



19 January 2015

Ms Neroli Ellis  
Branch Secretary  
Australian Nursing and Midwifery Federation-Tasmanian Branch  
email: [enquiries@anftas.org](mailto:enquiries@anftas.org)

cc: Alison Flakemore, Audit Partner, Crowe Horwath  
email: [alison.flakemore@crowehorwath.com.au](mailto:alison.flakemore@crowehorwath.com.au)

Dear Ms Ellis,

**Australian Nursing and Midwifery Federation-Tasmanian Branch  
Financial Report for the year ended 30 June 2014 [FR2014/108]**

I acknowledge receipt of the financial report of the Australian Nursing and Midwifery Federation-Tasmanian Branch. The documents were lodged with the Fair Work Commission on 11 December 2014. Additional information was provided by the Branch on 8 January 2014.

The financial report has now been filed.

The financial report was filed based on a primary review. This involved confirming that the financial reporting timelines required under s.253, s.265, s.266 and s.268 of the *Fair Work (Registered Organisations) Act 2009* (RO Act) have been satisfied, all documents required under s.268 of the RO Act were lodged and that various disclosure requirements under the Australian Accounting Standards, RO Act and Reporting Guidelines have been complied with. A primary review does not examine all disclosure requirements.

Please note that the financial report for the year ending 30 June 2015 may be subject to an advanced compliance review.

I make the following comments to assist you when you next prepare a financial report. You are not required to take any further action in respect of the report lodged. The Fair Work Commission will confirm these concerns have been addressed prior to filing next year's report.

**Disclosure requirements under the Reporting Guidelines**

The Reporting Guidelines require the disclosure of certain items even if it's a 'nil' disclosure. Note 1(s) to the financial statements, which states that "[a]ny transactions required to be specifically disclosed under the *Fair Work (Registered Organisations) Act 2009* that have not been disclosed in this financial report have not occurred during the financial year", seeks to address these disclosure requirements.

I make the following comment in relation to the presentation of the disclosure requirements in this way. From the perspective of Members of the Branch, a broad statement covering these disclosure requirements does not provide meaningful information. For a Member to understand the information provided, they would be required to obtain a copy of the Reporting Guidelines, read it in conjunction with the full report and via a process of elimination decipher which activities have and have not occurred.

Reporting Guidelines 13, 15, 17, 19, 21, 23 and 25 require that if the identified activities have not occurred in the reporting period, a statement to this effect must be included in the General Purpose Financial Report (GPFR). The broad statement included at Note 1(s) does not identify the relevant activities and therefore does not meet the requirements of the Reporting Guidelines.

Please note that in future years all required financial disclosures must be included in the GPFR.

## Notes to the financial statements

### Revenue recognition

Australian Accounting Standard *AASB 101 Presentation of Financial Statements* paragraph 117 and *AASB 118: Revenue* paragraph 35(a) require that the entity must disclose the measurement basis or bases used in recognising revenue.

The accounting policy for membership subscriptions has not been disclosed at Note 1(n) Revenue. Note 1(l) of the Branch's financial report for the year ended 30 June 2013 states that "[s]ubscriptions income is recognised over the period to which the subscription relates". It is possible that the policy has been omitted in error from the 2014 GPFR.

Please ensure in future that the accounting policy for membership subscriptions is disclosed in the notes to the GPFR.

### Key management personnel

Australian Accounting Standard *AASB 124 Related Party Disclosures* paragraph 17 requires that the GPFR disclose within the statements or the notes compensation paid to key management personnel.

This normally includes a listing of the key management personnel for the organisation, the total amount of compensation paid to all key management personnel, and totals for each of the following categories:

- Short term employee benefits
- Post employment benefits
- Other long term employee benefits
- Termination benefits
- Any share based payments.

The definition for these categories can be found within accounting standard *AASB 119: Employee Benefits*. Note 12 to the financial statements does not appear to contain all the relevant information.

## Reporting requirements

A number of factsheets in relation to the financial reporting process and associated timelines are available on the FWC website. The most recent copy of the Reporting Guidelines and a model set of financial statements can also be found. The FWC recommends reporting units use this model as it will assist in ensuring compliance with the *Fair Work (Registered Organisations) Act 2009*, the s.253 Reporting Guidelines and the Australian Accounting Standards. Access to this information may be obtained via [this link](#).

Should you wish to discuss the matters raised in this letter, or if you require further information on the financial reporting requirements of the Act, I may be contacted on (03) 8661 7942 or by email at [rebecca.lee@fwc.gov.au](mailto:rebecca.lee@fwc.gov.au).

Yours sincerely,



Rebecca Lee  
Regulatory Compliance Branch

# **Australian Nursing and Midwifery Federation Tasmanian Branch**

**Financial Report**

**For the Year Ended 30 June 2014**

# Australian Nursing and Midwifery Federation Tasmanian Branch

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# Australian Nursing and Midwifery Federation Tasmanian Branch

## Operating Report

30 June 2014

I, Emily Shepherd, being the designated officer responsible for preparing this financial report for the financial year ended 30 June 2014 of Australian Nursing and Midwifery Federation Tasmanian Branch, report as follows:

### 1. General information

#### Directors

The members of the Committee throughout the year and at the date of this report were:

<b>Names</b>	<b>Elected/Resigned</b>
Neroli Ellis	Appointed 30/11/2001
Jenny Parker	Appointed 1/12/2008
James Lloyd	Appointed 1/7/2011
Emily Sheperd	Appointed 3/2/2012
Margaret Ford	Appointed 3/2/2012
Andrew Ostler	Appointed 7/6/2013
Zara Brown	Appointed 6/10/2013
Tania Battaglini	Appointed 24/10/2012
Amy Boon	Appointed 24/10/2012
Deanna Butler	Appointed 24/10/2012
Helen Dykstra	Appointed 24/10/2012
Roslyn Gorrie	Appointed 24/10/2012
Angela Manion	Appointed 24/10/2012
Helen Murphy	Appointed 24/10/2012
Scott Butler	Appointed 7/3/2014
Roseanne O'Keeffe	Appointed 7/3/2014
Marita Meadows	Appointed 4/4/2014
Anneke Davies	Resigned 2/8/2013
Daniel McCarthy	Resigned 30/9/2013
Sally Blonde	Resigned 7/2/2014
Kenneth Harris	Resigned 4/4/2014
Alden (Oggy) Thynne	Resigned 6/6/2014
Sancia West	Resigned 6/6/2014

Members of the Committee have been in office since the start of the financial year to the date of this report unless otherwise stated.

# Australian Nursing and Midwifery Federation Tasmanian Branch

## Operating Report

30 June 2014

### 1. General information continued

#### Principal Activities

- i) The Australian Nursing and Midwifery Federation Tasmanian Branch ("the Branch") provides industrial advocacy and services to members involved in the nursing profession.
- ii) The Branch functions as a single entity and acts under its Constitution and Rules and reports under the *Fair Work (Registered Organisations) Act 2009*.
- iii) The development of Branch policy is the responsibility of the governing body, the National Council, on which all State and Territory Branches are represented.
- iv) The implementation of this policy is overseen by the National Executive through the Australian Nursing and Midwifery Federation National Office.
- v) Within the framework of National policy, development and implementation of the activities and operations of the Tasmanian Branch is set by the members of the Tasmanian Committee.
- vi) These activities are referred to the various Tasmanian Branch Divisions who deliver the activities and services that address the various objectives and targets set for them.

#### Significant Changes

There were no significant changes in principal activities during the financial year. We have reviewed our results and believe we have achieved our financial, strategic and operation objectives for this period.

