



4 July 2019

Branch Secretary

Australian Municipal, Administrative, Clerical and Services Union-Queensland (Services and Northern Administrative) Branch

Sent via email: general@theservicesunion.com.au

cc: info@asu.asn.au

Dear Branch Secretary,

Reminder of actions required when persons elected to office

The Australian Electoral Commission has provided the Registered Organisations Commission (the ROC) a declaration of results for the election of uncontested offices in matter E2018/254. This letter is a reminder of certain obligations imposed on organisations and on persons elected to office.

A notice must be published on the organisation's website

The organisation or branch must, as soon as practicable after receiving the post-election report, publish on its website a notice that a copy of the report is available from the organisation, branch or the AEC on request. The notice must be kept on the website for a period of at least 3 months (see regulation 141 of the Fair Work (Registered Organisations) Regulations 2009).

Holders of office required to undertake approved training

Section 293K of the *Fair Work (Registered Organisations) Act 2009* (the RO Act) requires each officer with financial management duties to undertake approved training that covers those duties within 6 months after the person begins to hold office. Please ensure that relevant officers undertake approved training within the required timeframe. Please also ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which are provided for in the RO Act.

Organisation must notify the Commission of changes

Also, section 233(2) of the RO Act requires that an organisation must notify the Commission **within 35 days of any changes** to the holders of office in the organisation. **If there are no changes a notification is not required.** If the election has resulted in **any changes** to the holders of office, the Australian Municipal, Administrative, Clerical and Services Union-Queensland (Services and Northern Administrative) Branch must notify the Commission of these changes. In particular, please advise:

1. Person(s) who have ceased to hold office:
 - the name of the office vacated;
 - the date of the change of office holder; and
 - the name of the person vacating the office.

2. Person(s) who have commenced to hold office:
 - the name of the office now held;

- the date of the change of office holder;
- the name of the person now holding the office;
- the postal address of the person (generally the postal address of the organisation); and
- the occupation of the person now holding the office.

The notification must include a declaration by the Secretary (or other prescribed officer) that the information is a correct statement of the changes made. A template notification of changes, which may assist you, is attached. If any change does not apply until a date in the future, you do not need to notify until then (e.g. AGM, 1 January, 2nd Monday in March). If you have already lodged this information, please disregard this reminder.

Yours faithfully,

Christine Hibberd
Registered Organisations Commission

25 June 2019

Post-election report

**Australian Municipal, Administrative,
Clerical and Services Union**

Queensland Services and Northern
Administration Branch

Scheduled election

E2018/254

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Election(s) Covered in this Report

Organisation: Queensland Services and Northern Administration Branch
Election: Scheduled
Election Decision No/s: E2018/254

Rules

Rules used for the election: 052V: Incorporates alterations of 21 December 2018
Rules difficult to apply/interpret: None
Model Rule reference (if any): N/A
For more details see the Model Rules on the AEC website:
(https://www.aec.gov.au/About_AEC/AEC_Services/Industrial_Elections)

Roll of Voters

As there were no contested offices, no Roll of Voters was required.

Irregularities

Details of written allegations of irregularities, and action taken by AEC: *None*

Other irregularities identified, and action taken:

Other Matters

Returning Officer actions required (Section 193): None

Signed



Jacqui Morrissey
Returning Officer
Australian Electoral Commission
E: qldelections@aec.gov.au
P: 07 3049 2132
25 June 2019

Attachments

A. Declaration of Results for Uncontested Offices – QLD

Australian Municipal, Administrative, Clerical and Services Union
Queensland Services and Northern Administration Branch
DECLARATION OF RESULTS - E2018/254 - Stage 2
Uncontested Offices

Scheduled Election

The results of the election for the following offices conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation are:

Branch Council

National Conference Delegate (12)

Candidates

COTTER Kate
DENHAM Tehanne
EVANS Margaret
GARRETTY Lucas
GREEN Thomas
LARKIN Rosemary
MCDONALD Debbie
MCDOWELL David
MEACHEN Ronnee
RYAN Marianne
TAYLOR Mark
WALTER Lorraine

First Alternate National Conference Delegate (1)

Candidates

PATEN Bob

Second Alternate National Conference Delegate (1)

Candidates

SOMERVILLE Andrew

Third Alternate National Conference Delegate (1)

Candidates

MCINTYRE Scott

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.



