



21 January 2021

Elizabeth Dabars AM
Secretary, South Australian Branch
Australian Nursing and Midwifery Federation

Dear Secretary

Re: – Financial reporting – Australian Nursing and Midwifery Federation, South Australian Branch – for year ending 30 June 2020 (FR2020/189)

I refer to the financial report of the South Australian Branch of the Australian Nursing and Midwifery Federation in respect of the year ending 30 June 2020. The documents were lodged with the Registered Organisations Commission ('the ROC') on 18 December 2020.

The financial report has been filed. The financial report was filed based on a primary review. This involved confirming whether the financial reporting timelines required under s.253, s.265, s.266 and s.268 of the *Fair Work (Registered Organisations) Act 2009* (RO Act) have been satisfied, all documents required under s.268 of the RO Act were lodged and that various disclosure requirements under the Australian Accounting Standards, RO Act and reporting guidelines have been complied with. A primary review does not examine all disclosure requirements. Please note the report for year ending 30 June 2021 may be subject to an advanced compliance review.

You are not required to take any further action in respect of the report lodged. However I make the following comment to assist when preparing the next report.

Committee of management statement must specify date of resolution

Reporting guideline 27 requires the committee of management statement to specify the date of passage of the resolution by the committee¹. The copy of the statement lodged omitted the date of the resolution.

Reporting Requirements

The ROC website provides a number of factsheets in relation to the financial reporting process and associated timelines. The website also contains the s.253 reporting guidelines and a model set of financial statements. The ROC recommends that reporting units use these model financial statements to assist in complying with the RO Act, the s.253 Reporting Guidelines and Australian Accounting Standards. Access to this information is available via [this link](#).

Yours faithfully

Stephen Kellett
Financial Reporting
Registered Organisations Commission

¹ confirmed as 16 October 2020 by email on 21 January 2021

Australian Nursing and Midwifery Federation South Australian Branch

Financial Report for the Year Ended 30 June 2020

TABLE OF CONTENTS

CONTENTS

	<u>Page</u>
Financial Statements	
<i>Report Required Under Subsection 255(2A)</i>	3
<i>Operating Report</i>	4
<i>Branch Council's Statement</i>	6
<i>Statement of Profit or Loss and Other Comprehensive Income</i>	7
<i>Statement of Financial Position</i>	8
<i>Statement of Changes in Equity</i>	9
<i>Statement of Cash Flows</i>	10
<i>Notes to the Financial Statements</i>	11
<i>Independent Auditor's Report</i>	25

Australian Nursing and Midwifery Federation South Australian Branch

REPORT REQUIRED UNDER SUBSECTION 255(2A)

The Committee of Management presents the expenditure report as required under subsection 255(2A) on the Reporting Unit for the year ended 30 June 2020.

CATEGORIES OF EXPENDITURES

	2020	2019
	\$	\$
Remuneration and other employment-related costs and expenses - employees	2,081,863	1,534,102
Advertising	-	-
Operating costs	-	-
Donations to political parties	-	-
Legal costs	-	-

Signed in accordance with a resolution of the Branch Council:

Signed: 
Jocelyn Douglass - Branch President

Signed: 
Adj Assoc Professor Elizabeth Dabars AM - Branch Secretary

Dated this 21 day of October 2020

OPERATING REPORT

The Branch Council, being the Committee of Management for the purposes of the Fair Work (Registered Organisations) Act 2009, presents its operating report of the Australian Nursing and Midwifery Federation South Australian Branch for the financial year ended 30 June 2020.

General

- 1) The principal activities of the Branch during the financial year were the industrial and professional representation of nurses, midwives and personal care assistants. No significant change in the nature of these activities occurred during the year.
- 2) The surplus of the Branch for the financial year amounted to \$8. There were no significant changes to the Branch's financial affairs during the year.
- 3) Members retain the right to resign from the Australian Nursing and Midwifery Federation in accordance with Section 10 of the Federal Rules and the Fair Work (Registered Organisations) Act 2009
- 4) No office bearer or member of the branch is a trustee of a superannuation entity or public sector superannuation scheme.
- 5) The number of members of the Branch at the end of the financial year amounted to 21,248.
- 6) At 30 June 2020, there were 16 employees. Work is also performed by the employees of ANMF SA Branch or elected Officers of ANMF SA Branch.

OPERATING REPORT (CONT)

Branch Councillors

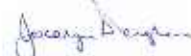
The names of each person holding the position of Councillor during the financial year are listed below. The persons listed held the position for the whole year unless otherwise stated.


