



6 November 2019

Stephen Purvinas
Federal Secretary
The Australian Licenced Aircraft Engineers Association
Sent via email: fedsec@alaea.asn.au

Dear Stephen Purvinas

Notification of changes made to records under s.233(1) RO Act - Annual obligation to lodge information (AR2019/46)

I acknowledge receipt of a Notification of Change to the office holders of the Australian Licenced Aircraft Engineers Association.

This information was lodged with the Registered Organisations Commission (the ROC) pursuant to the notification requirements in section 233(2) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act).

The table below outlines the changes notified and when they were lodged. Our records have been updated accordingly. The document can be viewed on the Website through the [list of Registered Organisations](#).

Date of lodgement	Branch	Change	Within prescribed period (Yes/No). If No, how many days late
22-10-2019	National	Councillor General Aviation <input type="checkbox"/>	No, 57 Days
22-10-2019	National	Councillor Staff Classification	Yes

Time frames

Regulation 151 of the *Fair Work (Registered Organisations) Regulations 2009* prescribes that a notification of change pursuant to section 233(2) of the RO Act must be lodged within 35 days of the change occurring. I note that this is a civil penalty provision and non-compliance may leave your organisation open to Federal Court proceedings.

Late notification

The notification from your organisation indicates that changes occurred more than 35 days prior to its lodgement. Please ensure that future notifications of change are lodged within 35 days of the change occurring.

Officer Induction Kit

GPO Box 2983, Melbourne VIC 3001
Telephone: 1300 341 665 | Email: regorgs@roc.gov.au
Website: www.roc.gov.au

The ROC has created an [Officer Induction Kit](#) to assist new officers. The Kit includes a number of resources that will help an officer to understand their general duties as an officer and their specific duties as an officer in your organisation. It also includes tools to guide an officer's understanding of compliance dates and other reporting obligations.

The kit should not be printed as it is updated regularly and some of the documents are interactive. The ROC strongly recommends that all new officers, and officers who are seeking more information on their obligations and duties, are given the link to the officer induction kit. Please direct your new officers to the kit which is on the ROC's [fact sheets, templates and webinars page](#), under Officers.

Mandatory disclosures

Please ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests. Details are contained in the RO Act and are summarised in the ROC's [Disclosures Fact Sheet](#).

Mandatory training

Please also note that Section 293K of the RO Act requires each officer with duties that relate to the financial management to undertake approved training that covers the duties within 6 months after the person begins to hold office. Please ensure that relevant officers are advised of the requirement to undertake approved training. Please also ensure that they undertake the training within the required timeframe. Further information about training is provided in our [officer financial training fact sheet](#).

Thank you for your correspondence.

Yours faithfully,

Romy Kaur
Registered Organisations Commission



25 Stoney Creek Rd Bexley 2207 NSW
Ph: (02) 9554 9399 Fax: (02) 9554 9644
Email: alaea@alaea.asn.au
Web: www.alaea.asn.au
ABN: 84 234 747 620

I, Stephen Purvinas, being the Federal Secretary of the Australian Licenced Aircraft Engineers Association declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed:

Dated:

22.10.2019

ANNEXURE A

- Changes to Offices and Office Holders in the Organisation:

Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
22.7.2019	Councillor General Aviation	<i>John Alldis</i>	<i>Vacant – Passed away</i>		
27.9.2019	<i>Councillor Staff Classification</i>	<i>Vacant</i>	<i>Brian Taber Taber</i>	<i>c/o 25 Stoney Creek Rd Bexley NSW 2207</i>	<i>Emergency Procedures Instructor</i>



19 August 2019

Stephen Purvinas
Federal Secretary
Australian Licenced Aircraft Engineers Association, The

Sent via email: alaea@alaea.asn.au

Dear Stephen Purvinas,

Declaration and information lodged under subsection 233(1) for 2019 (AR2019/46)

I acknowledge receipt by the Registered Organisations Commission (the ROC) on 15 March 2019 of the organisation's Annual Return which provides information under subsection 233(1) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act).

Thank you for providing the Annual Return. The documents lodged provide the required information for the 2019 Annual Return of The Australian Licenced Aircraft Engineers Association.

