



25 March 2015

Mr Mark Olson  
Branch Secretary  
Australian Nursing and Midwifery Federation, Western Australian Branch  
260 Pier Street  
PERTH WA 6000

Dear Mr Olson

**Australian Nursing and Midwifery Federation Western Australian Branch Financial Reports for the year ended 30 June 2012 and 2013 - [FR2012/260 & FR2013/163]**

I acknowledge receipt of the financial reports for the years ended 30 June 2012 and 2013 of the Australian Nursing and Midwifery Federation Western Australian Branch (the Branch). These financial reports were initially lodged with the Fair Work Commission (FWC) on the 17 December 2013.

Continuous correspondence has occurred between the Branch, the Branch's audit firm, Maxim Hall Chadwick, and FWC prior and since these initial lodgements. Based on this correspondence amended financial reports have been provided to FWC on the 22 September 2014, 24 October 2014, 19 December 2014 and the 25 March 2015.

The financial report has now been filed. You are not required to take any further action in respect of the above mentioned reports lodged.

Please note that there are no implications from the filing of these financial reports on the decision by the General Manager of the FWC to commence proceedings in the Federal Court of Australia in relation to her findings following the recently concluded investigation into the Branch.

**Reporting Requirements**

On the FWC website a number of factsheets in relation to the financial reporting process and associated timelines are available. The most recent copy of the Reporting Guidelines and a model set of financial statements can also be found. The FWC recommends reporting units use this model as it will assist in ensuring compliance with the *Fair Work (Registered Organisations) Act 2009* (RO Act), the s.253 Reporting Guidelines and the Australian Accounting Standards. Access to this information may be obtained via [this link](#).

Should you wish to discuss the matters raised in this letter, or if you require further information on the financial reporting requirements of the RO Act, I may be contact on (03) 8661 7886 or via email at [joanne.fenwick@fwc.gov.au](mailto:joanne.fenwick@fwc.gov.au).

Yours sincerely

Joanne Fenwick  
Financial Reporting Specialist  
Regulatory Compliance Branch



ANMF WA Branch

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**Australian  
Nursing &  
Midwifery  
Federation**

23 March 2015

Bernadette O'Neill  
General Manager  
Fair Work Commission  
c/- Floor 16, 111 St Georges Tce  
Perth WA 6000



Dear Ms O'Neill

**Re: Australian Nursing Federation (WA Branch) Audited Accounts 2012 & 2013**

After further consultation with Joanne Fenwick, the audited accounts for the Australian Nursing Federation (WA Branch) 2012 and 2013 have been revised.

The revised audited accounts have been provided to members and been presented to a meeting of the committee of management.

Yours sincerely

Mark Olson  
Branch Secretary

**Australian Nursing & Midwifery Federation (Western Australian Branch)**

*s.268 Fair Work (Registered Organisations) Act 2009*

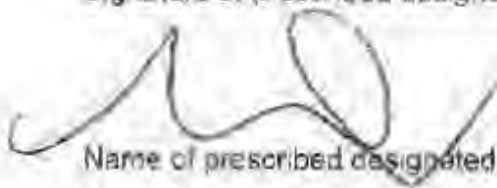
**CERTIFICATE BY PRESCRIBED DESIGNATED OFFICER**

Certificate for the period ended 30 June 2013

*I Mark Olson being the Branch Secretary of the Australian Nursing & Midwifery Federation (Western Australian Branch) certify:*

- *that the documents lodged herewith are copies of the full report for the Australian Nursing Federation (Western Australian Branch) for the period ended 30 June 2013 referred to in s.268 of the Fair Work (Registered Organisations) Act 2009; and*
- *that the full report was provided to members of the reporting unit on 4 March 2015; and*
- *that the full report was presented to a meeting of the committee of management of the reporting unit on 20 March 2015 in accordance with s.266 of the Fair Work (Registered Organisations) Act 2009.*

Signature of prescribed designated officer:



Name of prescribed designated officer:

Mark Olson

Title of prescribed designated officer: Branch Secretary

Dated: 20 March 2015

AUSTRALIAN NURSING FEDERATION  
(WESTERN AUSTRALIAN BRANCH)

FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2003

AUSTRALIAN NURSING FEDERATION  
(WESTERN AUSTRALIAN BRANCH)

FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2013

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**MAXIMIZE YOUR POTENTIAL**

## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF AUSTRALIAN NURSING FEDERATION WA BRANCH

### Report on the Financial Report

We have audited the accompanying financial report of the Australian Nursing Federation WA Branch (the Branch) which comprises the statement of financial position as at 30 June 2013, the statement of profit or loss and other comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the certification by the members of the Council on the annual statements giving a true and fair view of the financial position and performance of the Branch.

### Council's Responsibility for the Financial Report

The Council of the Branch is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including Australian Accounting Interpretations) and Part 3 of Chapter 8 of the Fair Work (Registered Organisations) Act 2009 and for such internal control as the Council determines is necessary to enable the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance about whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Council, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

### Basis for Qualified Opinion

- (i) 8254 of the Fair Work (Registered Organisations) Act 2009 states "As soon as practicable after the end of each financial year, the Council of management of a reporting unit must cause an operating report to be prepared in relation to the financial year."

There has been significant delay in preparing the operating report and financial report of the Australian Nursing Federation WA Branch.



Maxim Audit Hall Chadwick

100/117 North Beach Drive, Perth, Western Australia 6008

Maxim Group of Companies (Australia) Pty Ltd, ABN 62 629 000 000, 100/117 North Beach Drive, Perth, Western Australia 6008

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF AUSTRALIAN NURSING FEDERATION WA BRANCH**

- (ii) 573.3 of the Branch Rules states "Copies of an audited balance sheet and statement of receipts and expenditure of the Branch shall be presented to the Branch Council at least once per year."

This section has not been complied with.

**Qualified Auditor's Opinion**

In our opinion, except for the effects of the matter described in the Basis for Qualified Opinion paragraph, the general purpose financial report of the Australian Nursing Federation WA Branch, as at 30 June 2015 and for the year then ended, is prepared fairly in accordance with applicable Australian Accounting Standards (including Australian Accounting Interpretations) and the requirements imposed by Part 3 of Chapter 8 to the Fair Work (Registered Organisations) Act 2009, and management's use of the going concern basis of accounting in the preparation of the financial report is appropriate.

**Maxin Audit**  
Chartered Accountant

**Mark Lester**  
Registered Company Auditor

Signed at Perth on 26<sup>th</sup> day of May 2015.



AUSTRALIAN NURSING FEDERATION  
(WESTERN AUSTRALIAN BRANCH)  
STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME  
FOR THE YEAR ENDED 30 JUNE 2013

	Note	2013 \$	2012 \$
<b>Revenue</b>			
Capitation fees		413,772	374,729
Membership fees		191,703	172,794
<b>Expenses</b>			
Subscription fees			3,554
Capitation fees		413,772	374,729
Services fees		<u>4,362</u>	<u>19,426</u>
Current year surplus before income tax	(2)	182,341	159,814
Income tax expense		—	—
Net current year surplus		<u>182,341</u>	<u>159,814</u>
<b>Other comprehensive income:</b>			
Total other comprehensive income for the year, net of tax		—	—
Total comprehensive income for the year, net of tax		<u>182,341</u>	<u>159,814</u>
Net current year surplus attributable to members of the Branch		<u>182,341</u>	<u>159,814</u>
Total comprehensive income attributable to members of the Branch		<u>182,341</u>	<u>159,814</u>

The accompanying notes form part of these financial statements.



AUSTRALIAN NURSING FEDERATION  
(WESTERN AUSTRALIAN BRANCH)  
STATEMENT OF FINANCIAL POSITION  
AS AT 30 JUNE 2013

	Note	2013 \$	2012 \$
<b>ASSETS</b>			
<b>CURRENT ASSETS</b>			
Cash on hand	(3)		
Accounts receivable and other debtors	(4)	1,217,073	1,034,672
<b>TOTAL CURRENT ASSETS</b>		<u>1,217,073</u>	<u>1,034,672</u>
<b>TOTAL ASSETS</b>		<u>1,217,073</u>	<u>1,034,672</u>
<b>LIABILITIES</b>			
<b>CURRENT LIABILITIES</b>			
Accounts payable and other payables	(1)		
<b>TOTAL CURRENT LIABILITIES</b>			
<b>TOTAL LIABILITIES</b>			
<b>NET ASSETS</b>		<u>1,217,073</u>	<u>1,034,672</u>
<b>EQUITY</b>			
Retained surplus		<u>1,217,073</u>	<u>1,034,672</u>
<b>TOTAL EQUITY</b>		<u>1,217,073</u>	<u>1,034,672</u>

The accompanying notes form part of these financial statements.

AUSTRALIAN NURSING FEDERATION  
(WESTERN AUSTRALIAN BRANCH)  
STATEMENT OF CHANGES IN EQUITY  
FOR THE YEAR ENDED 30 JUNE 2012

	Retained Surplus	Total
	\$	\$
Balance at 1 July 2011	1,034,672	1,034,672
Net surplus for the year	<u>182,341</u>	<u>182,341</u>
Balance at 30 June 2012	<u>1,217,013</u>	<u>1,217,013</u>
Balance at 1 July 2011	874,858	874,858
Net surplus for the year	<u>159,814</u>	<u>159,814</u>
Balance at 30 June 2012	<u>1,034,672</u>	<u>1,034,672</u>

The accompanying notes form part of these financial statements.

AUSTRALIAN NURSING FEDERATION  
(WESTERN AUSTRALIAN BRANCH)  
CASH FLOW STATEMENT  
FOR THE YEAR ENDED 30 JUNE 2013

	Note	2013 \$	2012 \$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
Receipts from other reporting units		-	-
Bank charges		_____	_____
Net cash used in operating activities	(6)	_____	_____
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Payment to other reporting units		-	-
Purchase of investments		-	-
Purchase of property plant & equipment		_____	_____
Net cash used in investing activities		_____	_____
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>			
Payment of borrowings		-	-
Proceeds from Branch loan		_____	_____
Net cash used in financing activities		_____	_____
Net decrease in cash held		-	-
Cash on hand at beginning of financial year		_____	_____
Cash on hand at end of financial year	(3)	_____	_____

All cash transactions are handled on behalf of the Branch by the Australian Nursing Federation Industrial Union of Workers Perth.

The accompanying notes form part of these financial statements.

AUSTRALIAN NURSING FEDERATION  
(WESTERN AUSTRALIAN BRANCH)  
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2013

The financial statements cover the Australian Nursing Federation (WA Branch) as an individual entity. Australian Nursing Federation (WA Branch) is a branch incorporated under the Fair Work (Registered Organisations) Act 2009.

The financial statements were authorised for issue on 20<sup>th</sup> February 2014 by the members of the Council.

**1. Statement of significant accounting policies**

These financial statements are general purpose financial statements that have been prepared in accordance with Accounting Standards, Australian Accounting Interpretations, and Fair Work (Registered Organisations) Act 2009.

The Branch is a not-for-profit entity for financial reporting purposes under Australian Accounting Standards.

Australian Accounting Standards set out accounting policies that the AASB has concluded would result in financial statements containing relevant and reliable information about transactions, events and conditions to which they apply. Material accounting policies adopted in the preparation of these financial statements are presented below and have been consistently applied unless otherwise stated.

The financial statements have been prepared on an accrual basis. The financial statements are based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities. The amounts presented in the financial statements have been rounded to the nearest dollar.

**(a) Income tax**

Income of the Branch is exempt from income tax by virtue of Division 50 Section 50-15 of the Income Tax Assessment Act 1997.

**(b) Goods and Services Tax (GST)**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Tax Office.

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from or payable to, the ATO is included with other receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from or payable to, the ATO are presented as operating cash flows included in receipts from customers or payments to suppliers.

**(c) Impairment of assets**

At each reporting period, the Branch assesses whether there is any indication that an asset may be impaired. The assessment will consider both external and internal sources of information. If such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of that asset, being the higher of the asset's fair value less costs to sell and its value-in-use, to the asset's carrying amount. Any excess of the asset's carrying amount over its recoverable amount is immediately recognised as profit or loss.

AUSTRALIAN NURSING FEDERATION  
(WESTERN AUSTRALIAN BRANCH)  
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2013

**1. Statement of significant accounting policies – continued**

**(a) Impairment of assets – continued**

Where the future economic benefits of the asset are not primarily dependent upon the asset's ability to generate net cash flows and when the entity would, if deprived of the asset, replace its remaining future economic benefits, value in use is determined as the depreciated replacement cost of an asset.

Where an impairment loss on a revalued asset is identified, this is recognised against the revaluation surplus in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that class of asset.

**(d) Accounts Payable and Other Payables**

Accounts payable and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the Branch during the reporting period that remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

**(e) Cash on hand**

Cash and cash equivalents include cash on hand, deposits held at bank which are subject to an insignificant risk of changes in value.

**(f) Revenue and Other Income**

Revenue is measured at the fair value of the consideration received or receivable. Amounts disclosed as revenue are net of returns, trade allowances and duties and taxes paid.

Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets.

Members' subscription revenue is recognised on an accrual basis.

All revenue is stated net of the amount of goods and services tax (GST).

The main function of the Australian Nursing Federation (Western Australian Branch) is to receive from the Australian Nursing Federation Industrial Union of Workers, Perth, capitation fees and other amounts shown above and to pay such amounts to Federal Office.

**(g) Comparative Figures**

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

**(h) Critical Accounting estimates and judgments**

The committee evaluates estimates and judgments incorporated into the financial statements based on historical knowledge and best available current information. Estimates assume a reasonable expectation of future events and are based on current trends and economic data, obtained both externally and within the Branch.

