



Australian Government
Australian Industrial Registry

Level 8, Terrace Towers
80 William Street, East Sydney, NSW 2011
Telephone: (02) 8374 6666
Fax: (02) 9380 6990

Ref: FR2005/612

Mr Nick Lewocki
Branch Secretary
ARTBIU New South Wales Branch
Level 4, 321 Pitt Street
SYDNEY NSW 2000

Dear Mr Lewocki

Financial Return - year ending 31 December, 2005

Our records show your organisation's financial year ended recently. This letter outlines some of the things you must do to meet your financial reporting obligations and when you have to do them. For simplicity, we will call the documents you have to lodge with us your *financial return*.

Legislation

This letter is intended as guide to the law applicable on the date of this letter and should not be used as a substitute for legal or accounting advice. We only summarise some of the reporting requirements in this letter. More detailed information is at the end of this letter.

In May 2003 the Industrial Registrar wrote to all organisations forwarding a number of facts sheets outlining the major changes made by Schedule 1B of the Workplace Relations Act 1996 ('RAO'¹). While the immediate changes affected the rules and elections in organisations, the changes affecting financial returns involve a longer lead time.

The key differences under the new legislation affecting financial returns are:

- a reduced financial reporting cycle (now maximum periods of 5 or 6 months depending on internal arrangements of organisation)
- a greater emphasis given to Australian Accounting Standards
- the introduction of a new report, known as an Operating Report (broadly similar in concept to a Director's Report under the corporations legislation)
- extensions of time are limited to one month
- restructured penalty provisions involving more extensive use of Civil Penalties
- the introduction of the Industrial Registrar's Reporting Guidelines
- organisations and their branches to report according to their financial structures, known as 'reporting units'.

We recommend you discuss the new requirements with your accountant or auditor.

¹ Registration and Accountability of Organisations Schedule (RAO) (Schedule 1B to the *Workplace Relations Act 1996*)

Reporting Unit

One of the new concepts of the RAO legislation is that reporting entities are known as "*reporting units*". Where an organisation is **not** divided into branches the reporting unit is the whole of the organisation. Where an organisation **is** divided into branches each branch will be a reporting unit unless the Industrial Registrar has determined a division of the organisation into reporting units on an alternative basis. We can discuss this with you if you need more information.

For simplicity, we will refer to your organisation as a reporting unit in this letter.

Industrial Registrar's Guidelines

The Industrial Registrar's reporting guidelines set out certain disclosure requirements in addition to those prescribed by Australian Accounting Standards having in mind the nature of organisations registered under the Workplace Relations Act.

The disclosure requirements prescribed by the reporting guidelines are directed towards providing members of the reporting unit with information to enable them to gauge the performance of the committee of management and other holders of office in relation to the financial management of the reporting unit. In addition, the reporting guidelines seek to improve the quality of information available to users of the financial report about the reporting unit's economic support of, or economic dependency on, other reporting units of the organisation.

Timeline Planner and Checklist

We have attached a Timeline/Planner (*Attachment A*) to help you **plan** your financial return and carry out all the necessary steps. We have also attached a Document Checklist (*Attachment B*) to **check** your documents before lodging them in the Registry. Both documents are abbreviated summaries of the relevant provisions of the RAO Schedule, RAO Regulations and the Industrial Registrar's Reporting Guidelines.

In the following section we describe some of the documents your reporting unit must prepare and the sequence of their preparation and completion.

Three Reports

Your reporting unit must prepare two reports as soon as practicable after its financial year, which, together with the Auditor's Report, comprise the reporting unit's financial return.

1. **General Purpose Financial Report** - this must comply with the Australian Accounting Standards and the Industrial Registrar's Reporting Guidelines. The GPFR consists of:

Financial Statements containing:

- a profit and loss statement, or other operating statement; and
- a balance sheet; and
- a statement of cash flows; and
- any other statements required by the Australian Accounting Standards; and

Notes to the Financial Statements containing:

- notes required by the Australian Accounting Standards; and
- information required by the Industrial Registrar's *Reporting Guidelines* under section 255); and

Committee of Management Statement as required by the Registrar's Reporting Guidelines (a sample certificate for illustrative purposes is at Attachment C)

2. **Operating Report** - this report includes a review of your reporting unit's principal activities for the year and other specified information.

Your reporting unit must appoint an auditor to audit the GPFR and to provide:

3. an **Auditor's Report**.

First Meeting (Committee of Management)

For simplicity, we will call the meeting at which the committee of management first considers the GPFR the first meeting. At the first meeting your committee, if satisfied that all is in order, will resolve to express its opinion on the GPFR and complete a Committee of Management Statement.

The Auditor

After the first meeting, the auditor takes the GPFR and the Committee of Management Statement and prepares a report on the GPFR. In practice, your auditor may have already completed most of his or her examination of your accounts. The auditor may only be waiting on the Committee to pass the required resolution and make the Statement before signing the report the same day.

Informing Your Members

Your reporting unit must provide free of charge to the general membership, copies of the GPFR, the Operating Report and the Auditor's Report. RAO calls these the "full report". Under certain circumstances, your reporting unit can provide a more limited *concise report*.

The reporting unit can meet its obligation to provide copies of the full or concise report to members by publishing the report in a journal that is available to the members free of charge.

A reporting unit may meet this obligation in whole or in part by publication of the report in a journal published on a web site on the Internet dependent on:

- a. the extent of the accessibility of the members of the reporting unit to the Internet; and
- b. that the members are notified by the reporting unit in the usual manner in which it communicates with its members that the report has been so published at a specified Internet address.

The report must be provided within 5 or 6 months from the end of the financial year, depending on the internal arrangements of the organisation for the presentation of its financial reports.

The Second Meeting - if it is a General Meeting of Members

After providing the full report to members it must be presented to a general meeting of members. For simplicity this is referred to as the *second meeting*.

Your reporting unit must always allow a minimum of 21 days for members to receive the full report before presenting it to a general meeting of members (s265(5)). The purpose of the interval and the second meeting is to enable the members to have time to consider the report and, if they wish, to attend the second meeting to discuss it.

If the rules of the organisation permit a general meeting to be a series of meetings held at different locations, the full report may be presented to such a series of meetings. In this case the 'date' of the general meeting is taken to be the date of the last meeting in the series (see s266(2)).

The Second Meeting - if it is a Committee of Management Meeting

If the rules of your organisation contain a provision that allows up to 5% of members to demand a general meeting to be held consider the report (see s266(3)), it is permissible to present the report directly to a Committee of Management meeting.

Lodge full report within 14 days of meeting

You must lodge a copy of the full report and any concise report in the Industrial Registry within 14 days of the second meeting. For your convenience you are encouraged to lodge the material electronically (see eFiling Tab at www.airc.gov.au). When lodging the financial return please quote: **FR2005/612**.

The Secretary (or another officer appropriately authorised under the rules of the organisation) must *certify* that the full report is a copy of the one provided to members and presented to the second meeting and provide the date of the meeting (a sample certification for illustrative purposes is at *Attachment D*).

When we receive your return we will check that it includes the information you must provide your members and that you have provided it to them correctly.

Complying with time limits

This letter has outlined some of the steps in preparing and lodging your return. Many of the steps must be completed within fixed time limits.

Failure to complete them in time could make your reporting unit or its officers liable to financial or "civil penalties".

Extensions of Time

We appreciate that sometimes circumstances beyond your reporting unit's control may delay completion of a financial return. If you believe your reporting unit is going to be unable to meet a time limit tell us as soon as you know. We can advise you if the step is one for which you may apply under RAO to the Industrial Registrar for extra time to complete. The maximum extra time allowed can be no more than one month.

Reduced Reporting Requirements

If your reporting unit meets certain conditions, some of these reporting requirements can be reduced. Such conditions might be where the annual income of the reporting unit (where the reporting unit is the whole of the organisation) is less than \$100,000, or **where the reporting unit has no financial affairs in the financial year**, or where the financial affairs of the reporting unit are encompassed by the financial affairs of its counterpart State industrial association.

Contact the Registry


We encourage you to contact the Registry on (02) 8374 6666 or by e-mail at belinda.penna@air.gov.au as early as possible if you believe preparation or lodgment of your return will be delayed or if you have any queries. We can offer you advice on procedure but we cannot give you legal or accounting advice.

Information on AIRC Website

We recommend you and your accountant/auditor refer to the following documents on the Commission's website at www.airc.gov.au:

- [RAO Schedule and RAO Regulations](#)
- [Registrar's Reporting Guidelines](#) - All GPFR's must comply with these Guidelines. Please note that the Guidelines set out requirements that are *in addition* to those required by the Australian Accounting Standards.
- [RAO Fact Sheets](#) - These Fact Sheets explain the new requirements of the RAO Schedule - many of them deal with financial reporting matters.

Yours sincerely



For Deputy Industrial Registrar
27 January 2006

Documents Checklist

You can use this checklist as soon as possible after the financial year ends to ensure you have all the necessary documents prepared and that those documents contain all information required by RAO.

You can also use this checklist to ensure all documents in your financial return are complete before lodging them in the Registry.

