



**AUSTRALIAN INDUSTRIAL REGISTRY**

Australian Industrial Registry  
Level 35, Nauru House  
80 Collins Street  
MELBOURNE VIC 3000  
Telephone: (03) 8661 7888  
Fax: (03) 9654 6672

**Ref: AR2003/28 -[052V-TAX]**

Mr J Lapidos  
Secretary  
Australian Municipal, Administrative, Clerical and  
Services Union - Taxation Officers Branch  
Ground Floor  
116 Queensberry Street  
CARLTON SOUTH VIC 3053

Dear Mr Lapidos

**Re: Australian Municipal, Administrative, Clerical and Services Union - Taxation  
Officers Branch  
Outstanding Annual Return of Information for Year 2003**

From the records held in the Industrial Registry it would seem that the Annual Return of Information for Year 2003 is outstanding in respect of the body specified above.

In accordance with subsection 268(3) of the *Workplace Relations Act 1996*, each organisation is required to lodge in the Industrial Registry certain information relating to records required to be kept by the organisation under subsection 268(1) of the Act and regulation 102 of the Workplace Relations Regulations. Such information must be lodged once in each year at any time during the period of three months commencing 1 January.

As there is a mandatory obligation on organisations to supply this information, you are requested to lodge the outstanding information under cover of a statutory declaration **by 21 May, 2003**.

A summary of the information required to be lodged annually is set out in the accompanying document. Notifications of changes to the annual information required to be lodged under subsection 268(4) are also summarised in the accompanying document.

Should you wish to discuss this matter, please do not hesitate to contact me on (03) 8661 7993.

In reply please quote: **AR2003/28**.

Yours sincerely

Larry Powell  
E-mail: larry.powell@air.gov.au

30 April, 2003

**Annual Return of Information required under the Workplace Relations Act 1996 and Regulations**

<p><b>Statement concerning number of members</b> [reg 43(1)] <i>(federal offices of employee organisations only)</i></p>	<p>A statement, signed by an officer of the organisation who is authorised to sign it, that shows: -</p> <p>(a) the number of persons who were, on 1 January in that year; both:</p> <p style="padding-left: 40px;">(i) members of the organisation; and</p> <p style="padding-left: 40px;">(ii) employees or independent contractors; and</p> <p>(b) if the organisation has entered into an agreement under ss202(1) of the Act - the number of members of the organisation who were, on 1 January in that year, ineligible State members in relation to the organisation, within the meaning of s202 of the Act</p>	<p>Once in each year, not later than 1 March [reg 43(1)]</p>
<p><b>Maintenance of Register of Members</b> [s268(3)(a)]</p>	<p>A statutory declaration by the secretary or other prescribed officer [reg 104] certifying that the register of members has, during the immediately preceding calendar year; been kept and maintained as required by s268(1) and (2)</p>	<p>Once in each year, at any time during the period of 3 months commencing on 1 January [reg 103]</p>
<p><b>List of Offices</b> [s268(3)(b)]</p>	<p>A copy of the list of the offices in the organisation and each branch [s268(1)(b)] certified by statutory declaration by the secretary or other prescribed officer [reg 104] to be a correct statement of the information contained in that record [note definition of "office" in s4(1)]</p>	<p>As above</p>
<p><b>List of Office-holders</b> [s268(3)(b)]</p>	<p>A copy of the list of the names, postal addresses and occupations of the persons holding offices in the organisation and each branch [s268(1)(c)] certified by statutory declaration by the secretary or other prescribed officer [reg 104] to be a correct statement of the information contained in that record</p>	<p>As above</p>
<p><b>List of Branches</b> [s268(3)(b)] <i>(federal offices of organisations only)</i></p>	<p>A copy of the record of the name of each branch of the organisation [s268(1)(d) and subreg 102(a)] certified by statutory declaration by the secretary or other prescribed officer [reg 104] to be a correct statement of the information contained in that record</p>	<p>As above</p>

<b>Addresses of Offices of Organisation and Branches</b> [s268(3)(b)]	A copy of the record of the address of the organisation and the office of each branch [s268(1)(d) and sub-reg 102(b)] certified by statutory declaration by the secretary or other prescribed officer [reg 104] to be a correct statement of the information contained in that record	As above
<b>Record of each Election that must be held during year</b> [s268(3)(b)]	A record of each election that must, under the rules of the organisation, be held during each year commencing 1 April for office positions in organisations and its branches [s268(1)(d) & sub-reg 102(c)] certified by statutory declaration by the secretary or other prescribed officer to be a correct statement of the information contained in that record	As above

**Notification of Changes made to records - subsection 268(4) of the Act**

<b>Changes in List of Offices</b> [s268(4)]	Notification of any change to the list of offices [s268(1)(b)] certified by statutory declaration by the secretary or other prescribed officer [reg 104] to be a correct statement of the changes made [note definition of "office" in s4(1)]	Within 35 days after the change [reg 105]
<b>Changes in List of Office-holders</b> [s268(4)]	Notification of any change to the list of the names, postal addresses and occupations of the persons holding offices [s268(1)(c)] certified by statutory declaration by the secretary or other prescribed officer [reg 104] to be a correct statement of the changes made	As above
<b>Changes in List of Branches</b> [s268(4)] <i>(federal offices of organisations only)</i>	Notification of any change to the record of the name of each branch of the organisation [s268(1)(d) and subreg 102(a)] certified by statutory declaration by the secretary or other prescribed officer [reg 104] to be a correct statement of the changes made	As above
<b>Changes in the Addresses of Offices of Organisation and Branches</b> [s268(4)]	Notification of any change to the record of the address of the office of the organisation and the office of each branch [s268(1)(d) and subreg 102(b)] certified by statutory declaration by the secretary or other prescribed officer [reg 104] to be a correct statement of the changes made	As above



