



2 November 2018

Branch Secretary
Australian Nursing and Midwifery Federation-Tasmanian Branch
enquiries@anmftas.org.au

Dear Branch Secretary,

cc: Australian Nursing and Midwifery Federation, anmfcanberra@anmf.org.au

Reminder of actions required when persons elected to office

The Australian Electoral Commission has provided the Registered Organisations Commission (the ROC) a declaration of results for the election of uncontested offices for Tasmanian Branch [E2018/135]. This letter is a reminder of certain obligations imposed on organisations and on persons elected to office.

A notice must be published on the organisation's website

The organisation or branch must, as soon as practicable after receiving the post-election report, publish on its website a notice that a copy of the report is available from the organisation, branch or the AEC on request. The notice must be kept on the website for a period of at least 3 months (see regulation 141 of the Fair Work (Registered Organisations) Regulations 2009).

Holders of office required to undertake approved training

Section 293K of the *Fair Work (Registered Organisations) Act 2009* (the RO Act) requires each officer with financial management duties to undertake approved training that covers those duties within 6 months after the person begins to hold office. Please ensure that relevant officers undertake approved training within the required timeframe. Please also ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which are provided for in the RO Act.

Organisation must notify the Commission of changes

Also, section 233(2) of the RO Act requires that an organisation must notify the Commission **within 35 days of any changes** to the holders of office in the organisation. **If there are no changes a notification is not required.** If the election has resulted in **any changes** to the holders of office, the Australian Nursing and Midwifery Federation-Tasmanian Branch must notify the Commission of these changes. In particular, please advise:

1. Person(s) who have ceased to hold office:
 - the name of the office vacated;
 - the date of the change of office holder; and
 - the name of the person vacating the office.

2. Person(s) who have commenced to hold office:
 - the name of the office now held;
 - the date of the change of office holder;
 - the name of the person now holding the office;
 - the postal address of the person (generally the postal address of the organisation); and

- the occupation of the person now holding the office.

The notification must include a declaration by the Secretary (or other prescribed officer) that the information is a correct statement of the changes made. A template notification of changes, which may assist you, is attached. If any change does not apply until a date in the future, you do not need to notify until then (e.g. AGM, 1 January, 2nd Monday in March). If you have already lodged this information, please disregard this reminder.

Regards

Matthew Indrigo
Registered Organisations Commission

11 October 2018

Post-election Report

ANMF Tasmanian Branch – E2018/135

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Election(s) Covered in this Report

Election Decision No/s: E2018/135

Rules

Rules used for the election:	[145V: Incorporates alterations of 01/02/2018 (R2017/169) (replaces 17/01/2018 version)
Rules difficult to apply/interpret:	None
Model Rule reference (if any)	None

Roll of Voters

As there were no contested offices, no Roll of Voters was required.

Irregularities

Details of written allegations of irregularities, and action taken by AEC: None

Other irregularities identified, and action taken: None

Other Matters

None

Attachments

- 1) Declaration of results for Uncontested Offices – TAS

Benjamin Murray
Returning Officer

11 October 2018

Australian Nursing and Midwifery Federation
Tasmanian Branch
DECLARATION OF RESULTS - E2018/135
Uncontested Offices

Scheduled Election

The Results of the election for the following offices conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation are:

Tasmanian Branch

Branch President (1)

Candidates

LLOYD, James

Branch Vice President (1)

Candidates

WERNER, Monica Lucia

Branch Executive Member (4)

Candidates

HILL, Sarah

ATWELL, Kylie

TIEFHOLZ, Astrid Sonia

OSTLER, Andrew

Branch Councillor (14)

Candidates

PATTEN, Grace

O'KEEFFE, Rosie

STREEFLAND, Tristan Shay

SCAIFE, Carole Jane

SANDS, Anne

LOADER, Katherine

STUBBS, Kylie

BUTLER, Deanna

EVANS, Helen Jenelle

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.



Benjamin Murray
Returning Officer
Australian Electoral Commission
26/09/2018





DECISION

Fair Work (Registered Organisations) Act 2009
s.189—Arrangement for conduct of an election

Australian Nursing and Midwifery Federation
(E2018/135)

MR ENRIGHT

MELBOURNE, 9 JULY 2018

Arrangement for conduct of election.

[1] On 25 June 2018 the Tasmanian Branch of the Australian Nursing and Midwifery Federation lodged with the Registered Organisations Commission prescribed information for an election to fill the following offices:

Branch President	(1)
Branch Vice President	(1)
Branch Executive Member	(4)
Branch Councillor	(14)

[2] I am satisfied that an election for the abovenamed offices is required to be held under the rules of the organisation and, under subsection 189(3) of the *Fair Work (Registered Organisations) Act 2009*, I am making arrangements for the conduct of the election by the Australian Electoral Commission.



DELEGATE OF THE COMMISSIONER

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**Australian
Nursing &
Midwifery
Federation**
Tasmania

1 June 2018

To: Registered Organisations Commission

Contact: Jessica Baldwin
Phone: (03) 6223 6777
Email: Jessica.Baldwin@anmftas.org.au

To Whom it May Concern,

**Re: Australian Nursing and Midwifery Federation (Tasmanian Branch) (ANMF)
Scheduled Branch Council Election 2018**

ANMF (Tas) Branch Council, by way of formal resolution at the 1 June 2018 meeting, directed that an Election be conducted in accordance with the ANMF Rules as follows:

1. The ANMF (Tasmanian Branch) Branch Council Election be carried out between 1 September 2018 and 30 October 2018 in accordance with the Rules of the Australian Nursing and Midwifery Federation;
2. The election be conducted for fourteen (14) Branch Council positions, four (4) Executive Committee positions, one (1) Vice President position and one (1) President position;
3. The Australian Electoral Commission be appointed as Returning Officer for the Election; and;
4. The tabled Prescribed Information for Elections Statement be signed and lodged with the Fair Work Commission.