Jacqui Morrissey
Returning Officer
Telephone: 07 3049 2132
Email: qdelections@aec.gov.au
25/06/2019



26 April 2019

Branch Secretary

Australian Municipal, Administrative, Clerical and Services Union-Queensland (Services and Northern Administrative) Branch

Sent via email: general@theservicesunion.com.au

cc: info@asu.asn.au

Dear Branch Secretary,

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 - the name of the person vacating the office.
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- the date of the change of office holder;
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Yours faithfully,

Christine Hibberd
Registered Organisations Commission

**Australian Municipal, Administrative, Clerical and
Services Union**
Queensland Services and Northern Administration Branch
DECLARATION OF RESULTS - E2018/254 - Stage 1
Uncontested Offices

Scheduled Election

The results of the election for the following offices conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation are:

Queensland (Services and Northern Administrative) Branch

Branch President (1)

Candidates

HENSON Lindy

Branch Executive President/Second National Executive Representative (1)

Candidates

THOMAS Jennifer

Branch Treasurer (1)

Candidates

COTTER Kate

Branch Secretary/First National Executive Representative (1)

Candidates

HENDERSON Neil

Third National Executive Representative (1)

Candidates

HENSON Lindy

Energy Industry Division

Branch Vice-President (Energy Industry Division) (1)

Candidates

GARRETTY Lucas

Branch Councillors (6)

Candidates

AGIUS Rebecca

ALVEY Paul

HUME Paul

LYNCH Jodie

ROBERTS Greg

SUTHERLAND Paul

Local Authorities and Brisbane City Council Industry Division-Local Authorities

Branch Vice-President (Local Authorities and Brisbane City Council Industry Division-Local Authorities) (2)

Candidates

MCDOWELL David

RYAN Marianne Catherine

Branch Councillors (12)

Candidates

CALDER Les

DUSCHKA Cody

ELIOTT Dale

ELPHINSTONE Jenny

GUIDOSTEEN Anthony

HAYNE Jenny

LILLINGSTONE Louise

LINARDON Frediano

MCINTYRE Scott

MCIVOR Terry

MEHONOSHEN Chris

TYLER Murray

Local Authorities and Brisbane City Council Industry Division-BCC

Branch Vice-President (Local Authorities and Brisbane City Council Industry Division-BCC) (1)

Candidates

EVANS Margaret

Branch Councillors (6)

Candidates

EVANS Karen

GRANT Madeleine

MARSHALL Louise

MINNS Steven

MOSS Jennifer

TAYLOR Mark

Transport and Northern Administrative - Rail

Branch Vice-President (Transport and Northern Administrative - Rail) (1)

Candidates

DENHAM-JARVIS Tehanne

Branch Councillors (4)

Candidates

ADAMSON Patricia

PEACOCK Steve

SMITH Ronald (Terry)

SOMERVILLE Andrew

Transport and Northern Administrative ↔ Ports and Private

Branch Vice-President (Transport and Northern Administrative ↔ Ports and Private) (1)

Candidates

MCDONALD Debbie

Branch Councillors (2)

Candidates

RASMUSSEN Peter

STEWART Greg

Transport and Northern Administrative - North Queensland Clerical and Administrative

Branch Vice-President (Transport and Northern Administrative ↔ North Queensland Clerical and Administrative) (1)

Candidates

WALTER Lorraine

Branch Councillors (1)

Candidates

THOMPSON Adam

Social and Community Services Industry Division

Branch Vice-President (Social and Community Sector Industry Division) (1)

Candidates

LARKIN Rosemary

Branch Councillors (10)

Candidates

ALEXSON Lars

BROOKS Delisiah

COSTELLOE Wayne

FARRELL James

FITZPATRICK Keirnan

KINGSTON Terese

LEEBEEK Maria

MCDONALD Michael

MOLENDI Shay

PATEN Bob

Queensland (Services and Northern Administrative) Branch - Women

Branch Vice-President (Women) (1)