No	Document	✓
1	General Purpose Financial Report	
	Does the report contain a Profit and Loss Statement?	
	Does the report contain a Balance Sheet?	
	Does the report contain a Statement of Cash Flows?	
	Does the report contain notes to the financial statements as required by AAS and the reporting guidelines?	
	Does the report contain all other information required by the reporting guidelines?	
2	Committee of Management Statement	
	Is the statement signed by the officer responsible for undertaking functions necessary to enable the reporting unit to comply with RAO?	
	Is the statement dated?	
	Is the statement in accordance with a resolution of the committee?	
	Does the statement specify the date of the resolution?	
	Does the statement contain declarations required by the reporting guidelines?	
3	Auditor's Report	
	Is the Report dated and signed by the auditor?	
	Is the name of the auditor clear?	
	Are the qualifications of the auditor on the report?	
	Has the auditor expressed an opinion on all matters required?	
4	Operating Report	
	Is the report signed and dated?	
	Does the report provide the number of members?	
	Does the report provide the number of employees?	
	Does the report contain a review of principal activities?	
	Does the report give details of significant changes?	
	Does the report give details of right of members to resign?	
	Does the report give details of superannuation trustees?	
	Does the report give details of membership of the committee of management?	
5	Concise report*	
6	Certificate of Secretary or other Authorised Officer	
	Is the certificate signed and dated?	
	Is the signatory the secretary or another officer authorised to sign the certificate?	
	Is the date that the report was provided to members stated?	
	Is the date of the Second Meeting at which the report was presented stated?	
	Does the certificate state that the documents are copies of those provided to members?	
	Does the certificate state that the documents are copies of those presented to the Second Meeting?	

* This is an optional way of providing documents to members (see RAO s265(3) and RAO Reg. 161).

Committee Of Management Statement

On *[date of meeting]* the Committee of Management of *[name of reporting unit]* passed the following resolution in relation to the general purpose financial report (GPFR) of the reporting unit for the financial year ended *[date]*:

The Committee of Management declares in relation to the GPFR that in its opinion:

- (a) the financial statements and notes comply* with the Australian Accounting Standards;
- (b) the financial statements and notes comply* with the reporting guidelines of the Industrial Registrar;
- (c) the financial statements and notes give a true and fair view* of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds* to believe that the reporting unit will be able to pay its debts as and when they become due and payable;
- (e) during the financial year to which the GPFR relates and since the end of that year:
 - (i) meetings of the committee of management were held* in accordance with the rules of the organisation including the rules of a branch concerned; and
 - (ii) the financial affairs of the reporting unit have been* managed in accordance with the rules of the organisation including the rules of a branch concerned; and
 - (iii) the financial records of the reporting unit have been* kept and maintained in accordance with the RAO Schedule and the RAO Regulations; and
 - #(iv) where the organisation consists of 2 or more reporting units, the financial records of the reporting unit have been* kept, as far as practicable, in a consistent manner to each of the other reporting units of the organisation; and
 - #(v) the information sought in any request of a member of the reporting unit or a Registrar duly made under section 272 of the RAO Schedule has been* furnished to the member or Registrar, and
 - #(vi) there has been* compliance with any order for inspection of financial records made by the Commission under section 273 of the RAO Schedule.

For Committee of Management: *[name of designated officer per section 243 of the RAO Schedule]*

Title of Office held:

Signature:

Date:

* Where compliance or full compliance has not been attained - set out details of non compliance instead.

Where not relevant these may be modified accordingly (e.g. in (vi) "No orders have been made by the Commission under section 273 of the RAO Schedule during the period."

Certificate of Secretary or other Authorised Officer¹

s268 of Schedule 1B *Workplace Relations Act 1996*

I *[name]* being the *[title of office]* of the *[name of the organisation]* certify:

- that the documents lodged herewith are copies of the full report, *[and the concise report]²*, referred to in s268 of the RAO Schedule; and
- that the *[full report OR concise report]³*, was provided to members on *[insert date]*; and
- that the full report was presented to *[a general meeting of members OR the last of a series of general meetings of members OR a meeting of the committee of management]³* of the reporting unit on *[insert date]*; in accordance with section 266 of the RAO Schedule.

Signature

Date:

¹RAO regulation 162 prescribes the designated officer for the purpose of RAO schedule s268 as:

(a) the secretary; or

(b) an officer of the organisation other than the secretary who is authorised by the organisation or by the rules of the organisation to sign the certificate mentioned in that paragraph.

²Only applicable where a concise report is provided to members

³Insert whichever is applicable



NL:MM

Thursday, May 25, 2006

**Australian Industrial Registry
NSW Statutory Service Branch
Level 8 – Terrace Towers
80 William Street
EAST SYDNEY NSW 2011**

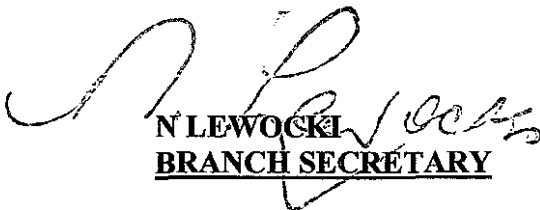
Dear Sir/Madam

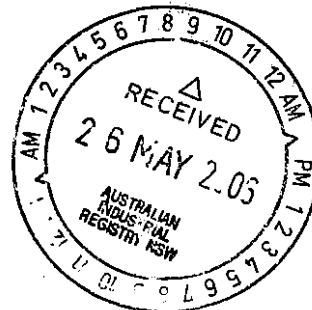
Please find enclosed

- Committee of Management Certificate
- Operating Report
- Auditors Report
- Certificate of Secretary
- Audit Report
- RTBU Journal
- Details of donation over \$1000.

If you have any queries please do not hesitate to contact this office on 02 9264 2511.

Yours faithfully


N LEWOCKI
BRANCH SECRETARY



Level 4, 321 Pitt Street
Sydney NSW 2000

Tel (02) 9264 2511
Fax (02) 9261 1342

E-mail
nswwho@rtbu-nsw.asn.au

Website
www.rtbu-nsw.asn.au

ABN 55 090 785 801

Newcastle Office
33 Gordon Avenue
Hamilton NSW 2303

Tel (02) 4961 4311
Fax (02) 4961 4779

E-mail
ptunew@ozemail.com

Certificate Of Secretary or other Authorised Officer

S268 of Schedule 1B Workplace Relations Act 1996

I Nick Lewocki being the Branch Secretary of the Australian Rail Tram & Bus Union,
New South Wales Branch certify:

- That the documents lodged herewith are copies of the full report [and the concise report], referred to in s268 of the RAO Schedule; and
- That the concise report was provided to members on 8th May, 2006.
- That the full report was presented to a meeting of the committee of management of the reporting unit on the 19th May, 2005 in accordance with section 266 of the RAO Schedule.

Signature:

N. Lewocki

Date:

19, 5, 06

FEDERAL
REGISTRY

AUSTRALIAN RAIL TRAM & BUS INDUSTRY UNION

NEW SOUTH WALES BRANCH

FINANCIAL REPORT

For the Year Ended 31st December 2005

Prepared by

MANGRAVITI PARTNERS
BURWOOD NSW

AUSTRALIAN RAIL, TRAM AND BUS INDUSTRY UNION

NEW SOUTH WALES BRANCH

OPERATING REPORT FOR THE RTBU NSW BRANCH

SCOPE OF OPERATING REPORT

This Operating Report covers:

- the activities of the Rail, Tram & Bus Union (RTBU) NSW Branch, for the calendar year 1 January 2005 to 31 December 2005;
- the results of those activities; and
- any significant changes in the nature of the activities as required under s.254 *Workplace Relations Act 1996*.

1. The Principle Activities & Results Of The Activities of the National Council

The RTBU (NSW) is a member based, federally register trade union representing members whose usual place of work is located within the State of New South Wales (NSW) and the Australian Capital Territory (ACT) together with members employed rail, tram (light rail) and government owned and operated bus industries. The reporting unit's activities are directed by the NSW Branch Council in accordance with its objectives and rules of registration.

The principal activities and the results of these activities fell into the following categories:

ACTIVITIES	2005 RESULTS
Making agreements with employers.	<ul style="list-style-type: none"> • 1 Federally registered enterprise agreement signed; • 1 State Wage Case variation
Implementation of Branch Council's membership agenda, including providing assistance and strategic advice to individual members in relation to workplace issues.	<ul style="list-style-type: none"> • Received application for admittance of 1,573 new members (Bus and Rail Division).
Representing members in tribunals and related institutions.	<ul style="list-style-type: none"> • 99 appeals before NSW Transport Appeals Board (TAB) (74 Rail Division & 25 Bus Division).
Electing representatives to peak trade union bodies in NSW.	<ul style="list-style-type: none"> • 6 delegates and 5 alternate delegates (Rail Division) and 2 delegates (Bus Division) nominated to Unions NSW (Labor Council of NSW).
Attending meetings called by peak union bodies in NSW.	<ul style="list-style-type: none"> • Attended 35 Unions NSW meetings.
Making submissions on behalf of the branch to inquiries and any proceedings affecting the industry or employment in the industry.	<ul style="list-style-type: none"> • No submissions were made in 2005.
Training delegates & representatives.	<ul style="list-style-type: none"> • 136 Workplace delegates (Rail Division) were trained, 51 (Bus Division) were trained.
Produced and distributed circulars, bulletins, newsletters and materials as authorised by the union.	<ul style="list-style-type: none"> • Produced and distributed: <ul style="list-style-type: none"> - 5 copies of union journal <i>Road & Rail</i> (Rail & Bus Division); - 287 membership bulletins (220 Rail Division and 67 Bus Division); and - 22 newsletters (11 <i>RTBU News</i>, 1 <i>Women's Newsletter</i>, 6 <i>LocoExpress</i> and 4 <i>Around the Tracks</i>).

