

MOUVELIS, Michael

From: Graham Neal [gneal@anmfvic.asn.au]
Sent: Friday, 15 August 2014 3:44 PM
To: Orgs
Subject: ANMF (VIC BRANCH) - CHANGES IN BRANCH COUNCIL

Please see att.



3331_001.pdf

Graham Neal
Administration Manager
540 Elizabeth Street Melbourne Vic 3000
Switchboard: (03) 9275 9333 | Fax: (03) 9275 9344
gneal@anmfvic.asn.au
www.anmfvic.asn.au

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**Australian
Nursing &
Midwifery
Federation**

VICTORIAN BRANCH

ANMF House
540 Elizabeth Street
Melbourne Victoria 3000
ABN 80 571 091 192

Box 12600 A'Beckett Street PO
Melbourne Victoria 8006

www.anmfvic.asn.au

t 03 9275 9333

f 03 9275 9344

e records@anmfvic.asn.au

15 August 2014

General Manager
Fair Work Commission
GPO Box 1994
MELBOURNE VIC 3001

Dear Sir/Madam,

**RE: PERIODIC RETURN TO FAIR WORK COMMISSION – UPDATE 15 AUGUST
2014**
FILE NO.: 104-010-002

I refer to my letter dated 14 May 2014.

As the result of changes in the composition of Branch Council, a new Declaration is enclosed dated 15 August 2014.

Today, a copy of these documents has been emailed to you at orgs@fwc.gov.au

Yours sincerely,

A handwritten signature in black ink that reads 'Graham Neal'.

Graham Neal
ADMINISTRATION MANAGER

Enc
[g.sun.misc.stat.airc.2014](#)

Fair Work Act 2009

FAIR WORK AUSTRALIA

**DECLARATION IN RESPECT OF CHANGES
IN LIST OF OFFICE HOLDERS [s233 (2) OF THE FAIR WORK
(REGISTERED ORGANISATIONS) ACT 2009]**

PERIODIC RETURNS TO INDUSTRIAL REGISTRAR

I, Lisa Fitzpatrick Secretary Australian Nursing & Midwifery Federation (Victorian Branch), 540 Elizabeth Street Melbourne 3000 do solemnly and sincerely declare that:

1. The composition of the Officers and Office Holders of the Branch as at 1 January 2014 has been changed as follows.
2. Leanne Boase resigned as Executive Committee Member effective 10 June 2014.
3. Lori-anne Sharp was appointed Executive Committee Member effective 8 July 2014.
4. Jacqueline Kriz was listed incorrectly previously and should have been shown as Executive Committee Member on our 1 January 2014 Return.

SIGNATURE

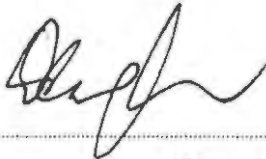
AND I make this solemn declaration by virtue of the *Statutory Declarations Act 1959*, and subject to the penalties provided by that Act for the making of false statements in statutory declarations, conscientiously believing the statements contained in this declaration to be true in every particular.

DECLARED at Melbourne in the State of Victoria
this 15 day of ~~July~~
AUGUST, Two thousand and fourteen.


.....
(Signed)

WITNESS

BEFORE ME:
Name/Address :


.....
(Signed)

Title of person before whom the declaration is made :

**DENIS WILLIAM O'CALLAGHAN
RYAN CARLISLE THOMAS**
Level 3, 540 Elizabeth Street, Melbourne
an Australian Legal Practitioner
(within the meaning of the
Legal Profession Act 2004)



14 May 2014

Ms Lisa Fitzpatrick
Secretary
Australian Nursing and Midwifery Federation-Victorian Branch
records@anfvic.asn.au

Dear Ms Fitzpatrick,

Annual Return of Information for 2014 [AR2014/241]

I acknowledge receipt on 31 March 2014 of your Declaration providing information in accordance with subsection 233(1) of the *Fair Work (Registered Organisations) Act 2009*.

The documents lodged cover the required information for the 2014 Annual Return of Information of Australian Nursing and Midwifery Federation-Victorian Branch.

The document can be viewed on the Fair Work Commission website through the List of Registered Organisations - <http://www.fwc.gov.au/index.cfm?pagename=regorgslist>

Yours sincerely

Michael Moutevelis
Regulatory Compliance Branch

MOUVEVELIS, Michael

From: Graham Neal [gneal@anmfvic.asn.au]
Sent: Wednesday, 14 May 2014 9:58 AM
To: Orgs
Subject: ANNUAL RETURN AS AT 1 JANUARY 2014
Attachments: 2839_001.pdf

Enclosed please find our Annual Return.

A typo "2013" was corrected.