#### Number of Members & Right to Resign

As at 30 June 2014, the Australian Nursing and Midwifery Federation Tasmanian Branch, had 6,542 members (2013: 6,407) (inclusive of all categories).

In accordance with Rule 10 of the Federal Rules of the Australian Nursing and Midwifery Federation a member may resign from membership by written notice addressed and delivered to the Branch Secretary in which he or she is a member.

#### Number of Employees

As at 30 June 2014, the Australian Nursing and Midwifery Federation Tasmanian Branch maintains employment of 20.5 employees (2013: 24.7) on a full time basis. There are 26 (2013: 33) employees in total.

#### Superannuation Trustees

No officer or employee of the reporting unit holds a position as a trustee or director of a superannuation entity or exempt public superannuation fund scheme, where the criteria for holding such as position is that they are an officer or member of the reporting unit.

# Australian Nursing and Midwifery Federation Tasmanian Branch

## Operating Report

30 June 2014

### 2. Members Advice

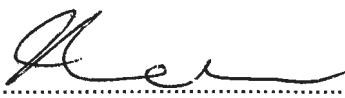
- i) Under Section 174 of *Fair Work (Registered Organisations) Act 2009*, a member may resign from membership written notice addressed and delivered to the Branch Secretary; and
- ii) The register of members of the reporting unit was maintained in accordance with the *Fair Work (Registered Organisations) Act 2009*.

### 3. Operating Results and Review of Operations for the Year

#### Operating result

The surplus/(deficit) from ordinary activities for the year amounted to \$ (50,251) (2013: \$(38,722)). There have been no significant changes in the nature of ordinary activities during the 2014 financial year.

Signed in accordance with a resolution of the Members of the Committee:

Branch Secretary:  .....

Dated this 7 day of November 2014.

# Australian Nursing and Midwifery Federation Tasmanian Branch

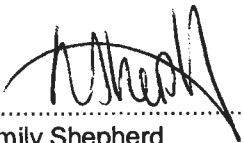
## Statement by the Branch Committee


On the 7<sup>th</sup> Nov. 2014, the Committee of the Australian Nursing and Midwifery Federation Tasmanian Branch passed the following resolution in relation to the general purpose financial report (GPFR) of the reporting unit for the period ended 30 June 2014.

The Committee declares in relation to the GPFR that in its opinion:

1. The financial statements and notes comply with the Australian Accounting Standards;
2. The financial statements and notes comply with the reporting guidelines of the General Manager;
3. The financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
4. There are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable;
5. During the financial year to which these GPFR relate and since the end of that year:
  - i) meetings of the Committee were held in accordance with the rules of the organisation including the rules of the Branch concerned; and
  - ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of the Branch concerned; and
  - iii) the financial records of the reporting unit have been kept and maintained in accordance with *Fair Work (Registered Organisations) Act 2009* and the *Fair Work (Registered Organisations) Regulations 2009*; and
  - iv) where the organisation consists of two or more reporting units, the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner to each of the other reporting units of the organisation; and
  - v) where information has been sought in any request of a member of the reporting unit or the General Manager duly made under section 272 of the *Fair Work (Registered Organisations) Act 2009* has been provided to the member or General Manager; and
  - vi) no orders have been made by the Fair Work Commission under section 273 of the *Fair Work (Registered Organisations) Act 2009* during the period.
6. There was no recovery of wages activity for the financial year.

Signed in accordance with a resolution of the Members of the Committee:

  
.....  
Emily Shepherd  
Branch President

  
.....  
James Lloyd  
Branch Vice President

Dated this 7<sup>th</sup> day of November 2014.



# Australian Nursing and Midwifery Federation Tasmanian Branch

## Statement of Comprehensive Income

For the Year Ended 30 June 2014

	Note	2014 \$	2013 \$
<b>Income</b>			
Capitation fees received		-	-
Delegates sponsorship		7,270	8,583
Donations & grants		-	-
Employment subsidies		7,103	13,307
Interest income		10,539	33,160
Levies received		-	-
Movie ticket sales		94,957	81,938
Other revenue		33,462	30,165
Publications		5,336	11,750
Rental income		38,713	28,287
RTO fees		125,210	72,715
Seminars		42,738	114,689
Subscriptions received		3,558,654	3,324,660
Training centre capital grant		-	210,661
<b>Total Income</b>		<b>3,923,982</b>	<b>3,929,915</b>
<b>Less: Expenses</b>			
Accounting fees		44,185	43,393
Advertising & promotion		21,245	17,018
Affiliation fees - Unions Tasmania		25,906	25,628
Amenities		8,839	4,021
Bank charges		36,007	39,632
Capitation fees - Australian Nursing & Midwifery Federation		122,299	122,904
Commissions		89	186
Computer expenses		49,141	31,705
Consideration to employers for payroll deductions		-	-
Delegate expenses		14,020	17,554
Depreciation		144,963	89,927
Donations & grants		364	5,703
Education centre, facilities & programs		33,362	30,569
Electricity		21,733	17,445
Fees/allowances - meetings & conferences		-	-
Industrial campaigns		13,654	22,454
Insurance		86,115	87,824
Interest expense		48,262	10,346
IT expenses		(10,934)	-
Legal fees		12,564	3,849
Levies	2	120,380	132,476
Lodgement fees		-	696
Loss on disposal of assets		-	3,311

The accompanying notes form part of these financial statements.

# Australian Nursing and Midwifery Federation Tasmanian Branch

## Statement of Comprehensive Income

For the Year Ended 30 June 2014

	2014	2013
Note	\$	\$
Meeting expenses	16,155	18,464
Membership services	93,002	79,602
Motor vehicle expenses	30,597	25,042
Movie ticket purchases	98,693	98,822
Office equipment expenses	29,349	30,355
Payroll tax	137,984	138,380
Penalties via RO Act or RO Regulations	-	-
Postage, printing & stationery	77,823	72,726
Professional fees	-	2,414
Rates	12,112	13,368
Rent on land & buildings	33,510	33,826
Repairs and maintenance	40,462	32,031
RTO expenses	9,612	19,618
Salaries - Employees	1,910,555	2,009,028
Salaries - Holders of Office	157,783	157,749
Security	9,002	8,678
Services - Launceston & Devonport	5,996	7,153
Staff training	55,469	49,673
Subscriptions	3,803	726
Sundry expenses	29,874	19,547
Superannuation - Employees	262,038	284,141
Superannuation - Holders of Office	21,567	20,982
Telephone	43,206	47,871
Travel, accommodation & conference	50,224	45,715
Website/newsletter	53,223	46,085
<b>Total Expenses</b>	<b>3,974,233</b>	<b>3,968,637</b>
<b>Surplus/(deficit) for the year</b>	<b>(50,251)</b>	<b>(38,722)</b>
Other Comprehensive Income	-	-
<b>Total Comprehensive Income</b>	<b>(50,251)</b>	<b>(38,722)</b>

The accompanying notes form part of these financial statements.