2. Any Significant Changes In Activities

No rules were amended during the reporting period.

3. Details Of Any Significant Changes In Financial Affairs

Significant changes in the RTBU's (NSW) financial affairs included:

- an increase in accumulated funds of \$384,464 for the operating year to 31 December 2005;
- a increase in membership contributions of \$493,879 for the operating year to 31 December 2005; and
- increase in union fees of \$1.00 per week per member (excluding Locomotive Division Members).

4. Details Of The Rights Of Members To Resign Affairs

All members of the RTBU (NSW) have the right to resign from the union in accordance with *Rule 14, Resignation from Membership*, of the *Rules of the Rail Tram and Bus Industry Union*.

5. Details Of Officers And Members Who Hold Positions As Trustees Or Company Directors

The member(s) listed below hold the following position(s) as trustees or company directors:

OFFICIAL	ORGANISATION
Nick Lewocki	<ul style="list-style-type: none">• an Employee Representative appointed to the Trustee Board of the State Trustee Corporation• a Director of the Trades Hall Association• a Director of Australian Industrial and Skills Forum Pty Ltd
Alex Claassens	<ul style="list-style-type: none">• a Director of Australian Industrial and Skills Forum Pty Ltd
Doug Klineberg	<ul style="list-style-type: none">• a Director of Australian Industrial and Skills Forum Pty Ltd
Mark Morey	<ul style="list-style-type: none">• Company Secretary of Australian Industrial and Skills Forum Pty Ltd

6. Other Relevant Information

The RTBU managed the New Generation Holiday Camp at Jervis Bay on behalf of the membership. (See financial statement for more details).

7. Prescribed Information

Number Of Members

As at the 31 December 2005 there were 16,697 members of the RTBU.

Numbers Of Employees

As at the 31 December 2005 the RTBU employed 22 full-time employees and 1 Part-time employee with a total number of 24.5 employees on a full-time equivalent basis.

POSITION	No. OF EMPLOYEES	
	(Full/Time)	(Part/Time)
Elected Paid Officials	7	0
Offices of the Union	8	0
Office Manager	1	0
Clerical Support	9	0
New Generation Holiday Camp	1	1 (0.5 F/T)

Members Of The Committee Of Management

The members of Branch Council during the year ending 31 December 2005:

NAME	DIVISION/POSITION	PERIOD OF APPOINTMENT
Robert (Bob) Hayden	Branch President	01.01.05 – 31.12.05
Peter Jenkins	Senior Branch Vice President	01.01.05 – 31.12.05
Phillip Kessey	Junior Branch Vice President	01.01.05 – 31.12.05
Nick Lewocki	Branch Secretary	01.01.05 – 31.12.05
Mick Schmitzer	Assistant Branch Secretary	01.01.05 – 31.12.05
Joanne McCallum	Operations	01.01.05 – 31.12.05
Mick Cartwright	Operations	01.01.05 – 31.12.05
Ken Mooney	Operations	01.01.05 – 31.12.05
Gary Stewart	Operations	01.01.05 – 31.12.05
Fred El Bahou	Operations	01.01.05 – 31.12.05
Geoff Quinn	Operations	01.01.05 – 31.12.05
Dallas Kriss	Operations	01.01.05 – 31.12.05
Robert Conolly	Operations	01.01.05 – 31.12.05
Graham Bennett	Operations	01.01.05 – 31.12.05
Alex Claassens	Locomotive	01.01.05 – 31.12.05
Stephen Wright	Locomotive	01.01.05 – 31.12.05
Allan Barden	Locomotive	01.01.05 – 31.12.05
Mick Bindley	Locomotive	01.01.05 – 31.12.05
Shan Rathinam	Locomotive	01.01.05 – 31.12.05
Mark Sheargold	Locomotive	01.01.05 – 9-8-05
Ron Simmons	Locomotive	01.01.05 – 31.12.05
Paul Thompson	Locomotive	01.01.05 – 31.12.05
Malcolm Decker	Administration/Professional	01.01.05 – 31.12.05
Danny Berghofer	Administration/Professional	01.01.05 – 31.12.05
Paul Tuck	Administration/Professional	01.01.05 – 31.12.05
Neil Munro	Administration/Professional	01.01.05 – 31.12.05
Ling Chan	Administration/Professional	01.01.05 – 31.12.05
Angus Disher	Administration/Professional	01.01.05 – 31.12.05
Max Harrison	Administration/Professional	01.01.05 – 31.12.05
Paul Douglas	Administration/Professional	01.01.05 – 31.12.05
Gary Talbot	Infrastructure	01.01.05 – 31.12.05
Joe Princi	Infrastructure	01.01.05 – 31.12.05
Mark Zirn	Infrastructure	01.01.05 – 31.12.05
Gerald Morris	Infrastructure	01.01.05 – 31.12.05
Garry Ireland	Infrastructure	01.01.05 – 31.12.05
Mark Dickson	Infrastructure	01.01.05 – 31.12.05
Stanley Buttriss	Infrastructure	01.01.05 – 31.12.05
Raul Baonza	Tram & Bus	01.01.05 – 31.12.05
Peter Jenkins	Tram & Bus	01.01.05 – 31.12.05
Darryl Aldridge	Tram & Bus	01.01.05 – 31.12.05
Kelly Budden	Tram & Bus	01.01.05 – 31.12.05
Mark Delohery	Tram & Bus	01.01.05 – 31.12.05
Darryl Malone	Tram & Bus	01.01.05 – 31.12.05
John Dale	Tram & Bus	01.01.05 – 31.08.05
Sean Roser	Workshops	01.01.05 – 31.12.05
Ravichandra Venugopal	Workshops	01.01.05 – 31.12.05
Ismail Haywood	Workshops	01.01.05 – 31.12.05
Clarence Edwards	Workshops	01.01.05 – 31.12.05
David Harvey	Workshops	01.01.05 – 31.12.05

Signed 23 March, 2006 by Nick Lewocki in accordance with a resolution of the Committee of Management.

E/

COMMITTEE OF MANAGEMENT STATEMENT

AUSTRALIAN RAIL TRAM & BUS INDUSTRY UNION NEW SOUTH WALES BRANCH

On 23 / 3 / 2006 the Committee of Management of the Australian Rail Tram & Bus Industry Union, New South Wales Branch passed the following resolution in relation to the general purpose financial report (GPFR) of the reporting unit for the financial year ended 31st December, 2005:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with the reporting guidelines of the Industrial Registrar;
- (c) the financial statements and notes give a fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable; and
- (e) during the financial year to which the GPFR relates and since the end of that year:
 - (i) meetings of the committee of management were held in accordance with the rules of the organisation including the rules of a branch concerned; and
 - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of the branch concerned; and
 - (iii) the financial records of the reporting unit have been kept and maintained in accordance with the RAO Schedule and the RAO Regulations; and
 - (iv) the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner to each of the other reporting units of the organisation; and
 - (v) no further information has been sought in any request of a member of the reporting unit or a Registrar duly made under section 272 of the RAO Schedule; and
 - (vi) no order for inspection of financial records have been made by the Commission under section 273 of the RAO Schedule.

Signed in accordance with such resolution as is passed by the committee of management



Signed at Sydney 23rd March, 2006.

Mangraviti Partners

incorporating Schofields Accountants

Chartered Accountants

INDEPENDENT AUDIT OPINION TO THE MEMBERS OF THE AUSTRALIAN RAIL, TRAM & BUS INDUSTRY UNION NEW SOUTH WALES BRANCH

Scope

The financial report comprises the statement of financial position, statement of financial performance, statement of cash flows, accompanying notes to the financial statements and the Committee of Management's Statement for the Australian Rail, Tram and Bus Industry Union, New South Wales Branch for the year ended 31 December 2005.

The Committee of Management are responsible for the preparation and true and fair presentation of the financial report in accordance with the Workplace Relations Act 1996 and the Industrial Relations Act 1996. This includes responsibility for the maintenance of adequate accounting records and internal controls that are designed to prevent and detect fraud and error, and for the accounting policies and accounting estimates inherent in the financial report.

