



FAIR WORK
AUSTRALIA

16 November 2009

Ms Ingrid Stitt
Branch Secretary
Australian Municipal, Administrative, Clerical and Services Union, Victorian Private Sector
Branch

email: info@asupsvic.org

Dear Ms Stitt,

**Re: Australian Municipal, Administrative, Clerical and Services Union, Victorian Private Sector Branch
Annual Return of information contained in records kept by organisation
– AR 2009/431**

I have received your declaration dated 17 February 2009 providing information in accordance with subsection 233(1) of the *Fair Work (Registered Organisations) Act 2009*. The documents were lodged with Fair Work Australia on 4 November 2009.

The documents lodged cover the required information for the **2009** Annual Return of the organisation.

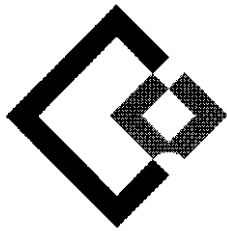
The documents have been filed and can be viewed on the website at <http://www.e-airc.gov.au/052vvps/annual>.

If you wish to discuss any of the matters referred to above I can be contacted on (03) 8661 7882.

Yours sincerely,

Rebecca Lee
Tribunal Services and Organisations
Fair Work Australia
Tel: 03 8661 7882

Email: rebecca.lee@fwa.gov.au



A•S•U

Australian Services Union Victorian Private Sector Branch

ABN 15 279 369 860

1st Floor, 117 Capel Street, North Melbourne 3051

P.O. Box 324, North Melbourne 3051

Telephone 03 9320 6700 Facsimile 03 9320 6799

Email info@asupsvic.org Website www.asuvc.org

Branch Secretary Ingrid Stitt
Assistant Secretary Helga Svendsen

25th March 2009

Mr Larry Powell
Statutory Services Branch
Australian Industrial Registry
11 Exhibition Street
MELBOURNE VIC 3000

Dear Sir,

Re: Australian Municipal, Administrative, Clerical and Services Union, Victorian Private Sector Branch - Annual Return of Information for 2009 [AR2009/431]

In accordance with our obligations under Schedule 1 of the Workplace Relations Act 1996 (RAO Schedule) please find the following reports for the Australian Municipal, Administrative, Clerical and Services Union, Victorian Private Sector Branch:

1. Declaration certifying the matters referred to in S233 (1) (a) and (b) of the RAO schedule
2. List of Offices for 2008
3. List of Office - Holders
4. The Name and Address of the Branch
5. Notification of New Branches
6. Notification of Closure of Branch
7. Notification of Elections
8. Statement Pursuant to s230(1) (d) and Regulation 147 (f) and (g)

Yours sincerely

Ingrid Stitt
BRANCH SECRETARY

Workplace Relations Act 1996

A declaration certifying the matters referred to in s233(1)(a) and (b) of the RAO Schedule.

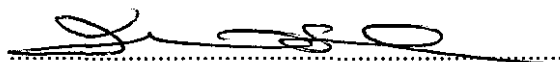
I, Ingrid Stitt, Branch Secretary, of Level 1, 117 Capel Street, North Melbourne, Victoria, 3051, on behalf of the AUSTRALIAN MUNICIPAL, ADMINISTRATIVE, CLERICAL AND SERVICES UNION, VICTORIAN PRIVATE SECTOR BRANCH, do declare this a correct statement of information:

1. I am the Branch Secretary of the Australian Municipal, Administrative, Clerical and Services Union, Victorian Private Sector Branch an organisation registered under the *Workplace Relations Act 1996*.
2. The Australian Municipal, Administrative, Clerical and Services Union Victorian Private Sector Branch has, during the 2008 calendar year, kept and maintained a register of members as required by s230(1)a and (2) [s233(1)(a)] of the Act.
3. Now produced and marked with the letters "IS1" is a list of Victorian Private Sector Branch Offices as at 31 December, 2008 as required by [230(1)(b)]
4. Now produced and marked with the letters "IS2" is a list of the names, postal addresses and occupations of the Victorian Private Sector Branch Office-Holders as at 31 December, 2008. [s230(1)(c)]
5. Now produced and marked with the letters "IS3" is the name and address of the Victorian Private Sector Branch as at 31st December 2008. [s230(1)(d) and reg. 147(a)(d)]
6. Now produced and with the letters "IS4" is the name of each branch, which commenced operations in the previous 12 months as, required by [s230(1)d and reg 147(b)]
7. Now produced and marked with the letters "IS5" is the name of each branch, which ceased operations in the previous 12 months as, required by [s230(1)d and reg 147(c)]
8. Now produced and marked with the letters "IS6" a record of each election that must, under the rules of the organisation, be held during the calendar year 2009 as required by [s230(1)d and reg 147(e)]
9. Now produced and marked with the letters "IS7" is a statement showing the number of members of the organisation as at 31 December, 2008, who are employees or independent contractors as required by [s230(1)(d) and reg. 147(f) and (g)]. A record of the number of members of the organisation who were, on 31 December 2008, ineligible State members in relation to the organisation, within the meaning of s150 of the schedule.

DECLARED at North Melbourne
in the State of Victoria, this
17 February 2009.



Sharon De Silva
117 Capel St
North Melbourne Vic 3051
An Australian Legal Practitioner
(within the meaning of the
Legal Profession Act 2004)



INGRID STITT
BRANCH SECRETARY

AUSTRALIAN MUNICIPAL, ADMINISTRATIVE, CLERICAL AND
SERVICES UNION, VICTORIAN PRIVATE SECTOR BRANCH

Australian Municipal, Administrative, Clerical and Services Union- Victorian Private Sector Branch

LIST OF OFFICES for 2008

- Branch Secretary
- Assistant Branch Secretary
- Branch President
- Branch Vice President (Women)
- Branch Executive Representatives elected by Branch - 6
- Branch Conference Delegates elected by Branch - 26

Australian Municipal, Administrative, Clerical and Services Union

LIST OF OFFICE-HOLDERS

OFFICE	NAME	ADDRESS	OCCUPATION
<u>Branch Executive Members</u>			
Branch Secretary	Ingrid Stitt	PO Box 324 North Melbourne 3051	Union Official
Branch President	Vicki Rogers	PO Box 324 North Melbourne 3051	Clerk
Branch Vice-President - Women	Gaynor Lowery	PO Box 324 North Melbourne 3051	Clerk
Branch Assistant Secretary	Helga Svendsen	PO Box 324 North Melbourne 3051	Union Official
Branch Executive Member	Alan Hall	PO Box 324 North Melbourne 3051	Customer Service Officer
Branch Executive Member	Kevin Incigneri	PO Box 324 North Melbourne 3051	Clerk
Branch Executive Member	Claire Weller	PO Box 324 North Melbourne	Payroll Clerk
Branch Executive Member	Jo Craddock	PO Box 324 North Melbourne 3051	Clerk
Branch Executive Member	Lindsay Hesketh	PO Box 324 North Melbourne	Clerk
Branch Executive Member	Julie Fanning	PO Box 324 North Melbourne	Clerk