AUSTRALIAN NURSING FEDERATION  
(WESTERN AUSTRALIAN BRANCH)  
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2011

**I. Statement of significant accounting policies - continued**

**(B) Critical Accounting estimates and judgments - continued**

*Key Estimates – Impairment*

The Branch assesses impairment at the end of each reporting period by evaluation of conditions and events specific to the Branch that may be indicative of impairment triggers. Recoverable amounts of relevant assets are reassessed using value-in-use calculations which incorporate various key assumptions.

**(i) Financial Instruments**

*Initial recognition and measurement*

Financial assets and financial liabilities are recognised when the entity becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the Branch commits itself to either purchase or sell the asset (i.e. trade date accounting is adopted).

Financial instruments are initially measured at fair value plus transaction costs except where the instrument is classified "at fair value through profit or loss", in which case transaction costs are expensed to profit or loss immediately.

*Classification and subsequent measurement*

Financial instruments are subsequently measured at fair value, amortised cost using the effective interest method, or cost. Fair value represents the amount for which an asset could be exchanged or a liability settled, between knowledgeable, willing parties. Where available, quoted prices in an active market are used to determine fair value. In other circumstances, valuation techniques are adopted.

Amortised cost is calculated as the amount at which the financial asset or financial liability is measured at initial recognition less principal repayments and any reduction for impairment, and adjusted for any cumulative amortisation of the difference between that initial amount and the maturity amount calculated using the effective interest method.

The effective interest method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) over the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying amount with a consequential recognition of income or expense in profit or loss.

**Loans and receivables**

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss through the amortisation process and when the financial asset is derecognised.

AUSTRALIAN NURSING FEDERATION  
(WESTERN AUSTRALIAN BRANCH)  
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2011

1. Statement of significant accounting policies - continued

(f) Financial Instruments - continued

*Impairment*

At the end of each reporting period, the Branch assesses whether there is objective evidence that a financial asset has been impaired. A financial asset is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events (a "loss event") that has occurred, which has an impact on the estimated future cash flows of the financial asset(s).

In the case of financial assets carried at amortised cost, loss events may include indications that the debtor is experiencing significant financial difficulty, default or delinquency in interest or principal payments, indications that they will enter bankruptcy or other financial reorganisation and changes in arrears or economic conditions that correlate with defaults.

For financial assets carried at amortised cost (including loans and receivables), a separate allowance account is used to reduce the carrying amount of financial assets impaired by credit losses. After having taken all possible measures of recovery, if the management establishes that the carrying amount cannot be recovered by any means, at that point the writing off amounts are charged to the allowance account or the carrying amount of impaired financial assets is reduced directly if no impairment amount was previously recognised in the allowance accounts.

When the terms of financial assets that would otherwise have been past due or impaired have been renegotiated, the Branch recognises the impairment for such financial assets by taking into account the original terms as if the terms have not been renegotiated so that the loss events that have occurred are duly considered.

*Derecognition*

Financial assets are derecognised where the contractual right to receipt of cash flows expires or the asset is transferred to another party, whereby the entity no longer has any significant continuing involvement in the risks and benefits associated with the asset. Financial liabilities are derecognised where the related obligations are discharged, cancelled or expire. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

(j) New Accounting Standards for Application in Future Periods

The AASB has issued a number of new and amended Accounting Standards and Interpretations that have mandatory application dates for future reporting periods, some of which are relevant to the Branch. The Branch has decided not to early adopt any of the new and amended pronouncements. The Branch's assessment of the new and amended pronouncements that are relevant to the Branch but applicable in future reporting periods is set out below:

AASB 9 Financial Instruments (December 2010) and AASB 2010-7: Amendments to Australian Accounting Standards arising from AASB 9 (December 2010) (applicable for annual reporting periods commencing on or after 1 January 2013).

These Standards are applicable retrospectively and include revised requirements for the classification and measurement of financial instruments, as well as recognition and derecognition requirements for financial instruments.

AUSTRALIAN NURSING FEDERATION  
(WESTERN AUSTRALIAN BRANCH)  
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2013

1. Statement of significant accounting policies - continued

(i) New Accounting Standards for Application in Future Periods - continued

The key changes made to accounting requirements include:

- simplifying the classifications of financial assets into those carried at amortised cost and those carried at fair value;
- simplifying the requirements for embedded derivatives;
- removing the tainting rules associated with held-to-maturity assets;
- removing the requirements to separate and fair value embedded derivatives for financial assets carried at amortised cost;
- allowing an irrevocable election on initial recognition to present gains and losses on investments in equity instruments that are not held for trading in other comprehensive income. Dividends in respect of these investments that are a return on investment can be recognised in profit or loss and there is no impairment or recycling on disposal of the instrument;
- requiring financial assets to be reclassified where there is a change in an entity's business model as they are initially classified based on:
  - (a) the objective of the entity's business model for managing the financial assets; and
  - (b) the characteristics of the contractual cash flows; and
- requiring an entity that chooses to measure a financial liability at fair value to present the portion of the change in its fair value due to changes in the entity's own credit risk in other comprehensive income, except when that would create an accounting mismatch. If such a mismatch would be created or enlarged, the entity is required to present all changes in fair value (including the effects of changes in the credit risk of the liability) in profit or loss.

These Standards were mandatorily applicable for annual reporting periods commencing on or after 1 January 2013. However, AASB 2012-6: Amendments to Australian Accounting Standards - Mandatory Effective Date of AASB 9 and Transition Disclosures (issued September 2012) defers the mandatory application date of AASB 9 from 1 January 2013 to 1 January 2015. In light of this change to the mandatory effective date, the Branch is expected to adopt AASB 9 and AASB 2010-7 for the annual reporting period ending 31 December 2015. Although the members of the committee anticipate that the adoption of AASB 9 and AASB 2010-7 may have a significant impact on the Branch's financial instruments, it is impracticable at this stage to provide a reasonable estimate of such impact.

AASB 1053: Application of Tiers of Australian Accounting Standards and AASB 2010-2: Amendments to Australian Accounting Standards arising from Reduced Disclosure Requirements (applicable for annual reporting periods commencing on or after 1 July 2013).

AASB 1053 establishes a revised differential financial reporting framework consisting of two tiers of financial reporting requirements for those entities preparing general purpose financial statements:

- Tier 1: Australian Accounting Standards; and
- Tier 2: Australian Accounting Standards - Reduced Disclosure Requirements



AUSTRALIAN NURSING FEDERATION  
(WESTERN AUSTRALIAN BRANCH)  
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2013

**L. Statement of significant accounting policies – continued**

**(i) New Accounting Standards for Application in Future Periods – continued**

Tier 2 of the framework comprises the recognition, measurement and presentation requirements of Tier 1, but contains significantly fewer disclosure requirements.

Since the Branch is a not-for-profit private sector entity, it qualifies for the reduced disclosure requirements for Tier 2 entities. It is anticipated that the Branch will take advantage of Tier 2 reporting at a later date.

- AASB 2012-2: Amendments to Australian Accounting Standards – Disclosures – Offsetting Financial Assets and Financial Liabilities (applicable for annual reporting periods commencing on or after 1 January 2013).

AASB 2012-2 principally amends AASB 7: Financial Instruments: Disclosures to require entities to include information that will enable users of their financial statements to evaluate the effect or potential effect of netting arrangements, including rights of set-off associated with the entity's recognised financial assets and recognised financial liabilities, on the entity's financial position.

This Standard is not expected to significantly impact the Branch's financial statements.

- AASB 2012-3: Amendments to Australian Accounting Standards – Offsetting Financial Assets and Financial Liabilities (applicable for annual reporting periods commencing on or after 1 January 2014).

This Standard adds application guidance to AASB 132: Financial Instruments: Presentation to address potential inconsistencies identified in applying some of the offsetting criteria of AASB 132, including clarifying the meaning of "currently has a legally enforceable right of set-off" and that some gross settlement systems may be considered equivalent to net settlement.

This Standard is not expected to significantly impact the Branch's financial statements.

- AASB 2012-5: Amendments to Australian Accounting Standards arising from Annual Improvements 2009-2011 Cycle (applicable for annual reporting periods commencing on or after 1 January 2013).

This Standard amends a number of Australian Accounting Standards as a consequence of the issuance of Annual Improvements to IFRSs 2009-2011 Cycle by the International Accounting Standards Board, including:

- AASB 1: First-time Adoption of Australian Accounting Standards to clarify the requirements in respect of the application of AASB 1 when an entity discontinues and then resumes applying Australian Accounting Standards;

- AASB 101: Presentation of Financial Statements and AASB 134: Interim Financial Reporting to clarify the requirements for presenting comparative information;

- AASB 116: Property, Plant and Equipment to clarify the accounting treatment of spare parts, stand-by equipment and servicing equipment;

- AASB 132 and Interpretation 2: Members' Shares in Co-operative Entities and Similar Instruments to clarify the accounting treatment of any tax effect of a distribution to holders of equity instruments; and

AUSTRALIAN NURSING FEDERATION  
(WESTERN AUSTRALIAN BRANCH)  
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2012

**1. Statement of significant accounting policies - continued**

**(j) New Accounting Standards for Application in Future Periods - continued**

- AASB 134 to facilitate consistency between the measures of total assets and liabilities in entity reports for its segments in its interim and annual financial statements.

This Standard is not expected to significantly impact the Branch's financial statements.

**1. Surplus for the year**

**(a) Revenue and Other Income**

	2012	2011
	\$	\$
Sales revenue:		
Members' subscriptions	(91,703)	(72,794)
Levies		
Other revenue:		
Other income		
Grants and/or donations		
Received from Australian Nursing Federation		
Industrial Union of Workers, Perth - Capitation fees	<u>413,772</u>	<u>394,729</u>
Total revenue	<u>635,475</u>	<u>647,433</u>

**(b) Other expenses from ordinary activities**

	2012	2011
	\$	\$
Audit fees		
Legal costs		
Donations and grants		
Conference and meeting expenses		
Fees/allowances - meeting and conferences		
Penalties- via RO Act or RO Regulations		
Affiliation fees		
Compulsory levies		
Consideration to employers for payroll deductions		
Paid to Australian Nursing Federation Industrial Union of Workers, Perth:		
Management fees		
Paid to Federal Office:		
Capitation fees	413,772	374,729
Service fees	9,362	9,426
Subscription fees		3,554
Paid to Bank West:		
WA Branch bank charges		
Total other expenses from ordinary operating activities	<u>413,134</u>	<u>387,509</u>

AUSTRALIAN NURSING FEDERATION  
(WESTERN AUSTRALIAN BRANCH)  
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2013

2. Surplus for the year - continued

With effect on 1 July 2006, all expenses except for capitation fees are incurred and paid by the Union. No service fee had been charged to the Branch.

Capitation fees are paid to the Federal Office of the Australian Nursing Federation, which are disclosed as an expense in the Income Statement. These fees are determined by the Federal Office.

The Federal Office of the Australian Nursing Federation requests that the branches, including the West Australian Branch, contribute towards various operating activities. These contributions are disclosed as an expense in the Statement of Income Statement. These fees are determined by the Federal Office.

3. Cash and cash equivalents

	2013	2012
	\$	\$
Cash at bank	<u>          </u>	<u>          </u>

All cash transactions are handled on behalf of the Branch by the Australian Nursing Federation Industrial Union of Workers, Perth.

4. Accounts Receivable and Other Debtors

	2013	2012
	\$	\$
CURRENT		
Receivable from related party:		
Loan - Australian Nursing Federation Industrial Union of Workers, Perth (unsecured)	<u>1,217,073</u>	<u>1,034,073</u>

5. Financial support

The Union has agreed by a resolution of Council to provide financial support to the Branch so that it may meet its debts as and when they fall due.

6. Cash flow statement

Reconciliation of cash flow from operations with net current surplus after income tax

	2013	2012
	\$	\$
Net current surplus after income tax	182,341	159,814
Changes in assets and liabilities:		
Increase in accounts receivable and other debtors	(182,401)	(159,814)
Increase in accounts payable and other payables	<u>60</u>	<u>          </u>

All cash transactions are handled on behalf of the Branch by the Australian Nursing Federation Industrial Union of Workers, Perth.

AUSTRALIAN NURSING FEDERATION  
 (WESTERN AUSTRALIAN BRANCH)  
 NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2013

**7. Information to be provided to Members or General Manager**

In accordance with the requirements of the Fair Work (Registered Organisations) Act 2009, the attention of members is drawn to the provisions of Sub-Sections (1), (2) and (3) of Section 272 which read as follows:

(1) A member of a reporting unit, or a General Manager, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application;

(2) The application must be made in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit; and

(3) A reporting unit must comply with an application made under subsection (1).

**8. Financial Risk Management**

The Branch's financial instruments consist mainly of accounts receivable and accounts payable:

	2013	2012
	\$	\$
<b>Financial assets</b>		
Accounts receivables and other debtors	<u>1,317,073</u>	<u>1,034,672</u>
Total financial assets	<u>1,317,073</u>	<u>1,034,672</u>
<b>Financial liabilities</b>		
Accounts payables and other payables	<u>60</u>	<u>—</u>
Total financial liabilities	<u>60</u>	<u>—</u>

**(a) Financial Risk Management Policies**

**(i) Interest rate risk**

The Branch is not exposure to any interest rate risk, as it does not have any interest bearing financial instruments.

**(ii) Foreign currency risk**

The Branch is not exposed to fluctuations in foreign currencies.