Audit Approach

We have conducted an independent audit of the financial report in order to express an opinion on it to the members of the Branch. Our audit has been conducted in accordance with Australian Auditing Standards in order to provide reasonable assurance as to whether the financial report is free of material misstatement. The nature of an audit is influenced by factors such as the use of professional judgement, selective testing, the inherent limitations of internal controls, and the availability of persuasive rather than conclusive evidence. Therefore an audit cannot guarantee that all material misstatements have been detected.

We performed procedures to assess whether in all material respects the financial report is presented fairly, in accordance with the Workplace Relations Act 1996 and the Industrial Relations Act 1996, including compliance with Accounting Standards and other mandatory professional reporting requirements in Australia, a view which is consistent with our understanding of the Branch's financial position and its performance as represented by the results of its operations and cash flows.

We formed our audit opinion on the basis of these procedures, which included:

- examining on a test basis, information to provide evidence supporting the amounts and disclosures in the financial report, and
- assessing the appropriateness of the accounting policies and disclosures used and the reasonableness of significant accounting estimates made by the Committee of Management.

While we considered the effectiveness of the management's internal controls over financial reporting when determining the nature and extent of our procedures, our audit was not designed to provide assurance on internal controls.

Independence

In conducting our audit, we followed applicable independence requirements of Australian professional ethical pronouncements.

ACCOUNTING	AUDITING
CONSULTING	ESTATE PLANNING
FAMILY LAW	FINANCE
TAXATION	FINANCIAL PLANNING
BOOKKEEPING	LITIGATION



BURWOOD	MIRANDA	CITY
☎ 02 9744 0556	☎ 02 9744 0556	☎ 02 9264 5325
☐ 02 9744 0646	☐ 02 9744 0646	☐ 02 9744 0646

ALL CORRESPONDENCE TO PO Box 150, BURWOOD NSW 1805
EMAIL: info@mangraviti.com.au

Audit Opinion

For the purposes of the Workplace Relations Act 1996

In our opinion, the general purpose financial report of the Australian Rail, Tram & Bus Industry Union, New South Wales Branch presents fairly in accordance with applicable Accounting Standards and other mandatory professional reporting requirements in Australia as well as the requirements imposed by the Reporting Guidelines or Part 3 of Chapter 8 of Schedule 1B of the Workplace Relations Act 1996.

For the purposes of the Industrial Relations Act 1996

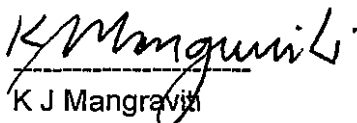
We report that we have inspected and audited the accounting records of the Australian Rail, Tram & Bus Industry Union, New South Wales Branch in relation to the year ended 31 December 2005 and report that in our opinion, satisfactory accounting records were kept by the organisation in relation to the period, including:

- (a) (i) records of the sources and nature of the income of the organisation (including income from members); and
- (ii) records of the nature and purpose of the expenditure of the organisation; and

in our opinion the accounts and other statements prepared under section 510 of the Industrial Relations Act 1991 in relation to the period were properly drawn up, so as to give a true and fair view of :

- (b) (i) the financial affairs of the organisation as at 31 December 2005; and
- (ii) the income and expenditure and surplus of the organisation for the year ended 31 December 2005;
- (c) (i) all information, being information which was reasonably wanted for the purpose of this audit, which was required and sought by us or by any person authorised by me for the purpose of the audit, was provided.

We also understand that to the extent that there was any deficiency, failure or shortcoming in relation to the matters referred to above, we must report particulars in accord with Section 514 (5) of the Industrial Relations Act.


K J Mangraviti
Partner
Mangraviti Partners
Chartered Accountants

Date 23 March, 2006.

AUSTRALIAN RAIL TRAM & BUS INDUSTRY UNION

NEW SOUTH WALES BRANCH

**STATEMENT OF FINANCIAL POSITION
As at 31st December 2005**

	Note	2005	2004
<u>CURRENT ASSETS</u>			
Cash and Cash Equivalents	3	2,543,790	2,516,573
Financial Assets	4	2,347,428	1,891,511
Receivables	5	145,690	161,187
<u>TOTAL CURRENT ASSETS</u>		<u>5,036,908</u>	<u>4,569,271</u>
<u>NON-CURRENT ASSETS</u>			
Financial Assets	6	60,959	58,564
Property	7	5,704,889	5,818,859
Investment Property	8	800,000	800,000
Plant & Equipment	9	325,747	259,863
Motor Vehicles	10	231,591	224,171
Sussex Inlet Property & Equip	11	614,997	639,911
<u>TOTAL NON-CURRENT ASSETS</u>		<u>7,738,183</u>	<u>7,801,368</u>
<u>TOTAL ASSETS</u>		<u>12,775,091</u>	<u>12,370,639</u>
<u>CURRENT LIABILITIES</u>			
Accounts Payable	12	195,071	181,820
Provisions	13	385,971	379,234
<u>TOTAL CURRENT LIABILITIES</u>		<u>581,042</u>	<u>561,054</u>
<u>TOTAL LIABILITIES</u>		<u>581,042</u>	<u>561,054</u>
<u>NET ASSETS</u>		<u>12,194,049</u>	<u>11,809,585</u>
<u>ACCUMULATED FUNDS</u>			
Reserves	14	2,137,621	2,137,621
Accumulated Surplus	15	10,056,428	9,671,964
<u>ACCUMULATED FUNDS</u>		<u>12,194,049</u>	<u>11,809,585</u>

AUSTRALIAN RAIL TRAM & BUS INDUSTRY UNION

NEW SOUTH WALES BRANCH

**STATEMENT FINANCIAL PERFORMANCE
For the Year Ended 31st December 2005**

GENERAL FUND

	2005	2004
<u>INCOME</u>		
Dividends Received	31	—
Interest Received	156,337	124,388
Unrealised Gain-Investment Fund	40,639	36,962
Rent Received-Liverpool St	37,138	41,000
Rent Received-Redfern	18,745	13,043
Members Contributions	4,903,577	4,461,157
Badges Campaign	17,645	—
Book Sales	5,107	—
Member Contributions - B Harris	—	1,096
Grant - 150 Years Rail	14,312	—
Sponsorship - 150 Years Rail	38,827	—
Other Income	1,364	—
	<hr/>	<hr/>
	5,233,722	4,677,646
	<hr/>	<hr/>
TOTAL INCOME	5,233,722	4,677,646
<u>LESS EXPENSES INCURRED</u>		
Advertising	—	13,938
Air Fares & Travelling Expenses	49,340	43,258
Audit Fees	30,881	31,470
Body Corporate Fees	74,729	114,757
Bank Charges & F.I.D. etc	3,639	2,694
Branch Council Expenses	15,278	11,081
Consultants Fees	74,553	59,670
Depreciation	276,494	304,627
Donations, Affiliations Fees & Subscriptions-Industrial	118,385	102,819
Donations, Affiliation Fees & Subscriptions-Other	8,958	5,679
Council, Executive Expenses & Lost Time	207,238	196,474
Electricity	25,076	25,019
Organising Expenses	63,785	46,980
Fringe Benefits Tax	46,968	22,028
General Expenses	41,467	22,718
Hire - Plant and Equipment	7,386	259
Honorariums-Bus & Trams	13,056	13,284
Insurances - General	29,995	25,049
Legal Expenses	25,662	74,787
Land Tax	393	—
Motor Vehicle Expenses	62,128	56,938
Members Training	18,568	78,627
Members Mortality Fund	42,500	42,500
Payroll Tax	79,972	72,088

AUSTRALIAN RAIL TRAM & BUS INDUSTRY UNION

NEW SOUTH WALES BRANCH

**STATEMENT FINANCIAL PERFORMANCE
For the Year Ended 31st December 2005**

GENERAL FUND

	2005	2004
Parking Levy	7,040	6,880
Postage	25,456	28,672
Printing and Stationery	175,974	210,903
Computer Upgrade	19,521	—
Provision Long Service Leave	7,811	3,154
Publications & Subscriptions	5,129	5,156
Remuneration-Office Holders	1,026,251	1,025,771
Remuneration-Employees/Delegates	625,238	536,983
Rail & Road Publishing & Other Costs	73,618	72,054
Rates and Taxes	23,998	23,083
Rent	1,150	—
Repairs and Maintenance	74,743	86,170
Staff Fares & Travelling	7,940	7,314
Staff Training	17,258	14,973
Staff Uniforms	3,800	5,665
Superannuation	560,702	399,202
Sustentation National Office	640,008	549,115
Telephone	115,831	128,505
Badges & Other Items	65,809	40,726
150 Years Rail	141,946	—
Political Action Campaign	64,161	—
Workcover Grant Direct Costs	—	25,391
	<hr/>	<hr/>
TOTAL EXPENSES INCURRED	4,999,835	4,536,461
	<hr/>	<hr/>
<u>NET INCOME</u>	233,887	141,185
	<hr/>	<hr/>