# Australian Nursing and Midwifery Federation Tasmanian Branch

## Statement of Financial Position

As At 30 June 2014

	Note	2014 \$	2013 \$
<b>ASSETS</b>			
<b>CURRENT ASSETS</b>			
Cash and cash equivalents	3	359,005	577,009
Trade and other receivables	4	23,941	56,750
Prepayments		5,778	7,823
<b>TOTAL CURRENT ASSETS</b>		<b>388,724</b>	<b>641,582</b>
<b>NON-CURRENT ASSETS</b>			
Property, plant and equipment	5	2,566,252	2,621,774
Intangible assets	6	164,034	-
<b>TOTAL NON-CURRENT ASSETS</b>		<b>2,730,286</b>	<b>2,621,774</b>
<b>TOTAL ASSETS</b>		<b>3,119,010</b>	<b>3,263,356</b>
<b>LIABILITIES</b>			
<b>CURRENT LIABILITIES</b>			
Trade and other payables	7	257,654	299,069
Borrowings	9	868,155	-
Short-term provisions	8	265,678	277,311
<b>TOTAL CURRENT LIABILITIES</b>		<b>1,391,487</b>	<b>576,380</b>
<b>NON-CURRENT LIABILITIES</b>			
Borrowings	9	-	868,155
Long-term provisions	8	12,997	54,044
<b>TOTAL NON-CURRENT LIABILITIES</b>		<b>12,997</b>	<b>922,199</b>
<b>TOTAL LIABILITIES</b>		<b>1,404,484</b>	<b>1,498,579</b>
<b>NET ASSETS</b>		<b>1,714,526</b>	<b>1,764,777</b>
<b>EQUITY</b>			
Accumulated surpluses		1,714,526	1,764,777
<b>TOTAL EQUITY</b>		<b>1,714,526</b>	<b>1,764,777</b>

The accompanying notes form part of these financial statements.

# Australian Nursing and Midwifery Federation Tasmanian Branch

## Statement of Changes in Equity

For the Year Ended 30 June 2014

2014

	<b>Accumulated Surpluses</b>	<b>Total</b>
	<b>\$</b>	<b>\$</b>
Balance at 1 July 2013	1,764,777	1,764,777
Net surplus/(deficit) for the year	(50,251)	(50,251)
<b>Balance at 30 June 2014</b>	<b>1,714,526</b>	<b>1,714,526</b>

2013

	<b>Accumulated Surpluses</b>	<b>Total</b>
	<b>\$</b>	<b>\$</b>
Balance at 1 July 2012	1,803,499	1,803,499
Surplus/(deficit) for the year	(38,722)	(38,722)
<b>Balance at 30 June 2013</b>	<b>1,764,777</b>	<b>1,764,777</b>

The accompanying notes form part of these financial statements.

# Australian Nursing and Midwifery Federation Tasmanian Branch

## Statement of Cash Flows

For the Year Ended 30 June 2014

	2014	2013
Note	\$	\$
<b>CASH FROM OPERATING ACTIVITIES:</b>		
Receipts from members and customers	4,242,719	4,199,429
Receipts from other reporting units	10(c) 85,689	84,615
Interest received	9,772	33,160
Payments to suppliers, employees & holders of office	(3,972,086)	(3,995,659)
Payments to other reporting units	10(c) (284,007)	(292,074)
Interest paid	(44,207)	(10,346)
Net cash provided by/(used in) operating activities	10(b) <u>37,880</u>	<u>19,125</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES:</b>		
Payments for purchase of property, plant & equipment	(89,440)	(1,962,370)
Payments for intangible assets	(166,444)	-
Receipts from assets disposals	-	28,913
Net cash provided by/(used in) investing activities	<u>(255,884)</u>	<u>(1,933,457)</u>
<b>CASH FLOWS FROM FINANCING ACTIVITIES:</b>		
Proceeds from financing arrangements	-	868,155
Net cash provided by/(used in) financing activities	<u>-</u>	<u>868,155</u>
Net cash increase/(decrease) in cash held	(218,004)	(1,046,177)
Cash held at the beginning of the financial year	577,009	1,623,186
Cash held at the end of the financial year	10(a) <u>359,005</u>	<u>577,009</u>

The accompanying notes form part of these financial statements.

# Australian Nursing and Midwifery Federation Tasmanian Branch

## Notes to the Financial Statements

For the Year Ended 30 June 2014

### 1 Summary of Significant Accounting Policies

The financial report covers the Australian Nursing and Midwifery Federation Tasmanian Branch and its controlled entity as an individual entity.

#### (a) Basis of Preparation

The financial report is a general purpose financial report that has been prepared in accordance with Australian Accounting Standards and the *Fair Work (Registered Organisations) Act 2009*. The Branch is a not for profit entity for financial reporting purposes under Australian Accounting Standards.

Australian Accounting Standards set out accounting policies that the AASB has concluded would result in financial statements containing relevant and reliable information about transactions, events and conditions. Material accounting policies adopted in the preparation of these financial statements are presented below and have been consistently applied unless otherwise stated.

The financial statements have been prepared on an accruals basis and are based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities.

The following is a summary of the material accounting policies adopted by the Branch in the preparation of the financial statements. The accounting policies have been consistently applied, unless otherwise stated.

#### (b) Principles of consolidation

The consolidated financial report incorporates the assets, liabilities and results of entities controlled by the Australian Nursing and Midwifery Federation Tasmanian Branch at the end of the reporting period. A controlled entity is any entity over which the Australian Nursing and Midwifery Federation Tasmanian Branch has the power to govern the financial and operating policies so as to obtain benefits from the entity's activities. Control will generally exist when a parent owns, directly or indirectly, more than half of the voting power of an entity. In assessing the power to govern, the existence and effect of holdings of actual and potential voting rights are also considered. The Nurses Club Limited is a 100% controlled entity of the Australian Nursing and Midwifery Federation Tasmanian Branch.

In preparing the consolidated financial statements, all inter-group balances and transactions between entities in the group have been eliminated on consolidation. Accounting policies of subsidiaries have been changed where necessary to ensure consistency with those adopted by the branch entity.

#### (c) Comparative Figures

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

#### (d) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, other short-term highly liquid investments and bank overdrafts. Bank overdrafts are shown within short-term borrowings in current liabilities in the statement of financial position.

# Australian Nursing and Midwifery Federation Tasmanian Branch

## Notes to the Financial Statements

For the Year Ended 30 June 2014

### 1 Summary of Significant Accounting Policies continued

#### (e) Property, Plant and Equipment

Property, plant and equipment are measured on the cost basis less, where applicable, any accumulated depreciation. Under the cost model, the asset is carried at its cost less any accumulated depreciation and any impairment losses. Costs include purchase price, other directly attributable costs and the initial estimates of the costs of dismantling and restoring the asset where applicable.

##### Depreciation

Property, plant and equipment are depreciated using both the straight line basis and the diminishing value basis over the useful lives of the assets to the Branch commencing from the time the asset is held ready for use.

The depreciation rates used for Property, Plant & Equipment range between 13-40% Diminishing Value and 7.5%-27% Straight Line.

The carrying amount of property, plant and equipment is reviewed annually to ensure it is not in excess of the recoverable amount of those assets.

The recoverable amount is assessed on the basis of expected net cash flows which will be received from the assets employment and subsequent disposal. The expected net cash flows have not been discounted to their present values in determining the recoverable amounts.

#### (f) Critical Accounting Estimates and Judgments

The Branch evaluate estimates and judgments incorporated into the financial statements based on historical knowledge and best available current information. Estimates assume a reasonable expectation of future events and are based on current trends and economic data, obtained both externally and within Branch.

The Branch assesses impairment at the end of each reporting period by evaluating conditions specific to Branch that may be indicative of impairment triggers. There are no indicators of impairment as at 30 June 2014.

Amortisation is based on the cost of an asset less its residual value.

Amortisation is recognised in profit or loss on a straight-line basis over the estimated useful lives of intangible assets, other than goodwill, from the date that they are available for use.

Amortisation methods, useful lives and residual values are reviewed at each reporting date and adjusted if appropriate.