Candidates

MEACHEN Ronnee

Provisional Branch Executive Members (Women) (5)

Candidates

ADAMSON Patricia

BROOKS Delisiah

KINGSTON Terese
LILLINGSTONE Louise
MARSHALL Louise

Branch Councillors (10)

Candidates

CLEELAND Cheryl
DARVENIZA Jeanette
DEAR Kerriann
FORBES April
IVANCIC Rose
LAHERTY Catherine
NICHOLS Annabel
PARDON Stacey
POCKRAN Valerie
WEST Sherryn

Queensland (Services and Northern Administrative) Branch - Youth

Branch Vice-President (Youth) (1)

Candidates

GREEN Thomas

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.

Jacqui Morrissey
Returning Officer
Telephone: 07 3049 2132
Email: qdelections@aec.gov.au
02/04/2019





DECISION

Fair Work (Registered Organisations) Act 2009
s.189—Arrangement for conduct of an election

Australian Municipal, Administrative, Clerical and Services Union- Queensland (Services and Northern Administrative) Branch (E2018/254)

MR ENRIGHT

MELBOURNE, 19 FEBRUARY 2019

Arrangement for conduct of election.

[1] On 2 January 2019 the Australian Municipal, Administrative, Clerical and Services Union-Queensland (Services and Northern Administrative) Branch lodged with the Registered Organisations Commission prescribed information for an election to fill the following offices:

Branch Executive

Branch President	(1)
Branch Executive President/Second National Executive Representative	(1)
Branch Treasurer	(1)
Branch Vice-President (Energy Industry Division)	(1)
Branch Vice-President (Local Authorities and Brisbane City Council Industry Division-Local Authorities)	(2)
Branch Vice-President (Local Authorities and Brisbane City Council Industry Division-BCC)	(1)
Branch Vice-President (Transport and Northern Administrative - Rail)	(1)
Branch Vice-President (Transport and Northern Administrative – Ports and Private)	(1)
Branch Vice-President (Transport and Northern Administrative – North Queensland Clerical and Administrative)	(1)
Branch Vice-President (Social and Community Sector Industry Division)	(1)
Branch Vice-President (Women)	(1)
Branch Vice-President (Youth)	(1)
Branch Secretary/First National Executive Representative	(1)
Provisional Branch Executive Members (Women)	(5)

National Executive Representative

Third National Executive Representative (Branch Rule 22 provides that the Branch Secretary is also the ‘first National Executive Representative; and the Branch Executive President is also the ‘second National Executive Representative)	(1)
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National Conference Delegate

National Conference Delegates	(12)
First Alternate National Conference Delegate	(1)
Second Alternate National Conference Delegate	(1)
Third Alternate National Conference Delegate	(1)

Branch Council

Branch Councillors are elected from each of the following Industry Divisions:

Energy Industry Division	(6)
Local Authorities and Brisbane City Council Industry Division – Local Authorities	(12)
Local Authorities and Brisbane City Council Industry Division – BCC	(6)
Transport and Northern Administrative – Rail	(4)
Transport and Northern Administrative – Ports and Private	(2)
Transport and Northern Administrative - North Queensland	
Clerical and Administrative	(1)
Social and Community Services Industry Division	(10)
Provisional Branch Councillors	(10)

[2] I am satisfied that an election for the abovenamed offices is required to be held under the rules of the organisation and, under subsection 189(3) of the *Fair Work (Registered Organisations) Act 2009*, I am making arrangements for the conduct of the election by the Australian Electoral Commission.



