



17 May 2019

Matthew Norrey

Branch Secretary

Australian Municipal, Administrative, Clerical and Services Union, Victorian Private Sector Branch

Sent via email: info@asupsvic.org

cc: National Secretary, Australian Municipal, Administrative, Clerical and Services Union
info@asu.asn.au

Dear Matthew Norrey,

Reminder of actions required when persons elected to office

The Australian Electoral Commission has provided the Registered Organisations Commission (the ROC) a declaration of results for the election of uncontested offices in matter E2018/262. This letter is a reminder of certain obligations imposed on organisations and on persons elected to office.

A notice must be published on the organisation's website

The organisation or branch must, as soon as practicable after receiving the post-election report, publish on its website a notice that a copy of the report is available from the organisation, branch or the AEC on request. The notice must be kept on the website for a period of at least 3 months (see regulation 141 of the Fair Work (Registered Organisations) Regulations 2009).

Holders of office required to undertake approved training

Section 293K of the *Fair Work (Registered Organisations) Act 2009* (the RO Act) requires each officer with financial management duties to undertake approved training that covers those duties within 6 months after the person begins to hold office. Please ensure that relevant officers undertake approved training within the required timeframe. Please also ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which are provided for in the RO Act.

Organisation must notify the Commission of changes

Also, section 233(2) of the RO Act requires that an organisation must notify the Commission **within 35 days of any changes** to the holders of office in the organisation. **If there are no changes a notification is not required.** If the election has resulted in **any changes** to the holders of office, the Australian Municipal, Administrative, Clerical and Services Union, Victorian Private Sector Branch must notify the Commission of these changes. In particular, please advise:

1. Person(s) who have ceased to hold office:
 - the name of the office vacated;
 - the date of the change of office holder; and
 - the name of the person vacating the office.

2. Person(s) who have commenced to hold office:
 - the name of the office now held;

- the date of the change of office holder;
- the name of the person now holding the office;
- the postal address of the person (generally the postal address of the organisation); and
- the occupation of the person now holding the office.

The notification must include a declaration by the Secretary (or other prescribed officer) that the information is a correct statement of the changes made. A template notification of changes, which may assist you, is attached. If any change does not apply until a date in the future, you do not need to notify until then (e.g. AGM, 1 January, 2nd Monday in March). If you have already lodged this information, please disregard this reminder.

Yours faithfully,

Christine Hibberd
Registered Organisations Commission

30 April 2019

Post-election report

**Australian Municipal, Administrative,
Clerical and Services Union**

Victorian Private Sector Branch

Scheduled election

E2018/262

Contents

Election(s) Covered in this Report.....	3
Rules.....	3
Roll of Voters.....	3
Irregularities.....	3
Other Matters	4
Signed	4
Attachments.....	4
A. Declaration of Results for Uncontested Offices – VIC	4

Election(s) Covered in this Report

Organisation: Victorian Private Sector Branch
Election: Scheduled
Election Decision No/s: E2018/262

Rules

Rules used for the election: 052V: Incorporates alterations of 21 December 2018 [R2018/256]
(replaces rulebook dated 19 December 2018 [R2018/243])
Rules difficult to apply/interpret: None
Model Rule reference (if any): N/A
For more details see the Model Rules on the AEC website:
(https://www.aec.gov.au/About_AEC/AEC_Services/Industrial_Elections)

Roll of Voters

As there were no contested offices, no Roll of Voters was required.

Irregularities

Details of written allegations of irregularities, and action taken by AEC: Nil

Other irregularities identified, and action taken: Nil

Other Matters

Nil

Signed



Allison Valentine
Returning Officer
Australian Electoral Commission
E: vicelections@aec.gov.au

P: 03 9285 7177

30 April 2019

Attachments

A. Declaration of Results for Uncontested Offices – VIC

Australian Municipal, Administrative, Clerical and Services Union
Victorian Private Sector Branch
DECLARATION OF RESULTS - E2018/262
Uncontested Offices

Scheduled Election

The results of the election for the following offices conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation are:

Branch Executive

Branch President (1)

Candidates

LEYDON David

Branch Vice-President (Women) (1)

Candidates

DANDO Amanda

Branch Secretary/First National Executive Representative (1)

Candidates

NORREY Matt

Assistant Branch Secretary/Second National Executive Representative (1)

Candidates

STURNI Imogen

Branch Executive Members (3)

Candidates

LEETHAM Denis

McINERNEY Steve

O'BRIEN Maddy

Branch Executive Members-Women (3)

Candidates

KAZAKOFF Carita

ROGAN Sarah

WEAVER Kate

National Conference Delegates

National Conference Delegates (At least 3 of which must be women) (6)

Candidates

DANDO Amanda

KAZAKOFF Carita

LEETHAM Denis

LEYDON David

O'BRIEN Maddy

ROGAN Sarah

Alternate National Conference Delegates

First Alternate National Conference Delegate (1)

Candidates

WEAVER Kate

Second Alternate National Conference Delegate (1)

Candidates

McINERNEY Steve

Third Alternate National Conference Delegate (1)

Candidates

MONTAGUE Nadia

Branch Conference Delegate - Industry Divisions

Airlines Branch

Branch Conference Delegates (At least 3 of which must be women) (6)

Candidates

CUMMAUDO David

FLYNN Cory

LAMBERTY Kitsa

MARTINEZ Roxanne

RACO Bruna

SHUGG Craig

Private Sector Branch

Branch Conference Delegates (At least 5 of which must be women) (10)

Candidates

BELL Deb

EDMUNDS Ann

HARRIS Katrina

KARAVOKYRIS Mary

KLEIDON Melissa

MONTAGUE Nadia

MURRAY Amy

SMITH Max

STEELE Rose

TOWLER Samantha

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.



