



4 December 2015

Mr Henning Christiansen
Federal Vice President
Australian Institute of Marine and Power Engineers, The
hchristiansen@aimpe.asn.au

Dear Mr Christiansen,

Reminder of actions required when persons elected to office

The Australian Electoral Commission has provided the Commission a declaration of results for the election [E2015/99]. This letter is a reminder of certain obligations imposed on organisations and persons elected to office.

Section 154D(1) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act) requires the rules of organisations (and branches of organisations) to require each officer with financial management duties to undertake approved training that covers those duties within 6 months after the person begins to hold office. Please ensure that relevant officers undertake approved training within the required timeframe.

Please also ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which should be provided for in your organisation's rules.

Also, section 233(2) of the RO Act requires that an organisation must notify the Fair Work Commission (the Commission) within 35 days of any changes to the holders of office in the organisation. If the election has resulted in any changes to the holders of office, the Australian Institute of Marine and Power Engineers, The must notify the Commission of these changes. In particular, please advise:

1. Person(s) who have ceased to hold office:
 - the name of the office vacated;
 - the date of the change of office holder; and
 - the name of the person vacating the office.
2. Person(s) who have commenced to hold office:
 - the name of the office now held;
 - the date of the change of office holder;
 - the name of the person now holding the office;
 - the postal address of the person (generally the postal address of the organisation); and
 - the occupation of the person now holding the office.

The notification must include a declaration by the Secretary (or other prescribed officer) that the information is a correct statement of the changes made. I have attached a template notification of changes which may assist you. If any change does not apply until a specific date, you don't need to notify until then (e.g. AGM, 1 January, 2nd Monday in March). If you have already lodged this information, please disregard this reminder.

Regards

Debbie Ball
Regulatory Compliance Branch

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009*

I, [NAME], being the [OFFICER] of the [ORGANISATION NAME], declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:

[delete all that do not apply]

- On [DATE] the address of the organisation changed to [STREET ADDRESS].¹
- On [DATE] the name and/or address of a branch[es] of the organisation changed to:²
 1. [include OLD name and address and NEW name and address of every branch that has changed]
 2. ...
- A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.
- On [DATE] the following branch[es]:³
 - COMMENCED/CEASED operation:
 1. [include name of each new branch]
 2. ...

Signed: [SECRETARY OR OTHER AUTHORISED OFFICER]

Dated: [DATE]

[PLEASE NOTE: This declaration must be submitted to the Fair Work Commission within 35 days of the change. It can be submitted to orgs@fwc.gov.au.]

¹ s.230(1)(d); reg.147(d)

² s.230(1)(d); reg.147(a) & (d)

³ s.230(1)(d); reg.147(b) & (c)

ANNEXURE A

- Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Reason for change	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder (for privacy reasons, we recommend NOT a private address)	Occupation of <u>New</u> Office Holder
<i>National</i>	<i>1.1.2014</i>	<i>Secretary</i>	<i>Full Name</i>	<i>Retiring</i>	<i>Full Name</i>	<i>c/- the Registered Organisation, postal address of Registered Organisation</i>	<i>Paid official</i>
	<i>25.12.2013</i>	<i>President</i>	<i>vacant</i>	<i>Scheduled Election</i>	<i>Full Name</i>	<i>As above</i>	<i>mechanic</i>
...							
<i>NSW</i>	<i>1.1.2014 (resigned) 7.1.2014 (appointed)</i>	<i>President</i>	<i>Full Name</i>	<i>Resignation</i>	<i>Full Name</i>	<i>c/- the Branch, postal address of the Branch</i>	<i>mechanic</i>
		<i>Committee of Management Member</i>	<i>Full Name</i>	<i>Scheduled Election</i>	<i>Full Name</i>	<i>As above</i>	<i>mechanic</i>
		<i>Treasurer</i>	<i>Full Name</i>	<i>Scheduled Election</i>	<i>vacant</i>	<i>vacant</i>	<i>vacant</i>
...							

The Australian Institute of Marine and Power Engineers Collegiate Election Federal Executive E2015/99

Declaration of Results for Uncontested Offices

E2015/99

Below are the results of the election for the following offices, conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation.

Federal Council

Federal President

Candidates

SNEE, Terry

Federal Vice-President (3)

Candidates

BLACKMORE, Chris
TOOHEY, Peter John
WOOLLEY, Montgomery

Federal Treasurer

Candidates

BYRNE, Martin

Senior Vice - President

Candidates

TOOHEY, Peter John

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.



Chris Cox
Returning Officer
22 June 2015

Fair Work (Registered Organisations) Act 2009

POST ELECTION REPORT

Client: The Australian Institute of Marine and Power Engineers
Federal Executive- Collegiate Election

Contact details: Mr Martin Byrne
Sydney Branch Secretary
52 Buckingham Street
SURRY HILLS NSW 2010

Email: mbyrne@aimpe.asn.au
Tel: (02) 9698 3999

FWC contact officer: David Vale

Email: orgs@fwc.gov.au
Tel: (02) 8374 6509

ELECTIONS COVERED IN THIS REPORT

Election Decision No/s: E2015/99

RULES

Rules used for the election: 009V: Incorporates alterations of 03/12/2014 in matter R2013/22

Model Rule reference (if any): N/A

ROLL OF VOTERS - N/A

IRREGULARITIES

Details of written allegations of irregularities, and action taken by AEC: Nil.

