

9 March 2016

Mr Ian King
Secretary/Treasurer
Australian Road Transport Industrial Organization, Western Australian
Branch
37-41 Cohn Street
CARLISLE WA 6101



via email: iking@warta.com.au

Dear Mr King

Australian Road Transport Industrial Organization Western Australian Branch Financial Report for the year ended 30 June 2015 - [FR2015/153]

I acknowledge receipt of the financial report of the Australian Road Transport Industrial Organization Western Australian Branch (the reporting unit). The documents were lodged with the Fair Work Commission (FWC) on 10 December 2015. I also acknowledge supplementary information supplied on 8 March 2016 following my request for further information on 23 December 2015 in relation to the preparation of the reporting unit's financial statements on a going concern basis.

The financial report has now been filed. You are not required to take any further action in respect of the report lodged.

The financial report was filed based on a primary review. This involved confirming that the financial reporting timelines required under s.253, s.265, s.266 and s.268 of the *Fair Work (Registered Organisations) Act 2009* (RO Act) have been satisfied, all documents required under s.268 of the RO Act were lodged and that various disclosure requirements under the Australian Accounting Standards, RO Act and Reporting Guidelines have been complied with. A primary review does not examine all disclosure requirements.

Please note that the financial report for the year ending 30 June 2016 may be subject to an advanced compliance review.

Reporting Requirements

On the FWC website a number of factsheets in relation to the financial reporting process and associated timelines are available. The most recent copy of the Reporting Guidelines and a model set of financial statements can also be found. The FWC recommends reporting units use this model as it will assist in ensuring compliance with the RO Act, the s.253 Reporting Guidelines and the Australian Accounting Standards. Access to this information may be obtained via [this link](#).

Should you wish to discuss this letter, or if you require further information on the financial reporting requirements of the Act, I may be contacted on (03) 8656 4681 or by email at joanne.fenwick@fwc.gov.au.

Yours sincerely



Joanne Fenwick
Financial Reporting Specialist
Regulatory Compliance Branch

**Australian Road Transport Industrial Organisation
Western Australian Branch
Financial Statements
For the Year ended 30 June 2015**

**Australian Road Transport Industrial Organisation
Western Australian Branch**

**Annual Report
for the Year Ended 30 June 2015**

Contents

Independent Audit Report	1
Designated Officer's Certificate	3
Operating Report	4
Committee of Management Statement	6
Statement of Comprehensive Income	7
Statement of Financial Position	8
Statement of Changes in Equity	9
Cash Flow Statement	10
Recovery of Wages Activity Statement	11
Notes to and Forming Part of the Financial Statements	12

**Australian Road Transport Industrial Organisation
Western Australian Branch**

Independent Auditors' Report

To the Members of Australian Road Transport Industrial Organisation Western Australian Branch.

We have audited the general purpose financial report of Australian Road Transport Industrial Organisation Western Australian Branch, which comprises the statement of financial position as at 30 June 2015, and the statement of comprehensive income, statement of changes in accumulated funds and cash flow statement for the year then ended, a summary of significant accounting policies and other explanatory notes and committee of management's statement for the year then ended.

Committee of Management and the Secretary's Responsibility for the Financial Report

The committee of management and the organisation's secretary are responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) and the Fair Work (Registered Organisations) Act 2009. This responsibility also includes establishing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the organisation's committee of management and secretary, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we have complied with the independence requirements of the Australian professional accounting bodies and the Fair Work (Registered Organisations) Act 2009.

**Australian Road Transport Industrial Organisation
Western Australian Branch
Independent Auditors' Report**

Auditor's Opinion

In our opinion, the financial report presents fairly, in all material respects, the financial position of the Australian Road Transport Industrial Organisation Western Australian Branch as at 30 June 2015, and its financial performance and cash flows for the year then ended in accordance with Australian Accounting Standards and the requirements imposed by Part 3 of Chapter 8 of the Fair Work (Registered Organisations) Act 2009.

As part of our audit of the financial statements we have concluded that Management's use of the going concern basis of accounting in the preparation of the financial statements for the year ended 30 June 2015 is appropriate.

MERCIA TAXATION & ACCOUNTING PTY LTD

Certified Practising Accountants



Richard Lambe CPA
Approved auditor
CPA member no. 1280424
Mercia Taxation & Accounting
11 Kintail Road, Applecross WA 6153

Richard Lambe holds a current Public Practice Certificate

Dated this 30th day of November 2015

**Australian Road Transport Industrial Organisation
Western Australian Branch**

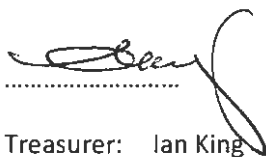
**Designated Officer's Certificate
s.268 of Fair Work (Registered Organisations) Act 2009**

I, Ian King, being the Secretary/Treasurer of the Australian Road Transport Industrial Organisation Western Australian Branch certify:

- that the documents lodged herewith are copies of the full report for the Australian Road Transport Industrial Organisation Western Australian Branch for the period ended 30 June 2015 referred to in s.268 of the Fair Work (Registered Organisations) Act 2009; and
- that the full report was provided to members of the reporting unit on 30 November 2015; and
- that the full report was presented to a meeting of the committee of management of the reporting unit on 30 November 2015 in accordance with s.266 of the Fair Work (Registered Organisations) Act 2009.



