



21 May 2014

Mr David Smith  
National Secretary  
Australian Municipal, Administrative, Clerical and Services Union  
via email: [info@asu.asn.au](mailto:info@asu.asn.au)

Dear Mr Smith,

**Annual Return of Information for 2014 [AR2014/176]**

I acknowledge receipt on 31 March 2014 of your Declaration providing the 2014 Annual Return of Information for the National Office of the Australian Municipal, Administrative, Clerical and Services Union in accordance with subsection 233(1) of the *Fair Work (Registered Organisations) Act 2009* (the Act).

This letter acknowledges the separate lodgments of the Branches but will be recorded as the return of the National Office.

I also acknowledge Declarations lodged on various dates by the Branches of your organisation.

Date lodged	Branch	Branch Secretary
25 February 2014	Central and Southern Queensland Clerical and Administrative Branch	Julie Bignell
20 March 2014	New South Wales and ACT (Services) Branch	Sally McManus
26 February 2014	New South Wales Local Government Clerical, Administrative, Energy, Airlines & Utilities Branch	Graeme Kelly
28 March 2014	Queensland (Services and Northern Administrative) Branch	Neil Henderson (Acting)
26 March 2014	South Australian and Northern Territory Branch	Joseph Scales
20 March 2014	Taxation Officers Branch	Jeff Lapidos
27 March 2014	Victorian and Tasmanian Authorities and Services Branch	Brian Parkinson
24 March 2014	Victorian Private Sector Branch	Ingrid Stitt
19 February 2014	Western Australian Branch	Wayne Wood

I also acknowledge a notification of change of office holders lodged on 7 April 2014 by Neil Henderson for the Queensland (Services and Northern Administrative) Branch with respect to the current reporting year and an amended notification of change of office holders lodged on 13 May 2014 by Wayne Wood for the Western Australian Branch relating to the previous year.

Finally, I acknowledge the 2013 Annual Return of Information lodged on 26 February 2013 by Graeme Kelly for the New South Wales Local Government Clerical, Administrative, Energy, Airlines & Utilities Branch. This matter has not previously been closed.

## Items drawn to the attention of the Australian Municipal, Administrative, Clerical and Services Union for future returns

In relation to the return lodged by the National Office, I note that the address for the Victorian Private Sector Branch changed on 10 January 2014. The list of addresses of Branches cited the old address while the list of Office Holders cited the new address. In future lodgments, please ensure that the correct address is cited in all instances.

In addition, neither the National Office nor the Branch have lodged a notification of change with respect to the change of address. Under section 233(2), the Act requires that this notification must occur within 35 days of the change. Please ensure that future notifications of change are lodged in accordance with the Act.

Although the Return will in future years be lodged by the National Office, I draw to your attention the following items in relation to the lodgments by the Branches this year:

Victorian Private Sector Branch	<ul style="list-style-type: none"><li>• Change of address not notified within 35 days as required under section 233(2) of the Act.</li><li>• Record of elections due referred to both 2012 and 2013 instead of 2014.</li></ul>
New South Wales and ACT (Services) Branch	<ul style="list-style-type: none"><li>• Record of elections stated that no elections are due in 2013.</li><li>• Declared that the list of offices and office holders 'is true and accurate' but did not make this declaration for all the information lodged.</li><li>• Stated that the Register of members was kept in 2012 instead of 2013.</li></ul>
New South Wales Local Government Clerical, Administrative, Energy, Airlines & Utilities Branch	<ul style="list-style-type: none"><li>• Record of elections stated that none are due in 2013.</li><li>• In the Declarations of both the 2013 and 2014 returns lodged, Graeme Kelly referred to his office as General Secretary of the United Services Union.</li></ul> <p>Mr Kelly is reminded that in future documents, he should correctly cite his office as Branch Secretary of the Branch.</p>
Western Australian Branch	<ul style="list-style-type: none"><li>• Declared that the list of offices and office holders 'is true and correct' but did not make this declaration for all the information lodged.</li></ul>

The Annual Return of Information lodged by the National Office and its Branches have together met the requirements of the Act.

