate used is the entity's incremental borrowing rate, being the rate at which similar borrowing could be obtained from an independent financier under comparable terms and conditions.

30 June 2014

Note 1. Summary of significant accounting policies (continued)

Contingent consideration is classified either as equity or a financial liability. Amounts classified as a financial liability are subsequently remeasured to fair value with changes in fair value recognised in profit or loss.

(g) Impairment of assets

Property, plant and equipment are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount. The recoverable amount is the higher of an asset's fair value less costs to sell and depreciated replacement cost. For the purposes of assessing impairment, assets are grouped at the lowest levels for which there are separately identifiable cash flows (cash generating units).

(h) Cash and cash equivalents

For the purpose of presentation in the statement of cash flows, cash and cash equivalents includes cash on hand, deposits held at call with financial institutions, other short-term, highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities in the balance sheet.

(i) Trade receivables

All trade debtors are recognised at the amounts receivable, as they are generally due for settlement no more than 30 days from the date of invoice. Collectability of trade receivables is reviewed on an ongoing basis. Non-recoverable subscriptions are written off against Members' Subscriptions income account. A provision for doubtful receivables is established when there is objective evidence that the consolidated entity will not be able to collect all amounts due according to the original terms of receivables. The amount of the provision is recognised in the income statement.

(j) Property, plant and equipment

Land and buildings are shown at fair value, based on annual valuations by external independent valuers, less subsequent depreciation for buildings. Any accumulated depreciation at the date of revaluation is eliminated against the gross carrying amount of the asset and the net amount is restated to the revalued amount of the asset. All other property, plant and equipment is stated at historical cost less depreciation. Historical cost includes expenditure that is directly attributable to the acquisition of the items.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to the consolidated entity and the cost of the item can be measured reliably. All other repairs and maintenance are charged to the income statement during the financial period in which they are incurred.

Increases in the carrying amounts arising on revaluation of land and buildings are credited to other reserves in members' fund. To the extent that the increase reverses a decrease previously recognised in profit or loss, the increase is first recognised in profit or loss. Decreases that reverse previous increases of the same asset class are first charged against revaluation reserves directly in equity to the extent of the remaining reserve attributable to the asset; all other decreases are charged to the income statement. Each year, the difference between depreciation based on the revalued carrying amount of the asset charged to the income statement and depreciation based on the asset's original cost, net of tax, is transferred from the property, plant and equipment revaluation reserve to retained earnings.

Land is not depreciated. Depreciation on the following assets is calculated using the straight-line method to allocate their cost or revalued amounts, net of their residual values, over their estimated useful lives, as follows:

Buildings33-42 yearsComputer hardware3-5 yearsLeasehold improvements5-10 yearsMotor vehicles4 yearsFurniture, fittings & equipment2-10 years

Depreciation on the following assets is calculated using the diminishing value method to allocate their cost or revalued amounts, net of their residual values, over their estimated useful lives, as follows:

Property equipment 4-20 years

30 June 2014

Note 1. Summary of significant accounting policies (continued)

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at each end of the reporting period. An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with carrying amount. These are included in the income statement. When revalued assets are sold, it is consolidated entity policy to transfer the amounts included in other reserves in respect of those assets to retained earnings.

(k) Intangible assets

IT development and software

Costs incurred in developing products or systems and costs incurred in acquiring software and licenses that will contribute to future period financial benefits through revenue generation and/or cost reduction are capitalised to software and systems. Costs capitalised include external direct costs of materials and service, employee costs and an appropriate portion of relevant overheads. IT development costs include only those costs directly attributable to the development phase and are only recognised following completion of technical feasibility and where the group has an intention and ability to use the asset.

Amortisation methods and useful lives

The group amortises intangible assets with a limited useful life using the straight-line method over the following periods:

IT development and software

3-5 years

(l) Investments and other financial assets

The consolidated entity classifies its investments in the following categories: financial assets at fair value through profit or loss, loans and receivables, held-to-maturity investments, and available-for-sale financial assets. The classification depends on the purpose for which the investments were acquired. Management determines the classification of its investments at initial recognition and re-evaluates this designation at the end of each reporting period.

(i) Financial assets at fair value through profit or loss

Financial assets at fair value through profit or loss are financial assets held for trading which are acquired principally for the purpose of selling in the short term with the intention of making a profit. Assets in this category are classified as current assets.

(ii) Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They arise when the consolidated entity provides money, goods or services directly to a debtor with no intention of selling the receivable. They are included in current assets, except for those with maturities greater than 12 months after the end of the reporting period which are classified as non-current assets. Loans and receivables are included in trade and other receivables (note 7).

(iii) Held-to-maturity investments

Held-to-maturity investments are non-derivative financial assets with fixed or determinable payments and fixed maturities that the consolidated entity's management has the positive intention and ability to hold to maturity.

(iv) Available-for-sale financial assets

Available-for-sale financial assets, comprising principally marketable equity securities, are non-derivatives that are either designated in this category or not classified in any of the other categories. They are included in non-current assets unless management intends to dispose of the investment within 12 months of the balance sheets date.

Regular purchases and sales of investments are recognised on trade-date – the date on which the consolidated entity commits to purchase or sell the asset. Investments are initially recognised at fair value plus transaction costs for all financial assets not carried at fair value through profit or loss. Financial assets are derecognised when the rights to receive cash flows from the financial assets have expired or have been transferred and the consolidated entity has transferred substantially all the risks and rewards of ownership.

When securities classified as available-for-sale are sold or impaired, the accumulated fair value adjustments are included in the income statements as gains and losses from investment securities.

Loans and receivables and held-to-maturity investments are carried at amortised cost using the effective interest method.

30 June 2014

Note 1. Summary of significant accounting policies (continued)

Available-for-sale financial assets and financial assets at fair value through profit and loss are subsequently carried at fair value. Realised and unrealised gains and losses arising from changes in the fair value of the 'financial assets at fair value through profit or loss' category are presented in the income statement within other income or expenses in the period in which they arise.

Unrealised gains and losses arising from changes in the fair value of non monetary securities classified as available-for-sale are recognised in equity in the available-for-sale investments revaluation reserve.

The fair values of quoted investments are based on current bid prices. If the market for a financial asset is not active (and for unlisted securities), the consolidated entity establishes fair value by using valuation techniques. These include reference to the fair values of recent arm's length transactions, involving the same instruments or other instruments that are substantially the same, discounted cash flow analysis, and option pricing models refined to reflect the issuer's specific circumstances.

The consolidated entity assesses at each balance date whether there is objective evidence that a financial asset or group of financial assets is impaired. In the case of equity securities classified as available-for-sale, a significant or prolonged decline in the fair value of a security below its cost is considered in determining whether the security is impaired. If any such evidence exists for available-for-sale financial assets, the cumulative loss – measured as the difference between the acquisition cost and the current fair value, less any impairment loss on that financial asset previously recognised in profit and loss – is removed from equity and recognised in the income statement. Impairment losses recognised in the income statement on equity instruments classified as available-for-sale are not reversed through the income statement.

(m) Leases

Leases of property, plant and equipment where the consolidated entity, as lessee, has substantially all the risks and rewards of ownership are classified as finance leases. The consolidated entity currently has no finance lease arrangements.

Leases in which a significant portion of the risks and rewards of ownership are retained by the lessor are classified as operating leases (note 21). Payments made under operating leases (net of any incentives received from the lessor) are charged to the income statements on a straight-line basis over the period of the lease.

(n) Trade and other payables

These amounts represent liabilities for goods and services provided to the consolidated entity prior to the end of the financial year and which are unpaid. The amounts are unsecured and are usually paid within 30 days of recognition.

(o) Provisions

Provisions for lease make good obligations are recognised when the consolidated entity had entered into a lease agreement specifying the requirement for the tenant to make good the premises on vacating that premises.

Provisions are measured at the present value of management's best estimate of the expenditure required to settle the present obligation at the end of each reporting period. The discount rate used to determine the present value reflects current market assessments of the time value of money and the risks specific to the liability. The increase in the provision due to the passage of time is recognised as interest expense.

(p) Employee benefits

(i) Short-term obligations

Liabilities for wages and salaries, including non-monetary benefits expected to be settled within 12 months of the end of each reporting period are recognised in other payables in respect of employees' services up to the end of each reporting period and are measured at the amounts expected to be paid when the liabilities are settled.

(ii) Other long-term employee benefit obligations

The liabilities for long service leave and annual leave are not expected to be settled wholly within 12 months after the end of the period in which the employees render the related service. They are therefore recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the end of the reporting period using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the end of the reporting period of national government bonds with terms and currencies that match, as closely as possible, the estimated future cash outflows.

The obligations are presented as current liabilities in the balance sheet if the entity does not have an unconditional right to defer settlement for at least twelve months after the reporting period, regardless of when the actual settlement is expected to occur.

Note 1. Summary of significant accounting policies (continued)

(iii) Retirement benefit obligations

Some employees of the consolidated entity are entitled to benefits on retirement, disability or death from the consolidated entity's defined benefit superannuation plan. The defined benefit plan has been transferred to Australian Super Pty Ltd to manage. The defined benefit section provides defined lump sum benefits based on years of service and average salary. The defined contribution section receives fixed contributions from the consolidated entity and the consolidated entity's legal or constructive obligation is limited to these contributions.

A liability or asset in respect of defined benefit superannuation plans is recognised in the balance sheet, and is measured as the present value of the defined benefit obligation at the end of each reporting period plus unrecognised actuarial gains (less unrecognised actuarial losses) less the fair value of the superannuation fund's assets at that date and any unrecognised past service cost. The present value of the defined benefit obligation is based on expected future payments which arise from membership of the fund to the end of each reporting period, calculated annually by independent actuaries using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service.

Expected future payments are discounted using market yields at the end of each reporting period on national government bonds with terms to maturity and currency that match, as closely as possible, the estimated future cash outflows.

Remeasurement gains and losses arising from experience adjustments and changes in actuarial assumptions are recognised in the period in which they occur, directly in other comprehensive income. They are included in retained earnings in the statement of changes in equity and in the balance sheet.

Past service costs are recognised immediately in income statement.

Future taxes, such as taxes on investment income and employer contributions, are taken into account in the actuarial assumptions used to determine the relevant components of the employer's defined benefit liability or asset.

Contributions to the defined contribution fund are recognised as an expense as they become payable.

The adoption of the revised AASB 119 Employee Benefits resulted in one change to the entity's accounting policy which significantly affected items recognised in the financial statements:

- The amount of net defined benefit expense that is recognised in profit or loss under the revised standard is higher than the amount that would have been recognised under the old rules, with an equal and opposite change to the amount that is recognised as remeasurements in other comprehensive income. This is the result of the replacement of the expected return on plan assets and separate interest expense with a net interest amount. The net impact on total comprehensive income is nil and there is also no adjustment to the amounts recognised in the balance sheet from this change.

The revised standard does not mandate where to present remeasurements in equity. The consolidated entity has chosen to retain their previous policy of recognising remeasurements directly in retained earnings.

As the revised standard must be adopted retrospectively, adjustments to the retirement benefit obligations have been recognised at the beginning of the earliest period presented (1 July 2012) and the income statement and statement of comprehensive income were restated for the comparative period. The impact on these adjustments on the individual line items in the financial statements is shown below.

Note 1. Summary of significant accounting policies (continued)

| | C | onsolidated Entit | у | | Parrent entity | |
|---|--------------|-------------------|--------------|--------------|----------------|--------------|
| | 2013 | Profit | 2013 | 2013 | Profit | 2013 |
| | (Previously | Increase/ | (Restated) | (Previously | Increase/ | (Restated) |
| | stated) | (Decrease) | | stated) | (Decrease) | |
| Income statement (extract) Employee benefits expenses | (58,401,969) | (175,407) | (58,577,376) | (34,006,333) | (175,407) | (34,817,740) |
| (Deficit)/surplus from continuing operation | 2,283,679 | (175,407) | 2,108,272 | 1,375,753 | (175,407) | 1,200,346 |
| Deficit)/surplus from continuing operations after transfer of surplus from Manufacturers Training Trust and the Ai Group Legal Unit Trust | 2,283,679 | (175,407) | 2,108,272 | 2,283,679 | (175,407) | 2,108,272 |
| Statement of comprehensive income (extract) | | | | | | |
| | | Consolidated | | | Parent entity | |
| | 2013 | | 2013 | 2013 | | 2013 |
| | (Previously | Increase/ | (Restated) | (Previously | Increase/ | (Restated) |
| | stated) | (Decrease) | | stated) | (Decrease) | |
| (Deficit)/surplus from continuing operations after transfer of surplus from Manufacturers Training Trust and the Ai Group Legal Unit Trust | 2,283,679 | (175,407) | 2,108,272 | 2,283,679 | (175,407) | 2,108,272 |
| Other comprehensive income | | | | | | |
| Loss on revaluation of land and buildings | (810,528) | | (810,528) | (810,528) | | (810,528) |
| Remeasurements - gain on defined benefit obligation/asset recognised during the year | 954,522 | 175,407 | 1,129,929 | 954,522 | 175,407 | 1,129,929 |
| Other comprehensive income for the year | 143,994 | 175,407 | 319,401 | 143,994 | 175,407 | (319,401) |
| Total comprehensive income for the year | 2,427,673 | - | 2,427,673 | 2,427,673 | - | 2,427,673 |

(q) Voluntary member contributions

Voluntary contributions collected from members are brought to account as income in the year of receipt but are deferred as a liability to the extent that planned expenditure is to be incurred in future periods (refer note 11).

