



14 December 2017

Mr Mark Olson
Secretary, Western Australian Branch
Australian Nursing and Midwifery Federation

Sent via email

Dear Mr Olson

Re: – Australian Nursing and Midwifery Federation, Western Australian Branch - financial report for year ending 30 June 2017 (FR2017/255)

I refer to the financial report of the Western Australian Branch of the Australian Nursing and Midwifery Federation. The documents were lodged with the Registered Organisations Commission ('the ROC') on 28 November 2017.

The financial report has now been filed. The financial report was filed based on a primary review. This involved confirming whether the financial reporting timelines required under s.253, s.265, s.266 and s.268 of the *Fair Work (Registered Organisations) Act 2009* (RO Act) have been satisfied, all documents required under s.268 of the RO Act were lodged and that various disclosure requirements under the Australian Accounting Standards, RO Act and reporting guidelines have been complied with. A primary review does not examine all disclosure requirements.

Reporting Requirements

On the ROC website is a number of factsheets in relation to the financial reporting process and associated timelines. The most recent copy of the Reporting Guidelines and a model set of financial statements can also be found. The ROC recommends reporting units use this model as it will assist in ensuring compliance with the RO Act, the s.253 Reporting Guidelines and the Australian Accounting Standards. Access to this information may be obtained via [this link](#).

Please note that new Reporting Guidelines will apply to organisations and branches with financial years *commencing* on or after 1 July 2017. Updates and information on the new guidelines will be provided through the ROC website and the [subscription service](#).

Yours faithfully

A handwritten signature in black ink that reads "Stephen Kellett".

Stephen Kellett
Financial Reporting
Registered Organisations Commission

Australian Nursing & Midwifery Federation (Western Australian Branch)

s.268 *Fair Work (Registered Organisations) Act 2009*

Certificate for the year ended 30 June 2017

I *Mark Olson* being the *Branch Secretary* of the *Australian Nursing & Midwifery Federation (Western Australian Branch)* certify:

- that the documents lodged herewith are copies of the full report for the *Australian Nursing & Midwifery Federation (Western Australian Branch)* for the period ended 30 June 2017 referred to in s.268 of the *Fair Work (Registered Organisations) Act 2009*; and
- that the full report was provided to members of the reporting unit on *29 September 2017*; and
- that the full report was presented to a *meeting of the committee of management* of the reporting unit on *24 November 2017* in accordance with s.266 of the *Fair Work (Registered Organisations) Act 2009*.

Signature of prescribed designated officer:



Name of prescribed designated officer: Mark Olson

Title of prescribed designated officer: Branch Secretary

Dated: *28/6/17*

AUSTRALIAN NURSING AND MIDWIFERY FEDERATION
(WESTERN AUSTRALIAN BRANCH)
FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2017

AUSTRALIAN NURSING AND MIDWIFERY FEDERATION
(WESTERN AUSTRALIAN BRANCH)

FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2017

INDEX

	Page
Independent Audit Report to the Members	1
Operating Report	2
Committee of Management Statement	4
Statement of Comprehensive Income	6
Statement of Financial Position	7
Statement of Changes in Equity	8
Cash Flow Statement	9
Recovery of Wages Activity	10
Notes to the Financial Statements	11



**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF
AUSTRALIAN NURSING AND MIDWIFERY FEDERATION
(WESTERN AUSTRALIAN BRANCH)**

Report on the Audit of the Financial Report

Opinion

We have audited the financial report of Australian Nursing and Midwifery Federation (Western Australian Branch) ("the Branch"), which comprises the statement of financial position as at 30 June 2017, the statement of profit or loss and other comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies, and the certification by the members of the Council.

In our opinion, the accompanying financial report presents fairly, in all material aspects, the financial position of Australian Nursing and Midwifery Federation (Western Australian Branch) as at 30 June 2017, and its financial performance and its cash flows for the year ended on that date in accordance with:

- a) the Australian Accounting Standards; and
- b) any other requirements by the Reporting Guidelines or Part 3 of Chapter 8 of the *Fair Work (Registered Organisations) Act 2009* (the RO Act).

We declare that management's use of the going concern basis in the preparation of the financial statements of the Australian Nursing and Midwifery Federation (Western Australian Branch) is appropriate.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the registered entity in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110: Code of Ethics for Professional Accountants (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Information Other than the Financial Report and Auditor's Report Thereon

The Council are responsible for the other information. The other information comprises the information included in the financial report for the year ended 30 June 2017, but does not include the financial report and our auditor's report thereon. Our opinion on the financial report does not cover the other information and accordingly we do not express any form of assurance conclusion thereon.



In connection with our audit of the financial report, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information; we are required to report that fact. We have nothing to report in this regard.

Responsibilities of the Council for the Financial Report

The Council of Australian Nursing and Midwifery Federation (Western Australian Branch) are responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards (including Australian Accounting Interpretations) and Part 3 of Chapter 8 of the Fair Work (Registered Organisations) Act 2009 and for such internal control as the Council determine is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Council are responsible for assessing Australian Nursing and Midwifery Federation's (Western Australian Branch) ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Council either intend to liquidate the registered entity or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- a) Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- b) Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the registered entity's internal control.

