

Level 36, 80 Collins Street Melbourne, VIC 3000 GPO Box 1994, Melbourne, VIC 3001 Telephone: (03) 8661 7777 Fax: (03) 9655 0401 Email: melbourne@air.gov.au

Mr Philip Lovel
Acting Secretary/Treasurer
Australian Road Transport Industrial Organisation
National Office
P O Box 5
SOUTH MELBOURNE VIC 3205

Dear Mr Lovel

RE: Schedule 1B of the Workplace Relations Act 1996 (the RAO Schedule) Financial Reports for year ended 30 June 2005 – FR2005/335

l acknowledge receipt of the financial reports of the Australian Road Transport Industrial Organisation – National Office for the year ended 30 June 2005. The documents were lodged in the Australian Industrial Registry on 21 December 2005.

The documents have been filed.

#### **Electronic Lodgement**

I encourage you to take advantage of the electronic lodgement service provided by the Registry for future lodgements. You may register as a user and then lodge your documents via the Electronic Lodgement page of the AIRC website at <a href="www.airc.gov.au">www.airc.gov.au</a>. Alternatively, you may send an email with the documents attached to <a href="mailto:riateam3@air.gov.au">riateam3@air.gov.au</a>.

Yours sincerely,

DONAS.

Dimitra Doukas Statutory Services Branch

7 February 2006



The Industrial Registrar Australian Industrial Registry Level 35, Nauru House 80 Collins St MELBOURNE VIC 3000

20 December 2005

Att: Larry Powell

Dear Larry

RE: ARTIO Financial Statements for 2004/2005

Please find attached financial statements for ARTIO for the 2004/2005 year along with all necessary paperwork required under the RAO Schedule of the Workplace Relations Act 1996.

Also, as advised in earlier correspondence I can inform you that the 2003/2004 accounts for ARTIO were put to the same meeting of members.

Please contact the Paul Ryan on 0415331031 if you require any further information.

Yours Faithfully

PMILIP LOVEL

Acting Secretary/Treasurer

O ARTIO PO Box 5 South Melbourne Victoria 3205 T 03 9646 8590 F 03 9646 8596 E reception@vta.com.au

ARTIO VIC PO Box 5 South Melbourne Victoria 3205 T 03 9646 8590 F 03 9646 8596 E reception@vta.com.au

ARTIO TAS GPO Box 1524 Hobart Tasmania 7001 T 03 6244 7436 F 03 6244 7910 E ed@tta.org.au

ARTIO WA 37 Cohn Street Carlisle Western Australia 6101 T 08 9355 3022 F 08 9355 3122 E reception@transportforumwa.com.au

ARTIO QLD PO Box 325 Stones Corner Queensland 4120 T 07 3394 4388 F 07 3397 9324 E admin@qta.com.au

# AUSTRALIAN ROAD TRANSPORT INDUSTRIAL ORGANISATION OPERATING REPORT FOR THE YEAR ENDED 30 JUNE 2005

#### Principal Activities

The principal activities of the Association during the financial year were to promote, protect and advance the interests of its members through the maintenance of AIRC Awards, the development of EBA's and representation of members in various state and federal industrial courts and commissions.

#### Results of Principal Activities

The Association's principal activities resulted in maintaining and improving the position of its members within the Industrial Relations framework.

#### Significant Changes in Nature of Principal Activities

There were no significant changes in the nature of the Association's principal activities during the financial year.

#### Significant Changes in Association's Financial Affairs

No matters or circumstances arose during the reporting year which significantly affected the financial affairs of the Association.

## <u>Trustee or Director of Trustee Company of Superannuation Entity or Exempt Public Sector Superannuation Scheme</u>

The following officers of the Association held reserved positions in the following entitles:

Peter Garske, Philip Lovel, Debra Goosetry and Marin Iffland are Directors of TWU Superannuation Nominees Pty Ltd, a trustee company that is the trustee of the TWU Superannuation Fund.

#### Number of Members

The number of persons who, at the end of the financial year, were recorded on the Register of Members was 460.

#### Rights of Members to Resign

Any member has the right to resign from Association in accordance with the provisions of Rule 11 of the organisations's rules.

#### Number of Employees

The number of persons who were, at the end of the financial year, employees of the Association was 0.25 measured on a full time equivalent basis.

#### Members of Committee of Management

The persons who held office as members of the Committee of Management of the Association at the beginning of the financial year were:

Warwick Counsell Peter Garske Debra Goostrey Philip Lovel

Martin Iffland

During the year, Warwick Counsell, the representative from Tasmania, was replaced by Robin Phillips.