AUSTRALIAN RAIL TRAM & BUS INDUSTRY UNION

NEW SOUTH WALES BRANCH

**STATEMENT FINANCIAL PERFORMANCE
For the Year Ended 31st December 2005**

SUSSEX INLET PARK

	2005	2004
<u>INCOME</u>		
Rent Received - Caravans	92,013	44,368
Rent Received - Units	99,082	95,674
	<hr/>	<hr/>
	191,095	140,042
 TOTAL INCOME	 <hr/>	 <hr/>
	191,095	140,042
 <u>LESS EXPENSES INCURRED</u>		
Bank Charges & F.I.D. etc	90	—
Consultants Fees	—	2,086
Depreciation	27,092	27,537
Electricity	11,134	11,961
General Expenses	4,066	3,622
Insurances - General	10,112	9,257
Motor Vehicle Expenses	951	1,219
Rates and Taxes	16,375	14,375
Repairs and Maintenance	54,531	26,638
Telephone	2,252	3,539
Wages	68,853	61,462
	<hr/>	<hr/>
TOTAL EXPENSES INCURRED	195,456	161,696
 <u>NET LOSS</u>	 <hr/>	 <hr/>
	4,361	21,654
	<hr/> <hr/>	<hr/> <hr/>

AUSTRALIAN RAIL TRAM & BUS INDUSTRY UNION

NEW SOUTH WALES BRANCH

STATEMENT FINANCIAL PERFORMANCE
For the Year Ended 31st December 2005

BUS & TRAM PICNIC FUND

	2005	2004
<u>INCOME</u>		
Interest Received	736	467
Members Contributions	175,458	138,973
	<hr/>	<hr/>
	176,194	139,440
TOTAL INCOME	<hr/>	<hr/>
	176,194	139,440
<u>LESS EXPENSES INCURRED</u>		
Picnic Expenses	112,642	57,509
	<hr/>	<hr/>
TOTAL EXPENSES INCURRED	112,642	57,509
<u>NET INCOME</u>	<hr/>	<hr/>
	63,552	81,931
	<hr/>	<hr/>

AUSTRALIAN RAIL TRAM & BUS INDUSTRY UNION

NEW SOUTH WALES BRANCH

STATEMENT FINANCIAL PERFORMANCE
For the Year Ended 31st December 2005

BUS & TRAM TRAFFIC FUND

	2005	2004
<u>INCOME</u>		
Interest Received	573	10,195
Members Contributions	172,725	156,655
	<hr/>	<hr/>
	173,298	166,850
TOTAL INCOME	<hr/>	<hr/>
	173,298	166,850
<u>LESS EXPENSES INCURRED</u>		
Commission Paid	4,217	3,820
Fines	47,432	44,734
Legal Expenses	30,262	33,411
	<hr/>	<hr/>
TOTAL EXPENSES INCURRED	81,911	81,965
<u>NET INCOME</u>	<hr/>	<hr/>
	91,387	84,885

AUSTRALIAN RAIL TRAM & BUS INDUSTRY UNION

NEW SOUTH WALES BRANCH

**STATEMENT OF CASH FLOWS
For the Year Ended 31st December 2005**

	This Year Inflows (Outflows)	Last Year Inflows (Outflows)
CASH FLOW FROM OPERATING ACTIVITIES		
Receipts from members	5,267,256	4,949,968
Payments to suppliers and employees	(5,066,280)	(4,479,265)
Dividends received	32	—
Interest received	157,645	135,051
Rent received	246,978	194,084
Receipts – other	77,255	—
	682,886	799,838
Net cash provided by (used in) operating activities (Note 2)		
 CASH FLOW FROM INVESTING ACTIVITIES		
Proceeds from (Payment for) property, plant and equipment	(238,006)	(120,686)
Proceeds(Payments) financial assets	(427,722)	(1,289,201)
	(665,728)	(1,409,887)
Net cash provided by (used in) investing activities		
 Net increase (decrease) in cash held		
Cash at beginning of year	17,158	(610,049)
	2,505,304	3,115,353
Cash at end of year (Note 1)	2,522,462	2,505,304

NOTES TO THE STATEMENT OF CASH FLOWS

Note 1: Reconciliation of Cash

Cash at the end of the financial year as shown in the Statement of Cash Flows is reconciled to the related items in the statement of financial position as follows:

Cash at Bank and on Deposit	2,522,462	2,505,304
	2,522,462	2,505,304

AUSTRALIAN RAIL TRAM & BUS INDUSTRY UNION

NEW SOUTH WALES BRANCH

STATEMENT OF CASH FLOWS
For the Year Ended 31st December 2005

	This Year Inflows (Outflows)	Last Year Inflows (Outflows)
Note 2: Reconciliation of Cash Flow from Operations with profit from ordinary activities after income tax		
Profit from ordinary activities after income tax	384,465	286,347
Depreciation	303,586	332,164
Unrealised Gain in Investments	(40,639)	(36,962)
Change in assets and liabilities		
(Increase)/Decrease in receivables	15,496	192,087
Increase/(Decrease) in creditors	13,241	(10,309)
Increase/(Decrease) in provision for annual leave	(1,074)	33,357
Increase/(Decrease) in provision for long service leave	7,811	3,154
Cash flows from operations	<u>682,886</u>	<u>799,838</u>

AUSTRALIAN RAIL TRAM & BUS INDUSTRY UNION

NEW SOUTH WALES BRANCH

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31st December 2005

2005

2004

NOTE 1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

The financial report is a general purpose financial report that has been prepared in accordance with applicable Accounting Standards, including Australian Equivalents to International Financial Reporting Standards (AIFRS), other mandatory professional reporting requirements, the Workplace Relations Act 1996 and the Industrial Relations Act, 1996.

The financial report is prepared on an accruals basis and is based on historic costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

The following specific accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this report:

(a) Property, Plant & Equipment.

Each class of property, plant and equipment is carried at cost or at fair value less, where applicable any accumulated depreciation.

Plant and equipment

Plant and equipment are included at cost. The carrying amount is reviewed annually by the Committee of Management to ensure it is not in excess of recoverable amount.

Property for own use

Freehold land and buildings are measured on the fair value basis, being the amount for which an asset could be exchanged between knowledgeable willing parties in an arms length transaction. It is the policy of the entity to have periodic independent valuations, with annual appraisals being made by directors. The last independent valuation was as at 31 December 2003, except for leasehold property made as at 1 September 1992.

Investment property

Property held to earn rental income is separately disclosed from property held for own use. This is a change in accounting policy from the previous year and has been retrospectively applied. Investment properties are measured on the fair value basis. As with property held for own use, it is the policy of the entity to have periodic independent valuations, with annual appraisals being made by directors. The last independent valuation of Investment properties was as at 31 December 2003.

The change in fair value of investment properties are recorded in the income statement. No depreciation is provided where the fair value basis is used. This is a change in accounting policy where all upward revaluation of properties were recorded directly to the Asset Revaluation Reserve and all properties were depreciated.

AUSTRALIAN RAIL TRAM & BUS INDUSTRY UNION

NEW SOUTH WALES BRANCH

**NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended 31st December 2005**

2005

2004

(b) Income Tax

No provision for income tax is necessary, as "Trade Unions" are exempt from income tax under Section 50 -15 of the Income Tax Assessment Act 1997.

(c) Employee Entitlements

Provision for employee entitlements in the form of Long Service Leave and Accrued Annual Leave has been made for the estimated accrued entitlement of all employees on the basis of their terms of employment. In the case of Long Service Leave, the accrual has been measured by reference to periods of service and current salary rates as it is considered that this results in an amount not materially different to that achieved by discounting estimated future cash flows.

(d) Contributions

Only contributions received are brought to account. Contribution received subsequent to year end, but relating to prior to year end are brought to account as receivables.

Note 2: OPERATING SURPLUS

Operating Profit (Loss)	384,465	286,347
	<hr/>	<hr/>
Operating Surplus for the year comprises :		
General Fund	233,887	141,185
Sussex Inlet Park	(4,361)	(21,654)
Bus & Tram Picnic Fund	63,552	81,931
Bus & Tram Traffic Fund	91,387	84,885
	<hr/>	<hr/>
	384,465	286,347
	<hr/>	<hr/>

Note 3: CASH AND CASH EQUIVALENTS

Cash on Hand Head Office	1,000	1,000
Cash on Hand loco	350	350
Cash on Hand Bus & Tram	2,000	2,000
Cash on Hand Sussex	500	500
CBA Ordinary Account 2006 1001 6110	37,386	15,261
CBA Jervis Inlet 2016 1013 9182	18,529	18,256
CBA Funeral Benefit Fund 2006 0090 0973	21,396	31,315
CBA Bus & Tram Picnic Fund 2231 1000 1491	95,344	153,922