It now correctly shows "2014"

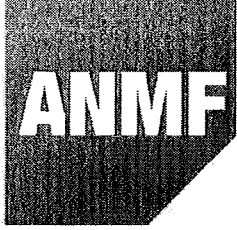
Thank you



**Australian
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VICTORIAN BRANCH

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e records@anmfvic.asn.au

14 May 2014

General Manager
Fair Work Commission
GPO Box 1994
MELBOURNE VIC 3001

Dear Sir/Madam,

RE: ANNUAL RETURN TO FAIR WORK COMMISSION - AT 1ST JANUARY 2014
FILE NO.: 104-010-002

I refer to my letter dated 31 March 2014.

To correct a typographical error, a new Annual Return as at 1 January 2014 has been prepared and is now enclosed.

Today, we emailed a copy of these documents to you, as requested, at orgs@fwc.gov.au

Yours sincerely,

A handwritten signature in black ink that reads 'Graham Neal'.

Graham Neal
ADMINISTRATION MANAGER

Enc
g.sun.misc.stat.airc.2014

Fair Work Act 2009

FAIR WORK AUSTRALIA

**DECLARATION IN RESPECT OF CHANGES
IN LIST OF OFFICE HOLDERS [s233 (2) OF THE FAIR WORK
(REGISTERED ORGANISATIONS) ACT 2009]**

ANNUAL RETURNS TO INDUSTRIAL REGISTRAR

I, Lisa Fitzpatrick Secretary Australian Nursing & Midwifery Federation (Victorian Branch), 540 Elizabeth Street Melbourne 3000 do solemnly and sincerely declare that:

1. The total number of members (including all categories) as at 1 January 2014 of the Australian Nursing & Midwifery Federation (Victorian Branch) was 68,337.
2. I certify that the Australian Nursing & Midwifery Federation (Victorian Branch) has not entered into an agreement under Section 151 of the Fair Work (Registered Organisations) Act 2009.
3. I certify that the register of members has been kept and maintained in accordance with Section 230 of the Fair Work (Registered Organisations) Act 2009.
4. I certify that the address of the Australian Nursing & Midwifery Federation (Victorian Branch) is 540 Elizabeth Street Melbourne Victoria 3000, telephone 03 9275 9333; fax 03 9275 9344. The ANMF Federal office will provide a list of all Branches with addresses on behalf of the State Branches.
5. I certify that no election is anticipated for the positions of Branch Secretary and the two Assistant Secretaries, between the period 1 January 2013 to 31 December 2014, all positions being Office Holders of ANMF (Victorian Branch) Council.
6. I certify that the Officers and Office Holders of the Branch were as follows as at 1 January 2014.

ANMF (VIC BRANCH) COUNCIL AS AT 1 JANUARY 2014

Name	Postal Address	Office Held	Occupation
Ms Lisa Fitzpatrick	ANMF (Vic Branch) Box 12600 A'Beckett Street PO MELBOURNE VIC 8006	Branch Secretary	Secretary, ANMF (Vic Branch)
Mr Paul Gilbert	ANMF (Vic Branch) Box 12600 A'Beckett Street PO MELBOURNE VIC 8006	Assistant Secretary	Assistant Secretary, ANMF (Vic Branch)
Ms Pip Carew	ANMF (Vic Branch) Box 12600 A'Beckett Street PO	Assistant Secretary	Assistant Secretary, ANMF

	MELBOURNE VIC 8006		(Vic Branch)
Ms Maree Burgess	Banyule City Council 44 Turnham Avenue ROSANNA VIC 3084	President	Registered Nurse
Ms Rachel Weaver	Frankston Hospital 2 Hastings Road FRANKSTON VIC 3199	Vice President	Registered Nurse
Ms Leanne Boase	PO Box 54 CRAIGIEBURN VIC 3064	Executive Committee Member	Registered Nurse
Ms Caterina Bortolot	Royal Women's Hospital 132 Grattan Street CARLTON VIC 3053	Executive Committee Member	Registered Nurse
Ms Jacqueline Kriz	Geelong Hospital Department of Psychiatry Cnr Myer and Swanston Streets GEELONG VIC 3220	Council Member	Registered Nurse
Mr Stephen McKenzie	Ballarat Health Services Drummond Street North BALLARAT VIC 3350	Executive Committee Member	Registered Nurse
Ms Lisa Auchetti	Moreland Council 90 Bell Street COBURG VIC 3058	Council Member	Registered Nurse
Mr Noel Bannon	Mercy Mental Health 117-129 Warringa Court HOPPERS CROSSING 3029	Council Member	Registered Nurse
Ms Fiona Cresswell	Monash Health 246 Clayton Road CLAYTON VIC 3168	Council Member	Registered Nurse
Ms Madeleine Harradence	St Vincent's Hospital 41 Victoria Parade FITZROY VIC 3065	Council Member	Registered Nurse
Ms Deborah Holloway	Maryborough & District Hospital PO Box 155 MARYBOROUGH VIC 3465	Council Member	Enrolled Nurse
Ms Lynette Mauger	Maroondah Hospital Davey Drive RINGWOOD EAST VIC 3135	Council Member	Enrolled Nurse
Ms Rita Moreno-Diaz	Royal Children's Hospital 50 Flemington Road PARKVILLE VIC 3181	Council Member	Registered Nurse
Ms Tara Nipe	The Alfred 55 Commercial Road MELBOURNE VIC 3004	Council Member	Registered Nurse
Mr Tim O'Brien	South West Healthcare Ryot Street WARRNAMBOOL VIC 3280	Council Member	Registered Nurse
Ms Kimberley Pentreath	Bendigo Health Lucan Street BENDIGO VIC 3550	Council Member	Registered Nurse