**(iii) Liquidity risk**

The Branch manages liquidity by regularly monitoring cashflows.

**(iv) Credit risk**

The maximum exposure to credit risk, excluding the value of any collateral or other security, at balance date to recognised financial assets is the carrying amount, as disclosed in the statement of financial position and notes forming part of the accounts.

The Branch has an account receivable from the Australian Nursing Federation Industrial Union of Workers, Perth. The Union has agreed by resolution of council to provide financial support to the Branch.

AUSTRALIAN NURSING FEDERATION  
(WESTERN AUSTRALIAN BRANCH)  
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2013

8. Financial Risk Management - continued

(b) Treasury Risk Management

The Union on behalf of the Branch regularly review and evaluate treasury management strategies in the context of the most recent economic conditions and forecasts.

(c) Net fair values

The Branch does not have any investment in listed investments. For other assets and other liabilities the net fair value approximates their carrying value. There has been no write down of financial asset values as all funds on deposit are expected to realise their carrying amounts.

The aggregate carrying amounts of financial assets and financial liabilities are disclosed in the statement of financial position and in the notes forming part of the accounts.

9. Events after the Reporting Period

The State Secretary is not aware of any matter or circumstances since the end of the financial year that has significantly affected or may significantly affect the operations of the Branch, the result of those operations or the state of affairs of the Branch in subsequent financial years except for the following:

The Branch has changed their name as "Australian Nursing and Midwifery Federation Western Australian Branch" since 25<sup>th</sup> July 2013.

At a council meeting held on 18<sup>th</sup> July 2014, the Council resolved to charge the Branch a service fee for contribution by the Union in running the Branch operations. With effect from 1 July 2011, the service fee applied for the year ended 30<sup>th</sup> June 2012 and 30 June 2013 will be accrued in the Financial Statements as at 30 June 2015.

10. Trade Payables

	2013	2012
	\$	\$
Payables to related party:		
Accounts payable - Federal Office	<u>60</u>	<u>—</u>

11. Other Payables

	2013	2012
	\$	\$
Payables for legal costs/ litigation matters	<u>—</u>	<u>—</u>
Consideration to employers for payroll deductions	<u>—</u>	<u>—</u>

AUSTRALIAN NURSING FEDERATION  
(WESTERN AUSTRALIAN BRANCH)  
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2013

**12. Business Combinations**

There were no business combinations for the year ended 30 June 2013.

**13. Assets Acquired or a Liability Incurred due to Amalgamation or Restructure**

There were no assets acquired or a liability incurred due to amalgamation or restructure for the year ended 30 June 2013.

**14. Going concern**

The Branch is not reliant on the agreed financial support of any other reporting units and has not agreed to provide any other reporting unit with financial support to ensure they can continue on a going concern basis.

**15. Related parties**

The following table provides the total amount of transactions that have been entered into with related parties in the relevant year.

	2013	2012
	\$	\$
<b>Revenue received from</b>		
Australian Nursing Federation Industrial Union of Workers Perth		
Capitation fee	413,772	374,729
<b>Expenses paid to</b>		
Federal Office of Australian Nursing Federation		
Capitation fee	413,772	374,729
Service fee	9,362	9,426
Subscription fee		3,554
<b>Amounts owed by</b>		
Australian Nursing Federation Industrial Union of Workers Perth		
Unsecured at call	1,217,073	1,034,672
<b>Amounts owed to</b>		
Federal Office of Australian Nursing Federation	60	

Union incurs and pays for all the outgoing expenses and no service fees are charged for Branch. For the year ended 30 June 2013, the Branch has not recorded any impairment of receivables relating to amounts owed by the Union (2012 \$Nil). This assessment is undertaken each financial year through examining the financial position of the Union and the market in which the Union operates.

AUSTRALIAN NURSING FEDERATION  
(WESTERN AUSTRALIAN BRANCH)  
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2013

**16. Branch Details**

The registered office and principal place of the Branch is:  
Australian Nursing Federation  
260 Pier Street  
Ferth, WA 6000

**AUSTRALIAN NURSING FEDERATION  
(WESTERN AUSTRALIAN BRANCH)  
OPERATING REPORT  
AS AT 30 JUNE 2013**

**Operating Report**

The Branch Council, being the Committee of Management for the purposes of the Fair Work (Registered Organisations) Act 2009, presents its operating report of the Australian Nursing Federation (Western Australian Branch) for the financial year ended 30 June 2013.

**1. Principal Activities**

The principal activities of the Branch during the financial year were the industrial and professional representation of nurses and nursing. No significant change in the nature of these activities occurred during the year.

**2. Review of Activities**

The results of those activities were the delivery of services consistent with the objects of the organisation and a surplus of \$1,217,013. There were no significant changes to the Branch's financial affairs during the year.

A review of the operations of the Branch during the financial year and the result of those operations are as follows:

Total revenue increased by 10.58% and expenses increased by 9.14%. This resulted in net surplus of \$182,341 compared to net surplus of \$ 159,814 in the prior year.

**3. Right of members to resign**

Members retain the right to resign from the Australian Nursing Federation in accordance with section 10 of the Federal Rules and Section 174 of the Fair Work (Registered Organisations) Act 2009 ("the RO Act"). In accordance with Section 174(1) of the RO Act a member of an organisation may resign from membership by written notice addressed and delivered to a person designated for the purpose in the rules of the organisation or a branch of the organisation.

**4. Superannuation fund trustees**

No officeholder of the Branch Council acts as a trustee of a superannuation fund as a result of their position on the Branch Council.

**5. Number of members**

The number of members of the Branch at the end of the financial year amounted to 25,413. The register of members of the Branch was maintained in accordance with the Fair Work (Registered Organisations) Act 2009.

**6. Employees of the Branch**

The Branch has no employees. All work performed on behalf of the Branch is undertaken by persons who are either employees of the Australian Nursing Federation Industrial Union of Workers Perth (ANF IUPW) or elected officers of the Branch.



AUSTRALIAN NURSING FEDERATION  
 (WESTERN AUSTRALIAN BRANCH)  
 OPERATING REPORT  
 AS AT 30 JUNE 2013

Operating Report (continued)

7. Committee of Management

The names of each person who were members of the Branch Council, at any time, during the financial year are:

**Name**

Mark Olson

Trish Fowler

Di Parober

Ray Sinclair

Natalie Tai (previously Stealy)

Michael Clancy

Sampal Cook-Barton

Teresa Evans

Loreta Murphy

Karen Roan

Elizabeth Waters

Sally Wesme

Dean Casey

Blaine Daniels

Dorothy Marie

Lisa Natori

Lynette Tve

Janet Reah

Kerry Deibold

Tanya Wooler

Stephen Vake

Megan McDermott

Andrea McGill

Jo Briggs


! July 2012 to 29 November 2012

Ann-Marie Linder

! July 2012 to 29 November 2012

Members of the Committee of Management have been in office since the start of the financial year to the date of this report unless otherwise stated.

Signed in accordance with a resolution of Branch Council:



M A Olson  
 Branch Secretary

Perth

Dated

20/2/13



Trish Fowler  
 President

Perth

Dated

20/2/13

AUSTRALIAN NURSING FEDERATION  
 (WESTERN AUSTRALIAN BRANCH)  
 FINANCIAL REPORT  
 AS AT 30 JUNE 2013

That the Branch Council authorises the Branch Secretary and President to sign the following two statements on behalf of the WA Branch Council.

**Branch Council's Statement**

On the 20<sup>th</sup> February 2015, the Branch Council, being Committee of Management of the Australian Nursing & Midwifery Federation (Western Australian Branch), passed the following resolution in relation to the general purpose financial report (GPF<sup>R</sup>) of the Branch for the financial year ended 30 June 2013.

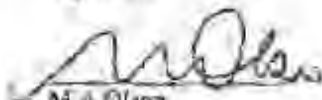
The Branch Council declares in relation to the GPF<sup>R</sup> that in its opinion:

1. The financial report and notes comply with the Accounting Standards (including the Australian Accounting Interpretations), other authoritative pronouncements of the Australian Accounting Standards Board and other mandatory reporting requirements;
2. The financial report and notes comply with the reporting guidelines of the General Manager;
3. The financial report and notes give a true and fair view of the financial performance financial position and cash flow statement of the Branch for the financial year ended 30 June 2013;
4. There are reasonable grounds to believe that the Branch will be able to pay its debts as and when they become due and payable;
5. During the financial year ended 30 June 2013 and since the end of the financial year:
  - a. meetings of the committee of management were held in accordance with the rules of the organisation including the rules of the Branch; and
  - b. the financial affairs of the Branch have been managed in accordance with the rules of the organisation including the rules of the Branch, except for the following:
    - i. the capitation fees have been paid by the ANF IWP
    - ii. the Branch does not have a separate bank account
    - iii. S73.3 of the Branch Rules states "Copies of an audited balance sheet and statement of receipts and expenditure of the Branch shall be presented to the Branch Council at least once per year."
  - c. the financial records of the Branch have been kept and maintained in accordance with the Fairwork (Registered Organisations) Act 2009 with the exception to the matters specified in point 5 (b) of the Statement, and
  - d. as the organisation consists of two or more reporting units, the financial record of the reporting unit have been kept, as far as practicable, in a consistent manner to each of the other reporting units of the organisation to ensure compliance with the Accounting Standards in subsequent years; and
  - e. the information sought in any request of a member of the Branch or a General Manager duly made under section 272 of the RO Act has been furnished to the member or General Manager and
  - f. there has been compliance with any order for inspection of financial records made by the Commission under section 273 of the RO Act.

AUSTRALIAN NURSING FEDERATION  
(WESTERN AUSTRALIAN BRANCH)  
FINANCIAL REPORT  
AS AT 30 JUNE 2013

Branch Council's Statement - continued

For the Branch Council  
Signature:



M. A. Olson  
Branch Secretary

Perth  
Dated 20/2/15



Patricia Powley  
President

Perth  
Dated 20/2/15

AUSTRALIAN NURSING FEDERATION  
(WESTERN AUSTRALIAN BRANCH)

FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2013

AUSTRALIAN NURSING FEDERATION  
(WESTERN AUSTRALIAN BRANCH)

FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2013

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## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF AUSTRALIAN NURSING FEDERATION WA BRANCH

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MAXIMISE YOUR POTENTIAL

### Report on the Financial Report

We have audited the accompanying financial report of the Australian Nursing Federation WA Branch (the Branch) which comprises the statement of financial position as at 30 June 2013, the statement of profit or loss and other comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the certification by the members of the Council on the annual statements giving a true and fair view of the financial position and performance of the Branch.

### Council's Responsibility for the Financial Report

The Council of the Branch is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including Australian Accounting Interpretations) and Part 3 of Chapter 8 of the Fair Work (Registered Organisations) Act 2009 and for such internal control as the Council determines is necessary to enable the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance about whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Council, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

### Basis for Qualified Opinion

- (i) S254 of the Fair Work (Registered Organisations) Act 2009 states "As soon as practicable after the end of each financial year, the Council of management of a reporting unit must cause an operating report to be prepared in relation to the financial year."

There has been significant delay in preparing the operating report and financial report of the Australian Nursing Federation WA Branch.



**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF  
AUSTRALIAN NURSING FEDERATION WA BRANCH**

- (ii) S73.3 of the Branch Rules states "Copies of an audited balance sheet and statement of receipts and expenditure of the Branch shall be presented to the Branch Council at least once per year."

This section has not been complied with.

**Qualified Auditor's Opinion**

In our opinion, except for the effects of the matter described in the Basis for Qualified Opinion paragraph , the general purpose financial report of the Australian Nursing Federation WA Branch , as at 30 June 2013 and for the year then ended, is prepared fairly in accordance with applicable Australian Accounting Standards (including Australian Accounting Interpretations) and the requirements imposed by Part 3 of Chapter 8 to the Fair Work (Registered Organisations) Act 2009, and management's use of the going concern basis of accounting in the preparation of the financial report is appropriate.

**Maxim Audit  
Chartered Accountants**

**Mark Lester  
Registered Company Auditor**

Signed at                      this                      day of                      2014.



AUSTRALIAN NURSING FEDERATION  
(WESTERN AUSTRALIAN BRANCH)  
STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME  
FOR THE YEAR ENDED 30 JUNE 2013

	Note	2013 \$	2012 \$
<b>Revenue</b>			
Capitation fees		413,772	374,729
Membership fees		191,703	172,794
<b>Expenses</b>			
Subscription fees		-	3,554
Capitation fees		413,772	374,729
Management fees		172,533	155,515
Services fees		<u>9,362</u>	<u>9,426</u>
<b>Current year surplus before income tax</b>	(2)	9,808	4,299
Income tax expense		<u>-</u>	<u>-</u>
<b>Net current year surplus</b>		<u>9,808</u>	<u>4,299</u>
<b>Other comprehensive income:</b>			
<b>Total other comprehensive income for the year, net of tax</b>		<u>-</u>	<u>-</u>
<b>Total comprehensive income for the year, net of tax</b>		<u>9,808</u>	<u>4,299</u>
Net current year surplus attributable to members of the Branch		<u>9,808</u>	<u>4,299</u>
Total comprehensive income attributable to members of the Branch		<u>9,808</u>	<u>4,299</u>

The accompanying notes form part of these financial statements.