(r) Information to be provided to Members or General Manager

In accordance with the requirements of the Act, the attention of Members is drawn to the provisions of sub-sections (1), (2) and (3) of that section 272, which read as follows:

- (1) "A member of a reporting unit, or the General Manager, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.
- (2) The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.
- (3) A reporting unit must comply with an application made under subsection (1)."

Note 1. Summary of significant accounting policies (continued)

(s) Goods and service tax (GST)

Revenues, expenses and assets are recognised net of the amount of associated GST, unless the GST incurred is not recoverable from the taxation authority. In this case it is recognised as part of the cost of acquisition of the asset or as part of the expense.

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST receivable from, or payable to, the taxation authority is included with other receivables or payables in the balance sheet.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to the taxation authority, are presented as operating cash flow.

(t) New accounting standards and UIG interpretations

Certain new accounting standards and UIG interpretations have been published that are not mandatory for 30 June 2014 reporting periods. The Committee of Management has assessed the impact of these new standards and interpretations, and believe the application of these will not have a material impact on the consolidated entity's financial statements.

30 June 2014

Note 2. Financial Risk Management

The consolidated entity's activities expose it to a variety of financial risks; market risk (including interest rate risk and price risk), credit risk and liquidity risk. The consolidated entity's overall risk management program focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects of the financial performance of the consolidated entity. The consolidated entity uses different methods to measure different types of risk to which it is exposed. These methods include sensitivity analysis in the case of interest rate and other price risks, aging analysis for credit risk and beta analysis in respect of investment portfolios to determine market risk.

Financial risk management for the consolidated entity's investments is carried out by the Investment Committee. The Investment Committee identifies, evaluates and hedges financial risks in close co-operation with the consolidated entity's external portfolio manager. It has agreed on strategic asset allocations with that external portfolio manager in order to maximise returns but minimising financial risk. The Investment Committee has provided written principles for overall risk management, which are applied in consultation with the consolidated entity's investment consultant, J B Were.

| | Consolid | lated | Parent entity | |
|---|------------|------------|---------------|------------|
| | 2014 | 2013 | 2014 | 2013 |
| | \$ | \$ | \$ | \$ |
| Financial assets | | | | |
| Cash and cash equivalents | 26,513,607 | 27,962,266 | 26,311,390 | 27,576,298 |
| Trade and other receivables | 22,295,056 | 22,226,127 | 20,289,955 | 20,747,770 |
| Other financial assets at fair value through profit or loss | 32,927,265 | 27,168,639 | 32,927,265 | 27,168,639 |
| | 81,735,928 | 77,357,032 | 79,528,610 | 75,492,707 |
| Financial liabilities | | | | |
| Trade and other payables | 8,521,276 | 9,441.379 | 7,341,764 | 8,429,935 |
| _ | 8,521,276 | 9,441,379 | 7,341,764 | 8,429,935 |

(a) Market risk

(i) Price risk

The consolidated entity is exposed to equity securities price risk. This arises from investments held by the consolidated entity and classified on the balance sheets as fair value through profit or loss. The consolidated entity is not exposed to commodity price risk. To manage its price risk arising from investments in equity securities, the consolidated entity diversifies its portfolio. Diversification of the portfolio is done in accordance with the limits set by the Investment Committee.

The majority of the consolidated entities equity investments are publicly traded and are included in the ASX 200 Index and MSCI World ex Australia Index. The table below summarises the impact of the increase/decrease of this index on the consolidated entity's surplus for the year and on equity. The analysis is based on the assumption that the equity indexes had increased/decreased by 10% and 10% respectively (2013 - 10% to 10%) with all other variables held constant and all the consolidated entity equity instruments moved according to the historical correlation with the index.

| | Impact on surplus | | Impact on equity | |
|-------------------------------|------------------------------|-----------|------------------|-----------|
| | 2014 2013 2014 | | 2014 | 2013 |
| | \$ | \$ | \$ | \$ |
| ASX 200 | 1,444,719 | 1,227,480 | 1,444,719 | 1,227,480 |
| MSCI World ex Australia Index | 751,099 | 549,828 | 751,099 | 549,828 |

Surplus for the year would increase/decrease as a result of gains/losses on equity securities classified as at fair value through profit or loss. The price risk for the unlisted securities is immaterial in terms of the possible impact on profit or loss or total equity. It has therefore not been included in the sensitivity analysis.

(ii) Cash flow and interest rate risk

The consolidated entity's interest rate risk arises mainly from its cash enhanced portfolio, which is managed by the consolidated entity's external portfolio manager, under the guidelines set out by the Investment Committee.

(b) Credit risk

The consolidated entity has no significant concentrations of credit risk. Credit risk arises from cash and cash equivalents, deposits with banks and financial institutions, as well as credit exposures to the sales of services to members and customers, including outstanding receivables and committed transactions.

Note 2. Financial Risk Management (continued)

For banks and financial institutions, only independently rated parties with a minimum rating of 'A' are accepted. The consolidated entity has procedures in place to ensure that sales of services are made to members and customers with an appropriate credit history. The maximum exposure to credit risk at the end of each reporting period is the carrying amount of the financial assets as summarised on page 14. For some trade receivables the consolidated entity may also obtain security in the form of guarantees, deeds of undertaking or letters of credit which can be called upon if the counterparty is in default under the terms of the agreement. The credit quality of financial assets that are neither past due nor impaired can be assessed by reference to external credit ratings (if available) or to historical information about counterparty default rates:

| | Consolic | lated | Parent entity | |
|--|------------|------------|---------------|------------|
| | 2014 | 2013 | 2014 | 2013 |
| | \$ | \$ | \$ | \$ |
| Trade receivables | | | | |
| Counterparties without external credit rating* | | | | |
| Group 1 | 20,935,688 | 21,179,294 | 19,161,153 | 19,863,379 |
| Group 2 | 812,540 | 526,585 | 668,500 | 404,567 |
| Group 3 | 546,828 | 520,248 | 460,302 | 479,824 |
| Total trade receivables | 22,295,056 | 22,226,127 | 20,289,955 | 20,747,770 |
| Cash at bank and short term bank deposits | | | | |
| AAA | 26,513,607 | 27,962,266 | 26,311,390 | 27,576,298 |
| | 26,513,607 | 27,962,266 | 26,311,390 | 27,576,298 |

^{*}Group 1 – customers with debt of less than 90 days

(c) Liquidity risk

Prudent liquidity risk management implies maintaining sufficient cash and marketable securities available for use. The consolidated entity manages liquidity risk by continuously monitoring forecast and actual cash flows and matching maturity profiles of financial assets and liabilities.

Maturities of financial liabilities

The tables below analyse the consolidated entity's financial liabilities into relevant maturity groupings based on the remaining period at the end of each reporting period to the contractual maturity date. The amounts disclosed in the table are the contractual undiscounted cash flows.

| Less than 6 months \$ | Greater than 6 months \$ | Total contractual cash flows \$ | Carrying Amount (assets/ liabilities) \$ |
|-----------------------------|---|---|--|
| | | | |
| 8,521,276 | 53,438 | 8,574,714 | 8,574,714 |
| 8,521,276 | 53,438 | 8,574,714 | 8,574,714 |
| Less than 6 months | Greater than 6 months | Total contractual cash flows \$ | Carrying Amount (assets/ liabilities) \$ |
| | | | Ψ |
| 9,441,379 | 222,721 | 9,664,100 | 9,664,100 |
| 9,441,379 | 222,721 | 9,664,100 | 9,664,100 |
| | 8,521,276 8,521,276 Less than 6 months \$ | months 6 months \$ \$ 8,521,276 53,438 8,521,276 53,438 Less than 6 months 6 months \$ \$ 9,441,379 222,721 | months 6 months contractual cash flows \$ \$ \$ 8,521,276 53,438 8,574,714 8,521,276 53,438 8,574,714 Less than 6 months Greater than 6 months Total contractual cash flows \$ \$ \$ 9,441,379 222,721 9,664,100 |

Group 2 – customers with debt of greater than 90 days not at risk i.e.: customer has confirmed payment will be made

Group 3 – customers with debt of greater than 90 days at risk

Note 2. Financial Risk Management (continued)

| Parent entity – at 30 June 2014 | Less than 6 months \$ | Greater than 6 months \$ | Total contractual cash flows \$ | Carrying Amount (assets/ liabilities) \$ |
|---------------------------------|-----------------------------|--------------------------------|--|--|
| Non-derivatives | 7.241.764 | 52.420 | 7.205.202 | 7.205.202 |
| Non-interest bearing | 7,341,764 | 53,438 | 7,395,202 | 7,395,202 |
| | 7,341,764 | 53,438 | 7,395,202 | 7,395,202 |
| Parent entity – at 30 June 2013 | Less than 6 months | Greater than 6 months | Total contractual cash flows \$ | Carrying Amount (assets/ liabilities) |
| Non-derivatives | | | | \$ |
| Non-interest bearing | 8,429,935 | 222,721 | 8,652,656 | 8,652,656 |
| | 8,429,935 | 222,721 | 8,652,656 | 8,652,656 |

(d) Fair value estimation

The fair value of financial assets and financial liabilities must be estimated for recognition and measurement or for disclosure purposes.

AASB 7 *Financial Instruments: Disclosures* requires disclosure of fair value measurement by level of the following fair value measurement hierarchy:

- a) Quoted prices (unadjusted) in active markets for identical assets or liabilities (level 1)
- b) Inputs other than quoted prices included within level 1 that are observable for the asset or liability, either directly (as prices) or indirectly (derived from prices) (level 2), and
- c) Inputs for the asset or liability that are not based on observable market data (unobservable inputs) (level 3)

The following tables present the consolidated and the parent entity's assets and liabilities measured and recognised at fair value at 30 June 2014 and 30 June 2013.

| Consolidated and parent entity – at 30 June 2014 | Level 1 \$ | Level 2 \$ | Level 3 \$ | Total \$ |
|---|---------------|---------------|---------------|-------------|
| Assets | | | | |
| Financial assets at fair value through profit or loss | | | | |
| Trading securities - equity | 6,093,925 | - | - | 6,093,925 |
| Managed Funds – equity | - | 17,138,312 | 3,404 | 17,141,716 |
| Bonds and managed funds – fixed income | 9,691,624 | - | - | 9,691,624 |
| Total assets | 15,785,549 | 17,138,312 | 3,404 | 32,927,266 |
| Consolidated and parent entity – at 30 June 2013 | Level 1 \$ | Level 2 \$ | Level 3 | Total \$ |
| Assets | | | | |
| Financial assets at fair value through profit or loss | | | | |
| Trading securities - equity | 5,929,733 | - | - | 5,929,733 |
| Managed Funds – equity | - | 12,628,361 | 3,094 | 12,631,455 |
| Bonds and managed funds – fixed income | 8,607,451 | = | = | 8,607,451 |
| Total assets | 14,537,184 | 12,628,361 | 3,094 | 27,168,639 |

Note 2. Financial Risk Management (continued)

The fair value of financial instruments traded in active markets (such as publicly traded derivatives, and trading and available-for-sale securities) is based on quoted market prices at the end of the reporting period. The quoted market price used for financial assets held by the consolidated entity is the current bid price. These instruments are included in level 1.

The fair value of financial instruments that are not traded in an active market (for example, over-the-counter derivatives) is determined using valuation techniques. The consolidated entity uses a variety of methods and makes assumptions that are based on market conditions existing at the end of each reporting period. Quoted market prices or dealer quotes for similar instruments are used to estimate fair value for long-term debt for disclosure purposes. Other techniques, such as estimated discounted cash flows, are used to determine fair value for the remaining financial instruments. The fair value of interest rate swaps is calculated as the present value of the estimated future cash flows. The fair value of forward exchange contracts is determined using forward exchange market rates at the end of the reporting period. These instruments are included in level 2 and comprise debt investments and derivative financial instruments. In the circumstances where a valuation technique for these instruments is based on significant unobservable inputs, such instruments are included in level 3.