- c) Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Council.
- d) Conclude on the appropriateness of the Council' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the registered entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the registered entity to cease to continue as a going concern.
- e) Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.
- f) Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the registered entity to express an opinion on the financial report. We are responsible for the direction, supervision, performance of the registered entity audit. We remain responsible for the audit opinion.

We communicate with the Council regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

We declare that Richard Gregson is an approved auditor, a member of the Institute of Chartered Accountants and hold a current Public Practice Certificate.

Walker Wayland WA Audit Pty Ltd

WALKER WAYLAND WA AUDIT PTY LTD

Richard J Gregson

Richard Gregson CA
Managing Director
Level 2, 129 Melville Parade COMO WA 6152

Dated this *29th* day of *September* 2017

AUSTRALIAN NURSING AND MIDWIFERY FEDERATION
WESTERN AUSTRALIAN BRANCH
OPERATING REPORT
FOR THE YEAR ENDED 30 JUNE 2017

Operating Report

The Branch Council, being the Committee of Management presents its report on the reporting unit for the financial year ended 30 June 2017.

Review of principal activities

The principal activities of the Branch during the financial year were the industrial and professional representation of nurses and nursing.

The results of those activities were the delivery of services consistent with the objects of the organisation and a loss of \$10,322.

A review of the operations of the Branch during the financial year and the result of these operations are as follows:

Total income increased by 6.7%. At a Council meeting of Australian Federation and Midwifery Federation WA Branch held on 18 July 2014, the Council resolved that the Australian Nursing Federation Industrial Union of Workers (the Union) would charge the Branch a management fee as a contribution to the Union's cost for running the Branch's operations, and an administration fee to recover the amount paid on behalf of the Branch for the past years. This was done last financial year resulting in an increase in expenses which resulted in a loss. This financial year expenses increased by 6%. This resulted in a loss of \$10,322 compared to a loss of \$14,495 in the prior year.

No significant change in the nature of these activities occurred during the year.

Review of financial affairs

There were no significant changes to the Branch's financial affairs during the year.

Right of members to resign

Members retain the right to resign from the Australian Nursing and Midwifery Federation (WA Branch) in accordance with section 10 of the Federal Rules and Section 174 of the Fair Work (Registered Organisations) Act 2009 ("the RO Act"). In accordance with Section 174(1) of the RO Act a member of an organisation may resign from membership by written notice addressed and delivered to a person designated for the purpose in the rules of the organisation or a branch of the organisation.

Superannuation fund trustees

No officeholder of the Branch Council acts as a trustee of a superannuation fund as a result of their position on the Branch Council.

Number of members

The number of members of the Branch at the end of the financial year amounted to 30,307. The register of members of the Branch was maintained in accordance with the Fair Work (Registered Organisations) Act 2009.

AUSTRALIAN NURSING AND MIDWIFERY FEDERATION
WESTERN AUSTRALIAN BRANCH
OPERATING REPORT
FOR THE YEAR ENDED 30 JUNE 2017

Number of employees

The Branch has no employees. All work performed on behalf of the Branch is undertaken by persons who are either employees of the Australian Nursing Federation Industrial Union of Workers Perth (ANF IUWP) or elected officers of the Branch.

Committee of management

The names of each person who were members of the Branch Council, being the Committee of Management at any time, during the financial year are:

Name	Position
Mark Olson	Branch Secretary
Patricia Fowler	Branch President
Dianne Pember	Branch Vice President
Ray Sinclair	Branch Councilor
Natalie Sheehy (nee Tai)	Branch Councilor
Michael Clancy	Branch Executive Councilor
Samuel Cook Barron	Branch Councilor
Treena Evans	Branch Executive Councilor
Loreta Murphy	Branch Councilor
Karen Roan	Branch Councilor (resigned 7/11/16)
Elizabeth Waters	Branch Councilor
Dean Casey	Branch Councilor
Elaine Daniels	Branch Councilor
Dorothy Marie	Branch Executive Councilor
Lisa Natoli	Branch Councilor
Lynette Tutt	Branch Councilor
Janet Reah (nee Allen)	Branch Councilor
Kerry Lee (nee Leipold)	Branch Executive Councilor
Tanya Wooller	Branch Councilor
Stephen Voke	Branch Councilor
Megan McDermott	Branch Councilor
Andrea Magill	Branch Councilor

Members of the Committee of Management have been in office since the start of the financial year to the date of this report unless otherwise stated.

Signed in accordance with a resolution of Branch Council:



M A Olson
Branch Secretary
Perth
Dated on 15th September 2017



Patricia Fowler
President
Perth
Dated on 15th September 2017

AUSTRALIAN NURSING AND MIDWIFERY FEDERATION
WESTERN AUSTRALIAN BRANCH
COMMITTEE OF MANAGEMENT STATEMENT
FOR THE YEAR ENDED 30 JUNE 2017

Branch Council's Statement

On the 15th September 2017, the Branch Council, being Committee of Management of the Australian Nursing and Midwifery Federation (Western Australian Branch) passed the following resolution in relation to the general purpose financial report (GPFR) of the Branch for the financial year ended 30 June 2017.