DELEGATE OF THE COMMISSIONER

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<PR351290>

PRESCRIBED INFORMATION FOR ELECTIONS in accordance with Section 189 *Fair Work (Registered Organisations) Act 2009* and Regulation 138 *Fair Work (Registered Organisations) Regulations 2009*

I, Neil Henderson, being the Branch Secretary of the Australian Municipal, Administrative, Clerical and Services Union, Queensland (Services and Northern Administrative) Branch, make the following statement:

1. I am authorised to sign this statement containing prescribed information for the Australian Municipal, Administrative, Clerical and Services Union, Queensland (Services and Northern Administrative) Branch.
2. The following information is lodged under subsection 189(1) of the Fair Work (Registered Organisations) Act 2009 (the RO Act).
3. The elections that are required are set out in the table in Annexure A.
4. Please note that the Fair Work Commission approved a rule change on 21 December 2018 in relation to application R2018/308 in Decision [2018] FWC D7727. A copy of the decision is attached as Annexure B.
5. This statement is lodged at least 2 months before nominations open for the election attached.

Signed:



Neil Henderson

Branch Secretary

Dated: 2 January 2019

ANNEXURE A

- Elections that are required:

Branch	Name of Office	Number required	Voting System <i>(DVS – Direct Voting System)</i>	Reason for Election	Electorate
Queensland (Services and Northern Administrative) Branch (“Qld SNA Branch”)					
	<i>Branch President</i>	1	DVS	Scheduled	<i>All financial members of ASU Qld (SNA) Branch (Division 3 - rules 25.a & 33.a)</i>
	<i>Branch Executive President/Second National Executive Representative</i>	1	DVS	Scheduled	<i>All financial members of ASU Qld (SNA) Branch (Division 3 – rules 22.c 28.a & 33.a)</i>
	<i>Branch Treasurer</i>	1	DVS	Scheduled	<i>All financial members of ASU Qld (SNA) Branch (Division 3 - rules 27.a)</i>
	<i>Branch Vice-President (Energy Industry Division)</i>	1	DVS	Scheduled	<i>All financial members of the Energy Industry Division (Division 3 - rules 26.a & 33.a)</i>
	<i>Branch Vice-President (Local Authorities and Brisbane City Council Industry Division-Local Authorities)</i>	2	DVS	Scheduled	<i>All financial members of the Local Authorities and Brisbane City Council Industry Division other than those employed by the Brisbane City Council (Division 3 - rules 7.a.v, 26.a & 33.a) - Total members as at 31 December 2018 = 4187</i>
	<i>Branch Vice-President (Local Authorities and Brisbane City Council Industry Division-BCC)</i>	1	DVS	Scheduled	<i>All financial members of the Local Authorities and Brisbane City Council Industry Division employed by the Brisbane City Council (Division 3 - rules 26.a & 33.a)</i>
	<i>Branch Vice-President (Transport and Northern Administrative - Rail)</i>	1	DVS	Scheduled	<i>All financial members of the Transport and Northern Administrative employed in Rail (Division 3 - rules 26.a & 33.a)</i>
	<i>Branch Vice-President (Transport and Northern Administrative – Ports)</i>	1	DVS	Scheduled	<i>All financial members of the Transport and Northern Administrative employed in Ports</i>

