Level 8, Terrace Towers 80 William Street, East Sydney, NSW 2011 Telephone: (02) 8374 6666

Fax: (02) 9380 6990

Ref: FR2006/615-[139V-SAN]

The Branch Secretary Australian Rail, Tram and Bus Industry Union South Australian & Northern Territory Branch P O Box 195 WOODVILLE SA 5011

Dear Sir

Financial Return - year ending 31 December, 2006

Our records show the organisation's financial year ended recently. This letter outlines some of the things you must do to meet your financial reporting obligations and when you have to do them. For simplicity, we will call the documents you have to lodge with us your *financial return*.

This letter is intended as guide to the law applicable on the date of this letter, and should not be used as a substitute for legal or accounting advice. We only summarise some of the reporting requirements in this letter. More detailed information is at the end of this letter.

Information on AIRC Website

We recommend you and your accountant/auditor also refer to the following documents on the Commission's website at www.airc.gov.au:

- RAO Schedule
- RAO Regulations
- Registrar's Reporting Guidelines All GPFR's must comply with these Guidelines. Please note
 that the Guidelines set out requirements that are in addition to those required by the Australian
 Accounting Standards.
- RAO Fact Sheets These Fact Sheets explain the requirements of the RAO Schedule many of them deal with financial reporting matters.

Reporting Unit

Under the provisions of the Registration and Accountability of Organisations Schedule (RAO), Schedule 1 of the *Workplace Relations Act 1996*, reporting entities are known as "reporting units". Where an organisation is **not** divided into branches the reporting unit is the whole of the organisation. Where an organisation **is** divided into branches each branch will be a reporting unit unless the Industrial Registrar has determined a division of the organisation into reporting units on an alternative basis. We can discuss this with you if you need more information.

For simplicity, we will use the term "reporting unit" in this letter.

Industrial Registrar's Guidelines

The Industrial Registrar's reporting guidelines set out certain disclosure requirements in addition to those prescribed by Australian Accounting Standards having in mind the nature of organisations registered under the Workplace Relations Act.

The disclosure requirements prescribed by the reporting guidelines are directed towards providing members of the reporting unit with information to enable them to gauge the performance of the committee of management and other holders of office in relation to the financial management of the reporting unit. In addition, the reporting guidelines seek to improve the quality of information available to users of the financial report about the reporting unit's economic support of, or economic dependency on, other reporting units of the organisation.

Timeline Planner and Checklist

We have attached a <u>Timeline/Planner</u> (Attachment A) to help you **plan** your financial return and carry out all the necessary steps. We have also attached a <u>Document Checklist</u> (Attachment B) to **check** your documents before lodging them in the Registry. Both documents are abbreviated summaries of the relevant provisions of the RAO Schedule, RAO Regulations and the Industrial Registrar's Reporting Guidelines.

In the following section we describe some of the documents your reporting unit must prepare and the sequence of their preparation and completion.

Three Reports

Your reporting unit must prepare two reports <u>as soon as practicable</u> after its financial year, which, together with the Auditor's Report, comprise the reporting unit's financial return.

- 1. **General Purpose Financial Report** this must comply with the Australian Accounting Standards and the Industrial Registrar's Reporting Guidelines. The GPFR consists of:
 - (a) Financial Statements containing:
 - · a profit and loss statement, or other operating statement; and
 - · a balance sheet; and
 - · a statement of cash flows; and
 - any other statements required by the Australian Accounting Standards;
 and
 - (b) Notes to the Financial Statements containing:
 - notes required by the Australian Accounting Standards; and
 - information required by the Industrial Registrar's Reporting Guidelines under section 255 including disclosures related to any recovery of wages activity; and
 - (c) Committee of Management Statement as required by the Registrar's Reporting Guidelines (a sample certificate for illustrative purposes is at Attachment C) including declarations related to the recovery of wages activity.
- 2. **Operating Report** this report includes a review of your <u>reporting unit's</u> principal activities for the year and other specified information.

Your reporting unit must appoint an auditor to audit the GPFR and to provide:

3. an Auditor's Report.

First Meeting (Committee of Management)

For simplicity, we will call the meeting at which the committee of management first considers the GPFR the first meeting. At the first meeting your committee, if satisfied that all is in order, will resolve to express its opinion on the GPFR and complete a Committee of Management Statement.

The Auditor

After the first meeting, the auditor takes the GPFR and the Committee of Management Statement and prepares a report on the GPFR. In practice, your auditor may have already completed most of his or her examination of your accounts. The auditor may only be waiting on the Committee to pass the required resolution and make the Statement before signing the report the same day.

Informing Your Members

Your reporting unit must provide free of charge to the general membership, copies of the GPFR, the Operating Report and the Auditor's Report. RAO calls these the "full report". Under certain circumstances, your reporting unit can provide a more limited *concise report*.

The reporting unit can meet its obligation to provide copies of the full or concise report to members by publishing the report in a journal that is available to the members free of charge.

A reporting unit may meet this obligation in whole or in part by publication of the report in a journal published on a web site on the Internet dependent on:

- a. the extent of the accessibility of the members of the reporting unit to the Internet; and
- b. that the members are notified by the reporting unit in the usual manner in which it communicates with its members that the report has been so published at a specified Internet address.

The report must be provided within 5 or 6 months from the end of the financial year, depending on the internal arrangements of the organisation for the presentation of its financial reports.

The Second Meeting - if it is a General Meeting of Members

After providing the full report to members it must be presented to a general meeting of members. For simplicity this is referred to as the *second meeting*.

Your reporting unit must always allow a minimum of 21 days for members to receive the full report before presenting it to a general meeting of members (s265(5)). The purpose of the interval is to enable the members to have time to consider the report and, if they wish, to attend the second meeting to discuss it.

If the rules of the organisation permit a general meeting to be a series of meetings held at different locations, the full report may be presented to such a series of meetings. In this case the 'date' of the general meeting is taken to be the date of the last meeting in the series (see s266(2)).

The Second Meeting - if it is a Committee of Management Meeting

If the rules of your organisation contain a provision that allows up to 5% of members to demand a general meeting to be held consider the report (see s266(3)), it is permissible to present the report directly to a Committee of Management meeting.

Lodge full report within 14 days of meeting

You must lodge a copy of the full report and any concise report in the Industrial Registry within 14 days of the second meeting. For your convenience you are encouraged to lodge the material electronically (see eFiling Tab at www.airc.gov.au).

The Secretary (or another officer appropriately authorised under the rules of the organisation) must *certify* that the full report is a copy of the one provided to members <u>and</u> presented to the second meeting and provide the date of the meeting (a sample certification for illustrative purposes is at *Attachment D*).

When we receive your return we will check that it includes the information you must provide your members and that you have provided it to them correctly.

Complying with time limits

This letter has outlined some of the steps in preparing and lodging your return. Many of the steps must be completed within fixed time limits.

Failure to complete them in time could make your reporting unit or its officers liable to financial or "civil penalties".

Extensions of Time

We appreciate that sometimes circumstances beyond your reporting unit's control may delay completion of a financial return. If you believe your reporting unit is going to be unable to meet a time limit tell us as soon as you know. We can advise you if the step is one for which you may apply under RAO to the Industrial Registrar for extra time to complete. The maximum extra time allowed can be no more than one month.

Contact the Registry

We encourage you to contact the Registry on (02) 8374 6618 or by e-mail at belinda.penna@air.gov.au as early as possible if you believe preparation or lodgment of your return will be delayed or if you have any queries. We can offer you advice on procedures but we cannot give you legal or accounting advice.

Yours sincerely

For Deputy Industrial Registrar

Borner Penn

19 January 2007

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TIMELINE/ PLANNER

| Financial reporting period ending: | 1 1 | |
|---|-----|--|
| FIRST MEETING: | | as soon as practicable |
| Prepare General Purpose Financial Report (including Committee of Management Statement in accordance with C of M resolution) and Operating Report - s253(1), s254(1) | 1 1 | after end of financial year |
| | | |
| Auditor's Report prepared and signed and given to the Reporting Unit - s257 | 1 1 | within a reasonable time of having received the GPFR |
| | | 1 |
| Provide full report free of charge to members. | | |
| (a) if the report is to be presented before a General Meeting (which must be held within 6 months after the end of the financial year), the report must be provided to members 21 days before the General Meeting, or | / / | |
| (b) in any other case including where the report is presented to a Committee of Management meeting, the report must be provided to members within 5 months of end of financial year. | / / | |
| (obligation to provide full report may be discharged by provision of a concise report s265(1)) | | |
| | | |
| SECOND MEETING: | | |
| Present full report to: | | |
| (a) General Meeting of Members - s266 (1),(2), or | , , | within 6 months of end of financial year |
| (b) where rules of organisation allow, a Committee of Management meeting - s266 (3) | / / | within 6 months of end of financial year |
| | | |
| Lodge full report (including any concise report) in the Industrial Registry together with secretary's certificate (or other officer authorised by the rules of the organisation) - s268 | / / | within 14 days of meeting |
| | | |

Note: The legislation makes limited provision for extensions of time concerning the provision of the full report to members and the presentation of the full report to a general meeting etc however the maximum extra time allowed can be no more than one month.

