



## DECLARATION

---

I, FRANK HERD OF 460 PACIFIC HIGHWAY, ST LEONARDS NSW 2065, NATIONAL CHAIRMAN ELECTED BY MEMBERS OF THE BOARD OF THE AUSTRALIAN MEAT INDUSTRY COUNCIL

declare

1. That I am an officer authorized by the Australian Meat Industry Council pursuant to Regulation 147 Fair Work (Registered Organisations) Regulations 2009 and Sections 230 and 233 Fair Work (Registered Organisations) Act 2009 to file copies of records.
1. Under the rules of the organization, the following elections must be held between 1 January and 31 December of 2015:

### BOARD

Member of Board	11
National Chairman	1
National Deputy Chairman	2
National Secretary/Treasurer	1

### NATIONAL INDUSTRY COUNCILS (6)

Member of National Retail & General Industry Council	12
Member of Australian Processor Council	19
Member of National Export Lamb, Sheep & Goat Processor Council	12
Member of National Export Meatworks (Beef) Processor Council	15
Member of National Meat Processors Council	12
Member of National Smallgoods Council	12

### OFFICE BEARERS NATIONAL INDUSTRY COUNCILS (4)

#### Name of Office and Numbers

Chairman - National Retail General Industry Council	1
Deputy Chairman - National Retail General Industry Council	1
Chairman - Australian Processor Council	1
Deputy Chairman - Australian Processor Council	1
Chairman - National Export Lamb, Sheep & Goat Processor Council	1
Deputy Chairman - National Export Lamb, Sheep & Goat Processor Council	1
Chairman - National Export Meatworks (Beef) Processor Council	1
Deputy Chairman - National Export Meatworks (Beef) Processor Council	1
Chairman - National Meat Processors Council	1
Deputy Chairman - National Meat Processors Council	1
Chairman - National Smallgoods Council	1
Deputy Chairman - National Smallgoods Council	1

**NEW SOUTH WALES INDUSTRY COUNCILS (4)**

Member of New South Wales Division Retail General Industry Council	12
Member of New South Wales Division Export Lamb, Sheep & Goat Processor Council	5
Member of New South Wales Division Export Meatworks (Beef) Processor Council	12
Member of New South Wales Division Meat Processors Council	12

**OFFICE BEARERS NEW SOUTH WALES DIVISION INDUSTRY COUNCILS (4)**

Chairman - New South Wales Division Retail General Industry Council	1
Deputy Chairman - New South Wales Division Retail General Industry Council	1

Chairman - New South Wales Division Export Lamb, Sheep & Goat Processor Council	1
Deputy Chairman - New South Wales Division Export Lamb, Sheep & Goat Processor Council	1

Chairman - New South Wales Division Export Meatworks (Beef) Processor Council	1
Deputy Chairman - New South Wales Division Export Meatworks (Beef) Processor Council	1

Chairman - New South Wales Division Meat Processors Council	1
Deputy Chairman - New South Wales Division Meat Processors Council	1

**QUEENSLAND DIVISION INDUSTRY COUNCILS (4)**

Member of Queensland Division Retail General Industry Council	12
Member of Queensland Division Export Lamb, Sheep & Goat Processor Council	5
Member of Queensland Division Export Meatworks (Beef) Processor Council	12
Member of Queensland Division Meat Processors Council	12

**OFFICE BEARERS - QUEENSLAND DIVISION INDUSTRY COUNCILS (4)**

Chairman - Queensland Division Retail General Industry Council	1
Deputy Chairman - Queensland Division Retail General Industry Council	1

Chairman - Queensland Division Export Lamb, Sheep & Goat Processor Council	1
Deputy Chairman - Queensland Division Export Lamb, Sheep & Goat Processor Council	1

Chairman - Queensland Division Export Meatworks (Beef) Processor Council	1
Deputy Chairman - Queensland Division Export Meatworks (Beef) Processor Council	1

Chairman - Queensland Division Meat Processors Council	1
Deputy Chairman - Queensland Division Meat Processors Council	1

**SOUTH AUSTRALIAN DIVISION INDUSTRY COUNCILS (4)**

Member of South Australian Division Retail General Industry Council	7
Member of South Australian Division Export Lamb, Sheep & Goat Processor Council	5
Member of South Australian Division Export Meatworks (Beef) Processor Council	5
Member of South Australian Division Meat Processors Council	5

**OFFICE BEARERS - SOUTH AUSTRALIAN DIVISION INDUSTRY COUNCILS**

Chairman - South Australian Division Retail General Industry Council	1
Deputy Chairman - South Australian Division Retail General Industry Council	1

Chairman - South Australian Division Export Lamb, Sheep & Goat Processor Council	1
Deputy Chairman - South Australian Division Export Lamb, Sheep & Goat Processor Council	1

Chairman - South Australian Division Export Meatworks (Beef) Processor Council	1
Deputy Chairman - South Australian Division Export Meatworks (Beef) Processor Council	1

Chairman - South Australian Division Meat Processors Council	1
Deputy Chairman - South Australian Division Meat Processors Council	1

**TASMANIAN DIVISIONAL INDUSTRY COUNCILS (4)**

Member of Tasmanian Division Retail General Industry Council	7
Member of Tasmanian Division Export Lamb, Sheep & Goat Processor Council	5
Member of Tasmanian Division Export Meatworks (Beef) Processor Council	5
Member of Tasmanian Division Meat Processors Council	5

**OFFICE BEARERS - TASMANIAN DIVISIONAL INDUSTRY COUNCILS (4)**

Chairman - Tasmanian Division Retail General Industry Council	1
Deputy Chairman - Tasmanian Division Retail General Council	1

Chairman - Tasmanian Division Export Lamb, Sheep & Goat Processor Council	1
Deputy Chairman - Tasmanian Division Export Lamb, Sheep & Goat Processor Council	1

Chairman - Tasmanian Division Export Meatworks (Beef) Processor Council	1
Deputy Chairman - Tasmanian Division Export Meatworks Beef Processor Council	1

Chairman - Tasmanian Division Meat Processor Council	1
Deputy Chairman - Tasmanian Division Meat Processor Council	1

**VICTORIAN DIVISION INDUSTRY COUNCILS (4)**

Member of Victorian Division Retail General Industry Council	12
Member of Victorian Division Export Lamb, Sheep & Goat Processor Council	5
Member of Victorian Division Export Meatworks (Beef) Processor Council	12
Member of Victorian Division Meat Processors Council	12

**OFFICE BEARERS VICTORIAN DIVISION INDUSTRY COUNCILS (4)**

Chairman - Victorian Division Retail General Industry Council	1
Deputy Chairman - Victorian Division Retail General Industry Council	1

Chairman - Victorian Division Export Lamb, Sheep & Goat Processor Council	1
Deputy Chairman - Victorian Division Export Lamb, Sheep & Goat Processor Council	1

Chairman - Victorian Division Export Meatworks (Beef) Processor Council	1
Deputy Chairman - Victorian Division Export Meatworks (Beef) Processor Council	1