AUSTRALIAN NURSING FEDERATION  
(WESTERN AUSTRALIAN BRANCH)  
STATEMENT OF FINANCIAL POSITION  
AS AT 30 JUNE 2013

	Note	2013 \$	2012 \$
<b>ASSETS</b>			
<b>CURRENT ASSETS</b>			
Cash on hand	(3)	-	-
Accounts receivable and other debtors	(4)	<u>889,025</u>	<u>879,157</u>
<b>TOTAL CURRENT ASSETS</b>		<u>889,025</u>	<u>879,157</u>
<b>TOTAL ASSETS</b>		<u>889,025</u>	<u>879,157</u>
<b>LIABILITIES</b>			
<b>CURRENT LIABILITIES</b>			
Accounts payable and other payables	(11)	<u>60</u>	-
<b>TOTAL CURRENT LIABILITIES</b>		<u>-</u>	<u>-</u>
<b>TOTAL LIABILITIES</b>		<u>-</u>	<u>-</u>
<b>NET ASSETS</b>		<u>888,965</u>	<u>879,157</u>
<b>EQUITY</b>			
Retained surplus		<u>888,965</u>	<u>879,157</u>
<b>TOTAL EQUITY</b>		<u>888,965</u>	<u>879,157</u>

The accompanying notes form part of these financial statements.

AUSTRALIAN NURSING FEDERATION  
(WESTERN AUSTRALIAN BRANCH)  
STATEMENT OF CHANGES IN EQUITY  
FOR THE YEAR ENDED 30 JUNE 2013

	Retained Surplus	Total
	\$	\$
<b>Balance at 1 July 2012</b>	879,157	879,157
Net surplus for the year	<u>9,808</u>	<u>9,808</u>
<b>Balance at 30 June 2013</b>	<u><u>888,965</u></u>	<u><u>888,965</u></u>
<b>Balance at 1 July 2011</b>	874,858	874,858
Net surplus for the year	<u>4,299</u>	<u>4,299</u>
<b>Balance at 30 June 2012</b>	<u><u>879,157</u></u>	<u><u>879,157</u></u>

The accompanying notes form part of these financial statements.

AUSTRALIAN NURSING FEDERATION  
(WESTERN AUSTRALIAN BRANCH)  
CASH FLOW STATEMENT  
FOR THE YEAR ENDED 30 JUNE 2013

	Note	2013 \$	2012 \$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
Receipts from other reporting units		-	-
Bank charges		<u>-</u>	<u>-</u>
Net cash used in operating activities	(6)	<u>-</u>	<u>-</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Payment to other reporting units		-	-
Purchase of investments		-	-
Purchase of property plant & equipment		<u>-</u>	<u>-</u>
Net cash used in investing activities		<u>-</u>	<u>-</u>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>			
Payment of borrowings		-	-
Proceeds from Branch loan		<u>-</u>	<u>-</u>
Net cash used in financing activities		<u>-</u>	<u>-</u>
Net decrease in cash held		-	-
Cash on hand at beginning of financial year		<u>-</u>	<u>-</u>
Cash on hand at end of financial year	(3)	<u><u>-</u></u>	<u><u>-</u></u>

All cash transactions are handled on behalf of the Branch by the Australian Nursing Federation Industrial Union of Workers Perth.

The accompanying notes form part of these financial statements.

AUSTRALIAN NURSING FEDERATION  
(WESTERN AUSTRALIAN BRANCH)  
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2013

The financial statements cover the Australian Nursing Federation (WA Branch) as an individual entity. Australian Nursing Federation (WA Branch) is a branch incorporated under the Fair Work (Registered Organisations) Act 2009.

The financial statements were authorised for issue on \_\_\_\_\_ 2014 by the members of the Council.

### **1. Statement of significant accounting policies**

These financial statements are general purpose financial statements that have been prepared in accordance with Accounting Standards, Australian Accounting Interpretations, and Fair Work (Registered Organisations) Act 2009.

The Branch is a not - for -profit entity for financial reporting purposes under Australian Accounting Standards.

Australian Accounting Standards set out accounting policies that the AASB has concluded would result in financial statements containing relevant and reliable information about transactions, events and conditions to which they apply. Material accounting policies adopted in the preparation of these financial statements are presented below and have been consistently applied unless otherwise stated.

The financial statements have been prepared on an accrual basis. The financial statements are based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities. The amounts presented in the financial statements have been rounded to the nearest dollar.

#### **(a) Income tax**

Income of the Branch is exempt from income tax by virtue of Division 50 Section 50-15 of the Income Tax Assessment Act 1997.

#### **(b) Goods and Services Tax (GST)**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Tax Office.

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from or payable to, the ATO is included with other receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis, The GST components of cash flows arising from investing or financing activities which are recoverable from or payable to, the ATO are presented as operating cash flows included in receipts from customers or payments to suppliers.

#### **(c) Impairment of assets**

At each reporting period, the Branch assesses whether there is any indication that an asset may be impaired. The assessment will consider both external and internal sources of information. If such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of that asset, being the higher of the asset's fair value less costs to sell and its value-in-use, to the asset's carrying amount. Any excess of the asset's carrying amount over its recoverable amount is immediately recognised in profit or loss.

AUSTRALIAN NURSING FEDERATION  
(WESTERN AUSTRALIAN BRANCH)  
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2013

**1. Statement of significant accounting policies - continued**

(c) Impairment of assets - continued

Where the future economic benefits of the asset are not primarily dependent upon the asset's ability to generate net cash inflows and when the entity would, if deprived of the asset, replace its remaining future economic benefits, value in use is determined as the depreciated replacement cost of an asset.

Where an impairment loss on a revalued asset is identified, this is recognised against the revaluation surplus in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that class of asset.

(d) Accounts Payable and Other Payable

Accounts payable and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the Branch during the reporting period that remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

(e) Cash on hand

Cash and cash equivalents include cash on hand, deposits held at bank which are subject to an insignificant risk of changes in value.

(f) Revenue and Other Income

Revenue is measured at the fair value of the consideration received or receivable. Amounts disclosed as revenue are net of returns, trade allowances and duties and taxes paid.

Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets.

Members' subscription revenue is recognised on accrual basis.

All revenue is stated net of the amount of goods and services tax (GST).

The main function of the Australian Nursing Federation (Western Australian Branch) is to receive from the Australian Nursing Federation Industrial Union of Workers, Perth, capitation fees and other amounts shown above and to pay such amounts to Federal Office.

(g) Comparative Figures

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

(h) Critical Accounting estimates and judgments

The committee evaluates estimates and judgments incorporated into the financial statements based on historical knowledge and best available current information. Estimates assume a reasonable expectation of future events and are based on current trends and economic data, obtained both externally and within the Branch.

AUSTRALIAN NURSING FEDERATION  
(WESTERN AUSTRALIAN BRANCH)  
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2013

**1. Statement of significant accounting policies - continued**

(h) Critical Accounting estimates and judgments - continued

*Key Estimates – Impairment*

The Branch assesses impairment at the end of each reporting period by evaluation of conditions and events specific to the Branch that may be indicative of impairment triggers. Recoverable amounts of relevant assets are reassessed using value-in-use calculations which incorporate various key assumptions.

(i) Financial Instruments

*Initial recognition and measurement*

Financial assets and financial liabilities are recognised when the entity becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the Branch commits itself to either purchase or sell the asset (ie trade date accounting is adopted).

Financial instruments are initially measured at fair value plus transaction costs except where the instrument is classified “at fair value through profit or loss”, in which case transaction costs are expensed to profit or loss immediately.

*Classification and subsequent measurement*

Financial instruments are subsequently measured at fair value, amortised cost using the effective interest method, or cost. Fair value represents the amount for which an asset could be exchanged or a liability settled, between knowledgeable, willing parties. Where available, quoted prices in an active market are used to determine fair value. In other circumstances, valuation techniques are adopted.

Amortised cost is calculated as the amount at which the financial asset or financial liability is measured at initial recognition less principal repayments and any reduction for impairment, and adjusted for any cumulative amortisation of the difference between that initial amount and the maturity amount calculated using the effective interest method.

The effective interest method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) over the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying amount with a consequential recognition of income or expense in profit or loss.

**Loans and receivables**

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss through the amortisation process and when the financial asset is derecognised.

AUSTRALIAN NURSING FEDERATION  
(WESTERN AUSTRALIAN BRANCH)  
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2013

## 1. Statement of significant accounting policies - continued

### (i) Financial Instruments - continued

#### *Impairment*

At the end of each reporting period, the Branch assesses whether there is objective evidence that a financial asset has been impaired. A financial asset is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events (a "loss event") that has occurred, which has an impact on the estimated future cash flows of the financial asset(s).

In the case of financial assets carried at amortised cost, loss events may include indications that the debtors is experiencing significant financial difficulty, default or delinquency in interest or principal payments, indications that they will enter bankruptcy or other financial reorganisation and changes in arrears or economic conditions that correlate with defaults.

For financial assets carried at amortised cost (including loans and receivables), a separate allowance account is used to reduce the carrying amount of financial assets impaired by credit losses. After having taken all possible measures of recovery, if the management establishes that the carrying amount cannot be recovered by any means, at that point the writing off amounts are charged to the allowance account or the carrying amount of impaired financial assets is reduced directly if no impairment amount was previously recognised in the allowance accounts.

When the terms of financial assets that would otherwise have been past due or impaired have been renegotiated, the Branch recognises the impairment for such financial assets by taking into account the original terms as if the terms have not been renegotiated so that the loss events that have occurred are duly considered.

#### *Derecognition*

Financial assets are derecognised where the contractual right to receipt of cash flows expires or the asset is transferred to another party, whereby the entity no longer has any significant continuing involvement in the risks and benefits associated with the asset. Financial liabilities are derecognised where the related obligations are discharged, cancelled or expire. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

### (j) New Accounting Standards for Application in Future Periods

The AASB has issued a number of new and amended Accounting Standards and Interpretations that have mandatory application dates for future reporting periods, some of which are relevant to the Branch. The Branch has decided not to early adopt any of the new and amended pronouncements. The Branch's assessment of the new and amended pronouncements that are relevant to the Branch but applicable in future reporting periods is set out below:

- AASB 9: Financial Instruments (December 2010) and AASB 2010-7: Amendments to Australian Accounting Standards arising from AASB 9 (December 2010) (applicable for annual reporting periods commencing on or after 1 January 2013).

These Standards are applicable retrospectively and include revised requirements for the classification and measurement of financial instruments, as well as recognition and derecognition requirements for financial instruments.

## 1. Statement of significant accounting policies - continued

### (j) New Accounting Standards for Application in Future Periods - continued

The key changes made to accounting requirements include:

- simplifying the classifications of financial assets into those carried at amortised cost and those carried at fair value;
- simplifying the requirements for embedded derivatives;
- removing the tainting rules associated with held-to-maturity assets;
- removing the requirements to separate and fair value embedded derivatives for financial assets carried at amortised cost;
- allowing an irrevocable election on initial recognition to present gains and losses on investments in equity instruments that are not held for trading in other comprehensive income. Dividends in respect of these investments that are a return on investment can be recognised in profit or loss and there is no impairment or recycling on disposal of the instrument;
- requiring financial assets to be reclassified where there is a change in an entity's business model as they are initially classified based on:
  - (a) the objective of the entity's business model for managing the financial assets; and
  - (b) the characteristics of the contractual cash flows; and
- requiring an entity that chooses to measure a financial liability at fair value to present the portion of the change in its fair value due to changes in the entity's own credit risk in other comprehensive income, except when that would create an accounting mismatch. If such a mismatch would be created or enlarged, the entity is required to present all changes in fair value (including the effects of changes in the credit risk of the liability) in profit or loss.

These Standards were mandatorily applicable for annual reporting periods commencing on or after 1 January 2013. However, AASB 2012-6: Amendments to Australian Accounting Standards – Mandatory Effective Date of AASB 9 and Transition Disclosures (issued September 2012) defers the mandatory application date of AASB 9 from 1 January 2013 to 1 January 2015. In light of this change to the mandatory effective date, the Branch is expected to adopt AASB 9 and AASB 2010-7 for the annual reporting period ending 31 December 2015. Although the members of the committee anticipate that the adoption of AASB 9 and AASB 2010-7 may have a significant impact on the Branch's financial instruments, it is impracticable at this stage to provide a reasonable estimate of such impact.

- AASB 1053: Application of Tiers of Australian Accounting Standards and AASB 2010-2: Amendments to Australian Accounting Standards arising from Reduced Disclosure Requirements (applicable for annual reporting periods commencing on or after 1 July 2013).

AASB 1053 establishes a revised differential financial reporting framework consisting of two tiers of financial reporting requirements for those entities preparing general purpose financial statements:

- Tier 1: Australian Accounting Standards; and
- Tier 2: Australian Accounting Standards – Reduced Disclosure Requirements



AUSTRALIAN NURSING FEDERATION  
(WESTERN AUSTRALIAN BRANCH)  
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2013

**1. Statement of significant accounting policies - continued**

(j) New Accounting Standards for Application in Future Periods - continued

Tier 2 of the framework comprises the recognition, measurement and presentation requirements of Tier 1, but contains significantly fewer disclosure requirements.

Since the Branch is a not-for-profit private sector entity, it qualifies for the reduced disclosure requirements for Tier 2 entities. It is anticipated that the Branch will take advantage of Tier 2 reporting at a later date.

- AASB 2012-2: Amendments to Australian Accounting Standards – Disclosures – Offsetting Financial Assets and Financial Liabilities (applicable for annual reporting periods commencing on or after 1 January 2013).

AASB 2012-2 principally amends AASB 7: Financial Instruments: Disclosures to require entities to include information that will enable users of their financial statements to evaluate the effect or potential effect of netting arrangements, including rights of set-off associated with the entity's recognised financial assets and recognised financial liabilities, on the entity's financial position.