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Attachment B

Documents Checklist

You can use this checklist as soon as possible after the financial year ends to ensure you have all the necessary documents prepared and that those documents contain all information required by RAO.

You can also use this checklist to ensure all documents in your financial return are complete before lodging them in the Registry.

| No | Document | ✓ | | | | | | |
|----|---|--------------|--|--|--|--|--|--|
| 1 | General Purpose Financial Report | | | | | | | |
| | Does the report contain a Profit and Loss Statement? | - | | | | | | |
| | Does the report contain a Balance Sheet? | | | | | | | |
| | Does the report contain a Statement of Cash Flows? | | | | | | | |
| | Does the report contain notes to the financial statements as required by AAS and the | | | | | | | |
| | reporting guidelines? | | | | | | | |
| | Does the report contain all other information required by the reporting guidelines? | | | | | | | |
| 2 | Committee of Management Statement | | | | | | | |
| | Is the statement signed by the officer responsible for undertaking functions necessary to | | | | | | | |
| | enable the reporting unit to comply with RAO? | | | | | | | |
| | Is the statement dated? | | | | | | | |
| | Is the statement in accordance with a resolution of the committee? | | | | | | | |
| | Does the statement specify the date of the resolution? | | | | | | | |
| | Does the statement contain declarations required by the reporting guidelines? | _ | | | | | | |
| | Does the statement contain declarations relating to any recovery of wages activity? | | | | | | | |
| 3 | Auditor's Report | | | | | | | |
| | Is the Report dated and signed by the auditor? | | | | | | | |
| | Is the name of the auditor clear? | _ | | | | | | |
| | Are the qualifications of the auditor on the report? | | | | | | | |
| | Has the auditor expressed an opinion on all matters required? | | | | | | | |
| 4 | Operating Report | | | | | | | |
| | Is the report signed and dated? | + | | | | | | |
| | Does the report provide the number of members? | - | | | | | | |
| | Does the report provide the number of employees? | | | | | | | |
| | Does the report contain a review of principal activities? | | | | | | | |
| | Does the report give details of significant changes? | | | | | | | |
| | Does the report give details of right of members to resign? | | | | | | | |
| | Does the report give details of superannuation trustees? | | | | | | | |
| | Does the report give details of membership of the committee of management? | | | | | | | |
| 5 | Concise report* | | | | | | | |
| | | | | | | | | |
| 6 | Certificate of Secretary or other Authorised Officer | | | | | | | |
| | Is the certificate signed and dated? | | | | | | | |
| | Is the signatory the secretary or another officer authorised to sign the certificate? | ļ | | | | | | |
| | to the date that the remark the manual and the manual bar at the district of () | 1 | | | | | | |
| | Is the date that the report was provided to members stated? | | | | | | | |
| | Is the date of the Second Meeting at which the report was presented stated? | | | | | | | |
| | | | | | | | | |

^{*} This is an optional way of providing documents to members (see RAO s265(3) and RAO Reg. 161).

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| |

Committee Of Management Statement

| On | | _/ | / | [da | te | of | mee | ting] | the | Comn | nittee | of | Ма | nageı | ment | of |
|-------|--|--|--|--------------------|------------------|----------------------|-------------------|---------------------|-----------|------------|-----------|----------|---------|-------------------|--------------------|------------------|
| | | | | | | • | • | unit] pas | | | • | | | | _ | eneral |
| purp | ose finar | ncial re | eport (GPF | R) of th | ne rep | oorting | unit fo | r the fina | ancial ye | ar ende | d | ./ | / | [date | <i>:]</i> : | |
| The | Committ | ee of | Manageme | ent decl | ares | in relati | on to | the GPF | R that ir | ı its opir | nion: | | | | | |
| (a) | the financial statements and notes comply* with the Australian Accounting Standards; | | | | | | | | | | | | | | | |
| (b) | the fina | e financial statements and notes comply* with the reporting guidelines of the Industrial Registrar; | | | | | | | | | | | | | | |
| (c) | | financial statements and notes give a true and fair view* of the financial performance, financial position cash flows of the reporting unit for the financial year to which they relate; | | | | | | | | | | | | | | |
| (d) | | | sonable gr and payab | | to b | elieve tl | nat the | e reporti | ng unit v | vill be a | ble to pa | ay its c | lebts a | s and | d wher | 1 they |
| (e) | during | the | financial | year | to | which | the | GPFR | relate | s and | since | the | end | of | that | year: |
| | (i) | | tings of th | | | | | | | | accord | ance | with th | ne ru | ules c | f the |
| | (ii) | | inancial aff nisation inc | | | | | | | | in acco | rdanc | e with | the r | rules o | of the |
| | (iii) | | inancial red Schedule | | | | | | been* k | ept and | d mainta | ined i | n acco | ordan | ce wit | the |
| | #(iv) | have | e the orgar been* kep rganisation | t, as fa | | | | | | | | | | | | |
| | #(v) | | nformation r section 27 | | | | | | | | | | | | | made |
| | #(vi) | | has beer | | | | | | | pection | of final | ncial i | ecords | s ma | ide b | y the |
| Add | the follo | wing it | any recove | ery of w | vage | s activit | y has | been un | dertakei | n during | the fina | ncial y | ear] | | | |
| (f) | in rela | ation to | recovery | of wage | es ac | tivity: | | | | | | | | | | |
| | (i) | | financial cordance w | | | | | | | | | | | | | ed in |
| | (ii) | und | committee der subsect ich revenue | tion 257 | 7(1) (| of the R | AO S | chedule | all recov | very of v | wages a | ctivity | by the | repo | dit req rting u | uired Init in |
| | (iii) | oth oth | fees or rei er contribu er than re ancial state | tions w ported | ere in th | deducte | d fror | m mone | ys recov | ered fr | om emp | loyers | on be | ehalf | of wo | rkers |
| MS AI | (iv) | by rec | t prior to er way of a overy of wa ker in reco | writter ages ac | n pol ctivity | icy all f , and a | ees to ny like | o be ch ly reque | arged o | r reimb | urseme | nt of e | expens | ses re Is in a | equire | d for for a |
| VI | ·` | | | | | | | | | | | | | | JULUA | |

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| (v) | no fees or reimbursemer other contributions were until distributions of recov | deducted from mone | eys recovered from e | wages activity or o employers on behal | donations or f of workers |
|---------------|---|-----------------------|------------------------|---|------------------------------|
| For Comm | ittee of Management: | | [name of designated | d officer per section | 243 of the |
| RAO Sche | dule] | | | | |
| Title of Offi | ice held: | | | | |
| Signature: | | | | | |
| Date: | • | | | | |
| Where comp | liance or full compliance ha | s not been attained - | set out details of non | compliance instead | • |
| | levant these may be modificularies and the RA | | | been made by the | |
| | | | | | |
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Certificate of Secretary or other Authorised Officer¹

s268 of Schedule 1B Workplace Relations Act 1996

I [name] being the [title of office] of the [name of the organisation] certify:

- that the documents lodged herewith are copies of the full report, [and the concise report]², referred to in s268 of the RAO Schedule; and
- that the [full report <u>OR</u> concise report]³, was provided to members on [insert date]; and
- that the full report was presented to [a general meeting of members **OR** the last of a series of general meetings of members **OR** a meeting of the committee of management]³ of the reporting unit on *linsert date!*: in accordance with section 266 of the RAO Schedule.

| unit on [insert date]; in accordance with section 266 of the RAO Schedule. | Orting |
|--|--------|
| Signature | |
| Date: | |

- (a) the secretary; or
- (b) an officer of the organisation other than the secretary who is authorised by the organisation or by the rules of the organisation to sign the certificate mentioned in that paragraph.

