



2 December 2020

Matthew Daniel  
Secretary, Australian Capital Territory Branch  
Australian Nursing and Midwifery Federation

Dear Matthew Daniel,

**Re: – Financial reporting – Australian Nursing and Midwifery Federation, Australian Capital Territory Branch – for year ending 30 June 2020 (FR2020/193)**

I refer to the financial report of the Australian Capital Territory Branch of the Australian Nursing and Midwifery Federation in respect of the year ending 30 June 2020. The documents were lodged with the Registered Organisations Commission ('the ROC') on 5 November 2020.

The financial report has been filed. The financial report was filed based on a primary review. This involved confirming whether the financial reporting timelines required under s.253, s.265, s.266 and s.268 of the *Fair Work (Registered Organisations) Act 2009* (RO Act) have been satisfied, all documents required under s.268 of the RO Act were lodged and that various disclosure requirements under the Australian Accounting Standards, RO Act and reporting guidelines have been complied with. A primary review does not examine all disclosure requirements. Please note the report for year ending 30 June 2021 may be subject to an advanced compliance review.

You are not required to take any further action in respect of the report lodged.

#### Reporting Requirements

The ROC website provides a number of factsheets in relation to the financial reporting process and associated timelines. The website also contains the s.253 reporting guidelines and a model set of financial statements. The ROC recommends that reporting units use these model financial statements to assist in complying with the RO Act, the s.253 Reporting Guidelines and Australian Accounting Standards. Access to this information is available via [this link](#).

Yours faithfully

A handwritten signature in black ink that reads "Stephen Kellett".

Stephen Kellett  
Financial Reporting  
Registered Organisations Commission



Australian  
Nursing &  
Midwifery  
Federation

AUSTRALIAN CAPITAL TERRITORY

## The Australian Nursing & Midwifery Federation ACT Branch

s.268 Fair Work (Registered Organisations) Act 2009

### Prescribed Designated Officer Certificate for the year ended 30 June 2020

I Matthew David Daniel being the Branch Secretary of The Australian Nursing & Midwifery Federation, ACT Branch certify:

- that the documents lodged herewith are copies of the full report for The Australian Nursing and Midwifery Federation, ACT Branch for the period ended 30 June 2020 referred to in s.268 of the Fair Work (Registered Organisations) Act 2009; and
- that the full report was provided to members of the reporting unit on 21 October 2020 and
- that the full report was presented to a meeting of the Committee of Management of The Australian Nursing & Midwifery Federation, ACT Branch on 3 November 2020 in accordance with s.266 of the Fair Work (Registered Organisations) Act 2009.

Signature of Prescribed Designated Officer:

Name of Prescribed Designated Officer: Matthew David Daniel

Title of Prescribed Designated Officer: Branch Secretary

Dated: 5 November 2020

# **Australian Nursing and Midwifery Federation - Australian Capital Territory Branch**

**ABN: 41 698 088 660**

**Financial Statements**

**For the Year Ended 30 June 2020**

# Australian Nursing and Midwifery Federation - Australian Capital Territory Branch

ABN: 41 698 088 660

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## Australian Nursing and Midwifery Federation - Australian Capital Territory Branch

ABN: 41 698 088 660

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### Operating Report

30 June 2020

The Committee of Management presents their report together with the financial statements of the reporting unit, the operating report of the Australian Nursing and Midwifery Federation - Australian Capital Territory Branch ("the Branch") for the financial year ended 30 June 2020.

#### Names of Committee of Management members and period positions held during the financial year

Name	Position	Period of appointment
Athalene Rosborough	President	1 July 2019 - 30 June 2020
Shane Carter	Vice President	1 July 2019 - 16 July 2019
Matthew Daniel	Branch Secretary	1 July 2019 - 30 June 2020
Lyndsey Ohman	Executive Committee Member	1 July 2019 - 30 June 2020
Leanne Ehrlich	Executive Committee Member	1 July 2019 - 30 June 2020
Susana Lloyd	Executive Committee Member	1 July 2019 - 30 June 2020
Vanessa Hoban	Executive Committee Member	1 July 2019 - 30 June 2020
Wendy Burton	Branch Council Member	1 July 2019 - 30 June 2020
Melissa Brown	Branch Council Member	1 July 2019 - 4 July 2019
Fiona Dawes	Branch Council Member	1 July 2019 - 30 June 2020
Claudia Corradini	Branch Council Member	1 July 2019 - 30 June 2020
Rachel Backhouse	Branch Council Member	1 July 2019 - 30 June 2020
Lynette O'Connell	Branch Council Member	4 July 2019 - 30 June 2020

#### Review of principal activities, the results of these activities and any significant changes in the nature of those activities during the year

The Principal activities of the Federation during the financial year were as follows:

- The Industrial and Professional representation of Nurses and Midwives and Nursing and Midwifery in the ACT.

No significant change in the nature of those activities occurred during the year.

A review of the operations and the results of the Branch is performed in the regular meetings of the Committee of Management. The Committee of Management believe that they have furthered the interests of their members throughout the year through the conducting of the Branch's principal activities.

The operating surplus for the Australian Nursing and Midwifery Federation - Australian Capital Territory Branch for the year ended 30 June 2020 was \$51,998 (2019: a deficit of \$229,461) and the Committee of Management believe that the activities of the Branch has achieved their objectives for the financial year.

No significant changes in the nature of the Branch's activity occurred during the financial year.



## Australian Nursing and Midwifery Federation - Australian Capital Territory Branch

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### Operating Report

30 June 2020

#### Number of members

The number of members of the Branch at the end of the financial year was 3,160 (30 June 2019: 2,887).

#### Right of members to resign

The Members retain the right to resign from The Nursing & Midwifery Federation in accordance with Clause 10 of the Federal Rules.

#### Number of employees

The total number of full time equivalent employees as at 30 June 2020 was 11 (30 June 2019: 10).

**Officers or members who are superannuation fund trustees or director of a company that is a superannuation fund trustee being a member or officer of a registered organisation is a criterion for them holding such position**

No officers or members held positions as trustees or directors and no criterion exists for them holding such positions.

#### Significant changes in financial affairs

There have been no significant changes in the state of affairs of the Branch during the year.

Signed in accordance with a resolution of the Committee of Management:



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Matthew Daniel

Branch Secretary

Dated: 29 September 2020

## Australian Nursing and Midwifery Federation - Australian Capital Territory Branch

ABN: 41 698 088 660

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### Committee of Management Statement

For the Year Ended 30 June 2020

On 29 September 2020 the Committee of Management of the Australian Nursing and Midwifery Federation - Australian Capital Territory Branch ("the Branch"), passed the following resolution in relation to the general purpose financial report for the year ended 30 June 2020:

The Committee of Management declares that in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with any other requirements imposed by the Reporting Guidelines or Part 3 of Chapter 8 of the *Fair Work (Registered Organisations) Act 2009* ("the RO Act");
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year ended to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable; and
- (e) during the financial year to which the general purpose financial report relates and since the end of that year:
  - i) meetings of the Committee of Management were held in accordance with the rules of the organisation including the rules of a branch concerned; and
  - ii) the financial affairs of a reporting unit have been managed in accordance with the rules of the organisation including the rules of a branch concerned; and
  - iii) the financial records of the reporting unit have been kept and maintained in accordance with the RO Act; and
  - iv) where the organisation consists of two or more reporting units, the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner with each of the other reporting units of the organisation; and
  - v) where information has been sought in any request by a member of the reporting unit or the Commissioner duly made under section 272 of the RO Act that information has been provided to the member or the Commissioner; and
  - vi) where any order for inspection of financial records has been made by the Fair Work Commission under section 273 of the RO Act, there has been compliance.