Ms Tammy Bornhoeft
Ms Kristen Bull
Ms Shareece Carr
Ms Janice Clifford
Ms David Copley
Ms Lynn Croft
Ms Elizabeth Dabars
Ms Jocelyn Douglass
Ms Joann Duffy
Ms Sharon Horn
Ms Wendy Husker
Ms Marcelle Johnson
Ms Nicole Kelly
Ms Nanette Lawson
Ms Deborah Lewington
Ms Gay Martin
Ms Suzanna Norris 12/02/20-30/06/20
Mr Stuart Smith
Mr Chanmakara Sun
Ms Jan Thompson
Ms Sharon Whitehead
Ms Jayne Williams
Ms Brigitte Winton 1/07/19-11/12/19

Signed in accordance with the resolution of the Council:

- 7) There are no officers or employees of the Branch who hold the position of director of a company or a member of a board as a result of being an officer or employee of the Branch or were nominated for the position by the Branch.

Signed in accordance with a resolution of the Branch Council:

Signed: 
Jocelyn Douglass – Branch President

Signed: 
Adj Assoc Professor Elizabeth Dabars AM – Branch Secretary

Dated this 21 day of October 2020

BRANCH COUNCIL'S STATEMENT

On the day 2020 the Branch Council of the Australian Nursing and Midwifery Federation South Australian Branch passed the following resolution in relation to the general purpose financial report (GPFR) of the reporting unit for the financial year ended 30 June 2020:

The Branch Council declares in relation to the GPFR that in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with any other requirements imposed by the Reporting Guidelines or Part 3 of Chapter 8 of the Fair Work (Registered Organisations) Act 2009 (the RO Act);
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the Branch for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the Branch will be able to pay its debts as and when they become due and payable;
- (e) during the financial year to which the GPFR relates and since the end of that year:
 - (i) meetings of the Branch Council were held in accordance with the rules of the organisation including the rules of the Branch; and
 - (ii) the financial affairs of the Branch have been managed in accordance with the rules of the organisation including the rules of the Branch; and
 - (iii) the financial records of the Branch have been kept and maintained in accordance with the RO Act 2009; and
 - (iv) where the organisation consists of 2 or more reporting units, the financial records of the Branch have been kept, as far as practicable, in a consistent manner to each of the other reporting units of the organisation; and
 - (v) the information sought in any request of a member of the reporting unit or the Commissioner duly made under section 272 of the RO Act has been furnished to the member or Commissioner; and
 - (vi) there has been compliance with any order for inspection of financial records made by the Fair Work Commissioner under section 273 of the RO Act.

Signed in accordance with a resolution of the Branch Council:

Signed: 
Adj Assoc Professor Elizabeth Dabars AM - Branch Secretary

Dated this 21 day of October 2020

Australian Nursing and Midwifery Federation South Australian Branch

STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME
FOR THE YEAR ENDED 30 JUNE 2020

	Note	2020 \$	2019 \$
Revenue from Contracts with Customers			
Capitation fees		441,985	425,733
Membership subscriptions		1,968,529	1,534,102
		<u>2,410,514</u>	<u>1,959,835</u>
Other Revenue			
Government Grants – Cash Flow Boost		100,000	-
Interest		12	9
Other - Government Paid Parental Leave		13,331	-
		<u>113,345</u>	<u>9</u>
Total Revenue		<u>2,523,857</u>	<u>1,959,844</u>
Expenditure			
Capitation fees		441,985	425,733
Salaries and Wages		2,081,863	1,534,102
Total Expenditure		<u>2,523,847</u>	<u>1,959,835</u>
Net Surplus for the Year		<u>8</u>	<u>9</u>
Other Comprehensive Income		-	-
Total Comprehensive Income for the year		<u>8</u>	<u>9</u>

The accompanying notes form part of these financial statements.

Australian Nursing and Midwifery Federation South Australian Branch

STATEMENT OF FINANCIAL POSITION AS AT 30 JUNE 2020

	Note	2020 \$	2019 \$
ASSETS			
CURRENT ASSETS			
Cash and Cash Equivalents	3	37,834	29,381
Trade and Other Receivables	4	291,135	225,046
TOTAL CURRENT ASSETS		<u>328,969</u>	<u>254,427</u>
NON-CURRENT ASSETS			
		-	-
TOTAL ASSETS		<u>328,969</u>	<u>254,427</u>
LIABILITIES			
CURRENT LIABILITIES			
Trade and Other Payables	5	33,475	51,055
Short-Term Provisions	6	277,960	184,506
TOTAL CURRENT LIABILITIES		<u>311,436</u>	<u>235,561</u>
NON-CURRENT LIABILITIES			
Long-Term Provisions	6	17,431	18,771
TOTAL NON-CURRENT LIABILITIES		<u>17,431</u>	<u>18,771</u>
TOTAL LIABILITIES		<u>328,867</u>	<u>254,332</u>
NET ASSETS		<u>103</u>	<u>95</u>
EQUITY			
Retained Earnings		103	95
TOTAL EQUITY		<u>103</u>	<u>95</u>