The following tables presents the changes in level 3 instruments for the year ended 30 June 2014:

| Consolidated and parent entity – at 30 June 2014 | Trading derivatives at fair value through profit or loss \$ | Total \$ |
|--|--|-------------|
| Opening balance | 3,094 | 3,094 |
| Loss recognised in income statement | 310 | 310 |
| Closing balance | 3,404 | 3,404 |

The following tables presents the changes in level 3 instruments for the year ended 30 June 2013:

| Consolidated and parent entity – at 30 June 2013 | Trading derivatives at fair value through profit or loss \$ | Total \$ | |
|--|--|-------------|--|
| Opening balance | 3,094 | 3,094 | |
| Loss recognised in income statement | - | - | |
| Closing balance | 3,094 | 3,094 | |

The carrying amounts of trade receivables and payables are assumed to approximate their fair values due to their short-term nature. The fair value of financial liabilities for disclosure purposes is estimated by discounting the future contractual cash flows at the current market interest rate that is available to the consolidated entity for similar financial instruments. The fair value of current borrowings approximates the carrying amount, as the impact of discounting is not significant.

Note 3. Revenue

| | Consolidated | | Parent entity | |
|--|--------------|------------|---------------|------------|
| | 2014 | 2013 | 2014 | 2013 |
| | \$ | \$ | \$ | \$ |
| From continuing operations | | | | |
| Members' service account | | | | |
| Members' subscriptions | 17,132,399 | 17,705,502 | 17,132,399 | 17,705,502 |
| Entrance fees | 22,977 | 26,727 | 22,977 | 26,727 |
| Associate fees | 1,946,273 | 2,154,454 | 1,946,273 | 2,154,454 |
| Other income | 15,884 | 13,799 | 15,884 | 13,799 |
| | 19,117,533 | 19,900,482 | 19,117,533 | 19,900,482 |
| General operations account | | | | |
| Consulting and management services | 10,450,437 | 10,936,593 | 8,053,041 | 8,373,485 |
| Government contracts | 15,073,669 | 13,621,757 | 15,073,669 | 13,621,757 |
| Training and other chargeable services | 34,138,624 | 27,136,826 | 2,009,751 | 2,586,489 |
| Publications | 848,249 | 1,002,540 | 848,249 | 1,002,540 |
| Affiliate fees | 50,518 | 45,675 | 50,518 | 45,675 |
| Other | 1,576,514 | 942,901 | 1,490,896 | 942,538 |
| | 62,138,011 | 53,686,292 | 27,526,124 | 26,572,484 |
| Other revenue | | | | |
| General operations account | | | | |
| Rents | 295,319 | 225,527 | 295,319 | 225,527 |
| | 295,319 | 225,527 | 295,319 | 225,527 |
| Investments Interest earned on cash and cash equivalents & fixed | | | | |
| income securities | 1,235,021 | 1,198,136 | 1,218,391 | 1,156,313 |
| Distributions and dividends | 483,807 | 475,637 | 483,807 | 475,637 |
| | 1,718,828 | 1,673,773 | 1,702,198 | 1,631,950 |
| Revenue from continuing operations | 83,269,691 | 75,486,074 | 48,641,174 | 48,330,443 |

There were no revenues during the reporting period in relation to capitation fees, compulsory fees, donations or grants and Australian Industry Group was also not in receipt of any other financial support from another reporting unit of the organisation.

Note 4. Other Income

| | Consolidated | | Parent entity | |
|--|--------------|-----------|---------------|-----------|
| | 2014 | 2013 | 2014 | 2013 |
| | \$ | \$ | \$ | \$ |
| Investment account | | | | |
| Unrealised gains on other financial assets at fair value | | | | |
| through profit or loss | 2,866,265 | 2,751,580 | 2,866,265 | 2,751,580 |
| Realised net gains on other financial assets at fair value | | | | |
| through profit or loss | 156,250 | 968,843 | 156,250 | 968,843 |
| | 3,022,515 | 3,720,423 | 3,022,515 | 3,720,423 |
| General operations account | | | | |
| Government contracts (note (a)) | 50,861 | 20,367 | 50,861 | 20,367 |
| Other income | 3,073,376 | 3,740,790 | 3,073,376 | 3,740,790 |
| | | | | |

(a) Government contracts

Export market development contract of \$50,861 (2013: \$20,367) was recognised as consulting and management services income by the consolidated entity during the financial year. There are no unfulfilled conditions or other contingencies attaching to this contract.

Note 5. Expenses

| | Consolidated | | Parent er | ntity |
|---|------------------|--------------------|---------------------|------------|
| | 2014 | 2013 | 2014 | 2013 |
| | \$ | \$ | \$ | \$ |
| Surplus from continuing operations includes the | | | | |
| following specific expenses: | | | | |
| Salaries | 51,337,811 | 47,943,084 | 26,585,541 | 28,482,024 |
| Superannuation | 4,764,430 | 4,710,522 | 2,677,612 | 3,138,506 |
| Long service leave | 126,246 | 52,522 | 55,979 | 47,469 |
| Annual leave | 21,862 | (43,243) | 22,162 | (7,040) |
| Redundancies | 790,306 | 610,160 | 790,306 | 610,160 |
| Other payroll related costs | 6,324,084 | 5,304,331 | 2,439,195 | 1,910,621 |
| Total employee benefit expenses | 63,364,739 | 58,577,376 | 32,570,794 | 34,181,740 |
| | | | | |
| Depreciation | | | | |
| Buildings | 299,557 | 296,206 | 299,557 | 296,206 |
| Plant and equipment | 1,932,116 | 1,739,391 | 1,744,160 | 1,557,943 |
| Total depreciation | 2,231,673 | 2,035,597 | 2,043,717 | 1,854,149 |
| | | | | |
| Amortisation | | | | |
| Leasehold improvements | 45,575 | 70,195 | 45,575 | 70,195 |
| Computer Software | 235,658 | 253,560 | 235,658 | 253,560 |
| Total amortisation | 281,233 | 323,755 | 281,233 | 323,755 |
| | | | | |
| Rental expense relating to operating leases | | | | |
| Minimum lease payments | 1,044,111 | 1,052,117 | 1,044,111 | 1,052,117 |
| Total rental expense relating to operating leases | 1,044,111 | 1,052,117 | 1,044,111 | 1,052,117 |
| A (CT) C | 04000 | 67 644 | 40.00= | 12.161 |
| Affiliation fees | 84,923 | 67,644 | 49,087 | 43,164 |
| Net bad and doubtful debts | 16,094 | 146,575 | (57,796) | 129,756 |
| Communications | 6,426,476 | 7,073,100 | 5,946,132 | 6,569,342 |
| Legal expenses | 28,482 | 53,027 | 18,082 | 53,027 |
| Meeting expenses Not loss an disposal of property, plant and againment | 775,911 | 792,820 | 618,076 | 735,587 |
| Net loss on disposal of property, plant and equipment | 44,229 | 159,428 | 25,667 2 201 855 | 162,030 |
| Other professional services Grants and donations | 3,340,917 | 2,061,574 | 3,201,855 | 1,964,790 |
| | 800 5 027 485 | 2,000 4,773,578 | 800 3 570 076 | 2,000 |
| Other operating expenses Total expenses from continuing expensions | 5,027,485 | | 3,579,976 | 3,799,429 |
| Total expenses from continuing operations | 82,667,074 | 77,118,592 | 49,321,734 | 50,870,887 |

There were no expenses during the reporting period in relation to consideration for employers making payroll deductions of membership subscriptions, for capitation fees or for compulsory levies. During the reporting period there were no penalties imposed on Australian Industry Group under the Act with respect to the conduct of Australian Industry Group. There were also no fees or periodic subscriptions paid to any political party, any federation, congress, council or group of organisations, or any international body having an interest in industrial matters.

Note 6. Current assets – Cash and cash equivalents

| | Consolidated | | Parent er | ntity | | |
|---------------------------------------|--------------|------------|------------|------------|------------------------------|------|
| | 2014 | 2014 | 2014 | 2014 | 2014 2013 2014 | 2013 |
| | \$ | \$ | \$ | \$ | | |
| Cash at bank and on hand (note (c)) | 10,253,539 | 10,584,742 | 10,051,322 | 10,198,774 | | |
| Cash not available for use (note (d)) | 77,950 | 77,950 | 77,950 | 77,950 | | |
| Deposits at call (note (e)) | 16,182,118 | 17,299,574 | 16,182,118 | 17,299,574 | | |
| | 26,513,607 | 27,962,266 | 26,311,390 | 27,576,298 | | |

(a) Reconciliation to cash at the end of the year

The above figures reconcile to cash at the end of the financial year as shown in the statement of cash flows.

(b) Interest rate risk exposure

The consolidated entity's exposure to interest rate risk is discussed in note 2.

(c) Cash at bank and on hand

Contract funds unexpended at year end amounting to \$3,001,565 (2013: \$4,342,339) which are included in the balances above (refer to notes 11 & 12), can only be used for the purposes of the contract.

(d) Cash not available for use

The above figures represent a security deposit relating to a lease agreement. This balance is restricted for use until expiration of the lease.

(e) Deposits at call

The deposits are bearing floating interest rates between 3.40% and 3.55% (2013: 4.25% and 4.45%). Included in this balance is \$7,153,060 (2013: \$8,104,113) that will be utilised for future purchases of growth portfolio and liquidity requirements.

(f) Recovery of wages

No recovery of wages activities have occurred in the reporting period.

Note 7. Current assets – Trade and other receivables

| | Consolidated | | Parent entity | |
|---|--------------|------------|---------------|------------|
| | 2014 | 2013 | 2014 | 2013 |
| | \$ | \$ | \$ | \$ |
| Members' subscriptions outstanding | 15,608,722 | 10,599,714 | 15,608,722 | 10,599,714 |
| Provision for doubtful debts | (200,010) | (257,063) | (200,010) | (257,063) |
| Provision for credit notes | (1,143,423) | (673,000) | (1,143,423) | (673,000) |
| | 14,265,289 | 9,669,651 | 14,265,289 | 9,669,651 |
| Accounts receivable | 7,450,336 | 12,255,928 | 3,357,065 | 7,993,890 |
| Provision for doubtful debts | (346,818) | (263,185) | (260,292) | (222,761) |
| | 7,103,518 | 11,992,743 | 3,096,773 | 7,771,129 |
| Amounts receivable from related entities Interest accrued | - | - | 2,006,865 | 2,762,271 |
| Prepayments | 926,249 | 563,733 | 921,028 | 544,719 |
| Trepayments | | | | |
| | 22,295,056 | 22,226,127 | 20,289,955 | 20,747,770 |

(a) Impaired trade receivables

As at 30 June 2014 current trade receivables of the consolidated entity with a nominal value of \$546,828 (2013: \$520,248) were impaired. These amounts were written off during the year as uncollectible and have been included in 'net bad and doubtful debts' in the income statements.

Note 7. Current assets – Trade and other receivables (continued)

(b) Past due but not impaired

As of 30 June 2014, trade receivables of \$1,977,386 (2013: \$1,349,378) were past due but not impaired. The ageing analysis of these trade receivables is as follows:

| | Consolidated | | Parent er | ntity |
|----------------|--------------|-----------|-----------|-----------|
| | 2014 | 2013 | 2014 | 2013 |
| | \$ | \$ | \$ | \$ |
| 60 to 90 days | 618,018 | 822,792 | 418,742 | 623,884 |
| 90 to 120 days | 302,343 | 254,455 | 154,052 | 137,116 |
| 120 days + | 1,057,025 | 272,131 | 974,750 | 267,452 |
| | 1,977,386 | 1,349,378 | 1,547,544 | 1,028,452 |

The other classes within trade and other receivables do not contain impaired assets and are not past due. Based on the credit history of these other classes, it is expected that these amounts will be received when due.

(c) Amounts receivable from related entities

These amounts arise from transactions between the parent entity and its subsidiaries and are eliminated on consolidation.

(d) Effective interest rate and credit risk

Information about the consolidated entity's exposure to interest rate risk in relation to trade and other receivables is provided in note 2.

