



**Australian Government**  
**Registered Organisations Commission**

26 February 2019

Mr Allan Huntly  
Federal Secretary  
Australian Property Services Association

By email:

Dear Mr Huntly

**Australian Property Services Association – Annual return [s233(1)] – Notifications of change [s233(2)] Fair Work (Registered Organisations) Act 2009 – [AR2017/32]**

I refer to the various documents lodged with respect to the information required to be lodged with the Registered Organisations Commissioner in accordance with subsections 233(1) and 233(2) in relation to the year 2017. The documents were lodged as follows:

- (1) A declaration and a statement of information, signed by the former Federal Secretary, Ms Patricia Ellis, and received by the Registered Organisations Commission ('ROC') on 21 March 2017.
- (2) Declarations and an amended statement of information signed by Ms Ellis, and received by the ROC on 19 September 2017.
- (3) A declaration and an amended statement of information, signed by yourself, and received by the ROC on 7 May 2018.
- (4) A declaration in relation to notification of six changes to records relevant variously to years from 2014 to 2018, signed by yourself, and received by the ROC on 10 June 2018. The change relevant to the year 2017 concerned the vacation of an office of Branch Councillor in the Queensland Branch on 20 September 2017.

You do not have to take any further action in respect of the annual return for 2017. However I draw your attention to the following.

Prescribed period for notifications of change

Regulation 151 of the Fair Work (Registered Organisations) Regulations 2009 prescribes that a notification of change pursuant to section 233(2) of the RO Act must be lodged within 35 days of the change occurring.

Five of the six changes listed in the notifications lodged on 10 June 2018 concerned changes that had not previously been notified and which had occurred significantly more than 35 days prior to eventual notification. The relevant changes were in respect of the resignations from various respective offices of Ms R Carter and Messrs G Palmer, G Tebb and A Ross.

Please note that subsection 233(2) is a civil penalty provision. Future notifications of change must be lodged within 35 days of the change occurring.

### Redaction of information

Certain information, namely the personal postal addresses of office-holders, disclosed in the statement of information, has been redacted from the copy of the 2017 annual return by the ROC before publishing it on its website.

The ROC takes its obligations relating to privacy seriously and endeavours to ensure compliance with the requirements under the *Privacy Act 1988* (**Privacy Act**). The redactions have been effected in accordance with the ROC privacy policy to protect the personal information of persons identified in the annual return. A copy of the ROC privacy policy can be found via [this link](#).

The documents have been filed.

Yours sincerely

A handwritten signature in black ink that reads "Stephen Kellett". The signature is written in a cursive style with a long horizontal stroke extending to the right.


Stephen Kellett  
Registered Organisations Commission

**NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return)  
required to be kept in accordance with section 230 *Fair Work (Registered Organisations)  
Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009***

I, Allan Huntly, being the Federal Secretary of the Australian Property Services Association,  
declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made at various times since 2014 to the  
information contained in the records required to be kept by the organisation in accordance with  
s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
  - A list of changes to offices and the names, postal addresses and occupations of  
persons holding those offices is attached to this declaration at Annexure A and  
forms part of this declaration.

Signed:



Allan Huntly

Dated:

03/06/2018

**ANNEXURE A**

**THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE**

- Changes to Offices and Office Holders in the Organisation and its Branches:

| Branch     | Date of Change | Name of Office that has changed | Name of <u>Outgoing</u> Office Holder | Name of <u>New</u> Office Holder | Postal Address of New Office Holder | Occupation of <u>New</u> Office Holder |
|------------|----------------|---------------------------------|---------------------------------------|----------------------------------|-------------------------------------|--|
| Qld Branch | 20/09/2017     | Branch Councillor               | Rhonda Fay Carter                     | -                                |                                     | Real estate Sales person               |
| Qld Branch | 29/01/2015     | Branch Councillor               |                                       | Cara Bergmann                    |                                     | Licensed Real estate agent             |
| Qld Branch | 01/04/2018     | Branch Councillor               | Graeme Palmer                         | -                                |                                     | Licensed Real estate agent             |
| Federal    | 06/06/2016     | Federal Councillor              | Graeme Palmer                         | -                                |                                     | As above                               |
| NSW Branch | 01/05/2015     | Branch Treasurer                | Gregory Tebb                          | -                                |                                     | Licensed Real estate agent             |
| Qld Branch | 30/11/2014     | Vice President                  | Andrew Ross                           | -                                |                                     | Full time officer PSAQ                 |