Chairman - Victorian Division Meat Processors Council	1
Deputy Chairman - Victorian Division Meat Processors Council	1

**WESTERN AUSTRALIAN DIVISION INDUSTRY COUNCILS (4)**

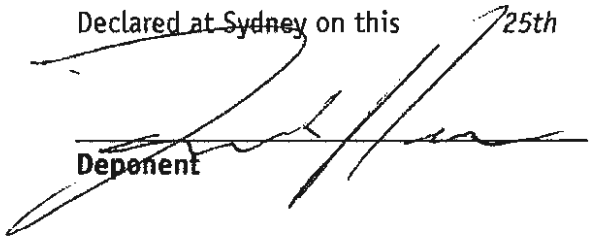
Member of Western Australian Division Retail General Industry Council	7
Member of Western Australian Division Export Lamb, Sheep & Goat Processor Council	5
Member of Western Australian Division Export Meatworks (Beef) Processor Council	5
Member of Western Australian Division Meat Processors Council	5

**OFFICE BEARERS - WESTERN AUSTRALIAN DIVISION INDUSTRY COUNCILS**

Chairman - Western Australian Division Retail General Industry Council	1
Deputy Chairman - Western Australian Division Retail General Industry Council	1
Chairman - Western Australian Division Export Lamb, Sheep & Goat Processor Council	1
Deputy Chairman - Western Australian Division Export Lamb, Sheep & Goat Processor Council	1
Chairman - Western Australian Division Export Meatworks (Beef) Processor Council	1
Deputy Chairman - Western Australian Division Export Meatworks (Beef) Processor Council	1
Chairman - Western Australian Division Meat Processors Council	1
Deputy Chairman - Western Australian Division Meat Processors Council	1

I make this declaration conscientiously believing the statements contained in this declaration to be true in every particular.

Declared at Sydney on this 25th day of March, 2015

  
Deponent



24 March 2015

Mr Frank Herd  
National Chairman  
Australian Meat Industry Council

Email: [admin@amic.org.au](mailto:admin@amic.org.au)

Dear Mr Herd,

**Annual Return of Information for 2015 [AR2015/112]**

I acknowledge receipt on 6 March 2015 of your Declaration providing information in accordance with subsection 233(1) of the *Fair Work (Registered Organisations) Act 2009*.

The documents lodged cover the required information for the 2015 Annual Return of Information of Australian Meat Industry Council.

The document can be viewed on the Fair Work Commission website through the List of Registered Organisations - <http://www.fwc.gov.au/index.cfm?pagename=regorgslist>

Yours sincerely

Michael Moutevelis  
Regulatory Compliance Branch

## **MOUTEVELIS, Michael**

---

**From:** Leonie Migachov [lmigachov@amic.org.au]  
**Sent:** Friday, 6 March 2015 11:15 AM  
**To:** Orgs  
**Subject:** Return of information attached  
**Attachments:** Lodgement 2015.pdf

Leonie Migachov  
PA to Chief Executive Officer  
Australian Meat Industry Council  
PO Box 1208  
CROWS NEST NSW 1585  
Level 2, 460 Pacific Highway  
St Leonards  
PH: 02 9086 2213  
FAX: 02 9086 2201

Information contained in this e-mail or attachments is privileged and confidential and copying or distribution is prohibited. If you have received this communication in error, please contact the sender.

## DECLARATION

---

I, FRANK HERD OF 460 PACIFIC HIGHWAY, ST LEONARDS, NSW 2065, NATIONAL CHAIRMAN ELECTED BY MEMBERS OF THE BOARD OF THE AUSTRALIAN MEAT INDUSTRY COUNCIL

declare

1. That I am an officer authorized by the Australian Meat Industry Council pursuant to Regulation 147 Fair Work (Registered Organisations) Regulations 2009 and Sections 230 and 233 Fair Work (Registered Organisations) Act 2009 to file copies of records.
2. That the registers of members of the following Divisions has, during the immediately preceding calendar year, been kept and maintained as required as required by s.230(1)(a) and s.230(2) of the Fair Work (Registered Organisations) Act 2009 (the Act).

Australian Meat Industry Council, New South Wales Division  
Australian Meat Industry Council, Queensland Division  
Australian Meat Industry Council, South Australia Division  
Australian Meat Industry Council, Tasmanian Division  
Australian Meat Industry Council, Victorian Division  
Australian Meat Industry Council, Western Australian Division

The address of the organisation is Level 2, 460 Pacific Highway, St Leonards, NSW. A list of branch addresses is attached at Annexure A and forms part of this declaration.

During the previous 12 months no branches commenced or ceased operation.

3. That the register of members of the Divisions of the Council are kept by the National Office of the Australian Meat Industry Council.
4. That the National register of members of the Australian Meat Industry Council has been kept and maintained by the National Office as required by s.230(1)(a) and s.230(2) during the immediately preceding calendar year of 2014.
5. That the National register of members of the Australian Meat Industry Council as maintained by the National Office as required by s.230(1)(a) and s.230(2) had 1889 members listed as at 31 December 2014.
6. A list of offices and the names, postal addresses and occupations of persons holding those offices as at the date of this declaration is attached at Annexure B and forms part of this declaration.
7. During the previous 12 months the organization has not entered into an agreement under s.151(1) of the Act with a state union.

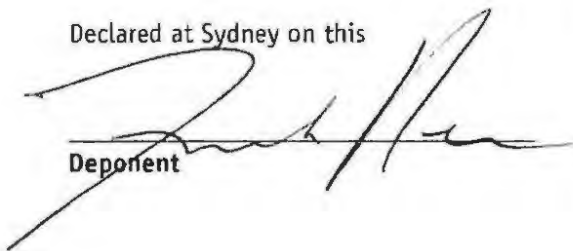
I make this declaration conscientiously believing the statements contained in this declaration to be true in every particular.

Declared at Sydney on this

5<sup>th</sup> day of

March

, 2015

  
Deponent

Annexure A

**AUSTRALIAN MEAT INDUSTRY COUNCIL**  
**ADDRESSES OF OFFICES OF THE COUNCIL**

**N.S.W. DIVISION**

Australian Meat Industry Council  
2nd Floor  
460 Pacific Highway  
ST LEONARDS NSW 2065  
PO Box 275  
CROWS NEST NSW 1585

PH: (02) 9086 2200  
FAX: (02) 9086 2201

**QUEENSLAND DIVISION**

Australian Meat Industry Council  
Suite 3  
70 Prospect Terrace  
KELVIN GROVE QLD 4059  
PO BOX 45  
KELVIN GROVE BC QLD 4059

PH: (07) 3352 4600  
FAX: (07) 3352 4755

**S.A. DIVISION**

Australian Meat Industry Council  
1st Floor  
100 Greenhill Road  
UNLEY SA 5061

PH: (08) 8272 2400  
FAX: (08) 8272 2433

**TASMANIAN DIVISION**

Australian Meat Industry Council  
PO Box 485  
NORTH HOBART TAS 7002

PH: (03) 6231 6333  
FAX: (03) 6231 1731

**VICTORIAN DIVISION**

Australian Meat Industry Council  
Suite 301, Level 3  
88 Albert Road  
SOUTH MELBOURNE VIC 3205