Note 8. Current assets – Other financial assets at fair value through profit or loss

| | ar assets at re | iii vaiac tiii | ough prome | OI IODD |
|---|-----------------|----------------|-------------|-------------|
| | Consolidated | | Parent e | ntity |
| | 2014 | 2013 | 2014 | 2013 |
| | \$ | \$ | \$ | \$ |
| Managed funds – equity | 17,141,716 | 12,631,455 | 17,141,716 | 12,631,455 |
| Trading securities - equity | 6,093,925 | 5,929,733 | 6,093,925 | 5,929,733 |
| Bonds and managed funds – fixed income | 9,691,624 | 8,607,451 | 9,691,624 | 8,607,451 |
| | 32,927,265 | 27,168,639 | 32,927,265 | 27,168,639 |
| (a) Managed funds - equity | | | | |
| Managed fund investments were revalued to market | | | | |
| value at 30 June 2014: | | | | |
| Market value 1 July 2013 | 12,631,455 | 12,008,588 | 12,631,455 | 12,008,588 |
| Purchases at cost | 2,500,000 | 4,700,901 | 2,500,000 | 4,700,901 |
| Proceeds on redemption | (214,019) | (6,566,297) | (214,019) | (6,566,297) |
| Net surplus on redemption | 1,546 | 575,131 | 1,546 | 575,131 |
| Revaluation increment at 30 June 2014 | 2,222,734 | 1,913,132 | 2,222,734 | 1,913,132 |
| Market value at 30 June 2014 | 17,141,716 | 12,631,455 | 17,141,716 | 12,631,455 |
| (b) Trading securities - equity | | | | |
| A gain was made when all shares were valued at market prices at 30 June 2014: | | | | |
| Market value 1 July 2013 | 5,929,733 | 5,941,029 | 5,929,733 | 5,941,029 |
| Purchase of shares at cost | 1,529,626 | 2,937,609 | 1,529,626 | 2,937,609 |
| Proceeds of sale | (2,163,670) | (4,181,066) | (2,163,670) | (4,181,066) |
| Net surplus on redemption | 154,704 | 393,713 | 154,704 | 393,713 |
| Revaluation increment at 30 June 2014 | 643,532 | 838,448 | 643,532 | 838,448 |
| Market value at 30 June 2014 | 6,093,925 | 5,929,733 | 6,093,925 | 5,929,733 |

Note 8. Current assets – Other financial assets at fair value through profit or loss (continued)

| | Consolic 2014 \$ | dated 2013 \$ | Parent e 2014 \$ | entity 2013 \$ |
|--|-------------------------------|---------------|-------------------------|----------------|
| (c) Bonds and managed funds – fixed income A gain was made when all shares were valued at market prices at 30 June 2014: | | | | |
| Market value 1 July 2013 | 8,607,451 | 5,685,937 | 8,607,451 | 5,685,937 |
| Purchase at cost | 2,030,937 | 4,279,542 | 2,030,937 | 4,279,542 |
| Proceeds of sale (net surplus on redemption) | (946,764) | (1,358,028) | (946,764) | (1,358,028) |
| Market value at 30 June 2014 | 9,691,624 | 8,607,451 | 9,691,624 | 8,607,451 |

Changes in fair values of other financial assets at fair value through profit or loss are recorded in other income in the income statement (note 4).

(c) Risk exposure

Information about the consolidated entity's exposure to credit risk and price risk is provided in note 2.

Note 9. Non-current assets – Other financial assets

| | Consolidated | | Parent entity | |
|---|-------------------|------------|---------------|------------|
| | 2014 \$ | 2013 \$ | 2014 \$ | 2013 \$ |
| Shares in wholly owned subsidiaries (note (a)) | - | - | 13 | 13 |
| Shares in other corporations (note (b)) | 6 | 6 | 6 | 6 |
| Shares in unit trust | • | - | • | |
| _ | 6 | 6 | 19 | 19 |
| These financial assets are carried at cost. | | | | |
| (a) Shares in wholly owned subsidiaries (note 22) Australian Industry Group Training Services Pty Ltd | | | | |
| (trustee of) Manufacturers Training Trust Ai Group Legal Pty Ltd (trustee of AiGroup Legal | - | - | 2 | 2 |
| Unit Trust) Confectionery BTW Pty Ltd (trustee of | - | - | 10 | 10 |
| Confectionery Trust) | - | _ | 1 | 1 |
| <u> </u> | - | - | 13 | 13 |
| (b) Shares in other corporations | | | | |
| AustralianSuper Pty Ltd | 6 | 6 | 6 | 6 |
| | 6 | 6 | 6 | 6 |

Investment in the shares of AustralianSuper Pty Ltd represents 50% of its issued capital. The Ai Group does not have a controlling interest in this entity and as such it is not consolidated into the Ai Group accounts.

AustralianSuper Pty Ltd is the Trustee of Superannuation Trust of Australia.

Note 10. (a) Non-current assets – Property, plant and equipment

| Consolidated | Freehold | Buildings | Leasehold improvements | Plant & equipment | Capital works in progress | Total |
|---------------------------|------------|-------------|------------------------|-------------------|---------------------------|--------------|
| | land \$ | \$ | \$ | \$ | \$ | \$ |
| At 1 July 2012 | | | | | | |
| Cost or fair value | 7,700,000 | 8,820,940 | 3,829,524 | 18,836,522 | 1,376,421 | 40,563,407 |
| Accumulated depreciation | _ | (46,368) | (3,693,904) | (13,197,701) | | (16,937,973) |
| Net book amount | 7,700,000 | 8,774,572 | 135,620 | 5,638,821 | 1,376,421 | 23,625,434 |
| | | | | | | |
| Year ended 30 June 2013 | | | | | | |
| Opening net book amount | 7,700,000 | 8,774,572 | 135,620 | 5,638,821 | 1,376,421 | 23,625,434 |
| Revaluation increment / | | | | | | |
| (decrement) | 300,000 | (1,110,528) | = | - | - | (810,528) |
| Additions | - | - | 14,986 | 951,853 | 1,683,908 | 2,650,747 |
| Disposals | - | - | - | (453,611) | - | (453,611) |
| Transfers in/(out) | - | 1,380,145 | - | 1,576,668 | (2,956,813) | - |
| Depreciation/amortisation | | | | | | |
| charge (note 5) | | (296,206) | (70,195) | (1,739,391) | | (2,105,792) |
| Closing net book amount | 8,000,000 | 8,747,983 | 80,411 | 5,974,340 | 103,516 | 22,906,250 |
| | | | | | | |
| At 30 June 2013 | | | | | | |
| Cost or fair value | 8,000,000 | 8,791,119 | 3,844,509 | 13,327,031 | 103,516 | 34,066,175 |
| Accumulated depreciation | | (43,136) | (3,764,098) | (7,352,691) | _ | (11,159,925) |
| Net book amount | 8,000,000 | 8,747,983 | 80,411 | 5,974,340 | 103,516 | 22,906,250 |

Consolidated

| | Freehold | Buildings | Leasehold improvements | Plant & equipment | Capital works in progress | Total |
|---|-------------|-----------|------------------------|-------------------|---------------------------|--------------|
| | land \$ | \$ | \$ | \$ | \$ | \$ |
| Year ended 30 June 2014 | | | | | | |
| Opening net book amount | 8,000,000 | 8,747,983 | 80,411 | 5,974,340 | 103,516 | 22,906,250 |
| Revaluation increment | 100,000 | 389,730 | = | - | - | 489,730 |
| Additions | - | - | - | 809,302 | 402,861 | 1,212,163 |
| Disposals | - | - | - | (309,536) | - | (309,536) |
| Transfers in / (out) | - | - | - | 2,109 | (2,109) | - |
| Depreciation/amortisation charge (note 5) | - | (299,556) | (45,576) | (1,932,116) | - | (2,277,248) |
| Closing net book amount | 8,100,000 | 8,838,157 | 34,835 | 4,544,099 | 504,268 | 22,021,359 |
| At 30 June 2014 | 9 100 000 | 9 900 077 | 2 944 500 | 12 000 027 | 504.269 | 24 257 501 |
| Cost or fair value | 8,100,000 | 8,899,977 | 3,844,509 | 13,008,837 | 504,268 | 34,357,591 |
| Accumulated depreciation | - 0.100.000 | (61,820) | (3,809,674) | (8,464,738) | - | (12,336,232) |
| Net book amount | 8,100,000 | 8,838,157 | 34,835 | 4,544,099 | 504,268 | 22,021,359 |

Note 10 (a). Non-current assets – Property, plant and equipment (continued)

| Parent entity | Freehold | Buildings | Leasehold improvements | Plant & equipment | Capital works in progress | Total |
|---------------------------|------------|-------------|------------------------|-------------------|---------------------------|--------------|
| | land \$ | \$ | \$ | \$ | \$ | \$ |
| At 1 July 2012 | | | | | | |
| Cost or fair value | 7,700,000 | 8,820,940 | 3,829,524 | 17,841,964 | 1,376,421 | 39,568,849 |
| Accumulated depreciation | | (46,368) | (3,693,904) | (12,773,252) | _ | (16,513,524) |
| Net book amount | 7,700,000 | 8,774,572 | 135,620 | 5,068,712 | 1,376,421 | 23,055,325 |
| | | | | | | |
| Year ended 30 June 2013 | | | | | | |
| Opening net book amount | 7,700,000 | 8,774,572 | 135,620 | 5,068,712 | 1,376,421 | 23,055,325 |
| Revaluation (decrement) | | | | | | |
| | 300,000 | (1,110,528) | - | - | - | (810,528) |
| Additions | - | - | 14,986 | 783,503 | 1,683,908 | 2,482,397 |
| Disposals | - | - | - | (373,867) | - | (373,867) |
| Transfers in/(out) | - | 1,380,145 | - | 1,576,668 | (2,956,813) | - |
| Depreciation/amortisation | | | | | | |
| charge (note 5) | | (296,206) | (70,195) | (1,557,943) | _ | (1,924,344) |
| Closing net book amount | 8,000,000 | 8,747,983 | 80,411 | 5,497,073 | 103,516 | 22,428,983 |
| | | | | | | |
| At 30 June 2013 | | | | | | |
| Cost or fair value | 8,000,000 | 8,791,119 | 3,844,509 | 12,366,933 | 103,516 | 33,106,077 |
| Accumulated depreciation | | (43,136) | (3,764,098) | (6,869,860) | _ | (10,677,094) |
| Net book amount | 8,000,000 | 8,747,983 | 80,411 | 5,497,073 | 103,516 | 22,428,983 |

| Parent entity | Freehold land | Buildings | Leasehold improvements | Plant & equipment | Capital works in progress | Total |
|---------------------------|------------------|-----------|------------------------|-------------------|---------------------------|--------------|
| | \$ | \$ | \$ | \$ | \$ | \$ |
| Year ended 30 June 2014 | | | | | | |
| Opening net book amount | 8,000,000 | 8,747,983 | 80,411 | 5,497,073 | 103,516 | 22,428,983 |
| Revaluation | | | | | | |
| increment/(decrement) | 100,000 | 389,730 | = | - | - | 489,730 |
| Additions | - | - | = | 641,782 | 402,861 | 1,044,643 |
| Disposals | - | - | = | (241,524) | - | (241,524) |
| Transfers in/ (out) | - | - | = | 2,109 | (2,109) | - |
| Depreciation/amortisation | - | (299,556) | (45,576) | (1,744,160) | - | (2,089,292) |
| charge (note 5) | | | | | | |
| Closing net book amount | 8,100,000 | 8,838,157 | 34,835 | 4,155,286 | 504,268 | 21,632,540 |
| | | | | | | |
| At 30 June 2014 | | | | | | |
| Cost or fair value | 8,100,000 | 8,899,977 | 3,844,509 | 12,250,382 | 504,268 | 33,599,136 |
| Accumulated depreciation | - | (61,820) | (3,809,674) | (8,095,102) | - | (11,966,596) |
| Net book amount | 8,100,000 | 8,838,157 | 34,835 | 4,155,286 | 504,268 | 21,632,540 |

Note 10 (a). Non-current assets – Property, plant and equipment (continued)

(a) Valuations of land and buildings

The consolidated entity obtains independent valuations for its land and buildings at least annually. At the end of each reporting period, the directors update their assessment of the fair value of land and buildings, taking into account the most recent independent valuations. The directors determine a property's value within a range of reasonable fair value estimates.

The best evidence of fair value is current prices in an active market for similar land and buildings. Where such information is not available the directors consider information from a variety of sources including:

- (i) current prices in an active market for land and buildings of different nature or recent prices of similar land and buildings in less active markets, adjusted to reflect those differences
- (ii) discounted cash flow projections based on reliable estimates of future cash flows
- (iii) capitalisation income projections based upon the land and building's estimated net market income, and a capitalisation rate derived from an analysis of market evidence.

At the end of the reporting period the key assumptions used by the directors in determining fair value were in the following ranges for the consolidated entity's land and buildings:

| | 2014 | 2013 |
|-----------------------|------------|---------------|
| Discount rate | 8.5% | 9.0% |
| Terminal yield | 9.0% | 9.0% |
| Capitalisation rate | 7.75-8.75% | 7.75% - 8.75% |
| Expected vacancy rate | 0% | 0% |
| Rental growth rate | 3.5% | 3.53% |

All of the above key assumptions have been taken from the last independent valuations report for the assets in the portfolio.

