



AIMPE

Australian Institute of
Marine and Power Engineers
HEAD OFFICE

File No.:

Mr Steve Teece
Registered Organisations - NSW
Fair Work Australia
Level 8, Terrace Tower, 80 William Street
EAST SYDNEY NSW 2011
Tel: (02) 8374 6649
Fax: (02) 9380 6990



4 April 2011

Your Reference: AR2011/2640

Our File: NN/3/1 (b)

Dear Sir

AMENDMENT to Annual Return of Records Kept by Organisation –
AR2011/2640

please accept this AMENDED Statement in lieu of our Statement of 23.3.2011 as we changed date of next annual meeting of the Federal Council commencing from Wednesday 1st June 2011 instead of 8th June 2011.

Sincerely

Henning Christiansen
FEDERAL SECRETARY
& VICE PRESIDENT
CC: Federal Executive



AIMPE

Australian Institute of
Marine and Power Engineers
HEAD OFFICE

File No.: NN/3/1 (b)

4 April 2011

Fair Work Australia

Level 8, Terrace Tower
EAST SYDNEY NSW 2011

Reference: AR2011/2640

AIMPE, THE ANNUAL RETURN OF INFORMATION FOR 2010

I, Henning Christiansen, of [REDACTED], NSW, [REDACTED] do hereby solemnly and sincerely declare that:-

1. I am employed in the capacity of Federal Secretary and am elected Vice President of the AUSTRALIAN INSTITUTE OF MARINE AND POWER ENGINEERS.
2. I was elected on 1 June 2010 to that position in accordance with the Rules of the Organisation as registered under the Fair Work (Registered Organizations) Act 2009 & Regulations.
3. Maintenance of Register of Members

During the 2010 Calendar year a Register of members of the said Organisation showing the name and postal address of each member has been kept and maintained at the Registered office for the said organisations' branches, namely, Sydney Branch, Victoria/Tasmania Branch, Queensland Branch, South Australia Branch, West Australia Branch and Newcastle Branch as required by ss230(1)(a) and (2).

4. The organisation as of 31 December, 2010 has 2568 members. Retired or honorary members are not included in this total.

5. List of Offices

Federal Executive

Federal President
Senior Vice President
Vice Presidents (2)
Federal Treasurer

Federal Council
Sydney Branch:
52 Buckingham Street
SURRY HILLS NSW 2010

Seventeen Councillors (17) as below
Secretary and Councillor
President
Treasurer
Councillors (2)

Victoria Branch:
Office 202
20 Convention Center Place
SOUTH WHARF VIC 3006

Secretary and Councillor
President
Treasurer
Councillors(2)

Queensland Branch:
Suite 14, "Rockton"
40 Brookes Street
BOWEN HILLS QLD 4006

Secretary and Councillor
President
Treasurer
Councillors (2)

South Australia Branch:
22 Divett Street
PORT ADELAIDE SA 5015

Secretary and Councillor
President
Treasurer
Councillor

West Australia Branch:
169 Stock Road
Palmyra WA 6157

Secretary and Councillor
President
Treasurer
Councillors (2)

Newcastle Branch:
148 Hannell Street
WICKHAM NSW 2293

Secretary and Councillor
President
Treasurer
Councillors (2)

6. **List of Office Holders**

Officials elected in accordance with the Rules of the Organisation are:

OFFICE	OFFICE-HOLDER	OCCUPATION	ELECTION DUE
FEDERAL PRESIDENT	SNEE, T, PO Box 81, Wickham, NSW, 2293.	Marine Engineer	1/6/2011
SENIOR VICE PRESIDENT	TOOHEY, P, 40 Brookes St, Bowen Hills, QLD, 4006.	Marine Engineer	1/6/2011
VICE PRESIDENT	<u>VACANT</u> As of his resignation from the office on 14 March 2011, Mr OLSEN, P, 169 Stock Road, Palmyra, WA, 6157 no longer holds this office.	WA Branch Secretary	1/6/2011
VICE PRESIDENT	CHRISTIANSEN, H 52 Buckingham St, Surry Hills, NSW, 2010.	Federal Secretary	1/6/2011
FEDERAL TREASURER	BYRNE, M, 52 Buckingham St, Surry Hills, NSW, 2010.	Assistant Federal Secretary	1/6/2011