This Standard is not expected to significantly impact the Branch's financial statements.

- AASB 2012-3: Amendments to Australian Accounting Standards – Offsetting Financial Assets and Financial Liabilities (applicable for annual reporting periods commencing on or after 1 January 2014).

This Standard adds application guidance to AASB 132: Financial Instruments: Presentation to address potential inconsistencies identified in applying some of the offsetting criteria of AASB 132, including clarifying the meaning of "currently has a legally enforceable right of set-off" and that some gross settlement systems may be considered equivalent to net settlement.

This Standard is not expected to significantly impact the Branch's financial statements.

- AASB 2012-5: Amendments to Australian Accounting Standards arising from Annual Improvements 2009-2011 Cycle (applicable for annual reporting periods commencing on or after 1 January 2013).

This Standard amends a number of Australian Accounting Standards as a consequence of the issuance of Annual Improvements to IFRSs 2009-2011 Cycle by the International Accounting Standards Board, including:

- AASB 1: First-time Adoption of Australian Accounting Standards to clarify the requirements in respect of the application of AASB 1 when an entity discontinues and then resumes applying Australian Accounting Standards;

- AASB 101: Presentation of Financial Statements and AASB 134: Interim Financial Reporting to clarify the requirements for presenting comparative information;

- AASB 116: Property, Plant and Equipment to clarify the accounting treatment of spare parts, stand-by equipment and servicing equipment;

- AASB 132 and Interpretation 2: Members' Shares in Co-operative Entities and Similar Instruments to clarify the accounting treatment of any tax effect of a distribution to holders of equity instruments; and

AUSTRALIAN NURSING FEDERATION  
(WESTERN AUSTRALIAN BRANCH)  
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2013

**1. Statement of significant accounting policies - continued**

(j) New Accounting Standards for Application in Future Periods - continued

- AASB 134 to facilitate consistency between the measures of total assets and liabilities an entity reports for its segments in its interim and annual financial statements.

This Standard is not expected to significantly impact the Branch's financial statements.

**2. Surplus for the year**

(a) Revenue and Other Income

	2013	2012
	\$	\$
Sales revenue:		
Members' subscriptions	191,703	172,794
Levies	-	-
Other revenue:		
Other income	-	-
Grants and/or donations	-	-
Received from Australian Nursing Federation Industrial Union of Workers, Perth – Capitation fees	413,772	374,729
Total revenue	<u>605,475</u>	<u>547,523</u>

(b) Other expenses from ordinary activities

	2013	2012
	\$	\$
Audit fees	-	-
Legal costs	-	-
Donations and grants	-	-
Conference and meeting expenses	-	-
Fees/allowances - meeting and conferences	-	-
Penalties- via RO Act or RO Regulations	-	-
Affiliation fees	-	-
Compulsory levies	-	-
Consideration to employers for payroll deductions	-	-
Paid to Australian Nursing Federation Industrial Union of Workers, Perth:		
Management fees	172,533	155,515
Paid to Federal Office:		
Capitation fees	413,772	374,729
Service fees	9,362	9,426
Subscription fees	-	3,554
Paid to Bank West:		
WA Branch bank charges	-	-
Total other expenses from ordinary operating activities	<u>595,667</u>	<u>543,224</u>

AUSTRALIAN NURSING FEDERATION  
(WESTERN AUSTRALIAN BRANCH)  
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2013

## 2. Surplus for the year - continued

With effect on 1 July 2006, all expenses except for capitation fees are incurred and paid by the Union. No service fee had been charged to the Branch. At a council meeting held on 18<sup>th</sup> July 2014, the Council resolved to charge the Branch a management fee for contribution by the Union in running the Branch operations. The service fee applied for the year ended 30 June 2012 has been accrued in the Financial Statements.

Capitation fees are paid to the Federal Office of the Australian Nursing Federation, which are disclosed as an expense in the Income Statement. These fees are determined by the Federal Office.

The Federal Office of the Australian Nursing Federation requests that the branches, including the West Australian Branch, contribute towards various operating activities. These contributions are disclosed as an expense in the Statement of Income Statement. These fees are determined by the Federal Office.

## 3. Cash and cash equivalents

	2013	2012
	\$	\$
Cash at bank	<u>-</u>	<u>-</u>

All cash transactions are handled on behalf of the Branch by the Australian Nursing Federation Industrial Union of Workers, Perth.

## 4. Accounts Receivable and Other Debtors

	2013	2012
	\$	\$
CURRENT		
Receivable from other reporting unit:		
Loan - Australian Nursing Federation Industrial Union of Workers, Perth (unsecured)	<u>889,025</u>	<u>879,157</u>

## 5. Financial support

The Union has agreed by a resolution of Council to provide financial support to the Branch so that it may meet its debts as and when they fall due.

## 6. Cash flow statement

<b>Reconciliation of cash flow from operations with net current surplus after income tax</b>	2013	2012
	\$	\$
Net current surplus after income tax	9,808	4,299
Changes in assets and liabilities:		
Increase in accounts receivable and other debtors	(9,868)	(4,299)
Increase in accounts payable and other payables	<u>60</u>	<u>-</u>
	<u>-</u>	<u>-</u>

All cash transactions are handled on behalf of the Branch by the Australian Nursing Federation Industrial Union of Workers, Perth.

AUSTRALIAN NURSING FEDERATION  
(WESTERN AUSTRALIAN BRANCH)  
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2013

**7. Information to be provided to Members or General Manager**

In accordance with the requirements of the Fair Work (Registered Organisations) Act 2009, the attention of members is drawn to the provisions of Sub-Sections (1), (2) and (3) of Section 272 which read as follows:

(1) A member of a reporting unit, or a General Manager, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application;

(2) The application must be made in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit; and

(3) A reporting unit must comply with an application made under subsection (1).

**8. Contingent liabilities**

Members' subscriptions in advance:

No provision has been made in the accounts for members' subscriptions received in advance. This amount would only be repayable in the circumstance where the Branch was wound up, however in the normal course of events members do resign and are refunded any advance subscriptions paid.

**9. Financial Risk Management**

The Branch's financial instruments consist mainly of accounts receivable and accounts payable:

	2013	2012
	\$	\$
<b>Financial assets</b>		
Accounts receivables and other debtors	<u>889,025</u>	<u>879,157</u>
Total financial assets	<u>889,025</u>	<u>879,157</u>
<b>Financial liabilities</b>		
Accounts payables and other payables	<u>60</u>	<u>-</u>
Total financial liabilities	<u>60</u>	<u>-</u>

(a) Financial Risk Management Policies

(i) Interest rate risk

The Branch is not exposure to any interest rate risk, as it does not have any interest bearing financial instruments.

(ii) Foreign currency risk

The Branch is not exposed to fluctuations in foreign currencies.

(iii) Liquidity risk

The Branch manages liquidity by regularly monitoring cashflows.

AUSTRALIAN NURSING FEDERATION  
(WESTERN AUSTRALIAN BRANCH)  
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2013

**9. Financial Risk Management - continued**

(iv) Credit risk

The maximum exposure to credit risk, excluding the value of any collateral or other security, at balance date to recognised financial assets is the carrying amount, as disclosed in the statement of financial position and notes forming part of the accounts.

The Branch has an account receivable from the Australian Nursing Federation Industrial Union of Workers, Perth. The Union has agreed by resolution of council to provide financial support to the Branch.

(b) Treasury Risk Management

The Union on behalf of the Branch regularly review and evaluate treasury management strategies in the context of the most recent economic conditions and forecasts.

(c) Net fair values

The Branch does not have any investment in listed investments. For other assets and other liabilities the net fair value approximates their carrying value. There has been no write down of financial asset values as all funds on deposit are expected to realise their carrying amounts.

The aggregate carrying amounts of financial assets and financial liabilities are disclosed in the statement of financial position and in the notes forming part of the accounts.

**10. Events after the Reporting Period**

The State Secretary is not aware of any matter or circumstance since the end of the financial year that has significantly affected or may significantly affect the operations of the Branch, the result of those operations or the state of affairs of the Branch in subsequent financial years except for the following: The Branch has changed their name as “ Australian Nursing and Midwifery Federation Western Australian Branch” since 25<sup>th</sup> July 2013.

**11. Trade Payables**

	2013	2012
	\$	\$
Payables to other reporting unit:		
Accounts payable – Federal Office	<u>60</u>	<u>-</u>

**12. Other Payables**

	2013	2012
	\$	\$
Payables for legal costs/ litigation matters	-	-
Consideration to employers for payroll deductions	<u>-</u>	<u>-</u>
	<u>-</u>	<u>-</u>

AUSTRALIAN NURSING FEDERATION  
(WESTERN AUSTRALIAN BRANCH)  
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2013

### 13. Business Combinations

There were no business combinations for the year ended 30 June 2013.

### 14. Assets Acquired or a Liability Incurred due to Amalgamation or Restructure

There were no assets acquired or a liability incurred due to amalgamation or restructure for the year ended 30 June 2013.

### 15. Going concern

The Branch is reliant on the agreed financial support of the Union to continue on a going concern basis. The Branch has not agreed to provide any other reporting unit with financial support to ensure they can continue on a going concern basis.

### 16. Related parties

The following table provides the total amount of transactions that have been entered into with related parties for the relevant year.

	2013	2012
	\$	\$
<b>Revenue received from</b>		
Australian Nursing Federation Industrial Union of Workers Perth Capitation fee	413,772	374,729
<b>Expenses paid to</b>		
Federal Office of Australian Nursing Federation		
Capitation fee	413,772	374,729
Service fee	9,362	9,426
Subscription fee	-	3,554
Australian Nursing Federation Industrial Union of Workers Perth		
Service fee	172,533	155,515
<b>Amounts owed by</b>		
Australian Nursing Federation Industrial Union of Workers Perth		
Unsecured at call	889,025	879,157
<b>Amounts owed to</b>		
Federal Office of Australian Nursing Federation	60	-

Union incurs and pays for all the outgoing expenses and no service fees are charged for Branch. For the year ended 30 June 2013, the Branch has not recorded any impairment of receivables relating to amounts owed by the Union (2012 \$Nil). This assessment is undertaken each financial year through examining the financial position of the Union and the market in which the Union operates.

AUSTRALIAN NURSING FEDERATION  
(WESTERN AUSTRALIAN BRANCH)  
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2013

**17. Branch Details**

The registered office and principal place of the Branch is;  
Australian Nursing Federation  
260 Pier Street  
Perth, WA 6000

AUSTRALIAN NURSING FEDERATION  
(WESTERN AUSTRALIAN BRANCH)  
OPERATING REPORT  
AS AT 30 JUNE 2013

## **Operating Report**

The Branch Council, being the Committee of Management for the purposes of the Fair Work (Registered Organisations) Act 2009, presents its operating report of the Australian Nursing Federation (Western Australian Branch) for the financial year ended 30 June 2013.

### **1. Principal Activities**

The principal activities of the Branch during the financial year were the industrial and professional representation of nurses and nursing. No significant change in the nature of these activities occurred during the year.

### **2. Review of Activities**

The results of those activities were the delivery of services consistent with the objects of the organisation and a surplus of \$888,965. There were no significant changes to the Branch's financial affairs during the year.

A review of the operations of the Branch during the financial year and the result of these operations are as follows:

Total revenue increased by 10.58% and expenses increased by 9.65%. This resulted in net surplus of \$9,808 compared to net surplus of \$ 4,299 in the prior year.

### **3. Right of members to resign**

Members retain the right to resign from the Australian Nursing Federation in accordance with section 10 of the Federal Rules and Section 174 of the Fair Work (Registered Organisations) Act 2009 ("the RO Act"). In accordance with Section 174(1) of the RO Act a member of an organisation may resign from membership by written notice addressed and delivered to a person designated for the purpose in the rules of the organisation or a branch of the organisation.

### **4. Superannuation fund trustees**

No officeholder of the Branch Council acts as a trustee of a superannuation fund as a result of their position on the Branch Council.

### **5. Number of members**

The number of members of the Branch at the end of the financial year amounted to 25,413. The register of members of the Branch was maintained in accordance with the Fair Work (Registered Organisations) Act 2009.

### **6. Employees of the Branch**

The Branch has no employees. All work performed on behalf of the Branch is undertaken by persons who are either employees of the Australian Nursing Federation Industrial Union of Workers Perth (ANF IUWP) or elected officers of the Branch.



AUSTRALIAN NURSING FEDERATION  
(WESTERN AUSTRALIAN BRANCH)  
OPERATING REPORT  
AS AT 30 JUNE 2013

**Operating Report (continued)**

**7. Committee of Management**

The names of each person who were members of the Branch Council, at any time, during the financial year are:

<b>Name</b>	<b>Position</b>	
Mark Olson	Branch Secretary	
Trish Fowler	Branch Executive Councilor	
Di Pember	Branch Executive Councilor	
Ray Sinclair	Branch Councilor	
Natalie Sheehy (nee Tai)	Branch Councilor	
Michael Clancy	Branch Councilor	
Samuel Cook Barron	Branch Councilor	
Treena Evans	Branch Executive Councilor	
Ann-Marie Linder	Branch Councilor	
Loreta Murphy	Branch Councilor	
Karen Roan	Branch Councilor	
Elizabeth Waters	Branch Councilor	
Sally Wearne	Branch Executive Councilor	
Dean Casey	Branch Councilor	
Elaine Daniels	Branch Councilor	
Dorothy Marie	Branch Executive Councilor	
Lisa Natoli	Branch Councilor	
Lynette Tutt	Branch Councilor	
Janet Reah (nee Allen)	Branch Councilor	
Kerry Leipold	Branch Executive Councilor	
Tanya Wooller	Branch Councilor	
Stephen Voke	Branch Councilor	
Megan McDermott	Branch Councilor	
Andrea McGill	Branch Councilor	
Janet Westbrook	Branch Councilor	
Jo Briggs	Branch Councilor	(1 July 2012 to 31 December 2012)

Members of the Committee of Management have been in office since the start of the financial year to the date of this report unless otherwise stated.