The document can be viewed on the Fair Work Commission website through the List of Registered Organisations - <http://www.fwc.gov.au/index.cfm?pagename=regorgslist>

## Organisation to lodge on behalf of all branches next year

Section 233 of the *Fair Work (Registered Organisations) Act 2009* requires an organisation to lodge a declaration and copies of information with the Fair Work Commission (the Commission) by the 31st March in each year. I note that in 2014 each branch of Australian Municipal, Administrative, Clerical and Services Union (ASU) lodged a declaration and the required information. As section 233 places the onus of lodgement on the organisation and not each branch, it is the view of the Commission that the national body of the ASU is obliged to lodge all of the required information.

From 2015 the Commission intends to create one matter number for the ASU, instead of a matter number for each branch of the ASU. The national body of the ASU will receive a reminder letter at the start of 2015. The branches will not receive a reminder letter.

From 2015 the national body of the ASU is requested to collate and lodge the information regarding the national body of the ASU and all of its branches. To assist with this task, I have attached a template annual return.

Yours sincerely

Liz Mercovich  
Regulatory Compliance Branch

Australian Services Union  
Western Australian Branch

102 East Parade,  
East Perth 6004.  
P.O. Box 8208,  
Perth Business Centre,  
Perth WA 6849.

Tel: (08) 9427 7777  
Fax: (08) 9427 7700  
Country  
Callers: 1800 064 657

branch.secretary@asuwa.org  
www.asuwa.org

Branch Secretary  
Wayne Wood

Assistant Branch Secretary  
Jill Hugo

Enquiries: Wayne Wood  
Our Ref: Notification of Change 2014

9<sup>th</sup> May 2014



A•S•U

The General Manager  
Fair Work Commission  
GPO Box 1994  
MELBOURNE VIC 3001

Dear Sir/Madam

**RE: Declaration - Statement of Change of Record**

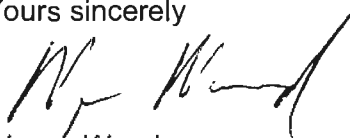
Please find attached a Declaration and associated Schedule of Office and Office Holders for the Australian Municipal, Administrative, Clerical and Services Union, Western Australian Branch as at 9<sup>th</sup> May 2014.

These changes did not meet the 35 day notification of change rule in accordance with the Fair Work Act. The positions were filled in accordance with the ASUWA Casual Vacancy rule and supported by Branch Executive Council resolution. Such changes were not notified to you in the past due to a lack of awareness of the requirement, but I can now confirm that such updates will be actioned in the future.

The return details sent as at December 2013 did not have the replaced National Conference Representative taken off the list and thus the number of representatives remain the same as previous years.

If you require any further information, please do not hesitate to contact me on either 9427-7733 or 0412 947 052.

Yours sincerely

  
Wayne Wood  
BRANCH SECRETARY



ACCS



ASU / ME



ENERGY / IT



LOCAL GOVT



SACS

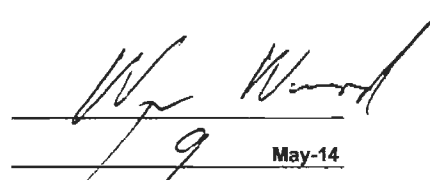


TRANSPORT

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**AUSTRALIAN SERVICES UNION  
WESTERN AUSTRALIAN BRANCH  
OFFICE AND OFFICE HOLDERS AT 9TH MAY 2014**

Signed:



Dated:

9 May-14

**FirstName LastName Position  
NATIONAL EXECUTIVE REPRESENTATIVE**

FirstName	LastName	Position	Address1	Occupation	
Paul	O'Neill	1st Representative (Western Australian Branch)	102 East Parade	EAST PERTH WA 6004	Energy Officer
Wayne	Wood	2nd Representative (Western Australian Branch)	102 East Parade	EAST PERTH WA 6004	Branch Secretary
Jill	Hugo	Alternative Representative (Western Australian Branch)	102 East Parade	EAST PERTH WA 6004	Assistant Branch Secretary

