



Australian Government
Registered Organisations Commission

13 May 2021

Robert Potter
National Secretary
Australian Municipal, Administrative, Clerical and Services Union
Sent via email: rpotter@asu.asn.au

Dear Robert Potter

The Australian Municipal, Administrative, Clerical and Services Union's Officer and related party disclosure statement (ORP Statement)

Thank you for providing your ORP statement. Your ORP statement includes information required to be provided to your members and lodged under subsection 293J of the Fair Work (Registered Organisations) Act 2009 (the RO Act).

Summary of your ORP Statement and Review Outcome

Financial year ending	30 June 2019
Matter number	ORP2019/119
Lodgement date	26 November 2019
Review	Advanced Review
Result	FILED

Your advanced review

Your ORP statement had an **advanced review** which is a comprehensive review that evaluates compliance with the requirements of the Fair Work (Registered Organisations) Act 2009.

Your ORP statement has been uploaded to the ROC website.

You do not need to do anything further this year. The following comments are made to assist you when you prepare future ORP statements.



Officers' remuneration included payments by branches

As advised previously, payments made by branches are reported by branches in their respective ORP statements. Following your organisation's discussions and correspondence with the ROC in 2020 the delineation of payments has been clarified. It is noted that this information has been incorporated into your 2020 ORP lodgement.

The ROC's risk-based approach

Over a five year period the ORP statement of every organisation and branch will be subject to at least one advanced review. An advanced review is a comprehensive review. The ROC's [advanced review checklist](#) is published on our website.

This year your ORP statement was assessed against an advanced review.

Do you have questions?

Important information and education materials will be available to you in time for next year's ORP statement. We recommend you [subscribe to the ROC's subscription service!](#)

If you have any queries we can be contacted on 1300 341 665 or by email at regorgs@roc.gov.au.

Yours sincerely

Registered Organisations Commission

OFFICER AND RELATED PARTY DISCLOSURE STATEMENT in accordance with Section 293J *Fair Work (Registered Organisations) Act 2009*

I, David Smith, being the National Secretary of the Australian Municipal, Clerical, Administrative and Services Union declare the following Officer and Related Party Disclosure Statement.

Organisation Name:	<i>Australian Services Union</i>	Branch Name:	<i>National Office</i>
Financial year start date:	<i>01/07/2018</i>	Financial year end date:	<i>30/06/2019</i>

Top Five Rankings of Officers – Relevant remuneration and non-cash benefits

When all officers in the Australian Municipal, Administrative, Clerical and Services Union are ranked by relevant remuneration for the financial year, the following officers are ranked no lower than fifth:

Full Name	Office (e.g. Secretary)	Actual Amount of Relevant Remuneration	Value of Relevant non-cash benefits	Form of relevant non-cash benefits (e.g. car)
<i>1. Irene Monro</i>	<i>Branch Assistant Secretary to 24/5/2019 received redundancy payment QLD Together Branch</i>	<i>\$249,572</i>	<i>\$15,263</i>	<i>Expense payment Motor Vehicle Car park</i>
<i>2. Alex Scott</i>	<i>Branch Secretary QLD Together Branch</i>	<i>\$225,448</i>	<i>\$25,024</i>	<i>Motor Vehicle Car park</i>
<i>3. Allison Finley-Bissett</i>	<i>Staff delegate to conference to 24/5/19 received cash payment long service leave QLD Together Branch</i>	<i>\$208,934</i>	<i>\$Nil</i>	<i>Nil</i>
<i>4. David Smith</i>	<i>National Secretary</i>	<i>\$201,666</i>	<i>\$2,753</i>	<i>Motor Vehicle Phone/Internet</i>
<i>5. Neil Henderson</i>	<i>Branch Secretary QLD (Services & Northern Administrative) Branch</i>	<i>\$199,939</i>	<i>\$9,458</i>	<i>Motor Vehicle</i>

[INSTRUCTIONS FOR DOT POINTS BELOW: delete all that do not apply]

- **[INSTRUCTION: If the branch/organisation has listed no officers in the table above include this dot point]** No officers in the branch received relevant remuneration from the branch/organisation, any relevant boards or related parties.
- **[INSTRUCTION: If the branch/organisation has listed less than 5 officers in the table above include this dot point]** Only those officers listed above received relevant remuneration from the branch/organisation, relevant boards or related parties. No other officers in the branch/organisation received relevant remuneration from the branch/organisation, relevant boards or related parties.
- **[INSTRUCTION: If the branch/organisation has NOT listed any non-cash benefits for the officers listed in the table above include this dot point]** None of the officers listed above received non-cash benefits from the branch/organisation.
- **[INSTRUCTION: If the branch/organisation has listed non-cash benefits for SOME but NOT ALL of the officers listed in the table above include this dot point]** The officers without any form of non-cash benefits identified against their name in the table above did not receive any non-cash benefits from the branch/organisation.

Relevant Remuneration:

Section 293BC defines relevant remuneration to include any remuneration paid, during the financial year, to the officer by the organisation or branch AND any remuneration disclosed by the officer to the organisation or branch. These disclosures are made under s. 293B and must include remuneration paid to the officer

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- because the officer is a member of a board only because they are an officer of the organisation/branch OR they were nominated for the board by the organisation, branch or peak council, or
- by a related party of the organisation/branch in connection with the performance of the officer's duties as an officer.

Relevant non-cash benefits:

Section 293BC defines relevant non-cash benefits as any non-cash benefits provided to an officer, at any time during the financial year, in connection with the performance of the officer's duties as an officer by the organisation, branch or a related party of the organisation/branch. Non-cash benefits include property and services but not a computer, mobile phone or other electronic device used only or mainly for work purposes.

For further information on definitions and these requirements please see our [Disclosure Obligations Page](#) or our [Fact Sheets page](#)

Payments to related parties and declared persons or bodies

During the financial year, the Australian Municipal, Clerical, Administrative and Services Union made the following payments to related parties or declared persons or bodies. The details of these payments are included below. This list does not include payments that have been exempted from disclosure under section 293G.

Date	Name	Nature of relationship (e.g. company owned by Secretary)	Purpose of payment (e.g. catering)	Amount	Other relevant details
<i>Fortnightly</i>	<i>David Smith</i>	<i>National Secretary</i>	<i>Superannuation</i>	<i>\$41,759.95</i>	<i>Vision Super Agreement with 16% employer contribution</i>
<i>Fortnightly</i>	<i>Linda White</i>	<i>Assistant National Secretary</i>	<i>Superannuation</i>	<i>\$29,275.48</i>	<i>Vision Super Agreement with 16% employer contribution</i>
<i>Fortnightly</i>	<i>Robert Potter</i>	<i>Assistant National Secretary</i>	<i>Superannuation</i>	<i>\$30,532.48</i>	<i>Vision Super Agreement with 16% employer contribution</i>

Signed by the officer:



Dated: 21st November, 2019

[PLEASE NOTE: The Officer and Related Party Disclosure Statement must be provided to members and a copy lodged with the Registered Organisations Commission (ROC) within 6 months of the end of the financial year. It can be lodged with the ROC by emailing to regorgs@roc.gov.au. ALL BRANCHES are required to lodge an Officer and Related Party Disclosure Statement.]