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¹RAO regulation 162 prescribes the designated officer for the purpose of RAO schedule s268 as:

²Only applicable where a concise report is provided to members

³Insert whichever is applicable



RAIL TRAM & BUS INDUSTRY UNION

AUSTRALIAN RAIL, TRAM AND BUS INDUSTRY UNION

South Australian & Northern Territory Branch 63 Ledger Road, BEVERLEY SA 5009 ABN No. 18 927 056 991

Telephone: (08) 82432511 FreeCell: 1800 801063 Facsimile: (08) 8243 2566

Email: theteam@artbiusant.org.au

Please address all correspondence to the Secretary

Ref: Industrial Registrar doc.

Thursday 28th June 2007.

Deputy Industrial Registrar, Australian Industrial Registry, Level 8, Terrace Towers, 80, William Street, EAST SYDNEY, N. S. W. 2011.

Attention Stephen Kellett.

Dear Sir,

Re: Australian Rail Tram and Bus Industry Union (trading as the Rail Tram and Bus Union: SA/NT Branch – FINANCIAL STATEMENTS OF THE UNION for the year ending 31/12/2006.

Please find attached duplicate copies of the documents listed below, which we forward for lodgment in order to fulfill the reporting requirements of the Act.

- Financial Statements for the year ending 31st December 2006, and Auditors Report – two (2) copies.
- Committee of Managements Certificate dated 16th April 2007.
- A copy of the Notice which was forwarded to all Union members at all locations where RTBU members are employed, together with a copy of the Full Report, the notice being dated Wednesday 23^{trd} May 2007.
- The Secretary's Certificate dated June 2007.
- Accounting Officers Certificate dated 17th April 2007.

Please note, the above information has also been circulated to the membership via posting on the Branch website at www.artbiusant.org.au

The Financial Statement was first presented to the Branch Executive at its meeting on Wednesday 4th April 2007.

Following the circulation of the full Financial Statement to all members in all locations, the Financial Statement was presented to the Branch Council at its meeting on <u>Wednesday 27th June 2007.</u>

Should you require any further information regarding the General Purpose Financial Report (GFPR) for the year ending 31st December 2006, please do not hesitate to contact me.

Trusting the Branch has fulfilled its reporting requirements as required by the RAO schedules and regulations under the Workplace Relations Act of 1996 in relation to the above,

Regards,

Ashley Waddell.

Branch Secretary.



RAIL TRAM & BUS INDUSTRY UNION

AUSTRALIAN RAIL, TRAM AND BUS INDUSTRY UNION

South Australian & Northern Territory Branch 63 Ledger Road, BEVERLEY SA 5009

ABN No. 18 927 056 991

Please address all correspondence to the Secretary

Telephone: (08) 82432511 FreeCell: 1800 801063 Facsimile: (08) 8243 2566

Email: theteam@artbiusant.org.au

Wednesday 23rd May 2007.



Would all Members and Delegates please note that in accordance with the Workplace Relations Act of 1996, the Rail Tram and Bus Industry Union, South Australia/Northern Territory Branch is required to provide all members with information associated with the financial affairs of the Union for the year ended 31/12/2006.

I am forwarding a full copy of the Financial Statements and Auditors Report (via facsimile or via Australia Post) to all locations where RTBU SA/NT Members are employed in order to comply with those obligations under the Act. I would therefore request that all Delegates ensure that a copy of the Audit Report is made available to members by posting on the Notice Board (where provided) or by other means.

In addition a copy will be available on the Branch website, and I would request that Delegates also ensure that members are aware of this facility. The website for the RTBU is www.artbiusant.org.au

Should any member require a personal copy, please contact the Branch office on 08 8 243 2511, facsimile 08 8243 2566 or email theteam@artbiusant.org.au

Ashley Waddell.

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Branch Secretary.

SECRETARY'S CERTIFICATE.

I, ASHLEY JOHN WADDELL, being the Branch Secretary of the Australian Rail Tram and Bus Industry Union, South Australia Northern Territory Branch, trading as the Rail Tram and Bus Industry Union, SA/NT Branch, certify that the attached documents are copies of the Operating report, audited accounts and Financial statements for the year ending 31st December 2006 which were:

- Supplied to members via facsimile, email or via Australia Post to all locations where RTBU members are employed, on 23/05/2007.
- First presented to Branch Executive, being our Committee of Management on 04/04/2007.
- Secondly presented to the Branch Council, being our Committee of Management on 26/06/2007

I have also enclosed a copy of the Notice to Members dated 23rd May 2007.

26 June 2007.

Ashley Waddell,

Branch Secretary.

FINANCIAL STATEMENTS

OF

AUSTRALIAN RAIL, TRAM & BUS INDUSTRY UNION S.A. & N.T. BRANCH

For the Year Ended 31 December 2006

BRANCH COUNCIL OPERATING REPORT

This Operating Report covers the activities of the Australian Rail, Tram and Bus Union, Branch Council, for the financial year ended 31st December 2006, the results of those activities and any significant changes in the nature of those activities during the year.

PRINCIPAL ACTIVITIES OF THE BRANCH COUNCIL

The principal activities of the Branch Council of the Union, during the past year fell into the following categories:

- Implementation of National and Branch Council decisions;
- Implementation of the union's organising agenda, including direct assistance and strategic advice on particular industry or site organising projects, the training and development of officials & delegates;
- Industrial support including representation of individual member grievances, advice on legal and legislative matters, holding of union elections as provided for in the rules of the union, and responding to the needs of members as provided for within the rules of the union, within the scope of any statutory or legal obligations;
- The administration of federal awards, the certification of federal industrial agreements, and the variation of awards;
- State media and communications to members and the broader community via media releases in support of campaigns; and
- Coordination of and negotiation of state industries, and assistance to members regarding workplace agreements.

The Branch Council has also been involved in lobbying and negotiations with different levels of Government and key industry organisations around issues of importance to members, eg training, skill shortage, fatigue management, vehicle design.

2. SIGNIFICANT CHANGES

No significant changes in the nature of activities occurred during the year.

3. THE BRANCH COUNCIL'S FINANCIAL AFFAIRS

The GPFR shows a Net Deficit for the year of \$7,775 (2005 Surplus of \$285,846)

4. RIGHT OF MEMBERS TO RESIGN

All Members of the Union have the right to resign from the union in accordance with Rule 14 of the Union Rules (and Section 174 of the Workplace Relations Act); namely by providing notice addressed and delivered to the Secretary of the relevant Branch, including via email.

5. DIRECTORSHIPS OF SUPERANNUATION FUNDS

Except as stated below to the best of our knowledge and belief, no officer of the organisation, by virtue of their office of the Rail, Tram and Bus Union Branch Council is:

- (i) a trustee of a superannuation entity or exempt public sector superannuation scheme; or
- (ii) a director of a company that is a trustee of a superannuation entity or an exempt public sector superannuation scheme; and
- (iii) where a criterion for the officer being trustee or director is that the officer is an officer of a registered organisation.

Ashley Waddell is a member of the Transport Training Board.

BRANCH COUNCIL

OPERATING REPORT (Cont'd)

6. MEMBERSHIP OF THE UNION

There were 895 members of the Branch as at 31st December 2006.

7. EMPLOYEES OF THE BRANCH COUNCIL

As at 31 December 2006 the Branch Council employed a total number of 2 employees on a full time basis & 1 on a part-time basis.

8. BRANCH COUNCIL

The following persons were members of the Branch Council during the year ended 31st December 2006:

| NAME | PERIOD OF APPOINTMENT |
|------------------|-----------------------|
| Raymond Hancox | 01/01/06 to 03/11/06 |
| Daryl Dickson | 01/01/06 to 31/12/06 |
| David Yelland | 01/01/06 to 31/12/06 |
| Shaun Phillis | 01/01/06 to 03/11/06 |
| Ashley Waddell | 01/01/06 to 31/12/06 |
| Kym Harris | 01/01/06 to 31/12/06 |
| Daryl Gamble | 01/01/06 to 03/11/06 |
| Shirley Bates | 01/01/06 to 31/12/06 |
| Peter Coffey | 03/11/06 to 31/12/06 |
| Michael Kavanagh | 03/11/06 to 31/12/06 |
| Bob Zemitis | 20/12/06 to 31/12/06 |
| Mark Stoll | 20/12/06 to 31/12/06 |
| Darren Phillips | 20/12/06 to 31/12/06 |

Signed in accordance with the resolution of the Branch Council.