**NATIONAL CONFERENCE REPRESENTATIVE**

FirstName	LastName	Position	Address1	Occupation	
Paul	O'Neill	1st Representative (Western Australian Branch)	102 East Parade	EAST PERTH WA 6004	Energy Officer
Wayne	Wood	2nd Representative (Western Australian Branch)	102 East Parade	EAST PERTH WA 6004	Branch secretary
Jill	Hugo	3rd Representative (Western Australian Branch)	102 East Parade	EAST PERTH WA 6004	Assistant Branch Secretary
Patricia	Richardson	National Conference Delegate (Western Australian Branch)	102 East Parade	EAST PERTH WA 6004	Local Government Officer
Angela	Hartwig	National Conference Delegate (Western Australian Branch)	102 East Parade	EAST PERTH WA 6004	Local Government Officer
Nigel	Rainford	National Conference Delegate (Western Australian Branch)	102 East Parade	EAST PERTH WA 6004	Local Government Officer
Andy	White	National Conference Delegate (Western Australian Branch)	102 East Parade	EAST PERTH WA 6004	Local Government Officer
Michael	Dentrinos	National Conference Delegate (Western Australian Branch)	102 East Parade	EAST PERTH WA 6007	Energy Officer
Dulcie	Donaldson	National Conference Delegate (Western Australian Branch)	102 East Parade	EAST PERTH WA 6004	SACS Worker

**BRANCH EXECUTIVE COUNCILLORS**

FirstName	LastName	Position	Address1	Occupation	
Paul	O'Neill	Branch President	102 East Parade	EAST PERTH WA 6004	Energy Officer
Patricia	Richardson	Deputy Branch President	102 East Parade	EAST PERTH WA 6004	Local Government Officer
Angela	Hartwig	Branch Vice President (Women)	102 East Parade	EAST PERTH WA 6004	SACS Worker
Nigel	Rainford	Branch Treasurer	102 East Parade	EAST PERTH WA 6004	Local Government Officer
Wayne	Wood	Branch Secretary	102 East Parade	EAST PERTH WA 6004	Branch Secretary
Jill	Hugo	Assistant Branch Secretary	102 East Parade	EAST PERTH WA 6004	Assistant Branch Secretary
Robert	Bates	Administration, Clerical and Customer Service Division	102 East Parade	EAST PERTH WA 6004	Clerical Officer
Stephen	Arnold	ASU / Municipal Employees Division	102 East Parade	EAST PERTH WA 6004	Local Government Officer
Michael	Dentrinos	Energy / Information Technology Division	102 East Parade	EAST PERTH WA 6004	Energy Officer
Nerida	Edgar	Energy / Information Technology Division	102 East Parade	EAST PERTH WA 6004	Energy Officer
Greg	Godfrey	Energy / Information Technology Division	102 East Parade	EAST PERTH WA 6004	Energy Officer
Carolyn	Wall	Local Government Division	102 East Parade	EAST PERTH WA 6004	Local Government Officer
Joe	Zappavigna	Local Government Division	102 East Parade	EAST PERTH WA 6004	Local Government Officer
Andy	White	Local Government Division	102 East Parade	EAST PERTH WA 6004	Local Government Officer
Sanna	Andrew	Social and Community Services Division	102 East Parade	EAST PERTH WA 6004	SACS Worker
Dulcie	Donaldson	Social and Community Services Division	102 East Parade	EAST PERTH WA 6004	SACS Worker
Bill	Beatts-Ratray	Transport Division	102 East Parade	EAST PERTH WA 6004	Transport Officer

# DECLARATION

I, **WAYNE WOOD**

(1) Christian name or names and surname of declarant in full

(2) Address  
Australia

102 East Parade, East Perth 6004 in the State of Western

(3) Occupation

Branch Secretary

do solemnly and sincerely declare that:

1. That I am the Branch Secretary of the Australian Municipal, Administrative, Clerical and Services Union (Western Australian Branch).
2. The Australian Municipal, Administrative, Clerical and Services Union (Western Australian Branch) Register of Members has been kept during 2013 and 2014 and maintained as required by Section 230(1)(a) and (2) of the Fair Work Australia (Registered Organisations) Act 2009.
3. That Annexed hereto and signed by me is a true and correct record of the list of names, postal addresses and occupations of the persons holding Office in the abovementioned Union as at 9<sup>th</sup> May 2014, as required by Section 233(1)(b).
4. The office of the Australian Municipal, Administrative, Clerical and Services Union (Western Australian Branch) is situated at 102 East Parade East Perth, WA 6004. The office has been situated continuously at this same address since 1994.
5. Elections are scheduled to be held for National and Western Australian Branch Office Holders commencing in March 2015.
6. That on 9<sup>th</sup> May 2014 there were 5751 members (incl. NIL ineligible members).

**Pharmacy 777 Maylands**

Shop 3-238 Guildford Rd

Maylands WA 6051

Ph: 08 9271 5659 Fax: 08 9272 5231

9/5/14

Declared at *MAYLANDS* )

this *9* day of May 2014 )

Signature of  
witness

*HL*  
.....  
MICHELLE LUNG  
(B PHARM mps)  
PHARMACEUT.

Signature of declarant

*Wayne Wood*

Australian Services Union  
Western Australian Branch

102 East Parade,  
East Perth 6004.  
P.O. Box 8208,  
Perth Business Centre,  
Perth WA 6849.

Tel: (08) 9427 7777  
Fax: (08) 9427 7700  
Country  
Callers: 1800 064 657

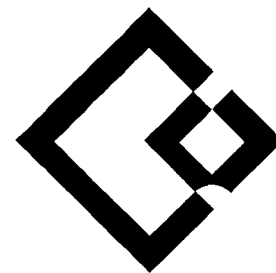
branch.secretary@asuwa.org  
www.asuwa.org

Branch Secretary  
Wayne Wood

Assistant Branch Secretary  
Pat Branson

Enquiries: Wayne Wood  
Our Ref: Returns 2013

25<sup>th</sup> October 2013



A•S•U

The General Manager  
Fair Work Commission  
GPO Box 1994  
MELBOURNE VIC 3001

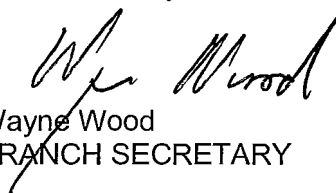
Dear Sir/Madam

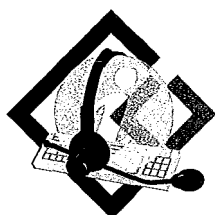
**RE: Change of Office Holder (Sec 233(1)(b))**

Please find attached an updated schedule of Office and Office Holders for the Australian Municipal, Administrative, Clerical and Services Union, Western Australian Branch. Effective 17<sup>th</sup> October 2013, Ms Patricia Branson will no longer be a National Executive Representative. Her replacement is Ms Jill Hugo.

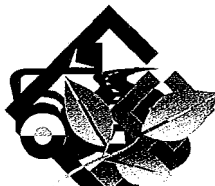
If you require any further information, please do not hesitate to contact me on either 9427-7744 or 0417 969 077.

Yours sincerely

  
Wayne Wood  
BRANCH SECRETARY



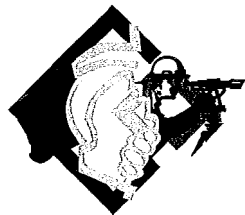
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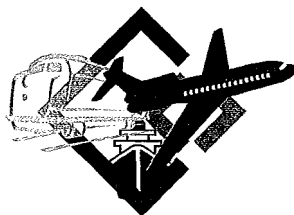
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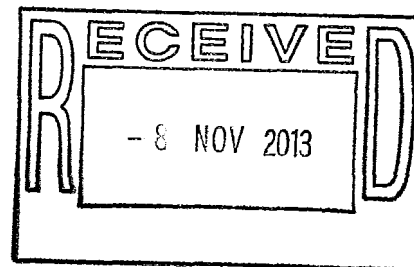
LOCAL GOVT