AUSTRALIAN RAIL TRAM & BUS INDUSTRY UNION

NEW SOUTH WALES BRANCH

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31st December 2005

	2005	2004
Note 3: CASH AND CASH EQUIVALENTS (Continued)		
CBA Loco General Fund	33,435	103,252
2016 1003 0224		
CBA Loco	(27)	5,000
2016 0009 0329		
CBA Loco	6,268	6,308
2016 0078 3934		
CBA Bus & Tram	66,091	79,809
2231 1004 3878		
CBA Bus & Tram	159,733	233,835
2231 1008 0134		
CBA Bus & Tram Training Levy	3,177	41,179
2231 1014 1160		
CBA Training Levy	154,263	147,475
2016 1018 8128		
CBA Loco Training Levy	136,661	69,557
2016 1023 4286		
CBA Fixed Term Deposit	141,255	134,214
CBA Cash Management Account	601,296	533,181
Cash at Bank Bill Harris Fund	—	1,714
Encompass Credit Union	8,304	—
Melbourne Credit Union	158,209	—
Encompass Credit Union	54,627	52,794
Melbourne Credit Union	2,823	9,322
CDA 7211	181,665	172,609
CDA 7309	119,002	192,031
CDA 7505	529,175	500,420
CBA Cash management Call Account	11,328	11,269
2074 1002 6973		
	<u>2,543,790</u>	<u>2,516,573</u>
Note 4: FINANCIAL ASSETS		
CBA Term Deposit - Bus 50059751	880,467	715,746
CBA Term Deposit - Bus 50060015	221,880	151,824
CBA Term Deposit - Bus 50059698	250,605	179,143
CBA Term Deposit - Bus 50059719	418,091	307,836
Chifley Financial Services	576,385	536,962
	<u>2,347,428</u>	<u>1,891,511</u>
Note 5: RECEIVABLES		
Trade Debtors	137,620	154,780
Receivables	8,070	6,407
	<u>145,690</u>	<u>161,187</u>

AUSTRALIAN RAIL TRAM & BUS INDUSTRY UNION

NEW SOUTH WALES BRANCH

**NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended 31st December 2005**

	2005	2004
Note 6: FINANCIAL ASSETS		
Listed Shares at valuation	1,216	—
Shares in Controlled Entity	10	—
CBA Credit Card Deposit	13,603	13,181
CBA Bus & Tram Credit Card Dep	10,000	10,186
CBA-Interest Bearing Deposit	36,130	35,197
	<hr/>	<hr/>
	60,959	58,564
	<hr/>	<hr/>
Note 7: PROPERTY		
Strata Property- 321 Pitt St Syd (at independent valuation 2003)	3,400,000	3,400,000
Property Liverpool St. Sydney	46,265	—
7/9-91 Renwick St Redfern- (at independent valuation 2003)	2,333,334	2,333,334
Property-33 Gordon Ave, Hamilton (at independent valuation 2003)	240,000	240,000
Deduct Prov'n for Depreciation	(314,710)	(154,475)
	<hr/>	<hr/>
	5,704,889	5,818,859
	<hr/>	<hr/>
Note 8: INVESTMENT PROPERTY		
Strata Property-185 L'pl St Syd (at independent valuation 2003)	800,000	800,000
	<hr/>	<hr/>
Note 9: PLANT & EQUIPMENT		
PittSt-Office Equip etc	543,484	444,934
Pitt St Computer Hardware	279,877	208,274
Loco Division-Office & Other Equipment	1	59,488
Loco Division-Carpet & Air Conditioner Liverpool St	12,310	12,310
Plant and Equipment	—	15,264
Bus & Tram Division-Office equipment Etc	244,804	209,234
Bus & Tram Division-Computer hardware	94,861	101,461
Newcastle-Air Conditioner	1,540	1,540
Deduct Prov'n for Depreciation	(851,130)	(792,642)
	<hr/>	<hr/>
	325,747	259,863
	<hr/>	<hr/>
Note 10: MOTOR VEHICLES		
Motor Vehicles	316,754	308,031
Deduct Prov'n for Depreciation	(85,163)	(83,860)
	<hr/>	<hr/>
	231,591	224,171
	<hr/>	<hr/>

AUSTRALIAN RAIL TRAM & BUS INDUSTRY UNION

NEW SOUTH WALES BRANCH

**NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended 31st December 2005**

	2005	2004
Note 11: SUSSEX INLET PROPERTY & EQUIP		
Leasehold Property -at valuation 1/9/92, plus cost	784,240	784,240
Furniture	86,741	84,561
Plant & Equipment	37,514	37,514
Motor Vehicle	16,800	16,800
Deduct Prov'n for Depreciation	(310,298)	(283,204)
	<u>614,997</u>	<u>639,911</u>
 Note 12: ACCOUNTS PAYABLE		
Accounts Payable-National Office	67,358	63,211
Accounts Payable-Other	33,104	40,985
GST Payable	94,609	77,624
	<u>195,071</u>	<u>181,820</u>
 Note 13: PROVISIONS		
Provision for Annual Leave	197,162	198,236
Provision for Long Service Leave	188,809	180,998
	<u>385,971</u>	<u>379,234</u>
 Note 14: RESERVES		
Asset Revaluation Reserve	<u>2,137,621</u>	<u>2,137,621</u>
<p>The adoption of Australian equivalents to International Accounting Standards requires the increase in fair value of Investment Properties to be recorded in the income statement, rather than the previous treatment of recording increases in the Assets Revaluation Reserve. The 2004 comparative year Asset Revaluation Reserve has been reduced from that previously reported in the 2004 year by \$304,816 with the offsetting adjustment recorded in accumulated funds, refer note 15.</p>		
 Note 15: ACCUMULATED FUNDS		
Unappropriated Profit B-Fwd	<u>10,056,428</u>	<u>9,671,964</u>
Movement during the year		
Operating Surplus for the year	384,464	286,347
Add: Accumulated Surplus at the beginning of the year.	9,671,964	9,080,801
Comparative year adjustment on adoption of AIFRS	-	304,816

AUSTRALIAN RAIL TRAM & BUS INDUSTRY UNION

NEW SOUTH WALES BRANCH

**NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended 31st December 2005**

	2005	2004
Note 15: ACCUMULATED FUNDS (Continued)		
Accumulated Surplus at the end of the year.	10,056,428	9,671,964

Note 16: SHARES IN CONTROLLED ENTITIES

(a) Controlled Entity Name

Australian Industrial & Skills Futures Pty Ltd
Incorporated in Australia
Percentage held- 100%

(b) On 6 November 2005 the Australian Rail, Tram & Bus Union -New South Wales Branch acquired 100% of the shares (10 shares at \$1 each) issued on incorporation.

(c) A consolidated financial report for the Economic entity has not been prepared as the controlled entity did not trade from the date of incorporation to the 31 December 2005. As at the 31 December the net assets of the controlled entity was \$10,

Note 17: RELATED PARTIES

(a) The following persons have held office during the year

N Lewocki	M Schmitzer
P Kessey	P Jenkins
R Baonza	R Hayden
L Carruthers	D Klineberg
G Panigiris	N Tesoriero
M Morey	S Higgins
A Claassens	A Barden

(b) The aggregate amount of remuneration paid to officers during the financial year is disclosed in the Statement of Financial Performance under Remuneration -Office Holders.

(c) The aggregate amount paid during the financial year to a superannuation plan in respect of officers was \$90,145(2004:\$90,334).

(d) There have been no transactions between the officers and the Branch other than those relating to their membership of the Union and the reimbursement by the Union in respect of expenses incurred by them in the performance of their duties. Such transactions have been on conditions no more favourable than those which it is reasonable to expect would have been adopted by parties at arm's length.

AUSTRALIAN RAIL TRAM & BUS INDUSTRY UNION

NEW SOUTH WALES BRANCH

**NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended 31st December 2005**

2005

2004

Note 18: FINANCIAL INSTRUMENTS
Interest Rate Risk

The Branch's exposure to interest rate risk and the effective average interest rate for each class of financial assets and financial liabilities are set out below.

31 December 2005

	Floating interest rate	Fixed 1 year	Over 1-5	Non Interest	Total
	\$	\$	\$	\$	\$
Cash	2,543,790	-	-	-	2,543,790
Financial Assets	-	1,794,646	36,130	577,601	2,408,377
	<u>2,543,790</u>	<u>1,794,646</u>	<u>36,130</u>	<u>577,601</u>	<u>4,652,167</u>

Weighted average interest rate 4%

31 December 2004

Cash	2,516,573	-	-	-	2,516,573
Financial Assets	-	1,364,735	48,378	536,962	1,950,075
	<u>2,516,573</u>	<u>1,306,171</u>	<u>48,378</u>	<u>536,962</u>	<u>4,460,648</u>

Weighted average interest rate 3.5%

Credit Risk Exposure

Credit risk is the risk that counter parties to a financial asset will fail to discharge their obligations, causing the Branch to incur a financial loss.

The credit risk exposure of the Branch to financial assets which have been recognised in the Statement of Financial Position is generally the carrying amounts.

The carrying amounts of cash and investments approximate net fair values.

Note 19: PROVIDING INFORMATION

In accordance with the requirements of the Workplace Relations Act, 1996, the attention of members is drawn to the provisions of Section 272 of Schedule 1B which reads as follows-

AUSTRALIAN RAIL TRAM & BUS INDUSTRY UNION

NEW SOUTH WALES BRANCH

**NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended 31st December 2005**

2005

2004

Note 19: PROVIDING INFORMATION (Continued)

- (1) A member of an organisation, or a Registrar, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.
- (2) The application must be in writing and must specify the period within, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.
- (3) A reporting unit must comply with an application made under (1) above.