President: Derek Nathan



Treasurer: Ian King

Date: 30 November 2015

**Australian Road Transport Industrial Organisation
Western Australian Branch**

**Operating Report
For the year ended 30 June 2015**

The committee presents its report on the reporting unit for the financial year ended 30 June 2015.

Review of principal activities, the results of those activities and any significant changes in the nature of those activities during the year

The principal activities of the Association during the financial year were to promote, protect and advance the interests of its members through the maintenance of AIRC Awards, the development of EBA's and representation of members in various state and federal industrial courts and commissions.

The Association's principal activities resulted in maintaining and improving the position of its members within the Industrial Relations framework.

There were no significant changes in the nature of the Association's principal activities during the financial year.

Significant changes in financial affairs

No matters of circumstances arose during the reporting year which significantly affected the financial affairs of the Association.

Right of members to resign

Any member has the right to resign from Association in accordance with the provisions of Rule 11 of the organisation's rules.

Officers & employees who are superannuation fund trustee(s) or director of a company that is a superannuation fund trustee

The following officers of the Association held reserved positions in the following entities:

Ian King is a Director of TWU Superannuation Nominees Pty Ltd, a trustee company that is the trustee of the TWU Superannuation Fund.

Number of members

The number of persons who, at the end of the financial year, were recorded on the Register of Members was one hundred and sixteen.

Number of employees

There were no employees.

**Australian Road Transport Industrial Organisation
Western Australian Branch**

**Operating Report
For the year ended 30 June 2015**

Names of Committee of Management members and period positions held during the financial year

The persons who held office as members of the Committee of Management of the Association at the beginning of the financial year were:

President:	Derek Nathan (1 July 2014 to 30 June 2015)
Vice President:	Alan Herbert (1 July 2014 to 30 June 2015)
Secretary/Treasurer:	Ian King (1 July 2014 to 30 June 2015)
Other Committee Members:	Peter Beach (1 July 2014 to 30 June 2015) Raymond U'Chong (1 July 2014 to 30 June 2015) Kyle Sutherland (1 July 2014 to 30 June 2015)



President: Derek Nathan



Treasurer: Ian King

Date: 30 November 2015

**Australian Road Transport Industrial Organisation
Western Australian Branch**

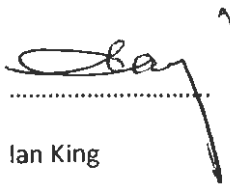
Committee of Management Statement

On 30 November 2015 the Committee of Management of the Australian Road Transport Industrial Organisation Western Australian Branch passed the following resolution in relation to the general purpose financial report (GPRF) for the year ended 30 June 2015:

The Committee of Management declares that in its opinion:

- a) the financial statements and notes comply with the Australian Accounting Standards;
- b) the financial statements and notes comply with the reporting guidelines of the General Manager;
- c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable; and
- e) during the financial year to which the GPRF relates and since the end of that year:
 - (i) meetings of the committee of management were held in accordance with the rules of the organisation including the rules of a branch concerned; and
 - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of a branch concerned; and
 - (iii) the financial records of the reporting unit have been kept and maintained in accordance with the RO Act; and
 - (iv) where the organisation consists of two or more reporting units, the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner with each of the other reporting units of the organisation; and
 - (v) no request by a member of the reporting unit or General Manager was made under section 272 of the RO Act; and
 - (vi) there have been no orders for inspection of financial records made by the Commission under s.273 of the RO Act.
- f) no revenue has been derived from undertaking recovery of wages activity during the reporting period

This declaration is made in accordance with a resolution of the Committee of Management.


.....

Ian King

Secretary/Treasurer

Date: 30 November 2015

Perth, Western Australia

**Australian Road Transport Industrial Organisation
Western Australian Branch**

**Statement of Comprehensive Income
For the Year ended 30 June 2015**

	Note	2015 \$	2014 \$
Revenue			
Membership subscriptions		-	-
Other revenue	3	-	38,077
Total revenue		<u>-</u>	<u>38,077</u>
Expenses			
Audit fees	10	5,592	5,174
Branch fees	4	11,000	10,000
Other expenses	4	244	19,000
Total expenses		<u>16,836</u>	<u>34,174</u>
Profit/(Loss) for the year		<u>(16,836)</u>	<u>3,903</u>
Other comprehensive income		-	-
Total comprehensive income/(loss) for the year		<u>(16,836)</u>	<u>3,903</u>

The accompanying notes form part of these financial statements.