SACS



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**AUSTRALIAN SERVICES UNION**  
**WESTERN AUSTRALIAN BRANCH**  
**OFFICE AND OFFICE HOLDERS AT 25TH OCTOBER 2013**

Signed:



Dated:

29 October, 2013

**FirstName LastName Position**  
**NATIONAL EXECUTIVE REPRESENTATIVE**

FirstName	LastName	Position	Address1	Occupation
Paul	O'Neill	1st Representative (Western Australian Branch)	102 East Parade	Energy Officer
Wayne	Wood	2nd Representative (Western Australian Branch)	102 East Parade	Branch Secretary
Jill	Hugo	Alternative Representative (Western Australian Branch)	102 East Parade	Assistant Branch Secretary

**NATIONAL CONFERENCE REPRESENTATIVE**

FirstName	LastName	Position	Address1	Occupation
Paul	O'Neill	1st Representative (Western Australian Branch)	102 East Parade	Energy Officer
Wayne	Wood	2nd Representative (Western Australian Branch)	102 East Parade	Branch secretary
Jill	Hugo	3rd Representative (Western Australian Branch)	102 East Parade	Assistant Branch Secretary
Patricia	Richardson	National Conference Delegate (Western Australian Branch)	102 East Parade	Local Government Officer
Angela	Hartwig	National Conference Delegate (Western Australian Branch)	102 East Parade	Local Government Officer
Nigel	Rainford	National Conference Delegate (Western Australian Branch)	102 East Parade	Local Government Officer
Andy	White	National Conference Delegate (Western Australian Branch)	102 East Parade	Local Government Officer
Michael	Dentrinos	National Conference Delegate (Western Australian Branch)	102 East Parade	Energy Officer
Garry	Allen	National Conference Delegate (Western Australian Branch)	102 East Parade	Local Government Officer
Dulcie	Donaldson	National Conference Delegate (Western Australian Branch)	102 East Parade	SACS Worker

**BRANCH EXECUTIVE COUNCILLORS**

FirstName	LastName	Position	Address1	Occupation
Paul	O'Neill	Branch President	102 East Parade	Energy Officer
Patricia	Richardson	Deputy Branch President	102 East Parade	Local Government Officer
Angela	Hartwig	Branch Vice President (Women)	102 East Parade	SACS Worker
Nigel	Rainford	Branch Treasurer	102 East Parade	Local Government Officer
Wayne	Wood	Branch Secretary	102 East Parade	Branch Secretary
Patricia	Branson	Assistant Branch Secretary	102 East Parade	Assistant Branch Secretary
Robert	Bates	Administration, Clerical and Customer Service Division	102 East Parade	Clerical Officer
Stephen	Arnold	ASU / Municipal Employees Division	102 East Parade	Local Government Officer
Michael	Dentrinos	Energy / Information Technology Division	102 East Parade	Energy Officer
Nerida	Edgar	Energy / Information Technology Division	102 East Parade	Energy Officer
Greg	Godfrey	Energy / Information Technology Division	102 East Parade	Energy Officer
Carolyn	Wall	Local Government Division	102 East Parade	Local Government Officer
Joe	Zappavigna	Local Government Division	102 East Parade	Local Government Officer
Andy	White	Local Government Division	102 East Parade	Local Government Officer
Sanna	Andrew	Social and Community Services Division	102 East Parade	SACS Worker
Dulcie	Donaldson	Social and Community Services Division	102 East Parade	SACS Worker
Bill	Beatts-Rattray	Transport Division	102 East Parade	Transport Officer





FAIR WORK  
COMMISSION

12 March 2013

Wayne Wood  
Branch Secretary  
Australian Municipal, Administrative, Clerical and Services Union - WA Branch

By email: [branch.secretary@asuwa.org](mailto:branch.secretary@asuwa.org)

Dear Mr Wood,

**Fair Work (Registered Organisations) Act 2009**  
**Section 233 - Obligation to lodge information with the Fair Work Commission**  
**Annual Return for the year 2013 - AR2013/253**

Thank you for the 2013 annual return of information made in accordance with section 233(1) of the *Fair Work (Registered Organisations) Act 2009*. The documents were lodged with the Fair Work Commission on 13 February 2013.