This declaration is made in accordance with a resolution of the Committee of Management.



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Matthew Daniel

Branch Secretary

Dated: 29 September 2020

## Australian Nursing and Midwifery Federation - Australian Capital Territory Branch

ABN: 41 698 088 660

### Statement of Profit or Loss and Other Comprehensive Income

For the Year Ended 30 June 2020

	Note	2020 \$	2019 \$
Revenue	4	1,966,772	1,732,817
Other income	4	104,954	94,850
		<u>2,071,726</u>	<u>1,827,667</u>
Employee benefits expense	5	(1,364,240)	(1,265,542)
Capitation fees	5	(66,208)	(61,330)
Affiliation fees	5	(22,152)	(21,088)
Administration expenses		(147,035)	(183,151)
Grants and donations	5	(3,398)	(8,055)
Insurance expenses		(81,686)	(91,617)
Depreciation expense	9(a)	(40,424)	(58,893)
Finance costs		(1,488)	(4,342)
Professional fees		(22,504)	(71,142)
Impairment of assets	9(a)	(207,208)	(238,276)
Loss on disposal of assets		(11,881)	-
Other expenses		(51,504)	(53,692)
<b>Result for the year</b>		<u>51,998</u>	<u>(229,461)</u>
Other comprehensive income for the year		-	-
<b>Total comprehensive income for the year</b>		<u>51,998</u>	<u>(229,461)</u>

The accompanying notes form part of these financial statements.



## Australian Nursing and Midwifery Federation - Australian Capital Territory Branch

ABN: 41 698 088 660

### Balance Sheet

As at 30 June 2020

	Note	2020 \$	2019 \$
<b>ASSETS</b>			
<b>CURRENT ASSETS</b>			
Cash and cash equivalents	6	224,201	454,526
Trade and other receivables	7	14,975	15,293
Other financial assets	8	292,105	314,937
Prepayments		18,464	18,294
<b>TOTAL CURRENT ASSETS</b>		<b>549,745</b>	<b>803,050</b>
<b>NON-CURRENT ASSETS</b>			
Other financial assets	8	1,386,099	1,346,085
Property, plant and equipment	9	1,242,189	989,092
<b>TOTAL NON-CURRENT ASSETS</b>		<b>2,628,288</b>	<b>2,335,177</b>
<b>TOTAL ASSETS</b>		<b>3,178,033</b>	<b>3,138,227</b>
<b>LIABILITIES</b>			
<b>CURRENT LIABILITIES</b>			
Trade and other payables	10	190,481	207,832
Borrowings	11	13,665	50,003
Employee benefits	12	225,684	188,287
<b>TOTAL CURRENT LIABILITIES</b>		<b>429,830</b>	<b>446,122</b>
<b>NON-CURRENT LIABILITIES</b>			
Employee benefits	12	9,320	5,220
<b>TOTAL NON-CURRENT LIABILITIES</b>		<b>9,320</b>	<b>5,220</b>
<b>TOTAL LIABILITIES</b>		<b>439,150</b>	<b>451,342</b>
<b>NET ASSETS</b>		<b>2,738,883</b>	<b>2,686,885</b>
<b>EQUITY</b>			
Retained earnings		2,738,883	2,686,885
<b>TOTAL EQUITY</b>		<b>2,738,883</b>	<b>2,686,885</b>

The accompanying notes form part of these financial statements.

## Australian Nursing and Midwifery Federation - Australian Capital Territory Branch

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### Statement of Changes in Equity

For the Year Ended 30 June 2020

	Retained Earnings \$
Balance at 1 July 2019	2,686,885
Result for the year	<u>51,998</u>
Balance at 30 June 2020	<u><u>2,738,883</u></u>
Balance at 1 July 2018	2,916,346
Result for the year	<u>(229,461)</u>
Balance at 30 June 2019	<u><u>2,686,885</u></u>

The accompanying notes form part of these financial statements.

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## Australian Nursing and Midwifery Federation - Australian Capital Territory Branch

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### Statement of Cash Flows

For the Year Ended 30 June 2020

	Note	2020 \$	2019 \$
<b>CASH FLOWS FROM OPERATING ACTIVITIES:</b>			
Receipts from members and other revenue		2,278,163	1,951,318
Payments to employees and suppliers		(1,992,160)	(1,839,493)
Interest received		9,791	13,808
Dividends received		52,868	-
Net cash provided by/(used in) operating activities	19	<u>348,662</u>	<u>125,633</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES:</b>			
Purchase of plant and equipment		(512,613)	(3,953)
Purchase of financial assets		(52,868)	-
Redemption/(purchase) of term deposits		22,832	(6,612)
Net cash provided by/(used in) investing activities		<u>(542,649)</u>	<u>(10,565)</u>
<b>CASH FLOWS FROM FINANCING ACTIVITIES:</b>			
Repayment of borrowings		(36,338)	(55,658)
Net cash provided by/(used in) financing activities		<u>(36,338)</u>	<u>(55,658)</u>
Net increase/(decrease) in cash and cash equivalents held		(230,325)	59,410
Cash and cash equivalents at beginning of year		454,526	395,116
Cash and cash equivalents at end of financial year	6	<u>224,201</u>	<u>454,526</u>

The accompanying notes form part of these financial statements.

# Australian Nursing and Midwifery Federation - Australian Capital Territory Branch

ABN: 41 698 088 660

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## Notes to the Financial Statements

For the Year Ended 30 June 2020

### 1 Basis of preparation of the financial statements

The financial statements are general purpose financial statements and have been prepared in accordance with Australian Accounting Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that apply for the reporting period and the *Fair Work (Registered Organisations) Act 2009*. For the purpose of preparing the general purpose financial statements, Australian Nursing and Midwifery Federation - Australian Capital Territory Branch ("the Branch") is a not-for-profit entity.

The financial statements have been prepared on an accrual basis and in accordance with the historical cost, except for certain assets and liabilities measured at fair value, as explained in the accounting policies below. Historical cost is generally based on the fair values of the consideration given in exchange for assets. Except where stated, no allowance is made for the effect of changing prices on the results or the financial position. The financial statements are presented in Australian dollars.

Comparatives are consistent with prior years, unless otherwise stated.

### 2 Summary of Significant Accounting Policies

#### (a) Revenue and other income

##### **Accounting policy applied from 1 July 2019**

The Branch enters into various arrangements where it receives consideration from another party. These arrangements include consideration in the form of membership subscriptions, levies and donations.

The timing of recognition of these amounts as either revenue or income depends on the rights and obligations in those arrangements.

##### ***Revenue from contracts with customers***

The core principle of AASB 15 is that revenue is recognised on a basis that reflects the transfer of promised goods or services to customers at an amount that reflects the consideration the Branch expects to receive in exchange for those goods or services.

Revenue is recognised by applying a five-step model as follows:

1. Identify the contract with the customer
2. Identify the performance obligations
3. Determine the transaction price
4. Allocate the transaction price to the performance obligations
5. Recognise revenue as and when control of the performance obligations is transferred



## Australian Nursing and Midwifery Federation - Australian Capital Territory Branch

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### Notes to the Financial Statements

For the Year Ended 30 June 2020

#### 2 Summary of Significant Accounting Policies (continued)

##### (a) Revenue and other income (continued)

###### *Revenue from contracts with customers (continued)*

Generally the timing of the payment for sale of goods and rendering of services corresponds closely to the timing of satisfaction of the performance obligations, however where there is a difference, it will result in the recognition of a receivable, contract asset or contract liability.

None of the revenue streams of the Branch have any significant financing terms as there is less than 12 months between receipt of funds and satisfaction of performance obligations.