# Australian Nursing and Midwifery Federation Tasmanian Branch

## Notes to the Financial Statements

For the Year Ended 30 June 2014

### 1 Summary of Significant Accounting Policies continued

#### (g) Intangible Assets

##### RTO Accreditation

RTO Accreditation is recognised at cost of acquisition. RTO Accreditation has a finite life and is carried at cost less any accumulated amortisation and any impairment losses. RTO accreditation amortised over its useful life of 10 years.

##### Software

Software is recorded at cost. Software has a finite life and is carried at cost less any accumulated amortisation and impairment losses. It has an estimated useful life of between 1 and 5 years.

##### Amortisation

Amortisation is based on the cost of an asset less its residual value.

Amortisation is recognised in profit or loss on a straight-line basis over the estimated useful lives of intangible assets, other than goodwill, from the date that they are available for use.

Amortisation methods, useful lives and residual values are reviewed at each reporting date and adjusted if appropriate.

#### (h) Impairment of Assets

At the end of each reporting period, Branch reviews the carrying values of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is expensed to the statement of comprehensive income.

#### (i) Financial Instruments

##### Initial recognition and measurement

Financial assets and financial liabilities are recognised when the entity becomes a party to the contractual provisions of the instrument. For financial assets, this is the equivalent to the date that the Company commits itself to either the purchase or sale of the asset (i.e. trade date accounting is adopted).

Financial instruments are initially measured at fair value plus transactions costs, except where the instrument is classified 'at fair value through profit or loss' in which case transaction costs are expensed to profit or loss immediately.



# Australian Nursing and Midwifery Federation Tasmanian Branch

## Notes to the Financial Statements

For the Year Ended 30 June 2014

### 1 Summary of Significant Accounting Policies continued

#### (i) Financial Instruments continued

##### Classification and subsequent measurement

Financial instruments are subsequently measured at either fair value, amortised cost using the effective interest rate method, or cost. *Fair value* represents the amount for which an asset could be exchanged or a liability settled, between knowledgeable, willing parties in an arm's length transaction. Where available, quoted prices in an active market are used to determine fair value. In other circumstances, valuation techniques are adopted.

*Amortised cost* is calculated as:

- (a) the amount at which the financial asset or financial liability is measured at initial recognition;
- (b) less principal repayments;
- (c) plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the *effective interest method*; and
- (d) less any reduction for impairment.

The *effective interest method* is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that exactly discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss.

The classification of financial instruments depends on the purpose for which the investments were acquired. Management determines the classification of its investments at initial recognition and at the end of each reporting period for held-to-maturity assets.

Branch does not designate any interests in subsidiaries, associates or joint venture entities as being subject to the requirements of accounting standards specifically applicable to financial instruments.

##### (i) *Financial assets at fair value through profit or loss*

Financial assets are classified at 'fair value through profit or loss' when they are either held for trading for the purpose of short-term profit taking, derivatives not held for hedging purposes, or when they are designated as such to avoid an accounting mismatch or to enable performance evaluation where a group of financial assets is managed by key management personnel on a fair value basis in accordance with a documented risk management or investment strategy. Such assets are subsequently measured at fair value with changes in carrying value being included in profit or loss.

# Australian Nursing and Midwifery Federation Tasmanian Branch

## Notes to the Financial Statements

For the Year Ended 30 June 2014

### 1 Summary of Significant Accounting Policies continued

#### (i) Financial Instruments continued

##### *(ii) Loans and receivables*

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost.

Loans and receivables are included in current assets, except for those which are not expected to mature within 12 months after the end of the reporting year.

##### *(iii) Held-to-maturity investments*

Held-to-maturity investments are non-derivative financial assets that have fixed maturities and fixed or determinable payments, and it is Branch's intention to hold these investments to maturity. They are subsequently measured at amortised cost.

Held-to-maturity investments are included in non-current assets, except for those which are expected to be realised within 12 months after the end of the reporting period, which will be classified as current assets.

If during the period Branch sold or reclassified more than an insignificant amount of the held-to-maturity investments before maturity, the entire held-to-maturity investments category would be tainted and reclassified as available-for-sale.

##### *(iv) Available-for-sale financial assets*

Available-for-sale financial assets are non-derivative financial assets that are either not suitable to be classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.

Available-for-sale financial assets are included in non-current assets, except for those which are expected to be disposed of within 12 months after the end of the reporting period, which will be classified as current assets.

##### *(v) Financial liabilities*

Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost. Fees payable on the establishment of loan facilities are recognised as transaction costs of the loan.

#### **Fair Value**

Fair value is determined based on current bid prices for all quoted investments. Valuation techniques are applied to determine fair value for all unlisted securities, including recent arm's length transactions, reference to similar instruments and option pricing models.

# Australian Nursing and Midwifery Federation Tasmanian Branch

## Notes to the Financial Statements

For the Year Ended 30 June 2014

### 1 Summary of Significant Accounting Policies continued

#### (i) Financial Instruments continued

##### Impairment

At the end of each reporting period, Branch assess whether there is objective evidence that a financial instrument has been impaired. In the case of available-for-sale financial instruments, a prolonged decline in the value of the instrument is considered to determine whether an impairment has arisen. Impairment losses are recognised in the statement of comprehensive income.

##### Derecognition

Financial assets are derecognised where the contractual rights to receipt of cash flows expires or the asset is transferred to another party whereby the entity no longer has any significant continuing involvement in the risks and benefits associated with the asset. Financial liabilities are derecognised where the related obligations are either discharged, cancelled or expired. The difference between the carrying value of the financial liability extinguished or transferred to another party and the fair value of consideration paid, including the transfer of non-cash assets or liabilities assumed is recognised in surplus or loss.

#### (j) Trade and other payables

Trade and other payables are stated at cost, which approximates fair value due to the short term nature of these liabilities.

#### (k) Employee Benefits

Provision is made for the Branch's liability for employee benefits arising from services rendered by employees to balance date. Employee benefits expected to be settled within one year together with benefits arising from wages and salaries, annual leave and sick leave which will be settled after one year, have been measured at their nominal amount. Other employee benefits payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those benefits.

Contributions are made by the Branch to an employee superannuation fund and are charged as expenses when incurred.

#### (l) Provisions

Provisions are recognised when Branch has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

#### (m) Leases

Leases of fixed assets where substantially all the risks and benefits incidental to the ownership of the asset, but not the legal ownership that are transferred to entities in Branch are classified as finance leases.

# Australian Nursing and Midwifery Federation Tasmanian Branch

## Notes to the Financial Statements

For the Year Ended 30 June 2014

### 1 Summary of Significant Accounting Policies continued

#### (m) Leases continued

Finance leases are capitalised by recording an asset and a liability at the lower of the amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Leased assets are depreciated on a straight-line basis over the shorter of their estimated useful lives or the lease term.

Lease payments for operating leases, where substantially all of the risks and benefits remain with the lessor, are charged as expenses on a straight line basis over the life of the lease term.

#### (n) Revenue

Interest revenue is recognised over the period for which the funds are invested.

Revenue from the provision of services is recognised when the right to be compensated for the service has been attained.

Rental income is recognised over the the period to which the rent relates.

Revenue received in the form of capital grant funds is recognised as income when received, while the expenditure relating to the capital funds has been capitalised in the Statement of Financial Position for the purpose for which the funds were received.

All revenue is stated net of the amount of goods and services tax (GST).

#### (o) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Tax Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the statement of financial position are shown inclusive of GST.

Cash flows are presented in the statement of cash flows on a net basis, and the net movement in GST for the period shown as a separate operating cash flow. The GST components of investing and financing activities are disclosed as operating cash flows.

