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Gerardine Kearney Federal Secretary Australian Nursing Federation Level 1, 365 Queen Street MELBOURNE VIC 3000

Dear Gerardine,

#### **Australian Nursing Federation**

Financial Reports for the Year Ended 30 June 2007 – FR2007/410 Schedule 1 of the Workplace Relations Act 1996 (RAO Schedule)

Thank you for the financial reports of the Australian Nursing Federation for the year ended 30 June 2007. The documents were lodged in the Industrial Registry on 16 December 2007.

The documents have been filed and no further action is requested.

The following matters, however, concerning the financial reporting requirements of the RAO Schedule and the Registrar's Reporting Requirements are advised for your assistance when preparing future returns.

#### **Committee of Management Statement**

The Committee of Management Statement must confirm that it has been made in accordance with a resolution of the Committee and provide the <u>date</u> of that resolution – see Items 18(a) and (b) of the Industrial Registrar's Reporting Guidelines (the Guidelines).

Suggested wording for the opening paragraph of the Committee of Management Statement in the future is as follows:

On [insert date of meeting] the Committee of Management of the Australian Nursing Federation passed the following resolution in relation to the General Purpose Financial Report (GPFR) for the financial year ended 30<sup>th</sup> June [insert year].

#### General Purpose Financial Report (GPFR) - Disclosure of Expenditure

When preparing a GPFR, section 253(2) of the RAO Schedule requires a reporting unit to provide information that is specified in the Guidelines. In particular, Guideline 11 sets out in detail those items of expenditure that must be disclosed by a reporting unit either in the notes to, or on the face of, a financial statement. I note that there is an item of expenditure for 'Meetings/Conferences' of \$34,098 in the Income Statement. The Guidelines require separate disclosure of fees and/or allowances paid for attendance at conferences where applicable.

#### Notice under Section 272(5) of the RAO Schedule

A notice must be included in the accounts informing members that prescribed information is available to them on request by drawing their attention to the relevant provisions - refer subsection 272(5) of the RAO Schedule. In this regard, the following is recommended:

272 Information to be provided to members or Registrar

- (1) A member of a reporting unit, or a Registrar, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.
- (2) The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.
- (3) A reporting unit must comply with an application made under subsection (1).

#### **Approved Auditor**

It is not clear from the Report whether or not the Auditor is an approved Auditor. In this regard I draw your attention to the definitions of approved auditor in regulation 4 of the Workplace Relations (Registration and Accountability of Organisations) Regulations 2003. In all likelihood the Auditor is such a person however, it is our preference that this is made explicit in the Report. I recommend you draw this comment to the attention of your Auditors.

A copy of the financial report has been placed on the website maintained by the Industrial Registry at <a href="http://www.e-airc.gov.au/145v">http://www.e-airc.gov.au/145v</a>.

Yours sincerely,

Robert Pfeiffer Statutory Services Branch

23 April 2008



## australian nursing federation

#### AUSTRALIAN NURSING FEDERATION – FEDERAL OFFICE ABN: 41 816 898 298

#### DESIGNATED OFFICER'S CERTIFICATE

- I, Jill Iliffe, being the Federal Secretary of the Australian Nursing Federation Federal Office, certify:
- 1. that the documents lodged herewith are copies of the full report referred to in section 268 of the RAO Schedule;
- 2. that the full report was made available to our members on our website (www.anf.org.au) from 29/10/07 and members were notified via the ANF journals; and
- 3. that the report was presented to a meeting of the Committee of Management on 12/12/07 in accordance with section 266 of the RAO Schedule.

Jill Iliffe

Federal Secretary

Dated this 12<sup>th</sup> day of December 2007

The industrial and professional organisation for nurses and midwives in Australia

Canberra Office Melbourne Office ANF Journals

# AUSTRALIAN NURSING FEDERATION - FEDERAL OFFICE

ABN: 41 816 898 298

Annual Financial Report For The Year Ended 30 June 2007

### **Australian Nursing Federation - Federal Office**

### 30 June 2007

#### ABN: 41 816 898 298

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#### AUSTRALIAN NURSING FEDERATION - FEDERAL OFFICE ABN: 41 816 898 298 COUNCILLORS' REPORT

Your Executive Committee present their report on the Australian Nursing Federation - Federal Office for the financial year ended 30 June 2007.