Mr Andrew Robinson	Royal Melbourne Hospital 300 Grattan Street PARKVILLE VIC 3050	Council Member	Registered Nurse
Ms Vivienne Schembri	Knox Private Hospital 262 Mountain Highway WANTIRNA VIC 3152	Council Member	Registered Nurse
Ms Heather Selkrig	John Fawkner Private Hospital 275 Moreland Road COBURG VIC 3058	Council Member	Registered Nurse
Ms Erin Sterritt	The Northern Hospital 185 Cooper Street EPPING VIC 3076	Council Member	Registered Nurse

SIGNATURE

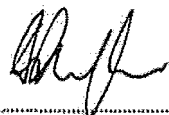
AND I make this solemn declaration by virtue of the *Statutory Declarations Act 1959*, and subject to the penalties provided by that Act for the making of false statements in statutory declarations, conscientiously believing the statements contained in this declaration to be true in every particular.

DECLARED at Melbourne in the State of Victoria
this 14th day of May, Two thousand and fourteen.


.....
(Signed)

WITNESS

BEFORE ME:
Name/Address :


.....

(Signed)

Title of person before whom the declaration is made :

DENIS WILLIAM O'CALLAGHAN
RYAN CARLISLE THOMAS
Level 3, 540 Elizabeth Street, Melbourne
an Australian Legal Practitioner
(within the meaning of the
Legal Profession Act 2004)



18 March 2014

Ms Lisa Fitzpatrick
Branch Secretary
Australian Nursing and Midwifery Federation-Victorian Branch
Sent by email: records@anfvic.asn.au

Dear Ms Fitzpatrick

**Australian Nursing and Midwifery Federation-Victorian Branch
Annual Return of Information for 2014 [AR2014/241]**

I refer to our letter dated 24 February 2014 reminding you of the obligation to lodge an Annual Return of Information for 2014 in respect of the above by **31 March 2014**. While the branch has until the end of the month in which to lodge the information, we provide the following as a second and final reminder. Please ignore this letter if you have lodged the Annual Return for 2014 in the last few days.

A signed and dated declaration certifying matters prescribed in the *Fair Work (Registered Organisations) Act 2009* [the 'RO Act'] must be lodged with the Fair Work Commission ('the FWC') by that date. The matters to be included in the declaration are set out in the attached checklist.

The declaration must be signed by the Secretary, or where applicable, such other elected official who is required under the rules or by resolution of the organisation, to keep the relevant records. A declaration signed by a non-elected person does not meet this requirement. The Secretary or other prescribed officer must also notify the FWC within 35 days of any changes to such records.

Once an Annual Return or change of records has been lodged, a copy will be posted on our website at www.fwc.gov.au – under *Registered organisations - List of registered organisations*. In order to protect the privacy of the relevant office holders listed in declarations, you may wish to list their official mailing address rather than personal home address.

We encourage you to lodge all returns electronically e.g. as pdf files at orgs@fwc.gov.au. Please ensure that emailed documents include signatures where required.

Please note: failure to comply with these obligations is subject to a civil penalty provision (up to \$51,000 for a body corporate and \$10,200 for an individual per contravention) - see s.305 of the RO Act. Further, in maintaining the register of members, your attention is drawn to s.171A of the RO Act that outlines the circumstances where membership ceases to exist.

Please do not hesitate to contact me on (03) 8661 7936 or by e-mail at robert.pfeiffer@fwc.gov.au if you wish to discuss the requirements outlined in this correspondence.

Yours sincerely

Robert Pfeiffer
Senior Adviser
Regulatory Compliance Branch

Obligation to lodge Annual Return of Information by 31 March

For full details see ss.230-233 of the *Fair Work (Registered Organisations) Act 2009* (the 'RO Act'), and rr.147-151 of the *Fair Work (Registered Organisations) Regulations 2009* (the 'RO Regulations').

A copy of each of the following records must be lodged with the Fair Work Commission ('The Commission') between 1 January and 31 March each year. They must be certified by a declaration stating that it is a correct statement of the information contained in that record, signed by the Secretary or such other elected official who is required under the rules, or by resolution of the organisation, to keep the relevant records (**other prescribed officer** see r.150 of the RO Regulations).