Note 10 (b). Non-current assets – Intangible assets

| Consolidated | Computer Software \$ | Capital works in progress \$ | Total \$ |
|---|---|---|--|
| At 1 July 2012 | | | |
| Cost or fair value | 5,319,811 | 157,060 | 5,476,871 |
| Accumulated depreciation | (4,997,012) | =_ | (4,997,012) |
| Net book amount | 322,799 | 157,060 | 479,859 |
| Year ended 30 June 2013 Opening net book amount Revaluation increment / (decrement) Additions Disposals Transfers in/(out) Amortisation charge (note 5) Closing net book amount | 322,799 - 206,645 (253,560) 275,884 | 157,060 - 463,994 - - - 616,204 | 479,859 665,789 (253,560) 892,088 |
| At 30 June 2013 | | | |
| Cost or fair value | 1,211,560 | 616,204 | 1,827,764 |
| Accumulated depreciation | (935,676) | - | (935,676) |
| Net book amount | 275,884 | 616,204 | 892,088 |

30 June 2014

Note 10 (b). Non-current assets – Intangible assets (continued)

| \$ \$ \$ Year ended 30 June 2014 | |
|--|----|
| | |
| Opening net book amount 275,884 616,204 892,088 Revaluation increment | 8 |
| Additions 23,196 417,619 440,815 Disposals | 5 |
| Transfers in / (out) 55,999 (55,999) Amortisation charge (note 5) (235,658) - (235,658) | - |
| Closing net book amount (255,656) (255,656) Closing net book amount (119,421) 977,824 1,097,245 | _ |
| At 30 June 2014 Cost or fair value 1,290,756 977,824 2,268,580 | n |
| Accumulated depreciation (1,171,335) - (1,171,335) | |
| Net book amount (1,771,333) - (1,171,333) 119,421 977,824 1,097,245 | _ |
| Parent entity Computer Capital works Software in progress Total | |
| \$ \$ | |
| At 1 July 2012 | |
| Cost or fair value 5,319,811 157,060 5,476,87 | 1 |
| Accumulated depreciation (4,997,012) - (4,997,012 |) |
| Net book amount 322,799 157,060 479,859 | |
| | |
| Year ended 30 June 2013 | |
| Opening net book amount 322,799 157,060 479,859 | n. |
| | 7 |
| Revaluation increment / (decrement) - | 2 |
| Additions 206,645 463,994 665,789 | 9 |
| Disposals - | - |
| Transfers in/(out) | - |
| Amortisation charge (note 5) (253,560) - (253,560) | _ |
| Closing net book amount 275,884 616,204 892,088 | 8 |
| | |
| At 30 June 2013 | |
| Cost or fair value 1,211,560 616,204 1,827,764 | 4 |
| Accumulated depreciation (935,676) - (935,676) | |
| Net book amount 275,884 616,204 892,088 | _ |
| 273,001 010,201 072,000 | _ |
| Parent entity Computer Capital works | |
| Software in progress Total | |
| \$ \$ \$ | |
| Year ended 30 June 2014 | |
| Opening net book amount 275,884 616,204 892,088 | 8 |
| Revaluation increment | - |
| Additions 23,196 417,619 440,815 |) |
| Disposals | - |
| Transfers in / (out) 55,999 (55,999) | - |
| Amortisation charge (note 5) 235,658 - 235,658 | 8_ |
| Closing net book amount <u>119,421</u> 977,824 1,097,245 | 5 |
| At 30 June 2014 | |
| Cost or fair value 1,290,756 977,824 2,650,580 | n |
| | |
| Accumulated depreciation (1,171,335) - (1,171,335) Not book amount 110,421 077,824 1,007,244 | |
| Net book amount 119,421 977,824 1,097,245 | |

Note 11. Current liabilities – Trade and other payables

| | Consolidated | | Parent entity | |
|--|--------------|-----------|---------------|-----------|
| | 2014 | 2013 | 2014 | 2013 |
| | \$ | \$ | \$ | \$ |
| Trade payables | 5,348,352 | 4,866,507 | 4,168,840 | 3,871,461 |
| Unexpended government contracts (note (a)) | 3,001,565 | 4,342,339 | 3,001,565 | 4,325,941 |
| Affiliation fees (note (b)) | 162,631 | 223,805 | 162,631 | 223,805 |
| Special contribution for defence of members' interests | | | | |
| (note (c)) | 8,728 | 8,728 | 8,728 | 8,728 |
| | 8,521,276 | 9,441,379 | 7,341,764 | 8,429,935 |

(a) Unexpended government contracts

Under arrangements with the Commonwealth and various State Governments the consolidated entity was either given, or acted as custodian of, various contracts earmarked for specific purposes in the Manufacturing, Engineering, Construction, Information Technology and Telecommunications Industry. Total government contracts received during the year amounts to \$13,708,130 (2013: \$16,934,230) for the consolidated entity. Contract funds unexpended at year end amount to \$3,001,565 (2013: \$4,342,339) for the consolidated entity. Any contract funds not expended at the completion of the contract for the purposes of the contract are repayable to the appropriate government body.

(b) Affiliation fees

This represents the amount billed to members for subscription income on behalf of the affiliates of the consolidated entity. When the member settles their membership account for the year, payment collected is forwarded to the affiliation organisations, primarily the Chamber of Commerce and Industry, Western Australia and the Northern Territory Chamber of Commerce and Industry.

(c) Special contribution for defence of members' interest

Since 1995/96, special contributions of \$89,109 have been collected from members on several occasions to defend members' interests in relation to major union claims and campaigns. During the reporting there were no contributions to the account established by Ai Group to assist Bestaff Australasia Pty Ltd to meet its legal costs in defending a claim by CoINVEST Limited in the County Court of Victoria. CoINVEST is the trustee of the portable long service leave scheme established under the Construction Industry Long Service Leave Act 1997 (Vic). The claim related to the definition of 'Ordinary Pay' under the Rules of the Construction Industry Portable Long Service Leave Scheme and had widespread implications for labour hire companies. All funds in the account were paid to the firm of solicitors representing Bestaff in previous years in partial payment of invoices sent to Bestaff Australasia Pty Ltd for legal costs incurred in defending the proceedings.

There were no further contributions, or any further expenditure relating to such contributions, during the year, and the balance in the account represents funds carried forward to future periods.

(d) Other payables

At 30 June 2014, there are none of the following payables noted:

- Payables to employers as consideration for the employers making payroll deductions of membership subscriptions
- Payables in respect of legal costs and other expenses related to litigation or other legal matters

Note 12. Current liabilities – Deferred income

| | Consolic | lated | Parent e | ntity |
|---|------------|------------|------------|------------|
| | 2014 | 2013 | 2014 | 2013 |
| | \$ | \$ | \$ | \$ |
| Deferred income (note (a)) | 18,770,336 | 14,994,792 | 18,750,827 | 14,994,792 |
| Deferred income – government contracts (note (b)) | 4,831,764 | 7,952,125 | 4,831,764 | 7,952,125 |
| | 23,602,100 | 22,946,917 | 23,582,591 | 22,946,917 |

(a) Deferred income

Membership subscription income is brought to account on a pro-rata basis over the period to which it relates. The deferred income account contains income generated from the early issue of the three-monthly, six-monthly and yearly subscription billings in June 2014.

(b) Deferred income – government contracts

Government contract income is brought to account on a pro-rata basis over the period to which it relates as per the contract (refer note 1(d)).

Note 13. Current liabilities – Provisions

| | Consolidated | | Parent en | ntity |
|--|--------------|-----------|-----------|-----------|
| | 2014 | 2013 | 2014 | 2013 |
| | \$ | \$ | \$ | \$ |
| Employee benefits - annual leave | 3,136,537 | 3,161,029 | 2,025,384 | 2,051,758 |
| Employee benefits - long service leave | 2,226,370 | 2,203,750 | 2,040,201 | 2,056,157 |
| | 5,362,907 | 5,364,779 | 4,065,585 | 4,107,915 |

There are no employee benefit provisions in respect of officeholders of the reporting unit. There were no provision in relation to separation and redundancy and other employee provisions at the end of the reporting period.

Amounts not expected to be settled within the next 12 months

The current provision for employee benefits includes accrued annual leave, long service leave. For long service leave it covers all unconditional entitlements where employees have completed the required period of service and also those where employees are entitled to pro-rata payments in certain circumstances. The entire amount of the provision is presented as current, since the group does not have an unconditional right to defer settlement for any of these obligations. However, based on past experience, the group does not expect all employees to take the full amount of accrued leave or require payment within the next 12 months. The following amounts reflect leave that is not to be expected to be taken or paid within the next 12 months.

| Consolid | ated | Parent e | ntity |
|------------|------------|------------|---------------------------------|
| 2014 \$ | 2013 \$ | 2014 \$ | 2013 \$ |
| 2,097,199 | 1,858,863 | 1,911,030 | 1,711,270 |
| | 2014 \$ | \$ \$ | 2014 2013 2014 \$ |

Note 14. Non-current liabilities – Other payables

| | Conso | lidated | Parent | t entity |
|--|------------------|---------|--------|----------|
| | 2014 2013 | | 2014 | 2013 |
| Lease incentives (note (a)) Straight lining of fixed increase in lease rental (note (b)) | \$ | \$ | \$ | \$ |
| | 20,061 | 154,818 | 20,061 | 154,818 |
| | 33,377 | 67,903 | 33,377 | 67,903 |
| | 53,438 | 222,721 | 53,438 | 222,721 |

(a) Lease incentives

The lease incentive includes a rent free period to the lease on the South Melbourne premises commencing 1 July 2009, the Newcastle premises commencing 1 January 2011 and the Canberra premises commencing 25 September 2012 which are currently recognised over a 5 year period. In addition, we have provided tenants at the Adelaide premises with lease incentives, which are currently recognised over a 5 year period.

(b) Straight lining of fixed increase in lease rental

The consolidated entity has entered into some operating property leases that have fixed annual rental increase in the lease contracts. A liability is recognised in the provision for straight lining of fixed increases in lease rentals.

Note 15. Non-current liabilities – Provisions

| | Consolidated | | Parent entity | |
|--|------------------|---------|---------------|---------|
| | 2014 2013 | | 2014 | 2013 |
| | \$ | \$ | \$ | \$ |
| Employee benefits - long service leave | 699,643 | 610,840 | 599,862 | 537,570 |
| Lease make good provision (note (a)) | 100,000 | 98,044 | 100,000 | 98,044 |
| | 799,643 | 708,884 | 699,862 | 635,614 |

There are no employee benefit provisions in respect of officeholders of the reporting unit. There were no provision in relation to separation and redundancy and other employee provisions at the end of the reporting period.

Note 15. Non-current liabilities – Provisions (continued)

(a) Lease make good provision

The consolidated entity is required to restore the leased premises of its offices to their original condition at the end of the respective lease terms. A provision has been recognised for the present value of the estimated expenditure required to remove any leasehold improvements. These costs have been capitalised as part of the cost of leasehold improvements and are amortised over the shorter of the term of the lease or the useful life of the assets.

(b) Movements in provisions

Movements in each class of provision during the financial year, other than employee benefits, are set out below:

| 2014 | Lease make | | |
|--|---------------------------------------|--|--|
| 2014 | $\operatorname{\mathbf{good}}_{\Phi}$ | | |
| | 3 | | |
| Carrying amount at the beginning of the financial year | 98,044 | | |
| Charged to profit or loss | | | |
| - additional provisions recognised | 1,956 | | |
| - unused amounts reversed | - | | |
| Amounts used during the year | <u>-</u> _ | | |
| Carrying amount at the end of the financial year | 100,000 | | |

Note 16. Non-current liabilities – Retirement benefit obligations

| | Consolidated | | Parent entity | |
|--------------------------------|--------------|---------|---------------|---------|
| | 2014 | 2013 | 2014 | 2013 |
| | \$ | \$ | \$ | \$ |
| Retirement benefit obligations | 335,306 | 478,375 | 335,306 | 478,375 |
| | 335,306 | 478,375 | 335,306 | 478,375 |

(a) Superannuation Plan

The consolidated entity contributes to a defined benefit employee superannuation plan, The Australian Industry Group Superannuation Plan (a sub-Plan of AustralianSuper). This plan was transferred from Mercers Super Trust to AustralianSuper on 4 December 2006. Some employees of the consolidated entity are entitled to benefits from the consolidated entity's defined benefit superannuation plan on retirement, disability or death. The defined benefit plan has been transferred to AustralianSuper Pty Ltd to manage. The defined benefit section provides lump sum benefits based on years of service and average salary. The plan rules provide benefits which are at least as great as the minimum required under Australia's superannuation guarantee legislation.

Plan assets are held in trusts which are subject to supervision by the prudential regulator. Funding levels are reviewed regularly. Where assets are less than vested benefits, being those payable upon exit, a management plan must be formed to restore the coverage to at least 100%. Responsibility for governance of the pan, including investment decisions and plan rules, rests solely with the board of trustees of the plan. Contributions levels are also the responsibility of the trustee, although these are usually set in consultation with the employer. The board of trustees must be composed of an equal number of representatives of the company and plan participants.

The defined contribution section receives fixed contributions from the consolidated entity and the consolidated entity's legal or constructive obligation is limited to these contributions.

The following sets out details in respect of the defined benefit section only. The expense recognised in relation to the defined contribution plan is disclosed in note 5.