In accordance with the requirements of the Industrial Relations Act, 1991 the attention of members is drawn to the provisions of Section 512 which reads as follows-

- (1) A member of an organisation, or the Industrial Registrar, may apply to the organisation for specified information prescribed by the regulations in relation to the organisation.
- (2) An organisation must, on the making of such an application, make the specified information available to the member or the Industrial Registrar in the manner, and within the time prescribed by the regulations.

Note 20: REGISTERED OFFICE

The registered office and principle place of business of the Branch is :

Level 4/321 Pitt St
Sydney
NSW 2000



AUSTRALIAN RAIL, TRAM AND BUS INDUSTRY UNION NEW SOUTH WALES BRANCH CONCISE REPORT TO MEMBERS

OPERATING REPORT FOR THE RTBU NSW BRANCH SCOPE OF OPERATING REPORT

This Operating Report covers:

- the activities of the Rail, Tram & Bus Union (RTBU) NSW Branch, for the calendar year 1 January 2005 to 31 December 2005;
- the results of those activities; and
- any significant changes in the nature of the activities as required under s.254 Workplace Relations Act 1996.

1. The Principle Activities & Results Of The Activities of the National Council

The RTBU (NSW) is a member based, federally register trade union representing members whose usual place of work is located within the State of New South Wales (NSW) and the Australian Capital Territory (ACT) together with members employed rail, tram (light rail) and government owned and operated bus industries. The reporting unit's activities are directed by the NSW Branch Council in accordance with its objectives and rules of registration.

The principal activities and the results of these activities fell into the following categories:

ACTIVITIES	2005 RESULTS
Making agreements with employers.	<ul style="list-style-type: none"> • 1 Federally registered enterprise agreement signed; • 1 State Wage Case variation
Implementation of Branch Council's membership agenda, including providing assistance and strategic advice to individual members in relation to workplace issues.	<ul style="list-style-type: none"> • Received application for admittance of 1,573 new members (Bus and Rail Division).
Representing members in tribunals and related institutions.	<ul style="list-style-type: none"> • 99 appeals before NSW Transport Appeals Board (TAB) (74 Rail Division & 25 Bus Division).
Electing representatives to peak trade union bodies in NSW.	<ul style="list-style-type: none"> • 6 delegates and 5 alternate delegates (Rail Division) and 2 delegates (Bus Division) nominated to Unions NSW (Labor Council of NSW).
Attending meetings called by peak union bodies in NSW.	<ul style="list-style-type: none"> • Attended 35 Unions NSW meetings.
Making submissions on behalf of the branch to inquiries and any proceedings affecting the industry or employment in the industry.	<ul style="list-style-type: none"> • No submissions were made in 2005.
Training delegates & representatives.	<ul style="list-style-type: none"> • 136 Workplace delegates (Rail Division) were trained, 51 (Bus Division) were trained.
Produced and distributed circulars, bulletins, newsletters and materials as authorised by the union.	<ul style="list-style-type: none"> • Produced and distributed: <ul style="list-style-type: none"> _ 5 copies of union journal Road & Rail (Rail & Bus Division); _ 287 membership bulletins (220 Rail Division and 67 Bus Division); and _ 22 newsletters (11 RTBU News, 1 Women's Newsletter, 6 LocoExpress and 4 Around the Tracks).

AUSTRALIAN RAIL, TRAM AND BUS INDUSTRY UNION

NEW SOUTH WALES BRANCH

CONCISE REPORT TO MEMBERS



2. Any Significant Changes In Activities

No rules were amended during the reporting period.

3. Details Of Any Significant Changes In Financial Affairs

Significant changes in the RTBU's (NSW) financial affairs included:

- an increase in accumulated funds of \$384,464 for the operating year to 31 December 2005;
- a increase in membership contributions of \$493,879 for the operating year to 31 December 2005; and
- increase in union fees of \$1.00 per week per member (excluding Locomotive Division Members).

4. Details Of The Rights Of Members To Resign Affairs

All members of the RTBU (NSW) have the right to resign from the union in accordance with Rule 14, Resignation from Membership, of the Rules of the Rail Tram and Bus Industry Union.

5. Details Of Officers And Members Who Hold Positions As Trustees Or Company Directors

The member(s) listed below hold the following position(s) as trustees or company directors:

OFFICIAL	ORGANISATION
Nick Lewocki	<ul style="list-style-type: none"> • an Employee Representative appointed to the Trustee Board of the State Trustee Corporation • a Director of the Trades Hall Association • a Director of Australian Industrial and Skills Forum Pty Ltd
Alex Claassens	• a Director of Australian Industrial and Skills Forum Pty Ltd
Doug Klineberg	• a Director of Australian Industrial and Skills Forum Pty Ltd
Mark Morey	• Company Secretary of Australian Industrial and Skills Forum Pty Ltd

6. Other Relevant Information

The RTBU managed the New Generation Holiday Camp at Jervis Bay on behalf of the membership. (See financial statement for more details).

7. Prescribed Information

Number Of Members

As at the 31 December 2005 there were 16,697 members of the RTBU.

Numbers Of Employees

As at the 31 December 2005 the RTBU employed 22 full-time employees and 1 Part-time employee with a total number of 24.5 employees on a full-time equivalent basis.

POSITION	No. OF EMPLOYEES	
	(Full/Time)	(Part/Time)
Elected Paid Officials	7	0
Offices of the Union	8	0
Office Manager	1	0
Clerical Support	9	0
New Generation Holiday Camp	1	1 (0.5 F/T)



AUSTRALIAN RAIL, TRAM AND BUS INDUSTRY UNION NEW SOUTH WALES BRANCH CONCISE REPORT TO MEMBERS

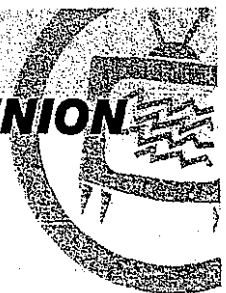
Members Of The Committee Of Management

The members of Branch Council during the year ending 31 December 2005:

NAME	DIVISION/POSITION	PERIOD OF APPOINTMENT
Robert (Bob) Hayden	Branch President	01.01.05 – 31.12.05
Peter Jenkins	Senior Branch Vice President	01.01.05 – 31.12.05
Phillip Kessey	Junior Branch Vice President	01.01.05 – 31.12.05
Nick Lewocki	Branch Secretary	01.01.05 – 31.12.05
Mick Schmitzer	Assistant Branch Secretary	01.01.05 – 31.12.05
Joanne McCallum	Operations	01.01.05 – 31.12.05
Mick Cartwright	Operations	01.01.05 – 31.12.05
Ken Mooney	Operations	01.01.05 – 31.12.05
Gary Stewart	Operations	01.01.05 – 31.12.05
Fred El Bahou	Operations	01.01.05 – 31.12.05
Geoff Quinn	Operations	01.01.05 – 31.12.05
Dallas Kriss	Operations	01.01.05 – 31.12.05
Robert Conolly	Operations	01.01.05 – 31.12.05
Graham Bennett	Operations	01.01.05 – 31.12.05
Alex Claassens	Locomotive	01.01.05 – 31.12.05
Stephen Wright	Locomotive	01.01.05 – 31.12.05
Allan Barden	Locomotive	01.01.05 – 31.12.05
Mick Bindley	Locomotive	01.01.05 – 31.12.05
Shan Rathinam	Locomotive	01.01.05 – 31.12.05
Mark Sheargold	Locomotive	01.01.05 – 9-8-05
Ron Simmons	Locomotive	01.01.05 – 31.12.05
Paul Thompson	Locomotive	01.01.05 – 31.12.05
Malcolm Decker	Administration/Professional	01.01.05 – 31.12.05
Danny Berghofer	Administration/Professional	01.01.05 – 31.12.05
Paul Tuck	Administration/Professional	01.01.05 – 31.12.05
Neil Munro	Administration/Professional	01.01.05 – 31.12.05
Ling Chan	Administration/Professional	01.01.05 – 31.12.05
Angus Disher	Administration/Professional	01.01.05 – 31.12.05
Max Harrison	Administration/Professional	01.01.05 – 31.12.05
Paul Douglas	Administration/Professional	01.01.05 – 31.12.05
Gary Talbot	Infrastructure	01.01.05 – 31.12.05
Joe Princi	Infrastructure	01.01.05 – 31.12.05
Mark Zirn	Infrastructure	01.01.05 – 31.12.05
Gerald Morris	Infrastructure	01.01.05 – 31.12.05
Garry Ireland	Infrastructure	01.01.05 – 31.12.05
Mark Dickson	Infrastructure	01.01.05 – 31.12.05
Stanley Buttriss	Infrastructure	01.01.05 – 31.12.05
Raul Baonza	Tram & Bus	01.01.05 – 31.12.05
Peter Jenkins	Tram & Bus	01.01.05 – 31.12.05
Darryl Aldridge	Tram & Bus	01.01.05 – 31.12.05
Kelly Budden	Tram & Bus	01.01.05 – 31.12.05
Mark Delohery	Tram & Bus	01.01.05 – 31.12.05
Darryl Malone	Tram & Bus	01.01.05 – 31.12.05
John Dale	Tram & Bus	01.01.05 – 31.08.05
Sean Roser	Workshops	01.01.05 – 31.12.05
Ravichandra Venugopal	Workshops	01.01.05 – 31.12.05
Ismail Haywood	Workshops	01.01.05 – 31.12.05
Clarence Edwards	Workshops	01.01.05 – 31.12.05
David Harvey	Workshops	01.01.05 – 31.12.05

Signed 23 March, 2006 by Nick Lewocki in accordance with a resolution of the Committee of Management.