The Annual Return has been filed. Annual returns are publicly available on the website through the [List of Registered Organisations](#).

Notifications of Change

I also acknowledge receipt of a Notification of Change on 15 May 2019 to the office holders of The Australian Licenced Aircraft Engineers Association.

This information was lodged with the ROC pursuant to the notification requirements in section 233(2) of the RO Act.

The table below outlines the change and when it was lodged. Our records have been updated and the document can be viewed on the Website through the [list of Registered Organisations](#).

Date of lodgement	Branch	Change	Within prescribed period
15 May 2019	n/a	Simon Locke – Councillor; 21 April 2019	YES

Time frames

Regulation 151 of the *Fair Work (Registered Organisations) Regulations 2009* prescribes that a notification of change pursuant to section 233(2) of the RO Act must be lodged within 35 days of the change occurring.

Officer Induction Kit

The ROC has created an [Officer Induction Kit](#) to assist new officers. The Kit includes a number of resources that will help an officer to understand their general duties as an officer and their specific duties as an officer in your organisation. It also includes tools to guide an officer's understanding of compliance dates and other reporting obligations.

The kit should not be printed as it is updated regularly and some of the documents are interactive. The ROC strongly recommends that all new officers, and officers who are seeking more information on their obligations and duties, are given the link to the officer induction kit. Please direct any new officers to the kit which is on the ROC's [fact sheets, templates and webinars page](#), under Officers.

Mandatory disclosures


Please ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests. Details are contained in the RO Act and are summarised in the ROC's [Disclosures Fact Sheet](#).

Mandatory training

Please also note that Section 293K of the RO Act requires each officer with duties that relate to the financial management to undertake approved training that covers the duties within 6 months after the person begins to hold office. Please ensure that relevant officers are advised of the requirement to undertake approved training. Please also ensure that they undertake the training within the required timeframe. Further information about training is provided in our [officer financial training fact sheet](#).

If you have any queries regarding this correspondence I can be contacted on 1300 341 665 or by email at regorgs@roc.gov.au.

Yours faithfully,

A handwritten signature in blue ink, appearing to read 'David Vale', is enclosed within a thin blue rectangular border.

David Vale
Registered Organisations Commission



25 Stoney Creek Rd Bexley 2207 NSW
Ph: (02) 9554 9399 Fax: (02) 9554 9644
Email: alaea@alaea.asn.au
Web: www.alaea.asn.au
ABN: 84 234 747 620

I, Stephen Purvinas, being the Federal Secretary of the Australian Licenced Aircraft Engineers Association declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed:

Dated:

14 - MAY - 2019

ANNEXURE A

- Changes to Offices and Office Holders in the Organisation:

Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
21.4.2019	Councillor Staff Classification	Simon Locke	<i>Vacant – resigned due change of role</i>		

12th March 2019

The Commissioner
Registered Organisations Commission
GPO Box 2983
MELBOURNE VIC 3001



25 Stoney Creek Rd Bexley 2207 NSW
Ph: (02) 9554 9399 Fax: (02) 9554 9644
Email: alaea@alaea.asn.au
Web: www.alaea.asn.au
ABN: 84 234 747 620

By email to: regorgs@roc.gov.au

ANNUAL RETURN OF INFORMATION FOR YEAR 2019.

The required information is attached as follows:

Certified declaration pursuant to section 230 and 233 of the Fair Work (Registered Organisations) Act, 2009;

Annexure A – A list of offices and the names, postal addresses and occupations of persons holding those offices at the date of declaration

If you have any queries in regard to these matters, please contact Stephen Re at the address shown above.

Yours faithfully

Stephen Purvinas
Federal Secretary

ANNUAL RETURN OF INFORMATION (organisation with no branches) in accordance with Regulation 147 *Fair Work (Registered Organisations) Regulations 2009* and Sections 230 and 233 *Fair Work (Registered Organisations) Act 2009*

I, Stephen Purvinas, being the Federal Secretary of the Australian Licenced Aircraft Engineers Association, declare the following:

1. I am authorised to make this declaration.
2. The register of members has, during the immediately preceding calendar year, been kept and maintained as required by s.230(1)(a) and s.230(2) of the *Fair Work (Registered Organisations) Act 2009* (the Act).
3. The following is a correct statement of the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the Act:
 - The address of the organisation is 25 Stoney Creek Rd Bexley NSW 2207.¹
 - The organisation has no branches and no branches have ceased or commenced in the previous 12 months.²
 - On 31 December in the previous year the number of members of the organisation was 3041. This number consisted of 586 members that have chosen not to resign from the Association but have taken associate status, meaning they pay no dues and have relinquished voting rights but are entitled to ongoing representation and association benefits if required.³
 - A list of offices and the names, postal addresses and occupations of persons holding those offices as at the date of this declaration is attached at Annexure A and forms part of this declaration.