###### **Specific revenue streams**

The revenue recognition policies for the principal revenue streams of the Branch are:

###### **Membership income**

For membership subscription arrangements that meet the criteria to be contracts with customers, revenue is recognised when the promised goods or services transfer to the customer as a member of the Branch.

There is only one distinct membership service promised in the arrangement. Accordingly, the Branch recognises revenue as the membership service is provided, which is typically based on the passage of time over the subscription period to reflect the Branch promise to stand ready to provide assistance and support to the member as required.

For member subscriptions paid annually in advance, the Branch has elected to apply the practical expedient to not adjust the transaction price for the effects of a significant financing component because the period from when the customer pays and the good or services will transfer to the customer will be one year or less.

When a member subsequently purchases additional goods or services from the Branch at their standalone selling price, the Branch accounts for those sales as a separate contract with a customer.

## Australian Nursing and Midwifery Federation - Australian Capital Territory Branch

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### Notes to the Financial Statements

For the Year Ended 30 June 2020

#### 2 Summary of Significant Accounting Policies (continued)

##### (a) Revenue and other income (continued)

###### Specific revenue streams (continued)

###### Levies

Levies paid by a member (or other party) in an arrangement that meets the criteria to be a contract with a customer is recognised as revenue when or as the Branch transfers the goods or services that will transfer as part of its sufficiently specific promise to the branch.

In circumstances where the criteria for a contract with a customer are not met, the Branch will recognise levies as income upon receipt.

###### Volunteer services

During the year the Branch did not recognise any volunteer services as revenue because it could not reliably measure the fair value of these services.

###### *Interest revenue*

Interest is recognised on an accrual basis using the effective interest rate method.

###### *Investment income*

Investment income is recognised on an accruals basis when the Branch is entitled to it.

###### *Other income*

Other income is recognised on an accruals basis when the Branch is entitled to it.

###### ***Accounting policy applied prior to 1 July 2019***

Revenue in relation to rendering of services is recognised depending on whether the outcome of the services can be estimated reliably. If the outcome can be estimated reliably then the stage of completion of the services is used to determine the appropriate level of revenue to be recognised in the period.

If the outcome cannot be reliably estimated then revenue is recognised to the extent of expenses recognised that are recoverable.

## Australian Nursing and Midwifery Federation - Australian Capital Territory Branch

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### Notes to the Financial Statements

For the Year Ended 30 June 2020

#### 2 Summary of Significant Accounting Policies (continued)

##### (a) Revenue and other income (continued)

###### Rendering of services

Revenue is recognised when the amount of the revenue can be measured reliably, it is probable that economic benefits associated with the transaction will flow to the Branch and specific criteria relating to the type of revenue as noted below, has been satisfied.

Revenue is measured at the fair value of the consideration received or receivable and is presented net of returns, discounts and rebates.

###### *Membership subscriptions*

Revenue from the provision of membership subscriptions is recognised on an accrual basis and is recorded as revenue in the year to which it relates.

##### (b) Income Tax

The Branch is exempt from income tax under section 50.1 of the *Income Tax Assessment Act 1997* however still has obligations for Payroll Tax, Fringe Benefits Tax (FBT) and the Goods and Services Tax (GST).

##### (c) Goods and services tax (GST)

Revenue, expenses and assets are recognised net of the amount of goods and services tax (GST), except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST.

The net amount of GST recoverable from, or payable to, the ATO is included as part of receivables or payables in the balance sheet.

Cash flows in the statement of cash flows are included on a gross basis and the GST component of cash flows arising from investing and financing activities which is recoverable from, or payable to, the taxation authority is classified as operating cash flows.



## Australian Nursing and Midwifery Federation - Australian Capital Territory Branch

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### Notes to the Financial Statements

For the Year Ended 30 June 2020

#### 2 Summary of Significant Accounting Policies (continued)

##### (d) Capitation fees and levies

Capitation fees and levies are recognised on an accruals basis and recorded as an expense in the year to which it relates.

##### (e) Cash and cash equivalents

Cash is recognised at its nominal amount. Cash and cash equivalents includes cash on hand, deposits held at call with bank, other short-term highly liquid investments with original maturity of 3 months or less that are readily convertible to known amounts of cash and subject to insignificant risk of changes in value and bank overdrafts. Bank overdrafts are shown within short-term borrowings in current liabilities on the balance sheet.

##### (f) Financial instruments

Financial instruments are recognised initially on the date that the Branch becomes party to the contractual provisions of the instrument.

On initial recognition, all financial instruments are measured at fair value plus transaction costs (except for instruments measured at fair value through-profit or loss where transaction costs are expensed as incurred).

##### Financial assets

All recognised financial assets are subsequently measured in their entirety at either amortised cost or fair value, depending on the classification of the financial assets.

##### *Classification*

On initial recognition, the Branch classifies its financial assets into the following categories, those measured at:

- amortised cost; or
- fair value through profit or loss (FVTPL).

Financial assets are not reclassified subsequent to their initial recognition unless the Branch changes its business model for managing financial assets.



## **Notes to the Financial Statements**

**For the Year Ended 30 June 2020**

### **2 Summary of Significant Accounting Policies (continued)**

#### **(f) Financial Instruments (continued)**

##### **Financial assets (continued)**

###### *Amortised cost*

Assets measured at amortised cost are financial assets where:

- the business model is to hold assets to collect contractual cash flows; and
- the contractual terms give rise on specified dates to cash flows that are solely payments of principal and interest on the principal amount outstanding.

The Branch's financial assets measured at amortised cost comprise trade and other receivables and cash and cash equivalents in the balance sheet.

Subsequent to initial recognition, these assets are carried at amortised cost using the effective interest rate method less provision for impairment.

Interest income and impairment are recognised in profit or loss. Gain or loss on derecognition is recognised in profit or loss.

###### *Financial assets through profit or loss*

All financial assets not classified as measured at amortised cost or fair value through other comprehensive income as described above are measured at FVTPL.

Net gains or losses, including any interest or dividend income are recognised in profit or loss.

###### *Impairment of financial assets*

Impairment of financial assets is recognised on an expected credit loss (ECL) basis for financial assets measured at amortised cost.

When determining whether the credit risk of a financial asset has increased significantly since initial recognition and when estimating ECL, the Branch considers reasonable and supportable information that is relevant and available without undue cost or effort. This includes both quantitative and qualitative information and analysis based on the Branch's historical experience and informed credit assessment and including forward looking information.

## Australian Nursing and Midwifery Federation - Australian Capital Territory Branch

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### Notes to the Financial Statements

For the Year Ended 30 June 2020

#### 2 Summary of Significant Accounting Policies (continued)

##### (f) Financial instruments (continued)

###### Financial assets (continued)

The Branch uses the presumption that an asset which is more than 30 days past due has seen a significant increase in credit risk.

The Branch uses the presumption that a financial asset is in default when:

- the other party is unlikely to pay its credit obligations to the Branch in full, without recourse to the Branch to actions such as realising security (if any is held); or
- the financial assets is more than 90 days past due.

Credit losses are measured as the present value of the difference between the cash flows due to the Branch in accordance with the contract and the cash flows expected to be received. This is applied using a probability weighted approach.

###### *Trade receivables*

Impairment of trade receivables have been determined using the simplified approach in AASB 9 which uses an estimation of lifetime expected credit losses. The Branch has determined the probability of non-payment of the receivable and contract asset and multiplied this by the amount of the expected loss arising from default.

The amount of the impairment is recorded in a separate allowance account with the loss being recognised in finance expense. Once the receivable is determined to be uncollectable then the gross carrying amount is written off against the associated allowance.

Where the Branch renegotiates the terms of trade receivables due from certain customers, the new expected cash flows are discounted at the original effective interest rate and any resulting difference to the carrying value is recognised in profit or loss.