AUSTRALIAN RAIL, TRAM AND BUS INDUSTRY UNION NEW SOUTH WALES BRANCH CONCISE REPORT TO MEMBERS



CONCISE FINANCIAL REPORT FOR THE YEAR ENDED 31st DECEMBER, 2005

The Committee of Management of the Australian Rail, Tram & Bus Industry Union, New South Wales Branch has resolved to provide a concise financial report to members for the financial year ended 31 December 2005.

The concise financial report has been derived from the full report and cannot be expected to provide as full an understanding of the financial performance, financial position and financial and investing activities of the branch as the full report. A copy of the full report and auditor's report will be sent to any member who request them free of charge.

Members are advised of the following provisions :

RAO Schedule of the Workplace Relations Act 1996

272 Information to be provided to members or Registrar

- (1) A member of a reporting unit, or a Registrar, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.
- (2) The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.
- (3) A reporting unit must comply with an application made under subsection (1).

Section 517 of the Industrial Relations Act 1996

In accordance with Section 517 of the Industrial Relations Act a copy of the Auditor's Report, Accounts and Statements will be supplied free of charge to members who request same.

Certificates required to be given under the Act's by the Accounting Officer and Committee of Management have been completed in accordance with the provisions of the Act's and contain no qualifications.

STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 31st DECEMBER, 2005

	2005	2004
	\$	\$
Revenue from ordinary activities:		
Member Contributions	5,251,760	4,757,881
Interest Received	157,646	135,051
Rent	246,978	194,082
Other Income	117,927	36,962
Expense from ordinary activities		
Remuneration – Office Holders	1,026,251	1,025,771
Remuneration – Employee/Delegates	625,238	536,983
Superannuation	560,702	399,202
Sustentation National Office	640,008	549,115
Depreciation	303,586	332,164
Other Expenses	2,234,062	1,994,394
Net Surplus from Ordinary Activities	384,464	286,347
Net Increase(reduction) in Asset Revaluation Reserves	-	(666,666)
Total Change in Accumulated Funds	384,464	(380,319)



AUSTRALIAN RAIL, TRAM AND BUS INDUSTRY UNION NEW SOUTH WALES BRANCH CONCISE REPORT TO MEMBERS

STATEMENT OF FINANCIAL POSITION AS AT 31st DECEMBER, 2005

	2005 \$	2004 \$
Current Assets		
Cash on hand and cash equivalents	2,543,790	2,516,573
Financial Assets	2,347,428	1,891,511
Receivables	145,690	161,187
TOTAL CURRENT ASSETS	5,036,908	4,569,271
Non-Current Assets		
Financial Assets	60,959	58,564
Property, Office Equipment and Motor Vehicles-own use	6,877,224	6,942,804
Investment Property	800,000	800,000
TOTAL NON-CURRENT ASSETS	7,738,183	7,801,368
TOTAL ASSETS	12,775,091	12,370,639
Current Liabilities		
Accounts Payables	195,071	181,820
Provisions	385,971	379,234
TOTAL CURRENT LIABILITIES	581,042	561,054
TOTAL LIABILITIES	581,042	561,054
NET ASSETS	12,194,049	11,809,585
ACCUMULATED FUNDS		
Reserves	2,137,621	2,137,621
Accumulated Funds	10,056,428	9,671,964
TOTAL ACCUMULATED FUNDS	12,194,049	11,809,585

STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31st DECEMBER, 2005

	2005 \$	2004 \$
CASH FLOW FROM OPERATING ACTIVITIES		
Receipts from Members	5,267,256	4,949,968
Interest Received	157,645	135,051
Rent Received	246,978	194,084
Other	77,287	-
Payments to Suppliers	(5,066,280)	(4,479,265)
NET CASH PROVIDED BY OPERATING ACTIVITIES	682,886	799,838
CASH FLOW FROM INVESTING ACTIVITIES		
Payment for Property, Plant and Equipment	(238,006)	(120,686)
Payment for Purchase of Investments	(427,722)	(1,289,201)
NET CASH USED IN INVESTING ACTIVITIES	(665,728)	(1,409,887)
NET CASH INCREASE	17,158	(610,049)
CASH AT THE BEGINNING OF THE YEAR	2,505,304	3,115,353
CASH AT THE END OF THE YEAR	2,522,462	2,505,304

NOTE TO THE CONCISE FINANCIAL REPORT

The adoption of Australian Equivalents to International Accounting Standards during the year has required the restatement of certain 2004 year comparative information.

AUSTRALIAN RAIL, TRAM AND BUS INDUSTRY UNION

NEW SOUTH WALES BRANCH

CONCISE REPORT TO MEMBERS



COMMITTEE OF MANAGEMENT STATEMENT

On 23 March 2006 the Committee of Management of the Australian Rail Tram & Bus Industry Union, New South Wales Branch passed the following resolution in relation to the general purpose financial report (GPFR) of the reporting unit for the financial year ended 31st December, 2005:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with the reporting guidelines of the Industrial Registrar;
- (c) the financial statements and notes give a fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable; and
- (e) during the financial year to which the GPFR relates and since the end of that year:
 - (i) meetings of the committee of management were held in accordance with the rules of the organisation including the rules of a branch concerned; and
 - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of the branch concerned; and
 - (iii) the financial records of the reporting unit have been kept and maintained in accordance with the RAO Schedule and the RAO Regulations; and
 - (iv) the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner to each of the other reporting units of the organisation; and
 - (v) no further information has been sought in any request of a member of the reporting unit or a Registrar duly made under section 272 of the RAO Schedule; and
 - (vi) no order for inspection of financial records have been made by the Commission under section 273 of the RAO Schedule.

Signed 23 March 2006 by Nick Lewocki in accordance with such resolution as is passed by the committee of management.



AUSTRALIAN RAIL, TRAM AND BUS INDUSTRY UNION NEW SOUTH WALES BRANCH CONCISE REPORT TO MEMBERS

AUDITOR'S CERTIFICATE

Workplace Relations Act 1996

In our opinion, the Concise Financial Report of the Australian Rail, Tram & Bus Industry Union for the year ended 31st December, 2005 is in accordance with the full audited general purpose financial report available for inspection my members. The Audit opinion express in that report is as follows :

In our opinion, the general purpose financial report of the Australian Rail, Tram & Bus Industry Union, New South Wales Branch presents fairly in accordance with applicable Accounting Standards and other mandatory professional reporting requirements in Australia as well as the requirements imposed by the Reporting Guidelines or Part 3 of Chapter 8 of Schedule 1B of the Workplace Relations Act 1996.

Industrial Relations Act 1996

I certify that the above summary is a fair and accurate summary of the Report, Accounts and Statements of the Australian Rail, Tram & Bus Industry Union for the year ended 31st December, 2005. My Auditors Report did not contain particulars of any deficiency, failure or shortcomings as referred to in the Industrial Relations Act .

K.J. MANGRAVITI
PARTNER
MANGRAVITI PARTNERS
CHARTERED ACCOUNTANTS
REGISTERED COMPANY AUDITOR
DATE 23 March 2006



Australian Government
Australian Industrial Registry

Level 8, Terrace Towers
80 William Street, East Sydney, NSW 2011
Telephone: (02) 8374 6666
Fax: (02) 9380 6990

Mr N Lewocki
Branch Secretary
Australian Rail Tram & Bus Industry Union
New South Wales Branch
Level 4, 321 Pitt Street
SYDNEY NSW 2000

Dear Mr Lewocki

**Re: Lodgement of Financial Statements and Accounts for the ARTBIU New South Wales
Branch for the year ending 31 December 2005 (FR2005/612)**

Receipt is acknowledged of the abovementioned financial statements and accounts, which were lodged in the Registry on 26 May 2006.

Recovery of Wages Activity

I am enclosing for your future reference a copy of the Industrial Registrars Reporting Guidelines. Please note that for future financial returns your organisation is required to include certain declarations relating to any recovery of wages activity that may be undertaken. Please refer to pages 5 – 7 of the attached guidelines for detailed information.

If the reporting unit (the branch) has not undertaken any recovery of wages activity please include a statement to this effect.

The financial statements and accounts have been filed, and may be viewed on the internet at www.e-airc.gov.au/139vnsw/financial.

Yours sincerely,

A handwritten signature in cursive script, appearing to read 'Belinda Penna'.

Belinda Penna
For Deputy Industrial Registrar

8 June 2006