

**OFFICER AND RELATED PARTY DISCLOSURE STATEMENT in accordance with Section 293J Fair Work (Registered Organisations) Act 2009**

I, Allan Huntly, being the Administrator/Treasurer of the Australian Property Services Association National Branch, declare the following Officer and Related Party Disclosure Statement.

<b>Organisation Name</b>	Australian Property Services Association	<b>Branch Name</b>	National Branch
<b>Financial year start date</b>	01/07/2018	<b>Financial year end date</b>	30/06/2019

**Top Five Rankings of Officers – Relevant remuneration and non-cash benefits**

When all officers in the APSA National Branch are ranked by relevant remuneration for the financial year, the following officers are ranked no lower than fifth:

**[INSTRUCTIONS FOR TABLE BELOW:**

- 1. Delete the examples and add information relevant to your branch or organisation. Add extra lines if required (e.g. if more than one officer is ranked at a particular level)**
- 2. If there are no disclosures in any of the cells below, please insert 'NIL']**

<b>Full Name</b>	<b>Office (e.g. Secretary)</b>	<b>Actual Amount of Relevant Remuneration</b>	<b>Value of Relevant non-cash benefits</b>	<b>Form of relevant non-cash benefits (e.g. car)</b>
1.Allan Huntly	Administrator/Treasurer	\$NIL	\$NIL	NIL
2.NIL		\$	\$	
3.NIL		\$	\$	
4.NIL		\$	\$	
5.NIL		\$	\$	

***[INSTRUCTIONS FOR DOT POINTS BELOW: delete all that do not apply]***

- ***[INSTRUCTION: If the branch/organisation has listed no officers in the table above include this dot point]*** No officers in the branch received relevant remuneration from the branch/organisation, any relevant boards or related parties.
- ***[INSTRUCTION: If the branch/organisation has listed less than 5 officers in the table above include this dot point]*** Only those officers listed above received relevant remuneration from the branch/organisation, relevant boards or related parties. No other officers in the branch/organisation received relevant remuneration from the branch/organisation, relevant boards or related parties.
- ***[INSTRUCTION: If the branch/organisation has NOT listed any non-cash benefits for the officers listed in the table above include this dot point]*** None of the officers listed above received non-cash benefits from the branch/organisation.
- ***[INSTRUCTION: If the branch/organisation has listed non-cash benefits for SOME but NOT ALL of the officers listed in the table above include this dot point]*** The officers without any form of non-cash benefits identified against their name in the table above did not receive any non-cash benefits from the branch/organisation.



**Relevant Remuneration:**

Section 293BC defines relevant remuneration to include any remuneration paid, during the financial year, to the officer by the organisation or branch AND any remuneration disclosed by the officer to the organisation or branch. These disclosures are made under s. 293B and must include remuneration paid to the officer

- because the officer is a member of a board only because they are an officer of the organisation/branch OR they were nominated for the board by the organisation, branch or peak council, or
- by a related party of the organisation/branch in connection with the performance of the officer's duties as an officer.

**Relevant non-cash benefits:**

Section 293BC defines relevant non-cash benefits as any non-cash benefits provided to an officer, at any time during the financial year, in connection with the performance of the officer's duties as an officer by the organisation, branch or a related party of the organisation/branch. Non-cash benefits include property and services but not a computer, mobile phone or other electronic device used only or mainly for work purposes.

For further information on definitions and these requirements please see our [Disclosure Obligations Page](#) or our [Fact Sheets page](#)

**Payments to related parties and declared persons or bodies**

During the financial year, the APSA National Branch made the following payments to related parties or declared persons or bodies. The details of these payments are included below. This list does not include payments that have been exempted from disclosure under section 293G.

***[INSTRUCTIONS FOR TABLE BELOW: delete the examples and add information relevant to your organisation/branch. Add extra lines if required]***

<b>Date</b>	<b>Name</b>	<b>Nature of relationship <i>(e.g company owned by Secretary)</i></b>	<b>Purpose of payment <i>(e.g. catering)</i></b>	<b>Amount</b>	<b>Other relevant details</b>
	NIL			\$	
	NIL			\$	
	NIL			\$	
	NIL			\$	
	NIL			\$	
	NIL				
	NIL				

***[INSTRUCTIONS FOR THIS SENTENCE: Delete this sentence if it does not apply. Include if the branch/organisation has listed no payments in the table above]*** The branch/organisation did not make any payments to related parties or declared persons or bodies that are required to be disclosed.



Signed by the officer:

Dated: 17/12/2019

*[PLEASE NOTE: The Officer and Related Party Disclosure Statement must be provided to members and a copy lodged with the Registered Organisations Commission (ROC) within 6 months of the end of the financial year. It can be lodged with the ROC by emailing to [regorgs@roc.gov.au](mailto:regorgs@roc.gov.au). ALL BRANCHES are required to lodge an Officer and Related Party Disclosure Statement.]*