The accompanying notes form part of these financial statements

Australian Nursing and Midwifery Federation South Australian Branch

STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 30 JUNE 2020

	Retained Earnings \$
Balance at 1 July 2018	86
Net surplus for the year	9
Balance at 30 June 2019	<u>95</u>
Balance at 1 July 2019	95
Net surplus for the year	8
Balance at 30 June 2020	<u><u>103</u></u>

The accompanying notes form part of these financial statements

Australian Nursing and Midwifery Federation South Australian Branch

STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 30 JUNE 2020

	Note	2020 \$	2019 \$
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts in the course of operations		2,457,756	1,972,194
Payments in the course of operations		(2,449,315)	(1,963,416)
Interest received		12	9
Net Cash Generated from Operating Activities	10	8,453	8,787
CASH FLOWS FROM FINANCING ACTIVITIES			
Net Cash Generated from Financing Activities		-	-
Net Increase/(decrease) in Cash Held		8,453	8,787
Cash at Beginning of Financial Year		29,381	20,594
Cash at End of Financial Year	3	37,834	29,381

The accompanying notes form part of these financial statements

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Preparation

The financial statements are general purpose financial statements that have been prepared in accordance with Australian Accounting Standards and the *Fair Work (Registered Organisations) Act 2009*. The entity is a not-for-profit entity for financial reporting purposes under Australian Accounting Standards.

Australian Accounting Standards set out accounting policies that the AASB has concluded would result in financial statements containing relevant and reliable information about transactions, events and conditions to which they apply. Material accounting policies adopted in the preparation of the financial statements are presented below and have been consistently applied unless stated otherwise.

The financial statements, except for the cash flow information, have been prepared on an accruals basis and are based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities. The amounts presented in the financial statements have been rounded to the nearest dollar.

Accounting Policies

a. **Income Tax**

No provision for income tax is necessary as the entity is exempt from income tax under section 23(f) of the Income Tax Assessment Act.

b. **Revenue**

The entity enters into various arrangements where it receives consideration from another party. These arrangements include consideration in the form of membership subscriptions and capitation fees.

The timing of recognition of these amounts as either revenue or income depends on the rights and obligations in those arrangements.

Revenue from contracts with customers

Where the entity has a contract with a customer, the entity recognises revenue when or as it transfers control of goods or services to the customer. The entity accounts for an arrangement as a contract with a customer if the following criteria are met:

- the arrangement is enforceable; and
- the arrangement contains promises (that are also known as performance obligations) to transfer goods or services to the customer (or to other parties on behalf of the customer) that are sufficiently specific so that it can be determined when the performance obligation has been satisfied.

Membership subscriptions

The entity recognises membership subscription revenue as the membership service is provided, which is typically based on the passage of time over the subscription period to reflect the entity's promise to stand ready to provide assistance and support to the member as required.

Capitation fees

The entity recognises capitation fee revenue as services are provided to Australian Nursing & Midwifery Federation (SA Branch).

Interest income

Interest revenue is recognised on an accrual basis using the effective interest method.

c. Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows included in receipts from customers or payments to suppliers.

d. Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at-call with banks and other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities in the statement of financial position.

e. Employee Benefits

Short-term employee benefits

Provision is made for the entity's obligation for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages and salaries. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

Other long-term employee benefits

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures, and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any re-measurements of obligations for long-term employee benefits for changes in assumptions are recognised in profit or loss in the periods in which the changes occur.

The entity's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the entity does not have an unconditional right to defer settlement for at least 12 months after the reporting date, in which case the obligations are presented as current provisions.

f. Financial Instruments

Initial recognition and measurement

Financial assets and financial liabilities are recognised when the entity becomes a party to the contractual provisions to the instrument. For financial assets, this is the date that the entity commits itself to either the purchase or sale of the asset (ie trade date accounting is adopted).

Financial instruments (except for trade receivables) are initially measured at fair value plus transaction costs, except where the instrument is classified "at fair value through profit or loss", in which case transaction costs are expensed to profit or loss immediately. Where available, quoted prices in an active market are used to determine fair value. In other circumstances, valuation techniques are adopted.