**Australian Road Transport Industrial Organisation
Western Australian Branch**

**Statement of Financial Position
As at 30 June 2015**

	Note	2015 \$	2014 \$
Current Assets			
Trade and other receivables	5	-	6,653
Total Current Assets		<u>-</u>	<u>6,653</u>
Total Assets		<u>-</u>	<u>6,653</u>
Current Liabilities			
Trade and other payables	6	8,342	2,750
Financial liabilities	8	4,591	-
Total Current Liabilities		<u>12,933</u>	<u>2,750</u>
Total Liabilities		<u>12,933</u>	<u>2,750</u>
Net Assets		<u>(12,933)</u>	<u>3,903</u>
Equity			
Reserves	9	33,341	33,341
Accumulated losses		(46,274)	(29,438)
Total Equity		<u>(12,933)</u>	<u>3,903</u>

The accompanying notes form part of these financial statements.

**Australian Road Transport Industrial Organisation
Western Australian Branch**

**Statement of Changes in Equity
For the Year ended 30 June 2015**

	Note	Reserves \$	Retained earnings \$	Total equity \$
Balance as at 1 July 2013		33,341	(33,341)	-
Profit for the year		-	3,903	3,903
Closing balance as at 30 June 2014		33,341	(29,438)	3,903
Loss for the year		-	(16,836)	(16,836)
Closing balance as at 30 June 2015		33,341	(46,274)	(12,933)

The accompanying notes form part of these financial statements.

**Australian Road Transport Industrial Organisation
Western Australian Branch**

**Statement of Cash Flows
For the Year ended 30 June 2015**

	Note	2015 \$	2014 \$
Cash Flows from Operating Activities			
Receipts from customers and members	11b	6,653	31,424
Payments to suppliers and employees	11c	(11,244)	(31,424)
Net cash used by operating activities	11a	<u>(4,591)</u>	<u>-</u>
Cash Flows from Financing Activities			
Proceeds from borrowings	11b	11,244	-
Repayment of borrowings	11c	(6,653)	-
Net cash from financing activities		<u>4,591</u>	<u>-</u>
Net cash increase/(decrease) in cash held		<u>-</u>	<u>-</u>
Cash and cash equivalents as at 1 July 2014		<u>-</u>	<u>-</u>
Cash and cash equivalents as at 30 June 2015		<u>-</u>	<u>-</u>

**Australian Road Transport Industrial Organisation
Western Australian Branch**

**Recovery of Wages Activity
For the Year ended 30 June 2015**

	2015	2014
	\$	\$
Cash assets in respect of recovered money at beginning of year	-	-
Receipts		
Amounts recovered from employers in respect of wages etc.	-	-
Interest received on recovered money	-	-
Total receipts	-	-
Payments		
Deductions of amounts due in respect of membership for:		
12 months or less	-	-
Greater than 12 months	-	-
Deductions of donations or other contributions to accounts or funds of:		
The reporting unit	-	-
Other reporting units of the organisation	-	-
Other entities	-	-
Deductions of fees or reimbursement of expenses	-	-
Payments to workers in respect of recovered money	-	-
Total payments	-	-
Cash assets in respect of recovered money at end of year	-	-
Number of workers to which the monies recovered relates	-	-
Aggregate payables to workers attributable to recovered monies but not yet distributed		
Payable balance	-	-
Number of workers the payable relates to	-	-
Fund or account operated for recovery of wages	-	-

**Australian Road Transport Industrial Organisation
Western Australian Branch**

Index to the Notes of the Financial Statements

Note 1	Summary of significant accounting policies
Note 2	Events after the reporting period
Note 3	Revenue
Note 4	Expenses
Note 5	Trade and other receivables
Note 6	Trade and other payables
Note 7	Provisions
Note 8	Financial liabilities
Note 9	Equity
Note 10	Remuneration of auditors
Note 11	Cash flow
Note 12	Related party disclosures
Note 13	Other acquisitions of assets and liabilities
Note 14	Financial risk management
Note 15	<i>Section 272 Fair Work (Registered Organisations) Act 2009</i>
Note 16	Subsequent events
Note 17	Contingent liabilities, assets and commitments
Note 18	Association details

**Australian Road Transport Industrial Organisation
Western Australian Branch**

**Notes to the Financial Statements
For the Year ended 30 June 2015**

Note 1: Summary of significant accounting policies

(a) Basis of preparation of the financial statements

The financial report is a general purpose financial report that has been prepared in accordance with Australian Accounting Standards, mandatory reporting requirements and the Fair Work (Registered Organisations) Act 2009. For the purpose of preparing the general purpose financial statements the Organisation is a not for profit entity.