The names of the councillors in office at any time during, or since the end of, the year are:

Ms Coral Levett Ms Gay Hawksworth Mr Mark Olson
Ms Bernadette Roberts Ms Sue Cadigan Ms Patricia Fowler
Ms Jill Iliffe Ms Lee Thomas Ms Yvonne Falckh

Ms Gerardine Kearney Ms Neroli Ellis Mr Neil Spencer - resigned 30/11/2006
Ms Colleen Duff Ms Anoni Morse Ms Shirel Nomoa - appointed 01/12/2006

Ms Jill Parke Ms Lisa Fitzpatrick
Mr Brett Holmes Ms Clare McGinness

Councillors have been in office since the start of the financial year to the date of this report unless otherwise stated.

The loss of the Federation for the financial year amounted to \$211,655.

A review of the operations of the Federation during the financial year and the results of those operations found that while membership remains strong, profitability was down due to higher staff costs and the write off of \$128,487 as bad debts due to the collapse of the Health Industry Group Training Company and loss of income as a result for the HIGTC/ANF Traineeship Partnership Project. This had a flow on effect to the activities of the registered training organisation.

No significant changes in the state of affairs of the Federation occurred during the financial year.

The principal activities of the Federation during the financial year were the industrial and professional representation of nurses and nursing.

No significant change in the nature of these activities occurred during the year.

As a result of the introduction of Australian equilvalents to International Financial Reporting Standards (IFRS), the companies financial report has been prepared in accordance with those standards.

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the Federation, the results of those operations, or the state of affairs of the Federation in future financial years.

The number of members at the end of the financial year was 153,673 being the total membership of the State Branches.

The number of employees at the end of the financial year measured on a full time basis was 20.

Gerardine Kearney is a director of Health Employees Superannuation Trust Australia, representing the Australian Nursing Federation.

Brett Holmes is a director of Health Employees Superannuation Trust Australia, representing the Australian Nursing Federation.

Members retain the right to resign from the Australian Nursing Federation in accordance with Section 10 of the Federal Rules.

Signed in accordance with a resolution of the Federal Council:

Federal Secretary

Assistant Federal Secretary

Gerardine Kearney

Dated this 5 day of 0 mose 2007

	Note	2007 \$	2006 \$
Revenue	2	φ 4,920,503	φ 4,722,827
Employee benefits expense	_	(1,689,620)	(1,512,600)
Administration & office expenses		(265,029)	
Affiliation fees		(278,428)	
Staff field work and associated expenses		(185,023)	(173,389)
Meetings / Conferences		(34,098)	(60,411)
Legal expenses		(7,816)	(9,783)
Australian Nursing Journal production expenses		(1,051,809)	(1,078,984)
Australian Journal of Advanced Nursing production			
expenses		(70,495)	(78,506)
Project expenses		(79,451)	(180,514)
ACTU - IR Campaign		(752,758)	(546,506)
RTO expenses		(219,826)	(150,015)
Depreciation and amortisation expenses		(98,541)	(58,567)
Finance costs	3	(77,968)	(11,952)
Other expenses		(321,296)	(322,643)
Surplus (Deficit) before income tax	_	(211,655)	5,095
Surplus (Deficit) attributable to members of the entity	_	(211,655)	5,095

#### AUSTRALIAN NURSING FEDERATION - FEDERAL OFFICE ABN: 41 816 898 298 BALANCE SHEET AS AT 30 JUNE 2007

	Note	2007 \$	2006 \$
ASSETS CURRENT ASSETS		*	Ψ
Cash and cash equivalents	6	245,244	542,981
Trade and other receivables	7	448,689	1,124,063
Other current assets	8	133,784	137,015
TOTAL CURRENT ASSETS		827,717	1,804,059
NON-CURRENT ASSETS			
Property, plant and equipment	9 _	2,061,564	461,254
TOTAL NON-CURRENT ASSETS		2,061,564	461,254
TOTAL ASSETS	_	2,889,281	2,265,313
CURRENT LIABILITIES	4.0	740.040	4 0 40 005
Trade and other payables	10	719,243	1,243,325
Financial liabilities	11	-	30,975
Current tax liabilities	12	20,156	3,386
Short-term provisions	13	127,825	86,103
TOTAL CURRENT LIABILITIES		867,224	1,363,789
NON-CURRENT LIABILITIES			
Financial liabilities	11	1,408,202	96,258
Long-term provisions	13	151,608	131,363
TOTAL NON-CURRENT LIABILITIES		1,559,810	227,621
TOTAL LIABILITIES		2,427,034	1,591,410
NET ASSETS		462,247	673,903
EQUITY			
Retained surplus		462,247	673,903
TOTAL EQUITY	_	462,247	673,903