Failure to comply with these obligations is subject to a civil penalty provision – see s.305 of the RO Act.

Requirement	Details of requirement
Maintenance of Register of Members	A declaration by the Secretary or other prescribed officer certifying that the register of members has, during the immediately preceding calendar year, been kept and maintained as required by ss.230(1)(a) and (2) [s.233(1)(a)] Note: In maintaining the register of members, your attention is drawn to s.171A of the RO Act that outlines the circumstances where membership ceases to exist.
List of Offices	A list of the offices in the organisation and each branch (note the definition of office and officer in ss.6 and 9) [s.230(1)(b)]
List of Office holders	A list of the names, postal addresses and occupations of the persons holding the offices (note the definition of office and officer in ss.6 and 9) [s.230(1)(c)]
List of Branches	A record of the name of each branch of the organisation [s.230(1)(d) and r.147(a)]
New Branches	A record of the name of each branch that commenced operation in the previous 12 months [s.230(1)(d) and r.147(b)]
Old Branches	A record of the name of each branch that ceased operation in the previous 12 months [s.230(1)(d) and r.147(c)]
Addresses of Organisation and Branches	A record of the address of the office of the organisation and the address of the office of each branch [s.230(1)(d) and r.147(d)]
Elections in Organisation and Branches	A record of each election that must, under the rules of the organisation, be held during the year commencing 1 January of the year in which the return is lodged, for any offices in the organisation and branches of the organisation . [s.230(1)(d) and r.147(e)] Note: this provision does not relieve an organisation or branch from the separate requirement to lodge prescribed information prior to each election, as required by s.189 of the RO Act
Statement concerning number of members	A record of the number of members on 31 December in the previous year; and If the organisation has entered into an agreement relating to members of State unions under s.151(1) of the RO Act, - a record of the number of members of the organisation who were (on 31 December in the previous year) ineligible State members in relation to the organisation within the meaning of s.150 of the RO Act. [s.230(1)(d) and rr.147(f) and (g)]

Obligation to notify of changes within 35 days

If there are any changes during the year to the list of offices, list of officeholders, list of branches (where relevant) and the address of the organisation and/or its branches an organisation must, within 35 days of the change, lodge with The Commission, a notification of such changes certified by declaration signed by the secretary or other prescribed officer of the organisation to be a correct statement of the changes made [RO Act s.233(2) and RO Regulations r.151 refer].



24 February 2014

Ms Lisa Fitzpatrick
Secretary
Victorian Branch
Australian Nursing and Midwifery Federation

Sent by email: records@anfvic.asn.au

Dear Ms Fitzpatrick

**Australian Nursing and Midwifery Federation - Victorian Branch
Annual Return of Information for 2014 [AR2014/241]**

This is a courtesy letter to remind you of the obligation to lodge an Annual Return of Information for 2014 in respect of the above by **31 March 2014**.

A signed and dated declaration certifying matters prescribed in the *Fair Work (Registered Organisations) Act 2009* [the 'RO Act'] must be lodged with the Fair Work Commission ('the Commission') by that date. The matters to be included in the declaration are set out in the attached checklist.

The declaration must be signed by the Secretary, or where applicable, such other elected official who is required under the rules or by resolution of the organisation, to keep the relevant records (other prescribed officer). A declaration signed by a non-elected person does not meet this requirement. The Secretary or other prescribed officer must also notify the Commission within 35 days of any changes to such records.

Once an Annual Return or change of records has been lodged, a copy will be posted on the Commission's website at www.fwc.gov.au – under *Registered organisations - List of registered organisations*. In order to protect the privacy of the relevant office holders listed in the declarations, you may wish to list their official mailing address rather than personal home address.

The Commission encourages you to lodge all returns electronically e.g. as pdf or tif files at orgs@fwc.gov.au. Please ensure that emailed documents include signatures where required.

Please note: failure to comply with these obligations is subject to a civil penalty provision (up to \$33,000 for a body corporate and \$6,600 for an individual per contravention), see s.305 of the RO Act. Further, in maintaining the register of members, your attention is drawn to s.171A of the RO Act that outlines the circumstances where membership ceases to exist.

Should you seek any clarification in relation to the above, please contact Mr Robert Pfeiffer on (03) 8661 7936 or via email at robert.pfeiffer@fwc.gov.au.

Yours sincerely

Ingrid Fraser
Adviser
Regulatory Compliance Branch

Obligation to lodge Annual Return of Information by 31 March

For full details see ss.230-233 of the *Fair Work (Registered Organisations) Act 2009* (the 'RO Act'), and rr.147-151 of the *Fair Work (Registered Organisations) Regulations 2009* (the 'RO Regulations').

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