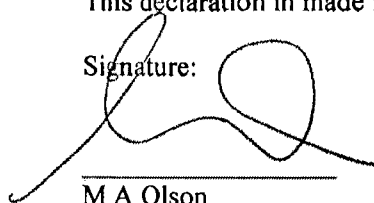
The Branch Council declares that in its opinion:

1. the financial statements and notes comply with the Australian Accounting Standards;
2. the financial statements and notes comply with the reporting guidelines of the General Manager;
3. the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the Branch for the financial year ended 30 June 2017;
4. there are reasonable grounds to believe that the Branch will be able to pay its debts as and when they become due and payable; and
5. during the financial year ended 30 June 2017 and since the end of the financial year:
 - a. meetings of the committee of management were held in accordance with the rules of the organisation including the rules of the Branch; and
 - b. the financial affairs of the Branch have been managed in accordance with the rules of the organisation including the rules of the Branch, except for the following:
 - i. the capitation fees have been paid by the ANF IUWP. However, the amount is charged back to the Branch through a loan account between the two entities;
 - c. the financial records of the Branch have been kept and maintained in accordance with the RO Act with the exception to the matters specified in point 5 (b) of this Statement; and
 - d. as the organisation consists of two or more reporting units, the financial record of the reporting unit has been kept, as far as practicable, in a consistent manner with each of the other reporting units of the organisation; and
 - e. where information has been sought in any request by a member of the Branch or General Manager duly made under section 272 of the RO Act, that information has been provided to the member or General Manager; and
 - f. where any order for inspection of financial records made by the Fair Work Commission under section 273 of the RO Act, there has been compliance; and
6. no revenue has been derived from undertaking recovery of wages activity during the reporting period.

AUSTRALIAN NURSING AND MIDWIFERY FEDERATION
WESTERN AUSTRALIAN BRANCH
COMMITTEE OF MANAGEMENT STATEMENT
FOR THE YEAR ENDED 30 JUNE 2017

This declaration is made in accordance with a resolution of the Branch Council.

Signature:



M A Olson
Branch Secretary

Perth ^{28th}
Dated on 15th September 2017



Patricia Fowler
President

Perth ^{29th}
Dated on 15th September 2017

AUSTRALIAN NURSING AND MIDWIFERY FEDERATION
(WESTERN AUSTRALIAN BRANCH)
STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDED 30 JUNE 2017

	Note	2017 \$	2016 \$
Revenue			
Membership subscriptions	(2)	241,256	230,966
Capitation fees – Union members	(2)	594,085	533,143
Levies	(2)	-	-
Total revenue		<u>835,341</u>	<u>764,109</u>
Other Income			
Grants and /or donations	(2)	-	-
Interest accrued	(2)	41	111
Refund from Federal Office	(2)	-	18,563
Total other income		<u>41</u>	<u>18,674</u>
Total income		<u>835,382</u>	<u>782,783</u>
Expenses			
Employee expenses	(3)	-	-
Capitation fees paid – Union members	(3)	594,085	533,143
Capitation fees paid – Branch members	(3)	12,864	11,205
Affiliation fees	(3)	-	-
Administration expenses	(3)	12,875	36,311
Management fees	(3)	217,130	207,869
Grants or donations	(3)	-	-
Legal costs	(3)	-	-
Auditor fees	(3)	8,750	8,750
Other expenses	(3)	-	-
Total expenses	(3)	<u>845,704</u>	<u>797,278</u>
Loss for the year		<u>(10,322)</u>	<u>(14,495)</u>
Other Comprehensive Income		<u>-</u>	<u>-</u>
Total other comprehensive income for the year		<u>(10,322)</u>	<u>(14,495)</u>

The accompanying notes form part of these financial statements.

AUSTRALIAN NURSING AND MIDWIFERY FEDERATION
(WESTERN AUSTRALIAN BRANCH)
STATEMENT OF FINANCIAL POSITION
AS AT 30 JUNE 2017

	Note	2017 \$	2016 \$
ASSETS			
Current Assets			
Cash and cash equivalents	(4)	244,804	244,823
Trade and other receivables	(5)	<u>340,895</u>	<u>351,198</u>
Total current assets		<u>585,699</u>	<u>596,021</u>
Total assets		<u>585,699</u>	<u>596,021</u>
LIABILITIES			
Current Liabilities			
Trade payables	(6)	9,625	9,625
Other payables	(7)	-	-
Employee provisions	(8)	-	-
Total current liabilities		<u>9,625</u>	<u>9,625</u>
Non-Current Liabilities			
Employee provisions	(8)	-	-
Total non-current liabilities		-	-
Total liabilities		<u>9,625</u>	<u>9,625</u>
Net assets		576,074	586,396
EQUITY			
Retained earnings		<u>576,074</u>	<u>586,396</u>
Total equity		<u>576,074</u>	<u>586,396</u>

The accompanying notes form part of these financial statements.

AUSTRALIAN NURSING AND MIDWIFERY FEDERATION
(WESTERN AUSTRALIAN BRANCH)
STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 30 JUNE 2017

	Retained earnings \$	Total equity \$
Balance as at 1 July 2015	600,891	600,891
Loss for the year	(14,495)	(14,495)
Other comprehensive income for the year	-	-
Closing balance as at 30 June 2016	<u>586,396</u>	<u>586,396</u>
Balance as at 1 July 2016	586,396	586,396
Loss for the year	-	-
Other comprehensive income for the year	(10,322)	(10,322)
Closing balance as at 30 June 2017	<u>576,074</u>	<u>576,074</u>

The accompanying notes form part of these financial statements.