## AUSTRALIAN NURSING FEDERATION - FEDERAL OFFICE ABN: 41 816 898 298 STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 30 JUNE 2007

	Retained Surplus (Accumulated Losses)	Total
Polomos et 1 July 2005	\$	\$
Balance at 1 July 2005		
Retrospective adjustment upon change		
in accounting policy	668,808	668,808
Surplus attributable to members of entity	5,095	5,095
Sub-total	673,903	673,903
Balance at 30 June 2006	673,903	673,903
Surplus attributable to members of entity	(211,655)	(211,655)
Sub-total Sub-total	462,248	462,248
Balance at 30 June 2007	462,248	462,248

	Note	2007 \$	2006 \$
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts from customers		5,970,925	4,497,769
Payments to suppliers and employees		(5,808,379)	(4,687,753)
Interest received		18,798	30,955
Finance costs		(77,968)	(11,952)
Income tax paid		16,770	(173,595)
Net cash provided by (used in) operating activities	17	120,146	(344,576)
CASH FLOWS FROM INVESTING ACTIVITIES			
Proceeds from sale of property, plant and equipment		40,867	-
Purchase of property, plant and equipment		(1,739,719)	(27,719)
Loans to related parties			
— payments made		-	(39,079)
<ul> <li>proceeds from repayments</li> </ul>		-	9,498
Net cash provided by (used in) investing activities	-	(1,698,852)	(57,300)
CASH FLOWS FROM FINANCING ACTIVITIES			
Repayment of borrowings		(127,233)	(32,761)
Drawdown of borrowings		1,408,202	-
Net cash provided by (used in) financing activities		1,280,969	(32,761)
Net (decrease) increase in cash held	<u>-</u>	(297,737)	(434,637)
Cash at beginning of financial year	_	542,981	977,618
Cash at end of financial year	6	245,244	542,981
	-		

#### Note 1 Statement of Significant Accounting Policies

The financial report is a general purpose financial report that has been prepared in accordance with the Workplace Relations Act 1996, Accounting Standards, Urgent Issues Group Interpretations and other authoritative pronouncements of the Australian Accounting Standards Board.

The financial report of Australian Nursing Federation - Federal Office as an individual entity. Australian Nursing Federation - Federal Office complies with all Australian equivalents to International Financial Reporting Standards (AIFRS) in their entirety.

The following is a summary of the material accounting policies adopted by the Federation in the preparation of the financial report. The accounting policies have been consistently applied, unless otherwise stated.

#### **Basis of Preparation**

The accounting policies set out below have been consistently applied to all years presented.

#### **Reporting Basis and Conventions**

The financial report has been prepared on an accruals basis and is based on historical costs modified by the revaluation of selected non-current assets, financial assets and financial liabilities for which the fair value basis of accounting has been applied.

#### **Accounting Policies**

#### (a) Income Tax

No provision for income tax is necessary as Trade Unions are exempt from income tax under Section 23(f) of the Income Tax Assessment Act 1936.

#### (b) Property, Plant and Equipment

Each class of property, plant and equipment is carried at cost or fair value less, where applicable, any accumulated depreciation and impairment losses.

#### Property

Freehold land and buildings are shown at their fair value (being the amount for which an asset could be exchanged between knowledgeable willing parties in an arm's length transaction), based on periodic, but at least triennial, valuations by external independent valuers, less subsequent depreciation for buildings

Any accumulated depreciation at the date of revaluation is eliminated against the gross carrying amount of the asset and the net amount is restated to the revalued amount of the asset.

#### Plant and equipment

Plant and equipment are measured on the cost basis less depreciation and impairment losses.

The carrying amount of plant and equipment is reviewed annually by councillors to ensure it is not in excess of the recoverable amount from these assets. The recoverable amount is assessed on the basis of the expected net cash flows that will be received from the assets employment and subsequent disposal. The expected net cash flows have been discounted to their present values in determining recoverable amounts.