A. WADDELL

DATED: 17/04/07

COMMITTEE OF MANAGEMENT'S CERTIFICATE

Land Line Solv being a Member of the Committee of Management of the Australian Rail, Tram & Bus Union, South Australian & Northern Territory Branch, declare on behalf of the Committee, and in accordance with a resolution passed by the Committee, in relation to the General Purpose Financial Report (GPFR) of the reporting unit for the Financial year ended 31st December 2006, that:

- a) the Financial Statements and notes comply with the Financial Accounting and Reporting Standards applicable in Australia.
- b) the Financial Statements and notes comply with the reporting guidelines of the Industrial Register:
- c) the Financial Statements and notes give a true and fair view of the Income Statement, Balance Sheet, Changes in Equity, and Cash Flows of the reporting unit for the financial year to which they relate.
- d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable.
- e) during the financial year to which the GPFR relates and since the end of that year:
- i) meetings of the committee of management were held in accordance with the rules of the organisation including the rules of a branch concerned; and
- ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of a branch concerned; and
- the financial records of the reporting unit have been kept and maintained in accordance with the RAO schedules and the RAO regulations; and
- iv) the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner to each of the reporting units of the organisation; and
- v) the information sought in any request of a member of the reporting unit or a Registrar duly made under section 272 of the RAO schedule has been furnished to the member or Registrar; and
- vi) there has been compliance with any order for inspection of financial reports made by the Commission under section 273 of the RAO schedule.

Signed in accordance with a resolution passed by the Committee dated

Signed:

Title of Office Heldy Branch President

DATE: 16 APRIL 2007

BALANCE SHEET As at 31 December 2006

| | Note | 31 Dec 2006 \$ | 31 Dec 2005 \$ |
|--|--------|-------------------|-------------------|
| CURRENT ASSETS Cash | 3(a) | 375,439 | 371,720 |
| Receivables | 4 | 25,364 | 6,445 |
| TOTAL CURRENT ASSETS | | \$400,803 | \$378,165 |
| NON - CURRENT ASSETS Investments Property, Plant & Equipment | 5 6 | 323,690 | 2 318,555 |
| TOTAL NON - CURRENT ASSETS | i | <u>\$323,690</u> | <u>\$318,557</u> |
| TOTAL ASSETS | | <u>\$724,493</u> | <u>\$696,721</u> |
| CURRENT LIABILITIES Creditors & Borrowings Provisions | 7 8 | 26,701 157,195 | 31,167 117,202 |
| TOTAL CURRENT LIABILITIES | | \$183,896 | <u>\$148,369</u> |
| NON-CURRENT LIABILITIES Provisions | 9 | 5,119 | 5,100 |
| TOTAL NON-CURRENT LIABILITIE | ES | <u>\$5,119</u> | \$5,100 |
| TOTAL LIABILITIES | | 189,015 | 153,469 |
| NET ASSETS | | <u>\$535,478</u> | <u>\$543,253</u> |
| Retained Profits | 10 | 535,478 | 543,253 |
| TOTAL SHAREHOLDERS EQUITY | • | <u>\$535,478</u> | <u>\$543,253</u> |

STATEMENT OF CASH FLOWS For the Year Ended 31 December 2006

| | | 2006 \$ | 2005 \$ |
|--|------|-------------------------|-----------------------------------|
| CASH FLOWS FROM OPERATING ACTIVITIE | ES | • | . • |
| Receipts from members | | 385,189 | 336,550 |
| Other Operating receipts | | 49,926 | 10,857 |
| Payments to suppliers and employees | | (431,251) | (350,786) |
| Interest received | | 14,620 | 8,580 |
| NET CASH PROVIDED BY | 2(b) | 18,485 | 5,201 |
| OPERATING ACTIVITIES | E(D) | 10,405 | 3,201 |
| CASH FLOWS FROM INVESTING ACTIVITIES Payment for Shares in Credit Union Property & Improvements Purchased Plant & Motor Vehicle Purchased Proceeds on sale Trade Hall Building | S | 11,455 3,311 | 2 296,689 12,414 550,632 |
| NET CASH PROVIDED BY (USED IN) | | | |
| INVESTING ACTIVITIES | | <u>\$14,766</u> | <u>\$241,527</u> |
| CASH FLOWS FROM FINANCING ACTIVITIE | S | | |
| Repayment of borrowings | | | |
| NET CASH USED IN FINANCING ACTIVITIES | ; | | |
| NET INCREASE/(DECREASE) IN CASH HELI |) | 3,719 | 246,728 |
| CASH AT THE BEGINNING OF THE FINANCIAL YEAR | | 371,720 | 124,992 |
| CASH AT THE END OF THE FINANCIAL YEAR | 2(a) | <u>\$375,439</u> | <u>\$371,720</u> |

INCOME STATEMENT For the Year Ended 31 December 2006

| | Note | 31 Dec 2006 \$ | 31 Dec 2005 \$ |
|----------------------------------|-----------|-------------------|-------------------|
| INCOME | | | |
| Members Contributions | 1(a) | 306,036 | 257,368 |
| Branch Levies | 1(a) | 83,848 | 73,935 |
| Interest Received | | 14,620 | 8,580 |
| Rent Received | | | 3,535 |
| Nat Office ART & BIU Wages R | eimb 1(a) | 55,480 | |
| Sundry Income | | 3,616 | 1,391 |
| Profit on Sale of Strata Units | | | 19,858 |
| Distrib on Sale of Trades Hall | | | <u>264,649</u> |
| TOTAL INCOME | | <u>\$463,600</u> | <u>\$629,316</u> |
| LESS EXPENDITURE INCURR | EĐ | | |
| Advertising | | 4,453 | |
| Affiliation Fees | | 10,595 | 9,984 |
| Capitation Fees Nat ART & BIU | | 43,270 | 5,918 |
| Audit & Accountancy Fees | | 5,125 | 4,950 |
| Bank Fees | | 784 | 1,268 |
| Computer Expenses | | 7,918 | 9,721 |
| Depreciation/Loss on Disposal | | 9,631 | 7,029 |
| Diaries & Pens etc | | 844 | 4,815 |
| Donations | | 1,667 | 1,360 |
| Meeting & Entertainment Expen | ses | 2,710 | 1,917 |
| Insurance | | 4,034 | 1,904 |
| Legal & Industrial Expenses | | 6,497 2,383 | 23,439 274 |
| Light & Power Office Expenses | | 2,365 1,596 | 4,366 |
| Motor Vehicle Expenses | | 14,333 | 11,338 |
| Members Indemnity Insurance | | 30,940 | 28,071 |
| Postage | | 1,169 | 1,355 |
| Printing & Stationery | | 3,330 | 6,543 |
| Publications | | 2,174 | 1,347 |
| Provision for Redundancy | | 6,874 | 3,606 |
| Prov for Annual & Other Leave | | 27,488 | 16,301 |
| Provision for Long Service Leave | Э | 5,650 | 5,103 |
| Rates & Taxes | | 1,998 | 4,413 |
| Rent of Office Equipment | 11 | 6,476 | 5,936 |
| Repairs & Maintenance | | 5,488 | 445 |
| Salary & Allowances | 12 | 200,907 | 109,035 |
| Strata Title Maintenance | 4.0 | | 16,030 |
| Superannuation | 12 | 32,033 | 13,799 |

INCOME STATEMENT For the Year Ended 31 December 2006

| | Note | 31 Dec 2006 | 31 Dec 2005 |
|--------------------------------|------|------------------|------------------|
| | | \$ | \$ |
| Sundry Expenses | | 260 | 5,433 |
| Removal & Relocation Exes | | | 8,849 |
| Telephone / Facsimile | | 8,848 | 14,053 |
| Trade Union Education | | 2,540 | 3,316 |
| Travel & Accommodation | | 7,253 | 4,885 |
| Workcover Levy | | 4,174 | 2,057 |
| Workcover Expenses | | 7,933 | 3,917 |
| TOTAL EXPENSES INCURRED | | <u>\$471,375</u> | \$343,470 |
| SURPLUS (DEFICIT) FOR THE YEAR | | <u>\$(7,775)</u> | <u>\$285,846</u> |

STATEMENT OF CHANGES IN EQUITY For the Year Ended 31 December 2006

| | \$ | \$ |
|--------------------------------|------------------|-----------|
| Opening Balance | 543,253 | 257,407 |
| SURPLUS (DEFICIT) FOR THE YEAR | (7,775) | 285,846 |
| CLOSING BALANCE | <u>\$535,478</u> | \$543,253 |

NOTES TO AND FORMING PART OF THE ACCOUNTS For the Year Ended 31 December 2006

NOTE 1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES & IN ACCORD WITH THE WORKPLACE RELATIONS ACT 1996

This financial report is a general purpose financial report that has been prepared in accordance with Australian Accounting Standards, and the Workplace Relations Act 1996. The following is a summary of significant accounting policies adopted by the Branch in the preparation of the financial report. The accounting policies have been consistently applied, unless otherwise stated.