(b) Balance sheets amounts

The amounts recognised in the balance sheets are determined as follows:

| | Consolidated | | Parent entity | |
|---|------------------|-------------|---------------|-------------|
| | 2014 2013 | | 2014 | 2013 |
| | \$ | \$ | \$ | \$ |
| Present value of the defined benefit obligation | 5,364,638 | 5,221,787 | 5,364,638 | 5,221,787 |
| Fair value of defined benefit plan assets | (5,029,332) | (4,743,412) | (5,029,332) | (4,743,412) |
| | 335,306 | 478,375 | 335,306 | 478,375 |

Note 16. Non-current liabilities – Retirement benefit obligations (continued)

(c) Categories of plan assets

The major categories of plan assets are as follows:

| | Consc | Consolidated | | ntity |
|--------------------|-----------|--------------|-----------|-----------|
| | 2014 | 2013 | 2014 | 2013 |
| | \$ | \$ | \$ | \$ |
| Cash | 150,880 | 237,171 | 150,880 | 237,171 |
| Property | 603,520 | 569,209 | 603,520 | 569,209 |
| Equity instruments | 3,218,772 | 2,656,311 | 3,218,772 | 2,656,311 |
| Other assets | 1,056,160 | 1,280,721 | 1,056,160 | 1,280,721 |
| | 5,029,332 | 4,743,412 | 5,029,332 | 4,743,412 |

(d) Reconciliations

| (u) Reconcinations | Consolidated | | Parent entity | |
|--|--------------|-----------|---------------|-----------|
| | 2014 | 2013 | 2014 | 2013 |
| | \$ | \$ | \$ | \$ |
| Reconciliation of the present value of the defined benefit | | | | |
| obligation, which is partly funded: | | | | |
| Balance at the beginning of the year | 5,221,787 | 6,230,791 | 5,221,787 | 6,230,791 |
| Current service cost | 154,855 | 212,718 | 154,855 | 212,718 |
| Interest cost | 209,021 | 204,041 | 209,021 | 204,041 |
| Contributions by plan participants | 68,679 | 80,289 | 68,679 | 80,289 |
| Remeasurements – loss/(gain) arising from experience | 175,817 | (170,910) | 175,817 | (170,910) |
| Remeasurements – loss/(gain) arising from change in | 292,505 | (479,445) | 292,505 | (479,445) |
| financial assumptions | | | | |
| Benefits, taxes, premiums and expenses paid | (758,026) | (855,697) | (758,026) | (855,697) |
| Balance at the end of the year | 5,364,638 | 5,221,787 | 5,364,638 | 5,221,787 |
| | | | | |
| Reconciliation of the fair value of plan assets: | | | | |
| Balance at the beginning of the year | 4,743,412 | 4,700,245 | 4,743,412 | 4,700,245 |
| Expected interest income | 196,610 | 163,524 | 196,610 | 163,524 |
| Remeasurements – gain on plan assets excluding | 490,147 | 479,574 | 490,147 | 479,574 |
| amount included in interest income | | | | |
| Employer contributions | 288,511 | 175,478 | 288,511 | 175,478 |
| Contributions by plan participants | 68,679 | 80,289 | 68,679 | 80,289 |
| Benefits, taxes, premiums and expenses paid | (758,027) | (855,698) | (758,027) | (855,698) |
| Balance at the end of the year | 5,029,332 | 4,743,412 | 5,029,332 | 4,743,412 |

(e) Amounts recognised in income statements

The amounts recognised in the income statements are as follows:

| č | Consolidated | | Parent entity | |
|---|--------------|---------|---------------|---------|
| | 2014 | 2013 | 2014 | 2013 |
| | \$ | \$ | \$ | \$ |
| Current service costs | 154,855 | 186,407 | 161,084 | 186,407 |
| Interest costs | 12,411 | 50,517 | 12,411 | 50,517 |
| Total included in employee benefits expense | 167,266 | 77,828 | 173,495 | 77,828 |

Note 16. Non-current liabilities – Retirement benefit obligations (continued)

(f) Amount recognised in other comprehensive income

| • | Consol | Consolidated | | Parent entity | |
|---|--------------------|--------------|-------------|---------------|--|
| | 2014 | 2013 | 2014 | 2013 | |
| | \$ | \$ | \$ | \$ | |
| Remeasurements - gain on defined benefit obligat | ion/ 21,824 | 1,129,929 | 21,824 | 1,129,929 | |
| asset recognised in the year | | | | | |
| Cumulative actuarial (losses) recognised in other | (1,636,324) | (1,658,148) | (1,636,324) | (1,658,148) | |
| comprehensive income | | | | | |

(g) Principal actuarial assumptions

The principal actuarial assumptions used (expressed as weighted averages) were as follows:

| Discount rate | Consolidated | | Parent entity | |
|------------------------|--------------|-------|---------------|-------|
| | 3.70% | 4.20% | 3.70% | 4.20% |
| Future salary increase | 3.50% | 3.50% | 3.50% | 3.50% |

Sensitivity of the defined benefit obligation to changes in the significant assumptions is:

| | | Impact on defined benefit obligation | | | |
|-------------------------------------|----------------------|--------------------------------------|--------------------------------------|--|--|
| | Change in assumption | Increase in assumption | Decrease in assumption | | |
| Discount Rate Salary growth rate | 0.50% 0.50% | Decrease by 5.5% Increase by 5.4% | Increase by 5.9% Decrease by 5.1% | | |

Comparative information has not been provided for the sensitivity analysis as permitted by the transitional provision of the revised standard.

The above sensitivity analyses are based on a change in an assumption while holding all other assumptions constant. In practice, this is unlikely to occur, and changes in some of the assumptions may be correlated. When calculating the sensitivity of the defined benefit obligation to significant actuarial assumptions the same method (present value of the defined benefit obligation calculated with the projected unit credit method at the end of the reporting period) has been applied as when calculating the defined benefit liability recognised in the balance sheet.

The methods and types of assumptions used in preparing the sensitivity analysis did not change compared to the prior period.

(h) Risk exposure

Through its defined benefit plan, the group is exposed to a number of risks, the most significant of which are detailed below:

Asset volatility - The plan liabilities are calculated using a discount rate set with reference to government bond yields; if plan assets underperform this yield, this will create a deficit. The plan holds a significant proportion of equities, which are expected to outperform government bonds in the long-term while providing volatility and risk in the short-term. As the plan matures, the group intends to reduce the level of investment risk by investing more in assets that better match the liabilities. The government bonds represent investments in Australian government securities only. The corporate bonds are global securities with an emphasis on Australian bonds. However, the group believes that due to the long-term nature of the plan liabilities and the strength of the supporting group, a level of continuing equity investment is an appropriate element of the group's long term strategy to manage the plan efficiently. See below for more details on the group's investment strategy.

Changes in bond yields - A decrease in government bond yields will increase plan liabilities, although this will be partially offset by an increase in the value of the plans' bond holdings.

Salary growth risk - The majority of the plan's benefit obligations upon members reaching age 60 are linked to salary inflation. As a result salary growth higher than assumed will lead to higher liabilities in the future, thereby requiring additional employer contributions or increasing the deficit.

Note 16. Non-current liabilities – Retirement benefit obligations (continued)

The defined benefit assets are invested in the AustralianSuper Balanced option. Investments are well diversified, such that the failure of any single investment would not have a material impact on the overall level of assets. The largest proportion of assets is invested in equities, although the plan also invests in property, bonds, cash and investment (hedge) funds. The group believes that equities offer the best returns over the long term with an acceptable level of risk. The majority of equities are in a globally diversified portfolio of international blue chip entities, with a target of 29% of equities held in Australia, and 31% in International and emerging markets with the balance in property and infrastructure including a small portion on cash and fixed interest. The group does not use derivatives to manage its risk.

(i) Employer contributions

Employer contributions to the defined benefit section of the plan are based on recommendations by the plan's actuary. Actuarial assessments are made annually, and the last such assessment was made as at 30 June 2014. The plan provides both accumulated benefits and defined benefits (to members admitted prior to 1 March 1994) based on years of service and average salary. The consolidated entity also makes additional contributions to meet the insurance costs and expenses of the plan.

All members of the plan at 1 March 1994, prior to restructuring of the plan, were provided with a guarantee that their benefit under the new arrangements would not be less than the benefit which would have been paid if the restructuring had not occurred.

Total employer contributions expected to be paid by the consolidated entity for the year ended 30 June 2015 are \$148,002. The weighted average duration of the defined benefits obligation is 11.7 years (2013 - 11.3 years).

30 June 2014

Note 17. Reserves and retained profits

| | | Consolidated | | Parent entity | |
|------------|---|--------------|----------------------------------|---------------|----------------------------------|
| | | 2014 \$ | 2013 \$ | 2014 \$ | 2013 \$ |
| (a) | Reserves | | | | |
| | Property, plant and equipment revaluation reserve | 4,048,522 | 3,558,792 | 4,048,522 | 3,558,792 |
| | Business combination reserve | 7,405,017 | 7,405,017 | 7,405,017 | 7,405,017 |
| | | 11,453,539 | 10,963,809 | 11,453,539 | 10,963,809 |
| | Movements: Property, plant and equipment revaluation reserve: | | | | |
| | Balance 1 July 2013 Increment on revaluation of freehold land at | 3,558,792 | 4,369,320 | 3,558,792 | 4,369,320 |
| | the end of the financial year Increment/(decrement) on revaluation of | 100,000 | 300,000 | 100,000 | 300,000 |
| | buildings at the end of the financial year | 389,730 | (1,110,528) | 389,730 | (1,110,528) |
| | Balance 30 June 2014 | 4,048,522 | 3,558,792 | 4,048,522 | 3,558,792 |
| | | Consolic | | Parent | • |
| | | 2014 | 2013 | 2014 | 2013 |
| | Management | \$ | \$ | \$ | \$ |
| | Movements: Business combination reserve: | - 40- 04- | 5 40 5 04 5 | - 40- 04- | 5 40 5 04 5 |
| | Balance 1 July 2013 | 7,405,017 | 7,405,017 | 7,405,017 | 7,405,017 |
| | Balance 30 June 2014 | 7,405,017 | 7,405,017 | 7,405,017 | 7,405,017 |
| (b) | Retained profits | | | | |
| | Retained profits at the beginning of the financial year Net surplus attributable to members of The | 51,028,512 | 47,790,311 | 51,028,512 | 47,790,311 |
| | Australian Industry Group Remeasurements – gain on defined benefit | 3,675,993 | 2,108,272 | 3,675,993 | 2,108,272 |
| | obligation/asset recognised during the year | 21,824 | 1,129,929 | 21,824 | 1,129,929 |
| | Retained profits at the end of the financial year | 54,726,329 | 51,028,512 | 54,726,329 | 51,028,512 |
| | | | | | |

(c) Nature and purpose of reserves

(i) Property, plant and equipment revaluation reserve

The property, plant and equipment revaluation reserve is used to record increments and decrements on the revaluation of non-current assets, as described in accounting policy note 1(j).

(ii) Business combination reserve

On 1 July 2009 the parent entity amalgamated with Engineering Employers Association, South Australia (EEASA) resulting in the creation of this reserve.

There were no such amalgamations, restructures or business combinations during the current financial year.

The Australian Industry Group Notes to the financial statements

30 June 2014

Note 18. Related party transactions

In the audit of these financial statements, The Australian Industry Group (Ai Group), must comply with

- the Australian Accounting Standards (AASB), and
- the Reporting Guidelines issued under the Fair Work (Registered Organisations) Amendment Act 2012 (the Act), and
- the Act and its regulations.

(i) Related Party Transactions Under the Standard

AASB 124 (the Standard) requires disclosure of related party transactions and for the purposes of this Note 18 (i), the definition of related party in AASB 124 has been adopted. Key Management Personnel in the Standard includes the Officers of Ai Group and the directors of Ai Group.

(a) Officers of the reporting entity

The Officers of Ai Group (refer to Note 1 in the Operating Report) together control the entity, and have the responsibility for the management of the affairs of the entity, determination of the policy of the entity and to make, rescind, alter and enforce the rules of the entity. None of the Officers entered into any related party transactions as required to be disclosed under AASB 124 for the reporting period. Nor, during the financial year, did any of those Officers receive any payment or benefit in exchange for services rendered by the Officers to Ai Group.

(b) Directors of Ai Group

The directors of Ai Group (who are not Officers) during the reporting period were the following persons:

Fiona Brown (resigned 3rd March 2014), Peter Burn, Sharon Cullen, Jemina Dunn(appointed 1st February 2014), Mark Goodsell, Megan Lilly, Anthony Melville, Stephen Myatt, Peter Nolan, John O'Callaghan, Tim Piper, Stephen Smith, John Tsimboulas, Helen Waldron and Innes Willox.

(These persons are not Officers under the Act as their participation in the management of Ai Group is only in accordance with the directions given to them by the Committee of Management of Ai Group or by an Officer for the purpose of implementing the policy of the entity or a decision concerning the entity.)

Aside from their compensation as employees of Ai Group (noted below), none of the directors entered into any related party transactions as required to be disclosed under AASB 124 for the reporting period.