Secretary/Treasurer

Date: 5 October 2005



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#### NOTICE of ANNUAL GENERAL MEETING

Notice is hereby given that the Annual General Meeting of the Australian Road Transport Industrial Organisation will be held at 1.00pm on Wednesday, 30 November at the offices of the Victorian Transport Association, Wirraway Dve, Fishermen's Bend.

#### Order of Business:

- 1. To confirm the Minutes of the last AGM
- 2. To receive a report on the affairs of the organisation in 2004/2005.
- 3. To receive the attached Financial Reports, and related paperwork, of the organisation for the years 2003/2004 and 2004/2005.
- 4. Any other business.

By order of the Secretary/Treasurer.

for Philip Lovel Acting Secretary/Treasurer 14 October 2005

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Affiliated associations

New South Wales Road Transport Association Inc. PO Box 7048 Wetherill Park BC New South Wales 2164 T 1300 679 782 F 9756 6274 Eenquiries@nswrta.com.au

#### Certificate of Secretary or other Authorised Officer

s268 of Schedule 1B Workplace Relations Act 1996

I Philip Lovel being the Secretary/Treasurer of the Australian road Transport Industrial organization certify:

- that the documents lodged herewith are copies of the full report referred to in s268 of the RAO Schedule; and
- that the full report was provided to members on 14 October 2005; and
- that the full report was presented to a general meeting of members of the reporting unit on 30 November 2005 in accordance with section 266 of the RAO Schedule.

Signature Date: 20/11/07

RAO regulation 162 prescribes the designated officer for the purpose of RAO schedule s268 as:

(a) the secretary; or

(b) an officer of the organisation other than the secretary who is authorised by the organisation or by the rules of the organisation to sign the certificate mentioned in that paragraph.

#### Committee of Management Statement

On 5 October 2005 the Committee of Management of the Australian Road Transport Industrial Organization passed the following resolution to the general purpose financial report (GPFR) of the reporting unit for the financial year ended 30 June 2005:

The Committee of Management declares in relation to the GPFR that in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with the reporting guidelines of the Industrial Registrar;
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable;
- (e) during the financial year to which the GPFR relates and since the end of that year:
  - meetings of the committee of management were held in accordance with the rules of the organisation including the rules of a branch concerned; and
  - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of a branch concerned; and
  - (iii) the financial records of the reporting unit have been kept and maintained in accordance with the RAO Schedule and the RAO Regulations; and
  - (iv) no request of a member of the reporting unit or Registrar was made under section 272 of the RAO
     Schedule; and
  - (vi) there has been no order for inspection of financial records made by the Commission under s. 273 of the RAO Schedule

For Committee of Management: Philip Lovel

Title of Office held: Secretary/Treasurer

Date: 5 October 2005

FINANCIAL STATEMENTS FOR THE YEAR ENDED JUNE 30, 2005

# Thallenging the Future Together

# Anderson & Associates

### Certified Practising Accountants

#### **AUDITORS REPORT**

#### TO THE MEMBERS: AUSTRALIAN ROAD TRANSPORT INDUSTRIAL ORGANISATION

#### Scope

We have audited the accompanying accounts being the Committee of Management Statement, Statement of Financial Position, Statement of Financial Performance, Statement of Cash Flows and notes to and forming part of the accounts of Australian Road Transport Industrial Organisation for the year ended 30<sup>th</sup> June, 2005. The organisation's officers are responsible for the preparation and presentation of the accounts and the information they contain. We have conducted an independent audit of these accounts in order to express an opinion on them to the members of the organisation.

Our audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the accounts are free of material misstatement. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the accounts, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion as to whether, in all material respects, the accounts are presented fairly in accordance with Accounting Standards, statutory requirements and mandatory professional reporting requirements so as to present a view which is consistent with our understanding of the financial position and the results of its operation.

The audit opinion expressed in this report has been formed on the above basis.

#### **Audit Opinion**

In our opinion the general purpose financial report presents fairly in accordance with applicable Australian Accounting Standards and other mandatory professional reporting requirements in Australia and the requirements of the RAO Schedule.

ANDERSON & ASSOCIATES

JOHN V. ANDERSON CPA Registered Company Auditor

Signed at Ringwood 5 October 2005

Suite 102 17 Heatherdale Road Ringwood Vic 3134

Phone: +61 3 9872 5544 Fax: +61 3 9872 5588

frontdesk@anderson-assoc.com.au

#### STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 30TH JUNE, 2005

	NOTE	2005 \$	2004 \$
INCOME Branch Fees Consultants Fees Special Levies - Projects / Awards		33,905 12,000 10,000	31,400 12,000
		55,905	43,400
EXPENSES			
Accountancy Bank Charges Consultants Fees		925 367 48,350	1,650 281 36,180
Depreciation		80	779
Donations / Grants		5,000	-
Office Expenses		575	802
Telephone Travelling Expenses		120 1,287	240 71
TOTAL EXPENSES		56,704	40,003
Operating Surplus before Abnormal Items		(799)	3,397
Abnormal Items			_
Operating Surplus after Abnormal Items		(799)	3,397
Accumulated Surpluses at beginning of year		7,441	4,044
ACCUMULATED SURPLUSES AT END OF			
FINANCIAL YEAR		6,642	7,441