(a) Basis of Accounting

The accounts have been prepared on the basis of historical costs and going concern convention and do not take into account changing money values or, except where otherwise stated, current valuations of non-current assets. Contributions from members have been brought to account on a cash basis. All other income and expenditure of the Branch has been brought to account on an accrual basis of accounting so as to match income for the period with the expenditure incurred in earning that income.

Change in Accounting Method

Wages reimbursed from National Office are shown as income. In the prior year the reimbursement was offset against the expense account.

Branch Levies

The purpose of the levy is to meet union expenditure and to provide insurance benefits to members.

(b) Provisions for Accrued Annual Leave and Long Service Leave

Provision for Employee Benefits in the form of Accrued Annual Leave, Accrued Long Service Leave (expected to be settled within one year) and other Leave have been made for the estimated accrued entitlements of all employees on the basis of their terms of employment.

Employee benefits payable later than one year have been measured at the present value of expected future cash outflows to be made for those benefits.

(c) Income Tax

No Provision has been made in the accounts for income tax on the basis that the branch is exempt under section 50-15 of the income tax assessment Act 1997

(d) Property, Plant & Equipment

Each class of property, plant and equipment is carried at historical cost. This is spread over the estimated useful life of the asset to the organisation. Rates of decline used are:

Office Furniture & Equipment

Varying Rates, using both prime cost and diminishing value methods

Motor Vehicles

18.75% & 22.5% Diminishing Value

2. WORKPLACE RELATIONS ACT 1996

In accordance with the requirements of the Workplace Relations Act 1996, the attention of members is drawn to the provisions of sub-sections (1), (2) and (3) of Section 272, which reads

- (1) A member of a reporting unit, or a registrar, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.
- (2) The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.
- (3) A reporting unit must comply with an application made under sub section (1).

NOTES TO AND FORMING PART OF THE ACCOUNTS (Cont'd) For the Year Ended 31 December 2006

31 Dec 2006 31 Dec 2005

| NOTE 3. (a) | CASH FLOW INFORMATION Reconciliation of Cash Cash at the end of the financial year as show is reconciled to the related items in the follows: | | | |
|----------------|---|---------------------------------------|---------------------------------------|--|
| | TOHOWS. | 2006 \$ | 2005 \$ | |
| | Cash at Commonwealth Bank Account Cash at Community CPS Credit Union Petty Cash | 78,794 295,645 1,000 | 89,119 281,602 1,000 | |
| | | <u>\$375,439</u> | <u>\$371,720</u> | |
| (b) | Reconciliation of Net Cash from Operating Activities to the Surplus/ (Deficient the year. | eit) | | |
| | Profit (Loss) from Ordinary Activities Non-Cash flows in profit from ordinary activities: | (7,775) | 285,846 | |
| | Depreciation Net gain on disposal of Land & Buildings | 9,631 | 7,029 (284,508) | |
| | Change in Assets and Liabilities: | 1,856 | 8,367 | |
| | Decrease/(Increase) in Receivables (Decrease)/Increase in Payables Increase in Provisions | (18,918) (4,465) 40,012 | 11,178 (42,746) 28,402 | |
| | Cash Flows from Operations | <u>\$18,485</u> | <u>\$5,201</u> | |
| NOTE 4. | RECEIVABLES Subscriptions in Transit Other | 11,140 14,224 | 6,445 | |
| NOTE 5. | INVESTMENTS Shares CPS Credit Union at Cost | <u>\$25,364</u> | \$6,445 | |
| NOTE 6 (a) | PROPERTY, PLANT & EQUIPMENT Land & Buildings at Cost 6(b) Deduct Accumulated Depreciation Office Furn & Equip at Cost | 308,144 (3,866) 304,278 | 296,689 296,689 | |
| | Deduct Accumulated Depreciation | 45,697 (31,208) | 42,386 (26,873) | |
| | Motor Vehicles at Cost Deduct Accumulated Depreciation | 14,489 29,345 (24,422) 4,923 | 15,513 29,345 (22,992) 6,353 | |
| | TOTAL FIXED ASSETS | \$323,690 | <u>\$318,555</u> | |

THE RELIEF THE THE THE THE THE TO BE READ IN CONJUNCTION WITH THE AUDIT REPORT LESSY MANUFACTURE FOR THE CONTUNCTION

NOTES TO AND FORMING PART OF THE ACCOUNTS (Cont'd) For the Year Ended 31 December 2006

| (b) | The Property at 63 Ledger Road BEVERLEY is measured at cost at 31.12.06 & |
|-----|---|
| | is in the name of the Australian Rail, Tram & Bus Industry Union. |

| (c) | Movements in the Carrying Amounts of property plant & motor vehicles |
|-----|--|
| | between the beginning & end of the year. |

| | | Land & Buildings | Plant & Equip | Motor Vehicle |
|------------------------|---|---|--|--|
| Balance a Beginning | it the g of the year | 296,689 | 15,513 | 6,353 |
| Additions | | 11,455 | 3,311 | |
| Depreciat | ion Expense | (3,866) | (4,335) | (1,430) |
| Carrying a | amount at the Year | \$304,278 | <u>\$14,489</u> | <u>\$4,923</u> |
| NOTE 7. | CREDITORS & BORRO | OWINGS | 2006 | 2005 |
| | Accounts Payable | | 26,701 \$26,701 | 31,167 \$31,167 |
| NOTE 8. | PROVISIONS Provision Annual & Other Provision for Redundan Provision for Long Servi | су | 67,428 46,839 <u>42,928</u> | 39,940 43,262 34,000 |
| | | | | |
| | | | <u>\$157,195</u> | <u>\$117,202</u> |
| NOTE 9. | NON CURRENT PROV Provision for Long Servi Provision for Redundance | ce Leave | 1,822 3,297 | 5,100 |
| NOTE 9. | Provision for Long Servi Provision for Redundand | ce Leave cy ry | 1,822 3,297 \$5,119 | 5,100 \$5,100 |
| | Provision for Long Servi Provision for Redundant CONTINGENT LIABILIT | ice Leave FY ets for losses incurr | 1,822 3,297 \$5,119 | 5,100 \$5,100 |
| NOTE 10. | Provision for Long Servi Provision for Redundance CONTINGENT LIABILIT A contingent liability exist RENT OF OFFICE EQU Payable within 1 year | ice Leave FY ets for losses incurr | 1,822 3,297 \$5,119 ed at National or 7,123 | 5,100 \$5,100 Branch level. |
| NOTE 10. | Provision for Long Servi Provision for Redundance CONTINGENT LIABILIT A contingent liability exist RENT OF OFFICE EQU Payable within 1 year | ice Leave TY sts for losses incurr IIPMENT | 1,822 3,297 \$5,119 ed at National or 7,123 14,841 | 5,100 \$5,100 Stanch level. 7,123 21,964 |

TO BE READ IN CONJUNCTION WITH THE AUDIT REPORT

NOTES TO AND FORMING PART OF THE ACCOUNTS (Cont'd) For the Year Ended 31 December 2006

NOTE 13. DONATIONS

Port Lincoln Bushfire Appeal Other (Less than \$1,000 each) -- 1,000 1.667 360

1,667 360 \$1,667 \$1,360

NOTE 14. SEGMENT REPORTING

The Branch operates as a trade Union & Provides employee Support to members.

INDEPENDENT AUDITORS REPORT

Scope

The Financial report & Branch Council Responsibility

We have audited the accompanying general purpose financial report of the Australian Rail, Tram & Bus Union, South Australian and Northern Territory Branch for the year ended 31 December 2006 comprising Income Statement, Balance Sheet, Statement of Changes in Equity, Statement of Cash Flows and Notes to the Financial Statements. The Branch Council is responsible for the preparation and presentation of the financial report and the information it contains. This includes responsibility for the maintenance of adequate accounting records & internal controls that are designed to prevent & detect fraud and error, and for the accounting policies and estimates inherent in the Financial Report.

