



Australian Government
Australian Industrial Registry

Level 5, 11 Exhibition Street
Melbourne, VIC 3000
GPO Box 1994, Melbourne, VIC 3001
Telephone: (03) 8661 7764
Fax: (03) 9655 0410
Email: dimitra.doukas@air.gov.au

Ms Ingrid Stitt
Branch Secretary
Australian Municipal Administrative, Clerical and Services Union
Victorian Private Sector Branch
1st Floor, 117 Capel Street
NORTH MELBOURNE VIC 3051

Dear Ms Stitt

**Re: Annual Return of information contained in records kept by organisation
(AR2007/412)**

I have received your declaration dated 31 January 2007 providing information in accordance with subsection 233(1) of Schedule 1 of the *Workplace Relations Act 1996*. The documents were lodged in the Industrial Registry on 1 February 2007.

The documents lodged cover the required information for the **2007** Annual Returns of the organisation:

The documents have been filed.

Documents on Website

The Registry has created an electronic file for each registered organisation and branch which is accessible through the AIRC website. The documents lodged will be placed on the AIRC Website at <http://www.e-airc.gov.au/052vvps>. In light of the readier access which this will give to these documents, elected office bearers may wish to consider providing their work or other postal address (rather than their residential address) in the list of office bearers which is required to be lodged each year under RAO sections 233(1)(b) and (2).

Electronic Lodgement

I encourage you to take advantage of the electronic lodgement service provided by the Registry for future lodgements. You may register as a user and then lodge your documents via the Electronic Lodgement page of the AIRC website at www.airc.gov.au. Alternatively, you may send an email with the documents attached to riateam3@air.gov.au.

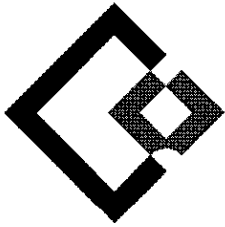
Yours sincerely,

A handwritten signature in black ink, appearing to read 'Dimitra Doukas'.

Dimitra Doukas
Statutory Services Branch

6 February 2007

AR2007/412.



A•S•U

**Australian Services Union
Victorian Private Sector Branch**

ABN 15 279 369 860

1st Floor, 117 Capel Street, North Melbourne 3051

P.O. Box 324, North Melbourne 3051

Telephone 03 9320 6700 Facsimile 03 9320 6799

Email info@asupvic.org Website www.asuvic.org

Branch Secretary Ingrid Stitt
Assistant Secretary Helga Svendsen

31st January 2007

Iain Stewart
Statutory Services Branch
Australian Industrial Registry
GPO Box 1994
MELBOURNE VIC 3000

OS2 v v ps

Dear Mr Stewart

Re: Annual Return of Information for Year 2006

Attach please find the Annual Return of Information for 2006 lodged in accordance with matters referred to in s233(1)(a) and (b) of the RAO Schedule.

Yours sincerely

Ingrid Stitt
BRANCH SECRETARY

Workplace Relations Act 1996

A declaration certifying the matters referred to in s233(1)(a) and (b) of the RAO Schedule.

I, Ingrid Stitt, Branch Secretary, of Level 1, 117 Capel Street, North Melbourne, Victoria, 3051, on behalf of the AUSTRALIAN MUNICIPAL, ADMINISTRATIVE, CLERICAL AND SERVICES UNION, VICTORIAN PRIVATE SECTOR BRANCH, do declare this a correct statement of information:

1. I am the Branch Secretary of the Australian Municipal, Administrative, Clerical and Services Union, Victorian Private Sector Branch an organisation registered under the *Workplace Relations Act 1996*.
2. The Australian Municipal, Administrative, Clerical and Services Union Victorian Private Sector Branch has, during the 2006 calendar year, kept and maintained a register of members as required by s230(1)a and (2) [s233(1)(a)] of the Act.
3. Now produced and marked with the letters "IS1" is a list of Victorian Private Sector Branch Offices as at 31 December, 2006 as required by [230(1)(b)]
4. Now produced and marked with the letters "IS2" is a list of the names, postal addresses and occupations of the Victorian Private Sector Branch Office-Holders as at 31 December, 2006. [s230(1)(c)]
5. Now produced and marked with the letters "IS3" is the name and address of the Victorian Private Sector Branch as at 31st December 2006. [s230(1)(d) and reg. 147(a)(d)]
6. Now produced and with the letters "IS4" is the name of each branch, which commenced operations in the previous 12 months as, required by [s230(1)d and reg 147(b)]
7. Now produced and marked with the letters "IS5" is the name of each branch, which ceased operations in the previous 12 months as, required by [s230(1)d and reg 147(c)]
8. Now produced and marked with the letters "IS6" a record of each election that must, under the rules of the organisation, be held during the calendar year 2006 as required by [s230(1)d and reg 147(e)]
9. Now produced and marked with the letters "IS7" is a statement showing the number of members of the organisation as at 31 December, 2006, who are employees or independent contractors as required by [s230(1)(d) and reg. 147(f) and (g)]. A record of the number of members of the organisation who were, on 31 December 2006, ineligible State members in relation to the organisation, within the meaning of s150 of the schedule.

DECLARED at North Melbourne
in the State of Victoria, this
31st January 2007.



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INGRID STITT
BRANCH SECRETARY
AUSTRALIAN MUNICIPAL, ADMINISTRATIVE, CLERICAL AND
SERVICES UNION, VICTORIAN PRIVATE SECTOR BRANCH

Australian Municipal, Administrative, Clerical and Services Union

LIST OF OFFICE-HOLDERS

OFFICE	NAME	ADDRESS	OCCUPATION
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Branch Executive Members

Branch Secretary/ National Executive Rep/ National Conference Delegate	Ingrid Stitt	PO Box 324 North Melbourne 3051	Union Official
Branch President	Claire Weller	PO Box 324 North Melbourne 3051	Payroll Clerk
Branch Vice-President - Women	Vicki Rogers	PO Box 324 North Melbourne 3051	Clerk
Branch Assistant Secretary/ National Executive Rep / National Conference Delegate	Helga Svendsen	PO Box 324 North Melbourne 3051	Union Official
Branch Executive Member – Private Sector	Jo Craddock	PO Box 324 North Melbourne 3051	Clerk
Branch Executive Member – Private Sector	Julie Burgess	PO Box 324 North Melbourne	Clerk
Branch Executive Member – Airlines	Alan Hall	PO Box 324 North Melbourne 3051	Customer Service Officer
Branch Executive Member – Airlines	Kevin Incigneri	PO Box 324 North Melbourne 3051	Clerk
Branch Executive Member – Private Sector	Gaynor Lowery	PO Box 324 North Melbourne 3051	Clerk

**Australian Municipal, Administrative, Clerical and Services Union –
Victorian Private Sector Branch**

THE NAME & ADDRESS OF THE BRANCH

**Australian Municipal, Administrative,
Clerical And Services Union
Victorian Private Sector Branch**

Level 1, 117 Capel Street
NORTH MELBOURNE VIC 3051
Tel: 03) 9320 6700 Fax: 03) 9320 6799
General E-mail: info@asupsvic.org

**Australian Municipal, Administrative, Clerical and Services Union –
Victorian Private Sector Branch**

Notification of Closure of Branch

Name of Branch, which ceased operations during the previous 12 months.	N/A
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**Australian Municipal, Administrative, Clerical and Services Union –
Victorian Private Sector Branch**

STATEMENT PURSUANT To s230(1)(d) and REGULATION 147(f) and (g)

FOR 31 DECEMBER, 2006

Number of persons who were members of the organisation and
employees or independent contractors:

6200

Number of members who are “ineligible State members” within the
meaning of s.150 of the Schedule

N/A