Branch Conference Delegates

First National Executive Representative/ National Conference Delegate	Ingrid Stitt	PO Box 324 North Melbourne 3051	Union official
Second National Executive Representative /National Conference Delegate	Helga Svendsen	PO Box 324 North Melbourne 3051	Union Official
Branch Conference Delegate – Private Sector	Catherine Anning	PO Box 324 North Melbourne 3051	TAB Operator
Branch Conference Delegate – Private Sector	Robert Bigger	PO Box 324 North Melbourne 3051	Call Centre Operator
Branch Conference Delegate – Private Sector	Janet Buick	PO Box 324 North Melbourne 3051	Project Officer
Branch Conference Delegate – Private Sector	Robyn Bull	PO Box 324 North Melbourne 3051	Clerk
Branch Conference Delegate – Private Sector	Saverina Chirumbolo	PO Box 324 North Melbourne 3051	Personal Assistant
Branch Conference Delegate – Private Sector	Jacqueline Gadsby	PO Box 324 North Melbourne 3051	Call Centre Operator
Branch Conference Delegate – Private Sector	Helen Grover	Po Box 324 North Melbourne 3051	Administrative Team Leader
Branch Conference Delegate – Private Sector	Vanessa Macauley	PO Box 324 North Melbourne 3051	Legal Assistant
Branch Conference Delegate – Private Sector	Faye Parker	PO Box 324 North Melbourne 3051	Cash Handler
Branch Conference Delegate – Private Sector	Robyn Wellington	PO Box 324 North Melbourne 3051	Call Centre Operator
Branch Conference Delegate - Airlines	Karen Cassar	PO Box 324 North Melbourne 3051	Freight officer
Branch Conference Delegate - Airlines	Joan Evans	PO Box 324 North Melbourne 3051	Call Centre Consultant
Branch Conference Delegate - Airlines	Denis Leetham	PO Box 324 North Melbourne 3051	Customer Service Officer
Branch Conference Delegate - Airlines	Helen Mair	PO Box 324 North Melbourne 3051	Supervisor
Branch Conference Delegate - Airlines	Steve MacInerney	PO Box 324 North Melbourne 3051	Freight Officer
Branch Conference Delegate - Airlines	Stewart Williams	PO Box 324 North Melbourne 3051	Airline officer

National Conference Delegates

National Conference Delegate	Alan Hall	PO Box 324 North Melbourne 3051	Customer Service Officer
National Conference Delegate	Kevin Incigneri	PO Box 324 North Melbourne 3051	Clerk
National Conference Delegate	Gaynor Lowery	PO Box 324 North Melbourne 3051	Clerk
National Conference Delegate	Vicki Rogers	PO Box 324 North Melbourne 3051	Clerk
National Conference Delegate	Claire Weller	PO Box 324 North Melbourne 3051	Payroll Clerk
Alternate/First Alternate National Executive Representative	David Leydon	PO Box 324 North Melbourne 3051	Union Organiser
Second Alternate National Conference Delegate	Sharon De Silva	PO Box 324 North Melbourne 3051	Union Organiser
Third Alternate National Conference Delegate	Sharon Sanchez	PO Box 324 North Melbourne 3051	Union Organiser

**Australian Municipal, Administrative, Clerical and Services Union –
Victorian Private Sector Branch**

THE NAME & ADDRESS OF THE BRANCH

**Australian Municipal, Administrative,
Clerical And Services Union
Victorian Private Sector Branch**

Level 1, 117 Capel Street
NORTH MELBOURNE VIC 3051
Tel: 03) 9320 6700 Fax: 03) 9320 6799
General E-mail: info@asupsvic.org

**Australian Municipal, Administrative, Clerical and Services Union –
Victorian Private Sector Branch**

Notification of New Branches

Name of Branch, which commenced operations during the previous 12 months.	N/A
---	-----

**Australian Municipal, Administrative, Clerical and Services Union –
Victorian Private Sector Branch**

Notification of Closure of Branch

Name of Branch, which ceased operations during the previous 12 months.	N/A
--	-----

**Australian Municipal, Administrative, Clerical and Services Union –
Victorian Private Sector Branch**

Notification of Elections

Elections that must be held, under the rules of the organisation, during the year commencing 1 January 2009.	NIL
--	-----

**Australian Municipal, Administrative, Clerical and Services Union –
Victorian Private Sector Branch**

STATEMENT PURSUANT To s230(1)(d) and REGULATION 147(f) and (g)

FOR 31 DECEMBER, 2008

Number of persons who were members of the organisation and employees or independent contractors:

6293

Number of members who are “ineligible State members” within the meaning of s.150 of the Schedule

N/A