###### *Other financial assets measured at amortised cost*

Impairment of other financial assets measured at amortised cost are determined using the expected credit loss model in AASB 9. On initial recognition of the asset, an estimate of the expected credit losses for the next 12 months is recognised. Where the asset has experienced significant increase in credit risk then the lifetime losses are estimated and recognised.

## Australian Nursing and Midwifery Federation - Australian Capital Territory Branch

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### Notes to the Financial Statements

For the Year Ended 30 June 2020

#### 2 Summary of Significant Accounting Policies (continued)

##### (f) Financial instruments (continued)

###### Financial liabilities

The Branch measures all financial liabilities initially at fair value less transaction costs, subsequently financial liabilities are measured at amortised cost using the effective interest rate method.

The financial liabilities of the Branch comprise trade payables and bank loans.

##### (g) Impairment of non-financial assets

At the end of each reporting period the Branch determines whether there is an evidence of an impairment indicator for non-financial assets.

Where an indicator exists and regardless for indefinite life intangible assets and intangible assets not yet available for use, the recoverable amount of the asset is estimated.

Where assets do not operate independently of other assets, the recoverable amount of the relevant cash-generating unit (CGU) is estimated.

The recoverable amount of an asset or CGU is the higher of the fair value less costs of disposal and the value in use. Value in use is the present value of the future cash flows expected to be derived from an asset or cash-generating unit.

Where the recoverable amount is less than the carrying amount, an impairment loss is recognised in profit or loss.

Reversal indicators are considered in subsequent periods for all assets which have suffered an impairment loss.



## Australian Nursing and Midwifery Federation - Australian Capital Territory Branch

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### Notes to the Financial Statements

For the Year Ended 30 June 2020

#### 2 Summary of Significant Accounting Policies (continued)

##### (h) Employee benefits

###### *Short-term obligations*

Obligations for contributions to defined contribution superannuation plans are recognised as an employee benefit expense in profit or loss in the periods in which services are provided by employees.

###### *Short-term obligations*

Liabilities for wages and salaries, including non-monetary benefits and accumulating sick leave that are expected to be settled wholly within 12 months after the end of the period in which the employees render the related service are recognised in respect of employees' services up to the end of the reporting period and are measured at the amounts expected to be paid when the liabilities are settled. The liabilities are presented as current employee benefit obligations in the balance sheet.

###### *Other long-term employee benefit obligations*

The liabilities for long service leave and annual leave are not expected to be settled wholly within 12 months after the end of the period in which the employees render the related service. They are therefore measured as the present value of expected future payments to be made in respect of services provided by employees up to the end of the reporting period. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the end of the reporting period of high-quality corporate bonds with terms and currencies that match, as closely as possible, the estimated future cash outflows. Remeasurements as a result of experience adjustments and changes in actuarial assumptions are recognised in profit or loss.

The obligations are presented as current liabilities in the balance sheet if the entity does not have an unconditional right to defer settlement for at least twelve months after the reporting period, regardless of when the actual settlement is expected to occur.



## **Australian Nursing and Midwifery Federation - Australian Capital Territory Branch**

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### **Notes to the Financial Statements**

For the Year Ended 30 June 2020

#### **2 Summary of Significant Accounting Policies (continued)**

**(i) Change in accounting standards**

The Branch has adopted all standards which became effective for the first time at 30 June 2020. Refer to Note 21 for details of the changes due to standards adopted.

**(j) New Accounting Standards and Interpretations not yet adopted**

Certain new accounting standards have been published that are not mandatory for 30 June 2020 reporting periods and have not been early adopted by the Branch. These standards are not expected to have a material impact on the Branch in the current or future reporting periods and on foreseeable future transactions.

## Australian Nursing and Midwifery Federation - Australian Capital Territory Branch

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### Notes to the Financial Statements

For the Year Ended 30 June 2020

#### 3 Critical Accounting Estimates and Judgments

The Committee of Management make estimates and judgements during the preparation of these financial statements regarding assumptions about current and future events affecting transactions and balances.

These estimates and judgements are based on the best information available at the time of preparing the financial statements, however as additional information is known then the actual results may differ from the estimates.

The significant estimates and judgements made have been described below:

*Key estimates - impairment of property, plant and equipment*

The Branch assess impairment at the end of each reporting period by evaluating conditions specific to the Branch that may be indicative of impairment triggers.

*Key estimates - useful lives of depreciable assets*

The Branch review its estimate of the useful lives of depreciable assets to each reporting date, based on the expected utility of the assets. Uncertainties in these estimates relate to technical obsolescence that may change the utility of certain property, plant and equipment.

*Key estimates - receivables*

The receivables at reporting date have been reviewed to determine whether there is any objective evidence that any of the receivables are impaired. An impairment provision is included for any receivable where the entire balance is not considered collectible. The impairment provision is based on the best information at the reporting date.

*Key estimates - employee entitlements*

As described in the accounting policies, provisions are measured at management's best estimate of the expenditure required to settle the obligation at the end of the reporting period. These estimates are made taking into account a range of possible outcomes and will vary as further information is obtained.

## Australian Nursing and Midwifery Federation - Australian Capital Territory Branch

ABN: 41 698 088 660

### Notes to the Financial Statements

For the Year Ended 30 June 2020

#### 4 Revenue and Other Income

	2020	2019
	\$	\$
<b>Revenue from contracts with customers</b>		
- Membership subscriptions	<u>1,966,772</u>	<u>1,732,817</u>
<b>Other income</b>		
- Interest income	6,962	14,290
- Government subsidies	50,000	-
- Gain/(loss) on revaluation of financial assets	(12,649)	39,962
- Dividends and distributions	52,868	32,143
- Other income	<u>7,773</u>	<u>8,455</u>
	<u>104,954</u>	<u>94,850</u>

Refer to note to further commentary in relation to the consistency of transactions and balances between reporting units.

##### (a) Disaggregation of revenue from contracts with customers

Revenue from contracts with customers has been disaggregated and the following table shows this breakdown:

	2020
	\$
<b>Timing of revenue recognition</b>	
- At a point in time	-
- Over time	<u>1,966,772</u>
	<u>1,966,772</u>



## Australian Nursing and Midwifery Federation - Australian Capital Territory Branch

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### Notes to the Financial Statements

For the Year Ended 30 June 2020

#### 5 Result for the Year

	2020	2019
	\$	\$
<b>Employee Expenses</b>		
<i>Office holders</i>		
Wages and salaries	184,239	182,333
Superannuation	24,872	25,228
Leave and other entitlements	26,127	15,063
Other employee expenses (including payroll tax and fringe benefits tax)	14,273	-
	<u>249,511</u>	<u>222,624</u>
<i>Employees other than office holders</i>		
Wages and salaries	914,856	801,925
Superannuation	98,183	95,723
Leave and other entitlements	15,369	42,880
Other employee expenses (including payroll tax)	86,321	102,390
	<u>1,114,729</u>	<u>1,042,918</u>
	<u>1,364,240</u>	<u>1,265,542</u>
<b>Grants and donations expense</b>		
Grants - total paid that were \$1,000 or less	3,148	2,922
Donations - total paid that were \$1,000 or less	250	-
Donations - total paid that exceeded \$1,000	-	5,133
	<u>3,398</u>	<u>8,055</u>
<b>Legal costs</b>		
Litigation	8,509	59,430

## Australian Nursing and Midwifery Federation - Australian Capital Territory Branch

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### Notes to the Financial Statements

For the Year Ended 30 June 2020

#### 5 Result for the Year (continued)

	Note	2020 \$	2019 \$
<b>Affiliation fees</b>			
Unions ACT		22,152	21,088
<b>Capitation fees</b>			
Australian Nursing and Midwifery Federation - National Office		66,208	61,330
Conference and meeting expenses		3,822	13,205

#### 6 Cash and Cash Equivalents

Cash on hand	71	139
Cash at bank	224,130	454,387
	<u>224,201</u>	<u>454,526</u>

#### 7 Trade and Other Receivables

Trade receivables	13,971	11,460
Provision for impairment	(a) -	-
Other receivables	1,004	3,833
	<u>14,975</u>	<u>15,293</u>

The carrying value of trade receivables is considered a reasonable approximation of fair value due to the short-term nature of the balances.