PH: (03) 9699 2760  
FAX: (03) 9699 2708

**W.A. DIVISION**

Australian Meat Industry Council  
5 Darlot Road  
LANSDALE WA 6065  
PO Box 1750  
MALAGA WA 6944

PH: (08) 9302 2866  
FAX: (08) 9302 4966



**AUSTRALIAN MEAT INDUSTRY COUNCIL**  
**NATIONAL DIVISION OFFICES**

<b>1. BOARD</b>	<b>11</b>
Name of Office - Member of Board	
<b>2. OFFICE BEARERS – BOARD</b>	
<b>Name of Offices and Number</b>	
National Chairman	1
National Deputy Chairman	2
National Secretary/Treasurer	1
<b>3. NATIONAL INDUSTRY COUNCILS (6)</b>	
Member of National Retail & General Industry Council	12
Member of Australian Processor Council	19
Member of National Export Lamb, Sheep & Goat Processor Council	12
Member of National Export Meatworks (Beef) Processor Council	15
Member of National Meat Processors Council	12
Member of National Smallgoods Council	12
<b>4. OFFICE BEARERS NATIONAL INDUSTRY COUNCILS (4)</b>	
<b>Name of Office and Numbers</b>	
Chairman - National Retail General Industry Council	1
Deputy Chairman - National Retail General Industry Council	1
Chairman - Australian Processor Council	1
Deputy Chairman – Australian Processor Council	1
Chairman – National Export Lamb, Sheep & Goat Processor Council	1
Deputy Chairman – National Export Lamb, Sheep & Goat Processor Council	1
Chairman - National Export Meatworks (Beef) Processor Council	1
Deputy Chairman - National Export Meatworks (Beef) Processor Council	1
Chairman - National Meat Processors Council	1
Deputy Chairman - National Meat Processors Council	1
Chairman - National Smallgoods Council	1
Deputy Chairman - National Smallgoods Council	1

## Annexure B

**Board**  
**2011-2015**

<b>Chairman</b> Frank Herd	M C Herd Pty Ltd, PO Box 33, NORTH GEELONG VIC 3215	Domestic Meatworks/Wholesaler Operator
<b>Deputy Chairman</b> Bradley T Thomason	D'Orsogna Limited, PO Box 2005, PALMYRA DC WA 6961	Smallgoods Manufacturer
<b>Secretary/Treasurer</b> Robert L Constable	Robert's Meats, Blaxland Avenue, SINGLETON HEIGHTS NSW 2330	Meat Retailer
Brian James	Thomas Food International Pty Ltd, PO Box 496, MURRAY BRIDGE SA 5253	Export Meatworks Operator
Raymond J Kelso	Barrow Lane Butchers, PO Box 2069, BROOKSIDE CENTRE PO QLD 4053	Meat Retailer
Franz P Knoll	Barossa Fine Foods, 7 Ridgeway Road, ELIZABETH WEST SA 5113	Smallgoods Manufacturer
David A Larkin	Atron Enterprises Pty Ltd, 109 Greens Road, WYNDHAM VIC 3024	Export Meatworks Operator
Kerry Melrose	Melrose Wholesale Meats Pty Ltd, PO Box 330, MORNINGSIDE QLD 4170	Meat Retailer
Terrence W Nolan	Nolan Meats Pty Ltd, PO Box 389, GYMPIE QLD 4570	Domestic Meatworks/Wholesaler Operator
James H Ralph	Ralph's Meat Company, 15 Moorakyne Avenue, MALVERN VIC 3144	Export Meatworks Operator
Rod Sellers	R & R Sellers Quality Meats, 18 Mitchell Street, MEREWETHER NSW 2291	Meat Retailer

## Annexure B

**National Retail and General Industry Council**  
**2011-2015**

**Occupation of all Council Members - Retailer**

<b>Chairman</b> Raymond J Kelso	Barrow Lane Butchers, PO Box 2069, BROOKSIDE CENTRE PO QLD 4053
<b>Deputy Chairman</b> Robert L Constable	Robert's Meats, Blaxland Avenue, SINGLETON HEIGHTS NSW 2330
Stephen Bonney	Norlane Trading Pty Ltd, 63 Mercedes Drive, THOMASTOWN VIC 3074
Kevin J Green	Representative of: Hastie's Toptaste Meats, 1 Iredell Road, HORSLEY NSW 2530
Trevor Hill	Bruce's Meats, Shop 12, 119 Blair Road, TORRENS PARK SA 5062
Edward Kowalski	Eddie the Butcher Pty Ltd, 29 Mason Street, NEWPORT VIC 3015
Dominick Melrose	Royal Chef Selection, PO Box 330, MORNINGSIDE QLD 4170
Kerry Melrose	Melrose Wholesale Meats Pty Ltd, PO Box 330, MORNINGSIDE QLD 4170
Frank Russo	Sammy Russo Meat Supplies Pty Ltd, T/A Rainbow Meats, PO Box 142, CHIRNSIDE PARK VIC 3116
Rod Sellers	R & R Sellers Quality Meats, 18 Mitchell Street, MERWEWATHER NSW 2291
Marcus Vermey	Vermey's Quality Meats, 180 Sandy Bay Road, SANDY BAY TAS 7005
Nathan Walmsley	Dardanup Butchery Co, PO Box 277, BUNBURY WA 6231

## Annexure B

**Australian Processor Council  
2011-2015**

<b>Chairman</b> David A Larkin	Atron Enterprises Pty Ltd, 109 Greens Road, WYNDHAM VIC 3024	Export Meatworks Operator
<b>Deputy Chairman</b> Brian James	T & R (Murray Bridge) Pty Ltd, PO Box 496, MURRAY BRIDGE SA 5253	Export Meatworks Operator
Ted Campbell	B E Campbell (NSW) Pty Ltd, 144 Newton Road, WETHERILL PARK NSW 2164	Pork Processor
Brian Carey	Prime Valley Pastoral, PO Box 20, TWO WELLS SA 5501	Domestic Meatworks Wholesaler Operator
Roger J Fletcher	Fletcher International Exports Pty Ltd, Locked Bag 10, DUBBO NSW 2830	Export Meatworks Operator
Dean Goode	Kilcoy Pastoral Co Ltd, PO Box 84, KILCOY QLD 4515	Export Meatworks Operator
Peter Greenham Jnr.	H W Greenham & Sons Pty Ltd, PO Box 1118, SOUTH MELBOURNE VIC 3205	Export Meatworks Operator
Gary F Hardwick	G F & V C Hardwick Pty Ltd, PO Box 237, KYNETON VIC 3444	Domestic Meatworks Wholesaler Operator
Lachlan B Hart	Stockyard Pty Ltd, PO Box 1170, TOOMBUL QLD 4012	Export Meatworks Operator
Jon V Hayes	Wodonga Rendering, PO Box 612, WODONGA VIC 3690	Export Meatworks Operator
Francis O Herd	M C Herd Pty Ltd, PO Box 33, NORTH GEELONG VIC 3215	Domestic Meatworks Wholesaler Operator
Len Jones	G M Scott Pty Ltd, PO Box 63, COOTAMUNDRA NSW 2590	Domestic Meatworks Wholesaler Operator
Stephen Kelly	N H Foods Australia Pty Ltd, PO Box 6282, NORTH SYDNEY NSW 2060	Export Meatworks Operator
Noel Kelson	Midfield Meat International Pty Ltd, PO Box 412, WARRNAMBOOL VIC 3280	Export Meatworks Operator
Terrence W Nolan	Nolan Meats Pty Ltd, PO Box 389, GYMPIE QLD 4570	Domestic Meatworks Wholesaler Operator
Mark F Panizza	Dardanup Butchering Company, PO Box 277, BUNBURY WA 6230	Domestic Meatworks Wholesaler Operator
Robert Radford	R Radford & Son Pty Ltd, PO Box 825, WARRAGUL VIC 3820	Domestic Meatworks Wholesaler Operator
James H Ralph	Ralph's Meat Company, 15 Moorakyne Avenue, MALVERN VIC 3144	Export Meatworks Operator
Simon Stahl	Northern Co-operative Meat Co Ltd, PO Box 379, CASINO NSW 2470	Export Meatworks Operator