The other Office Holders elected in accordance with the Rules of the Organisation are:

SYDNEY BRANCH

NAME & ADDRESS OF INCUMBENT	OFFICE	OCCUPATION	DATE ELECTED	ELECTION DUE
Byrne, MC , 52 Buckingham St, Surry Hills, NSW, 2010.	Secretary & Councillor	Assistant Federal Secretary	22/9/2008	22/9/2012
James, DML , 52 Buckingham St, Surry Hills, NSW, 2010.	President	Marine Engineer	7/3/2011	7/3/2013
Smith, JW , 52 Buckingham St, Surry Hills, NSW, 2010.	Treasurer & Councillor	Marine Engineer	7/3/2011	7/3/2013
Handcock, MJ 52 Buckingham St, Surry Hills, NSW, 2010.	Councillor	Marine Engineer	7/3/2011	7/3/2013

**VICTORIA/TASMANIA
BRANCH**

NAME & ADDRESS OF INCUMBENT	OFFICE	OCCUPATION	DATE ELECTED	ELECTION DUE
Mcallister, I, PO Box 60, Sth Melbourne, VIC, 3205.	Secretary & Councillor	Marine Engineer	3/12/2008	3/12/2012
Paxman, P, PO Box 60, Sth Melbourne, VIC, 3205.	Treasurer	Marine Engineer	18/11/2010	18/11/2012
Ireland, E, PO Box 60, Sth Melbourne, VIC, 3205.	President	Marine Engineer	18/11/2010	18/11/2012
Walsh, P, PO Box 60, Sth Melbourne, VIC, 3205.	Councillor	Marine Engineer	18/11/2010	18/11/2012
Woolley, M, PO Box 60, Sth Melbourne, VIC, 3205.	Councillor	Marine Engineer	18/11/2010	18/11/2012

QUEENSLAND BRANCH

NAME & ADDRESS OF INCUMBENT	OFFICE	OCCUPATION	DATE ELECTED	ELECTION DUE
Toohey, P, 40 Brookes St, Bowen Hills, QLD, 4006.	Secretary & Councillor	Marine Engineer	26/02/2007	26/02/2011
Ready, B 40 Brookes St, Bowen Hills, QLD, 4006..	President	Marine Engineer	9/10/2009	9/10/2011
Ready, B 40 Brookes St, Bowen Hills, QLD, 4006.	Councillor	Marine Engineer	11/3/2009	11/3/2011
Richardson, A, 40 Brookes St, Bowen Hills, QLD, 4006.	Treasurer & Councillor	Marine Engineer	11/3/2009	11/3/2011

SOUTH AUSTRALIA BRANCH

NAME & ADDRESS OF INCUMBENT	OFFICE	OCCUPATION	DATE ELECTED	ELECTION DUE
Gibbons, A., 22 Divett St, Pt Adelaide, SA, 5015.	Secretary & Councillor	Marine Engineer	25/8/2008	25/8/2012
Mere, P 22 Divett St, Pt Adelaide, SA, 5015.	President	Marine Engineer	13/12/2010	13/12/2012
Noble, R, 22 Divett St, Pt Adelaide, SA, 5015.	Treasurer	Marine Engineer	13/12/2010	13/12/2012
Hodgson, LM, 22 Divett St, Pt Adelaide, SA, 5015.	Councillor	Marine Engineer	25/8/2008	25/8/2010

WEST AUSTRALIA BRANCH

NAME & ADDRESS OF INCUMBENT	OFFICE	OCCUPATION	DATE ELECTED	ELECTION DUE
Olsen, P, 169 Stock Road, Palmyra, WA, 6157.	Secretary & Councillor	Branch Secretary	10/9/2010	10/9/2014
Blackmore, C, 169 Stock Road, Palmyra, WA, 6157.	President & Councillor	Marine Engineer	24/3/2009	24/3/2011
Hartlieb, K1, 169 Stock Road, Palmyra, WA, 6157.	Treasurer	Marine Engineer	24/3/2009	24/3/2011
Hartree, J, 169 Stock Road, Palmyra, WA, 6157.	Councillor	Marine Engineer	8/02/2010	8/02/2012