#### (p) Income Tax

No provision for income tax has been raised as the Branch is exempt from income tax under Section 50-15 of the *Income Tax Assessment Act 1997*.

# Australian Nursing and Midwifery Federation Tasmanian Branch

## Notes to the Financial Statements

For the Year Ended 30 June 2014

### 1 Summary of Significant Accounting Policies continued

#### (q) Adoption of new and revised accounting standards

During the current year, Branch adopted all of the new and revised Australian Accounting Standards and Interpretations applicable to its operations which became mandatory.

The adoption of these Standards has impacted the recognition, measurement and disclosure of certain transactions. The following is an explanation of the impact the adoption of these Standards and Interpretations has had on the financial statements of Australian Nursing and Midwifery Federation Tasmanian Branch.

Standard Name	Impact
AASB 2011-9 Amendments to Australian Accounting Standards - Presentation of Items of Other Comprehensive Income	The adoption of this standard has not change the reported financial position and performance of the entity, however the presentation of items in other comprehensive income has changed.
AASB 112 Income Taxes	There has been no impact on the reported financial position and performance.
AASB 2011-3 Amendments to Australian Accounting Standards - Orderly Adoption of Changes to the ABS GFS Manual and Related Amendments	There has been no impact due the entity not being a government department.
AASB 13 Fair Value Measurement and AASB 2011-8 Amendments to Australian Accounting Standards arising from AASB 13	There has been no impact on the reported financial position and performance
AASB 119 Employee Benefits (September 2011) and AASB 2011-10 Amendments to Australian Accounting Standards arising from AASB 119 (September 2011)	There has been no impact on the reported financial position and performance
AASB 2012-2 Amendments to Australian Accounting Standards - Disclosures - Offsetting Financial Assets and Financial Liabilities	There has been no impact on the reported financial position and performance
AASB 2012-5 Amendments to Australian Accounting Standards arising from Annual Improvements 2009-2011 Cycle	There has been no impact on the reported financial position and performance

#### (r) New accounting standards for application in future periods

The AASB has issued new and amended Accounting Standards and Interpretations that have mandatory application dates for future reporting periods. Branch has decided against early adoption of these standards. The following table summarises those future requirements, and their impact on Branch:

# Australian Nursing and Midwifery Federation Tasmanian Branch

## Notes to the Financial Statements

For the Year Ended 30 June 2014

### 1 Summary of Significant Accounting Policies continued

#### (r) New accounting standards for application in future periods continued

Standard Name	Effective date for entity	Requirements	Impact
AASB 9 Financial Instruments and amending standards AASB 2010-7 / AASB 2012-6	30 June 2016	Changes to the classification and measurement requirements for financial assets and financial liabilities.  New rules relating to derecognition of financial instruments.	The impact of AASB 9 has not yet been determined as the entire standard has not been released.
AASB 2012-3 Amendments to Australian Accounting Standards - Offsetting Financial Assets and Financial Liabilities	30 June 2015	The amendments add application guidance to address inconsistencies in the application of the offsetting criteria in AASB 132 'Financial Instruments: Presentation', by clarifying the meaning of 'currently has a legally enforceable right of set-off'; and clarifies that some gross settlement systems may be considered to be equivalent to net settlement.	The impact of this standard is expected to be minimal.
AASB 2013-3 Amendments to AASB 136 - Recoverable Amount Disclosures for Non-Financial Assets	30 June 2015	The disclosure requirements of AASB 136 'Impairment of Assets' have been enhanced to require additional information about the fair value measurement when the recoverable amount of impaired assets is based on fair value less costs of disposals. Additionally, if measured using a present value technique, the discount rate is required to be disclosed.	Some disclosures may be required.
AASB 2013-4 Amendments to Australian Accounting Standards - Novation of Derivatives and Continuation of Hedge Accounting	30 June 2015	This standard amends AASB 139 'Financial Instruments: Recognition and Measurement' to permit continuation of hedge accounting in circumstances where a derivative (designated as hedging instrument) is novated from one counter party to a central counterparty as a consequence of laws or regulations.	No expected impact on the entities financial position or performance.

# Australian Nursing and Midwifery Federation Tasmanian Branch

## Notes to the Financial Statements

For the Year Ended 30 June 2014

### 1 Summary of Significant Accounting Policies continued

#### (s) Transaction Occurrence

Any transactions required to be specifically disclosed under the *Fair Work (Registered Organisations) Act 2009* that have not been disclosed in this financial report have not occurred during the financial year.

#### (t) Notes to be provided to Members or the General Manager of Fair Work Australia

- i) A member of a reporting unit, or the General Manager of Fair Work Australia, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.
- ii) The application must be in writing and must specify the period within which, and the manner in which the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.
- iii) A reporting unit must comply with an application made under subsection (1).

# Australian Nursing and Midwifery Federation Tasmanian Branch

## Notes to the Financial Statements

For the Year Ended 30 June 2014

### 2 Levies

	2014	2013
	\$	\$
Australian Nursing & Midwifery Federation		
ACTU IR levy	9,984	8,666
Australian Nursing & Midwifery journal	107,806	114,199
Positive nursing campaign	2,590	9,611
	<u>120,380</u>	<u>132,476</u>

### 3 Cash and Cash Equivalents

	2014	2013
	\$	\$
Cash on hand	413	414
Cash at bank	338,423	419,378
Short-term bank deposits	20,169	157,217
	<u>359,005</u>	<u>577,009</u>

### 4 Trade and Other Receivables

	2014	2013
	\$	\$
Trade Receivables		
Australian Nursing & Midwifery Education Centre	-	3,300
Non-reporting units	23,941	53,450
Provision for impairment	-	-
	<u>23,941</u>	<u>56,750</u>

The carrying value of trade receivables is considered a reasonable approximation of fair value due to the short-term nature of the balances.

The maximum exposure to credit risk at the reporting date is the fair value of each class of receivable in the financial statements.

#### (a) Ageing analysis

	2014	2013
	\$	\$
Less than 30 days	16,824	39,542
31 days to 60 days	4,558	16,715
61+ days (past due not impaired)	2,559	493
	<u>23,941</u>	<u>56,750</u>



# Australian Nursing and Midwifery Federation Tasmanian Branch

## Notes to the Financial Statements

For the Year Ended 30 June 2014

### 5 Property, Plant and Equipment

	2014	2013
	\$	\$
<b>LAND AND BUILDINGS</b>		
Land and Buildings		
At cost	2,392,306	2,321,356
Accumulated depreciation	(234,811)	(175,291)
Total land and buildings	<u>2,157,495</u>	<u>2,146,065</u>
<b>PLANT AND EQUIPMENT</b>		
Plant and equipment		
At cost	254,346	250,664
Accumulated depreciation	(205,633)	(181,734)
Total plant and equipment	<u>48,713</u>	<u>68,930</u>
Furniture, fixture and fittings		
At cost	265,330	252,458
Accumulated depreciation	(103,338)	(82,614)
Total furniture, fixture and fittings	<u>161,992</u>	<u>169,844</u>
Motor vehicles		
At cost	163,371	163,371
Accumulated depreciation	(87,570)	(63,271)
Total motor vehicles	<u>75,801</u>	<u>100,100</u>
Computer equipment		
At cost	143,665	141,730
Accumulated depreciation	(21,638)	(5,528)
Total computer equipment	<u>122,027</u>	<u>136,202</u>
Library		
At cost	3,057	3,057
Accumulated depreciation	(2,833)	(2,424)
Total library	<u>224</u>	<u>633</u>
Total property, plant and equipment	<u><u>2,566,252</u></u>	<u><u>2,621,774</u></u>