	<i>and Private)</i>				<i>and Private Sector (Division 3 - rules 26.a & 33.a)</i>
	<i>Branch Vice-President (Transport and Northern Administrative – North Queensland Clerical and Administrative)</i>	1	DVS	Scheduled	<i>All financial members of the Transport and Northern Administrative employed in North Queensland Clerical and Administrative Industry. (Division 3 - rules 26.a & 33.a)</i>
	<i>Branch Vice-President (Social and Community Sector Industry Division)</i>	1	DVS	Scheduled	<i>All financial members of the Social and Community Sector Industry Division (Division 3 - rules 26.a & 33.a)</i>
	<i>Branch Vice-President (Women)</i>	1	DVS	Scheduled	<i>All financial women members of ASU Qld (SNA) Branch (Division 3 - rules 26.f & 33.a)</i>
	<i>Branch Vice-President (Youth)</i>	1	DVS	Scheduled	<i>All financial members of ASU Qld (SNA) Branch who have not attained the age of 35 (Division 3 - rules 26.g & 33.a)</i>
	<i>Branch Secretary/First National Executive Representative</i>	1	DVS	Scheduled	<i>All financial members of ASU Qld (SNA) Branch (Division 3 - rules 22.b, 29.a & 33.a)</i>
	<i>Provisional Branch Executive Members (Women)</i>	5	DVS	Scheduled	<i>All financial women members of ASU Qld (SNA) Branch (Division 3 – rule 34.c)</i>
	<i>Third National Executive Representative</i>	1	DVS	Scheduled	<i>All financial members of ASU Qld (SNA) Branch (Division 3 - rules 22.d & 33.a)</i>
	<i>National Conference Delegates</i>	15	Collegiate	Scheduled	<i>All members of Branch Council (Division 3 – rules 23.a & 33.d and National Rule 7) Adult Membership Equivalents - 10,674</i>
	<i>First Alternate National Conference Delegate</i>	1	Collegiate	Scheduled	<i>All members of Branch Council (Division 3 – rules 24.a & 33.d)</i>
	<i>Second Alternate National Conference Delegate</i>	1	Collegiate	Scheduled	<i>All members of Branch Council (Division 3 – rules 24.a & 33.d)</i>
	<i>Third Alternate National Conference Delegate</i>	1	Collegiate	Scheduled	<i>All members of Branch Council (Division 3 – rules 24.a & 33.d)</i>
	<i>Branch Councillors – Energy Industry Division</i>	6	DVS	Scheduled	<i>All financial members of the Energy Industry Division (Division 3 – rules 3.a.viii & 18).</i>
	<i>Branch Councillors – Local Authorities and Brisbane City Council Industry Division – Local Authorities</i>	12	DVS	Scheduled	<i>All financial members of the Local Authorities and Brisbane City Council Industry Division other than those employed by the Brisbane City Council (Division 3 – rules 3.a.viii & 18).</i>
	<i>Branch Councillors – Local Authorities and Brisbane City</i>	6	DVS	Scheduled	<i>All financial members of the Local Authorities and Brisbane City Council Industry Division</i>

	<i>Council Industry Division - BCC</i>				<i>employed by the Brisbane City Council (Division 3 – rules 3.a.viii & 18).</i>
	<i>Branch Council Councillors – Transport and Northern Administrative - Rail</i>	4	DVS	Scheduled	<i>All financial members of the Transport and Northern Administrative Industry Division employed in Rail (Division 3 – rules 3.a.viii & 18).</i>
	<i>Branch Council Councillors – Transport and Northern Administrative – Ports & Private</i>	2	DVS	Scheduled	<i>All financial members of the Transport and Northern Administrative Industry Division employed in ports and private sector (Division 3 – rules 3.a.viii & 18).</i>
	<i>Branch Council Councillors – Transport and Northern Administrative - North Queensland Clerical and Administrative</i>	1	DVS	Scheduled	<i>All financial members of the Transport and Northern Administrative Industry Division employed in North Queensland Clerical and Administrative Industry (Division 3 – rules 3.a.viii & 18).</i>
	<i>Branch Councillors – Social and Community Services Industry Division</i>	10	DVS	Scheduled	<i>All financial members of the Social and Community Sector Services Industry Division (Division 3 – rules 3.a.viii & 18).</i>
	<i>Provisional Branch Councillors</i>	10	DVS	Scheduled	<i>All financial women members of ASU Qld (SNA) Branch (Division 3 – rules 18.c & 34.h)</i>

- Important dates:

	Direct Voting System	Collegiate Electoral System
Nominations OPEN	<i>First Wednesday in March (National rule 40 b.) – 6 March 2019.</i>	<i>Returning Officer to call for nominations (National Rules 41.e.i & 41.e.ii)</i>
Nominations CLOSE	<i>21 days after nominations open (National rule 40 d.) – 27 March 2019.</i>	<i>Returning Officer to call for closing of nominations (National Rules 41.e.i & 41.e.ii)</i>
Roll of Voters cut-off date	<i>15th day of month preceding election (February) (National rule 41 c. vi.) – 15 February 2019.</i>	<i>Direct election results of relevant electorate (National Rule 41.e.)</i>

[2018] FWCD 7727



DECISION

Fair Work (Registered Organisations) Act 2009
s.159—Alteration of other rules of organisation

Australian Municipal, Administrative, Clerical and Services Union (R2018/308)

MURRAY FURLONG

MELBOURNE, 21 DECEMBER 2018

Alteration of other rules of organisation.