**2 Vacancies**

Annexure B

**National Export Lamb, Sheep & Goat Processor Council**  
**2011-2015**

Occupation of all Council Members - Export Meatworks Operators

<b>Chairman</b> Brian James	Thomas Food International Pty Ltd, PO Box 496, MURRAY BRIDGE SA 5253
<b>Deputy Chairman</b> Roger J Fletcher	Fletcher International Exports Pty Ltd, Locked Bag 10, DUBBO NSW 2830
Anthony Bessell	Western Australian Meat Marketing Co-op Ltd, PO Box 703, KATANNING WA 6317
Robert Black	Samex Australian Meat Co P/L, GPO Box 1425, ADELAIDE SA 5001
Jon V Hayes	Wodonga Rendering, PO Box 637, WODONGA VIC 3690
William P Luttick	Luttick Australia Pty Ltd, 101/602 Whitehorse Road, MITCHAM VIC 3132
Campbell J McPhee	Western Meat Exporters Pty Ltd, PO Box 646, CHARLEVILLE QLD 4407
Stephen Helliger	Ausfine Foods International Pty Ltd, Suite 10 L4 205-211 Forster Road, MT WAVERLEY VIC 3149

**4 Vacancies**

**National Export Meatworks (Beef) Processor Council**  
**2011-2015**

Occupation of all Council Members - Export Meatworks Operators

<b>Chairman</b> David A Larkin	Atron Enterprises Pty Ltd, 109 Greens Road, WYNDHAM VALE VIC 3024
<b>Deputy Chairman</b> Noel Kelson	Midfield Meat International Pty Ltd, PO Box 412, WARRNAMBOOL VIC 3280
Ian Ball	John Dee (Export) Pty Ltd, PO Box 0493, FORTITUDE VALLEY QLD 4006
Dennis Carl	H & I Export Company, 4 Chifley Way, PENRITH NSW 27501
David M Foote	Australian Country Choice, PO Box 478, MORNINGSIDES QLD 4170
Nicholas G Fuss	Midfield Commodities Pty Ltd, 247 Cormack Road, WINGFIELD SA 5013
Dean Goode	Kilcoy Pastoral Co Ltd, PO Box 84, KILCOY QLD 4515
Peter Greenham Jnr.	H W Greenham & Sons P/L, PO Box 1118, SOUTH MELBOURNE 3205
Lachlan B Hart	Stockyard Pty Ltd, PO Box 1170, TOOMBUL QLD 4012
Stephen Kelly	N H Foods Australia Pty Ltd, PO Box 6282, NORTH SYDNEY NSW 2060
Brett A McDonald	Homebush Export Meat Co P/L, PO Box 467, SYDNEY MARKETS NSW 2129
Matthew J O'Connor	G & K O'Connor Pty Ltd, PO Box 140, PAKENHAM VIC 3810
James H Ralph	Ralph's Meat Company, 15 Moorakyme Avenue, MALVERN VIC 3144
Simon Stahl	Northern Co-operative Meat Co Ltd, PO Box 379, CASINO NSW 2470

**1 Vacancy**

Annexure B

**National Meat Processors Council**  
**2011-2015**

Occupation of all Council Members - Domestic Meatworks/Wholesale Operators

<b>Chairman</b> Gary F Hardwick	G F & V C Hardwick Pty Ltd, PO Box 237, KYNETON VIC 3444
<b>Deputy Chairman</b> Len Jones	G M Scott Pty Ltd, PO Box 63, COOTAMUNDRA NSW 2590
Will Barton	Gundagai Meat Processors, PO Box 100, GUNDAGAI NSW 2722
John R Burnett	Kurri Meats, PO Box 120, KURRI KURRI NSW 2327
Brian Carey	Prime Valley Pastoral, PO Box 20, TWO WELLS SA 5501
Greg R Carey	Ballyhich Pty Ltd, T/A Carey Bros, 39 Locke Street, WARWICK QLD 4370
Francis Herd	M C Herd Pty Ltd, PO Box 33, NORTH GEELONG VIC 3215
Terrence W Nolan	Nolan Meats Pty Ltd, PO Box 389, GYMPIE QLD 4570
Mark F Panizza	Dardanup Butchering Company, PO Box 277, BUNBURY WA 6231
Robert L Radford	R Radford & Son Pty Ltd, PO Box 825, WARRAGUL VIC 3820
Robert B Wedd	Normanville Meatworks P/L, PO Box 294, YANKALILLA SA 5203

**1 Vacancy**

**National Smallgoods Council**  
**2011-2015**

**Occupation of all Council Members - Smallgoods Operators**

<b>Chairman</b> Franz P Knoll	Knoll Consultants & Inv P/L, T/A Barossa Fine Foods, 7 Ridgeway Road, ELIZABETH WEST SA 5113
<b>Deputy Chairman</b> Bradley T Thomason	D'Orsogna Limited, PO Box 2005, PALMYRA DC WA 6961
Edwin Gerns	Gerns Continental Smallgoods Pty/Ltd, 76 Park Parade, SHORNCLIFFE QLD 4017
Heath Lethborg	Lethborg's Smallgoods, PO Box 193, NEWSTEAD TAS 7250
Roland Melosi	Montecatini Specialty Smallgoods Pty Ltd, U1, 6 Robertson Place, JAMISONTOWN NSW 2750
Andrew M J Ridder	Ridders Fresh, PO Box 1096, CLAYTON SOUTH VIC 3168

**6 Vacancies**



**AUSTRALIAN MEAT INDUSTRY COUNCIL  
NEW SOUTH WALES DIVISION OFFICES**

**1. NEW SOUTH WALES INDUSTRY COUNCILS (4)**

Member of New South Wales Division Retail General Industry Council	12
Member of New South Wales Division Export Lamb, Sheep & Goat Processor Council	5
Member of New South Wales Division Export Meatworks (Beef) Processor Council	12
Member of New South Wales Division Meat Processors Council	12