# Australian Nursing and Midwifery Federation Tasmanian Branch

## Notes to the Financial Statements

For the Year Ended 30 June 2014

### 5 Property, Plant and Equipment continued

#### (a) Movements in Carrying Amounts

Movement in the carrying amount for each class of property, plant and equipment between the beginning and the end of the current financial year:

	Capital Works in Progress	Buildings	Plant and Equipment	Furniture, Fixtures and Fittings	Motor Vehicles	Computer Equipment	Library	Total
	\$	\$	\$	\$	\$	\$	\$	\$
<b>2014</b>								
Balance at 1 July 2013	-	2,146,065	68,930	169,844	100,100	136,202	633	2,621,774
Additions	-	70,950	3,683	12,872	-	1,936	-	89,441
Transfers	-	-	-	-	-	-	-	-
Depreciation expense	-	(59,520)	(23,900)	(20,724)	(24,299)	(16,111)	(409)	(144,963)
Carrying amount as at 30 June 2014	-	2,157,495	48,713	161,992	75,801	122,027	224	2,566,252
<b>2013</b>								
Balance at the 1 July 2012	202,158	328,192	53,346	82,350	111,021	3,440	1,048	781,555
Additions	1,635,674	-	37,769	100,661	53,426	134,840	-	1,962,370
Disposals - written down value	-	-	-	-	(32,224)	-	-	(32,224)
Transfers	(1,837,832)	1,837,832	-	-	-	-	-	-
Depreciation expense	-	(19,959)	(22,185)	(13,167)	(32,123)	(2,078)	(415)	(89,927)
Carrying amount as at 30 June 2013	-	2,146,065	68,930	169,844	100,100	136,202	633	2,621,774

# Australian Nursing and Midwifery Federation Tasmanian Branch

## Notes to the Financial Statements

For the Year Ended 30 June 2014

### 6 Intangible Assets

	2014 \$	2013 \$
RTO Accreditation		
At cost	122,146	-
Accumulated amortisation	(33)	-
	<u>122,113</u>	<u>-</u>
Computer software		
At cost	44,298	-
Accumulated amortisation	(2,377)	-
	<u>41,921</u>	<u>-</u>
	<u><u>164,034</u></u>	<u><u>-</u></u>

#### (a) Reconciliation Detailed Table

	RTO Accreditation \$	Computer software \$	Total \$
<b>Year ended 30 June 2014</b>			
Balance at the beginning of the year	-	-	-
Additions	122,146	44,298	166,444
Amortisation	(33)	(2,377)	(2,410)
<b>Closing value at 30 June 2014</b>	<u>122,113</u>	<u>41,921</u>	<u>164,034</u>

### 7 Trade and Other Payables

	2014 \$	2013 \$
Trade Payables		
Australian Nursing & Midwifery Federation	158	21,228
Consideration to employers for payroll deductions	-	-
Legal fees	-	5,963
Non-reporting units	98,908	145,655
	<u>99,066</u>	<u>172,846</u>
Employee benefits	87,787	68,083
GST payable	70,801	58,140
	<u>257,654</u>	<u>299,069</u>

All amounts are short term and the carrying values are considered to be a reasonable approximation of fair value.

# Australian Nursing and Midwifery Federation Tasmanian Branch

## Notes to the Financial Statements

For the Year Ended 30 June 2014

### 8 Provisions

	2014	2013
	\$	\$
<b>CURRENT</b>		
Annual leave - officers	7,826	11,656
Long service leave - officers	31,665	39,072
Annual leave - employees	151,382	140,016
Long service leave - employees	47,457	60,861
ADOs - officers	-	4,514
ADOs - employees	27,348	21,192
	<u>265,678</u>	<u>277,311</u>
<b>NON-CURRENT</b>		
Long service leave - officers	-	-
Long service leave - employees	12,997	54,044
	<u>12,997</u>	<u>54,044</u>

### 9 Borrowings

	2014	2013
	\$	\$
<b>CURRENT</b>		
Secured liabilities:		
Bank loans	868,155	-
	<u>868,155</u>	<u>-</u>
<b>NON-CURRENT</b>		
Secured liabilities:		
Bank loans	-	868,155
	<u>-</u>	<u>868,155</u>

The loan issued by the Commonwealth Bank of Australia is secured against the property at 182 Macquarie Street, Hobart Tasmania. The loan terms are interest only with renewal due February 2015.

# Australian Nursing and Midwifery Federation Tasmanian Branch

## Notes to the Financial Statements

For the Year Ended 30 June 2014

### 10 Cash Flow Information

#### (a) Reconciliation of cash

	2014	2013
	\$	\$
Cash at the end of the financial year as shown in the statement of cash flow is reconciled to items in the statement of financial position as follows:		
Cash and cash equivalents	3 359,005	577,009
	<u>359,005</u>	<u>577,009</u>

#### (b) Reconciliation of Cash Flow from Operations with Net Surplus/(Deficit)

	2014	2013
	\$	\$
Net surplus/(deficit) for the year	(50,251)	(38,722)
Non-cash flows in surplus/(deficit)		
Depreciation	147,370	89,927
Loss on disposal of assets	-	3,311
Changes in assets and liabilities		
- (Increase)/decrease in trade and term receivables	32,809	(18,159)
- (Increase)/decrease in prepayments	2,046	(3,303)
- Increase/(decrease) in trade payables and accruals	(41,414)	(46,865)
- Increase/(decrease) in employee benefits	(52,680)	32,936
Cashflow from operations	<u>37,880</u>	<u>19,125</u>

#### (c) Cash Flows with Other Reporting Units

	2014	2013
	\$	\$
<b>Cash Inflows</b>		
Australian Nursing & Midwifery Federation	-	92
Australian Nursing & Midwifery Education Centre	85,689	84,523
	<u>85,689</u>	<u>84,615</u>
<b>Cash Outflows</b>		
Australian Nursing & Midwifery Federation	284,007	291,644
Australian Nursing & Midwifery Federation (Vic Branch)	-	430
	<u>284,007</u>	<u>292,074</u>

# Australian Nursing and Midwifery Federation Tasmanian Branch

## Notes to the Financial Statements

For the Year Ended 30 June 2014

### 11 Financial Risk Management

The Branch's financial instruments consist mainly of deposits with banks, accounts receivable and accounts payable.

The totals for each category of financial instruments, measured in accordance with AASB 139 as detailed in the accounting policies to these financial statements, are as follows:

		2014	2013
		\$	\$
<b>Financial Assets</b>			
Cash and cash equivalents	3	359,005	577,009
Loans and receivables	4	23,941	56,750
<b>Total Financial Assets</b>		<u>382,946</u>	<u>633,759</u>
<b>Financial Liabilities</b>			
Financial liabilities at amortised cost			
Trade and other payables	7	257,654	299,069
Borrowings	9	-	868,155
<b>Total Financial Liabilities</b>		<u>257,654</u>	<u>1,167,224</u>

#### Specific Financial Risk Exposures and Management

The main risks the reporting unit is exposed to through its financial instruments are credit risk, liquidity risk and market risk consisting of interest rate risk, foreign currency risk and commodity and equity price risk.

##### (a) Credit risk

Exposure to credit risk relating to financial assets arises from the potential non-performance by counter parties of contract obligations that could lead to a financial loss to the reporting unit. The maximum exposure to credit risk, excluding the value of any collateral or other security, at balance date to recognised financial assets, is the carrying amount, net of any provisions for impairment of those assets, as disclosed in the Statement of Financial Position and notes to the financial statements.