NEWCASTLE BRANCH

NAME & ADDRESS OF INCUMBENT	OFFICE	OCCUPATION	DATE ELECTED	ELECTION DUE
Ashton, RA, PO Box 81, Wickham, NSW, 2293.	Secretary & Councillor	Branch Secretary	4/4/2008	4/4/2012
Moore, D, PO Box 81, Wickham, NSW, 2293.	President	Marine Engineer	6/5/2010	6/5/2012
Mallows, J, PO Box 81, Wickham, NSW, 2293..	Treasurer	Director, Professional Standards	6/5/2010	6/5/2012
Snee, T, PO Box 81, Wickham, NSW, 2293.	Councillor	Marine Engineer	6/5/2010.	6/5/2012
Christiansen, H, PO Box 81, Wickham, NSW, 2293.	Councillor	Federal Secretary	6/5/2010	6/5/2012

7. **List of Branches/Addresses of Offices**

The names and addresses of the Offices and Branches of the said Organisation are:

LIST OF BRANCHES

LIST OF OFFICE ADDRESS

SYDNEY BRANCH

Organisation's HEAD OFFICE
52 Buckingham Street
SURRY HILLS NSW 2010

52 Buckingham Street
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VICTORIA/TASMANIA
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Office 202,
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QUEENSLAND BRANCH

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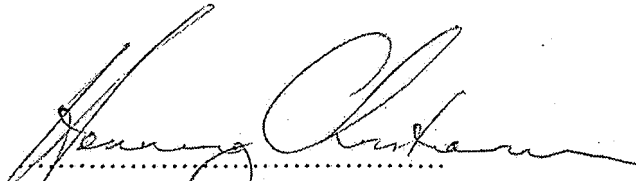
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NEWCASTLE BRANCH

148 Hannell Street
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8. New Branches Nil.
9. Old Branches Nil.
10. Changes in List of Office holders

Comparison of the list of Officer Holders at 6 above with the same list submitted last year demonstrates the changes which have occurred.



H CHRISTIANSEN
FEDERAL VICE PRESIDENT



FAIR WORK
AUSTRALIA

29 March 2011

Mr Henning Christiansen
Federal Secretary
The Australian Institute of Marine and Power Engineers
52 Buckingham Street
SURRY HILLS NSW 2010

Dear Mr Christiansen

Annual Return of Information Contained In Records Kept By Organisation – AR2011/2640

Fair Work Australia has received your declaration dated 21 March 2011 providing information in accordance with subsection 233 of the *Fair Work (Registered Organisations) Act 2009*. The documents were lodged on 23 March 2011.

The documents lodged cover the following information:

- Number of members as at 31 December 2010.
- Declaration that the register of members was maintained as required by s230.
- List of offices of the organisation and of the persons holding those offices.
- The address of the offices of the organisation.
- A statement regarding the elections which must be held under the organisation's rules during 2011.

These documents meet the requirements of the *Fair Work (Registered Organisations) Act 2009* and have now been filed.

Yours sincerely

Michael Moutevelis
for Fair Work Australia



AIMPE

Australian Institute of
Marine and Power Engineers
HEAD OFFICE

File No.: NN/3/1 (b)

21 March 2011

Australian Industrial Registry

Level 8, Terrace Tower
EAST SYDNEY NSW 2011

Reference: AR2011/2640



AIMPE, THE ANNUAL RETURN OF INFORMATION FOR 2010

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1. I am employed in the capacity of Federal Secretary and am elected Vice President of the AUSTRALIAN INSTITUTE OF MARINE AND POWER ENGINEERS.
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Mallows, J, PO Box 81, Wickham, NSW, 2293..	Treasurer	Director, Professional Standards	6/5/2010	6/5/2012
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SURRY HILLS NSW 2010

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VICTORIA/TASMANIA
BRANCH

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PORT ADELAIDE SA 5015

WEST AUSTRALIA BRANCH

169 Stock Road
PALMYRA WA 6157

NEWCASTLE BRANCH

148 Hannell Street
WICKHAM NSW 2293

8. **New Branches** Nil.
9. **Old Branches** Nil.
10. **Changes in List of Office holders**

Comparison of the list of Officer Holders at 6 above with the same list submitted last year demonstrates the changes which have occurred.