#### STATEMENT OF FINANCIAL POSITION AS AT 30TH JUNE, 2005

	NOTE	2005 \$	2004 \$
CURRENT ASSETS Cash		·	Ť
Cash At Bank Cash Management Account		9,724 132	5,902 132
		9,856	6,034
Receivables Trade Debtors		M	2,064
Amount Receivable		405	650
		405	2,714
TOTAL CURRENT ASSETS		10,261	8,748
NON CURRENT ASSETS Property, Plant and Equipment			
Office Furniture and Equipment - at cost Less Provision for Depreciation		17,028 _(17,028)	17,028 (16,948)
TOTAL NON CURRENT ASSETS		-	80
TOTAL ASSETS		10,261	8,828
CURRENT LIABILITIES Creditors and Borrowings			
Other Creditors GST on Supplies		3,619	650 737
TOTAL LIABILITIES		3,619	1,387
NET ASSETS		6,642	7,441
MEMBERS FUNDS		<del></del>	
Accumulated Profit		6,642	7,441

#### AUSTRALIAN ROAD TRANSPORT INDUSTRIAL ORGANISATION STATEMENT OF CASH FLOWS FOR THE YEAR ENDED JUNE 30, 2005

	NOTE	2005 \$	2004 \$
CASH FLOWS FROM OPERATING ACTIVITIES  Member Subscriptions  Payment of Operating Expenses		58,214 ( 54,392)	56,979 ( 49,986)
NET CASH FLOW FROM OPERATING ACTIVITES	(b)	3,822	6,993
Cash Flow From Investing Activities Payments for Assets Purchases		-	
Net Cash Flow From Investing Activities			
Cash Flow From Financing Activities New Borrowings Finance Repayments		-	
Net Cash Flow From Financing Activities		_	
Net Increase (Decrease) In Cash Held		3,822	6,993
Cash At Beginning Of The Financial Year		6,034	( 959)
Cash At End Of The Financial Year	(a)	9,856	6,034
a) Reconciliation of Cash			
General Account		9724	5,902
Cash Management Account		9,856	132 6,034
		0,000	0,004
b) Reconciliation of Net Cash Flows for Operating Activities to Operating Surplus (Deficit) After Income Tax			
Operating Surplus/(Deficit)		( 799)	3,397
Depreciation		80	779
(Increase)/Decrease in Receivables		2,309	13,579
Increase/(Decrease) in Creditors		2,232	(10,762)
Net Cash Inflow (Outflow) from Operating Activities		3,822	6,993

#### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS AS AT 30<sup>TH</sup> JUNE, 2005

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements have been prepared in accordance with applicable Australian Accounting Standards and the historical cost convention on the basis that the Organisation is a non reporting entity.

The financial statements are not purported to be general purpose financial reports and have been prepared exclusively for the use of the Organisation and its Committee of Management. The applicable Accounting Standards adopted are detailed in the notes to and forming part of the accounts.

The accounting policies adopted are consistent with those of the previous year unless otherwise stated.

#### **Depreciation**

Depreciation is provided on both a straight line and diminishing value basis on all tangible fixed assets at rates calculated to allocate their cost less estimated residual value against revenue over their estimated useful lives.

#### **Income Tax Expense**

The organisation is registered as an "Industrial Organisation" and has an exemption from income tax under Section 23(f) of the Income Tax Assessment Act.

#### **Employee Benefits**

Charges have been made against profits for amounts expected to be paid to employees for accrued annual leave and long service leave. Amounts accrued which represent vested entitlements are shown as current liabilities.

#### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS AS AT 30<sup>TH</sup> JUNE, 2005

#### 2. INFORMATION PROVIDED TO MEMBERS OR REGISTRAR

In accordance with the requirements of the Workplace Relations Legislation Amendment (Registration and Accountability of Organisations) (Consequential Provisions) Act 2002,, the attention of Members is drawn to the provisions of Sub-Sections (1), (2) and (3) of Section 272 which reads as follows:-

- (1) A member of an organisation, or a Registrar, may apply to the organisation for specified prescribed information in relation to the organisation to be made available to the person making the application.
- (2) The application must be in writing and must specify the period within which, and the manner within which, the information is to be made available. The period must be not less than 14 days after the application is given to the organisation.
- (3) The organisation must comply with an application made under Section 272(1).