**ANNUAL RETURN OF INFORMATION (organisation with branches) in accordance with Regulation 147 Fair Work (Registered Organisations) Regulations 2009 and Sections 230 and 233 Fair Work (Registered Organisations) Act 2009**

I, Allan Ross McKenzie Huntly being the Secretary of the Australian Property Services Association (Federal), declare the following:

- I am authorised to make this declaration.
- The register of members was, during the calendar year ending 31 December 2016, kept and maintained as required by s.230(1)(a) and s.230(2) of the *Fair Work (Registered Organisations) Act 2009* (the Act).
- The following is a correct statement of the information contained in the records that were required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the Act:
- The address of the organisation ~~is~~ was, at the relevant time, Suite 3, 33 Lexington Drive Bella Vista NSW 2153<sup>1</sup>
- The name and address of each branch of the organisation ~~is~~ was, at the relevant time:<sup>2</sup>
  1. NSW Branch : Suite 3, 33 Lexington Drive Bella Vista NSW 2153
  2. QLD Branch : Suite 15, 2962 Logan Road, Underwood Queensland 4119
  3. National Branch : Suite 3, 33 Lexington Drive Bella Vista NSW 2153
- On 31 December in the previous year (2016) the number of members was 186.<sup>3</sup>
- A list of offices and the names, postal addresses and occupations of persons holding those offices as at 1 January 2017<sup>4</sup> is attached at Annexure A and forms part of this declaration.

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<sup>1</sup> s.230(1)(d); reg.147(d)

<sup>2</sup> s.230(1)(d); reg.147(a) & (d)

<sup>3</sup> s.230(1)(d); reg.147(f)

<sup>4</sup> This is a correcting statement made in 2018 in respect of the records kept at the relevant time in 2017, not as kept at the time of the declaration

- Under the rules of the organisation, the following elections appeared to have been due between 1 January and 31 December of 2017<sup>5</sup>, as a result of the expiry of 4 year terms of officers originally elected in 2012 and 2013 for the organisations (REANSW and PSAQ) that were the predecessors of the respective Branches:
  - APSA NSW Branch [Branch Council – President, Vice-President, Secretary, Assistant Secretary, Treasurer, ordinary Members (5)]
  - APSA QLD Branch [Branch Council – President, Vice-President, Secretary, Assistant Secretary, Treasurer, ordinary Members (5)]
- During the previous 12 months, that is, during 2016<sup>6</sup> no branches COMMENCED or CEASED operation.
- The organisation has not entered into an agreement under s.151(1) of the Act with a state union.



Signed:

SECRETARY

Dated: 4<sup>th</sup> May 2018

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<sup>5</sup> s.230(1)(d); reg.147(e)

<sup>6</sup> s.230(1)(d); reg.147(b) & (c)

**ANNEXURE A**

**THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE**

- Offices and Office Holders in the Organisation and its Branches (as at 1 January 2017):