**2. OFFICE BEARERS NEW SOUTH WALES DIVISION INDUSTRY COUNCILS (4)****Name of Office and Numbers**

Chairman - New South Wales Division Retail General Industry Council	1
Deputy Chairman - New South Wales Division Retail General Industry Council	1
Chairman - New South Wales Division Export Lamb, Sheep & Goat Processor Council	1
Deputy Chairman - New South Wales Division Export Lamb, Sheep & Goat Processor Council	1
Chairman - New South Wales Division Export Meatworks (Beef) Processor Council	1
Deputy Chairman - New South Wales Division Export Meatworks (Beef) Processor Council	1
Chairman - New South Wales Division Meat Processors Council	1
Deputy Chairman - New South Wales Division Meat Processors Council	1

**New South Wales Retail and General Industry Council  
2011 -2015**

Occupation of all Council Members - Meat Retailers

<b>Chairman</b> Robert L Constable	Robert's Meats, Blaxland Avenue, SINGLETON HEIGHTS NSW 2330
<b>Deputy Chairman</b> Rod Sellers	R & R Sellers Quality Meats, 18 Mitchell Street, MERWEATHER NSW 2291
Rhett Campbell	Campbell's Superior Meats Pty Ltd, Shop 4, 12 Philip Mall, WEST PYMBLE NSW 2073
Jason Funnell	Bayside Meat & Deli, Shop G9 Stocklands, BATEMANS BAY NSW 2536
Kevin J Green	Representative of: Hastie's Toptaste Meats, 1 Iredell Road, HORSLEY NSW 2530
Martin Iffland	Iffland Food Group Pty Ltd, PO Box 1019, GYMEA NSW 2227
Bede Jarrett	Lambton Quality Meats, 108 Elder Street, LAMBTON NSW 2299
Wayne McGee	Head Teacher-Meat Programs, Hunter TAFE, 31 Parry Street, NEWCASTLE WEST NSW 2302
Neil Roberts	Neil Roberts Pty Ltd, Mrs Beetson's Jewellstown, Shop 23 Jewellstown Plaza, Natba Road, JEWELLS NSW 2280
Jason Smith	Rathmine's Butchery, Shop 1/10 Fishing Point Road, RATHMINES NSW 2283

**2 Vacancies**



Annexure B

**New South Wales Export Lamb, Sheep & Goat Processor Council**  
**2011-2015**

Occupation of all Council Members - Export Meatworks Operators

<b>Chairman</b> Roger J Fletcher	Fletcher International Exports Pty Ltd, Locked Bag 10, DUBBO NSW 2830
-------------------------------------	---

**4 Vacancies**

**New South Wales Export Meatworks (Beef) Processor Council**  
**2011-2015**

Occupation of all Council Members - Export Meatworks Operators

<b>Chairman</b> Stephen Kelly	N H Foods Australia Pty Ltd, PO Box 6282 NORTH SYDNEY NSW 2060
<b>Deputy Chairman</b>	Vacant
Dennis Carl	H & I Export Company, 4 Chifley Way, PENRITH NSW 2750
Brett A McDonald	Homebush Export Meat Co P/L, PO Box 467, SYDNEY MARKETS NSW 2129
Simon Stahl	Northern Co-operative Meat Co Ltd, PO Box 379, CASINO NSW 2470
Robert Wadland	Primo Smallgoods, PO Box 2129, SYDNEY MARKETS NSW 2129

**7 Vacancies**

**New South Wales Meat Processors Council**  
**2011-2015**

Occupation of all Council Members - Domestic Meatworks/Wholesale Operators

<b>Chairman</b> John R Burnett	Kurri Meats, PO Box 120, KURRI KURRI NSW 2327
<b>Deputy Chairman</b> Len Jones	G M Scott Pty Ltd, PO Box 63, COOTAMUNDRA NSW 2590
Will Barton	Gundagai Meat Processors, PO Box 100, GUNGAGAI NSW 2722

**9 Vacancies**

**AUSTRALIAN MEAT INDUSTRY COUNCIL**  
**QUEENSLAND DIVISION OFFICES**

**1. QUEENSLAND DIVISION INDUSTRY COUNCILS (4)**

Member of Queensland Division Retail General Industry Council	12
Member of Queensland Division Export Lamb, Sheep & Goat Processor Council	5
Member of Queensland Division Export Meatworks (Beef) Processor Council	12
Member of Queensland Division Meat Processors Council	12

**2. OFFICE BEARERS - QUEENSLAND DIVISION INDUSTRY COUNCILS (4)****Name of Office and Numbers**

Chairman - Queensland Division Retail General Industry Council	1
Deputy Chairman - Queensland Division Retail General Industry Council	1
Chairman - Queensland Division Export Lamb, Sheep & Goat Processor Council	1
Deputy Chairman - Queensland Division Export Lamb, Sheep & Goat Processor Council	1
Chairman - Queensland Division Export Meatworks (Beef) Processor Council	1
Deputy Chairman - Queensland Division Export Meatworks (Beef) Processor Council	1
Chairman - Queensland Division Meat Processors Council	1
Deputy Chairman - Queensland Division Meat Processors Council	1

**Queensland Retail and General Industry Council**  
**2011-2015**

## Occupation of all Council Members - Meat Retailers

<b>Chairman</b> Dominick Melrose	Royal Chef Selection, PO Box 330, MORNINGSIDE QLD 4170
<b>Deputy Chairman</b> John A Yeo	Westridge Meats, 12 Vera Drive, TOP CAMP QLD 4350
Daryl Bein	Miles Wholesale Meats & Smallgoods, 24 Murilla Street, MILES QLD 4415
Scott Glasser	Millmerman Meat Holdings Pty Ltd, "Goondimerri", GOONDIWINDI QLD 4390
Michael James	Carina North Quality Meats, U3, 182 Stanley Road, CARINA QLD 4152
Raymond J Kelso	Barrow Lane Butchers, PO Box 2069, BROOKSIDE CENTRE PO QLD 4053
Kerry Melrose	Melrose Wholesale Mats, PO Box 330, MORNINGSIDE QLD 4170
John Rakowski	Rode Meats, 146 Rode Road, WAVELL HEIGHTS QLD 4012
Allan Rowan	Nominee of: Pattermores Meats Pty Ltd, 106 Ziegenfusz Road, THORNLANDS QLD 4164
Michael Salm	Salm's Meats, 1282 Old Cleveland Road, CARINDALE QLD 4153
Trevor C Saville	Meat By Savilles Pty Ltd, 25 Millennium Circuit, HELENSVALE QLD 4212
Peter Schulte	Schulte's Meat Tavern Pty Ltd, 4424 Warrego Highway, PLAINLANDS QLD 4341

Annexure B

**Queensland Export Lamb, Sheep & Goat Processor Council**  
**2011-2015**

Occupation of all Council Members - Export Meatworks Operators

Campbell J McPhee	Western Meat Exporters Pty Ltd, PO Box 646, CHARLEVILLE QLD 4470
-------------------	--