AUSTRALIAN NURSING AND MIDWIFERY FEDERATION
(WESTERN AUSTRALIAN BRANCH)
CASH FLOW STATEMENT
FOR THE YEAR ENDED 30 JUNE 2017

	Note	2017 \$	2016 \$
OPERATING ACTIVITIES			
Cash received			
Receipts from third parties		-	-
Receipts from other reporting units		-	-
Interest		<u>41</u>	<u>111</u>
Cash used			
Service fees			
Payments to other reporting units		<u>60</u>	<u>60</u>
Net cash from operating activities	(9)	<u><u>(19)</u></u>	<u><u>51</u></u>
INVESTING ACTIVITIES			
Cash received			
Proceeds from sale of plant and equipment		-	-
Cash used			
Purchase of property plant & equipment		-	-
Net cash used in investing activities		-	-
FINANCING ACTIVITIES			
Cash received			
Contributed equity		-	-
Cash used			
Repayment of borrowings		-	244,772
Net cash used in financing activities		<u><u>-</u></u>	<u><u>244,772</u></u>
Net increase in cash held			
Cash and cash equivalents at the beginning of the reporting period		<u>-</u>	<u>-</u>
Cash and cash equivalents at the end of the reporting period	(4)	<u><u>(19)</u></u>	<u><u>244,823</u></u>

All cash transactions were handled on behalf of the Branch by the Australian Nursing Federation Industrial Union of Workers Perth (the Union) for the year ended 30 June 2017.

The accompanying notes form part of these financial statements.

AUSTRALIAN NURSING AND MIDWIFERY FEDERATION
(WESTERN AUSTRALIAN BRANCH)
RECOVERY OF WAGES ACTIVITY
FOR THE YEAR ENDED 30 JUNE 2017

	2017	2016
Cash assets in respect of recovered money at beginning of year	-	-
Receipts		
Amounts recovered from employers in respect of wages etc.	-	-
Interest received on recovered money	-	-
Total receipts	<u>-</u>	<u>-</u>
Payments		
Deductions of amounts due in respect of Membership	-	-
Deductions of donations or other contributions to accounts or funds of:		
the reporting unit	-	-
other reporting unit of the organisation	-	-
other entity	-	-
Deductions of fees or reimbursement of expenses	-	-
Payments to workers in respect of recovered money	-	-
Total payments	<u>-</u>	<u>-</u>
Cash asset's in respect of recovered money at end of the year	<u>-</u>	<u>-</u>
Number of workers to which the monies recovered relates	-	-
Aggregate payables to workers attributable to recovered monies but not yet distributed		
Payable balance	-	-
Number of workers the payable relate to	-	-
Fund or account operated for recovery of wages	-	-

All cash transactions were handled on behalf of the Branch by the Australian Nursing Federation Industrial Union of Workers Perth for the year ended 30 June 2017.

The accompanying notes form part of these financial statements.

AUSTRALIAN NURSING AND MIDWIFERY FEDERATION
(WESTERN AUSTRALIAN BRANCH)
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2017

1. Statement of significant accounting policies

The financial statements are general purpose financial statements and have been prepared in accordance with Australian Accounting Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that apply for the reporting period and the requirement of the Fair Work (Registered Organisation) Act 2009. For the purpose of preparing the general purpose financial statements, the Branch is a not-for-profit entity.

The financial statements have been prepared on an accruals basis and in accordance with the historical cost. Historical cost is generally based on the fair values of the consideration given in exchange for assets. Except where stated, no allowance is made for the effect of changing prices on the results or the financial position. The financial statements are presented in Australian dollars.

(a) Comparative amounts

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

(b) Taxation

The Branch is exempt from income tax under Section 50.1 of the Income Tax Assessment Act 1997 however still has an obligation for Fringe Benefits Tax (FBT) and the Goods and Services Tax (GST).

Revenues, expenses and assets are recognised net of the amount of GST except: where the amount of GST incurred is not recoverable from the Australian Taxation Office; and for receivables and payables.

The net amount of GST recoverable from, or payable to, the taxation authority is included as part of receivables and payables.

Cash flows are included in the cash flow statement on a gross basis. The GST component of cash flows arising from investing and financing activities which is recoverable from, or payable to, the Australian Taxation Office is classified within operating cash flows.

(c) Impairment of assets

All assets are assessed for impairment at the end of each reporting period to the extent that there is an impairment trigger. Where indications of impairment exist, the asset's recoverable amount is estimated and an impairment adjustment made if the asset's recoverable amount is less than its carrying amount.

The recoverable amount of an asset is the higher of its fair value less costs of disposal and its value in use. Value in use is the present value of the future cash flows expected to be derived from the asset. Where the future economic benefit of an asset is not primarily dependent on the asset's ability to generate future cash flows, and the asset would be replaced if the Branch were deprived of the asset, its value in use is taken to be its depreciated replacement cost.