The maximum exposure to credit risk at the reporting date is the fair value of each class of receivable in the financial statements.

## Australian Nursing and Midwifery Federation - Australian Capital Territory Branch

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### Notes to the Financial Statements

For the Year Ended 30 June 2020

#### 7 Trade and Other Receivables (continued)

##### (a) Impairment of receivables

The Branch applies the simplified approach to providing for expected credit losses prescribed by AASB 9, which permits the use of the lifetime expected loss provision for all trade receivables. To measure the expected credit losses, trade receivables have been grouped based on shared credit risk characteristics and the days past due. The loss allowance provision as at 30 June 2020 is determined as follows, the expected credit losses incorporate forward looking information.

	Current	< 90 days overdue	> 90 days overdue	Total
<b>30 June 2020</b>				
Expected loss rate (%)	- %	- %	- %	
Gross carrying amount (\$)	<b>13,971</b>	-	-	<b>13,971</b>
ECL provision	-	-	-	-
<b>30 June 2019</b>				
Expected loss rate (%)	- %	- %	- %	
Gross carrying amount (\$)	<b>11,460</b>	-	-	<b>11,460</b>
ECL provision	-	-	-	-

##### (b) Receivables from other reporting units

	2020 \$	2019 \$
Australian Nursing and Midwifery Federation	-	2,074

None of the receivables from other reporting units are deemed impaired (2019: \$Nil).



## Australian Nursing and Midwifery Federation - Australian Capital Territory Branch

ABN: 41 698 088 660

### Notes to the Financial Statements

For the Year Ended 30 June 2020

#### 8 Other Financial Assets

##### Current - financial assets at amortised cost

	2020	2019
	\$	\$
Term deposits	<u>292,105</u>	<u>314,937</u>

##### Non-current - financial assets at fair value through profit or loss

Shares in listed entities	3,952	5,865
Shares in Commonwealth Investment Funds	<u>1,382,147</u>	<u>1,340,220</u>
	<u><u>1,386,099</u></u>	<u><u>1,346,085</u></u>

#### 9 Property, plant and equipment

Land and buildings		
At fair value	<u>1,100,000</u>	<u>895,000</u>
Plant and equipment		
At cost	148,204	128,071
Accumulated depreciation	<u>(75,667)</u>	<u>(61,112)</u>
	<u>72,537</u>	<u>66,959</u>
Motor vehicles		
At cost	34,503	34,503
Accumulated depreciation	<u>(12,811)</u>	<u>(7,370)</u>
	<u>21,692</u>	<u>27,133</u>
Computer software		
Work in progress	<u>47,960</u>	<u>-</u>
<b>Total property, plant and equipment</b>	<u><u>1,242,189</u></u>	<u><u>989,092</u></u>

## Australian Nursing and Midwifery Federation - Australian Capital Territory Branch

ABN: 41 698 088 660

### Notes to the Financial Statements

For the Year Ended 30 June 2020

#### 9 Property, plant and equipment (continued)

##### (a) Movements in carrying amounts of property, plant and equipment

Movement in the carrying amounts for each class of property, plant and equipment between the beginning and the end of the current financial year:

	Land and Buildings	Plant and Equipment	Motor Vehicles	Computer Software	Total
	\$	\$	\$	\$	\$
<b>Year ended 30 June 2020</b>					
Balance at the beginning of year	895,000	66,959	27,133	-	989,092
Additions	428,016	36,637	-	47,960	512,613
Disposals	-	(11,884)	-	-	(11,884)
Depreciation expense	(15,808)	(19,175)	(5,441)	-	(40,424)
Impairment expense	(207,208)	-	-	-	(207,208)
<b>Balance at the end of the year</b>	<b>1,100,000</b>	<b>72,537</b>	<b>21,692</b>	<b>47,960</b>	<b>1,242,189</b>

## Australian Nursing and Midwifery Federation - Australian Capital Territory Branch

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### Notes to the Financial Statements

For the Year Ended 30 June 2020

#### 9 Property, plant and equipment (continued)

##### (a) Movements in carrying amounts of property, plant and equipment (continued)

	Land and Buildings	Plant and Equipment	Motor Vehicles	Computer Software	Total
	\$	\$	\$	\$	\$
<b>Year ended 30 June 2019</b>					
Balance at the beginning of year	1,161,764	91,761	33,916	-	1,287,441
Additions	-	3,953	-	-	3,953
Disposals	-	(5,133)	-	-	(5,133)
Depreciation expense	(28,488)	(23,622)	(6,783)	-	(58,893)
Impairment expense	(238,276)	-	-	-	(238,276)
<b>Balance at the end of the year</b>	<b>895,000</b>	<b>66,959</b>	<b>27,133</b>	<b>-</b>	<b>989,092</b>



## Australian Nursing and Midwifery Federation - Australian Capital Territory Branch

ABN: 41 698 088 660

### Notes to the Financial Statements

For the Year Ended 30 June 2020

#### 9 Property, plant and equipment (continued)

##### (b) Valuation

The revalued land and buildings consist of property located at Dundas Ct, Phillip ACT. Management determined that these constitute one class of asset under AASB 13, based on the nature, characteristics and risks of the property.

Fair value of the properties was determined by using market comparable method. This means that valuations performed by the valuer are based on active market prices, significantly adjusted for the difference in the nature, location or condition of the specific property. As at the date of revaluation 30 June 2020, the properties' fair values are based on valuations performed by Knight Frank, an accredited independent valuer.

As the properties have been impaired, the carrying amount that would have been recognised had the assets been carried under the cost model would have been the same.

#### 10 Trade and Other Payables

	2020	2019
	\$	\$
Trade payables	27,357	41,102
Other payables	52,815	72,090
Contract liabilities - income in advance	110,309	94,640
	<u>190,481</u>	<u>207,832</u>

Trade and other payables are unsecured, non-interest bearing and are normally settled within 30 days. The carrying value of trade and other payables is considered a reasonable approximation of fair value due to the short-term nature of the balances.

##### (a) Payables to other reporting units

Australian Nursing and Midwifery Federation - National Office	<u>5,311</u>	-
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## Australian Nursing and Midwifery Federation - Australian Capital Territory Branch

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### Notes to the Financial Statements

For the Year Ended 30 June 2020

#### 10 Trade and Other Payables (continued)

##### (b) Unsatisfied performance obligations

The transaction price allocated to the remaining performance obligations (unsatisfied or partially unsatisfied) as at 30 June 2020 is \$110,309 (30 June 2019: \$94,640). Consistent with the prior year, the Branch expects that all of the transaction price allocated to remaining performance obligations is expected to be recognised as revenue within one year. These performance obligations primarily relate to member subscription contracts and unearned income. All unearned income disclosed as a liability as at 30 June 2019 was recognised as revenue during the year ended 30 June 2020.

#### 11 Borrowings

	2020	2019
	\$	\$
Secured loan	<u>13,665</u>	<u>50,003</u>

The loan is secured against the property of Unit 3, 53 Dundas Court, Phillip ACT.