**4 Vacancies**

**Queensland Export Meatworks (Beef) Processor Council**  
**2011-2015**

Occupation of all Council Members - Export Meatworks Operators

<b>Chairman</b> David M Foote	Australian Country Choice, PO Box 478, MORNINGSIDE QLD 4170
<b>Deputy Chairman</b>	Vacant
Ian Ball	John Dee (Export) Pty Ltd, PO Box 1493, FORTITUDE VALLEY QLD 4006
Dean Goode	Kilcoy Pastoral Co Ltd, PO Box 84, KILCOY QLD 4515
Lachlan B Hart	Stockyard Pty Ltd, PO Box 1170, TOOMBUL QLD 4012

**8 Vacancies**

**Queensland Meat Processors Council**  
**2011-2015**

Occupation of all Council Members - Domestic Meatworks Operators

<b>Chairman</b> Greg R Carey	Ballyhich Pty Ltd, T/A Carey Bros, 39 Locke Street, WARWICK QLD 4370
<b>Deputy Chairman</b> Terrence W Nolan	Nolan Meats Pty Ltd, PO Box 389, GYMPIE QLD 4570

**10 Vacancies**

**AUSTRALIAN MEAT INDUSTRY COUNCIL**  
**SOUTH AUSTRALIAN DIVISION OFFICES**

**1. SOUTH AUSTRALIAN DIVISION INDUSTRY COUNCILS (4)**

Member of South Australian Division Retail General Industry Council	7
Member of South Australian Division Export Lamb, Sheep & Goat Processor Council	5
Member of South Australian Division Export Meatworks (Beef) Processor Council	5
Member of South Australian Division Meat Processors Council	5

**2. OFFICE BEARERS - SOUTH AUSTRALIAN DIVISION INDUSTRY COUNCILS**

**Name of Offices and Numbers**

Chairman - South Australian Division Retail General Industry Council	1
Deputy Chairman - South Australian Division Retail General Industry Council	1
Chairman - South Australian Division Export Lamb, Sheep & Goat Processor Council	1
Deputy Chairman - South Australian Division Export Lamb, Sheep & Goat Processor Council	1
Chairman - South Australian Division Export Meatworks (Beef) Processor Council	1
Deputy Chairman - South Australian Division Export Meatworks (Beef) Processor Council	1
Chairman - South Australian Division Meat Processors Council	1
Deputy Chairman - South Australian Division Meat Processors Council	1

**South Australian Retail & General Industry Council**  
**2011-2015**

Occupation of all Council Members - Meat Retailers

<b>Chairman</b> Trevor Hill	Bruce's Meats, Shop 12, 119 Belair Road, TORRENS PARK SA 5062
<b>Deputy Chairman</b> Lynette Zammit	Windsor Meat Store, 23 Treetop Terrace, BELAIR SA 5052
Gary Churchill	Churchill's Butchery, Shop 8 Marryatville S/C, Kensington Road, MARRYATVILLE SA 5068
Gary Cimarosti	Cimarosti Bros. 8 Dudley Avenue, DUDLEY PARK SA 5041
Peter J Holden	P.H.Holdings, 60 Gilbert Street, ADELAIDE SA 5000
Barbara Knoll	Barossa Fine Foods, Shop 60, Central Market, Gouger Street, ADELAIDE SA 5000
Jason Mathie	Mathie's Meat Shoppe, 275 Main North Road, CLARE SA 5463

Annexure B

**South Australian Export Lamb, Sheep & Goat Processor Council**  
**2011-2015**

Occupation of all Council Members - Export Meatworks Operators

<b>Chairman</b> Brian James	Thomas Foods International Pty Ltd, PO Box 496, MURRAY BRIDGE SA 5253
<b>Deputy Chairman</b> Robert Black	Samex Australian Meat Co P/L, GPO Box 1425, ADELAIDE SA 5001

**3 Vacancies**

**South Australian Export Meatworks (Beef) Processor Council**  
**2011-2015**

Occupation of all Council Members - Export Meatworks Operators

<b>Chairman</b> Nicholas G Fuss	Midfield Commodities Pty Ltd, 247 Cormack Road, WINGFIELD SA 5013
------------------------------------	---

**4 Vacancies**

**South Australian Meat Processors Council**  
**2011-2015**

Occupation of all Council Members - Domestic Meatworks/Wholesale Operators

<b>Chairman</b> Brian Carey	Prime Valley Pastoral, PO Box 20, TWO WELLS SA 5501
<b>Deputy Chairman</b> Robert B Wedd	Normanville Meatworks P/L, PO Box 294, YANKALILLA SA 5203
Adrian Lamp	Austral Meat, PO Box 560, ENFIELD PLAZA SA 5085

**2 Vacancies**

**AUSTRALIAN MEAT INDUSTRY COUNCIL**  
**TASMANIAN DIVISION OFFICES**

**1. DIVISIONAL INDUSTRY COUNCILS (4)**

Member of Tasmanian Division Retail General Industry Council	7
Member of Tasmanian Division Export Lamb, Sheep & Goat Processor Council	5
Member of Tasmanian Division Export Meatworks (Beef) Processor Council	5
Member of Tasmanian Division Meat Processors Council	5

**2. OFFICE BEARERS - TASMANIAN DIVISIONAL INDUSTRY COUNCILS (4)****Name of Offices and Numbers**

Chairman - Tasmanian Division Retail General Industry Council	1
Deputy Chairman - Tasmanian Division Retail General Council	1
Chairman - Tasmanian Division Export Lamb, Sheep & Goat Processor Council	1
Deputy Chairman - Tasmanian Division Export Lamb, Sheep & Goat Processor Council	1
Chairman - Tasmanian Division Export Meatworks (Beef) Processor Council	1
Deputy Chairman - Tasmanian Division Export Meatworks Beef Processor Council	1
Chairman - Tasmanian Division Meat Processor Council	1
Deputy Chairman - Tasmanian Division Meat Processor Council	1

**Tasmanian Retail & General Industry Council**  
**2011-2015**

Occupation of all Council Members - Meat Retailers

<b>Chairman</b> Marcus Vermey	Vermey's Quality Meats, 180 Sandy Bay Road, SANDY BAY TAS 7005
<b>Deputy Chairman</b> Christine Bessell	Wayside Butchery, 349 Westbury Road, PROSPECT VALE TAS 7250
Nigel Birrell	Nigel's Gourmet on Tamar, Main Road, EXETER TAS 7272
Katrina Mundy	Mundy & Sons Meat Wholesalers, GPO Box 718, HOBART TAS 7000
Brock White	Sharman's Butchery, 36 Main Road, WIVENHOE TAS 7320

**2 Vacancies**

**Tasmanian Export Lamb, Sheep & Goat Processor Council**  
**2011-2015**

Occupation of all Council Members - Export Meatworks Operators

**5 Vacant positions**

Annexure B

**Tasmanian Export Meatworks (Beef) Processor Council**  
**2011-2015**

Occupation of all Council Members – Export Meatworks Operators

<b>Chairman</b> Peter Greenham Jnr.	Greenham Tasmania Pty Ltd, PO Box 1118, SOUTH MELBOURNE VIC 3205
---	--