#### Depreciation

The depreciable amount of all fixed assets including building and capitalised lease assets, but excluding freehold land, is depreciated on a straight line basis over their useful lives to the Federation commencing from the time the asset is held ready for use. The estimated useful lives used for each class of depreciable assets are:

Class of Fixed Asset

Buildings
Plant and equipment
Freehold improvements
Leased plant and equipment

Useful Life
4-7 years
10 years
10 years

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at each balance sheet date.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains or losses are included in the income statement. When revalued assets are sold, amounts included in the revaluation reserve relating to that asset are transferred to retained earnings.

#### (c) Leases

Leases of fixed assets where substantially all the risks and benefits incidental to the ownership of the asset, but not the legal ownership that are transferred to the company are classified as finance leases.

Finance leases are capitalised by recording an asset and a liability at the lower of the amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Leased assets are depreciated on a straight-line basis over the shorter of their estimated useful lives or the lease term.

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

Lease incentives under operating leases are recognised as a liability and amortised on a straight-line basis over the life of the lease term.

#### (d) Financial Instruments

#### Recognition

Financial instruments are initially measured at cost on trade date, which includes transaction costs, when the related contractual rights or obligations exist. Subsequent to initial recognition these instruments are measured as set out below.

#### Financial assets at fair value through profit and loss

A financial asset is classified in this category if acquired principally for the purpose of selling in the short term or if so designated by management and within the requirements of AASB139: Financial Instruments: Recognition and Measurement. Derivatives are also categorised as held for trading unless they are designated as hedges. Realised and unrealised gains and losses arising from changes in the fair value of these assets are included in the income statement in the period in which they arise.

#### (e) Impairment of Assets

At each reporting date, the Federation reviews the carrying values of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is expensed to the income statement.

Impairment testing is performed annually for goodwill and intangible assets with indefinite lives.

Where it is not possible to estimate the recoverable amount of an individual asset, the Federation estimates the recoverable amount of the cash-generating unit to which the asset belongs.

#### (f) Interests in Joint Ventures

The share of the assets, liabilities, revenue and expenses of joint venture operations are included in the appropriate items of the statements.

The interests in joint venture entities are brought to account using the cost method.

#### (g) Employee Benefits

Provision is made for the Federation's liability for employee benefits arising from services rendered by employees to balance date. Employee benefits that are expected to be settled within one year have been measured at the amounts expected to be paid when the liability is settled, plus related oncosts. Employee benefits payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those benefits.

#### (h) Provisions

Provisions are recognised when the Federation has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

#### (i) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within short-term borrowings in current liabilities on the balance sheet.

#### (j) Revenue

Revenue from the sale of goods is recognised upon the delivery of goods to customers.

Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets.

Dividend revenue is recognised when the right to receive a dividend has been established.

Revenue from the rendering of a service is recognised upon the delivery of the service to the customers.

All revenue is stated net of the amount of goods and services tax (GST).

#### (k) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the balance sheet are shown inclusive of GST.

Cash flows are presented in the cash flow statement on a gross basis, except for the GST component of investing and financing activities, which are disclosed as operating cash flows.

#### (I) Comparative Figures

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

#### Critical accounting estimates and judgments

The councillors evaluate estimates and judgments incorporated into the financial report based on historical knowledge and best available current information. Estimates assume a reasonable expectation of future events and are based on current trends and economic data, obtained both externally and within the Federation.

#### Key estimates — Impairment

The Federation assesses impairment at each reporting date by evaluating conditions specific to the Federation that may lead to impairment of assets. Where an impairment trigger exists, the recoverable amount of the asset is determined. Value-in-use calculations performed in assessing recoverable amounts incorporate a number of key estimates.

#### Key judgments — Employee Benefits

The employee benefits calculation is based upon the probability that staff will continue to be employed by the entity until such time as they entitled to long service leave on a pro-rata basis. These probabilities are estimates based on past history of staff turnover.