The Australian Nursing and Midwifery Federation Tasmanian Branch does not have any material credit risk exposure to any single receivable or group of receivables under financial instruments entered into by the reporting unit.

# Australian Nursing and Midwifery Federation Tasmanian Branch

## Notes to the Financial Statements

For the Year Ended 30 June 2014

### 11 Financial Risk Management continued

#### (b) Liquidity risk

Liquidity risk arises from the possibility that the reporting unit might encounter difficulty in settling its debts or otherwise meeting its obligations related to financial liabilities. The reporting unit manages risk through the following mechanisms:

- preparing forward looking cash flow analysis in relation to its operational, investing and financial activities;
- monitoring credit facilities;
- obtaining funding from a variety of sources; and
- maintaining a reputable credit risk profile.

The table/s below reflect maturity analysis for financial assets.

Consolidated	Within 1 Year		1 to 5 Years		Over 5 Years		Total	
	2014	2013	2014	2013	2014	2013	2014	2013
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Financial assets - cash flows realisable</b>								
Trade payables	257,653	299,069	-	-	-	-	257,653	299,069
Long term bank loans	868,155	-	-	868,155	-	-	868,155	868,155
<b>Total</b>	<b>1,125,808</b>	<b>299,069</b>	<b>-</b>	<b>868,155</b>	<b>-</b>	<b>-</b>	<b>1,125,808</b>	<b>1,167,224</b>

# Australian Nursing and Midwifery Federation Tasmanian Branch

## Notes to the Financial Statements

For the Year Ended 30 June 2014

### 11 Financial Risk Management continued

**(c) Interest rate risk**

The Branch is not exposed to any significant interest rate risk.

**(d) Foreign exchange risk**

The Branch is not exposed to fluctuations in foreign currencies.

**(e) Price Risk**

The Branch is not exposed to any material commodity price risk.

*Sensitivity Analysis*

The Committee has performed an assessment of its exposure to interest rate risk, liquidity risk and credit risk at balance date. Australian Nursing and Midwifery Federation Tasmanian Branch is not currently subject to any interest rate risk on its financial liabilities and has assessed that there is no exposure to liquidity risk required to meet its financial obligations. Australian Nursing and Midwifery Federation Tasmanian Branch's exposure to credit risk has been assessed as not material, due to the nature, collectability and recoverability of amounts owed.

As a result of the risk assessment performed, any positive or negative changes in the interest rate risk, liquidity risk or credit risk would not have a material effect on the financial statements. Hence quantitative disclosures are not required.



# Australian Nursing and Midwifery Federation Tasmanian Branch

## Notes to the Financial Statements

For the Year Ended 30 June 2014

### 11 Financial Risk Management continued

#### (i) Financial instrument composition and maturity analysis

The consolidated group's exposure to interest rate risk, which is the risk that a financial instruments value will fluctuate as a result of changes in market interest rates and the effective weighted average interest rates on classes of financial assets and financial liabilities, is as follows:

	Weighted Average Effective Interest Rate	Floating Interest Rate		Non-interest Bearing		Total	
	2014	2014	2013	2014	2013	2014	2013
	%	\$	\$	\$	\$	\$	\$
<b>Financial Assets:</b>							
Cash and Cash Equivalents	0.05	359,005	577,009	-	-	359,005	577,009
Loans and receivables	-	-	-	23,941	56,750	23,941	56,750
<b>Total Financial Assets</b>		<b>359,005</b>	<b>577,009</b>	<b>23,941</b>	<b>56,750</b>	<b>382,946</b>	<b>633,759</b>
<b>Financial Liabilities:</b>							
Bank loans	5.50	868,155	868,155	-	-	868,155	868,155
Trade and other payables	-	-	-	257,654	299,069	257,654	299,069
<b>Total Financial Liabilities</b>		<b>868,155</b>	<b>868,155</b>	<b>257,654</b>	<b>299,069</b>	<b>1,125,809</b>	<b>1,167,224</b>

# Australian Nursing and Midwifery Federation Tasmanian Branch

## Notes to the Financial Statements

For the Year Ended 30 June 2014

### 12 Key Management Personnel Compensation

The totals of remuneration paid to key management personnel of Branch during the year are as follows:

	2014	2013
	\$	\$
Short term employee benefits - superannuation	157,783	154,749
Post-employment benefits	21,567	20,982
	<u>179,350</u>	<u>175,731</u>

#### (a) Compensation Practices

The Committee's policy for determining the nature and amount of compensation of key management for Australian Nursing and Midwifery Federation Tasmanian Branch is as follows:

The compensation structure for key management personnel is based on a number of factors, including length of service, particular experience of the individual concerned, and overall performance of the Branch. The contracts for service between the Branch and key management personnel are on a continuing basis, the terms of which are not expected to change in the immediate future. Upon retirement key management personnel are paid employee benefit entitlements accrued to date of retirement.

### 13 Related Party Transactions

These transactions are in the normal course of operations and are measured at the exchange amount, which is the amount of consideration established and agreed to by the related parties, and which in management's opinion is comparable to amounts that would have been paid to non related parties.

### 14 Auditors' Remuneration

	2014	2013
	\$	\$
Remuneration of the auditor of the Branch for: - auditing or reviewing the financial report	10,400	9,785

### 15 Events After the End of the Reporting Period

There are no events after the statement of financial position date to be disclosed.

### 16 Capital and Leasing Commitments

There are no capital or leasing commitments as at 30 June 2014.

### 17 Contingent Liabilities and Contingent Assets

There are no contingent liabilities or contingent assets as at reporting date to be disclosed.

# **Australian Nursing and Midwifery Federation Tasmanian Branch**

## **Notes to the Financial Statements**

**For the Year Ended 30 June 2014**

### **18 Operating Segments**

Branch operates predominately in one business and geographical segment being the provision of services to nurses throughout Tasmania.

### **19 Branch Details**

The registered office of the organisation is:  
Australian Nursing and Midwifery Federation Tasmanian Branch  
182 Macquarie Street  
Hobart Tasmania 7000

## Australian Nursing and Midwifery Federation Tasmanian Branch

### Auditors Independence Declaration

I declare that, to the best of my knowledge and belief, during the year ended 30 June 2014 there have been:

- (i) no contraventions of the auditor independence requirements as set out in the Accounting Professional Ethical Standards in relation to the audit; and
- (ii) no contraventions of any applicable code of professional conduct in relation to the audit.

  
**Crowe Horwath Tasmania**  
Alison Flakemore  
**Audit Partner**

Dated this 4th day of November 2014

Hobart, Tasmania.

## **Australian Nursing and Midwifery Federation Tasmanian Branch**

### **Independent Audit Report to the members of Australian Nursing and Midwifery Federation Tasmanian Branch**

#### ***Report on the Financial Statements***

We have audited the accompanying financial report of Australian Nursing and Midwifery Federation Tasmanian Branch, which comprises the statement of financial position as at 30 June 2014, and the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year ended on that date, a summary of significant accounting policies, other explanatory notes and the statement by Branch Committee.

#### ***Branch Committees' Responsibility for the Financial Report***

The Branch Committee of the reporting unit is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) and the *Fair Work (Registered Organisations) Act 2009*. This responsibility includes: designing, implementing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error.

#### ***Auditor's Responsibility***

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Branch Committee, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## Australian Nursing and Midwifery Federation Tasmanian Branch

### Independent Audit Report to the members of Australian Nursing and Midwifery Federation Tasmanian Branch

#### **Independence**

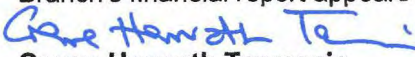
In conducting our audit, we have complied with the independence requirements of Accounting Professional Ethical Standards.