Other irregularities identified, and action taken: Nil

ATTACHMENTS

Declaration of Uncontested and Contested Election



Christine Cox
Returning Officer
Australian Electoral Commission
22 June 2015



DECISION

Fair Work (Registered Organisations) Act 2009
s.189—Arrangement for conduct of an election

The Australian Institute of Marine and Power Engineers (E2015/99)

MR ENRIGHT

MELBOURNE, 20 MARCH 2015

Arrangement for conduct of election.

[1] On 9 March 2015, The Australian Institute of Marine and Power Engineers lodged with the Fair Work Commission the prescribed information in relation to an election for the following offices:

FEDERAL EXECUTIVE

Federal President	(1)
Vice President	(3)
Senior Vice-President (pursuant to rule 10)	(1)
Federal Treasurer	(1)

[2] I am satisfied that an election for the abovenamed offices is required to be held under the rules of the organisation and, under subsection 189(3) of the *Fair Work (Registered Organisations) Act 2009*, I am making arrangements for the conduct of the election by the Australian Electoral Commission.



DELEGATE OF THE GENERAL MANAGER

Printed by authority of the Commonwealth Government Printer

<Price code A, PR562252>

VALE, David

From: Henning Christiansen, mobile [hchristiansen@bigpond.com]
Sent: Monday, 9 March 2015 10:42 AM
To: Orgs; VALE, David
Cc: Carol Godfrey ; Cathy Han AIMPE Head Office Manager; Martin Byrne Federal Secretary AIMPE; Monty Woolley, AIMPE Vice President; Peter Toohey; Peter Toohey, AIMPE Qld Branch Secretary & Senior Vice President
Subject: Request for conduct of Election_Federal Officers_AIMPE
Attachments: To FWC re Request for AEC conduct of Election of FEX at 22.6.2015 Meeting of Federal Council.pdf

Dear Mr Vale
See election request attached.

Regards

Henning Christiansen, Director Professional Development, AIMPE.

Available at Newcastle Branch office Mondays & Thursdays unless interstate on other AIMPE business

Tel: 0419 400 324



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AIMPE

Australian Institute of
Marine and Power Engineers
HEAD OFFICE

Mr David Vale
Principal Advisor, Regulatory Compliance Branch, NSW
Fair Work Commission
By email: David.VALE@fwc.gov.au
By email: orgs@fwc.gov.au
Tel: 02 8374 6509
Fax: 02 9380 6990



9 March 2015

File: HH/2/0

Dear Sir

Fair Work (Registered Organisations) Act
ELECTION
of Federal Executive
Monday 22nd June 2015

I, Henning Christiansen, of 52 Buckingham Street Surry Hills, make the following statement:

I am the (Acting) Federal Secretary, and an elected Federal Vice-President, of the Australian Institute of Marine and Power Engineers,

I am authorised to lodge the following prescribed information concerning the forthcoming election of the Federal Executive of the Australian Institute of Marine and Power Engineers, and

I confirm that the following information is being lodged under subsection 189(1) of the *Fair Work (Registered Organisations) Act 2009*.

OFFICES

Pursuant to Rule 5(ii) and Rule 33 A.

- FEDERAL PRESIDENT (1) (collegiate election by all Councillors)
- VICE-PRESIDENTS (3) (collegiate election by all Councillors)
- FEDERAL TREASURER (1) (collegiate election by all Councillors)

In addition, pursuant to Rule 10, "... One of the Vice-Presidents shall be *elected* by the Federal Council to act as Senior Vice-President ..."

- SENIOR VICE-PRESIDENTS (1) (collegiate election by all Councillors: only candidates are from amongst the 3 Vice Presidents)

REASON FOR ELECTION:

The reason for the election being that the term of office of the Federal Executive will expire on the next meeting of the Federal Council [to be held on Monday 22nd June 2015] and the Rules require the election to be held at this time.

ELECTED BY:

The electorate for the COLLEGIATE voting system are the seventeen (17) Federal Councillors.

NOMINATIONS OPEN:

At Federal Council - the Federal Executive election is the first item on the agenda of the annual meeting of Federal Council.

NOMINATIONS CLOSE:

At Federal Council - the Federal Executive election is the first item on the agenda of the annual meeting of the Federal Council.

CUT OFF DATE FOR ROLL:

Does not apply for this collegiate election.

FURTHER INFORMATION:

The Annual Meeting of Federal Council commences on Monday 22nd June 2015 and we seek you assist us by organising a Returning Officer from the AUSTRALIAN ELECTORAL COMMISSION to attend our premises at 52 Buckingham St, Surry Hills on the above day at about 11:00am to conduct this ('collegiate') election.

It is normal practice for the election of Federal President be first, conducted so that a candidate failing to achieve that office may then nominate for another position.

This statement is intended to be lodged in accordance with the requirements of the Fair Work (Registered Organisations) Act : if there is any deficiency in connection with it's lodgement please advise me so that I may correct such error.

Sincerely



Henning Christianesen
Acting FEDERAL SECRETARY & VICE PRESIDENT
0419 400 324



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