#### Note 2 Revenue

	2007	2006
N	ote \$	\$
Sales revenue		
<ul> <li>Capitation fees</li> </ul>	2,174,520	1,996,476
<ul> <li>Australian Nursing Journal subscriptions</li> </ul>	970,070	946,915
<ul> <li>Australian Nursing Journal advertising and other income</li> </ul>	492,938	536,678
<ul> <li>Australian. Journal of Advanced Nursing subscriptions</li> </ul>	94,803	107,463
<ul> <li>Australian Journal of Advanced Nursing advertising</li> </ul>	4,144	9,484
<ul> <li>Grants received</li> </ul>	88,141	143,240
<ul> <li>ACTU - IR Campaign</li> </ul>	752,758	546,506
<ul> <li>RTO income</li> </ul>	133,317	13,627
Total sales revenue	4,710,691	4,300,389
Other revenue		
<ul> <li>interest received</li> </ul>	18,798	30,955
<ul><li>— other revenues</li></ul>	191,014	391,483
Total other revenue	209,812	422,438
Total sales revenue and other revenue	4,920,503	4,722,827

Note 3	Surplus from Ordinary Activities					
				2007		2006
(a) Expense	es			\$		\$
Finance — F	costs: ederation			77,968		11,952
Total fina	ince costs			77,968		11,952
Note 4	Key Management Personnel Compensation					
		Salary & Fees	Superannuation Contribution	Long Service Leave Payments	Post Employment Benefit	Total
2007		\$	\$	\$	\$	\$
2007 Ms Jill Iliffe		144,829		7,237	-	171,477
Ms Gerardine Total comper		132,270 277,099		7,237		149,987 321,464
2006 Ms Jill Iliffe		139,737	18,591	11,738		170,066
Ms Gerardine		134,614	16,531	-	-	151,145
Total comper	sation	274,351	35,122	11,738		321,211
Note 5	Auditors' Remuneration					
				2007 \$		2006 \$
	n of the auditor for: or reviewing the financial report			13,141		12,000
Note 6	Cash and Cash Equivalents				_	,
Note o	Cash and Cash Equivalents			2007		2006
Cash at bank	and in hand			\$		\$ 480
Short-term ba				194,605		216,604
Bank Bills Competency	Standards Account			-		270,354 21,094
	ating Account			8,390 41,769		1,809 32,640
NNO Accoun				245,244	- -	542,981
The effective (2006: 5.25%	interest rate on short-term bank deposits was 5.75%).					
Reconciliation						
	nd of the financial year as shown in the cash flow reconciled to items in the balance sheet as follows:					
Cash and cas	sh equivalents			245,244 245,244		542,981 542,981
				240,244	=	042,001
Note 7	Trade and Other Receivables			2007		2006
CURRENT		Note		\$		\$
CURRENT Trade receiva	ables			209,580	_	311,362
Other receive	bloo			209,580		311,362
Other receiva Other related		7(c)		210,609 28,500		783,120 29,581
(c) Other Ro	elated Parties			448,689	= =	1,124,063
Other en	tities			28,500 28,500		29,581 29,581
arm's ler	ed interest-free loans are made to related parties on an gth basis. Repayment terms are set for each loan which m [no. of years] to [no. of years] years.				<u> </u>	20,001
Note 8	Other Assets					
				2007 \$		2006 \$
CURRENT Prepayments				133,784		137,015
۰. ۲.۵۰ ر. د م				133,784	- - <del>-</del>	137,015

Note 9	Property, Plant and Equipment
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Land and Buildings	2007 \$	2006 \$
At Cost     Less accumulated depreciation  Total land and buildings	1,761,100 (91,362) 1,669,738	417,000 (58,380) 358,620
Freehold Improvements  — At Cost  — Less accumulated depreciation	303,261 (63,500) 239,761	61,963 (43,227) 18,736
Plant and equipment:		
<ul><li>At Cost</li></ul>	427,356	292,528
Less accumulated depreciation	(275,291)	(233,883)
Leasehold Improvements  — At Cost	152,065_	58,645 94,293
Less accumulated depreciation	<u> </u>	(69,040) 25,253
Total property, plant and equipment	2,061,564	461,254

The Federation's land and buildings were revalued at 30/06/07 by independent valuers. Valuations were made on the basis of open market value.