The Prescribed Information Statement is attached to this letter.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Emily Shepherd'.

Emily Shepherd
Branch Secretary

A handwritten signature in blue ink, appearing to read 'Monica Werner'.

Monica Werner
Vice President (Acting President)

PRESCRIBED INFORMATION FOR ELECTIONS in accordance with Section 189 *Fair Work (Registered Organisations) Act 2009* and Regulation 138 *Fair Work (Registered Organisations) Regulations 2009*

I, Emily Shepherd, being the Branch Secretary of the Australian Nursing and Midwifery Federation (Tasmanian Branch) make the following statement:

1. I am authorised to sign this statement containing prescribed information for the Australian Nursing and Midwifery Federation (Tasmanian Branch).
2. The following information is lodged under subsection 189(1) of the Fair Work (Registered Organisations) Act 2009 (the RO Act).
3. The elections that are required are set out in the table in Annexure A.
4. No rule alterations are pending that will impact the election.
5. This statement **IS** lodged at least 2 months before nominations open for the election below.

Signed: 

Dated: 1 June 2018

[PLEASE NOTE: This statement should be lodged with the Registered Organisations Commission at least 2 months prior to nominations opening. It can be submitted to regorgs@roc.gov.au.]

ANNEXURE A

- Elections that are required [*insert as many pages as required*]:

Branch	Name of Office	Number required	Voting System	Reason for Election	Electorate
			<i>Direct voting system; Collegiate electoral system</i>	<i>Scheduled; Casual vacancy; New office created; Insufficient nominations</i>	
Tasmania	President	1	DVS	Scheduled	All financial members of ANMF Tasmanian Branch (Rule 85.4.1)
Tasmania	Vice President	1	DVS	Scheduled	All financial members of ANMF Tasmanian Branch (Rule 85.4.1)
Tasmania	Executive Member	4	DVS	Scheduled	All financial members of ANMF Tasmanian Branch (Rule 85.4.1)
Tasmania	Branch Council Member	14	DVS	Scheduled	All financial members of ANMF Tasmanian Branch (Rule 85.4.1)

- Important dates:

	Direct Voting System	Collegiate Electoral System
Nominations OPEN	10 September 2018 (Rule 85.1.1)	N/A
Nominations CLOSE	24 September 2018 (Rule 85.1.1)	N/A
Roll of Voters cut off date	7 days prior to nominations opening (rule 85.4.1)	N/A

Please note: that for insufficient nominations and casual vacancies, the date nominations open and close, unless specified in the rules, should be listed as 'to be determined by the returning officer'. Casual vacancies must be accompanied by proof of resignation and attached to this statement.



5 June 2018

Ms Emily Shepherd
Branch Secretary
Australian Nursing and Midwifery Federation-Tasmanian Branch
Sent via email: enquiries@anmftas.org.au

CC: AEC Returning Officer by email: industrial.elections@aec.gov.au

Dear Ms Shepherd,

Courtesy Letter - Election for offices [E2018/135]

The rules of the Australian Nursing and Midwifery Federation-Tasmanian Branch indicate that an election for offices within the branch is due to commence shortly.

- Branch Council (excluding Secretary and Assistant Secretary)

It appears that nominations for the election for the above-named offices open in September this year.

Reminder: prescribed information must be lodged

This is a courtesy letter to remind you of your obligation to lodge information about the election (known as the 'prescribed information') pursuant to sub-sections 189(1) and (2) of the *Fair Work (Registered Organisations) Act 2009* (the 'Act') within the month. Prescribed information must be lodged with the Registered Organisations Commission (the ROC) two months before nominations open for the election.

If you do NOT agree that an election is due

If you have a different interpretation for the commencement of the election or the offices due for election under your rules, please let the ROC know on regorgs@roc.gov.au as soon as possible.

If you agree that an election is due

If you agree that an election is due, the prescribed information must be lodged within the month. The prescribed information should contain details of the election as required by regulation 138(1) of the *Fair Work (Registered Organisations) Regulations 2009* (the 'Regulations'), and any subsequent collegiate elections, if that is relevant. A sample of the prescribed information can be found on our website at <http://www.roc.gov.au/resources-and-decisions/fact-sheets-templates-and-webinars>.

The prescribed information should be emailed to regorgs@roc.gov.au. When lodging the prescribed information, please quote [E2018/135]

If you are unable to lodge the prescribed information on time

If your branch believes that it will be unable to comply with the prescribed day as set out in the Regulations, it will need to apply to the Commissioner within the month for a later date. Such request will need to set out in detail the reason why your organisation is unable to comply with the requirement. While the Commissioner will consider such an application, there is no assurance that

consent to a later day will be allowed.

Penalties apply

It should be noted Section 189(2) is a civil penalty provision. Failure for an organisation to lodge prescribed information at least two months before nominations open may result in legal proceedings being issued with the possibility of a pecuniary penalty being imposed upon an officer and/or the organisation.

The ROC intends to continue to provide reminders that an election is due as a courtesy. However failure to receive a reminder from the ROC cannot be relied on as a reason for late, incorrect or non-lodgment of prescribed information. The obligation to lodge prescribed information consistent with the Act and the rules of the organisation rests with the organisation.

Insufficient nominations

If there are insufficient nominations, or if a casual vacancy arises after the conduct of this election, then those unfilled or vacated offices must be filled in accordance the organisation's rules, and in any event in a timely manner.

Should you seek any clarification in relation to the above, please contact the ROC on regorgs@roc.gov.au.

Yours faithfully,



Sam Gallichio
Registered Organisations Commission