Audit Approach

We conducted an Independent audit in order to express an opinion to the members of the Branch. Our audit was conducted in accordance with Australian Auditing Standards, in order to provide reasonable assurance as to whether the Financial Report is free of material misstatement. The nature of an audit is influenced by factors such as the use of professional judgement, selective testing, the inherent limitations of internal control, and the availability of persuasive rather than conclusive evidence. Therefore, an audit cannot guarantee that all material misstatements have been detected.

We performed procedures to assess whether in all material respects the Financial Report presents fairly, in accordance with the Industrial Relations Act, including compliance with Accounting Standards and other mandatory financial reporting requirements in Australia, a view which is consistent with our understanding of the Branch's financial position, and of it's performance as represented by the results of the operations and cash flows.

We formed our Audit Opinion on the basis of these procedures, which included:

- Examining, on a test basis, information to provide evidence supporting the amounts and disclosures in the financial report; and
- Assessing the appropriateness of the accounting policies and disclosures used and the reasonableness of significant accounting estimates made by the committee.

While we considered the effectiveness of management's internal controls over financial reporting when determining the nature and extent of our procedures, our audit was not designed to provide assurance on internal controls.

Independence

In conducting our audit, we followed applicable independence requirements of Australian professional ethical pronouncements.

Audit Opinion

In our opinion-

- a) the financial report is properly drawn up so as to present fairly the financial position of the branch as at 31 December 2006 and its performance for the year ended on that date; and
- b) the financial report is in accordance with the provisions of the Workplace Relations Act 1996 Australian Accounting Standards and IFRS.

| Signed at Adelaide this | 17 Hday of | hingth | . , 2007 | | | |
|------------------------------------|------------|--------|---------------|----------------------|---|--|
| JH Doyle & Co 138 GILLES STREET | | | | City over the second | | |
| ADELAIDE SA 5000 | | | C. Wellington | | 1 | |
| | = | | Registered A | uditor | | |

FINANCIAL STATEMENTS

OF

AUSTRALIAN RAIL, TRAM & BUS INDUSTRY UNION S.A. & N.T. BRANCH

For the Year Ended 31 December 2006

BRANCH COUNCIL OPERATING REPORT

This Operating Report covers the activities of the Australian Rail, Tram and Bus Union, Branch Council, for the financial year ended 31st December 2006, the results of those activities and any significant changes in the nature of those activities during the year.

1. PRINCIPAL ACTIVITIES OF THE BRANCH COUNCIL

The principal activities of the Branch Council of the Union, during the past year fell into the following categories:

- Implementation of National and Branch Council decisions;
- Implementation of the union's organising agenda, including direct assistance and strategic advice on particular industry or site organising projects, the training and development of officials & delegates;
- Industrial support including representation of individual member grievances, advice on legal and legislative matters, holding of union elections as provided for in the rules of the union, and responding to the needs of members as provided for within the rules of the union, within the scope of any statutory or legal obligations;
- The administration of federal awards, the certification of federal industrial agreements, and the variation of awards:
- State media and communications to members and the broader community via media releases in support of campaigns; and
- Coordination of and negotiation of state industries, and assistance to members regarding workplace agreements.

The Branch Council has also been involved in lobbying and negotiations with different levels of Government and key industry organisations around issues of importance to members, eg training, skill shortage, fatigue management, vehicle design.

2. SIGNIFICANT CHANGES

No significant changes in the nature of activities occurred during the year.

3. THE BRANCH COUNCIL'S FINANCIAL AFFAIRS

The GPFR shows a Net Deficit for the year of \$7,775 (2005 Surplus of \$285,846)

4. RIGHT OF MEMBERS TO RESIGN

All Members of the Union have the right to resign from the union in accordance with Rule 14 of the Union Rules (and Section 174 of the Workplace Relations Act); namely by providing notice addressed and delivered to the Secretary of the relevant Branch, including via email.

5. DIRECTORSHIPS OF SUPERANNUATION FUNDS

Except as stated below to the best of our knowledge and belief, no officer of the organisation, by virtue of their office of the Rail, Tram and Bus Union Branch Council is:

- (i) a trustee of a superannuation entity or exempt public sector superannuation scheme; or
- (ii) a director of a company that is a trustee of a superannuation entity or an exempt public sector superannuation scheme; and
- (iii) where a criterion for the officer being trustee or director is that the officer is an officer of a registered organisation.

Ashley Waddell is a member of the Transport Training Board.

BRANCH COUNCIL

OPERATING REPORT (Cont'd)

6. MEMBERSHIP OF THE UNION

There were 895 members of the Branch as at 31st December 2006.

7. EMPLOYEES OF THE BRANCH COUNCIL

As at 31 December 2006 the Branch Council employed a total number of 2 employees on a full time basis & 1 on a part-time basis.

8. BRANCH COUNCIL

The following persons were members of the Branch Council during the year ended 31st December 2006:

| NAME | PERIOD OF APPOINTMENT |
|------------------|-----------------------|
| Raymond Hancox | 01/01/06 to 03/11/06 |
| Daryl Dickson | 01/01/06 to 31/12/06 |
| David Yelland | 01/01/06 to 31/12/06 |
| Shaun Phillis | 01/01/06 to 03/11/06 |
| Ashley Waddell | 01/01/06 to 31/12/06 |
| Kym Harris | 01/01/06 to 31/12/06 |
| Daryl Gamble | 01/01/06 to 03/11/06 |
| Shirley Bates | 01/01/06 to 31/12/06 |
| Peter Coffey | 03/11/06 to 31/12/06 |
| Michael Kavanagh | 03/11/06 to 31/12/06 |
| Bob Zemitis | 20/12/06 to 31/12/06 |
| Mark Stoll | 20/12/06 to 31/12/06 |
| Darren Phillips | 20/12/06 to 31/12/06 |

Signed in accordance with the resolution of the Branch Council.

A. WADDELL

DATED: 17/04/07

COMMITTEE OF MANAGEMENT'S CERTIFICATE

I DICKSON being a Member of the Committee of Management of the Australian Rail, Tram & Bus Union, South Australian & Northern Territory Branch, declare on behalf of the Committee, and in accordance with a resolution passed by the Committee, in relation to the General Purpose Financial Report (GPFR) of the reporting unit for the Financial year ended 31st December 2006, that:

- a) the Financial Statements and notes comply with the Financial Accounting and Reporting Standards applicable in Australia.
- b) the Financial Statements and notes comply with the reporting guidelines of the Industrial Register;
- c) the Financial Statements and notes give a true and fair view of the Income Statement, Balance Sheet, Changes in Equity, and Cash Flows of the reporting unit for the financial year to which they relate.
- d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable.
- e) during the financial year to which the GPFR relates and since the end of that year:
- i) meetings of the committee of management were held in accordance with the rules of the organisation including the rules of a branch concerned; and
- ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of a branch concerned; and
- the financial records of the reporting unit have been kept and maintained in accordance with the RAO schedules and the RAO regulations; and
- iv) the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner to each of the reporting units of the organisation; and
- v) the information sought in any request of a member of the reporting unit or a Registrar duly made under section 272 of the RAO schedule has been furnished to the member or Registrar; and
- vi) there has been compliance with any order for inspection of financial reports made by the Commission under section 273 of the RAO schedule.