The financial report has been prepared on an accruals basis and is based on historical costs modified, where applicable, by the measurement at fair value of selected non current assets, financial assets and financial liabilities as explained in the accounting policies below. Historical cost is generally based on the fair values of the consideration given in exchange for assets. Except where stated, no allowance is made for the effect of changing prices on the results or the financial position. The financial statements are presented in Australian dollars.

(b) Comparative amounts

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

(c) New Australian Accounting Standards

Adoption of New Australian Accounting Standard Requirements

No accounting standard has been adopted earlier than the application date stated in the standard.

The accounting policies adopted are consistent with those of the previous financial year unless otherwise stated.

Future Australian Accounting Standards Requirements

No new standards, amendments to standards or interpretations that were issued prior to the sign off date and are applicable to the future reporting period are expected to have a future financial impact on the organisation.

(d) Contingent Liabilities and Contingent Assets

Contingent liabilities and contingent assets are not recognised in the Statement of Financial Position but are reported in the relevant notes. They may arise from uncertainty as to the existence of a liability or asset or represent an existing liability or asset in respect of which the amount cannot be reliably measured. Contingent assets are disclosed when settlement is probable but not virtually certain, and contingent liabilities are disclosed when settlement is greater than remote.

(e) Financial Instruments

Initial Recognition and Measurement

Financial assets and financial liabilities are recognised when the entity becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the organisation commits itself to either purchase or sell the asset.

Financial instruments are initially measured at fair value plus transaction costs except where the instrument is classified 'at fair value through profit or loss' in which case transaction costs are expensed to profit or loss immediately.

**Australian Road Transport Industrial Organisation
Western Australian Branch**

**Notes to the Financial Statements
For the Year ended 30 June 2015**

(f) Trade and Other Receivables

Trade receivables are recognised initially at the transaction price (i.e. cost) and are subsequently measured at cost less provision for impairment. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

At the end of each reporting period, the carrying amount of trade and other receivables are reviewed to determine whether there is any objective evidence that the amounts are not recoverable. If so, an impairment loss is recognised immediately in the statement of comprehensive income.

(g) Revenue and Other Income

Revenue is measured at the fair value of the consideration received or receivable.

Revenue from subscriptions is accounted for on an accrual basis and is recorded as revenue in the year to which it relates.

Revenue from the sale of goods is recognised when: the risks and rewards of ownership have been transferred to the buyer; the organisation retains no managerial involvement or effective control over the goods; the revenue and transaction costs incurred can be reliably measured; and it is probable that the economic benefits associated with the transaction will flow to the organisation.

Donation income is recognised when it is received.

Receivables for goods and services, which have 30 day terms, are recognised at the nominal amounts due less any impairment allowance account. Collectability of debts is reviewed at the end of the reporting period. Allowances are made when collectability of the debt is no longer probable.

Interest revenue is recognised on an accrual basis using the effective interest method.

Rental revenue from operating leases is recognised on a straight-line basis over the term of the relevant lease.

In accordance with Regulation 16 of the Reporting Guidelines (Fair Work (Registered Organisations) Regulations 2009), the organisation declares that it has not received any of the following revenue streams during the 2014 and 2015 financial years;

- Compulsory levies or voluntary contributions
- Donations or grants
- Financial support from another reporting unit

All revenue is stated inclusive of goods and services tax (GST).

(h) Trade and Other Payables

Trade and other payables represent the liabilities at the end of the reporting period for goods and services received by the association that remain unpaid. Trade payables are recognised at their transaction price. Trade payables are obligations on the basis of normal credit terms.

**Australian Road Transport Industrial Organisation
Western Australian Branch**

**Notes to the Financial Statements
For the Year ended 30 June 2015**

(i) Expenditure

In accordance with Regulation 18 of the Reporting Guidelines the organisation declares that it has not incurred any of the following expenses during the 2014 and 2015 financial years;

- Costs of employers making payroll deductions of members subscriptions
- Capitation fees paid
- Fees or subscriptions for affiliation with any political party, federation, congress, councillor group of organisations or any international body with an interest in industrial affairs
- Compulsory levies
- Grants or donations
- Employee expenses to office holders or employees as there were no employees during the reporting period
- Fees or allowances paid to persons for conference attendances
- Penalties imposed under the Registered Organisations Act with respect to the conduct of the reporting unit

(j) Liabilities

In accordance with Regulation 21 of the Reporting Guidelines the organisation declares that there were no liabilities at 30 June 2015 for the following:

- Amounts payable for costs of employers making payroll deductions of members' subscriptions.
- Amounts payable for legal costs
- Provision for employee entitlements to office holders or employees as there were no employees during the reporting period.

(k) Financial Liabilities

Financial liabilities are classified as either financial liabilities 'at fair value through profit or loss' or other financial liabilities. Financial liabilities are recognised and derecognised upon 'trade date'.

Fair value through profit or loss

Financial liabilities are classified as at fair value through profit or loss when the financial liability is either held for trading or it is designated as at fair value through profit or loss.