¹ s.230(1)(d); reg.147(d)

² s.230(1)(d); reg.147(a), (b), (c) & (d)

³ s.230(1)(d); reg.147(f)

- Under the rules of the organisation, the following elections must be held between 1 January and 31 December of 2019:⁴

No elections are scheduled in 2019.

- The organisation:
 - Has not entered into an agreement under s.151(1) of the Act with a state union.

Signed:

A handwritten signature in black ink, appearing to be 'A. Jones' or similar, written in a cursive style.

Dated: 12 March 2019

⁴ s.230(1)(d); reg.147(e)

ANNEXURE A**THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE**

- Offices and Office Holders in the Organisation:

Name of Office (include any offices that are vacant)	Name of Office Holder	Postal Address of Office Holder	Occupation of Office Holder
<i>Federal Secretary</i>	Stephen Purvinas	<i>c/- the Registered Organisation, [postal address of Registered Organisation]</i>	<i>Paid official</i>
<i>Federal President</i>	Rodney Wyse	<i>As above</i>	<i>Licenced Aircraft Maintenance Engineer - Qantas</i>
<i>Assistant Federal Secretary</i>	Luke Murray	<i>As above</i>	<i>Licenced Aircraft Maintenance Engineer - Qantas</i>
<i>Senior Vice President</i>	Michael Weitenberg	<i>As above</i>	<i>Licenced Aircraft Maintenance Engineer - Qantas</i>
<i>Vice President</i>	Peter Gill	<i>As above</i>	<i>Licenced Aircraft Maintenance Engineer - Qantas</i>
<i>Trustee</i>	<i>Stephen Re</i>	<i>As above</i>	<i>Technical Manager - ALAEA</i>
<i>Trustee</i>	Mark Gant	<i>As above</i>	<i>Duty Maintenance Manager- Qantas</i>
Qantas Councillor	Mathew Rea	<i>As above</i>	<i>Licenced Aircraft Maintenance Engineer - Qantas</i>
Qantas Councillor	Bradley Cox	<i>As above</i>	<i>Licenced Aircraft Maintenance Engineer - Qantas</i>
Qantas Councillor	Wayne Derndorfer	<i>As above</i>	<i>Licenced Aircraft Maintenance Engineer - Qantas</i>

Qantas Councillor	Chris Burleigh	As above	<i>Licenced Aircraft Maintenance Engineer - Qantas</i>
Qantas Councillor	Brett McClenahan	As above	<i>Licenced Aircraft Maintenance Engineer - Qantas</i>
Qantas Councillor	Craig Hyde	As above	<i>Licenced Aircraft Maintenance Engineer - Qantas</i>
Qantas Controlled or aligned Regional Airline Councillor	Robert Toovey	As above	<i>Licenced Aircraft Maintenance Engineer - Jetstar</i>
Regional Airline Councillor	Currently Vacant		
Councillor Virgin Blue or its Maintenance and Repair Organisation provider.	Mike Davies	As above	<i>Licenced Aircraft Maintenance Engineer – Virgin Tech</i>
Councillor Virgin Blue or its Maintenance and Repair Organisation provider.	Christian Tamblyn	As above	<i>Licenced Aircraft Maintenance Engineer – Virgin Tech</i>
Councillor Helicopter Sector	Currently Vacant		
Councillor General Aviation Operators, and/or any airline other than Qantas and Virgin Blue	John Alldis	As above	<i>Licenced Aircraft Maintenance Engineer – Retired – AAAS consulting</i>
Councillor Staff Classification	Simon Locke	As above	Senior Technical Officer - Qantas