Signed in accordance with a resolution passed by the Committee dated

Signed:

Title of Office Heldy Branch President

DATE: 16 APRIL 2007

BALANCE SHEET As at 31 December 2006

| | Note | 31 Dec 2006 \$ | 31 Dec 2005 \$ |
|---|----------|-------------------|--------------------------|
| OUDDENT ACCETS | | • | • |
| CURRENT ASSETS Cash | 3(a) | 375,439 | 371,720 |
| Receivables | 4 | 25,364 | 6,445 |
| TOTAL CURRENT ASSETS | | \$400,803 | <u>\$378,165</u> |
| NON - CURRENT ASSETS | 5 | | • |
| Investments Property, Plant & Equipment | 6 | 323,690 | 2 318,555 |
| TOTAL NON - CURRENT ASSETS | 5 | <u>\$323,690</u> | <u>\$318,557</u> |
| TOTAL ASSETS | | <u>\$724,493</u> | \$696,721 |
| CURRENT LIABILITIES Creditors & Borrowings Provisions | 7 8 | 26,701 157,195 | 31,167 <u>117,202</u> |
| TOTAL CURRENT LIABILITIES | | <u>\$183,896</u> | <u>\$148,369</u> |
| NON-CURRENT LIABILITIES | | | |
| Provisions | 9 | 5,119 | 5,100 |
| TOTAL NON-CURRENT LIABILITIE | ES | <u>\$5,119</u> | \$5,100 |
| TOTAL LIABILITIES | | 189,015 | <u>153,469</u> |
| NET ASSETS | | <u>\$535,478</u> | <u>\$543,253</u> |
| Retained Profits | 10 | 535,478 | 543,253 |
| TOTAL SHAREHOLDERS EQUITY | | <u>\$535,478</u> | <u>\$543,253</u> |

STATEMENT OF CASH FLOWS For the Year Ended 31 December 2006

| | | 2006 \$ | 2005 \$ |
|---|------------|--|---|
| CASH FLOWS FROM OPERATING ACTIVITI Receipts from members Other Operating receipts Payments to suppliers and employees Interest received NET CASH PROVIDED BY OPERATING ACTIVITIES | ES 2(b) | 385,189 49,926 (431,251) 14,620 18,485 | 336,550 10,857 (350,786) <u>8,580</u> 5,201 |
| CASH FLOWS FROM INVESTING ACTIVITIE Payment for Shares in Credit Union Property & Improvements Purchased Plant & Motor Vehicle Purchased Proceeds on sale Trade Hall Building NET CASH PROVIDED BY (USED IN) INVESTING ACTIVITIES | | 11,455 3,311 \$14,766 | 2 296,689 12,414 550,632 \$241,527 |
| CASH FLOWS FROM FINANCING ACTIVITIE | S | | |
| Repayment of borrowings NET CASH USED IN FINANCING ACTIVITIES | 2 | | |
| | - | 3,719 | 246,728 |
| NET INCREASE/(DECREASE) IN CASH HEL | U | 3,719 | 240,720 |
| CASH AT THE BEGINNING OF THE FINANCIAL YEAR | | 371,720 | 124,992 |
| CASH AT THE END OF THE FINANCIAL YEAR | 2(a) | <u>\$375,439</u> | \$371,720 |

INCOME STATEMENT For the Year Ended 31 December 2006

| | Note | 31 Dec 2006 \$ | 31 Dec 2005 \$ |
|--|---------|-------------------|-------------------|
| INCOME | | | |
| Members Contributions | 1(a) | 306,036 | 257,368 |
| Branch Levies | 1(a) | 83,848 | 73,935 |
| Interest Received | | 14,620 | 8,580 |
| Rent Received | | 44 | 3,535 |
| Nat Office ART & BIU Wages Reim | ıb 1(a) | 55,480 | |
| Sundry Income | | 3,616 | 1,391 |
| Profit on Sale of Strata Units | | | 19,858 |
| Distrib on Sale of Trades Hall | | | 264,649 |
| TOTAL INCOME | | \$463,600 | <u>\$629,316</u> |
| LESS EXPENDITURE INCURRED | | | |
| Advertising | | 4,453 | |
| Affiliation Fees | | 10,595 | 9,984 |
| Capitation Fees Nat ART & BIU | | 43,270 | 5,918 |
| Audit & Accountancy Fees | | 5,125 | 4,950 |
| Bank Fees | | 784 | 1,268 |
| Computer Expenses | | 7,918 | 9,721 |
| Depreciation/Loss on Disposal | | 9,631 | 7,029 |
| Diaries & Pens etc | | 844 | 4,815 |
| Donations | | 1,667 | 1,360 |
| Meeting & Entertainment Expenses | 1 | 2,710 | 1,917 |
| Insurance | | 4,034 | 1,904 |
| Legal & Industrial Expenses | | 6,497 | 23,439 |
| Light & Power | | 2,383 | 274 |
| Office Expenses | | 1,596 | 4,366 |
| Motor Vehicle Expenses | | 14,333 | 11,338 |
| Members Indemnity Insurance | | 30,940 | 28,071 |
| Postage | | 1,169 | 1,355 |
| Printing & Stationery | | 3,330 | 6,543 |
| Publications Provision for Redundance | | 2,174 6 974 | 1,347 3,606 |
| Provision for Redundancy Prov for Annual & Other Leave | | 6,874 27,488 | 16,301 |
| Provision for Long Service Leave | | 5,6 5 0 | 5,103 |
| Rates & Taxes | | 1,998 | 4,413 |
| Rent of Office Equipment | 11 | 6,476 | 5,936 |
| Repairs & Maintenance | • • | 5,488 | 445 |
| Salary & Allowances | 12 | 200,907 | 109,035 |
| Strata Title Maintenance | . — | | 16,030 |
| Superannuation | 12 | 32,033 | 13,799 |

INCOME STATEMENT For the Year Ended 31 December 2006

| | Note | 31 Dec 2006 \$ | 31 Dec 2005 \$ |
|--|------|--|--|
| Sundry Expenses Removal & Relocation Exes Telephone / Facsimile Trade Union Education Travel & Accommodation Workcover Levy Workcover Expenses | | 260 8,848 2,540 7,253 4,174 7,933 | 5,433 8,849 14,053 3,316 4,885 2,057 3,917 |
| TOTAL EXPENSES INCURRED SURPLUS (DEFICIT) FOR THE YEAR | | \$471,375 \$(7,775) | \$343,470 \$285,846 |

STATEMENT OF CHANGES IN EQUITY For the Year Ended 31 December 2006

| · | \$ | \$ |
|--------------------------------|------------------|------------------|
| Opening Balance | 543,253 | 257,407 |
| SURPLUS (DEFICIT) FOR THE YEAR | (7,775) | 285,846 |
| CLOSING BALANCE | <u>\$535,478</u> | <u>\$543,253</u> |

NOTES TO AND FORMING PART OF THE ACCOUNTS For the Year Ended 31 December 2006

NOTE 1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES & IN ACCORD WITH THE WORKPLACE RELATIONS ACT 1996

This financial report is a general purpose financial report that has been prepared in accordance with Australian Accounting Standards, and the Workplace Relations Act 1996. The following is a summary of significant accounting policies adopted by the Branch in the preparation of the financial report. The accounting policies have been consistently applied, unless otherwise stated.

(a) Basis of Accounting

The accounts have been prepared on the basis of historical costs and going concern convention and do not take into account changing money values or, except where otherwise stated, current valuations of non-current assets. Contributions from members have been brought to account on a cash basis. All other income and expenditure of the Branch has been brought to account on an accrual basis of accounting so as to match income for the period with the expenditure incurred in earning that income.

Change in Accounting Method

Wages reimbursed from National Office are shown as income. In the prior year the reimbursement was offset against the expense account.

Branch Levies

The purpose of the levy is to meet union expenditure and to provide Insurance benefits to members.

(b) Provisions for Accrued Annual Leave and Long Service Leave

Provision for Employee Benefits in the form of Accrued Annual Leave, Accrued Long Service Leave (expected to be settled within one year) and other Leave have been made for the estimated accrued entitlements of all employees on the basis of their terms of employment.

Employee benefits payable later than one year have been measured at the present value of expected future cash outflows to be made for those benefits.

(c) Income Tax

No Provision has been made in the accounts for income tax on the basis that the branch is exempt under section 50-15 of the income tax assessment Act 1997

(d) Property, Plant & Equipment

Each class of property, plant and equipment is carried at historical cost. This is spread over the estimated useful life of the asset to the organisation. Rates of decline used are:

Office Furniture & Equipment

Varying Rates, using both prime cost and diminishing value methods

Motor Vehicles

18.75% & 22.5% Diminishing Value

2. WORKPLACE RELATIONS ACT 1996

In accordance with the requirements of the Workplace Relations Act 1996, the attention of members is drawn to the provisions of sub-sections (1), (2) and (3) of Section 272, which reads

- (1) A member of a reporting unit, or a registrar, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.
- (2) The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.
- (3) A reporting unit must comply with an application made under sub section (1).