A financial liability is classified as held for trading if:

- it has been acquired principally for the purpose of repurchasing it in the near term; or
- on initial recognition it is part of a portfolio of identified financial instruments that the reporting unit manages together and has a recent actual pattern of short-term profit-taking; or
- it is a derivative that is not designated and effective as a hedging instrument.

A financial liability other than a financial liability held for trading may be designated as at fair value through profit or loss upon initial recognition if:

- such designation eliminates or significantly reduces a measurement or recognition inconsistency that would otherwise arise; or

**Australian Road Transport Industrial Organisation
Western Australian Branch**

**Notes to the Financial Statements
For the Year ended 30 June 2015**

- the financial liability forms part of a group of financial assets or financial liabilities or both, which is managed and its performance is evaluated on a fair value basis, in accordance with the reporting units documented risk management or investment strategy, and information about the grouping is provided internally on that basis; or
- it forms part of a contract containing one or more embedded derivatives, and AASB 139 'Financial Instruments: Recognition and Measurement' permits the entire combined contract (asset or liability) to be designated as at fair value through profit or loss.

Financial liabilities at fair value through profit or loss are stated at fair value, with any gains or losses arising on remeasurement recognised in profit or loss. The net gain or loss recognised in profit or loss incorporates any interest paid on the financial liability and is included in the 'other gains and losses' line item in the statement of comprehensive income.

Other financial liabilities

Other financial liabilities, including borrowings and trade and other payables, are initially measured at fair value, net of transaction costs.

Other financial liabilities are subsequently measured at amortised cost using the effective interest method, with interest expense recognised on an effective yield basis.

Derecognition of financial liabilities

The reporting unit derecognises financial liabilities when, and only when, the reporting units obligations are discharged, cancelled or they expire. The difference between the carrying amounts of the financial liability derecognised and the consideration paid and payable is recognised in profit or loss.

(l) Related Reporting Units

The organisation is a State based organisation that is a member of a National Body.

The organisation provides financial support to the National body through the payment of annual subscriptions.

As at 30 June 2015 the organisation had no amounts payable to another reporting organisation.

The organisation does not provide financial support to any other reporting organisation.

As at 30 June 2015 the organisation had no amounts receivable from another reporting organisation.

(m) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, other short term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities on the balance sheet.

**Australian Road Transport Industrial Organisation
Western Australian Branch**

**Notes to the Financial Statements
For the Year ended 30 June 2015**

(n) Taxation

Australian Road Transport Industrial Organisation Western Australian Branch is exempt from income tax under section 50.1 of the Income Tax Assessment Act 1997 however still has obligation for Fringe Benefits Tax (FBT) and the Goods and Services Tax (GST).

Revenues, expenses and assets are recognised net of GST except:

- where the amount of GST incurred is not recoverable from the Australian Taxation Office; and
- for receivables and payables

The net amount of GST recoverable from, or payable to, the taxation authority is included as part of receivables or payables.

Cash flows are included in the cash flow statement on a gross basis. The GST component of cash flows arising from investing and financing activities which is recoverable from, or payable to, the Australian Taxation Office is classified within operating cash flows.

(o) Impairment of Assets

At each reporting date, the organisation reviews the carrying values of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is expensed to the income statement.

Where it is not possible to estimate the recoverable amount of an individual asset, the organisation estimates the recoverable amount of the cash generating unit to which the asset belongs.

(p) Accounting Estimates and Judgments

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical Accounting Estimates and Assumptions

The Organisation makes estimates and assumptions concerning the future. The resulting accounting estimates by definition seldom equal the related actual results. There are no estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities.

Critical Judgements in applying the Branch's Accounting Principles

There are no critical judgements that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities.

**Australian Road Transport Industrial Organisation
Western Australian Branch**

**Notes to the Financial Statements
For the Year ended 30 June 2015**

(q) **Going Concern**

These financial statements are prepared on a going concern basis.

Australian Road Transport Industrial Organisation Western Australian Branch is not reliant on any financial support from another reporting unit in order to continue on a going concern basis.

Australian Road Transport Industrial Organisation Western Australian Branch has not agreed to provide financial support to another reporting unit to ensure they continue on a going concern basis.

Note 2: Events after the Reporting Period

There were no events that occurred after 30 June 2015, and/or prior to the signing of the financial statements, that would affect the ongoing structure and financial activities of the Australian Road Transport Industrial Organisation Western Australian Branch.