| <b>Branch</b>            | <b>Name of Office</b><br><i>(include any offices that are vacant)</i> | <b>Name of Office Holder</b>      | <b>Postal Address<sup>7</sup> of Office Holder</b><br><i>(include addresses as contained in records – identify personal addresses with an asterisk*)</i> | <b>Occupation of Office Holder</b><br><i>(as described in the records)</i> |
|--------------------------|---|-----------------------------------|--|--|
| <i>Federal (Council)</i> | <i>Federal Secretary</i>  | <i>Patricia Ellis</i>             | ██   | <i>Fulltime Secretary and Licensed Real estate Agent</i>                   |
|                          | <i>Federal President</i>  | <i>Anthony Quintner</i>           | *██  | <i>Licensed Real estate Agent / Property Salesperson</i>                   |
|                          | <i>Federal Vice-President</i>   | <i>Desmond Duke</i>               | *██  | <i>Retired Licensed Real Estate Agent</i>                                  |
|                          | <i>Federal Vice-President</i>   | <i>vacant</i>                     |  |  |
|                          | <i>Federal Assistant Secretary/Treasurer</i>                          | <i>Allan Ross Mckenzie Huntly</i> | *██  | <i>Property Manager</i>  |
|                          | <i>Federal Councillor</i>   | <i>Adam Silva</i>                 | *██  | <i>Licensed Real estate Agent / Property Salesperson</i>                   |
|                          | <i>Federal Councillor</i>   | <i>Robert Bell</i>                | *██  | <i>Licensed Real estate Agent / Property Salesperson</i>                   |
|                          | <i>Federal Councillor</i>   | <i>Leanne Margaret Turner</i>     | ██   | <i>Property Manager</i>  |
|                          | <i>Federal Councillor</i>   | <i>Jim Voulgaris</i>              | *██  | <i>Licensed Real estate Agent / Property Salesperson</i>                   |
|                          | <i>Federal Councillor</i>   | <i>Graeme Palmer</i>              | ██   | <i>Licensed Real estate</i>  |

<sup>7</sup> Any personal addresses contained in the records kept under s230(1)(c) are not for publication. Those addresses which are personal rather than business or organisational, are identified by an asterisk\*

|          |                     |                            |            |   |
|----------|---------------------|----------------------------|------------|---|
|          |                     |                            |            | Agent / Property Salesperson                      |
|          | Federal Councillor  | Thomas French              | [REDACTED] | Licensed Real estate Agent / Auctioneer           |
|          | Federal Councillor  | Gary Barrett               | [REDACTED] | Licensed Real estate Agent / Property Salesperson |
|          | Federal Councillor  | Cara Bergmann              | [REDACTED] | Licensed Real estate Agent / Property Salesperson |
| NSW      | Secretary           | Patricia Ellis             | [REDACTED] | Licensed Real estate Agent / Property Salesperson |
|          | President           | Desmond Duke               | [REDACTED] | Retired Licensed real estate agent                |
|          | Vice-President      | Jim Voulgaris              | [REDACTED] | Licensed Real estate Agent / Property Salesperson |
|          | Assistant Secretary | Adam Silva                 | [REDACTED] | Licensed Real estate Agent / Property Salesperson |
|          | Treasurer           | Greg Tebb                  | [REDACTED] | Licensed Real estate Agent / Property Salesperson |
|          | Branch Councillor   | Robert Bell                | [REDACTED] | Licensed Real estate Agent / Property Salesperson |
|          | Branch Councillor   | Leanne Margaret Turner     | [REDACTED] | Property Manager                                  |
|          | Branch Councillor   | Kate Gabanski              | [REDACTED] | Property Manager                                  |
|          | Branch Councillor   | Rafaela Bell               | [REDACTED] | Property Manager                                  |
|          | Branch Councillor   | vacant                     |            | n.a.  |
| National | Secretary           | Allan Ross McKenzie Huntly | [REDACTED] | Property Manager                                  |



|     |                     |                            |              |   |
|-----|---------------------|----------------------------|--------------|---|
| QLD | Secretary           | Thomas French              | * [REDACTED] | Licensed Real Estate Agent / Auctioneer           |
|     | President           | Anthony Quintner           | * [REDACTED] | Licensed Real Estate Agent / Property Salesperson |
|     | Vice-President      | vacant                     |              |   |
|     | Vice-President      | vacant                     |              |   |
|     | Assistant Secretary | vacant                     |              |   |
|     | Treasurer           | Allan Ross McKenzie Huntly | * [REDACTED] | Property Manager                                  |
|     | Branch Councillor   | Cara Bergmann              | * [REDACTED] | Licensed Real estate Agent / Property Salesperson |
|     | Branch Councillor   | Gary Barrett               | * [REDACTED] | Licensed Real estate Agent / Property Salesperson |
|     | Branch Councillor   | Graeme Palmer              | * [REDACTED] | Licensed Real estate Agent / Property Salesperson |
|     | Branch Councillor   | vacant                     |              |   |
|     |                     |                            |              |   |
|     |                     |                            |              |   |