The documents have been filed and can be viewed on the Fair Work Commission website at <http://www.e-airc.gov.au/052vwa/annual>.

Yours sincerely

Melissa Garcia  
Regulatory Compliance Branch  
Fair Work Commission

Australian Services Union  
Western Australian Branch

102 East Parade,  
East Perth 6004.  
P.O. Box 8208,  
Perth Business Centre,  
Perth WA 6849.

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branch.secretary@asuwa.org  
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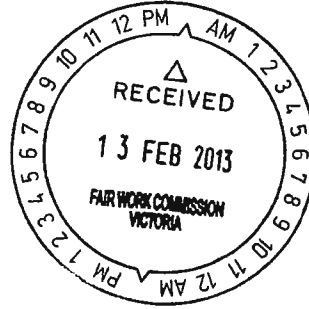
Branch Secretary  
Wayne Wood

Assistant Branch Secretary  
Pat Branson

Enquiries: Wayne Wood  
Our Ref: Returns 2012

25<sup>th</sup> January 2013

The General Manager  
Fair Work Commission  
GPO Box 1994  
MELBOURNE VIC 3001



ACCS



ASU / ME



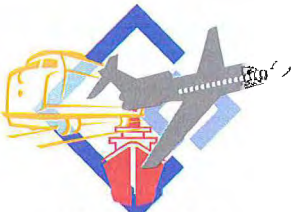
ENERGY / IT



LOCAL GOVT



SACS



TRANSPORT

Dear Sir/Madam

**RE: ANNUAL RETURN OF INFORMATION**

Please find attached a Declaration with attachments detailing the Office and Office Holders for the Australian Municipal, Administrative, Clerical and Services Union, Western Australian Branch as at 31<sup>st</sup> December 2012.

If you require any further information, please do not hesitate to contact me on either 9427-7744 or 0417 969 077.

Yours sincerely

Wayne Wood  
BRANCH SECRETARY

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# DECLARATION

(1) Christian name or names  
and surname of declarant in  
full

**I, WAYNE WOOD**

(2) Address  
Australia

102 East Parade, East Perth 6004 in the State of Western

(3) Occupation

Branch Secretary

do solemnly and sincerely declare that:

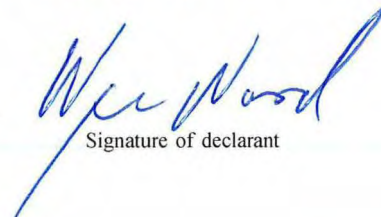
1. That I am the Branch Secretary of the Australian Municipal, Administrative, Clerical and Services Union (Western Australian Branch).
2. The Australian Municipal, Administrative, Clerical and Services Union (Western Australian Branch) Register of Members has been kept during 2012 and maintained as required by Section 230(1) and (2) of the Fair Work Australia (Registered Organisations) Act 2009.
3. That Annexed hereto and signed by me is a true and correct record of the list of names, postal addresses and occupations of the persons holding Office in the abovementioned Union as at 31st December 2012.
4. The office of the Australian Municipal, Administrative, Clerical and Services Union (Western Australian Branch) is situated at 102 East Parade East Perth, WA 6004. The office has been situated continuously at this same address since 1994.
5. Elections are scheduled to be held for National and Western Australian Branch Office Holders commencing in March 2015.
6. That on 31<sup>st</sup> December 2012 there were 5500 members (incl. NIL ineligible members).

Declared at

102 EAST PARADE EAST PERTH

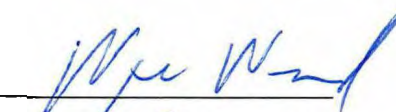
this 25 day of January 2013

.....