(d) Trade and other payable

Trade and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the Branch during the reporting period that remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

AUSTRALIAN NURSING AND MIDWIFERY FEDERATION
(WESTERN AUSTRALIAN BRANCH)
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2017

1. Statement of significant accounting policies - continued

(e) Cash and cash equivalents

Cash is recognised at its nominal amount. Cash and cash equivalents includes cash on hand, deposits held at call with a bank, other short-term highly liquid investments with original maturity of 3 months or less that are readily convertible to known amounts of cash and subject to insignificant risk of changes in value and bank overdrafts. Bank overdrafts are shown within short-term borrowings in current liabilities on the of financial position.

(f) Revenue

Revenue is measured at the fair value of the consideration received or receivable.

Revenue from subscriptions is accounted for on an accruals basis and is recorded as revenue in the year to which it relates.

Donation income is recognised when it is received.

Receivables for goods and services, which have 30 day terms, are recognised at the nominal amounts due less any impairment allowance account. Collectability of debts is reviewed at the end of the reporting period. Allowances are made when collectability of the debt is no longer probable.

Interest revenue is recognised on an accruals basis using the effective interest method.

(g) Critical accounting estimates and judgments

The Committee evaluates estimates and judgments incorporated into the financial statements based on historical knowledge and best available current information. Estimates assume a reasonable expectation of future events and are based on current trends and economic data, obtained both externally and within the Branch.

Key Estimates – Impairment

The Branch assesses impairment at the end of each reporting period by an evaluation of conditions and events specific to the Branch that may be indicative of impairment triggers. Recoverable amounts of relevant assets are reassessed using value-in-use calculations which incorporate various key assumptions.

(h) Financial instruments

Financial assets are classified into the following specified categories: financial assets at fair value through profit or loss, held-to-maturity investments, available-for-sale financial assets and loans and receivables. The classification depends on the nature and purpose of the financial assets and is determined at the time of initial recognition. All regular way purchases or sales of financial assets are recognised and derecognised upon trade date basis. Regular way purchases or sales are purchases or sales of financial assets that require delivery of assets within the time frame established by regulation or convention in the marketplace.

Loan and receivables

Trade receivables, loans and other receivables that have fixed or determinable payments that are not quoted in an active market are classified as 'loans and receivables'. Loans and receivables are measured at amortised cost using the effective interest method less impairment. Interest is recognised by applying the effective interest rate, except for short-term receivables when the recognition of interest would be immaterial.

AUSTRALIAN NURSING AND MIDWIFERY FEDERATION
(WESTERN AUSTRALIAN BRANCH)
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2017

1. Statement of significant accounting policies - continued

(h) Financial instruments - continued

Impairment of financial assets

Financial assets, other than those at fair value through profit or loss, are assessed for impairment at the end of each reporting period. Financial assets are considered to be impaired when there is objective evidence that, as a result of one or more events that occurred after the initial recognition of the financial asset, the estimated future cash flows of the investment have been affected.

For certain categories of financial asset, such as trade receivables, assets that are assessed not to be impaired individually are, in addition, assessed for impairment on a collective basis. Objective evidence of impairment for a portfolio of receivables could include the Branch's past experience of collecting payments, an increase in the number of delayed payments in the portfolio past the average credit period of 60 days, as well as observable changes in national or local economic conditions that correlate with default on receivables.

For financial assets carried at amortised cost, the amount of the impairment loss recognised is the difference between the asset's carrying amount and the present value of estimated future cash flows, discounted at the financial asset's original effective interest rate.

The carrying amount of the financial asset is reduced by the impairment loss directly for all financial assets with the exception of trade receivables, where the carrying amount is reduced through the use of an allowance account. When a trade receivable is considered uncollectible, it is written off against the allowance account. Subsequent recoveries of amounts previously written off are credited against the allowance account. Changes in the carrying amount of the allowance account are recognised in profit or loss.

For financial assets measured at amortised cost, if, in a subsequent period, the amount of the impairment loss decreases and the decrease can be related objectively to an event occurring after the impairment was recognised, the previously recognised impairment loss is reversed through profit or loss to the extent that the carrying amount of the investment at the date the impairment is reversed does not exceed what the amortised cost would have been had the impairment not been recognised.

Derecognition of financial assets

The Branch derecognises a financial asset only when the contractual rights to the cash flows from the asset expire, or when it transfers the financial asset and substantially all the risks and rewards of ownership of the asset to another entity. The difference between the asset's carrying amount and the sum of the consideration received and receivable and the cumulative gain or loss that had been recognised in other comprehensive income and accumulated in equity is recognised in profit or loss.

(i) Capitation fees and levies

Capitation fees and levies are to be recognised on an accruals basis and recorded as a revenue and/or expense in the year to which it relates.

(j) Employee benefits

A liability is recognised for benefits accruing to employees in respect of wages and salaries, annual leave, long service leave and termination benefits when it is probable that settlement will be required and they are capable of being measured reliably.

AUSTRALIAN NURSING AND MIDWIFERY FEDERATION
(WESTERN AUSTRALIAN BRANCH)
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2017

1. Statement of significant accounting policies - continued

(j) Employee benefits - continued

Liabilities for short-term employee benefits (as defined in AASB 119 Employee Benefits) and termination benefits which are expected to be settled within twelve months of the end of reporting period are measured at their nominal amounts. The nominal amount is calculated with regard to the rates expected to be paid on settlement of the liability.