H CHRISTIANSEN
FEDERAL VICE PRESIDENT



FAIR WORK
AUSTRALIA

21 March 2011

Mr Martin Byrne
Assistant Federal Secretary/Sydney Branch Secretary
Australian Institute of Marine and Power Engineers, The
mbyrne@aimpe.asn.au

Dear Mr Byrne

**Australian Institute of Marine and Power Engineers, The
Annual Return of Information for 2011 [AR2011/2640]**

This is a courtesy letter to remind you of the obligation to lodge an Annual Return of Information for 2011 in respect of the above by **31 March 2011**.

A signed and dated declaration certifying matters prescribed in the *Fair Work (Registered Organisations) Act 2009* [the "RO Act"] must be lodged with Fair Work Australia [FWA] by that date. The matters to be included in the declaration are set out in the attached Checklist.

The declaration must be signed by the secretary, or where applicable, such other elected official who is required under the rules or by resolution of the organisation, to keep the relevant records (the "other prescribed officer"). A declaration signed by a non-elected person does not meet this requirement.

The secretary or other prescribed officer must also notify FWA within 35 days of any changes to such records.

Failure to comply with these obligations is subject to a civil penalty provision – see s305 of the RO Act.

Once an Annual Return or change of records has been lodged, a copy will be posted on the FWA website at www.fwa.gov.au – under *Registered organisations - List of registered organisations*. To protect the privacy of the relevant office holders listed in declarations, you may wish to list their postal, rather than home addresses.

FWA encourages you to lodge all returns electronically (e.g. as pdf files) at RIASydney@fwa.gov.au. Alternatively, you can forward the documents by fax to (02) 9380 6990 .

Please ensure that emailed documents include signatures where required e.g. by scanning the signed documents into a PDF or TIF format.

Although it is not a requirement under the RO Act, I would like to ask, where possible, if you could include a primary email point of contact for each branch office.

As technology changes, we find that we are increasingly contacting you by email, rather than fax. The respective preferred email addresses would be useful for this purpose.

Please do not hesitate to contact me on (02) 8374 6620 or by e-mail at RIASydney@fwa.gov.au if you wish to discuss the requirements outlined in this correspondence.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Steve Teece', written in a cursive style.

Steve Teece
Registered Organisations - NSW
Fair Work Australia

Obligation to lodge Annual Return of Information by 31 March

A copy of each of the following records must be lodged with Fair Work Australia [FWA] between 1 January and 31 March each year. They must be certified by a declaration stating that it is a correct statement of the information contained in that record, signed by the secretary or such other elected official who is required under the rules, or by resolution of the organisation, to keep the relevant records (the “other prescribed officer” see RO Regulation 150).

For full details see ss230-233 of the Fair Work (Registered Organisations) Act 2009 [the “RO Act”], and Regulations 149-151 of the Fair Work (Registered Organisations) Regulations 2009 [the “RO Regulations”].

Failure to comply with these obligations is subject to a civil penalty provision – see s305 of the RO Act.

Requirement	Details of requirement
Maintenance of Register of Members	A declaration by the secretary or other prescribed officer certifying that the register of members has, during the immediately preceding calendar year, been kept and maintained as required by ss230(1)(a) and (2) <i>[s233(1)(a)]</i>
List of Offices	A list of the offices in the organisation and each branch (note the definition of “office” and “officer” in ss6 and 9) <i>[s230(1)(b)]</i>
List of Office holders	A list of the names, postal addresses and occupations of the persons holding the offices (note the definition of “office” and “officer” in ss6 and 9) <i>[s230(1)(c)]</i>
List of Branches	A record of the name of each branch of the organisation <i>[s230(1)(d) and reg. 147(a)]</i>
New Branches	A record of the name of each branch that commenced operation in the previous 12 months <i>[s230(1)(d) and reg. 147(b)]</i>
Old Branches	A record of the name of each branch that ceased operation in the previous 12 months <i>[s230(1)(d) and reg. 147(c)]</i>
Addresses of Organisation and Branches	A record of the address of the office of the organisation and the address of the office of each branch <i>[s230(1)(d) and reg. 147(d)]</i>
Elections in Organisation and Branches	A record of each election that must, under the rules of the organisation, be held during the year commencing 1 January of the year in which the return is lodged, for any offices in the organisation and branches of the organisation . <i>[s230(1)(d) and reg. 147(e)]</i> Note: this provision does not relieve an organisation or branch from the separate requirement to lodge prescribed information prior to each election, as required by s189 of the RO Act
Statement concerning number of members	<ul style="list-style-type: none"> • A record of the number of members on 31 December in the previous year, and; • if the organisation has entered into an agreement relating to members of State unions under s151(1) of the RO Act - a record of the number of members of the organisation who were (on 31 December in the previous year) ineligible State members in relation to the organisation within the meaning of s150 of the RO Act. <i>[s230(1)(d) and reg. 147(f) and (g)]</i>