  
Signature of declarant

**AUSTRALIAN SERVICES UNION  
WESTERN AUSTRALIAN BRANCH  
OFFICE AND OFFICE HOLDERS AT 31ST DECEMBER 2012**

Signed:

  
25 January, 2013

Dated:

**FirstName LastName Position  
NATIONAL EXECUTIVE REPRESENTATIVE**

FirstName	LastName	Position	Address1	Occupation
Paul	O'Neill	1st Representative (Western Australian Branch)	102 East Parade	EAST PERTH WA 6004 Energy Officer
Wayne	Wood	2nd Representative (Western Australian Branch)	102 East Parade	EAST PERTH WA 6004 Branch Secretary
Patricia	Branson	Alternative Representative (Western Australian Branch)	102 East Parade	EAST PERTH WA 6004 Assistant Branch Secretary

**NATIONAL CONFERENCE REPRESENTATIVE**

FirstName	LastName	Position	Address1	Occupation
Paul	O'Neill	1st Representative (Western Australian Branch)	102 East Parade	EAST PERTH WA 6004 Energy Officer
Wayne	Wood	2nd Representative (Western Australian Branch)	102 East Parade	EAST PERTH WA 6004 Branch secretary
Patricia	Branson	3rd Representative (Western Australian Branch)	102 East Parade	EAST PERTH WA 6004 Assistant Branch Secretary
Keith	Armstrong	National Conference Delegate (Western Australian Branch)	102 East Parade	EAST PERTH WA 6004 Local Government Officer
Dianna	Coyne	National Conference Delegate (Western Australian Branch)	102 East Parade	EAST PERTH WA 6004 SACS Worker
Patricia	Richardson	National Conference Delegate (Western Australian Branch)	102 East Parade	EAST PERTH WA 6004 Local Government Officer
Kate	Davis	National Conference Delegate (Western Australian Branch)	102 East Parade	EAST PERTH WA 6005 SACS Worker
Nigel	Rainford	National Conference Delegate (Western Australian Branch)	102 East Parade	EAST PERTH WA 6006 Local Government Officer
Michael	Dentinos	National Conference Delegate (Western Australian Branch)	102 East Parade	EAST PERTH WA 6007 Energy Officer

**BRANCH EXECUTIVE COUNCILLORS**

FirstName	LastName	Position	Address1	Occupation
Paul	O'Neill	Branch President	102 East Parade	EAST PERTH WA 6004 Energy Officer
Patricia	Richardson	Deputy Branch President	102 East Parade	EAST PERTH WA 6004 Local Government Officer
Angela	Hartwig	Branch Vice President (Women)	102 East Parade	EAST PERTH WA 6004 SACS Worker
Nigel	Rainford	Branch Treasurer	102 East Parade	EAST PERTH WA 6004 Local Government Officer
Wayne	Wood	Branch Secretary	102 East Parade	EAST PERTH WA 6004 Branch Secretary
Patricia	Branson	Assistant Branch Secretary	102 East Parade	EAST PERTH WA 6004 Assistant Branch Secretary
Robert	Bates	Administration, Clerical and Customer Service Division	102 East Parade	EAST PERTH WA 6004 Clerical Officer
Stephen	Arnold	ASU / Municipal Employees Division	102 East Parade	EAST PERTH WA 6004 Local Government Officer
Michael	Dentinos	Energy / Information Technology Division	102 East Parade	EAST PERTH WA 6004 Energy Officer
Nerida	Edgar	Energy / Information Technology Division	102 East Parade	EAST PERTH WA 6004 Energy Officer
Greg	Godfrey	Energy / Information Technology Division	102 East Parade	EAST PERTH WA 6004 Energy Officer
Luba	Kambourakis	Local Government Division	102 East Parade	EAST PERTH WA 6004 Local Government Officer
Joe	Zappavigna	Local Government Division	102 East Parade	EAST PERTH WA 6004 Local Government Officer
Andy	White	Local Government Division	102 East Parade	EAST PERTH WA 6004 Local Government Officer
Sanna	Andrew	Social and Community Services Division	102 East Parade	EAST PERTH WA 6004 SACS Worker
Dulcie	Donaldson	Social and Community Services Division	102 East Parade	EAST PERTH WA 6004 SACS Worker
Bill	Beatts-Ratray	Transport Division	102 East Parade	EAST PERTH WA 6004 Transport Officer