Signed in accordance with a resolution of Branch Council:

\_\_\_\_\_  
M A Olson  
Branch Secretary

Perth

Dated \_\_\_\_\_

\_\_\_\_\_  
Patricia Fowler  
President

Perth

Dated \_\_\_\_\_

AUSTRALIAN NURSING FEDERATION  
(WESTERN AUSTRALIAN BRANCH)  
FINANCIAL REPORT  
AS AT 30 JUNE 2013

That the Branch Council authorises the Branch Secretary and President to sign the following two statements on behalf of the WA Branch Council.

**Branch Council's Statement**

On the \_\_\_\_\_ 2014, the Branch Council, being Committee of Management of the Australian Nursing Federation (Western Australian Branch), passed the following resolution in relation to the general purpose financial report (GPFR) of the Branch for the financial year ended 30 June 2013.

The Branch Council declares in relation to the GPFR that in its opinion:

1. The financial report and notes comply with the Accounting Standards (including the Australian Accounting Interpretations), other authoritative pronouncements of the Australian Accounting Standards Board and other mandatory reporting requirements;
2. The financial report and notes comply with the reporting guidelines of the General Manager, except for the following:

S254 of the Fair Work (Registered Organisations) Act 2009 states "As soon as practicable after the end of each financial year, the Council of management of a reporting unit must cause an operating report to be prepared in relation to the financial year."

There has been significant delay in preparing the operating report and financial report of the Australian Nursing Federation WA Branch.

3. The financial report and notes give a true and fair view of the financial performance financial position and cash flow statement of the Branch for the financial year ended 30 June 2013;
4. There are reasonable grounds to believe that the Branch will be able to pay its debts as and when they become due and payable;
5. During the financial year ended 30 June 2013 and since the end of the financial year:
  - a. meetings of the committee of management were held in accordance with the rules of the organisation including the rules of the Branch; and
  - b. the financial affairs of the Branch have been managed in accordance with the rules of the organisation including the rules of the Branch, except for the following:
    - i. the capitation fees have been paid by the ANF IUWP
    - ii. the Branch does not have a separate bank account
    - iii. S73.3 of the Branch Rules states "Copies of an audited balance sheet and statement of receipts and expenditure of the Branch shall be presented to the Branch Council at least once per year."
  - c. the financial records of the Branch have been kept and maintained in accordance with s255 of the Fairwork (Registered Organisations) Act 2009 and the Fair Work (Registered Organisations) Regulations 2009 with the exception to the matters specified in point 2 and point 5 (b) of the Statement; and

AUSTRALIAN NURSING FEDERATION  
(WESTERN AUSTRALIAN BRANCH)  
FINANCIAL REPORT  
AS AT 30 JUNE 2013

**Branch Council's Statement - continued**

- d. as the organisation consists of two or more reporting units, the financial record of the reporting unit have been kept, as far as practicable, in a consistent manner to each of the other reporting units of the organisation to ensure compliance with the Accounting Standards in subsequent years; and
- e. the information sought in any request of a member of the Branch or a General Manager duly made under section 272 of the RO Act has been furnished to the member or General Manager and
- f. there has been compliance with any order for inspection of financial records made by the Commission under section 273 of the RO Act.

For the Branch Council  
Signature:

\_\_\_\_\_  
M A Olson  
Branch Secretary

Perth  
Dated \_\_\_\_\_

\_\_\_\_\_  
Patricia Fowler  
President

Perth  
Dated \_\_\_\_\_

## KINSELA, Kylie

---

**From:** Orgs  
**Sent:** Thursday, 23 January 2014 6:33 AM  
**To:** KINSELA, Kylie  
**Subject:** RE: Letter of 20 January 2014 from Australian Nursing Federation - correction to earlier email

**Categories:** FOLLOW UP

Dear Kylie,

Please disregard my previous email. Please send the original documentation to the Melbourne office c/- Ms Joanne Fenwick, who has charge of these financial reporting matters.

Yours sincerely

STEPHEN KELLETT  
Regulatory Compliance Branch  
**FAIR WORK COMMISSION**

80 William Street  
EAST SYDNEY NSW 2011

(ph) (02) 6723 7237  
(email) [stephen.kellett@fwc.gov.au](mailto:stephen.kellett@fwc.gov.au)

**From:** KINSELA, Kylie  
**Sent:** Wednesday, 22 January 2014 6:18 PM  
**To:** Orgs  
**Subject:** Letter of 20 January 2014 from Australian Nursing Federation

Good afternoon,

Please find attached a letter from the Australian Nursing Federation dated 20 January 2014 and received by the Perth Registry today (22 January 2014). The letter is in relation to incorrect legislative references in the Australian Nursing Federation's Branch Council's Statement.

Could you please advise which State you would like the original documentation sent to?

Kind regards,

**Kylie Kinsela**  
Relief Associate/Research Officer

**Fair Work Commission**  
Tel: (08) 9464 5158  
Fax: (08) 9464 5171  
[kylie.kinsela@fwc.gov.au](mailto:kylie.kinsela@fwc.gov.au)

Level 16, 111 St Georges Terrace Perth WA 6000  
GPO Box X2206 Perth WA 6001  
[www.fwc.gov.au](http://www.fwc.gov.au)

# Australian Nursing Federation

WA Branch & Industrial Union of Workers Perth



ifolio.anfiuwyp.org.au

Monday, 20 January 2014

Bernadette O'Neill  
General Manager  
Fair Work Commission  
c/- Floor 16, 111 St Georges Tce  
Perth WA 6000.



Dear Ms O'Neill

**Re: Australian Nursing Federation (WA Branch) Audited Accounts 2012 & 2013.**

It has come to our attention that the legislation was incorrectly referenced in the Branch Council's Statement at page 19 of our audited accounts for the financial years ending 30 June 2012 and 2013.

On 17 January 2014 the Branch Council passed a resolution to amend the statements and have the amended statements signed and sent to the Fair Work Commission.

Please find the amended statements attached.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Mark Olson'.

Mark Olson  
Branch Secretary

### Branch Council's Statement

On the 17 January 2014, the Branch Council, being Committee of Management of the Australian Nursing Federation (Western Australian Branch), passed the following resolution in relation to the general purpose financial report (GPR) of the Branch for the financial year ended 30 June 2013:

The Branch Council declares in relation to the GPR that in its opinion:

1. The financial report and notes comply with the Accounting Standards (including the Australian Accounting Interpretations), other authoritative pronouncements of the Australian Accounting Standards Board and other mandatory reporting requirements, except that membership subscriptions are brought to account on a cash basis rather than on accrual basis.
2. The financial report and notes comply with the reporting guidelines of the General Manager.
3. The financial report and notes give a true and fair view of the financial performance, financial position and cash flow statement of the Branch for the financial year ended 30 June 2013;
4. There are reasonable grounds to believe that the Branch will be able to pay its debts as and when they become due and payable;
5. During the financial year ended 30 June 2013 and since the end of the financial year:
  - a. meetings of the committee of management were held in accordance with the rules of the organisation including the rules of the Branch; and
  - b. the financial affairs of the Branch have been managed in accordance with the rules of the organisation including the rules of the Branch; and
  - c. the financial records of the Branch have been kept and maintained in accordance with section 255 of the Fair Work (Registered Organisations) Act 2009 and the Fair Work (Registered Organisations) Regulations 2009; and
  - d. as the organisation consists of two or more reporting units, the financial record of the reporting unit have been kept, as far as practicable, in a consistent manner to each of the other reporting units of the organisation to ensure compliance with the Accounting Standards in subsequent years; and
  - e. the information sought in any request of a member of the Branch or a General Manager duly made under section 272 of the Fair Work (Registered Organisations Act) 2009 has been furnished to the member or General Manager; and
  - f. there has been compliance with any order for inspection of financial records made by the Commission under section 273 of the Fair Work (Registered Organisations) Act 2009.

For the Branch Council  
Signature:



M.A Olson  
Branch Secretary

Perth  
Dated 17/1/2014



Patricia Fowler  
President

Perth  
Dated 17/1/2014

**Branch Council's Statement**

On the 17 January 2014, the Branch Council, being Committee of Management of the Australian Nursing Federation (Western Australian Branch), passed the following resolution in relation to the general purpose financial report (GPR) of the Branch for the financial year ended 30 June 2012.

The Branch Council declares in relation to the GPR that in its opinion:

1. The financial report and notes comply with the Accounting Standards (including the Australian Accounting Interpretations), other authoritative pronouncements of the Australian Accounting Standards Board and other mandatory reporting requirements; except that membership subscriptions are brought to account on a cash basis rather than on accrual basis;
2. The financial report and notes comply with the reporting guidelines of the General Manager;
3. The financial report and notes give a true and fair view of the financial performance, financial position and cash flow statement of the Branch for the financial year ended 30 June 2012;
4. There are reasonable grounds to believe that the Branch will be able to pay its debts as and when they become due and payable;
5. During the financial year ended 30 June 2012 and since the end of the financial year:
  - a. meetings of the committee of management were held in accordance with the rules of the organisation including the rules of the Branch; and
  - b. the financial affairs of the Branch have been managed in accordance with the rules of the organisation including the rules of the Branch; and
  - c. the financial records of the Branch have been kept and maintained in accordance with section 255 of the Fair Work (Registered Organisations) Act 2009 and the Fair Work (Registered Organisations) Regulations 2009; and
  - d. as the organisation consists of two or more reporting units, the financial record of the reporting unit have been kept, as far as practicable, in a consistent manner to each of the other reporting units of the organisation to ensure compliance with the Accounting Standards in subsequent years; and
  - e. the information sought in any request of a member of the Branch or a General Manager duly made under section 272 of the Fair Work (Registered Organisations Act) 2009 has been furnished to the member or General Manager; and
  - f. there has been compliance with any order for inspection of financial records made by the Commission under section 273 of the Fair Work (Registered Organisations) Act 2009.

For the Branch Council  
Signature:



M. A. Olson  
Branch Secretary

Perth  
Dated 17/01/2014



Patricia Fowler  
President

Perth  
Dated 17/01/2014

**Australian Nursing Federation (Western Australian Branch)**

s.268 *Fair Work (Registered Organisations) Act 2009*

**CERTIFICATE BY PRESCRIBED DESIGNATED OFFICER**

Certificate for the period ended 30 June 2013



I *Mark Olson* being the *Branch Secretary* of the *Australian Nursing Federation (Western Australian Branch)* certify:

- that the documents lodged herewith are copies of the full report for the *Australian Nursing Federation (Western Australian Branch)* for the period ended 30 June 2013 referred to in s.268 of the *Fair Work (Registered Organisations) Act 2009*; and
- that the *full report* was provided to members of the reporting unit on *2 December 2013*; and
- that the full report was presented to a *meeting of the committee of management* of the reporting unit on *16 December 2013* in accordance with s.266 of the *Fair Work (Registered Organisations) Act 2009*.

Signature of prescribed designated officer:

A handwritten signature in black ink, appearing to be 'Mark Olson', written over a horizontal line.

Name of prescribed designated officer:

Mark Olson

Title of prescribed designated officer: Branch Secretary

Dated: 17 December 2013



AUSTRALIAN NURSING FEDERATION  
(WESTERN AUSTRALIAN BRANCH)

FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2013

AUSTRALIAN NURSING FEDERATION  
(WESTERN AUSTRALIAN BRANCH)

FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2013

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## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF AUSTRALIAN NURSING FEDERATION WA BRANCH

MAXIMISE YOUR POTENTIAL

### Report on the Financial Report

We have audited the accompanying financial report of the Australian Nursing Federation WA Branch (the Branch) which comprises the statement of financial position as at 30 June 2013, the statement of profit or loss and other comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the certification by the members of the Council on the annual statements giving a true and fair view of the financial position and performance of the Branch.

### Council's Responsibility for the Financial Report

The Council of the Branch is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including Australian Accounting Interpretations) and Part 3 of Chapter 8 of the Fair Work (Registered Organisations) Act 2009 and for such internal control as the Council determines is necessary to enable the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance about whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Council, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

### Basis for Qualified Opinion

- (i) The accounts have been prepared in accordance with Australian Accounting Standards (including Australian Accounting Interpretations); except that membership subscriptions are brought to account on a cash basis rather than on an accruals basis. This policy is consistent with prior years and has been adopted because subscription periods do not run on a standard basis and is impracticable for the Branch to calculate on a member by member basis the prepaid or accrued portion of subscription income at balance date. This approach is inconsistent with AASB 118. Refer to note 1 to the financial statements.



**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF  
AUSTRALIAN NURSING FEDERATION WA BRANCH**

- (ii) S254 of the Fair Work (Registered Organisations) Act 2009 states "As soon as practicable after the end of each financial year, the Council of management of a reporting unit must cause an operating report to be prepared in relation to the financial year."

There has been significant delay in preparing the operating report and financial report of the Australian Nursing Federation WA Branch.

- (iii) S73.3 of the Branch Rules states "Copies of an audited balance sheet and statement of receipts and expenditure of the Branch shall be presented to the Branch Council at least once per year."