#### 12 Employee Benefits

##### *Current liabilities*

Annual leave	138,788	95,366
Long service leave	75,217	81,977
Other Leave	11,679	10,944
	<u>225,684</u>	<u>188,287</u>

##### *Non-current liabilities*

Long service leave	<u>9,320</u>	<u>5,220</u>
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## Australian Nursing and Midwifery Federation - Australian Capital Territory Branch

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### Notes to the Financial Statements

For the Year Ended 30 June 2020

#### 12 Employee Benefits (continued)

(a) Total employee benefits attributable to:

	2020	2019
	\$	\$
<b>Employee provisions</b>		
<i>Office Holders - Current</i>		
Annual leave	46,979	23,486
Long service leave	26,244	25,730
Other	4,301	2,184
	<u>77,524</u>	<u>51,400</u>
<i>Employees other than office holders - Current</i>		
Annual leave	91,809	71,940
Long service leave	48,973	56,247
Other	7,378	8,700
	<u>148,160</u>	<u>136,887</u>
<i>Office Holders - Non-current</i>		
Long service leave	-	-
<i>Employees other than office holders - Non-current</i>		
Long service leave	9,320	5,220
	<u>9,320</u>	<u>5,220</u>
	<u>235,004</u>	<u>193,507</u>

#### 13 Financial Risk Management

The main risks Australian Nursing and Midwifery Federation - Australian Capital Territory Branch is exposed to through its financial instruments are credit risk, liquidity risk and market risk consisting equity price risk.

The Branch's financial instruments consist mainly of deposits with banks, short-term investments, accounts receivable and payable.



## Australian Nursing and Midwifery Federation - Australian Capital Territory Branch

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### Notes to the Financial Statements

For the Year Ended 30 June 2020

#### 13 Financial Risk Management (continued)

The totals for each category of financial instruments, measured in accordance with AASB 9 as detailed in the accounting policies to these financial statements, are as follows:

		2020	2019
		\$	\$
<b>Financial assets</b>			
<i>Held at amortised cost</i>			
Cash and cash equivalents	6	224,201	454,526
Trade and other receivables	7	14,975	15,293
Financial assets	8	292,105	314,937
<i>Fair value through profit or loss (FVTPL)</i>			
Financial assets	8	1,386,099	1,346,085
<b>Total financial assets</b>		<b>1,917,380</b>	<b>2,130,841</b>
<b>Financial liabilities</b>			
Trade and other payables	10	27,357	41,102
Borrowings	11	13,665	50,003
Other Payables	10	52,815	72,090
<b>Total financial liabilities</b>		<b>93,837</b>	<b>163,195</b>

#### Liquidity risk

Liquidity risk arises from the Branch's management of working capital. It is the risk that the Branch will encounter difficulty in meeting its financial obligations as they fall due.

The Branch's policy is to ensure that it will always have sufficient cash to allow it to meet its liabilities as and when they fall due.

The Branch manages its liquidity needs by carefully monitoring cash-outflows due in day-to-day business.

## Australian Nursing and Midwifery Federation - Australian Capital Territory Branch

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### Notes to the Financial Statements

For the Year Ended 30 June 2020

#### 13 Financial Risk Management (continued)

The Branch's liabilities have contractual maturities which are summarised below:

	Less than 1 year		Total	
	2020	2019	2020	2019
	\$	\$	\$	\$
Trade and other payables	27,357	41,102	27,357	41,102
Other payables	52,815	72,090	52,815	72,090
Borrowings	13,665	50,003	13,665	50,003
	<u>93,837</u>	<u>163,195</u>	<u>93,837</u>	<u>163,195</u>

The timing of expected outflows is not expected to be materially different from contracted cashflows.

#### Credit risk

The Branch has no significant concentration of credit risk with respect to any single counterparty or group of counterparties.

The Branch does not hold any financial assets with terms that have been renegotiated, but which would otherwise be past due or impaired.

The other classes of receivables do not contain impaired assets.

Credit risk refers to the risk that a counterparty will default on its contractual obligations resulting in a financial loss to the Branch.

Credit risk arises from cash and cash equivalents, derivative financial instruments and deposits with banks and financial institutions, as well as credit exposure to wholesale and retail customers, including outstanding receivables and committed transactions.

The credit risk for liquid funds and other short-term financial assets is considered negligible, since the counterparties are reputable banks with high quality external credit ratings.

#### Market risk

The Branch is not exposed to a material level of interest rate risk.

## Australian Nursing and Midwifery Federation - Australian Capital Territory Branch

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### Notes to the Financial Statements

For the Year Ended 30 June 2020

#### 13 Financial Risk Management (continued)

##### *(i) Interest rate risk*

The Branch is not exposed to interest rate risk as funds are borrowed at floating and fixed rates. Borrowings issued at fixed rates expose the Branch to fair value interest rate risk.

The Branch's policy is to minimise interest rate cash flow risk exposures on long-term financing. Longer-term borrowings are therefore usually at fixed rates. At the reporting date, the Branch is exposed to changes in market interest rates through its bank borrowings, which are subject to variable interest rates.

##### **Other price risk**

The Branch is exposed to equity securities price risk. This arises from investments held by the Branch and classified as financial assets at fair value through profit or loss on the balance sheet.

Equity instruments are held for strategic rather than trading purposes and the Branch does not actively trade these investments.

At reporting date, if the Australian Stock Exchange index had increased / decreased by 5.00% with all other variables held constant and all of the Branch's equity instruments moved according to the historical correlation with the index, the impact on profit and equity is shown in the table below

	2020		2019	
	+5.00%	-5.00%	+5.00%	-5.00%
	\$	\$	\$	\$
<b>ASX Index</b>				
Impact on result	69,305	(69,305)	67,304	(67,304)

##### **Fair value estimation**

The fair values of financial assets and financial liabilities are consistent with their carrying values as presented in the balance sheet. Fair values are those amounts at which an asset could be exchanged, or a liability settled, between knowledgeable, willing parties in an arm's length transaction.

## Australian Nursing and Midwifery Federation - Australian Capital Territory Branch

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### Notes to the Financial Statements

For the Year Ended 30 June 2020

#### 13 Financial Risk Management (continued)

##### Net income and expense from financial assets

	2020	2019
	\$	\$
<b>Financial assets at amortised cost</b>		
Term deposits - interest income	6,962	14,290
<b>Financial assets held at fair value through profit or loss</b>		
Dividends and distributions	528,678	32,143
Gain/(loss) on revaluation	(12,648)	39,962

#### 14 Fair Value Measurement

##### Fair value hierarchy

The Branch measures its financial assets, being shares at fair value on a recurring basis.

AASB 13 *Fair Value Measurement* requires all assets and liabilities measured at fair value to be assigned to a level in the fair value hierarchy as follows:

Level 1	Unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at the measurement date.
Level 2	Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly.
Level 3	Unobservable inputs for the asset or liability.



## Australian Nursing and Midwifery Federation - Australian Capital Territory Branch

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### Notes to the Financial Statements

For the Year Ended 30 June 2020

#### 14 Fair Value Measurement (continued)

##### Fair value hierarchy (continued)

The table below shows the assigned level for each asset and liability held at fair value by the company:

	Level 1	Level 2	Level 3	Total
	\$	\$	\$	\$
<b>30 June 2020</b>				
<b>Recurring fair value measurements</b>				
Shares in listed entities	3,952	-	-	3,952
Shares in Commonwealth Investment Funds	1,382,147	-	-	1,382,147
Land and buildings	-	-	1,100,000	1,100,000
<b>30 June 2019</b>				
<b>Recurring fair value measurements</b>				
Shares in listed entities	5,865	-	-	5,865
Shares in Commonwealth Investment Funds	1,340,220	-	-	1,340,220
Land and buildings	-	-	895,000	895,000

The details of the valuation of land and buildings is disclosed in note 9(b).