Other long-term employee benefits which are expected to be settled beyond twelve months are measured as the present value of the estimated future cash outflows to be made by the Branch in respect of services provided by employees up to reporting date.

Payments to defined contribution retirement benefit plans are recognised as an expense when employees have rendered service entitling them to the contributions.

Provision is made for separation and redundancy benefit payments. The Branch recognises a provision for termination as part of a broader restructuring when it has developed a detailed formal plan for the terminations and has informed those employees affected that it will carry out the terminations. A provision for voluntary termination is recognised when the employee has accepted the offer of termination.

(k) New accounting standards

Adoption of new Australian accounting standard requirements

No accounting standard has been adopted earlier than the application date stated in the standard. The accounting policies adopted are consistent with those of the previous financial year.

Future Australian accounting standards requirements

The AASB has issued a number of new and amended Accounting Standards that have mandatory application dates for future reporting periods, some of which are relevant to the Branch. The Branch has decided not to early adopt any of the new and amended pronouncements. The Branch's assessment of the new and amended pronouncements that are relevant to the Branch but applicable in future reporting periods is set out below:

- AASB 9: Financial Instruments (December 2014) and associated Amending Standards (applicable for annual reporting periods commencing on or after 1 January 2018).

The Standard will be applicable retrospectively (subject to the provisions on hedge accounting outlined below) and include revised requirements for the classification and measurement of financial instruments, revised recognition and derecognition requirements for financial instruments, and simplified requirements for hedge accounting.

The key changes that may affect the Branch on initial application of AASB 9 and associated Amending Standards include certain simplifications to the classification of financial assets, simplifications to the accounting of embedded derivatives, upfront accounting for expected credit loss and the irrevocable election to recognise gains and losses on investments in equity instruments that are not held for trading in other comprehensive income. AASB 9 also introduces a new model for hedge accounting that will allow greater flexibility in the ability to hedge risk, particularly with respect to the hedging of non-financial items. Should the

Branch elect to change its hedge accounting policies in line with the new hedge accounting requirements of AASB 9, the application of such accounting would be largely prospective.

AUSTRALIAN NURSING AND MIDWIFERY FEDERATION
(WESTERN AUSTRALIAN BRANCH)
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2017

1. Statement of significant accounting policies - continued

(k) New accounting standards - continued

Although the Council anticipate that the adoption of AASB 9 may have an impact on the Branch's financial instruments, it is impracticable at this stage to provide a reasonable estimate of such impact.

- AASB 16: Leases (applicable to annual reporting periods beginning on or after 1 January 2019).

When effective, this Standard will replace the current accounting requirements applicable to leases in AASB 117: Leases and related Interpretations. AASB 16 introduces a single lessee accounting model that eliminates the requirement for leases to be classified as operating or finance leases.

The main changes introduced by the new Standard include:

- recognition of a right-to-use asset and liability for all leases (excluding short-term leases with less than 12 months of tenure and leases relating to low-value assets);
- depreciation of right-to-use assets in line with AASB 116: Property, Plant and Equipment in profit or loss and unwinding of the liability in principal and interest components;
- variable lease payments that depend on an index or a rate are included in the initial measurement of the lease liability using the index or rate at the commencement date;
- by applying a practical expedient, a lessee is permitted to elect not to separate non-lease components and instead account for all components as a lease; and
- additional disclosure requirements.

The transitional provisions of AASB 16 allow a lessee to either retrospectively apply the Standard to comparatives in line with AASB 108: Accounting Policies, Changes in Accounting Estimates and Errors or recognise the cumulative effect of retrospective application as an adjustment to opening equity on the date of initial application.

Although the Council anticipate that the adoption of AASB 16 will impact the Branch's financial statements, it is impracticable at this stage to provide a reasonable estimate of such impact.

AUSTRALIAN NURSING AND MIDWIFERY FEDERATION
(WESTERN AUSTRALIAN BRANCH)
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2017

2. Income

	2017	2016
	\$	\$
Members' subscriptions	241,256	230,966
Capitation fees – Union members		
Received from Australian Nursing Federation		
Industrial Union of Workers, Perth	594,085	533,143
Levies	-	-
Total revenue	<u>835,341</u>	<u>764,109</u>
Other income:		
Grants	-	-
Donations	-	-
Refund from Federal Office of Surplus funds from Biennial National Conference	-	18,563
Interest accrued	41	111
Total other income	<u>41</u>	<u>18,674</u>

3. Expenses

	2017	2016
	\$	\$
Employee expenses	-	-
Remuneration of Auditors		
Audit fee	8,750	8,750
Other Services	-	-
Capitation fees – Union members		
Paid to Federal Office	594,085	533,143
Capitation fees – Branch members		
Paid to Federal Office	12,804	11,205
Affiliation fees	-	-
Consideration to employers for payroll deductions	-	-
Compulsory levies	-	-
Contribution fee - Paid to Federal Office	1,276	3,384
Fees/allowances - meeting and conferences	-	-
Conference and meeting expenses - Paid to Federal Office	11,599	11,558
Grants	-	-
Donations	-	-
Travel Interstate & Overseas		
Paid to Australian Nursing Federation		
Industrial Union of Workers, Perth	-	14,991
Service Fees		
Paid to Federal Office	-	1,241
Paid to others	60	60
Legal costs	-	-
Penalties – via AO Act or RO Regulations	-	-
Administration fees		
Paid to Australian Nursing Federation		
Industrial Union of Workers, Perth	-	-
Management fees		
Paid to Australian Nursing Federation		
Industrial Union of Workers, Perth	217,130	207,869
Advanced practice nurse study		
Paid to Federal Office	-	5,077
Total expenses	<u>845,704</u>	<u>797,278</u>

With effect from 1 July 2006 to 30 June 2014, all expenses except for capitation fees are incurred and paid by the Union. No management fees been charged to the Branch.