**4 Vacancies**

**Tasmanian Meat Processors Council**  
**2011-2015**

Occupation of all Council Members – Domestic Meatworks/Wholesale Operators

**5 Vacancies**



**AUSTRALIAN MEAT INDUSTRY COUNCIL**  
**VICTORIAN DIVISION OFFICES**

**1. VICTORIAN DIVISION INDUSTRY COUNCILS (4)**

Member of Victorian Division Retail General Industry Council	12
Member of Victorian Division Export Lamb, Sheep & Goat Processor Council	5
Member of Victorian Division Export Meatworks (Beef) Processor Council	12
Member of Victorian Division Meat Processors Council	12

**2. OFFICE BEARERS VICTORIAN DIVISION INDUSTRY COUNCILS (4)****Name of Office and Numbers**

Chairman - Victorian Division Retail General Industry Council	1
Deputy Chairman - Victorian Division Retail General Industry Council	1
Chairman - Victorian Division Export Lamb, Sheep & Goat Processor Council	1
Deputy Chairman - Victorian Division Export Lamb, Sheep & Goat Processor Council	1
Chairman - Victorian Division Export Meatworks (Beef) Processor Council	1
Deputy Chairman - Victorian Division Export Meatworks (Beef) Processor Council	1
Chairman - Victorian Division Meat Processors Council	1
Deputy Chairman - Victorian Division Meat Processors Council	1

**Victorian Retail & General Industry Council**  
**2011-2015**

## Occupation of all Council Members - Meat Retailers

<b>Chairman</b> Frank Russo	Sammy Russo Meat Supplies Pty Ltd, T/A Rainbow Meats, PO Box 142, CHIRNSIDE PARK VIC 3116
<b>Deputy Chairman</b> Edward Kowalski	Eddie the Butcher Pty Ltd, 29 Mason Street, NEWPORT VIC 3015
Stephen Bonney	Norlane Trading Pty Ltd, 63 Mercedes Drive, THOMASTOWN VIC 3074
Peter G Bouchier	Peter G Bouchier Pty Ltd, 9 Alex Avenue, MOORABBIN VIC 3189
John Gallinaro	Bologna Smallgoods, 267 Spring Street, RESERVOIR VIC 3073
Greg Goss	Greg's Family Gourmet Butcher, 1035 Point Nepean Road, ROSEBUD VIC 3939
Greg Kelly	Greg Kelly Quality Meats, PO Box 160, BERWICK VIC 3806
Peter Robinson	Elg & Robinson, Shop 3, 19-21 Douglas Parade, WILLIAMSTOWN VIC 3016
Justine Tassone	Tassone's Butchery Red Cliffs, PO Box 698, IRYMPLE VIC 3198
Andre Van Der Linden	Lenden's Fresh, PO Box 2166, MOORABBIN VIC 3189
David Wiese	Warrnambool Country Meats, Shop 9, 70-82 Hopkins Highway, WARRNAMBOOL VIC 3280
Brad Wooton	Luke's Magic Meats, 41 Vaughan Street, SHEPPARTON VIC 3630



Annexure B

**Victorian Export Lamb, Sheep & Goat Processor Council**  
**2011-2015**

Occupation of all Council Members – Export Meatworks Operators

<b>Chairman</b> Jon V Hayes	Wodonga Rendering, PO Box 612, WODONGA VIC 3690
<b>Deputy Chairman</b> William P Luttick	Luttick Australia Pty Ltd, 101/602 Whitehorse Road, MITCHAM VIC 3132
Stephen Helliger	Ausfine Foods International Pty Ltd, Suite 10 L4 205-211 Forster Road, MT WAVERLEY VIC 3149

**3 Vacancies**

**Victorian Export Meatworks (Beef) Processor Council**  
**2011-2015**

Occupation of all Council Members – Export Meatworks Operators

<b>Chairman</b> David A Larkin	Atron Enterprises Pty Ltd, 109 Greens Road, WYNDHAM VIC 3024
<b>Deputy Chairman</b> Noel Kelson	Midfield Meat International Pty Ltd, PO Box 412, WARRNAMBOOL VIC 3280
William Bato	GBP Australia Pty Ltd, PO Box 5, POOWONG VIC 3988
Peter Greenham Snr.	H W Greenham & Sons P/L, PO Box 1118, SOUTH MELBOURNE VIC 3205
Matthew J O'Connor	G & K O'Connor Pty Ltd, PO Box 140, PAKENHAM VIC 3810
James H Ralph	Ralph's Meat Company, 15 Moorakyme Avenue, MALVERN VIC 3144

**6 Vacancies**

**Victorian Meat Processors Council**  
**2011-2015**

Occupation of all Council Members – Domestic Meatworks/Wholesale Operators

<b>Chairman</b> Gary F Hardwick	G F & V C Hardwick Pty Ltd, PO Box 237, KYNETON VIC 3444
<b>Deputy Chairman</b> Robert L Radford	R Radford & Son Pty Ltd, PO Box 825, WARRAGUL VIC 3820
Francis Herd	M C Herd Pty Ltd, PO Box 33, NORTH GEELONG VIC 3215
Andrew C Ralph	Wagstaff Cranbourne Pty Ltd, PO Box 110, CRANBOURNE VIC 3977
Linton Ryan	Ryan's Wholesale Meats Pty Ltd, PO Box 159, NATHALIA VIC 3638

**7 Vacancies**

**AUSTRALIAN MEAT INDUSTRY COUNCIL**  
**WESTERN AUSTRALIAN DIVISION OFFICES**

**1. WESTERN AUSTRALIAN DIVISION INDUSTRY COUNCILS (4)**

Member of Western Australian Division Retail General Industry Council	7
Member of Western Australian Division Export Lamb, Sheep & Goat Processor Council	5
Member of Western Australian Division Export Meatworks (Beef) Processor Council	5
Member of Western Australian Division Meat Processors Council	5

**2. OFFICE BEARERS - WESTERN AUSTRALIAN DIVISION INDUSTRY COUNCILS**

**Name of Offices and Numbers**

Chairman - Western Australian Division Retail General Industry Council	1
Deputy Chairman - Western Australian Division Retail General Industry Council	1
Chairman - Western Australian Division Export Lamb, Sheep & Goat Processor Council	1
Deputy Chairman - Western Australian Division Export Lamb, Sheep & Goat Processor Council	1
Chairman - Western Australian Division Export Meatworks (Beef) Processor Council	1
Deputy Chairman - Western Australian Division Export Meatworks (Beef) Processor Council	1
Chairman - Western Australian Division Meat Processors Council	1
Deputy Chairman - Western Australian Division Meat Processors Council	1