#### (a) Movements in Carrying Amounts

		Land and Buildings \$	Freehold Improvements \$	Plant and Equipment \$	Leasehold Improvements \$	Total \$
Balance Additions	at 1 July 2005	366,960	24,933	65,541 27,719	34,682	492,116
Disposal				(14)		27,719 (14)
Revaluat	ion increments/(decrements)			( /		-
	tion expense	(8,340)	(6,197)	(34,601)	(9,429)	(58,567)
	ed borrowing cost and depreciation at 30 June 2006	358,620	18,736	58,645	25,253	461,254
Additions		1,344,101	241,298	154,320	25,255	1,739,719
Disposal	S	, ,	•	(19,060)	(21,807)	(40,867)
	ion increments/(decrements)		, <del></del>			-
	tion expense ed borrowing cost and depreciation	(32,982)	(20,273)	(41,840)	(3,446)	(98,541)
	amount at 30 June 2007	1,669,739	239,761	152,065	-	2,061,564
Note 10	Trade and Other Payables					
				2007		2006
				\$		\$
CURRENT	.h.iliai.a.a					
Unsecured lia Trade payable				405,685		1,066,889
	es les and accrued expenses			234,865		101,489
Amounts pay						
<ul><li>Unearne</li></ul>	d income - journal		_	78,693		74,947
			=	719,243	=	1,243,325
Note 11	Financial Liabilities					
				2007		2006
CURRENT				\$		\$
Bank loan se	cured			_		30,975
			_	-		30,975
NON-CURRE			_			
Bank loan se	cured		_	1,408,202	_	96,258
			=	1,408,202	_	96,258
Note 12	Тах					
				2007 \$		2006 \$
(a) Liabilitie	s			Ψ		Ψ
CURREN	NT					
	abla			20,156		3,386
GST pay Total	able		_	20,156		3,386

Note 13 Provisions		
CURRENT	2007	2006
Long-term Employee Benefits	\$	\$
Opening balance at beginning of year	86,103	211,420
Additional provisions raised during year	41,722	(125,317)
Balance at end of the year	127,825	86,103
NON-CURRENT		
Long-term Employee Benefits		
Opening balance at beginning of year	131,633	73,638
Additional provisions raised during year	19,975_	57,725
Balance at end of the year	<u>151,608</u>	131,363
	2007	2006
Analysis of Total Provisions	\$	\$
Current	127,825	86,103
Non-current Non-current	151,608	131,363
	279,433	217,466

#### **Provision for Long-term Benefits**

A provision has been recognised for employee entitlements relating to annual and long service leave for employees. In calculating the present value of future cash flows in respect of long service leave, the probability of long service leave being taken is based upon historical data. The measurement and recognition criteria for employee benefits has been included in Note 1.

#### Note 14 Reserves

#### (a) Asset Revaluation Reserve

The asset revaluation reserve records revaluations of non-current assets. Under certain circumstances dividends can be declared from the reserve.

#### (b) General Reserve

The general reserve records funds set aside for future expansion of the Federation.

#### (c) Financial Assets Reserve

The financial assets reserve records revaluation of financial assets.

#### Note 15 Capital and Leasing Commitments

Note 15	Capital and Leasing Commitments		
		2007 \$	2006 \$
Payable			
— n	not later than 12 months		1,249,680
			1,249,680

#### Note 16 Segment Reporting

The Federation operates a sole business segment to provide industrial and professional representation of nurses and nursing in the single geographical segment of Australia.

#### Note 17 Cash Flow Information

		2007	2006
		\$	\$
(a) R	econciliation of Cash Flow from		
w	rith Profit after Income Tax		
Pi	rofit after income tax	(211,655)	5,095
N	on-cash flows in profit		
	Depreciation	98,541	58,567
	Net gain on disposal of property, plant and equipment		14
С	hanges in assets and liabilities		
	(Increase)/decrease in trade and other receivables	675,374	(599,894)
	(Increase)/decrease in other assets	3,231	(50,122)
	Increase/(decrease) in trade and other payables	(524,082)	334,848
	Increase/(decrease) in provision for income tax	16,770	(25,492)
	Increase/(decrease) in other provisions	61,967	(67,592)
		120,146	(344,576)

#### Note 18 Events After the Balance Sheet Date

There have been no events subsequent to balance date that would require adjustments to, or disclosure in, the financial report.

#### Note 19 Related Party Transactions

The Federation did not take part in any transactions with related parties during the period ended 30 June 2007 apart from those transactions that it undertakes with the State Branches in its role as the umbrella organisation.

#### Note 20 Economic Dependence

The Federation is economically dependent on the State Branches via the capitation fees each branch is required to pay the Federal Office.