Trade receivables are initially measured at the transaction price if the trade receivables do not contain significant financing component or if the practical expedient was applied as specified in AASB 15: *Revenue from Contracts with Customers*.

f. **Financial Instruments (cont)**

Classification and subsequent measurement

Financial liabilities

Financial liabilities are subsequently measured at amortised cost using the effective interest method. The effective interest method is a method of calculating the amortised cost of a debt instrument and of allocating interest expense over its profit or loss over the relevant period.

The effective interest rate is the internal rate of return of the financial asset or liability. That is, it is the rate that exactly discounts the estimated future cash flows through the expected life of the instrument to the net carrying amount at initial recognition.

Financial assets

Financial assets are subsequently measured at amortised cost.

Derecognition

Derecognition refers to the removal of a previously recognised financial asset or financial liability from the statement of financial position.

Derecognition of financial liabilities

A liability is derecognised when it is extinguished (ie when the obligation in the contract is discharged, cancelled or expires). An exchange of an existing financial liability for a new one with substantially modified terms, or a substantial modification to the terms of a financial liability, is treated as an extinguishment of the existing liability and recognition of a new financial liability.

The difference between the carrying amount of the financial liability derecognised and the consideration paid and payable, including any non-cash assets transferred or liabilities assumed, is recognised in profit or loss.

Derecognition of financial assets

A financial asset is derecognised when the holder's contractual rights to its cash flows expires, or the asset is transferred in such a way that all the risks and rewards of ownership are substantially transferred.

All the following criteria need to be satisfied for the derecognition of a financial asset:

- the right to receive cash flows from the asset has expired or been transferred;
- all risk and rewards of ownership of the asset have been substantially transferred; and
- the entity no longer controls the asset (ie has no practical ability to make unilateral decision to sell the asset to a third party).

On derecognition of a financial asset measured at amortised cost, the difference between the asset's carrying amount and the sum of the consideration received and receivable is recognised in profit or loss.

Impairment

The entity recognises a loss allowance for expected credit losses on financial assets that are measured at amortised cost.

Expected credit losses are the probability-weighted estimate of credit losses over the expected life of a financial instrument. A credit loss is the difference between all contractual cash flows that are due and all cash flows expected to be received, all discounted at the original effective interest rate of the financial instrument.

f. Financial Instruments (cont)

Impairment (cont)

The entity uses the general approach to impairment, as applicable under AASB 9.

Under the general approach, at each reporting period, the entity assesses whether the financial instruments are credit impaired, and if:

- the credit risk of the financial instrument has increased significantly since initial recognition, the entity measures the loss allowance of the financial instrument at an amount equal to the lifetime expected credit losses; and

there is no significant increase in credit risk since initial recognition, the entity measures the loss allowance for that financial instrument at an amount equal to 12-month expected credit losses.

At each reporting date, the entity recognises the movement in the loss allowance as an impairment gain or loss in the statement of profit or loss and other comprehensive income.

The carrying amount of financial assets measured at amortised cost includes the loss allowance relating to that asset.

g. Comparative Figures

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

h. New and Amended Accounting Standards and Interpretations adopted by the Entity

The following Accounting Standards and Interpretations are most relevant to the entity:

AASB 15 Revenue from Contracts with Customers

The entity has adopted AASB 15 from 1 July 2019. The standard provides a single comprehensive model for revenue recognition. The core principle of the standard is that an entity shall recognise revenue to depict the transfer of promised goods or services to customers at an amount that reflects the consideration to which the entity expects to be entitled in exchange for those goods or services. The standard introduced a new contract-based revenue recognition model with a measurement approach that is based on an allocation of the transaction price. This is described further in the accounting policies below. Credit risk is presented separately as an expense rather than adjusted against revenue. Contracts with customers are presented in an entity's statement of financial position as a contract liability, a contract asset, or a receivable, depending on the relationship between the entity's performance and the customer's payment. Customer acquisition costs and costs to fulfil a contract can, subject to certain criteria, be capitalised as an asset and amortised over the contract period.

AASB 16 Leases

The entity has adopted AASB 16 from 1 July 2019. The standard replaces AASB 117 'Leases' and for lessees eliminates the classifications of operating leases and finance leases. Except for short-term leases and leases of low-value assets, right-of-use assets and corresponding lease liabilities are recognised in the statement of financial position. Straight-line operating lease expense recognition is replaced with a depreciation charge for the right-of-use assets (included in operating costs) and an interest expense on the recognised lease liabilities (included in finance costs). In the earlier periods of the lease, the expenses associated with the lease under AASB 16 will be higher when compared to lease expenses under AASB 117. However, EBITDA (Earnings Before Interest, Tax, Depreciation and Amortisation) results improve as the operating expense is now replaced by interest expense and depreciation in profit or loss. For classification within the statement of cash flows, the interest portion is disclosed in operating activities and the principal portion of the lease payments are separately disclosed in financing activities. For lessor accounting, the standard does not substantially change how a lessor accounts for leases.