This section has not been complied with.

**Qualified Auditor's Opinion**

In our opinion, except for the effects of the matter described in the Basis for Qualified Opinion paragraph, the generous purpose financial report of the Australian Nursing Federation WA Branch, as at 30 June 2013 and for the year then ended, is prepared fairly in accordance with applicable Australian Accounting Standards (including Australian Accounting Interpretations) and the requirements imposed by Part 3 of Chapter 8 to the RO Act.

Signed at *Perth* this *30<sup>th</sup>* day of *November* 2013.

*Maxim Audit*

**Maxim Audit  
Chartered Accountants**

*Mark Lester*

**Mark Lester**

AUSTRALIAN NURSING FEDERATION  
(WESTERN AUSTRALIAN BRANCH)  
STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME  
FOR THE YEAR ENDED 30 JUNE 2013

	Note	2013 \$	2012 \$
<b>Revenue</b>			
Capitation fees		413,772	374,729
Membership fees		191,703	172,794
<b>Expenses</b>			
Capitation fees		413,772	374,729
Services fees		<u>9,362</u>	<u>9,426</u>
Current year surplus before income tax	(2)	182,341	163,368
Income tax expense		<u>-</u>	<u>-</u>
<b>Net current year surplus</b>		<u>182,341</u>	<u>163,368</u>
<b>Other comprehensive income:</b>			
<b>Total other comprehensive income for the year, net of tax</b>		<u>-</u>	<u>-</u>
<b>Total comprehensive income for the year, net of tax</b>		182,341	163,368
Net current year surplus attributable to members of the Branch		<u>182,341</u>	<u>163,368</u>
Total comprehensive income attributable to members of the Branch		<u>182,341</u>	<u>163,368</u>

The accompanying notes form part of these financial statements.

AUSTRALIAN NURSING FEDERATION  
(WESTERN AUSTRALIAN BRANCH)  
STATEMENT OF FINANCIAL POSITION  
AS AT 30 JUNE 2013

	Note	2013 \$	2012 \$
<b>ASSETS</b>			
<b>CURRENT ASSETS</b>			
Cash on hand	(3)	-	-
Accounts receivable and other debtors	(4)	<u>1,220,567</u>	<u>1,038,226</u>
<b>TOTAL CURRENT ASSETS</b>		<u>1,220,567</u>	<u>1,038,226</u>
<b>TOTAL ASSETS</b>		<u>1,220,567</u>	1,038,226
<b>LIABILITIES</b>			
<b>CURRENT LIABILITIES</b>			
Accounts payable and other payables		-	-
<b>TOTAL CURRENT LIABILITIES</b>		-	-
<b>TOTAL LIABILITIES</b>		-	-
<b>NET ASSETS</b>		<u>1,220,567</u>	1,038,226
<b>EQUITY</b>			
Retained surplus		<u>1,220,567</u>	<u>1,038,226</u>
<b>TOTAL EQUITY</b>		<u>1,220,567</u>	<u>1,038,226</u>

The accompanying notes form part of these financial statements.

AUSTRALIAN NURSING FEDERATION  
(WESTERN AUSTRALIAN BRANCH)  
STATEMENT OF CHANGES IN EQUITY  
FOR THE YEAR ENDED 30 JUNE 2013

	Retained Surplus	Total
	\$	\$
<b>Balance at 1 July 2012</b>	1,038,226	1,038,226
Net surplus for the year	<u>182,341</u>	<u>182,341</u>
<b>Balance at 30 June 2013</b>	<u>1,220,567</u>	<u>1,220,567</u>
<b>Balance at 1 July 2011</b>	874,858	874,858
Net surplus for the year	<u>163,368</u>	<u>163,368</u>
<b>Balance at 30 June 2012</b>	<u>1,038,226</u>	<u>1,038,226</u>

The accompanying notes form part of these financial statements.

AUSTRALIAN NURSING FEDERATION  
(WESTERN AUSTRALIAN BRANCH)  
CASH FLOW STATEMENT  
FOR THE YEAR ENDED 30 JUNE 2013

	Note	2013 \$	2012 \$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
Bank charges		-	-
Net cash used in operating activities	(6)	-	-
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Purchase of investments		-	-
Purchase of property plant & equipment		-	-
Net cash used in investing activities		-	-
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>			
Payment of borrowings		-	-
Proceeds from Branch loan		-	-
Net cash used in financing activities		-	-
Net decrease in cash held		-	-
Cash on hand at beginning of financial year		-	-
Cash on hand at end of financial year	(6)	-	-

The accompanying notes form part of these financial statements.



AUSTRALIAN NURSING FEDERATION  
(WESTERN AUSTRALIAN BRANCH)  
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2013

The financial statements cover the Australian Nursing Federation (WA Branch) as an individual entity. Australian Nursing Federation (WA Branch) is a branch incorporated under the Fair Work (Registered Organisations) Act 2009.

The financial statements were authorised for issue on 29<sup>th</sup> November 2013 by the members of the Council.

#### 1. Statement of significant accounting policies

These financial statements are general purpose financial statements that have been prepared in accordance with Accounting Standards, Australian Accounting Interpretations, and Fair Work (Registered Organisations) Act 2009.

The Branch is a not-for-profit entity for financial reporting purposes under Australian Accounting Standards.

Australian Accounting Standards set out accounting policies that the AASB has concluded would result in financial statements containing relevant and reliable information about transactions, events and conditions to which they apply. Material accounting policies adopted in the preparation of these financial statements are presented below and have been consistently applied unless otherwise stated.

The financial statements have been prepared on an accrual basis with the exception of member's subscriptions which are accounted for on a cash basis. The financial statements are based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities. The amounts presented in the financial statements have been rounded to the nearest dollar.

##### (a) Income tax

Income of the Branch is exempt from income tax by virtue of Division 50 Section 50-15 of the Income Tax Assessment Act 1997.

##### (b) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Tax Office.

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from or payable to, the ATO is included with other receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from or payable to, the ATO are presented as operating cash flows included in receipts from customers or payments to suppliers.

##### (c) Impairment of assets

At each reporting period, the Branch assesses whether there is any indication that an asset may be impaired. The assessment will consider both external and internal sources of information. If such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of that asset, being the higher of the asset's fair value less costs to sell and its value-in-use, to the asset's carrying amount. Any excess of the asset's carrying amount over its recoverable amount is immediately recognised in profit or loss.

AUSTRALIAN NURSING FEDERATION  
(WESTERN AUSTRALIAN BRANCH)  
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2013

## 1. Statement of significant accounting policies - continued

### (c) Impairment of assets - continued

Where the future economic benefits of the asset are not primarily dependent upon the asset's ability to generate net cash inflows and when the entity would, if deprived of the asset, replace its remaining future economic benefits, value in use is determined as the depreciated replacement cost of an asset.

Where an impairment loss on a revalued asset is identified, this is recognised against the revaluation surplus in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that class of asset.

### (d) Accounts Payable and Other Payable

Accounts payable and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the Branch during the reporting period that remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

### (e) Cash on hand

Cash and cash equivalents include cash on hand, deposits held at bank which are subject to an insignificant risk of changes in value.

### (f) Revenue and Other Income

Revenue is measured at the fair value of the consideration received or receivable. Amounts disclosed as revenue are net of returns, trade allowances and duties and taxes paid.

Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets.

Members' subscription revenue is recognised when the Branch receives the cash.

All revenue is stated net of the amount of goods and services tax (GST).

The main function of the Australian Nursing Federation (Western Australian Branch) is to receive from the Australian Nursing Federation Industrial Union of Workers, Perth, capitation fees and other amounts shown above and to pay such amounts to Federal Office.

### (g) Comparative Figures

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

### (h) Critical Accounting estimates and judgments

The committee evaluates estimates and judgments incorporated into the financial statements based on historical knowledge and best available current information. Estimates assume a reasonable expectation of future events and are based on current trends and economic data, obtained both externally and within the Branch.

AUSTRALIAN NURSING FEDERATION  
(WESTERN AUSTRALIAN BRANCH)  
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2013

**1. Statement of significant accounting policies - continued**

**(h) Critical Accounting estimates and judgments - continued**

*Key Estimates - Impairment*

The Branch assesses impairment at the end of each reporting period by evaluation of conditions and events specific to the Branch that may be indicative of impairment triggers. Recoverable amounts of relevant assets are reassessed using value-in-use calculations which incorporate various key assumptions.

**(i) Financial Instruments**

*Initial recognition and measurement*

Financial assets and financial liabilities are recognised when the entity becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the Branch commits itself to either purchase or sell the asset (ie trade date accounting is adopted).

Financial instruments are initially measured at fair value plus transaction costs except where the instrument is classified "at fair value through profit or loss", in which case transaction costs are expensed to profit or loss immediately.

*Classification and subsequent measurement*

Financial instruments are subsequently measured at fair value, amortised cost using the effective interest method, or cost. Fair value represents the amount for which an asset could be exchanged or a liability settled, between knowledgeable, willing parties. Where available, quoted prices in an active market are used to determine fair value. In other circumstances, valuation techniques are adopted.

Amortised cost is calculated as the amount at which the financial asset or financial liability is measured at initial recognition less principal repayments and any reduction for impairment, and adjusted for any cumulative amortisation of the difference between that initial amount and the maturity amount calculated using the effective interest method.

The effective interest method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) over the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying amount with a consequential recognition of income or expense in profit or loss.

**Loans and receivables**

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss through the amortisation process and when the financial asset is derecognised.

AUSTRALIAN NURSING FEDERATION  
(WESTERN AUSTRALIAN BRANCH)  
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2013

## 1. Statement of significant accounting policies - continued

### (i) Financial Instruments - continued

#### *Impairment*

At the end of each reporting period, the Branch assesses whether there is objective evidence that a financial asset has been impaired. A financial asset is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events (a "loss event") that has occurred, which has an impact on the estimated future cash flows of the financial asset(s).

In the case of financial assets carried at amortised cost, loss events may include indications that the debtors is experiencing significant financial difficulty, default or delinquency in interest or principal payments, indications that they will enter bankruptcy or other financial reorganisation and changes in arrears or economic conditions that correlate with defaults.

For financial assets carried at amortised cost (including loans and receivables), a separate allowance account is used to reduce the carrying amount of financial assets impaired by credit losses. After having taken all possible measures of recovery, if the management establishes that the carrying amount cannot be recovered by any means, at that point the writing off amounts are charged to the allowance account or the carrying amount of impaired financial assets is reduced directly if no impairment amount was previously recognised in the allowance accounts.

When the terms of financial assets that would otherwise have been past due or impaired have been renegotiated, the Branch recognises the impairment for such financial assets by taking into account the original terms as if the terms have not been renegotiated so that the loss events that have occurred are duly considered.

#### *Derecognition*

Financial assets are derecognised where the contractual right to receipt of cash flows expires or the asset is transferred to another party, whereby the entity no longer has any significant continuing involvement in the risks and benefits associated with the asset. Financial liabilities are derecognised where the related obligations are discharged, cancelled or expire. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

### (j) New Accounting Standards for Application in Future Periods

The AASB has issued a number of new and amended Accounting Standards and Interpretations that have mandatory application dates for future reporting periods, some of which are relevant to the Branch. The Branch has decided not to early adopt any of the new and amended pronouncements. The Branch's assessment of the new and amended pronouncements that are relevant to the Branch but applicable in future reporting periods is set out below:

- AASB 9: Financial Instruments (December 2010) and AASB 2010-7: Amendments to Australian Accounting Standards arising from AASB 9 (December 2010) (applicable for annual reporting periods commencing on or after 1 January 2013).

These Standards are applicable retrospectively and include revised requirements for the classification and measurement of financial instruments, as well as recognition and derecognition requirements for financial instruments.

AUSTRALIAN NURSING FEDERATION  
(WESTERN AUSTRALIAN BRANCH)  
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2013

**1. Statement of significant accounting policies - continued**

**(j) New Accounting Standards for Application in Future Periods - continued**

The key changes made to accounting requirements include:

- simplifying the classifications of financial assets into those carried at amortised cost and those carried at fair value;
- simplifying the requirements for embedded derivatives;
- removing the tainting rules associated with held-to-maturity assets;
- removing the requirements to separate and fair value embedded derivatives for financial assets carried at amortised cost;
- allowing an irrevocable election on initial recognition to present gains and losses on investments in equity instruments that are not held for trading in other comprehensive income. Dividends in respect of these investments that are a return on investment can be recognised in profit or loss and there is no impairment or recycling on disposal of the instrument;
- requiring financial assets to be reclassified where there is a change in an entity's business model as they are initially classified based on:
  - (a) the objective of the entity's business model for managing the financial assets; and
  - (b) the characteristics of the contractual cash flows; and
- requiring an entity that chooses to measure a financial liability at fair value to present the portion of the change in its fair value due to changes in the entity's own credit risk in other comprehensive income, except when that would create an accounting mismatch. If such a mismatch would be created or enlarged, the entity is required to present all changes in fair value (including the effects of changes in the credit risk of the liability) in profit or loss.

These Standards were mandatorily applicable for annual reporting periods commencing on or after 1 January 2013. However, AASB 2012-6: Amendments to Australian Accounting Standards – Mandatory Effective Date of AASB 9 and Transition Disclosures (issued September 2012) defers the mandatory application date of AASB 9 from 1 January 2013 to 1 January 2015. In light of this change to the mandatory effective date, the Branch is expected to adopt AASB 9 and AASB 2010-7 for the annual reporting period ending 31 December 2015. Although the members of the committee anticipate that the adoption of AASB 9 and AASB 2010-7 may have a significant impact on the Branch's financial instruments, it is impracticable at this stage to provide a reasonable estimate of such impact.