Allison Valentine
Returning Officer
Telephone: 03 9285 7177
Email: vicelections@aec.gov.au



29/04/2019



DECISION

Fair Work (Registered Organisations) Act 2009
s.189—Arrangement for conduct of an election

**Australian Municipal, Administrative, Clerical and Services Union,
Victorian Private Sector Branch**
(E2018/262)

MR ENRIGHT

MELBOURNE, 19 FEBRUARY 2019

Arrangement for conduct of election.

[1] On 19 December 2018 the Australian Municipal, Administrative, Clerical and Services Union, Victorian Private Sector Branch lodged with the Registered Organisations Commission prescribed information for an election to fill the following offices:

Branch Executive

Branch President	(1)
Branch Vice-President (Women)	(1)
Branch Secretary/First National Executive Representative	(1)
Assistant Branch Secretary/Second National Executive Representative	(1)
Branch Executive Members	(3)
Branch Executive Members – Women	(3)

National Conference Delegates

National Conference Delegates	(6)
(At least three (3) of which must be women as per Branch rule 11(b))	

Alternate National Conference Delegates

First Alternate National Conference Delegate	(1)
Second Alternate National Conference Delegate	(1)
Third Alternate National Conference Delegate	(1)

Branch Conference Delegate – Industry Divisions

Airlines Branch (6)

(at least three (3) of whom must be women)

Private Sector (10)

(at least five (5) of whom must be women)

[2] I am satisfied that an election for the abovenamed offices is required to be held under the rules of the organisation and, under subsection 189(3) of the *Fair Work (Registered Organisations) Act 2009*, I am making arrangements for the conduct of the election by the Australian Electoral Commission.



DELEGATE OF THE COMMISSIONER

Printed by authority of the Commonwealth Government Printer

<PR351274>

ANNEXURE A

- Elections that are required:

Branch	Name of Office	Number required	Voting System <i>(DVS – Direct Voting System)</i>	Reason for Election	Electorate
Victorian Private Sector Branch					
	<i>Branch President</i>	<i>1</i>	<i>DVS</i>	<i>Scheduled</i>	<i>All financial members of ASU Victorian Private Sector Branch (Division 11- rules 13. a & 19.a)</i>
	<i>Branch Vice-President (Women)</i>	<i>1</i>	<i>DVS</i>	<i>Scheduled</i>	<i>All financial members of ASU Victorian Private Sector Branch (Division 11- rules 14.a & 19.a)</i>
	<i>Branch Secretary/First National Executive Representative</i>	<i>1</i>	<i>DVS</i>	<i>Scheduled</i>	<i>All financial members of ASU Victorian Private Sector Branch (Division 11- rules 9,15.a & 19.a)</i>
	<i>Assistant Branch Secretary/Second National Executive Representative</i>	<i>1</i>	<i>DVS</i>	<i>Scheduled</i>	<i>All financial members of ASU Victorian Private Sector Branch (Division 11- rules 9,16.a & 19.a)</i>
	<i>Branch Executive Members</i>	<i>3</i>	<i>DVS</i>	<i>Scheduled</i>	<i>All financial members of ASU Victorian Private Sector Branch (Division 11- rules 4 & 19.a)</i>
	<i>Branch Executive Members - Women</i>	<i>3</i>	<i>DVS</i>	<i>Scheduled</i>	<i>All financial members of ASU Victorian Private Sector Branch (Division 11- rules 4 & 19.a)</i>
	<i>National Conference Delegates – (At least 3 of which must be women)</i>	<i>6</i>	<i>DVS</i>	<i>Scheduled</i>	<i>All financial members of ASU Victorian Private Sector Branch (Division 11- rules 11 & 19.a and National rule 7.c) Final Adult Membership Equivalents details will be advised at the earliest possible moment in January 2019</i>
	<i>First Alternate National Conference Delegate</i>	<i>1</i>	<i>DVS</i>	<i>Scheduled</i>	<i>All financial members of ASU Victorian Private Sector Branch (Division 11- rules 12.a & 19.a)</i>

	<i>Second Alternate National Conference Delegate</i>	<i>1</i>	<i>DVS</i>	<i>Scheduled</i>	<i>All financial members of ASU Victorian Private Sector Branch (Division 11- rules 12 .a & 19.a)</i>
	<i>Third Alternate National Conference Delegate</i>	<i>1</i>	<i>DVS</i>	<i>Scheduled</i>	<i>All financial members of ASU Victorian Private Sector Branch (Division 11- rules 12.a & 19.a)</i>
	<i>Branch Conference Delegates</i>	<i>6</i>	<i>DVS</i>	<i>Scheduled</i>	<i>All financial members of the ASU Victorian Private Sector Branch – Airlines Branch Industry Division (Division 11- rules 8.b ii. A & 19.a)</i>
	<i>Branch Conference Delegates</i>	<i>10</i>	<i>DVS</i>	<i>Scheduled</i>	<i>All financial members of the ASU Victorian Private Sector Branch – Private Sector Branch Industry Division (Division 11- rule 8. b. B & 19.a)</i>

- Important dates:

	Direct Voting System
Nominations OPEN	<i>First Wednesday in March (National rule 40 b.) - 6 March 2019.</i>
Nominations CLOSE	<i>21 days after nominations open (National rule 40 d.) – 27 March 2019.</i>
Roll of Voters cut-off date	<i>15th day of month preceding election(February) (National rule 41 c. vi.) – 15 February 2019.</i>