#### Note 21 Financial Instruments

#### (a) Interest Rate Risk

The Federation's exposure to interest rate risk, which is the risk that a financial instrument's value will fluctuate as a result of changes in market interest rates and the effective weighted average interest rates on those financial assets and financial liabilities, is as follows:

			rage Effective	Floating Interest Rate		Within Year		Fixed Interest Rate Maturing 1 to 5 years	
Cash at Bank   -   -   50,639   55,543   -   -   -   -   -   -   -     -		2007	2006	•		2007	2006		
Cash at Bank         -         -         50,639         55,543         -		%	%	\$	\$	\$	\$	\$	\$
Bank Bills         -         5.63         -         270,354         - <t< th=""><th>Financial Assets:</th><th></th><th></th><th></th><th></th><th></th><th></th><th></th><th></th></t<>	Financial Assets:								
Money Market A/c         4.56         5.25         194,605         216,604         -	Cash at Bank	-	-	50,639	55,543	-	-	-	-
Total Financial Assets         245,244         542,501         -<	Bank Bills	-	5.63	-	270,354	-	-	-	-
Financial Liabilities: Bank loan secured 7.13 8.50 101,714 30,975 1,306,489 96,258  Total Financial Liabilities - 101,714 30,975 1,306,489 96,258  Total Financial Assets:  Cash at Bank Bank Bank Bills 50,0639 55,543 52,70,354 Money Market A/c 194,605 216,604 70tal Financial Assets  Financial Liabilities: Bank loan secured 1,408,203 127,233	Money Market A/c	4.56	5.25	194,605	216,604	-	-	-	-
Bank loan secured   7.13   8.50   -   -   101,714   30,975   1,306,489   96,258     Total Financial Liabilities   -   101,714   30,975   1,306,489   96,258     Total Financial Assets:   Total 2007   2006     Financial Assets   50,639   55,543     Bank Bills	Total Financial As	sets		245,244	542,501	-	-	-	-
Total Financial Liabilities         -         -         101,714         30,975         1,306,489         96,258           Total 2007         2006           Financial Assets:           Cash at Bank Bank Bank Bills         50,639         55,543           Money Market A/c         194,605         216,604           Total Financial Assets         245,244         542,501           Financial Liabilities:           Bank loan secured         1,408,203         127,233	Financial Liabilitie	es:							
Total 2007   2006	Bank loan secured	7.13	8.50	-	-	101,714	30,975	1,306,489	96,258
2007       2006         Financial Assets:         Cash at Bank Bank Bank Bank Bills       50,639       55,543         Money Market A/c       194,605       216,604         Total Financial Assets       245,244       542,501         Financial Liabilities:         Bank loan secured       1,408,203       127,233	Total Financial Lia	abilities	_	-	-	101,714	30,975	1,306,489	96,258
2007       2006         Financial Assets:         Cash at Bank Bank Bank Bank Bills       50,639       55,543         Money Market A/c       194,605       216,604         Total Financial Assets       245,244       542,501         Financial Liabilities:         Bank loan secured       1,408,203       127,233									
Financial Assets:         Cash at Bank Bank Bank Bank Bills									
Cash at Bank       50,639       55,543         Bank Bills       -       270,354         Money Market A/c       194,605       216,604         Total Financial Assets       245,244       542,501         Financial Liabilities:         Bank loan secured       1,408,203       127,233								2007	2006
Bank Bills       - 270,354         Money Market A/c       194,605       216,604         Total Financial Assets       245,244       542,501         Financial Liabilities:         Bank loan secured       1,408,203       127,233	Financial Assets:								
Money Market A/c         194,605         216,604           Total Financial Assets         245,244         542,501           Financial Liabilities:           Bank loan secured         1,408,203         127,233	Cash at Bank							50,639	55,543
Total Financial Assets         245,244         542,501           Financial Liabilities:         8ank loan secured         1,408,203         127,233	Bank Bills							-	270,354
Financial Liabilities: Bank loan secured 1,408,203 127,233	Money Market A/c							194,605	216,604
Bank loan secured	Total Financial As	ssets					_	245,244	542,501
Bank loan secured	Financial Liabilitis								
								1 408 203	127 233

#### (b) Net Fair Values

The net fair values of listed investments have been valued at the quoted market bid price at balance date adjusted for transaction costs expected to be incurred. For other assets and other liabilities the net fair value approximates their carrying value. No financial assets and financial liabilities are readily traded on organised markets in standardised form other than listed investments. Financial assets where the carrying amount exceeds net fair values have not been written down as the company intends to hold these assets to maturity.