Key management personnel compensation:

| | Consol | Consolidated | | entity | |
|------------------------------|------------------|--------------|-----------|-----------|--|
| | 2014 2013 | | 2014 | 2013 | |
| | \$ | \$ | \$ | \$ | |
| Short-term employee benefits | 5,672,910 | 6,032,819 | 5,672,910 | 6,032,819 | |

(c) Transactions with other related parties

The following transactions occurred with other related parties (the subsidiaries of the reporting entity):

| <u> </u> | Consolidated | | Parent | entity | |
|---------------------------------------|------------------|----|--------------|--------------|--|
| | 2014 2013 | | 2014 | 2013 | |
| | \$ | \$ | \$ | \$ | |
| Other transactions | | | | | |
| Rental revenue paid to The Australian | | | | | |
| Industry Group | - | - | 454,000 | 536,000 | |
| (d) Loans to/from related parties | | | | | |
| Loans to subsidiaries | | | | | |
| Beginning of the year | - | - | 2,762,271 | 3,405,625 | |
| Loans advanced | - | | 10,282,260 | 9,555,546 | |
| Loan repayments received | - | - | (11,037,666) | (10,178,500) | |
| Interest paid | - | - | - | (20,400) | |
| End of year | - | - | 2,006,865 | 2,762,271 | |

No provisions for doubtful debts have been raised in relation to any outstanding balances, and no expense has been recognised in respect of bad or doubtful debts due from related parties.

The Australian Industry Group Notes to the financial statements 30 June 2014

Note 18. Related party transactions (continued)

(ii) Related Party Payments

Section 148C of the Act requires Ai Group, (the reporting unit under the Act) to disclose to its members all payments made by it to its related parties. A related party to Ai Group under the Act includes the following:

- a related body corporate (Ai Group Training Services Pty Ltd; Ai Group Legal Pty Ltd; Confectionery BTW Pty Ltd) and other controlled entities;
- Officers of Ai Group;
- Relatives of Officers;
- Persons or entities in which an Officer has disclosed a material personal interest ("declared persons").

An exemption was granted to Ai Group in June 2014 which limited the disclosure requirements under the Act to

- a. payments in excess of \$5000 (cumulative) over the financial year; and
- b. only to Ai Group's related parties, our National Councillors (and their Alternates) and their spouses, parents, children and declared persons.

(Remuneration paid to National Councillors and reasonable expense reimbursement in the course of them performing their duties as National Councillors (the Officers of Ai Group) are excluded under the Act.)

In accordance with the requirements of section 148C of the Act and rule 53C (7) of the entity's Rules, payments in excess of \$5000 to persons or bodies deemed to be related parties of Ai Group during the financial year 2013-14 (the disclosure period) are required to be disclosed to members (remuneration of Officers and reimbursement or payments of reasonable expenses incurred in the course of the Officer performing their duties as an officer of Ai Group or of a branch of Ai Group are excluded). Ai Group has not made any payments to any of the Officers, their relatives or declared persons in accordance with the requirements of section 148C and Rule 53C for the reporting period. However, Ai Group has made the payments disclosed in Note 18(i)(d) to its related bodies corporate, as shown in the table.

For the purposes of the Act, it is also noted that none of the branches of Ai Group has any power or authority to make payments and none maintains any bank accounts for this purpose. Accordingly, under Section 148C, there are no disclosures of any payments made by any of the NSW Branch, Victorian Branch, Queensland Branch or South Australian Branch for the financial year 2013-14 to related parties or declared persons of those branches.

Note 19. Remuneration of auditors

During the year the following fees were paid or payable for services provided by the auditor of the parent entity, its related practices and non-related audit firms:

| | Consolidated | | Parent entity | |
|---|--------------|---------|---------------|---------|
| | 2014 | 2013 | 2014 | 2013 |
| | \$ | \$ | \$ | \$ |
| Assurance services | | | | |
| Audit services | | | | |
| PricewaterhouseCoopers Australian firm: Audit and review of | | | | |
| financial statements and other audit work under the Fair Work | 168,700 | 180,000 | 139,700 | 151,000 |
| (Registered Organisations) Act 2009 | | | | |
| Total remuneration for audit services | 168,700 | 180,000 | 139,700 | 151,000 |
| Other assurance services | | | | |
| PricewaterhouseCoopers Australian firm: Other accounting | | | | |
| services | 29,300 | 27,200 | 29,300 | 27,200 |
| Total remuneration for other assurance services | 29,300 | 27,200 | 29,300 | 27,200 |
| - | | | | |
| Total remuneration for assurance services | 198,000 | 207,200 | 198,000 | 178,200 |

The Australian Industry Group Notes to the financial statements

30 June 2014

Note 20. Contingent liabilities

(i) Claims

The consolidated entity had no contingent liabilities in respect of claims at 30 June 2014.

(ii) Guarantees

The Australian Industry Group has guaranteed payment of the debts of Australian Industry Group Training Services Pty Ltd (and Manufacturers Training Trust).

Australian Industry Group is not reliant on financial support of another reporting unit to continue as a going concern.

Note 21. Commitments

(a) Capital commitments

Capital expenditure contracted for at the end of each reporting period but not recognised as liabilities is as follows:

| | Consolidated | | Parent entity | |
|---|--------------|------------|---------------|------------|
| | 2014 \$ | 2013 \$ | 2014 \$ | 2013 \$ |
| Property, plant and equipment: | | | | |
| Within one year | 1,611,811 | 1,915,424 | 1,611,811 | 1,915,424 |
| Later than one year but not later than five years | 161,398 | 161,398 | 161,398 | 161,398 |
| Later than five years | 66,956 | 66,956 | 66,956 | 66,956 |
| | 1,840,165 | 2,143,778 | 1,840,165 | 2,143,778 |

(b) Lease commitments: consolidated entity as lessee

Non-cancellable operating leases

The consolidated entity leases various offices under non-cancellable operating leases expiring within one to three years. The leases have varying terms, escalation clauses and renewal rights. On renewal, the terms of the leases are renegotiated.

| | Consolidated | | Parent entity | |
|---|-------------------|------------|---------------|------------|
| | 2014 \$ | 2013 \$ | 2014 \$ | 2013 \$ |
| Commitments for minimum lease payments in relation to non- cancellable operating leases are payable as follows: | | | | |
| Within one year | 1,765,104 | 1,488,963 | 1,765,104 | 1,488,963 |
| Later than one year but not later than five years | 4,762,372 | 997,321 | 4,762,372 | 997,321 |
| Later than five years | 5,674,192 | - | 5,674,192 | - |
| | 12,201,668 | 2,486,284 | 12,201,668 | 2,486,284 |
| Future minimum lease payments expected to be received in relation to non-cancellable sub-leases of operating leases | - | - | _ | - |

The Australian Industry Group Notes to the financial statements 30 June 2014

Note 22. Subsidiaries

The consolidated financial statements incorporate the assets, liabilities and results of the following subsidiaries in accordance with the accounting policy described in note 1(b):

| Name of entity | Country of Incorporation | Class of security | Equ Hold | • |
|---|-----------------------------|-------------------|-------------|------|
| | | | 2014 | 2013 |
| | | | % | % |
| Australian Industry Group Training Services Pty Ltd | Australia | Ordinary shares | 100 | 100 |
| Ai Group Legal Pty Ltd | Australia | Ordinary shares | 100 | 100 |
| Confectionery BTW Pty Ltd | Australia | Ordinary shares | 100 | 100 |

During the year, The Australian Industry Group continued to operate these trustee entities:

- (i) Ai Group Legal Pty Ltd which acted as trustee for Ai Group Legal Unit Trust; and
- (ii) Australian Industry Group Training Services Pty Ltd which acted as trustee for The Manufacturers Training Trust.
- (iii) Confectionery BTW Pty Ltd which acted as trustee for The Confectionery Trust.

Note 23. Events occurring after the balance sheets date

At the date of signing this report, no other matter or circumstance has arisen since 30 June 2014 that has significantly affected, or may significantly affect:

- (a) the consolidated entity's operations in future financial years; or
- (b) the results of those operations in future financial years; or
- (c) the consolidated entity's state of affairs in future financial years.

Note 24. Reconciliation of surplus to net cash inflow from operating activities

| | Consolidated | | Parent entity | |
|---|------------------|-------------|---------------|-------------|
| | 2014 2013 | | 2014 | 2013 |
| | \$ | \$ | \$ | \$ |
| Surplus / (deficit) from continuing operations | 3,675,993 | 2,108,272 | 3,675,993 | 2,108,272 |
| Depreciation and amortisation | 2,512,906 | 2,359,352 | 2,324,950 | 2,177,904 |
| (Profit) / loss on disposal of investments | (156,250) | (968,844) | (156,250) | (968,844) |
| (Profit) / loss on revaluation of investments | (2,866,266) | (2,751,580) | (2,866,266) | (2,751,580) |
| Share of profits of associates | - | - | - | - |
| Net loss on sale of non-current assets | - | 159,428 | - | 162,030 |
| Change in operating assets and liabilities | | | | |
| Decrease / (increase) in receivables | 293,587 | 4,170,757 | 78,718 | 3,672,439 |
| Decrease / (increase) in receivables from related parties | - | - | 755,406 | 643,354 |
| Decrease / (increase) in other receivables | (362,516) | 686,000 | (376,309) | 676,050 |
| Increase in deferred income | 655,183 | 1,642,711 | 635,674 | 1,642,711 |
| Increase in trade and other payables | (920,103) | 1,965,513 | (1,088,171) | 2,055,768 |
| (Decrease) in provisions | (223,465) | (162,595) | (290,434) | (106,645) |
| Net cash inflow from operating activities | 2,609,069 | 9,209,014 | 2,693,311 | 9,311,459 |

No other reporting unit and/or controlled entity of the organisation is the source of a cash inflow or the application of a cash outflow other than those disclosed in Note 18(d).

The Australian Industry Group Committee of management's statement

This Statement is made by the committee of management of The Australian Industry Group (the National Executive) pursuant to a resolution passed by the National Executive on 19 August 2014 (the date of passage of the resolution) in relation to the matters requiring declaration under the Reporting Guidelines and is signed by the designated officer within the meaning of section 243 of Fair Work (Registered Organisations) Act 2009 (the Act) and in accordance with the Reporting Guidelines and is dated as at the date a designated officer signs this Statement:

The National Executive declared on the date of passage of the resolution in relation to the financial and operating reports and other prescribed information of The Australian Industry Group (the reporting unit) for the financial year ending 30 June 2014 that in the opinion of the committee of management:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with the Reporting Guidelines of the General Manager, Fair Work Commission;
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable;
- (e) no revenue has been derived from undertaking recovery of wages activity during the reporting period; and
- (f) during the financial year to which the General Purpose Financial Report relates and since the end of that year:
 - (i) meetings of the (National Executive) were held in accordance with the Rules of the reporting unit and
 - (ii) the financial affairs of the reporting unit have been managed in accordance with its Rules; and
 - (iii) the financial records of the reporting unit have been kept and maintained in accordance with the Act and its related Regulations; and
 - (iv) no Member has requested any information from the reporting unit and the General Manager has not requested any such information of the reporting unit under section 272 of the Act; and
 - (v) no orders for inspection of financial records have been made by Fair Work Australia under section 273 of the Act.

This statement is signed by the National President, being the authorised Designated Officer under the Rules within the meaning of section 243 of the Act; and is dated the date on which the Designated Officer signs this statement.

For the Committee of Management By its Designated Officer

N Cornish

National President

Brisbane 19 August 2014

The Australian Industry Group Operating Report

The Committee of Management presents their Operating Report on The Australian Industry Group for the year ended 30 June 2014.

Committee of Management

The following persons were members of the Committee of Management of The Australian Industry Group during the financial year and up to the date of this report:

P Binns

K Bridges

N Cornish (National President)

G Coyne

J De Iuliis

L Di Bartolomeo (Immediate Past National President)

J Dixon (National Vice President – VIC)

A S Downs

M Forrest

D Heaslip (National Vice President - SA)

G Helou

W A Hutchinson (Alternate)

J W Ingram AM (National Secretary/Treasurer)

C Isaac (National Vice President – NSW)

C Jenkins

P Johns

A Kachellek (Alternate)

G Lilliss (Alternate)

D McGree

M McMahon

D McNeil

M Monro (Alternate)

P O'Donnell (Alternate)

C Ogilvy

R Pilling (Deputy National President)

S Richter

R J Rolls (Alternate)

M Tamasi (Alternate)

R Vegt

AWarren

R J C Wilson (Alternate)

The position of National Vice President – QLD is currently vacant. All members held their positions on the Committee of Management from 1 July 2013 to 30 June 2014, with the exception of the following:

RESIGNATIONS

- 26 November 2013 G R W Battershill - 6 December 2013 I Campbell A Conte - 26 November 2013 L Di Bartolomeo - 26 November 2013 J Doyle - 4 December 2013 J De Iuliis - 26 November 2013 C Raine - 20 December 2013 C Stathy OAM - 26 November 2013

G R W Battershill, J Doyle and C Stathy were not reappointed as a member of the Committee of Management on 26 November 2013. C Raine was not reappointed as a member of the Committee of Management on 20 December 2013. I Campbell resigned as National Vice President – VIC on 6 December 2013. A Conte resigned as National Vice President – QLD on 26 November 2013. L Di Bartolomeo resigned as National President on 26 November 2013. J De Iuliis resigned as Alternates from the Committee of Management on 26 November 2013.