	2015	2014
	\$	\$
Note 3: Revenue		
Revenue		
Membership subscriptions	-	-
	-	-
Other revenue		
Government service contract	-	29,000
Other revenue	-	9,077
	-	38,077
Total revenue	-	38,077

The Australian Road Transport Industrial Organisation Western Australian Branch has not received during the 2015 financial year any of the following revenue items:

1. entrance fees or periodic subscriptions
2. capitation fees
3. compulsory levies
4. donations or grants
5. receipt of any other financial support from another reporting unit of the organisation

**Australian Road Transport Industrial Organisation
Western Australian Branch**

**Notes to the Financial Statements
For the Year ended 30 June 2015**

	2015	2014
	\$	\$
Note 4: Expenses		
Expenses		
Audit fees	5,592	5,174
Application, meeting & seminar expenses	-	18,000
Branch fees – ARTIO (Federal)	11,000	10,000
Sundry fees – ARTIO (Federal)	244	1,000
	16,836	34,174

The Australian Road Transport Industrial Organisation Western Australian Branch has not paid during the 2015 financial year any of the following expense items:

1. expenses incurred as consideration for employers making payroll deductions of membership subscriptions
2. capitation fees
3. fees or periodic subscriptions paid in respect of an affiliation to any political party, federation, congress, council or group of organisations, or international body having an interest in industrial matters
4. compulsory levies
5. donations or grants
6. employee expenses related to holders of office of the reporting unit in any of the following categories: (i) wages and salaries; (ii) superannuation; (iii) leave and other entitlements; (iv) separation and redundancies; or (v) other employee expenses
7. employee expenses related to employees (other than holders of office) of the reporting unit in any of the following categories: (i) wages and salaries; (ii) superannuation; (iii) leave and other entitlements; (iv) separation and redundancies; or (v) other employee expenses
8. fees or allowances paid to persons in respect of their attendances as representatives of the reporting unit at conferences or other meetings
9. expenses incurred in connection with holding meetings of members of the reporting unit and any conferences or meetings of councils, committees, panels or other bodies for the holding of which the reporting unit was wholly or partly responsible
10. legal costs and other expenses related to: (i) litigation ; or (ii) other legal matters
11. penalties imposed on the organisation under the RO Act or RO Regulations with respect to conduct of the reporting unit.

Note 5: Trade and Other Receivables

Current

Sundry debtors	-	6,653
	-	6,653
Total Trade and Other Receivables	-	6,653

1. no receivable or other right to receive cash is in respect to another reporting unit of the organisation

**Australian Road Transport Industrial Organisation
Western Australian Branch**

**Notes to the Financial Statements
For the Year ended 30 June 2015**

	2015	2014
	\$	\$

Note 6: Trade and Other Payables

Current

Other creditors	3,392	-
Accrued expenses	4,950	2,750
Total Trade and Other Payables	8,342	2,750

1. no payable or other financial liability is in respect to another reporting unit of the organisation
2. no payable is in respect of payables to employers as consideration for the employers making payroll deductions of membership subscriptions
3. no payable is in respect of legal costs and other expenses related to: (i) litigation; or (ii) other legal matters

Note 7: Provisions

1. no employee provisions were made in respect of holders of office of the reporting unit in any of the following categories: (i) annual leave; (ii) long service leave; (iii) separation and redundancies; or (iv) other employee provisions
2. no employee provisions were made in respect of employees (other than holders of office) of the reporting unit in any of the following categories: (i) annual leave; (ii) long service leave; (iii) separation and redundancies; or (iv) other employee provisions

Note 8: Financial Liabilities

Current

Western Australian Road Transport Association Inc	4,591	-
Total Financial Liabilities	4,591	-

1. financial liabilities of \$4,591 owed to the Western Australian Road Transport Association Incorporated (a related party of the reporting unit) have been derived as a result of a transaction with another reporting unit in order to make payment of annual branch fees to the federal body of the Australian Road Transport Industrial Organisation.

Note 9: Equity

General Reserve

Balance as at start of year	33,341	33,341
Transferred to reserve	-	-
Transferred out of reserve	-	-
Balance as at end of year	33,341	33,341
Total Reserves	33,341	33,341

1. no funds or accounts were operated during the financial year in respect of compulsory levies raised by the reporting unit or voluntary contributions collected from members of the reporting unit.
2. no funds or accounts were operated during the financial year, the operation of which is required by the rules of the organisation including the rules of a branch of the organisation.
3. no transfers were made to or withdrawals from funds, accounts or controlled entities during the financial year.

**Australian Road Transport Industrial Organisation
Western Australian Branch**

**Notes to the Financial Statements
For the Year ended 30 June 2015**

	2015	2014
	\$	\$
Note 10: Remuneration of Auditors		
Financial statement audit services	5,592	5,174
	<u>5,592</u>	<u>5,174</u>

No other services were provided by the auditors of the financial statements

Note 11: Cash Flow

(a) Cash flow reconciliation

Reconciliation of profit/(deficit) to net cash from operating activities

Profit/(Deficit) for the year	<u>(16,836)</u>	<u>3,903</u>
Adjustments for non-cash items		
Depreciation	-	-
Movement in net market values	-	-
Changes in assets/liabilities		
Decrease in trade and other receivables	6,653	26,347
(Decrease)/Increase in trade and other payables	<u>5,592</u>	<u>(30,250)</u>
Net cash from operating activities	<u>4,591</u>	<u>-</u>

(b) Cash inflows

(i) Receipts from customers and members

Western Australian Road Transport Association Inc	6,653	-
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During the financial year there were no other cash inflows from other reporting units or controlled entities (2014: \$Nil).