AASB 1058 Income of Not-for-Profit Entities

The entity has adopted AASB 1058 from 1 July 2019. The standard replaces AASB 1004 'Contributions' in respect to income recognition requirements for not-for-profit entities. The timing of income recognition under AASB 1058 is dependent upon whether the transaction gives rise to a liability or other performance obligation at the time of receipt. Income under the standard is recognised where: an asset is received in a transaction, such as by way of grant, bequest or donation; there has either been no consideration transferred, or the consideration paid is significantly less than the asset's fair value; and where the intention is to principally enable the entity to further its objectives. For transfers of financial assets to the entity which enable it to acquire or construct a recognisable non-financial asset, the entity must recognise a liability amounting to the excess of the fair value of the transfer received over any related amounts recognised. Related amounts recognised may relate to contributions by owners, AASB 15 revenue or contract liability recognised, lease liabilities in accordance with AASB 16, financial instruments in accordance with AASB 9, or provisions in accordance with AASB 137. The liability is brought to account as income over the period in which the entity satisfies its performance obligation. If the transaction does not enable the entity to acquire or construct a recognisable non-financial asset to be controlled by the entity, then any excess of the initial carrying amount of the recognised asset over the related amounts is recognised as income immediately. Where the fair value of volunteer services received can be measured, a private sector not-for-profit entity can elect to recognise the value of those services as an asset where asset recognition criteria are met or otherwise recognise the value as an expense.

Impact of adoption

AASB 15, AASB 16 and AASB 1058 were adopted using the modified retrospective approach and as such comparatives have not been restated. There was no impact on opening retained profits as at 1 July 2019.

Australian Nursing and Midwifery Federation South Australian Branch

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2020

NOTE 2: AUDITOR'S FEES

Audit fees are paid by Australian Nursing & Midwifery Federation (SA Branch) on behalf of the Australian Nursing and Midwifery Federation South Australian Branch.

NOTE 3: CASH AND CASH EQUIVALENTS

	Note	2020 \$	2019 \$
Cash at bank		37,834	29,381
		37,834	29,381

Reconciliation of cash

Cash at the end of the financial year as shown in the Statement of Cash Flows is reconciled to items in the Statement of Financial Position as follows:

Cash at Bank		37,834	29,381
		37,834	29,381

NOTE 4: TRADE AND OTHER RECEIVABLES

Other Receivables		11,400	10,973
Accrued Income		50,000	-
Loan - Related Parties		229,735	214,073
		291,135	225,046

NOTE 5: TRADE AND OTHER PAYABLES

Trade Payables		-	6,322
Other Payables		33,475	44,733
		33,475	51,055

Australian Nursing and Midwifery Federation South Australian Branch

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2020

NOTE 6: PROVISIONS	2020	2019
	\$	\$
CURRENT		
Annual Leave	172,782	134,355
Long service leave	105,177	50,151
Total	<u>277,960</u>	<u>184,506</u>
NON-CURRENT		
Long service leave	17,431	18,771
Total	<u>17,431</u>	<u>18,771</u>
Total Provisions	<u>295,391</u>	<u>203,277</u>
Opening balance at 1 July 2019	203,277	136,773
Additional provisions	181,811	146,085
Amounts used	(89,697)	(79,581)
Balance at 30 June 2020	<u>295,391</u>	<u>203,277</u>

NOTE 7: EVENTS AFTER THE REPORTING PERIOD

The impact of the Coronavirus (COVID-19) pandemic is ongoing and while it has not significantly impacted the financial performance of the entity up to 30 June 2020, it is not practicable to estimate the potential impact after the reporting date. The situation is rapidly developing and is dependent on measures imposed by the State and Federal Government and other countries, such as maintaining social distancing requirements, quarantine, travel restrictions and any economic stimulus that may be provided.

No other matter or circumstance has arisen since 30 June 2020 that has significantly affected, or may significantly affect the entity's operations, the results of those operations, or the entity's state of affairs in future financial years.

NOTE 8: KEY MANAGEMENT PERSONNEL COMPENSATION

The totals of remuneration paid to key management personnel of Australian Nursing and Midwifery Federation South Australian Branch during the year are as follows:

	2020	2019
	\$	\$
Short-term employee benefits	-	-
Post-employment benefits	-	-
Other long-term benefits	-	-
Termination benefits	-	-
Total key management personnel compensation	<u>-</u>	<u>-</u>

Australian Nursing and Midwifery Federation South Australian Branch

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2020

NOTE 9: RELATED PARTY INFORMATION

Transactions between related parties are on normal commercial terms and conditions no more favourable than those available to other parties unless otherwise stated.