APPOINTMENTS

- 26 November 2013 N Cornish G Coyne - 26 November 2013 - 26 November 2013 J Dixon D Heaslip - 26 November 2013 C Isaac - 26 November 2013 P Johns - 26 November 2013 **G** Lilliss - 26 November 2013 M Monro - 26 November 2013 P O'Donnell - 26 November 2013 M Tamasi - 26 November 2013 A Warren - 26 November 2013

N Cornish was appointed as National President on 26 November 2013 and continues in office at the date of this report. J Dixon was appointed National Vice President – VIC on 26 November 2013 and continues in the office at the date of this report. C Isaac was appointed National Vice President – NSW on 26 November 2013 and continues in the office at the date of this report. D Heaslip was appointed National Vice President – SA on 26 November 2013 and continues in the office at the date of this report. G Coyne, P Johns, G Lilliss, M Monro and P O'Donnell were appointed Alternate on the Committee of Management on 26 November 2013. M Tamasi and A Warren were appointed as a member of the Committee of Management on 26 November 2013.

Officebearers of the Committee of Management were appointed to their current positions on 26th November 2013.

The following persons have been appointed by the Committee of Management and the Branch Councils as Emeritus Councillors with the lifetime privilege of attending meetings of the Committee of Management and respective Branch Councils but are not elected Officers under the Act:

Geoff Ashton AM
Tim Besley M A AC
Trevor Carroll
Jim Dowrie OBE
John Hale
Bob Hill-Ling AO
John Ingram AM
Ivan James AO
Graham Kraehe AO
Frank Morgan CBE
Don Matthews
Dr Walter Uhlenbruch AO KLJ

Sir William Tyree OBE passed away on 25 October 2013

Remuneration of the Committee of Management

During the financial year, no member of the Committee of Management of the reporting unit received, directly or indirectly, any payment or any benefit in exchange for services rendered by the members of the Committee of Management.

Principal activities

During the year the principal continuing activities of the reporting unit as a registered employer organisation consisted of:

- a) representing its membership in manufacturing, construction, engineering, automotive, telecommunications, IT, transport, labour hire and other industries,
- b) providing assistance, advice and information to its membership in the areas of workplace relations and human resource management; OHS and workers' compensation management; environment and energy management; innovation policy and development networks; international trade development and promotion; and business regulation,
- c) conducting comprehensive training workshops, seminars and related programs.

There have been no significant changes to the nature of the principal activities of the reporting unit during the financial year.

Results of Principal activities

The Organisation continued to represent its members' and industry's interests in respect to workplace relations and other matters. This included representational activities to Government and Opposition parties on key policy issues affecting our membership, regulatory submissions and appearances before the Fair Work Commission, and involvement in numerous industry or organisational inquiries. Ai Group continued to deliver quality workplace relations and other services to members with strategic new services being developed to meet the needs of members. The Organisation remains an effective and financially strong representative body for industry. No changes to the principal activities for 2014 are anticipated for 2015.

Review of principal activities

The Australian Industry Group and subsidiaries reported a consolidated surplus/(deficit) from continuing operations of \$3,675,993 (2013: (\$2,108,272)) for the year ending 30 June 2014.

Total income of \$83,269,691 (2013: \$75,486,074) was above the previous year by \$7,783,617 (10.3%).

Total expenditure of \$82,667,074 (2013: \$77,118,592) was above the previous year by \$5,548,482 (7.2%).

Significant changes in the financial state of affairs

There were no significant changes in the financial affairs of the reporting unit during the financial year.

Number of Recorded Members

The number of persons recorded in the Register of Members of the Organisation as at 30 June 2014 for the purposes of section 254 (2)(f) of the Act was 6,219 (2013: 5,490).

Number of Employees

The number of persons who were employees in the parent entity (equivalent full time employee basis) as at 30 June 2014 was 261 (2013: 288).

Rights of Members to resign

In accordance with section 174 of the Act, a Member may resign from membership of the Organisation by written notice addressed and delivered to the Secretary-Treasurer of any Branch of the Organisation to which such member belongs.

Details of Trustee of Superannuation Entities

No Officer or Member of the Organisation was:

- a) a trustee of a superannuation entity of an exempt public sector superannuation scheme; or
- b) a director of a company that is a trustee of a superannuation entity or an exempt public sector superannuation scheme where a criterion for the Officer or Member being a trustee or director is that the Officer or Member is an officer or member of a registered organisation under the Act.

Other relevant Information of the reporting unit

There is no other information which the committee of management of the reporting unit considers relevant under section 254 of the Act.

N Cornish

National President

Brisbane 19 August 2014



Independent auditor's report to the members of The Australian Industry Group

Report on the financial report

We have audited the accompanying general purpose financial report of The Australian Industry Group (Ai Group), which comprises the balance sheets as at 30 June 2014, and the income statements, the statements of comprehensive income, statements of changes in members' funds and statements of cash flows for the year ended on that date, a summary of significant accounting policies, other explanatory notes and the Committee of Management's Statement for Ai Group and the consolidated entity. The consolidated entity comprises Ai Group and the entities it controlled at the year's end or from time to time during the financial year.

Committee of Management's responsibility for the financial report

The Committee of Management of Ai Group are responsible for the preparation of Ai Group's financial report that gives a true and fair view in accordance with Australian Accounting Standards (including the Australian Accounting Interpretation) and the Fair Work (Registered Organisations) Act 2009 and for such internal control as the Committee of Management of Ai Group determine is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

Auditor's responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Committee of Management of Ai Group, as well as evaluating the overall presentation of the financial report.

Our procedures include reading the other information in the Annual Report to determine whether it contains any material inconsistencies with the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

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Darling Park Tower 2, 201 Sussex Street, GPO BOX 2650, SYDNEY NSW 1171

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Auditor's opinion

In our opinion:

- (a) the financial report of The Australian Industry Group and of the consolidated entity is in accordance with the *Fair Work (Registered Organisations) Act 2009*, including:
 - (i) giving a true and fair view of the Ai Group and its consolidated entity's financial position as at 30 June 2013 and of their performance for the year ended on that date; and
 - (ii) complying with Australian Accounting Standards (including the Australian Accounting Interpretations) and Regulations and Reporting Guidelines as required by the Fair Work (Registered Organisations) Act 2009.

As part of our audit of the financial report we have concluded that management's use of the going concern basis of accounting in the preparation of the reporting unit's financial statements is appropriate.

Priewaterhouse Cooper

PricewaterhouseCoopers

I, David Kelly, am currently a member of Chartered Accountants Australia and New Zealand and my membership number is 27668.

DN Kelly

Partner

Registered Auditor No. 170623

Sydney 19 August 2014



GROUP



30 July 2014

Mr John Weir Ingram National Secretary-Treasurer The Australian Industry Group

Sent by email: Jenifer.Leuba@aigroup.asn.au

Dear Mr Ingram,

Re: Lodgement of Financial Report - [FR2014/109]

Fair Work (Registered Organisations) Act 2009 (the RO Act)

The financial year of The Australian Industry Group (the reporting unit) ended on 30 June 2014.

This is a courtesy letter to remind you of the obligation to prepare and lodge the financial report for the reporting unit by the due date, namely 15 January 2015 (being the expiry date of 6 months and 14 days from the end of the financial year), under s.268 of the RO Act.

The RO Act sets out a particular chronological order in which financial documents and statements must be prepared, audited, provided to members and presented to a meeting. For your assistance, the attached *Timeline/Planner* summarises these requirements.

Fact sheets and guidance notes in relation to financial reporting under the RO Act are provided on the Fair Work Commission website. Further, the General Manager's updated Reporting Guidelines, that apply to all financial reports prepared on or after 30 June 2014, are also available on the website. For your convenience, our webinar video and slides on the Reporting Guidelines have also been placed on the website.

The Fair Work Commission has also developed a model set of financial statements. There is no requirement to use this model but it may be a useful resource to ensure compliance with the RO Act, the Reporting Guidelines and the Australian Accounting Standards. All of the above information can be accessed through our website under <u>Financial Reporting</u>.

The financial report and any statement of loans, grants or donations made during the financial year (statement must be lodged within 90 days of end of financial year) can be emailed to orgs@fwc.gov.au. A sample statement of loans, grants or donations is available at sample documents.

It should be noted that s.268 is a civil penalty provision. Failure to lodge a financial report may result in legal proceedings being issued with the possibility of a pecuniary penalty (up to \$51,000 for a body corporate and \$10,200 for an individual per contravention) being imposed upon an officer whose conduct led to the contravention and/or your organisation.

Should you seek any clarification in relation to the above, please contact me on (03) 8661 7936 or via email at robert.pfeiffer@fwc.gov.au.

Yours sincerely,

Robert Pfeiffer Senior Adviser

Regulatory Compliance Branch

Telephone: (03) 8661 7777 Email: orgs@fwc.gov.au Internet: www.fwc.gov.au

TIMELINE/ PLANNER

| Financial reporting period ending: | / / | |
|---|-----|--|
| Prepare financial statements and Operating Report. | | |
| (a) A Committee of Management Meeting must consider the financial statements, and if satisfied, pass a resolution declaring the various matters required to be included in the Committee of Management Statement. | / / | As soon as practicable after end of financial year |
| (b) A #designated officer must sign the Statement which must then be forwarded to the auditor for consideration as part of the General Purpose Financial Report (GPFR). | | |
| | | |
| | | Within a reasonable time of having received the GPFR |
| Auditor's Report prepared and signed and given to the Reporting Unit - s257 | / / | (NB: Auditor's report must be dated on or after date of Committee of Management Statement |
| | | |
| Provide full report free of charge to members – s265 The full report includes: | | (a) if the report is to be presented to a General Meeting (which must be held within 6 months after the end of the financial year), the report |
| the General Purpose Financial Report (which includes the Committee of Management Statement): **The General Purpose Financial Report (which includes the Committee of Management): **The General Purpose Financial Report (which includes the Committee of Management): **The General Purpose Financial Report (which includes the Committee of Management): **The General Purpose Financial Report (which includes the Committee of Management): **The General Purpose Financial Report (which includes the Committee of Management): **The General Purpose Financial Report (which includes the Committee of Management): **The General Purpose Financial Report (which includes the Committee of Management): **The General Purpose Financial Report (which includes the Committee of Management): **The General Purpose Financial Report (which includes the Committee of Management): **The General Purpose Financial Report (which includes the Committee of Management): **The General Purpose Financial Report (which includes the Committee of Management): **The General Purpose Financial Report (which includes the Committee of Management): **The General Purpose Financial Report (which includes the Committee of Management): **The General Purpose Financial Report (which includes the Committee of Management): **The General Purpose Financial Report (which includes the Committee of Management): **The General Purpose Financial Report (which includes the Committee of Management): **The General Purpose Financial Report (which includes the Committee of Management): **The General Purpose Financial Report (which includes the Committee of Management): **The General Purpose Financial Report (which includes the Committee of Management): **The General Purpose Financial Report (which includes the Committee of Management): **The General Purpose Financial Report (which includes the Committee of Management): **The General Purpose Financial Report (which includes the Committee of Management): **The General Purpose Financial Report (which includes | | must be provided to members 21 days before the General Meeting, |
| Statement); | / / | or |
| the Auditor's Report; and | | (b) in any other case including where the report |
| the Operating Report. | | is presented to a Committee of Management meeting*, the report must be provided to members within 5 months of end of financial year. |
| | T | |
| Present full report to: | | |
| (a) General Meeting of Members - s266 (1),(2); OR | / / | Within 6 months of end of financial year |
| (b) where the rules of organisation or branch allow* - a Committee of Management meeting - s266 (3) | / / | Within 6 months of end of financial year |
| | · | |
| Lodge full report with the Fair Work Commission, together with the #Designated Officer's certificate++ – s268 | / / | Within 14 days of meeting |
| | 1 | |

- * the full report may only be presented to a committee of management meeting if the rules of the reporting unit provide that a percentage of members (not exceeding 5%) are able to call a general meeting to consider the full report.
- # The Committee of Management Statement and the Designated Officer's certificate must be signed by the Secretary or another officer who is an elected official and who is authorised under the rules (or by resolution of the organisation) to sign the statement or certificate s243.
- ++ The Designated Officer's certificate must state that the documents lodged are copies of the documents provided to members and presented to a meeting in accordance with s266 dates of such events must be included in the certificate. The certificate cannot be signed by a non-elected official.