## Australian Nursing and Midwifery Federation - Australian Capital Territory Branch

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### Notes to the Financial Statements

For the Year Ended 30 June 2020

#### 15 Key Management Personnel Disclosures

The totals of remuneration paid to the key management personnel of Australian Nursing and Midwifery Federation - Australian Capital Territory Branch during the year are as follows:

	2020	2019
	\$	\$
<b>Short term employee benefits</b>		
Salary (including any leave taken)	190,952	182,333
Leave accrued (annual leave)	18,900	23,381
Other long term benefits (long service leave)	514	25,730
<b>Post-employment benefits</b>		
Post-employment benefits (superannuation)	24,872	25,228
	<u>235,238</u>	<u>256,672</u>

Key management personnel are defined at note 18(a).

#### 16 Auditors' Remuneration

Remuneration of the auditor of the Branch for:

- auditing of the financial report - Daley Audit	12,900	-
- other taxation services - Daley	750	-
- auditing of the 2019 financial report - Vincent's	-	9,100
	<u>13,650</u>	<u>9,100</u>

## Australian Nursing and Midwifery Federation - Australian Capital Territory Branch

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### Notes to the Financial Statements

For the Year Ended 30 June 2020

#### 17 Contingencies

In the opinion of the Committee of Management the Branch did not have any contingencies at 30 June 2020 (30 June 2019 : None).

##### *Contingent Liabilities*

As a benefit of membership, the Branch has undertaken to fund the future legal costs of a number of member matters. Whilst it is difficult to quantify the commitment that has been made, the Branch's exposure to costs being incurred is limited and can be controlled. Accordingly, the collective value of the potential contingent liability to the Branch is not able to be measured reliably, nor is it considered to be material, and hence no further information has been disclosed.

##### *Contingent Assets*

Similarly, having funded the legal costs of member matters over numerous years, the Branch considers it probable that future recoveries will be made in relation to such legal services disbursements. However, the prospects of success and quantum of recoveries are not able to be measured reliably, nor are they considered to be material, and hence no further information has been disclosed.

#### 18 Related Parties

**(a) The Branch's main related parties are as follows:**

**Key Management Personnel (KMP):**

Any person(s) having authority and responsibility for planning, directing and controlling the activities of the entity, directly or indirectly, including any Committee (whether executive or otherwise) of that entity are considered KMP.

For details of remuneration disclosures relating to key management personnel, refer to Note 15: Key Management Personnel Disclosures.

Other transactions with KMP and their related entities are shown below.

## Australian Nursing and Midwifery Federation - Australian Capital Territory Branch

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### Notes to the Financial Statements

For the Year Ended 30 June 2020

#### 18 Related Parties (continued)

##### (b) Transactions with related parties

Transactions between related parties are on normal commercial terms and conditions no more favourable than those available to other parties unless otherwise stated.

The following transactions and balances with related parties:

- Amounts owed to and amounts owed by the Branch to other Reporting Units are disclosed in notes 7(b) and 10(a) respectively.
- Capitation and affiliation fees paid are disclosed in note 5.

The following transactions occurred with related parties:

	2020	2019
	\$	\$
<b>Australian Nursing and Midwifery Federation - Federal Office</b>		
<i>Revenue</i>		
Reimbursed expenses	3,499	6,067
<i>Expenses</i>		
Journal Costs	831	26,287
Payroll Tax	77,093	70,148
Campaigns	-	6,397
Conference/other costs	2,148	1,074
Database	575	575
CALMA	142	114
Gift	-	102



## Australian Nursing and Midwifery Federation - Australian Capital Territory Branch

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### Notes to the Financial Statements

For the Year Ended 30 June 2020

#### 19 Cash Flow Information

(a) Reconciliation of result for the year to cashflows from operating activities

	2020	2019
	\$	\$
Result for the year	51,998	(229,461)
Cash flows excluded from profit attributable to operating activities		
- depreciation	40,424	58,893
- impairment expense	207,208	238,276
- net (gain)/loss on disposal of assets	11,884	5,133
- (gain)/loss on revaluation of financial assets	12,649	(71,707)
Changes in assets and liabilities:		
- (increase)/decrease in trade and other receivables	318	(27,975)
- (increase)/decrease in other assets	(170)	10,986
- increase/(decrease) in trade and other payables	(17,146)	88,765
- increase/(decrease) in employee benefits	41,497	52,723
Cashflows from operations	<u>348,662</u>	<u>125,633</u>

(b) Changes in liabilities arising from financing activities

	Opening	Repayments	Closing
	\$	\$	\$
<b>2020</b>			
Financial liability	50,003	(36,338)	13,665
<b>2019</b>			
Financial liability	105,661	(55,658)	50,003

## Australian Nursing and Midwifery Federation - Australian Capital Territory Branch

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### Notes to the Financial Statements

For the Year Ended 30 June 2020

#### 19 Cash Flow Information (continued)

##### (c) Cash flow information - reporting units

	2020	2019
	\$	\$
<b>Cash inflows from reporting units:</b>		
Australian Nursing and Midwifery Federation	5,923	6,067
<b>Cash outflows to reporting units:</b>		
Australian Nursing and Midwifery Federation	153,697	175,614

#### 20 Correction of prior period error

It was noted that financial assets were classified as cash although they did not meet the definition of cash or cash equivalents. The term deposits have been reclassified as financial assets.

The aggregate effect of the error on the annual financial statements for the year ended 30 June 2019 is as follows:

	Previously stated	30 June 2019 Adjustments	Restated
	\$	\$	\$
<b>Balance Sheet</b>			
Cash and cash equivalents	769,464	(314,937)	454,527
Other financial assets	-	314,937	314,937
Current assets	803,050	-	803,050
Non-current assets	2,335,177	-	2,335,177
Net assets	2,686,885	-	2,686,885

## Australian Nursing and Midwifery Federation - Australian Capital Territory Branch

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### Notes to the Financial Statements

For the Year Ended 30 June 2020

#### 20 Correction of prior period error (continued)

This also resulted in changes in the statement of cash flows to remove the financial assets from the opening and closing cash and cash equivalents balances.

It was also noted that the subsection 255(2A) report contained errors due to a misclassification of expenses for the year ended 30 June 2019.

The effects of the error on the subsection s225(2A) report for the year ended 30 June 2019 is as follows:

	Previously stated	30 June 2019 Adjustments	Restated
	\$	\$	\$
<b>Subsection 255(2A) report</b>			
Remuneration and other employment related costs and expenses - employees	1,183,958	81,584	1,265,542
Advertising	-	-	-
Operating costs	1,707,725	(1,275,755)	431,970
Donations to political parties	-	-	-
Legal costs	59,430	-	59,430

#### 21 Change in Accounting Policy

On 1 July 2019 the Branch adopted the following new accounting standards that were mandatory for the first time:

- AASB 15 *Revenue from contracts with customers*
- AASB 16 *Leases*
- AASB 1058 *Income for Not-for-Profit Entities*

All standards have been applied to the year ended 30 June 2020, however, as allowed, comparatives have not been restated.

AASB 15, AASB 16 and AASB 1058 resulted in changes to accounting policies, however no adjustments were required to be recognised in the financial statements.

## Australian Nursing and Midwifery Federation - Australian Capital Territory Branch

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### Notes to the Financial Statements

For the Year Ended 30 June 2020

#### 22 Events Occurring After the Reporting Date

As a result of the evolving nature of the COVID-19 outbreak and the rapidly evolving government policies of restrictive measures put in place to contain it, as at the date of these financial statements, the Branch is not in a position to reasonably estimate the financial effects of the COVID-19 outbreak on the future financial performance and financial position of the Branch. Other than the current disclosures, there has not been any other matter or circumstance occurring subsequent to the end of the financial year that has significantly affected, or may significantly affect, the operations of the Branch, the results of those operations, or the state of affairs of the Branch in subsequent financial periods.