NOTES TO AND FORMING PART OF THE ACCOUNTS (Cont'd) For the Year Ended 31 December 2006

| | | 31 Dec 2006 | 31 Dec 2005 |
|----------------|--|--|---|
| NOTE 3. (a) | CASH FLOW INFORMATION Reconciliation of Cash Cash at the end of the financial year as shown is reconciled to the related items in the follows: | statement of fin | ancial position as |
| | | 2006 \$ | 2005 \$ |
| | Cash at Commonwealth Bank Account Cash at Community CPS Credit Union Petty Cash | 78,794 295,645 1,000 | 89,119 281,602 1,000 |
| | | <u>\$375,439</u> | <u>\$371,720</u> |
| (b) | Reconciliation of Net Cash from Operating Activities to the Surplus/ (Defice For the year. | cit) | |
| | Profit (Loss) from Ordinary Activities Non-Cash flows in profit from ordinary activities: | (7,775) | 285,846 |
| | Depreciation Net gain on disposal of Land & Buildings | 9,631 1,856 | 7,029 <u>(284,508)</u> 8,367 |
| | Change in Assets and Liabilities: Decrease/(Increase) in Receivables (Decrease)/Increase in Payables Increase in Provisions | (18,918) (4,465) 40,012 | 11,178 (42,746) <u>28,402</u> |
| | Cash Flows from Operations | <u>\$18,485</u> | <u>\$5,201</u> |
| NOTE 4. | RECEIVABLES Subscriptions in Transit Other | 11,140 14,224 | 6,445 |
| NOTE 5. | INVESTMENTS | <u>\$25,364</u> | <u>\$6,445</u> |
| | Shares CPS Credit Union at Cost | | 2 |
| NOTE 6 (a) | PROPERTY, PLANT & EQUIPMENT Land & Buildings at Cost 6(b) Deduct Accumulated Depreciation Office Furn & Equip at Cost Deduct Accumulated Depreciation Motor Vehicles at Cost Deduct Accumulated Depreciation | 308,144 (3,866) 304,278 45,697 (31,208) 14,489 29,345 (24,422) 4,923 | 296,689 296,689 42,386 (26,873) 15,513 29,345 (22,992) 6,353 |

TO BE READ IN CONJUNCTION WITH THE AUDIT REPORT 18 -- 1-1-1-1-

<u>\$323,690</u>

<u>\$318,555</u>

TOTAL FIXED ASSETS

NOTES TO AND FORMING PART OF THE ACCOUNTS (Cont'd) For the Year Ended 31 December 2006

- (b) The Property at 63 Ledger Road BEVERLEY is measured at cost at 31.12.06 & is in the name of the Australian Rail, Tram & Bus Industry Union.
- (c) Movements in the Carrying Amounts of property plant & motor vehicles between the beginning & end of the year.

| | | Land & Buildings | Plant & Equip | Motor Vehicle |
|---|---|---|---|--|
| Balance at the Beginning of the year | | 296,689 | 15,513 | 6,353 |
| Additions | | 11,455 | 3,311 | |
| Depreciation Expense | | (3,866) | (4,335) | (1,430) |
| Carrying amount at the End of the Year | | <u>\$304,278</u> | <u>\$14,489</u> | <u>\$4,923</u> |
| NOTE 7. | CREDITORS & BORR | OWINGS | 2006 | 2005 |
| | Accounts Payable | | 26,701 \$26,701 | 31,167 \$31,167 |
| NOTE 8. | PROVISIONS Provision Annual & Oth Provision for Redundar Provision for Long Sen | ncy | 67,428 46,839 42,928 | 39,940 43,262 <u>34,000</u> |
| | | | | |
| | | | <u>\$157,195</u> | <u>\$117.202</u> |
| NOTE 9. | NON CURRENT PROV Provision for Long Sen Provision for Redundar | rice Leave | 1,822 3,297 | 5,100 |
| NOTE 9. | Provision for Long Sen | rice Leave | 1,822 | - |
| NOTE 9. | Provision for Long Serv Provision for Redundar | vice Leave ncy | 1,822 3,297 \$5,119 | 5,100 \$5,100 |
| | Provision for Long Server Provision for Redundar CONTINGENT LIABIL | vice Leave ITY ists for losses incuri | 1,822 3,297 \$5,119 | 5,100 \$5,100 |
| NOTE 10. | Provision for Long Send Provision for Redundar CONTINGENT LIABIL A contingent liability ex RENT OF OFFICE EQUIPAYABLE Within 1 year | vice Leave ITY ists for losses incuri | 1,822 3,297 \$5,119 red at National or 7,123 | 5,100 \$5,100 Branch level. |
| NOTE 10. | Provision for Long Send Provision for Redundar CONTINGENT LIABIL A contingent liability ex RENT OF OFFICE EQUIPAYABLE Within 1 year | vice Leave incy ITY ists for losses incuri UIPMENT S | 1,822 3,297 \$5,119 red at National or 7,123 14,841 | 5,100 \$5,100 Teranch level. 7,123 21,964 |

TO BE READ IN CONJUNCTION WITH THE AUDIT REPORT

NOTES TO AND FORMING PART OF THE ACCOUNTS (Cont'd) For the Year Ended 31 December 2006

| NO | TF 13 | DON | ATIONS |
|-----|-------|-----|--------|
| 140 | | DUN | |

Port Lincoln Bushfire Appeal -- 1,000
Other (Less than \$1,000 each) 1,667 360
\$1,667 \$1,360

NOTE 14. SEGMENT REPORTING

The Branch operates as a trade Union & Provides employee Support to members.

INDEPENDENT AUDITORS REPORT

Scope

The Financial report & Branch Council Responsibility

We have audited the accompanying general purpose financial report of the Australian Rail, Tram & Bus Union, South Australian and Northern Territory Branch for the year ended 31 December 2006 comprising Income Statement, Balance Sheet, Statement of Changes in Equity, Statement of Cash Flows and Notes to the Financial Statements. The Branch Council is responsible for the preparation and presentation of the financial report and the information it contains. This includes responsibility for the maintenance of adequate accounting records & internal controls that are designed to prevent & detect fraud and error, and for the accounting policies and estimates inherent in the Financial Report.

Audit Approach

We conducted an Independent audit in order to express an opinion to the members of the Branch. Our audit was conducted in accordance with Australian Auditing Standards, in order to provide reasonable assurance as to whether the Financial Report is free of material misstatement. The nature of an audit is influenced by factors such as the use of professional judgement, selective testing, the inherent limitations of internal control, and the availability of persuasive rather than conclusive evidence. Therefore, an audit cannot guarantee that all material misstatements have been detected.

We performed procedures to assess whether in all material respects the Financial Report presents fairly, in accordance with the Industrial Relations Act, including compliance with Accounting Standards and other mandatory financial reporting requirements in Australia, a view which is consistent with our understanding of the Branch's financial position, and of it's performance as represented by the results of the operations and cash flows.

We formed our Audit Opinion on the basis of these procedures, which included:

- Examining, on a test basis, information to provide evidence supporting the amounts and disclosures in the financial report; and
- Assessing the appropriateness of the accounting policies and disclosures used and the reasonableness of significant accounting estimates made by the committee.

While we considered the effectiveness of management's internal controls over financial reporting when determining the nature and extent of our procedures, our audit was not designed to provide assurance on internal controls.

Independence

In conducting our audit, we followed applicable independence requirements of Australian professional ethical pronouncements.

Audit Opinion

In our opinion-

- a) the financial report is properly drawn up so as to present fairly the financial position of the branch as at 31 December 2006 and its performance for the year ended on that date; and
- b) the financial report is in accordance with the provisions of the Workplace Relations Act 1996 Australian Accounting Standards and IFRS.

| Signed at Adelaide this | 17 Hday of | sippill. | , 2007 | | |
|------------------------------------|------------|----------------------|----------|---------------------|---|
| JH Doyle & Co 138 GILLES STREET | | | <u> </u> | er in one operation | |
| ADELAIDE SA 5000 | | C. Wellington FCPA | | | 1 |
| | | - Registered Auditor | | | |

Level 8, Terrace Towers 80 William Street, East Sydney, NSW 2011 Telephone: (02) 8374 6666 Fax: (02) 9380 6990 Email: sydney@air.gov.au

Mr Ashley Waddell
Branch Secretary, South Australian & Northern Territory Branch
Australian Rail, Tram and Bus Industry Union
63 Ledger Road
BEVERLEY SA 5009

Dear Mr Waddell

COPY

Re: Lodgement of Financial Return – Australian Rail, Tram and Bus Industry Union, South Australian & Northern Territory Branch – for year ending 31 December 2006 (FR2006/615)

Thank you for lodging the abovementioned financial statements which were received in the Registry on 3 July 2007.

The documents have been filed.

Yours sincerely,

Stephen Kellett

Statutory Services Branch

10 July 2007