(ii) Proceeds from borrowings

Western Australian Road Transport Association Inc	11,244	-
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There were no other cash inflows from borrowings from other reporting units or controlled entities during the financial year (2014: \$Nil).

(c) Cash outflows

(i) Payments to suppliers and employees include:

Australian Road Transport Industry Organisation Fees	11,244	11,000
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There were no other cash outflows to other reporting units or controlled entities during the financial year (2014: \$Nil).

(ii) Repayment of borrowings

Western Australian Road Transport Association Inc	6,653	-
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There were no other cash outflows in the form of repayments of borrowings to other reporting units or controlled entities during the financial year (2014: \$Nil).

**Australian Road Transport Industrial Organisation
Western Australian Branch**

**Notes to the Financial Statements
For the Year ended 30 June 2015**

Note 12: Related Party Disclosures

The following table provides the total amount of transactions that have been entered into with related parties for the relevant year:

	2015	2014
	\$	\$
Revenue received from Australian Road Transport Industrial Organisation includes the following:		
Annual contribution to Federal ARTIO budget	-	8,047
Workplace Express User subscription	-	260
NatRoad Appeal costs	-	770
Office of Fair Work Australia – Service Contract	-	29,000
	-	38,077
	-	38,077
Expenses paid to WA Road Transport Association includes the following:		
Office of Fair Work Australia – Service Contract	-	29,000
	-	29,000
	-	29,000
Amounts owed by WA Road Transport Association includes the following:		
Annual contribution to Federal ARTIO budget	-	6,653
	-	6,653
	-	6,653
Amounts owed to WA Road Transport Association includes the following:		
Annual contribution to Federal ARTIO budget	4,591	-
	4,591	-
	4,591	-

Terms and conditions of transactions with related parties

The sales to and purchases from related parties are made on terms equivalent to those that prevail in arm's length transactions. Outstanding balances for sales and purchases at the year end are unsecured and interest free and settlement occurs in cash. There have been no guarantees provided or received for any related party receivables or payables. For the year ended 30 June 2015, the Australian Road Transport Industrial Organisation Western Australian Branch has not recorded any impairment of receivables relating to amounts owed by related parties and declared person or body (2014: \$Nil). This assessment is undertaken each financial year through examining the financial position of the related party and the market in which the related party operates.

Note 13: Other acquisitions of assets and liabilities

No assets or liabilities have been acquired during the financial year as a result of: a) an amalgamation under Part 2 of Chapter 3 of the RO Act in which the organisation (of which the reporting unit form part) was the amalgamated organisation; or b) a restructure of the branches of the organisation; or c) a determination by the General Manager under subsection 245(1) of the RO Act of an alternative reporting structure for the organisation; or d) a revocation by the General Manager under subsection 249(1) of the RO Act of a certificate issued to an organisation under subsection (245(1).

**Australian Road Transport Industrial Organisation
Western Australian Branch**

**Notes to the Financial Statements
For the Year ended 30 June 2015**

Note 14: Financial Risk Management

The organisation's financial instruments consist of accounts receivable, accounts payable and a loan from a related party.

The totals for each category of financial instrument, measured in accordance with AASB 7 as detailed in the accounting policies to these financial statements are as follows:

	2015 \$	2014 \$
Financial Assets		
Trade and Other Receivables	-	6,653
	-	6,653
	-	6,653
Financial Liabilities		
Trade and Other Payables	8,342	2,750
Financial Liabilities	4,591	-
	12,933	2,750
	12,933	2,750

Financial Risk Management Policies

The Committee's overall risk management strategy seeks to assist the organisation in meeting its financial targets, whilst minimising potential adverse effects on financial performance.

Risk management policies are approved and reviewed by the Committee on a regular basis. These included the credit risk policies and future cash flow requirements.

The organisation does not invest in shares or derivative instruments and therefore does not expose itself to the fluctuations in price that are inherent in such a market.

Note 15: Section 272 Fair Work (Registered Organisations) Act 2009

In accordance with the requirements of the *Fair Work (Registered Organisations) Act 2009*, as amended, the attention of members is drawn to the provisions of subsections (1) to (3) of section 272, which reads as follows:

Information to be provided to members or General Manager:

1. A member of a reporting unit, or the General Manager, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.
2. The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.
3. A reporting unit must comply with an application made under subsection (1).

Note 16: Subsequent Events

There are no subsequent events that have occurred or are likely to occur that require disclosure.