AUSTRALIAN NURSING AND MIDWIFERY FEDERATION
(WESTERN AUSTRALIAN BRANCH)
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2017

3. Expenses - continued

At a Council meeting of Australian Federation and Midwifery Federation WA Branch held on 18 July 2014, the Council resolved that the Australian Federation Industrial of Workers (the Union) would charge the Branch a management fee as a contribution to the Union's cost for running the Branch's operations, and an administration fee to recover the amount paid on behalf of the Branch for the past years. This changes the position which existed from the 1st July 2006 to the date of that Council meeting, whereby it had been resolved that the Union would not seek to recover any costs associated with running the Branch's affairs. At the Council meeting on the 18th July 2014, it was resolved that the management fee and administration fee to be charged will be calculated based on services provided to the Branch from the 1st July 2011.

Capitation fees are paid to the Federal Office of the Australian Nursing Federation, which are disclosed as an expense in the Statement of Comprehensive Income. These fees are determined by the Federal Office.

The Federal Office of the Australian Nursing Federation requests that the branches, including the West Australian Branch, contribute towards various operating activities. These contributions are disclosed as an expense in the Statement of Comprehensive Income. These fees are determined by the Federal Office.

4. Cash and cash equivalents	2017	2016
	\$	\$
Cash at bank	<u>244,804</u>	<u>244,823</u>

All cash transactions are handled on behalf of the Branch by the Australian Nursing Federation Industrial Union of Workers Perth for the year ended 30 June 2017.

5. Trade and other receivables

	2017	2016
	\$	\$
CURRENT		
Receivables from other reporting units	-	-
Receivable from related party:		
Australian Nursing Federation Industrial Union of Workers, Perth (unsecured)	258,590	269,921
<i>*including Loan - Union of Workers, Perth</i>	-	-
GST receivable	<u>82,305</u>	<u>81,277</u>
Total trade and other receivables	<u>340,895</u>	<u>351,198</u>
Less provision for doubtful debts	-	-
Total provision for doubtful debts	-	-
Trade and other receivables (net)	<u>340,895</u>	<u>351,198</u>

6. Trade payables

	2017	2016
	\$	\$
CURRENT		
Accruals	9,625	9,625
Payables to other reporting units	-	-
Payables to related party:		
Accounts payable – Federal Office	-	-
Australian Nursing Federation, Industrial Union of Workers Perth (unsecured)	-	-
GST payable	<u>-</u>	<u>-</u>
Total trade payables	<u>9,625</u>	<u>9,625</u>

AUSTRALIAN NURSING AND MIDWIFERY FEDERATION
(WESTERN AUSTRALIAN BRANCH)
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2017

7. Other payables

	2017	2016
	\$	\$
CURRENT		
Consideration to employers for payroll deductions	-	-
Legal costs	-	-
Total other payables	<u>-</u>	<u>-</u>

8. Provisions

	2017	2016
	\$	\$
CURRENT		
Employee provisions	<u>-</u>	<u>-</u>
NON-CURRENT		
Employee provisions	<u>-</u>	<u>-</u>

9. Cash flow

	2017	2016
	\$	\$
Reconciliation of cash flow from operations with net current surplus after income tax		
Loss for the year	(10,322)	(14,495)
Changes in assets and liabilities:		
Decrease in accounts receivable and other debtors	10,303	13,671
Increase in accounts payable and other payables	-	875
Net cash from operating activities	<u>(19)</u>	<u>51</u>

10. Cash flow information

	2017	2016
	\$	\$
Cash inflow		
From other reporting unit	<u>-</u>	<u>244,772</u>
Cash outflows		
To other reporting unit	<u>-</u>	<u>-</u>

All cash transactions are handled on behalf of the Branch by the Australian Nursing Federation Industrial Union of Workers Perth for the year ended 30 June 2017. The Branch opened its own Bank account in 2016.

11. Related parties

The following table provides the total amount of transactions that have been entered into with related parties for the relevant year.