[1] On 14 December 2018 the Australian Municipal, Administrative, Clerical and Services Union (the Union) lodged with the Fair Work Commission a notice and declaration setting out particulars of alterations to its rules.

[2] The particulars set out alterations to Division Three, Queensland (Services and Northern Administrative) Branch Rules:

- 7 – Branch Executive
- 18 – Branch Council Membership
- 33 – Election of Branch Office/Position Holders

[3] On the information contained in the notice, I am satisfied the alterations have been made under the rules of the organisation.

[4] Each alteration seeks to remedy minor inconsistencies which impact the conduct of elections in the Branch.

[5] The alteration to Rule 7 rephrases the number of Branch Industry Division Vice-President positions to ensure consistency with the formula set out in Rule 44.

[6] The alteration to Rule 18 removes table headings that confuse the formula for calculating the number of available Branch Council positions.

[7] The alterations to Rule 33 correct an error so that National Conference Delegates are elected by an electoral college system as is specified in Rule 23.

[8] In my opinion, the alterations comply with and are not contrary to the *Fair Work (Registered Organisations) Act 2009*, the *Fair Work Act 2009*, modern awards and enterprise agreements, and are not otherwise contrary to law. I certify accordingly under subsection 159(1) of the *Fair Work (Registered Organisations) Act 2009*.



DELEGATE OF THE GENERAL MANAGER

Printed by authority of the Commonwealth Government Printer

< PR703343 >

15 February 2019

Mr Christopher Wong
Registered Organisations Commission

Dear Mr Wong,

Re: ASU Queensland Services & Northern Administrative Branch Elections – Prescribed Information Amendments

Further to our previous correspondence dated 2 January 2019 this is to request amendments to the Branch Prescribed Information as follows:

1. National Conference Delegates

Given the number of Adult Membership Equivalents (“AMEs”) is “10,674” the number of National Conference Delegates to be elected should be amended from “15” to “12” as prescribed by ASU National Rule 7c.

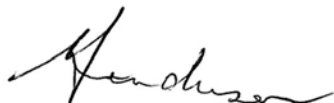
2. Branch Councillors from Industry Sections

As per ASU Rules Division 3 Rule 3(a) viii & 18; please find attached a table with the number of financial members and revised number of Branch Councillors attached to each Industry Section as at the 31 December 2018, for the election of the Queensland Services and Northern Administrative Branch Council.

Industries	OCT	NOV	DEC	Average	Financial Members	No. of Councillors
Energy	1757	1752	1745	1751	1000 to 1999	6
Local Authorities	4194	4185	4181	4187	4000 to 4999	12
Brisbane City Council	1219	1219	1211	1216	1000 to 1999	6
Rail	702	694	692	696	600 to 999	4
Ports & Private	360	376	372	369	200 to 399	2
North Qld C&A	154	152	152	153	Less than 200	1
Sacs	3367	3376	3361	3368	3000 to 3999	10

As the Branch Secretary of the Australian Municipal, Administrative, Clerical and Services Union – Queensland Services and Northern Administrative Branch; I am authorised to make this request.

Your faithfully



Neil Henderson
Branch Secretary

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32 PEEL STREET
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QLD 4101

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QLD 4101

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AUSTRALIAN MUNICIPAL,
ADMINISTRATIVE, CLERICAL
AND SERVICES UNION
QUEENSLAND (SERVICES
AND NORTHERN
ADMINISTRATIVE) BRANCH
ABN 86 351 665 653

QUEENSLAND SERVICES,
INDUSTRIAL UNION OF
EMPLOYEES
ABN 13 540 483 194

TRADING AS
THE SERVICES UNION

SECRETARY:
Neil Henderson
EXECUTIVE PRESIDENT:
Jennifer Thomas