**West Australian Retail and General Industry Council**  
**2011-2015**

Occupation of all Council Members - Meat Retailers

<b>Chairman</b> Nathan Walmsley	Dardanup Butchering Co, PO Box 277, BUNBURY WA 6231
<b>Deputy Chairman</b> Edward S Weir	Weirs Butchers, Shop 31, 88 Broadway, NEDLANDS WA 6009
Raff Barbaro	Barbaro Bros Quality Butchers P/L, Greenwood Kingsley Plaza, Shop 2, 120 Cockman Road, GREENWOOD WA 6024
Larry Brewer	North West Express Mobile Butcher, 37 Mattingleys App, BURNS BEACH WA 6028
Paul McLoughlin	Northside Meats, 58 Westchester Road, MALAGA WA 6090
Jo Scarfo	Scarfo's Meating Place, 224 Leach Highway, MELVILLE WA 6156

**1 Vacancy**

**West Australian Export Lamb, Sheep & Goat Processor Council**  
**2011-2015**

Occupation of all Council Members – Export Meatworks Operators

<b>Chairman</b> Anthony Bessell	Western Australian Meat Marketing Co-op Ltd, PO Box 703, KATANNING WA 6137
------------------------------------	--

**4 Vacancies**

Annexure B

**West Australian Export Meatworks (Beef) Processor Council**  
**2011-2015**

Occupation of all Council Members – Export Meatworks Operators

**5 Vacancies**

**West Australian Meat Processors Council**  
**2011-2015**

Occupation of all Council Members – Domestic Meatworks/Wholesale Operators

<b>Chairman</b> Mark F Panizza	Dardanup Butchering Company, PO Box 277, BUNBURY WA 6231
-----------------------------------	--

**4 Vacancies**



19 February 2015

Mr Frank Herd  
Chairman  
Australian Meat Industry Council  
Sent via email: [admin@amic.org.au](mailto:admin@amic.org.au)

Dear Mr Herd,

**Australian Meat Industry Council  
Annual Return of Information for 2015 [AR2015/112]**

This is a courtesy letter to remind you of the obligation to lodge an Annual Return of Information for 2015 in respect of the Australian Meat Industry Council by **31 March 2015**.

A signed and dated declaration certifying matters prescribed in the *Fair Work (Registered Organisations) Act 2009* [the 'RO Act'] must be lodged with the Fair Work Commission ('the FWC') by that date. The matters to be included in the declaration are set out in the attached checklist.

The declaration must be signed by the Secretary, or where applicable, such other elected official who is required under the rules or by resolution of the organisation, to keep the relevant records (other prescribed officer). A declaration signed by a non-elected person does not meet this requirement. Further, you are reminded that the Secretary or other prescribed officer must also notify the FWC within 35 days of any changes to such records that may occur throughout the year.

As previously advised, section 233 places the onus of lodgement on the organisation and not on each individual branch. It is therefore the national body that is obliged to collate and lodge all of the required information. Annual Return templates are available on the FWC website at [Registered Organisations fact sheets](#), one for an organisation with branches and one for an organisation without branches.

Once an Annual Return or change of records has been lodged, a copy will be posted on our website at [List of Registered Organisations](#). Therefore, to protect the privacy of the relevant office holders listed in the declarations, it is recommended that officers list their official mailing address rather than personal home address.

We encourage you to lodge all returns electronically (e.g. as pdf file) at [orgs@fwc.gov.au](mailto:orgs@fwc.gov.au). Please ensure that emailed documents include signatures where required.

**Please note: failure to comply with these obligations is subject to a civil penalty provision** (up to \$51,000 for a body corporate and \$10,200 for an individual per contravention), under s.305 of the RO Act. Finally, in maintaining the register of members, your attention is drawn to the circumstances where membership ceases to exist (s.230(2)(b) and s.171A of the RO Act).

Please do not hesitate to contact me on (03) 8661 7936 or by e-mail at [robert.pfeiffer@fwc.gov.au](mailto:robert.pfeiffer@fwc.gov.au) if you wish to discuss the requirements outlined in this correspondence.

Yours sincerely,

Robert Pfeiffer  
Senior Adviser  
Regulatory Compliance Branch

### Obligation to lodge Annual Return of Information by 31 March

For full details see ss.230-233 of the *Fair Work (Registered Organisations) Act 2009* (the 'RO Act'), and rr.147-151 of the *Fair Work (Registered Organisations) Regulations 2009* (the 'RO Regulations').

A copy of each of the following records must be lodged with the Fair Work Commission ('the FWC') between 1 January and 31 March each year. They must be certified by a declaration stating that it is a correct statement of the information contained in that record, signed by the Secretary or such other elected official who is required under the rules, or by resolution of the organisation, to keep the relevant records (**other prescribed officer** see r.150 of the RO Regulations).

**Failure to comply with these obligations is subject to a civil penalty provision – see s.305 of the RO Act.**

Requirement	Details of requirement
Maintenance of Register of Members	A declaration by the Secretary or other prescribed officer certifying that the register of members has, during the immediately preceding calendar year, been kept and maintained as required by ss.230(1)(a) and (2) [s.233(1)(a)] <b>Note:</b> In maintaining the register of members, your attention is drawn to s.171A of the RO Act that outlines the circumstances where membership ceases to exist.
List of Offices	A list of the offices in the organisation and each branch (note the definition of <b>office</b> and <b>officer</b> in ss.6 and 9) [s.230(1)(b)]
List of Office holders	A list of the names, postal addresses and occupations of the persons holding the offices (note the definition of <b>office</b> and <b>officer</b> in ss.6 and 9) [s.230(1)(c)]
List of Branches	A record of the name of each branch of the organisation [s.230(1)(d) and r.147(a)]
New Branches	A record of the name of each branch that commenced operation in the previous 12 months [s.230(1)(d) and r.147(b)]
Old Branches	A record of the name of each branch that ceased operation in the previous 12 months [s.230(1)(d) and r.147(c)]
Addresses of Organisation and Branches	A record of the address of the office of the organisation and the address of the office of each branch [s.230(1)(d) and r.147(d)]
Elections in Organisation and Branches	A record of each election that must, under the rules of the organisation, be held during the year commencing 1 January of the year in which the return is lodged, for any offices in the organisation and branches of the organisation . [s.230(1)(d) and r.147(e)] <b>Note:</b> this provision does not relieve an organisation or branch from the separate requirement to lodge prescribed information prior to each election, as required by s.189 of the RO Act
Statement concerning number of members	A record of the number of members on 31 December in the previous year; and If the organisation has entered into an agreement relating to members of State unions under s.151(1) of the RO Act, - a record of the number of members of the organisation who were (on 31 December in the previous year) ineligible State members in relation to the organisation within the meaning of s.150 of the RO Act. [s.230(1)(d) and rr.147(f) and (g)]

### Obligation to notify of changes within 35 days

If there are any changes during the year to the list of offices, list of officeholders, list of branches (where relevant) and the address of the organisation and/or its branches an organisation must, within 35 days of the change, lodge with the FWC, a notification of such changes certified by declaration signed by the secretary or other prescribed officer of the organisation to be a correct statement of the changes made [RO Act s.233(2) and RO Regulations r.151 refer].