#### **Auditor's Opinion**

In our opinion the financial report of the Australian Nursing and Midwifery Federation Tasmanian Branch present fairly, in all material respects, is in accordance with applicable Australian Accounting Standards and the requirements imposed by the *Fair Work (Registered Organisations) Act 2009*, the financial position of the Australian Nursing and Midwifery Federation Tasmanian Branch as at 30 June 2014, and of its performance and cash flows for the year then ended.

#### **Emphasis of Matter - Going Concern**

We have assessed that management's use of the going concern basis of accounting in the preparation of the Branch's financial report appears appropriate.

  
Crowe Horwath Tasmania

  
Alison Flakemore  
Audit Partner

#### **Auditor Qualifications:**

Bachelor of Commerce with Honours  
Registered Company Auditor No. 241220  
Institute of Chartered Accountants Australia Member No. 96387  
Public Practice Certificate

Dated this 11<sup>th</sup> day of November 2014

Hobart, Tasmania.



5 December 2014


**Australian Nursing and Midwifery Federation (Tasmanian Branch)**

**Section 268 Fair Work (Registered Organisations) Act 2009 (RO Act)**

**CERTIFICATE BY PRESCRIBED DESIGNATED OFFICER<sup>1</sup>**

I Neroli Ellis being the Branch Secretary of the Australian Nursing and Midwifery Federation (Tasmanian Branch) certify:

- that the documents lodged herewith are copies of the full report referred to in s.268 of the RO Act for the Australian Nursing and Midwifery Federation (Tasmanian Branch) for the period ended 30<sup>1</sup> June 2013; and
- that the full report was provided to members of the reporting unit on 13 November 2014 in accordance with s.265 of the RO Act; and
- that the full report was presented to Branch Council of the reporting unit on 5 December 2014 in accordance with s.266 of the RO Act.

<b>Date</b>	5 December 2014
<b>Signature of prescribed designated officer</b>	
<b>Name of prescribed designated officer</b>	Neroli Ellis
<b>Office held</b>	Branch Secretary

<sup>1</sup> Regulation 162 of the *Fair Work (Registered Organisations) Regulations 2009* defines a 'prescribed designated officer' of a reporting unit for the purposes of s.268(c) as:

*the secretary; or an officer of the organisation other than the secretary who is authorised by the organisation or by the rules of the organisation to sign the certificate mentioned in that paragraph.*

<sup>2</sup> Only applicable where a concise report provided to members  
<sup>3</sup> Adjust certificate as appropriate to reflect the facts

Alison Flakemore  
Crowe Horwath Tasmania  
Level 1, 142-146 Elizabeth Street  
Hobart TAS 7000

Dear Mrs Flakemore

**Audit of Australian Nursing and Midwifery Federation Tasmanian Branch for the year ended 30 June 2014  
Representation Letter**

This representation letter is provided in connection with your audit of the financial report of Australian Nursing and Midwifery Federation Tasmanian Branch for the year ended 30 June 2014 for the purpose of expressing an opinion as to whether the financial report gives a true and fair view in accordance with Australian Accounting Standards and the Fair Work (Registered Organisations) Act 2009.

We confirm that *(to the best of our knowledge and belief, having made such enquiries as we considered necessary for the purpose of appropriately informing ourselves)*:

**Financial Report**

- We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter, for the preparation of the financial report in accordance with Australian Accounting Standards and the Fair Work (Registered Organisations) Act 2009.
- Significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable.
- Related party relationships and transactions have been appropriately accounted for and disclosed in accordance with the requirements of Australian Accounting Standards.
- All events subsequent to the date of the financial report and for which Australian Accounting Standards require adjustment or disclosure have been adjusted or disclosed.
- We confirm that all related party transactions, including the type and purpose of the transaction, and the nature of the relationship between the related parties has been brought to your attention and that these transactions, and associated outstanding balances, where applicable, and are appropriately disclosed in the financial report in accordance with the requirements of Australian Accounting Standards.
- We confirm that we are not aware of and have not authorised any other related party transaction or benefit which has not been disclosed to you or disclosed in the financial report for the year ended 30 June 2014.
- The entity has complied with all aspects of contractual agreements that would have a material effect on the financial report in the event of non-compliance.
- All material liabilities or contingent liabilities or assets including those arising under derivative financial instruments have been properly disclosed in the financial report;
- There were no material commitments for construction or acquisition of property, plant and equipment or to acquire other non-current assets, such as investments or intangibles, other than those disclosed in the financial report.



- Adequate provision has been made in respect to impairment of receivables, and that all receivables without such a provision are considered to be collectible in full.
- We have considered the requirements of AASB 136 Impairment of Assets when assessing the carrying amount of non-current assets and in ensuring that no non-current assets are stated in excess of their recoverable amount.
- We confirm that inventory in the financial report is recorded at the lower of its cost or net realisable value and we have assessed the need to raise a provision for obsolete or damaged inventory. We confirm that we have made any adjustments considered necessary to reflect effects of the above.
- We are of the opinion that Australian Nursing and Midwifery Federation Tasmanian Branch is a going concern and that we have reasonable grounds to form this opinion. We confirm that any budgets and/or forecasts provided to you during the course of your audit represent our best estimates of the future financial performance, position and cash flow of Australian Nursing and Midwifery Federation Tasmanian Branch.
- We acknowledge our responsibility for the design and implementation of appropriate internal controls that:
  - Identify, account for, and disclose related party relationships and transactions in accordance with the applicable financial reporting framework;
  - Authorise and approve significant transactions and arrangements with related parties; and
  - Authorise and approve significant transactions and arrangements outside the normal course of business.

#### **Information Provided**

- We have provided you with:
  - Access to all information of which we are aware that is relevant to the preparation of the financial report such as records, documentation and other matters;
  - Additional information that you have requested from us for the purpose of the audit; and
  - Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.
- All transactions have been recorded in the accounting records and are reflected in the financial report.
- We have disclosed to you the results of our assessment of the risk that the financial report may be materially misstated as a result of fraud.
- We have disclosed to you all information in relation to fraud or suspected fraud that we are aware of and that affects the entity and involves:
  - Management;
  - Employees who have significant roles in internal control; or
  - Others where the fraud could have a material effect on the financial report.
- We have disclosed to you all information in relation to allegations of fraud, or suspected fraud, affecting the entity's financial report communicated by employees, former employees, analysts, regulators or others.
- We have disclosed to you all known instances of non-compliance or suspected non-compliance with laws and regulations whose effects should be considered when preparing the financial report.
- We have disclosed to you the identity of the entity's related parties and all the related party relationships and transactions of which we are aware.
- We have provided you with all requested information, explanations and assistance for the purposes of the audit.
- We have provided you with all information required by the Fair Work (Registered Org.) Act 2009.

**Uncorrected Misstatements**

- We confirm that we accept and approve all adjustments made during the course of the audit. A list of the adjusted differences is attached to the representation letter.
- The effects of uncorrected misstatements are immaterial, both individually and in the aggregate, to the financial report as a whole. A list of the uncorrected misstatements is attached to the representation letter.

We understand that your audit was undertaken in accordance with Australian Auditing Standards and was, therefore, designed primarily for the purpose of expressing an opinion on the financial report of the entity taken as a whole, and that your tests of the financial records and other auditing procedures were limited to those which you considered necessary for that purpose.

Yours sincerely

Signature:  .....

Name: NERONI ELLIS .....

Position: BRANCH SECRETARY .....

Date: 7/11/14 .....