There were no other events that occurred after 30 June 2020 and/or prior to the signing of the financial statements, that would affect the ongoing structure and financial activities of the Branch.

#### 23 Section 272 Fair Work (Registered Organisations) Act 2009

In accordance with the requirements of the *Fair Work (Registered Organisations) Act 2009*, the attention of members is drawn to the provisions of subsections (1) to (3) of section 272, which reads as follows:

Information to be provided to members or Commissioner:

1. A member of a reporting unit, or the Commissioner, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.
2. The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.
3. A reporting unit must comply with an application made under subsection (1).



## Australian Nursing and Midwifery Federation - Australian Capital Territory Branch

ABN: 41 698 088 660

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### Subsection 255 (2A) report

For the year ended 30 June 2020

The Committee of Management presents the expenditure report as required under subsection 255(2A) on the Reporting Unit for the year ended 30 June 2020.

	2020 \$	2019 \$
Remuneration and other employment-related costs and expenses - employees	1,364,240	1,265,542
Advertising	-	-
Operating Costs	385,977	431,970
Donations to political parties	-	-
Legal costs	8,509	59,430



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Matthew Daniel  
Branch Secretary

Dated: 29 September 2020

## Australian Nursing and Midwifery Federation - Australian Capital Territory Branch

ABN: 41 698 088 660

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### Officer Declaration Statement

I, Matthew Daniel, being the Branch Secretary of the Australian Nursing and Midwifery Federation - Australian Capital Territory Branch, declare that the following activities did not occur during the reporting period ending 30 June 2020 (including the comparative year).

The reporting unit did not:

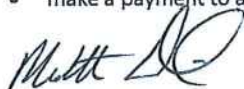
- agree to receive financial support from another reporting unit to continue as a going concern (refers to agreement regarding financial support not dollar amount)
- agree to provide financial support to another reporting unit to ensure they continue as a going concern (refers to agreement regarding financial support not dollar amount)
- acquire an asset or liability due to an amalgamation under Part 2 of Chapter 3 of the RO Act, a restructure of the branches of an organisation, a determination or revocation by the General Manager, Fair Work Commission
- ~~receive periodic or membership subscriptions~~
- receive capitation fees from another reporting unit
- ~~receive any other revenue amount from another reporting unit~~
- receive revenue via compulsory levies
- receive donations or grants
- receive revenue from undertaking recovery of wages activity
- incur fees as consideration for employers making payroll deductions of membership subscriptions
- ~~pay capitation fees~~
- ~~pay any other expense to another reporting unit~~
- ~~pay affiliation fees to other entity~~
- pay compulsory levies
- ~~pay a grant that was \$1,000 or less~~
- pay a grant that exceeded \$1,000
- ~~pay a donation that was \$1,000 or less~~
- pay a donation that exceeded \$1,000
- ~~pay wages and salaries to holders of office~~
- ~~pay superannuation to holders of office~~
- ~~pay leave and other entitlements to holders of office~~
- pay separation and redundancy to holders of office
- ~~pay other employee expenses to holders of office~~
- ~~pay wages and salaries to employees (other than holders of office)~~
- ~~pay superannuation to employees (other than holders of office)~~
- ~~pay leave and other entitlements to employees (other than holders of office)~~
- pay separation and redundancy to employees (other than holders of office)
- ~~pay other employee expenses to employees (other than holders of office)~~
- pay to a person fees or allowances to attend conferences or meetings as a representative of the reporting unit
- ~~incur expenses due to holding a meeting as required under the rules of the organisation~~
- ~~pay legal costs relating to litigation~~
- pay legal costs relating to other legal matters
- pay a penalty imposed under the RO Act or the Fair Work Act 2009
- ~~have a receivable with other reporting unit(s)~~
- ~~have a payable with other reporting unit(s)~~
- have a payable to an employer for that employer making payroll deductions of membership subscriptions
- have a payable in respect of legal costs relating to litigation
- have a payable in respect of legal costs relating to other legal matters
- ~~have an annual leave provision in respect of holders of office~~
- ~~have a long service leave provision in respect of holders of office~~

## Australian Nursing and Midwifery Federation - Australian Capital Territory Branch

ABN: 41 698 088 660

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- have a separation and redundancy provision in respect of holders of office
- ~~have other employee provisions in respect of holders of office~~
- ~~have a annual leave provision in respect of employees (other than holders of office)~~
- ~~have a long service leave provision in respect of employees (other than holders of office)~~
- have a separation and redundancy provision in respect of employees (other than holders of office)
- ~~have other employee provisions in respect of employees (other than holders of office)~~
- have a fund or account for compulsory levies, voluntary contributions or required by the rules of the organisation or branch
- transfer to or withdraw from a fund (other than the general fund), account, asset or controlled entity
- ~~have a balance within the general fund~~
- ~~provide cash flows to another reporting unit and/or controlled entity~~
- ~~receive cash flows from another reporting units and/or controlled entity~~
- have another entity administer the financial affairs of the reporting unit
- make a payment to a former related party of the reporting unit



**Matthew Daniel**  
Branch Secretary

Dated: 29 September 2020





## Independent Audit Report to the members of Australian Nursing and Midwifery Federation - Australian Capital Territory Branch

### Report on the Audit of the Financial Report

#### Opinion

We have audited the financial report of Australian Nursing and Midwifery Federation - Australian Capital Territory Branch ("the Branch"), which comprises the balance sheet as at 30 June 2020, the statement of profit or loss and other comprehensive income, the statement of changes in equity and the statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies, and the Committee of Management Statement, the subsection 255 (2A) report and the Officer Declaration Statement.

In our opinion, the accompanying financial presents fairly, in all material aspects, the financial position of the Branch as at 30 June 2020 and its financial performance and its cash flows for the year ended on that date in accordance with:

- (i) the Australian Accounting Standards; and
- (ii) any other requirements imposed by the Reporting Guidelines or Part 3 of chapter 8 of the *Fair Work (Registered Organisations) Act 2009* ("the RO Act").

We declare that management's use of the going concern basis in the preparation of the financial statements of the Branch is appropriate.

#### Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Branch in accordance with the auditor independence of the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* ("the Code") that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

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Scheme approved under  
Professional Standards  
Legislation.







## **Independent Audit Report to the members of Australian Nursing and Midwifery Federation - Australian Capital Territory Branch**

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Information Other than the Financial Report and Auditors Report Thereon**

The Committee of Management is responsible for the other information. The other information obtained at the date of this auditor's report is included in the Operating Report accompanying the financial report.

Our opinion on the financial report does not cover the other information and accordingly we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial report, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

### **Responsibilities of Committee of Managements for the Financial Report**

The Committee of Management of the Branch are responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards and the RO Act, and for such internal control as the Committee of Management determine is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Committee of Management are responsible for assessing the Branch's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Committee of Management either intend to liquidate the Branch or to cease operations, or have no realistic alternative but to do so.



## **Independent Audit Report to the members of Australian Nursing and Midwifery Federation - Australian Capital Territory Branch**

### **Auditor's Responsibilities for the Audit of the Financial Report**

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Branch's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Committee of Management.
- Conclude on the appropriateness of the Committee of Managements' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Branch's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Branch to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.



## **Independent Audit Report to the members of Australian Nursing and Midwifery Federation - Australian Capital Territory Branch**

We communicate with the Committee of Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

I declare that I am an auditor registered under the RO Act.

  
Daley Audit

  
Stephen Milgate  
Partner

Wollongong  
Dated: 29 September 2020

Registration Number (as registered by the RO Commissioner under the RO Act): AA2017/127

Liability limited by a Scheme approved under Professional Standards Legislation.