Obligation to notify of changes within 35 days

If there are any changes during the year to the list of offices, list of officeholders, list of branches (where relevant) and the address of the organisation and/or its branches an organisation must, within 35 days of the change, lodge with FWA, a notification of such changes certified by declaration signed by the secretary or other prescribed officer of the organisation to be a correct statement of the changes made [*RO Act s233(2)* and *RO reg. 151* refer].



FAIR WORK
AUSTRALIA

19 January 2011

Mr Martin Byrne
Assistant Federal Secretary/Sydney Branch Secretary
Australian Institute of Marine and Power Engineers, The
mbyrne@aimpe.asn.au

Dear Mr Byrne

**Australian Institute of Marine and Power Engineers, The
Annual Return of Information for 2011 [AR2011/2640]**

This is a courtesy letter to remind you of the obligation to lodge an Annual Return of Information for 2011 in respect of the above by **31 March 2011**.

A signed and dated declaration certifying matters prescribed in the *Fair Work (Registered Organisations) Act 2009* [the "RO Act"] must be lodged with Fair Work Australia [FWA] by that date. The matters to be included in the declaration are set out in the attached Checklist.

The declaration must be signed by the secretary, or where applicable, such other elected official who is required under the rules or by resolution of the organisation, to keep the relevant records (the "other prescribed officer"). A declaration signed by a non-elected person does not meet this requirement.

The secretary or other prescribed officer must also notify FWA within 35 days of any changes to such records.

Failure to comply with these obligations is subject to a civil penalty provision – see s305 of the RO Act.

Once an Annual Return or change of records has been lodged, a copy will be posted on the FWA website at www.fwa.gov.au - under Registered organisations - List of registered organisations. To protect the privacy of the relevant office holders listed in declarations, you may wish to list their postal, rather than home addresses.

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Requirement	Details of requirement
Maintenance of Register of Members	A declaration by the secretary or other prescribed officer certifying that the register of members has, during the immediately preceding calendar year, been kept and maintained as required by ss230(1)(a) and (2) [s233(1)(a)]
List of Offices	A list of the offices in the organisation and each branch (note the definition of “office” and “officer” in ss6 and 9) [s230(1)(b)]
List of Office holders	A list of the names, postal addresses and occupations of the persons holding the offices (note the definition of “office” and “officer” in ss6 and 9) [s230(1)(c)]
List of Branches	A record of the name of each branch of the organisation [s230(1)(d) and reg. 147(a)]
New Branches	A record of the name of each branch that commenced operation in the previous 12 months [s230(1)(d) and reg. 147(b)]
Old Branches	A record of the name of each branch that ceased operation in the previous 12 months [s230(1)(d) and reg. 147(c)]
Addresses of Organisation and Branches	A record of the address of the office of the organisation and the address of the office of each branch [s230(1)(d) and reg. 147(d)]
Elections in Organisation and Branches	A record of each election that must, under the rules of the organisation, be held during the year commencing 1 January of the year in which the return is lodged, for any offices in the organisation and branches of the organisation. [s230(1)(d) and reg. 147(e)] Note: this provision does not relieve an organisation or branch from the separate requirement to lodge prescribed information prior to each election, as required by s189 of the RO Act
Statement concerning number of members	<ul style="list-style-type: none"> • A record of the number of members on 31 December in the previous year, and: • if the organisation has entered into an agreement relating to members of State unions under s151(1) of the RO Act - a record of the number of members of the organisation who were (on 31 December in the previous year) ineligible State members in relation to the organisation within the meaning of s150 of the RO Act. [s230(1)(d) and reg. 147(f) and (g)]

Obligation to notify of changes within 35 days

If there are any changes during the year to the list of offices, list of officeholders, list of branches (where relevant) and the address of the organisation and/or its branches an organisation must, within 35 days of the change, lodge with FWA, a notification of such changes certified by declaration signed by the secretary or other prescribed officer of the organisation to be a correct statement of the changes made [RO Act s233(2) and RO reg. 151 refer].