The aggregate net fair values and carrying amounts of financial assets and financial liabilities are disclosed in the balance sheet and in the notes to the financial statements.

#### Note 22 Federation Details

The registered office of the Federation is: Australian Nursing Federation - Federal Office 3/28 Eyre Street Kingston ACT 2604

The principal place of business is:

Australian Nursing Federation - Federal Office
Level 1
365 Queen Street
Melbourne VIC 3000

#### AUSTRALIAN NURSING FEDERATION - FEDERAL OFFICE ABN: 41 816 898 298 COMMITTEE OF MANAGEMENT STATEMENT

The Committee of Management declares that:

- The financial statements and notes, as set out on pages 3 to 13 are in accordance with the Workplace Relations Act 1996:
  - (a) comply with Australian Accounting Standards and with the reporting guidelines of the Industrial Registrar; and
  - (b) give a true and fair view of the financial position as at 30 June 2007 and of the performance for the year ended on that date of the Federation.
- 2. In the Committee's opinion there are reasonable grounds to believe that the Federation will be able to pay its debts as and when they become due and payable.
- 3 During the financial year ended 30 June 2007 and since the end of the year:
  - (a) meetings of the Committee of Management were held in accordance with the rules of the organisation including the rules of a branch concerned;
  - the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of a branch concerned;
  - (c) the financial records of the reporting unit have been kept in accordance with the RAO Schedule and the RAO Regulations;
  - (d) the financial records of the branches have been kept, as far as practicable, in a consistent manner to each of the other reporting units of the organisation to ensure compliance with Accounting Standards;
  - (e) No requests have been made by a member under section 272 of the RAO Schedule requesting information of the Federation; and
  - (f) No orders have been made by the Commission under section 273 of the RAO Schedule during the period.

This declara	ation is made in accordance with a resolution of the Federal Council.
Federal Secretary	Lie Hille.
Assistant Federal Secretary	Jill liffel
	Gerardine Kearney
Dated this	5TH day of OCTOBER 2007

#### AUSTRALIAN NURSING FEDERATION - FEDERAL OFFICE ABN: 41 816 898 298

### INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF AUSTRALIAN NURSING FEDERATION - FEDERAL OFFICE

#### Report on the financial report

We have audited the accompanying financial report, being a general purpose financial report, of Australian Nursing Federation - Federal Office, which comprises the balance sheet as at 30 June 2007, and the income statement, statement of changes in equity and cash flow statement for the year then ended, a summary of significant accounting policies, other explanatory notes and the councillors' declaration.

#### Councillors' responsibility for the financial report

The councillors of the Federation are responsible for the preparation and fair presentation of the financial report and have determined that the accounting policies described in Note 1 to the financial statements, which form part of the financial report, are appropriate to meet the requirements of the *Workplace Relations Act 1996* and are appropriate to meet the needs of the members. The councillors' responsibility also includes establishing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

#### Auditor's responsibility

Our responsibility is to express an opinion on the financial report based on our audit. No opinion is expressed as to whether the accounting policies used, as described in Note 1, are appropriate to meet the needs of the members. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the councillors, as well as evaluating the overall presentation of the financial report.

The financial report has been prepared for distribution to members for the purpose of fulfilling the councillors' financial reporting under the *Workplace Relations Act 1996*. We disclaim any assumption of responsibility for any reliance on this report or on the financial report to which it relates to any person other than the members, or for any purpose other than that for which it was prepared.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### Auditor's opinion

In our opinion the general purpose financial report is presented fairly in accordance with the applicable Australian Accounting Standards and the requirements imposed by Part 3 of chapter 8 of Schedule 1 of the Workplace Relations Act 1996

a. giving a true and fair view of the Federation's financial position as at 30 June 2007 and of its performance for the year ended on that date with the accounting policies described in Note 1; and

b. the Federation kept satisfactory accounting records for the year ended 30 June 2007, which detailed the sources and nature of the income of the Federation (including income from members) and the nature and purposes of expenditure;

c. all information and explanations that are required under schedule 1(b) of the Workplace Relations Act 1996 have been provided by officers and employees of the Federation.

Name of Firm: Bell Duke & Co. Bell Duke # La

Name of Partner: Robert H Wald

Name of Partner: Robert H Wald

Address: Level 7, 468 St Kilda Road, MELBOURNE VIC 3004

Dated this 9 day of October 2007