- AASB 1053: Application of Tiers of Australian Accounting Standards and AASB 2010-2: Amendments to Australian Accounting Standards arising from Reduced Disclosure Requirements (applicable for annual reporting periods commencing on or after 1 July 2013).

AASB 1053 establishes a revised differential financial reporting framework consisting of two tiers of financial reporting requirements for those entities preparing general purpose financial statements:

- Tier 1: Australian Accounting Standards; and
- Tier 2: Australian Accounting Standards – Reduced Disclosure Requirements

AUSTRALIAN NURSING FEDERATION  
(WESTERN AUSTRALIAN BRANCH)  
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2013

**1. Statement of significant accounting policies - continued**

**(j) New Accounting Standards for Application in Future Periods - continued**

Tier 2 of the framework comprises the recognition, measurement and presentation requirements of Tier 1, but contains significantly fewer disclosure requirements.

Since the Branch is a not-for-profit private sector entity, it qualifies for the reduced disclosure requirements for Tier 2 entities. It is anticipated that the Branch will take advantage of Tier 2 reporting at a later date.

- AASB 2012-2: Amendments to Australian Accounting Standards – Disclosures – Offsetting Financial Assets and Financial Liabilities (applicable for annual reporting periods commencing on or after 1 January 2013).

AASB 2012-2 principally amends AASB 7: Financial Instruments: Disclosures to require entities to include information that will enable users of their financial statements to evaluate the effect or potential effect of netting arrangements, including rights of set-off associated with the entity's recognised financial assets and recognised financial liabilities, on the entity's financial position.

This Standard is not expected to significantly impact the Branch's financial statements.

- AASB 2012-3: Amendments to Australian Accounting Standards – Offsetting Financial Assets and Financial Liabilities (applicable for annual reporting periods commencing on or after 1 January 2014).

This Standard adds application guidance to AASB 132: Financial Instruments: Presentation to address potential inconsistencies identified in applying some of the offsetting criteria of AASB 132, including clarifying the meaning of "currently has a legally enforceable right of set-off" and that some gross settlement systems may be considered equivalent to net settlement.

This Standard is not expected to significantly impact the Branch's financial statements.

- AASB 2012-5: Amendments to Australian Accounting Standards arising from Annual Improvements 2009-2011 Cycle (applicable for annual reporting periods commencing on or after 1 January 2013).

This Standard amends a number of Australian Accounting Standards as a consequence of the issuance of Annual Improvements to IFRSs 2009-2011 Cycle by the International Accounting Standards Board, including:

- AASB 1: First-time Adoption of Australian Accounting Standards to clarify the requirements in respect of the application of AASB 1 when an entity discontinues and then resumes applying Australian Accounting Standards;

- AASB 101: Presentation of Financial Statements and AASB 134: Interim Financial Reporting to clarify the requirements for presenting comparative information;

- AASB 116: Property, Plant and Equipment to clarify the accounting treatment of spare parts, stand-by equipment and servicing equipment;

- AASB 132 and Interpretation 2: Members' Shares in Co-operative Entities and Similar Instruments to clarify the accounting treatment of any tax effect of a distribution to holders of equity instruments; and

AUSTRALIAN NURSING FEDERATION  
(WESTERN AUSTRALIAN BRANCH)  
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2013

**1. Statement of significant accounting policies - continued**

(j) New Accounting Standards for Application in Future Periods - continued

- AASB 134 to facilitate consistency between the measures of total assets and liabilities an entity reports for its segments in its interim and annual financial statements.

This Standard is not expected to significantly impact the Branch's financial statements.

**2. Surplus for the year**

(a) Revenue and Other Income

	2013	2012
Sales revenue:	\$	\$
Members' subscriptions	191,703	172,794
Other revenue:		
Other income	-	-
Received from Australian Nursing Federation Industrial Union of Workers, Perth:		
Capitation fees	<u>413,772</u>	<u>374,729</u>
Total revenue	<u>413,772</u>	<u>547,523</u>

(b) Other expenses from ordinary activities

	2013	2012
	\$	\$
<u>Paid to Australian Nursing Federation Industrial Union of Workers, Perth:</u>		
Audit fees	-	-
<u>Paid to Federal Office:</u>		
Capitation fees	413,772	374,729
Service fees	9,362	9,426
<u>Paid to Bank West:</u>		
WA Branch bank charges	-	-
Total other expenses from ordinary operating activities	<u>423,134</u>	<u>384,155</u>

Expenditure incurred by the Branch is paid for on its behalf by the Australian Nursing Federation Industrial Union of Workers, Perth. With effect on 1 July 2006 no allocation has been made of expenses to the Branch as the Union has decided to meet any such costs.

**3. Cash and cash equivalents**

	2013	2012
	\$	\$
Cash at bank	-	-

AUSTRALIAN NURSING FEDERATION  
(WESTERN AUSTRALIAN BRANCH)  
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2013

**4. Accounts Receivable and Other Debtors**

	2013	2012
	\$	\$
<b>CURRENT</b>		
Loan - Australian Nursing Federation Industrial Union of Workers, Perth (unsecured)	1,220,567	1,038,226

**5. Financial support**

The Union has agreed by a resolution of Council to provide financial support to the Branch so that it may meet its debts as and when they fall due.

**6. Cash flow statement**

<b>Reconciliation of cash flow from operations with net current surplus after income tax</b>	2013	2012
	\$	\$
Net current surplus after income tax	182,341	163,368
Changes in assets and liabilities:		
Increase in accounts receivable and other debtors	<u>(182,341)</u>	<u>(163,368)</u>
	-----	-----

**7. Information to be provided to Members or General Manager**

In accordance with the requirements of the Fair Work (Registered Organisations) Act 2009, the attention of members is drawn to the provisions of Sub-Sections (1), (2) and (3) of Section 272 which read as follows:

(1) A member of a reporting unit, or a General Manager, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application;

(2) The application must be made in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit; and

(3) A reporting unit must comply with an application made under subsection (1).

**8. Contingent liabilities**

Members' subscriptions in advance:

No provision has been made in the accounts for members' subscriptions received in advance. This amount would only be repayable in the circumstance where the Branch was wound up, however in the normal course of events members do resign and are refunded any advance subscriptions paid.



AUSTRALIAN NURSING FEDERATION  
(WESTERN AUSTRALIAN BRANCH)  
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2013

## 9. Financial Risk Management

The Branch's financial instruments consist mainly of accounts receivable:

<b>Financial assets</b>	2013	2012
	\$	\$
Accounts receivables and other debtors	<u>1,220,567</u>	<u>1,038,226</u>
Total financial assets	<u>1,220,567</u>	<u>1,038,226</u>

### (a) Financial Risk Management Policies

#### (i) Interest rate risk

The Branch is not exposure to any interest rate risk, as it does not have any interest bearing financial instruments.

#### (ii) Foreign currency risk

The Branch is not exposed to fluctuations in foreign currencies.

#### (iii) Liquidity risk

The Branch manages liquidity by regularly monitoring cashflows.

#### (iv) Credit risk

The maximum exposure to credit risk, excluding the value of any collateral or other security, at balance date to recognised financial assets is the carrying amount, as disclosed in the statement of financial position and notes forming part of the accounts.

The Branch has an account receivable from the Australian Nursing Federation Industrial Union of Workers, Perth. The Union has agreed by resolution of council to provide financial support to the Branch.

### (b) Treasury Risk Management

The Union on behalf of the Branch regularly review and evaluate treasury management strategies in the context of the most recent economic conditions and forecasts.

### (c) Net fair values

The Branch does not have any investment in listed investments. For other assets and other liabilities the net fair value approximates their carrying value. There has been no write down of financial asset values as all funds on deposit are expected to realise their carrying amounts.

The aggregate carrying amounts of financial assets and financial liabilities are disclosed in the statement of financial position and in the notes forming part of the accounts.

AUSTRALIAN NURSING FEDERATION  
(WESTERN AUSTRALIAN BRANCH)  
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2013

**10. Events after the Reporting Period**

The State Secretary is not aware of any matter or circumstance since the end of the financial year that has significantly affected or may significantly affect the operations of the Branch, the result of those operations or the state of affairs of the Branch in subsequent financial years.

**11. Branch Details**

The registered office and principal place of the Branch is;

Australian Nursing Federation  
260 Pier Street  
Perth, WA 6000

AUSTRALIAN NURSING FEDERATION  
(WESTERN AUSTRALIAN BRANCH)  
OPERATING REPORT  
AS AT 30 JUNE 2013

**Operating Report**

The Branch Council, being the Committee of Management for the purposes of the Fair Work (Registered Organisations) Act 2009, presents its operating report of the Australian Nursing Federation (Western Australian Branch) for the financial year ended 30 June 2013.

1. The principal activities of the Branch during the financial year were the industrial and professional representation of nurses and nursing. No significant change in the nature of these activities occurred during the year.
2. The surplus of the Branch for the financial year amounted to \$182,341. There were no significant changes to the Branch's financial affairs during the year.
3. Members retain the right to resign from the Australian Nursing Federation in accordance with section 10 of the Federal Rules and Section 174 of the Fair Work (Registered Organisations) Act 2009.
4. No officer or member of the Branch Council acts as a trustee of a superannuation fund as a result of their position on the Branch Council.
5. The number of members of the Branch at the end of the financial year amounted to 25,413. The register of members of the Branch was maintained in accordance with the Fair Work (Registered Organisations) Act 2009.
6. The Branch has nil employees at the end of the financial year. All work performed on behalf of the Branch is undertaken by persons who are either employees of the Australian Nursing Federation Industrial Union of Workers Perth or elected Officers of the Branch.

AUSTRALIAN NURSING FEDERATION  
(WESTERN AUSTRALIAN BRANCH)  
OPERATING REPORT  
AS AT 30 JUNE 2013

Operating Report (continued)

7. The names of each person who were members of the Branch Council, at any time, during the financial year are as follows:

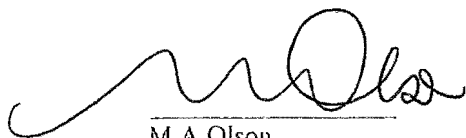
1 July 2012 to 30 June 2013

1 July 2012 to 31 December 2012

Mark Olson  
Trish Fowler  
Di Pember  
Ray Sinclair  
Natalie Sheehy (nee Tai)  
Michael Clancy  
Samuel Cook Barron  
Treena Evans  
Ann-Marie Linder  
Loreta Murphy  
Karen Roan  
Elizabeth Waters  
Sally Wearne  
Dean Casey  
Elaine Daniels  
Dorothy Marie  
Lisa Natoli  
Lynette Tutt  
Janet Reah (nee Allen)  
Kerry Leipold  
Tanya Wooller  
Stephen Voke  
Megan McDermott  
Andrea McGill  
Janet Westbrook

Jo Briggs

Signed in accordance with a resolution of Branch Council:



M A Olson  
Branch Secretary

Perth

Dated

29/4/13



Patricia Fowler  
President

Perth

Dated

30/4/13

AUSTRALIAN NURSING FEDERATION  
(WESTERN AUSTRALIAN BRANCH)  
FINANCIAL REPORT  
AS AT 30 JUNE 2013

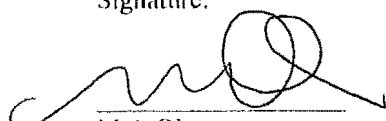
**Branch Council's Statement**

On the <sup>29<sup>th</sup></sup> Nov 2013, the Branch Council, being Committee of Management of the Australian Nursing Federation (Western Australian Branch), passed the following resolution in relation to the general purpose financial report (GPFR) of the Branch for the financial year ended 30 June 2013.

The Branch Council declares in relation to the GPFR that in its opinion:

1. The financial report and notes comply with the Accounting Standards (including the Australian Accounting Interpretations), other authoritative pronouncements of the Australian Accounting Standards Board and other mandatory reporting requirements; except that membership subscriptions are brought to account on a cash basis rather than on accrual basis.
2. The financial report and notes comply with the reporting guidelines of the General Manager;
3. The financial report and notes give a true and fair view of the financial performance financial position and cash flow statement of the Branch for the financial year ended 30 June 2013;
4. There are reasonable grounds to believe that the Branch will be able to pay its debts as and when they become due and payable;
5. During the financial year ended 30 June 2013 and since the end of the financial year:
  - a. meetings of the committee of management were held in accordance with the rules of the organisation including the rules of the Branch; and
  - b. the financial affairs of the Branch have been managed in accordance with the rules of the organisation including the rules of the Branch; and
  - c. the financial records of the Branch have been kept and maintained in accordance with the Schedule 1B to the Fair Work (Registered Organisations) Act 2009 and the Fair Work (Registered Organisations) Regulations 2009.
  - d. as the organisation consists of two or more reporting units, the financial record of the reporting unit have been kept, as far as practicable, in a consistent manner to each of the other reporting units of the organisation to ensure compliance with the Accounting Standards in subsequent years; and
  - e. the information sought in any request of a member of the Branch or a General Manager duly made under section 272 of the RAO Schedule has been furnished to the member or General Manager and
  - f. there has been compliance with any order for inspection of financial records made by the Commission under section 273 of the Schedule 1B to the Fair Work (Registered Organisations) Act 2009.

For the Branch Council  
Signature:



M A Olson  
Branch Secretary

Perth  
Dated

29/11/13



Patricia Fowler  
President

Perth  
Dated

30/11/13