Note 17: Contingent Liabilities, Assets and Commitments

There were no contingent liabilities, assets or commitments at 30 June 2015.

**Australian Road Transport Industrial Organisation
Western Australian Branch**

**Notes to the Financial Statements
For the Year ended 30 June 2015**

Note 18: Association Details

The principal place of business is:

Australian Road Transport Industrial Organisation Western Australian Branch
37-41 Cohn Street, Carlisle WA



28 July 2015

Mr Ian King
Secretary/Treasurer
Australian Road Transport Industrial Organization-Western Australian Branch
Sent via email: iking@warta.com.au

Dear Mr King,

**Re: Lodgement of Financial Report - [FR2015/153]
Fair Work (Registered Organisations) Act 2009 (the RO Act)**

The financial year of the Australian Road Transport Industrial Organization-Western Australian Branch (the reporting unit) ended on 30 June 2015.

This is a courtesy letter to remind you of the obligation to prepare and lodge the financial report for the reporting unit by the due date under s.268 of the RO Act, namely 15 January 2016 (being the expiry date of 6 months and 14 days from the end of the financial year).

The RO Act sets out a particular chronological order in which financial documents and statements must be prepared, audited, provided to members and presented to a meeting. For your assistance, the attached *Timeline/Planner* summarises these requirements.

Fact sheets and guidance notes in relation to financial reporting under the RO Act are provided on the Fair Work Commission website. Further, the General Manager's updated Reporting Guidelines that apply to all financial reports prepared on or after 30 June 2014 are also available on the website supported by a webinar presentation.

The Fair Work Commission has developed a model set of financial statements. It is not obligatory to use this model but it is a useful resource to ensure compliance with the RO Act, the Reporting Guidelines and the Australian Accounting Standards. The model statement and other resources can be accessed through our website under [Financial Reporting](#) in the Compliance and Governance section.

I request that the financial report and any statement of loans, grants or donations made during the financial year (statement must be lodged within 90 days of end of financial year) be emailed, rather than posted, to orgs@fwc.gov.au. A sample statement of loans, grants or donations is available at [sample documents](#).

It should be noted that s.268 is a civil penalty provision. Failure to lodge a financial report may result in legal proceedings being issued with the possibility of a pecuniary penalty (up to \$51,000 for a body corporate and \$10,200 for an individual per contravention) being imposed upon an officer whose conduct led to the contravention and/or your organisation.

Should you seek any clarification in relation to the above, please contact me on (03) 8661 7936 or via email at robert.pfeiffer@fwc.gov.au.

Yours sincerely,

Robert Pfeiffer
Senior Adviser
Regulatory Compliance Branch

TIMELINE/ PLANNER

Financial reporting period ending:	/ /	
Prepare financial statements and Operating Report.		
<p>(a) A Committee of Management Meeting must consider the financial statements, and if satisfied, pass a resolution declaring the various matters required to be included in the Committee of Management Statement.</p> <p>(b) A # designated officer must sign the Statement which must then be forwarded to the auditor for consideration as part of the General Purpose Financial Report (GPFR).</p>	/ /	As soon as practicable after end of financial year
Auditor's Report prepared and signed and given to the Reporting Unit - s257	/ /	<p>Within a reasonable time of having received the GPFR</p> <p>(NB: Auditor's report must be dated on or after date of Committee of Management Statement</p>
<p>Provide full report free of charge to members – s265</p> <p>The full report includes:</p> <ul style="list-style-type: none"> the General Purpose Financial Report (which includes the Committee of Management Statement); the Auditor's Report; and the Operating Report. 	/ /	<p>(a) if the report is to be presented to a General Meeting (which must be held within 6 months after the end of the financial year), the report must be provided to members 21 days before the General Meeting,</p> <p>or</p> <p>(b) in any other case including where the report is presented to a Committee of Management meeting*, the report must be provided to members within 5 months of end of financial year.</p>
Present full report to:		
(a) General Meeting of Members - s266 (1),(2); OR	/ /	Within 6 months of end of financial year
(b) where the rules of organisation or branch allow* - a Committee of Management meeting - s266 (3)	/ /	Within 6 months of end of financial year
Lodge full report with the Fair Work Commission, together with the #Designated Officer's certificate++ – s268	/ /	Within 14 days of meeting

* the full report may only be presented to a committee of management meeting if the rules of the reporting unit provide that a percentage of members (not exceeding 5%) are able to call a general meeting to consider the full report.

The Committee of Management Statement and the Designated Officer's certificate must be signed by the Secretary or another officer who is an elected official and who is authorised under the rules (or by resolution of the organisation) to sign the statement or certificate – s243.

++ The Designated Officer's certificate must state that the documents lodged are copies of the documents provided to members and presented to a meeting in accordance with s266 – dates of such events must be included in the certificate. The certificate cannot be signed by a non-elected official.