Australian Services Union  
Taxation Officers Branch  
116 Queensberry Street  
Carlton South Vic 3053  
Ph. 03) 9347 6080  
Fax: 03) 9347 8781  
[asutax@asutax.asn.au](mailto:asutax@asutax.asn.au)

Branch Secretary: Jeff Lavidos  
Ph. 0419 335 675  
[Jeff.Lavidos@asutax.asn.au](mailto:Jeff.Lavidos@asutax.asn.au)

Mr Larry Powell  
Australian Industrial Registry  
Level 35, Nauru House  
80 Collins Street  
Melbourne 3000

18 June 2003

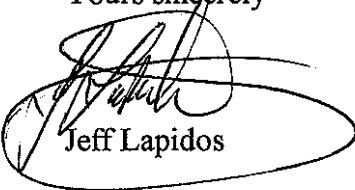
Dear Mr Powell

**Your reference: AR2003/28**

I refer to your reminder to lodge our outstanding annual return of information for year 2003. I have enclosed my statutory declaration of the required information.

Please accept my apology for the delay in its provision.

Yours sincerely



Jeff Lavidos

# STATUTORY DECLARATION

I, Jeffrey Lapidos -----  
[full name]

of 116 Queensberry Street, Carlton South -----  
[address]

-----Union Official-----, do solemnly and sincerely declare that:-  
[occupation]

The following is a list of current Offices and Office Holders in the Australian Municipal, Administrative, Clerical and Services Union Taxation Officers Branch

Branch President	Peter Chaplin, [redacted], Tax Officer
Deputy Branch President	Anna Pesten, [redacted], Tax Officer
Branch Secretary	Jeffrey Lapidos, [redacted], Union Official
Assistant Branch Secretary	Geoffrey Southern, [redacted], Tax Officer
Branch Treasurer	Keith Meynell, [redacted], Tax Officer
Southern Sub-Branch Councillor	Christine Goodwin, [redacted], Tax Officer
Southern Sub-Branch Councillor	John Ptohogiannis, [redacted], Tax Officer
Central Sub-Branch Councillor	Geoffrey Buchthal, [redacted], Tax Officer
Senior Officers Sub-Branch Councillor	David Hinds, [redacted], Tax Officer
National Executive Representative	Peter Chaplin, [redacted], Tax Officer
National Executive Representative	Jeffrey Lapidos, [redacted], Union Official
Alternative National Executive Representative	Geoffrey Southern, [redacted], Tax Officer
National Conference Delegate	Jeffrey Lapidos, [redacted], Union Official
National Conference Delegate	Keith Meynell, [redacted], Tax Officer
National Conference Delegate	Peter Chaplin, [redacted], Tax Officer
First Alternate National Conference Delegate	Geoffrey Southern, [redacted], Tax Officer
Second Alternate National Conference Delegate	Geoffrey Buchthal, [redacted], Tax Officer

The register of members of the Australian Municipal, Administrative, Clerical and Services Union Taxation Officers Branch has been kept during the calendar year ended 31 December 2002.

The address of the Australian Municipal, Administrative, Clerical and Services Union Taxation Officers Branch is 116 Queensberry Street, Carlton South, Victoria, 3053.

There are no elections due to be held in calendar year 2003.

I acknowledge that this declaration is true and correct, and I make it with the understanding and belief that a person who makes a false declaration is liable to the penalties of perjury.

Declared at Oakleigh -----

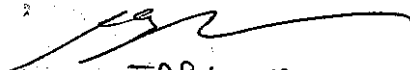
In the State of Victoria, this 18th day of

JUNE 2003



Signature of person making this declaration  
[to be signed in front of an authorised witness]

Before me,

  
M JABLONKA  
36-31082  
Signature of authorised witness

Oakleigh Police Station  
1 Atherton Road  
Oakleigh 3166

The authorised witness must print or stamp his or her name, address, and title under section 107A of the Evidence Act 1958 [Vic.]  
(eg. Justice of the Peace, Pharmacist, Police Officer, Court Registrar, Bank Manager, Medical Practitioner, Dentist)



**AUSTRALIAN INDUSTRIAL REGISTRY**

Level 35, Nauru House  
80 Collins Street, Melbourne, VIC 3000  
GPO Box 1994S, Melbourne, VIC 3001  
Telephone: (03) 8661 7764  
Fax: (03) 9654 6672

Mr Jeffrey Lapidos  
Secretary  
Australian Municipal, Administrative, Clerical and Services Union  
Taxation Officers' Branch  
116 Queensberry Street  
CARLTON SOUTH VIC

Dear Mr Lapidos,

**Re: Annual Return of information contained in records kept by organisation  
(AR2003/28)**

I have received your statutory declaration declared on 18 June 2003 providing information in accordance with subsection 268(3) of the *Workplace Relations Act 1996*. The document was lodged in the Industrial Registry on the same date.

The document lodged covers the following information for the **2003** Annual Returns of the organisation:

- ❖ Certification in respect of the register of members of the Branch.
- ❖ List of offices in the Branch and the name, address and occupation of the persons holding those offices.
- ❖ The name and address of the Branch.
- ❖ Statement concerning elections.

The document has been filed.

Our records indicate that financial returns for your branch are still outstanding for the years ended **30 June 2000**, **30 June 2001** and **30 June 2002**. I request lodgement of the outstanding financial returns as soon as possible.

Yours sincerely,

E. (Liz) Mercovich  
Statutory Services Branch  
20 June 2003