- a) Branch Councillors are disclosed in the Operating Report. For details of disclosures relating to these key management personnel, refer to Note 8 Key Management Personnel Compensation.
- b) Under the Rules of the Australian Nursing and Midwifery Federation (SA Branch), a sum equivalent to the capitation fee owed per member to the Federal Organisation by the Australian Nursing and Midwifery Federation South Australian Branch is included as part of their members' annual subscription. This sum is paid monthly in accordance with the Federal Organisation's Capitation Fee Formula.
- c) Capitation fees received or receivable from Australian Nursing & Midwifery Federation (SA Branch) for the year ended 30 June 2020 were \$441,985 (2019: \$425,733).
- d) Capitation expenses paid or payable to Australian Nursing & Midwifery Federation Federal Council for the year ended 30 June 2020 were \$441,985 (2019: \$425,733).
- e) At 30 June 2020, a loan was owing from the Australian Nursing and Midwifery Federation (SA Branch) for \$229,735 (2019: \$214,073). No interest is receivable on the loan and no repayments required.

NOTE 10: CASH FLOW INFORMATION

	2020	2019
	\$	\$
Reconciliation of cash flow from operating activities with net surplus for the year		
Net surplus for the year	8	7
Changes in assets and liabilities		
(Increase) / decrease in Trade and Other Receivables	(66,089)	(30,214)
Increase / (decrease) in Trade and Other Payables	(17,580)	(27,513)
Increase / (decrease) in Provisions	92,114	66,505
Cash flow from operations	<u>8,453</u>	<u>8,787</u>

NOTE 11: SECTION 272 FAIR WORK (REGISTERED ORGANISATIONS) ACT 2009

In accordance with the requirements of the Fair Work (Registered Organisations) Act 2009, the attention of members is drawn to the provisions of subsections (1) to (3) of section 272, which reads as follows:

Information to be provided to members or Commissioner:

- 1) A member of a reporting unit, or the Commissioner, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.
- 2) The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.
- 3) A reporting unit must comply with an application made under subsection (1).

Australian Nursing and Midwifery Federation South Australian Branch

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2020

NOTE 12: OTHER REPORTING INFORMATION

INCOME ITEMS

CAPITATION FEES AND OTHER REVENUE FROM ANOTHER REPORTING UNIT	2020	2019
	\$	\$
Capitation fees	-	-
Subtotal capitation fees	-	-
Other revenue from another reporting unit	-	-
Subtotal other revenue from another reporting unit	-	-
Total capitation fees and other revenue from another reporting unit	-	-

LEVIES	2020	2019
	\$	\$
Levies	-	-
Total levies	-	-

GRANTS OR DONATIONS	2020	2019
	\$	\$
Grants	-	-
Donations	-	-
Total grants or donations	-	-

Australian Nursing and Midwifery Federation South Australian Branch

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2020

NOTE 12: OTHER REPORTING INFORMATION (CONT)

REVENUE FROM RECOVERY OF WAGES ACTIVITY	2020	2019
	\$	\$
Amounts recovered from employers in respect of wages	-	-
Interest received on recovered money	-	-
Total revenue from recovery of wages activity	-	-

EXPENSE ITEMS

EMPLOYEE EXPENSES	2020	2019
	\$	\$
Holders of office:	-	-
Wages and salaries	-	-
Superannuation	-	-
Leave and other entitlements	-	-
Separation and redundancies	-	-
Other employee expenses	-	-
Subtotal employee expenses holders of office	-	-
Employees other than office holders:		
Wages and salaries	1,576,192	1,165,790
Superannuation	196,334	150,162
Leave and other entitlements	200,522	138,172
Separation and redundancies	-	-
Other employee expenses	108,815	79,976
Subtotal employee expenses employees other than office holders	2,081,863	1,534,102
Total employee expenses	2,081,863	1,534,102

CAPITATION FEES AND OTHER EXPENSES TO ANOTHER REPORTING UNIT	2020	2019
	\$	\$
Capitation fees – Australian Nursing & Midwifery Federation Federal Council	441,985	425,733
Subtotal capitation fees	441,985	425,733
Other expenses to another reporting unit	-	-
Subtotal other expenses to another reporting unit	-	-
Total capitation fees and other expenses to another reporting unit	441,985	425,733