AUSTRALIAN NURSING AND MIDWIFERY FEDERATION
(WESTERN AUSTRALIAN BRANCH)
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2017

11. Related parties - continued

	2017 \$	2016 \$
Revenue received from		
Australian Nursing Federation Industrial Union of Workers Perth		
Capitation fees – Union members	594,085	533,143
Federal Office of Australian Nursing Federation		
Refund of conference expenses	-	18,563
Expenses paid to		
Federal Office of Australian Nursing Federation		
Capitation fees – Union members	594,085	533,143
Capitation fees – Branch members	12,804	11,205
Contribution fee	1,276	3,384
Fees/allowances – meetings and conferences	-	-
Conference and meeting expenses	11,599	11,558
APHEDA campaign	-	-
Advanced practice nurse study	-	5,077
Subscription fee	-	1,241
Australian Nursing Federation Industrial Union of Workers Perth		
Administration fees	-	-
Management fees	217,130	207,869
Travel Interstate & Overseas	-	14,991
Amounts owed by		
Australian Nursing Federation Industrial Union of Workers Perth		
Unsecured at call	258,590	269,921

Up to 30 June 2014, the Union incurred and paid for all the outgoing expenses and no services were charged to the Branch. This position has changed as a result of a meeting held on 18th July 2014. Refer to Note 3. For the year ended 30 June 2016, the Branch has not recorded any impairment of receivables relating to amounts owed by the Union (2014 \$Nil). This assessment is undertaken each financial year through examining the financial position of the Union and the market in which the Union operates.

12. Financial support

The Union has agreed by a resolution of Council to provide financial support to the Branch so that it may meet its debts as and when they fall due.

13. Financial instruments

The Branch's financial instruments consist mainly of accounts receivable and accounts payable:

	2017 \$	2016 \$
Financial assets		
Loans and receivables	<u>340,895</u>	<u>351,198</u>
Carrying amount of financial assets	<u>340,895</u>	<u>351,198</u>
Financial liabilities		
Trade and other payables	<u>9,625</u>	<u>9,625</u>
Carrying amount of financial liabilities	<u>9,625</u>	<u>9,625</u>

AUSTRALIAN NURSING AND MIDWIFERY FEDERATION
(WESTERN AUSTRALIAN BRANCH)
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2017

13. Financial instruments - continued

a) Credit risk

Exposure to credit risk relating to financial assets arises from the potential non-performance by counterparties of contract obligations that could lead to a financial loss for the Branch.

The maximum exposure to credit risk by class of recognised financial assets at the end of the reporting period is equivalent to the carrying amount and classification of those financial assets (net of any provisions) as presented in the statement of financial position.

The Branch has a trade receivable from the Australian Nursing Federation Industrial Union of Workers, Perth. The Union has agreed by resolution of council to provide financial support to the Branch.

Aging of financial assets that were past due but not impaired

	0 to 30 days \$	31 to 60 days \$	61 to 90 days \$	90+ days \$	Total \$
2017					
Trade and debtors	340,895	-	-	-	340,895
2016					
Trade and debtors	351,198	-	-	-	351,197

b) Liquidity risk

Liquidity risk arises from the possibility that the Branch might encounter difficulty in settling its debts or otherwise meeting its obligations in relation to financial liabilities.

The Branch manages liquidity by regularly monitoring cashflows.

Contractual maturities for financial liabilities

	On demand \$	< 1 year \$	1- 2 years \$	2- 5 years \$	>5 years \$	Total \$
2017						
Trade payables		9,625	-	-	-	9,625
2016						
Trade payables	-	9,625	-	-	-	9,625

c) Market risk

(i) Interest rate risk

The Branch is not exposure to any interest rate risk, as it does not have any interest bearing financial instruments.

AUSTRALIAN NURSING AND MIDWIFERY FEDERATION
(WESTERN AUSTRALIAN BRANCH)
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2017

13. Financial instruments continued

(ii) Currency risk

The Branch is not exposed to fluctuations in foreign currencies.

(iii) Price risk

The Branch is not exposed to any price risk.

14. Events after the reporting period

There were not events that occurred after 30 June 2017, and/ or prior to the signing of the financial statements, that would affect the ongoing structure and financial activities of the Branch.

15. Business combinations

There were no business combinations for the year ended 30 June 2017.

16. Assets acquired or a liability incurred due to amalgamation or restructure

There were no assets acquired or a liability incurred due to amalgamation or restructure for the year ended 30 June 2017.

17. Going concern

The Branch is not reliant on any agreed financial support of other reporting units and has not agreed to provide any other reporting unit with financial support to ensure they can continue on a going concern basis.

18. Contingent liabilities

Other than the following, the Council are not aware of any contingent liabilities since the end of the reporting period:

As has been disclosed previously, there was significant delay in preparing the operating and financial reports in previous years. As a result the Fair Work Commission have commenced action against the ANMF and Mark Olson regarding the late preparation of these reports for financial years 2009/2010, 2010/2011 and 2011/2012. However, the Council do not anticipate these actions to result in a significant expense to the WA Branch.

19. Information to be provided to members or General Manager

In accordance with the requirements of the Fair Work (Registered Organisations) Act 2009, the attention of members is drawn to the provisions of sub-sections (1) to (3) of Section 272 which read as follows:

Information to be provided to members or General Manager:

(1) A member of a reporting unit, or a General Manager, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application;

(2) The application must be made in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit; and

AUSTRALIAN NURSING AND MIDWIFERY FEDERATION
(WESTERN AUSTRALIAN BRANCH)
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2017

19. Information to be provided to members or General Manager - continued

(3) A reporting unit must comply with an application made under subsection (1).

20. Branch details

The registered office and principal place of the Branch is;
Australian Nursing Federation
260 Pier Street
Perth, WA 6000