Australian Nursing and Midwifery Federation South Australian Branch

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2020

NOTE 12: OTHER REPORTING INFORMATION (CONT)

AFFILIATION FEES	2020	2019
	\$	\$
Affiliation fees	-	-
Total affiliation fees	-	-

ADMINISTRATION EXPENSES	2020	2019
	\$	\$
Total paid to employers for payroll deductions of membership subscriptions	-	-
Compulsory levies	-	-
Fees/allowances - meeting and conferences	-	-
Conference and meeting expenses	-	-
Subtotal administration expenses	-	-

GRANTS OR DONATIONS	2020	2019
	\$	\$
Grants:		
- Total expensed that were \$1,000 or less	-	-
- Total expensed that exceeded \$1,000	-	-
Donations:		
- Total expensed that were \$1,000 or less	-	-
- Total expensed that exceeded \$1,000	-	-
Total grants or donations	-	-

LEGAL COSTS	2020	2019
	\$	\$
Litigation	-	-
Other legal costs	-	-
Total legal costs	-	-

OTHER EXPENSES	2020	2019
	\$	\$
Penalties - via RO Act or the Fair Work Act 2009	-	-
Total other expenses	-	-

Australian Nursing and Midwifery Federation South Australian Branch

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2020

NOTE 12: OTHER REPORTING INFORMATION (CONT)

OTHER ITEMS

TRADE AND OTHER RECEIVABLES	2020	2019
	\$	\$
Receivables from other reporting units	-	-
Total receivables from other reporting units	-	-
Less allowance for expected credit losses	-	-
Total allowance for expected credit losses	-	-
Receivables from other reporting units (net)	-	-
TRADE PAYABLES	2020	2019
	\$	\$
Payables to other reporting units	-	-
Subtotal payables to other reporting units	-	-
OTHER PAYABLES	2020	2019
	\$	\$
Payable to employers for making payroll deductions of membership subscriptions	-	-
Legal costs:		
- Litigation	-	-
- Other legal costs	-	-
Total other payables	-	-

Australian Nursing and Midwifery Federation South Australian Branch

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2020

NOTE 12: OTHER REPORTING INFORMATION (CONT)

EMPLOYEE PROVISIONS	2020	2019
	\$	\$
Holders of office:		
Annual leave	-	-
Long service leave	-	-
Separation and redundancies	-	-
Other	-	-
Subtotal employee provisions - holders of office	-	-
Employees other than office holders:		
Annual leave	172,782	134,355
Long service leave	122,608	68,922
Separation and redundancies	-	-
Other	-	-
Subtotal employee provisions - employees other than office holders	295,391	203,277
Total employee provisions	295,391	203,277
Current	277,960	184,506
Non-current	17,431	18,771
Total employee provisions	295,391	203,277
FUNDS	2020	2019
	\$	\$
Compulsory levy/voluntary contribution fund – if invested in assets	-	-
Other funds required by rules:		
Balance as at start of year	-	-
- Transferred to reserve	-	-
- Transferred out of reserve	-	-
Balance as at end of year	-	-

Australian Nursing and Midwifery Federation South Australian Branch

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2020

NOTE 12: OTHER REPORTING INFORMATION (CONT)

CASH FLOW INFORMATION	2020	2019
	\$	\$
Cash inflows from other reporting units	-	-
Total cash inflows from other reporting units	-	-
Cash outflows to other reporting units:		
- Australian Nursing & Midwifery Federation Federal Council	486,183	468,306
Total cash outflows to other reporting units	486,183	468,306

The Branch's ability to continue as a going concern is not reliant on the agreed financial support of another reporting unit.

The Branch has not agreed to provide financial support to ensure another reporting unit has the ability to continue as a going concern.

The Branch has not acquired an asset or a liability during the financial year as a result of:

- An amalgamation under Part 2 of Chapter 3 of the RO Act in which the organisation (of which the reporting unit form part) was the amalgamated organisation; or
- A restructure of the branches of the organisation; or
- A determination by the General Manager under subsection 245(1) of the RO Act of an alternative reporting structure for the organisation; or
- A revocation by the General Manager under subsection 249(1) of the RO Act of a certificate issued to an organisation under subsection 245(1).

The Branch has not acquired assets and liabilities during the financial year as part of a business combination.

The Branch has not made a payment to a former related party of the reporting unit.

NOTE 13: ORGANISATION DETAILS

The registered office of Australian Nursing and Midwifery Federation South Australian Branch is:

191 Torrens Road
Ridleyton SA 5008

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF
AUSTRALIAN NURSING & MIDWIFERY FEDERATION (SOUTH AUSTRALIAN BRANCH)****Opinion**

We have audited the financial report of Australian Nursing & Midwifery Federation (South Australian Branch), which comprises the Statement of Financial Position as at 30 June 2020, the Statement of Profit or Loss and Other Comprehensive Income, Statement of Changes in Equity and Statement of Cash Flows for the year then ended, Notes to the Financial Statements, including a summary of significant accounting policies, the Branch Council's Statement, and the subsection 255(2A) report.

In our opinion, the accompanying financial report presents fairly, in all material respects, the financial position of Australian Nursing & Midwifery Federation (South Australian Branch) as at 30 June 2020, and its financial performance and its cash flows for the year then ended in accordance with Australian Accounting Standards and the requirements of the Reporting Guidelines and Part 3 of Chapter 8 of the *Fair Work (Registered Organisations) Act 2009*.

We have concluded that the Committee of Management's use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Basis for opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the entity in accordance with the ethical requirements of the Accounting Professional & Ethical Standards Board's *APES 110 Code of Ethics for Professional Accountants (including Independence Standards)* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other information

The Committee of Management is responsible for the other information. The other information comprises the Operating Report for the year ended 30 June 2020, but does not include the financial report and the auditor's report thereon.

Our opinion on the financial report does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial report, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or our knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work we have performed, we conclude that there is a material misstatement of the other information we are required to report that fact. We have nothing to report in this regard.

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF
AUSTRALIAN NURSING & MIDWIFERY FEDERATION (SOUTH AUSTRALIAN BRANCH) (CONT)*****Committee of Management and the Branch Secretary's responsibility for the financial report***

The Committee of Management and the Branch Secretary are responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards and the *Fair Work (Registered Organisations) Act 2009*, and for such internal control as the Committee of Management and the Branch Secretary determine is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Committee of Management and the Branch Secretary are responsible for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Committee of Management and the Branch Secretary either intend to liquidate the entity or to cease operations, or have no realistic alternative but to do so.

The Committee of Management and the Branch Secretary are responsible for overseeing the entity's financial reporting process.

Auditor's responsibility for the audit of the financial report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by those charged with governance.

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF
AUSTRALIAN NURSING & MIDWIFERY FEDERATION (SOUTH AUSTRALIAN BRANCH) (CONT)**

Auditor's responsibility for the audit of the financial report (Cont)

- Conclude on the appropriateness of the Committee of Management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

The auditor is an approved auditor in accordance with the requirements of the *Fair Work (Registered Organisations) Act 2009*, is a member of the Institute of Chartered Accountants in Australia and holds a current Public Practice Certificate.

Nexia Edwards Marshall

Nexia Edwards Marshall
Chartered Accountants

B.Morkunas

Brett Morkunas
Partner

Adelaide
South Australia

21 October 2020

Registration number (as registered by the Registered Organisations Commissioner under the *Fair Work (Registered Organisations) Act 2009*): AA2017/81



Australian Nursing and
Midwifery Federation
(SA Branch)

With you at work and in practice

18 December 2020

Registrar
Registered Organisations Commission

By email: regorqs@roc.gov.au

Dear Sir/Madam

**Re: Lodgement of Financial Documents for Year ended 30 June 2020
Fair Work (Registered Organisations) Act 2009 (the RO Act)**

Please find attached a copy of the audited accounts for the Australian Nursing and Midwifery Federation South Australian Branch and the Designated Officer's Certificate.

If you require any further information please contact Ms Lalitha Maheswaran in the first instance via email: Lalitha.maheswaran@anmfsa.org.au

Yours sincerely

Adj Assoc Professor Elizabeth Dabars AM
BRANCH SECRETARY

Enc. Designated Officer's Certificate.

DESIGNATED OFFICER'S CERTIFICATE

I, Elizabeth Dabars, being the Branch Secretary of the Australian Nursing and Midwifery Federation (South Australian Branch) certify:

- That the documents lodged under cover of our correspondence dated 16 December 2020 are copies of the full report for the year ended 30 June 2020, referred to in s.268 of the Fair Work (Registered Organisations) Act 2009; and
- That the financial statements were considered by the Committee of Management on 16 October 2020; and
- That the full report was provided to members via the ANMF website on 05 November 2020 in accordance with s.265 of the Fair Work (Registered Organisations) Act 2009; and
- That the full report was presented to a meeting of the Committee of Management of the reporting unit on 09 December 2020, in accordance with s.266 of the Fair Work (Registered Organisations) Act 2009.

Signature:

A handwritten signature in blue ink, consisting of several fluid, overlapping strokes that form a cursive-style name.

Dated: 18 December 2020